



## **OFFICE OF THE ETHICS COMMISSION**

### **MINUTES OF THE CHESAPEAKE BEACH ETHICS COMMISSION MEETING JUNE 29, 2021**

**Commission Members Present:** Phillip Kete, Chair  
Ingrid Lamb  
Peter Feuerle

**Staff Members Present:** Fred Sussman, Commission Counsel  
Sharon L. Humm, Commission Clerk

The virtual meeting convened at 12:00 p.m. Those listed as present participated in all portions of the meeting unless otherwise noted. If other individuals participated in aspects of the meeting, they will be identified in the specific line item where their participation occurred.

**Item 1:**            **Approval of the minutes of the June 2, 2021 Ethics Commission Meeting.**

**Discussion:**    The draft minutes of the June 2, 2021 Ethics Commission meeting were presented.

**Decision:**       The Commission unanimously approved the June 2, 2021 Ethics Commission meeting minutes as presented.

**Item 2:**            **Review 2020 public disclosures by Elected and Appointed Officials.**

**Discussion:**    The Commission reviewed the 2020 public disclosures of Elected and Appointed Officials.

**Decision:**       The Commission unanimously approved the following submissions as filed complete:  
Patrick J. Mahoney    Keith Pardieck    Jonathan Evans    Marilyn VanWagner  
David Ferguson       Ingrid Lamb       Mike Linsenbigler  
Dale Clark            Holly Wahl

The Commission unanimously approved the following resubmissions as filed complete:  
Sharon Humm  
Fred Sussman

The Commission reviewed a number of submissions that contained forms with either unanswered questions, incomplete answers, or needing further clarification that will need to be addressed and resubmitted. The Chairman will meet with Town staff to discuss and

formulate a procedure that will allow for revisions to be made to the individual's specific forms, signed off on, and resubmitted to the Commission for consideration and approval.

Beaudin	Favret	Fink	Brown	Greengold	Larsen
Blackwelder	Ruttkey	Doherty	Jakubiak	Castro	Berry
Kete	Getman	Hartman	Soroka	Newton	Pounds
Hoon-Starr	Berault	O'Dell			

The Commission noted three submissions: that include a family member as being employed by the Town or with someone that has a contract with the Town. These submissions will be addressed at its next meeting to determine whether a conflict of interest exists.

The Commission will notify the following: asking for further clarification on unclear portions of their submissions:  
Lawrence Jaworski  
Greg Morris

Chairman Kete will draft a memo to the following which have failed to file:  
Doris Spencer  
Kelli Stewart

**Item 3:**        **Consider certain pending complaints and either dispose of them or decide on procedures for further consideration of them, including identifying issues that have to be resolved and information that should be obtained.**

**Discussion:**    Chairman Kete briefed the Commission on two pending complaints. 1) a complaint was filed by a citizen against an elected official and 2) a complaint filed by an appointed official against an appointed member of a Commission. After previous discussion, a draft decision on both complaints was circulated to the Commission for review. The Commission's conclusion to complaint #1 is that there is no allegation of a violation of a specific conflict-of-interest provision in the current code and hereby dismissed, and complaint #2 is being dismissed as moot.

**Decision:**        The Commission unanimously agreed to have Chairman Kete send an official letter to both the complainant and respondent stating the Commission's conclusion on each complaint.

**Item 4:**        **Consider a pending request for an advisory opinion.**

**Discussion:**        Chairman Kete stated the Commission received a request for an advisory opinion, via email, on June 17, 2021 from an elected official. Several elected officials with several appointed officials would like to make a site visit to a destination that will result in discussion of Town business. Would this be considered a conflict-of-interest?

**Decision:**        The Commission sees no conflict-of-interest provisions as being violated but will suggest considering the open meetings requirements. Chairman Kete will send a response.

**Item 5:**        **Consider for adoption certain proposed changes in the rules of procedure.**

**Discussion:**    The Commission discussed the addition of two new paragraphs to Section VI. Complaints.

**Decision:**        The Commission decided not to take action at this point but to consider the proposed changes and take up at its next meeting.

**Item 6:**        **Schedule next Meeting.** The Commission will meet again on August 10, 2021 at 1 pm.

**Item 7:**        **Comments by Commissioners and members of the public.** Commissioner Lamb wished everyone a great rest of the summer.

The meeting adjourned at 1:10 pm.

Submitted by:

Sharon L. Humm  
Town Clerk