



**PUBLIC HEARING MINUTES**  
**July 19, 2018**

Patrick J. Mahoney, Mayor, called the public hearing to order at 6:56 p.m. In attendance were: Dr. Valerie L. Beaudin, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Elissa Levan, Town Attorney, James Berry, Public Works Administrator, Connie O'Dell, Code Enforcement Officer, Marilyn VanWagner, Water Park General Manager, and Jon Castro, WRTP Superintendent. Absent were Stewart B. Cumbo, Council Member, Laurie Smith, Town Treasurer, Paul Woodburn, Town Engineer, and Lieutenant Naughton.

The Mayor opened the public hearing and read into the record Ordinance O-18-8.

**Ordinance O-18-8, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2018 to June 30, 2019, to transfer funds in the amount of Three Hundred Thousand Dollars (\$300,000.00) from unallocated reserves to the General Fund line item "Grant for Utility Fund" for the purpose of relocating a certain sewer main.**

The Mayor called for public comment. There were no comments received.

There being no further comments, the hearing was adjourned at 6:58 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Pardieck, all in favor.

The Mayor opened the public hearing and read into the record Ordinance O-18-9.

**Ordinance O-18-9, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 to provide funds for the relocation of a certain sewer main.**

The Mayor called for public comment. There were no comments received.

There being no further comments, the hearing was adjourned at 6:59 p.m. on a motion by Councilman Morris. Seconded by Councilman Jaworski, all in favor.

The Mayor opened the public hearing and read into the record Emergency Ordinance EO-18-10.

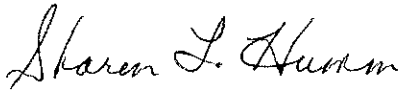
**Emergency Ordinance EO-18-10, an emergency ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2018, to June 30, 2019, to conform the municipal property tax rate to the constant yield tax rate at \$0.3442 per**

**hundred dollars of assessed value, to decrease the anticipated real property tax revenue accordingly and to increase anticipated admission and amusement tax, effective immediately upon adoption.**

The Mayor called for public comment. There were no comments received.

There being no further comments, the hearing was adjourned at 7:00 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Pardieck, all in favor

Submitted by,

A handwritten signature in cursive script, reading "Sharon L. Humm".

Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
TOWN COUNCIL MEETING  
July 19, 2018**

**I.** Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie Beaudin, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Elissa Levan, Town Attorney, James Berry, Public Works Administrator, Connie O'Dell, Code Enforcement Officer, Marilyn VanWagner, Water Park General Manager, and Jon Castro, W RTP Superintendent. Absent were Stewart B. Cumbo, Council Member, Laurie Smith, Town Treasurer, Paul Woodburn, Town Engineer, and Lieutenant Naughton.

**II. Pledge of Allegiance.** The Mayor asked Andrew Brower of Troop 429 to lead the Pledge of Allegiance.

**III. Approve the Agenda.**

**MOTION:** Councilman Morris moved to approve the agenda. Seconded by Councilman Jaworski, all in favor.

**IV. Public comment on any item on the agenda.** None.

**V. Approval of the minutes of the June 21, 2018 Town Council Meeting.**

**MOTION:** Councilwoman Beaudin moved to approve the minutes of the June 21, 2018 Town Council Meeting. Seconded by Councilman Favret, all in favor.

**Approval of the minutes of the July 5, 2018 Closed Executive Session.**

**MOTION:** Councilman Jaworski moved to approve the minutes of the July 5, 2018 Closed Executive Session. Seconded by Councilman Morris, all in favor.

**Approval of the minutes of the July 5, 2018 Special Town meeting.**

**MOTION:** Councilman Morris moved to approve the minutes of the July 5, 2018 Special Town Council meeting. Seconded by Councilman Pardieck, all in favor.

**Approval of the minutes of the July 5, 2018 Informational work session.**

**MOTION:** Councilwoman Beaudin moved to approve the minutes of the July 5, 2018 Informational work session. Seconded by Councilman Favret, all in favor.

