



**MINUTES OF THE CHESAPEAKE BEACH ETHICS COMMISSION MEETING  
May 19, 2020**

**Commission Members Present:** Phillip Kete, Chair  
Ingrid Lamb  
Michael Linsenbigler

**Staff Members Present:** Fred Sussman, Commission Counsel  
Sharon L. Humm, Town Clerk  
Holly Wahl, Virtual Meeting Host

The meeting convened at 1:03 p.m. at the Chesapeake Beach Town Hall at 8200 Bayside Road, Chesapeake Beach, MD. Those listed as present participated in all portions of the meeting unless otherwise noted. If other individuals participated in aspects of the meeting, they will be identified in the specific line item where their participation occurred.

**Item 1: Approval of the minutes of the March 11, 2020 Ethics Commission meeting.**

Discussion: The draft minutes of the March 11, 2020 Ethics Commission meeting were presented.

Decision: The Commission unanimously approved the March 11, 2020 Ethics Commission minutes.

**Item 2: Consideration of process for reviewing disclosure forms in light of the fact that the Commissioners are not together with suggested changes to the Rules of Procedure.**

Discussion: Chairman Kete presented to the Commission for consideration, the following suggested change to the Commission's Rules of Procedure:  
Section IV. Review of Financial Disclosure Forms, paragraph 3, delete paragraph 3 in its entirety and replace with:

"The Commission will approve, by a recorded vote of the Commissioners, any disclosure form which appears complete and discloses no apparent violation of provisions of the conflict of interest article of the ethics ordinance."

Decision: The Commission unanimously approved the suggested change to the Rules of Procedure.

Discussion: Chairman Kete presented to the Commission a second change in the Rules of Procedure, in the same Section, paragraph 4, to delete opening paragraph and replace with "If during the review process a potential conflict of interest is identified, the disclosure will be brought to the attention of the full Commission which will:"

Decision: The Commission unanimously approved the suggested change to the Rules of Procedure.

**Item 3:**     **Identification of disclosures that appear to have problems that need to be addressed.**

**Discussion:**   Chairman Kete recommended reviewing the disclosures and identify potential problems, and at the Commission's next meeting review and consider approval. The Commission then reviewed the financial disclosure statements submitted by the Elected Officials and Candidates for Election and for Employees and Appointed Officials, identifying problems that needed further clarification.

**Decision:**     Chairman Kete will notify the Filers where problems were noted, requesting either clarification, or resubmittal of form(s) where issue is identified.

**Item 4:**     **Discussion of contention that the town lacked the authority in early disclosures regarding real estate ownership, financial relationships, and similar matters in 2019 which are more extensive than had been required before the ordinance was amended.**

**Discussion:**     Defer until the Commission's next meeting.

**Item 5:**     **Schedule next Meeting.**   The Commission will meet again on June 3, 2020 at 1 pm.

**Item 6:**     **Comments by Commissioners and members of the public.**   No comments

The meeting adjourned at 1:43 pm.

Submitted by:

A handwritten signature in cursive script, appearing to read "Sharon L. Humm".

Sharon L. Humm  
Town Clerk