



**MINUTES OF THE CHESAPEAKE BEACH
ETHICS COMMISSION
October 8, 2019**

Commission Members Present: Phillip Kete, Chair
Ingrid Lamb
Michael Linsenbigler

Staff Members Present: Sharon L. Humm, Town Clerk
Frederick Sussman, Counsel

The meeting convened at 10:00 a.m. at the Chesapeake Beach Town Hall at 8200 Bayside Road, Chesapeake Beach, MD. Those listed as present participated in all portions of the meeting unless otherwise noted. If other individuals participated in aspects of the meeting, they will be identified in the specific line item where their participation occurred.

Item 1: Approval of the minutes of the August 27, 2019 Ethics Commission meeting.

Discussion: The draft minutes of the August 27, 2019 Ethics Commission meeting were presented.

Decision: The Commission unanimously approved the August 27, 2019 minutes.

Item 2: Public comments on agenda items, including suggestions of additional items for consideration.

Discussion: Chairman Kete stated the Commission is required to certify to the State Ethics Commission each year that the Town is in compliance with the applicable provisions of the State public ethics law.

Decision: Add to the agenda, the approval of a letter of compliance.

Item 3: Review of matters that arose during the Town Council's work session consideration of proposed changes to the ethics ordinance.

Discussion: Chairman Kete reported he attended the Town Council's work session and highlighted the changes and addressed concerns brought forth by the Council. The meeting resulted in no changes suggested by the Council.

Decision: The ethics ordinance will move forward, as recommended, for approval by the Council.

Item 4: Letter of Compliance.

Decision: The Commission unanimously approved Chairman Kete to prepare and send a letter to the State Ethics Commission confirming that the Town is in compliance with the State Ethics law requirements.

Item 5: Consideration, in closed session, of a recently filed ethics complaint.

The Commission conducted a closed session from 10:10 a.m. until 10:48 a.m. in Town Hall to engage in an administrative function – the review and consideration of a complaint alleging a violation of the Town's Ethics Ordinance. Persons in attendance at the closed session were Commission Chair Phil Kete, Commission members Ingrid Lamb and Mike Linsenbiger, Commission Counsel Fred Sussman and Commission staff Sharon Humm.

Chairman Kete re-opened the regular meeting at 10:49 a.m.

Item 6: Comments by Commissioners and members of the public. None

Item 7: Scheduling of next meeting. The Commission will meet again on November 19, 2019 at 10 am.

The meeting adjourned at 10:52 a. m.

Submitted by:



Sharon L. Humm,
Town Clerk