



**MINUTES OF THE CHESAPEAKE BEACH  
ETHICS COMMISSION MEETING  
November 17, 2020**

**Commission Members Present:** Phillip Kete, Chair  
Ingrid Lamb  
Michael Linsenbigler

**Staff Members Present:** Fred Sussman, Commission Counsel  
Sharon L. Humm, Commission Clerk

The virtual meeting convened at 1:08 p.m. Those listed as present participated in all portions of the meeting unless otherwise noted. If other individuals participated in aspects of the meeting, they will be identified in the specific line item where their participation occurred.

**Item 1: Approval of the minutes of the November 10, 2020 Ethics Commission Meeting.**

**Discussion:** The draft minutes of the November 10, 2020 Ethics Commission meeting were presented.

**Decision:** The Commission unanimously approved the November 10, 2020 Ethics Commission meeting minutes as presented.

**Item 2: Discuss areas of potential improvement in disclosure forms.**

**Discussion:** Chairman Kete stated the Commission received a number of written comments from the election candidates for consideration. Mr. Kete compiled and sent to the Commission a summary of the comments which were discussed at length.

**Decision:** Chairman Kete will take today's discussion and prepare a draft summary of the written comments submitted and the Commission's initial response and circulate for review and discuss further at its next meeting.

**Item 3: Discuss areas of potential improvement in Rules of Procedure.**

**Discussion:** Chairman Kete stated he had no improvements at this point. Commission member Lamb noted Councilman Fink's suggestion of taking steps to make the disclosure process clearer to the filers should be incorporated. The Commission agreed.

**Item 4: Discuss areas of potential improvement in the Ethics Ordinance.**

**Discussion:** Chairman Kete presented a number of suggested changes to the current ordinance. The Commission discussed the suggestions presented, being in agreement with some, and further discussion needed on others.

**Decision:** The Commission will discuss possible proposed amendments to the ethics ordinance further at their next meeting.

**Item 5:** **Schedule next Meeting.** The Commission will meet again on December 8, 2020 at 1 pm.

**Item 6:** **Comments by Commissioners and members of the public.** None

The meeting adjourned at 2:02 pm.

Submitted by:

A handwritten signature in cursive script, appearing to read "Sharon L. Humm".

Sharon L. Humm  
Town Clerk