

**MINUTES OF THE CHESAPEAKE BEACH ETHICS COMMISSION MEETING**  
**June 7, 2017**

**Commission Members Present:** Phillip Kete, Chair  
Ingrid Lamb  
Michael Linsenbigler

**Staff Members Present:** Sharon Humm, Town Clerk  
Karen Ruff, Board Counsel

The meeting convened at 6:00 p.m. at the Chesapeake Beach Town Hall at 8200 Bayside Road, Chesapeake Beach, MD. Those listed as present participated in all portions of the meeting unless otherwise noted. If other individuals participated in aspects of the meeting, they will be identified in the specific line item where their participation occurred.

**ITEM 1: Approval of the minutes of the May 9, 2017 Ethics Commission meeting**

Discussion: The draft minutes of the May 9, 2017 Ethics Commission meeting were presented.

Decision: The Commission unanimously approved the May 9, 2017 Ethics Commission minutes.

**ITEM 2:Public comment on agenda items**

Discussion:Commission Chair Kete called for public comment on any agenda item.

Decision:There was no public comment.

**ITEM 3:Approval of appointment of attorney to the Commission**

Discussion:Chairman Kete asked if the Commission had any comments.

Decision:Chairman Kete moved approval of the Mayor's appointment of Karen Ruff as attorney to the Commission. The Commission unanimously approved appointment.

**ITEM 4:Consideration and possible approval of Rules of Procedure**

Discussion: Commission member Lamb presented to the Commission and Counsel a draft copy for their review. Ms. Lamb commented that there are forms that need to be created which have not been completed yet. Counsel suggested some minor cleanup to the draft and under Section I, to add some additional responsibilities that are referenced in section 25-2 of the Ethics Ordinance. Chairman Kete commented, under Section III,

paragraph 4, he would recommend replacing the first two sentences with the following:  
“Except as otherwise provided by law, a quorum shall consist of two members of the Commission and motions shall be passed by majority vote, a quorum being present.”

Decision: Ms. Ruff will prepare a final draft, incorporating the suggestions discussed, for the Commission’s review and approval.

**ITEM 5: Consideration of possible changes to Ethics Ordinance**

Discussion: Chairman Kete presented to the Commission a draft revision of the Town’s adopted Ethics Ordinance. Mr. Kete stated he compared the adopted Town’s ethics ordinance, which was rejected by the State, with the State’s Model B. The Town received a letter from the State Ethics Commission specifying provisions that they determined did not meet the requirements of the Maryland Public Ethics Law. In the revision, Mr. Kete addressed those issues and submitted the draft for the Town’s Commission to review.

Decision: The Commission will discuss and debate the draft at their next meeting.

**ITEM 6: Scheduling of next meeting**

Discussion: The Commission will schedule its next meeting for July 19, 2017.

**ITEM 7: Comments by Commissioners or members of the public**

Discussion: Public comment was received by Councilwoman Valerie Beaudin and Councilman Larry Jaworski.

The meeting was adjourned at 6:45 p.m.

Submitted by:

Sharon L. Humm  
Town Clerk