## **VI. Petitions and Communications**

- A. Calvert County Emergency Management- Calvert County Hazard Mitigation Plan Update** - Mr. Al Jeffery, Division Chief of Calvert County Emergency Management was present to speak on the Calvert County 2017 Hazard Mitigation Plan update. The Council will consider a resolution to adopt the updated plan.
- B. North Beach Volunteer Fire Department** – Mr. Gordy submitted the attached written report and was present to give the report.
- C. Deputy's Report** –Sergeant Phelps submitted the attached written report. In the absence of Lieutenant Naughton, Sergeant Phelps addressed the Council. Concerns of activity in the alley behind the shopping center were noted.
- F. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Councilman Morris brought to Mr. Berry's attention a water valve cover on Sansbury Drive that needs to be addressed. Mr. Berry gave a brief report on the public meeting that was held on July 11<sup>th</sup> on the Naval Research Lab drinking water investigation. The Mayor thanked Mr. Berry and Councilmen Jaworski and Favret for attending the meeting.
- G. Code Enforcement Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Councilmen Morris and Jaworski commended Mrs. O'Dell on the great job she is doing with code enforcement.
- H. Town Engineer's Report** – Mr. Woodburn submitted the attached written report but was not present to address the Council.
- I. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council. Ms. VanWagner briefed the Council on the lightning strike that occurred at the park on July 6<sup>th</sup>. Also, hats off to the aquatics team for receiving the highest grade possible in an unannounced audit! Congratulations!
- J. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council. Congratulations to Mr. Castro and his staff for winning the 2018 Wastewater System of the Year!
- K. Treasurer's Report** – No report.
- L. Town Administrator's Report-** Mrs. Wahl submitted the attached written report and was present to address the Council. Mrs. Wahl briefed the Council on the status of the front entry way repairs, the floodgate repairs, and the North American Dredging Summit she attended in Baltimore. Mrs. Wahl reported the Town is in the process of applying for a grant to fund renovations for the Kellams field playground with an addition of a new senior playground.
- M. Mayor's Report** –
  - 1. The Mayor was pleased to announce that the Council will be voting on an ordinance this evening that will decrease the property tax rate for the citizens. Along those same

lines, in giving back to the citizens, the Mayor has asked the Town Administrator and Town Treasurer to look at various town imposed fees and to come up with some reduction recommendations for the Council to consider at upcoming work sessions.

2. The Mayor stated as mentioned by Mrs. Wahl, the Town is in the process of applying for a grant through the Maryland Parks and Recreation grant program. This will aid in enhancements to the existing playground with the addition of a new senior playground. He thanked Mrs. Wahl and the Town Council for their support in this project.
3. The Mayor was pleased to report the Water Park had an all-time record breaking revenue day this month of over \$32,000! Congratulations Ms. VanWagner!
4. The Mayor read an email he received today from Kara Ciprich, in which she proudly informed the Mayor of national champion's right here in Chesapeake Beach. The Trilogy Twirl Club competed in the National Baton Twirling Championships held in Jacksonville, Florida in which three of out the six girls are right here in Chesapeake Beach. The Mayor has invited the twirl club to come to the September town meeting to properly congratulate them!
5. The Mayor wanted to applaud and congratulate the Green Team in coordinating the effects of the community's donation of 197 pounds of food to the Howard County Food Bank to assist those impacted by the Ellicott City flooding.

## **VII. Resolutions & Ordinances:**

- A. Vote on Ordinance O-18-8, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2018 to June 30, 2019, to transfer funds in the amount of Three Hundred Thousand Dollars (\$300,000.00) from unallocated reserves to the General Fund line item "Grant for Utility Fund" for the purpose of relocating a certain sewer main.

**MOTION:** Councilman Morris moved to approve Ordinance O-18-8.  
Seconded by Councilman Jaworski. Ayes, Councilmen Favret, Jaworski, Morris and Pardieck. Opposed, Councilwoman Beaudin. **Motion Passes.**

- B. Vote on Ordinance O-18-9, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 to provide funds for the relocation of a certain sewer main.

**MOTION:** Councilman Jaworski moved to approve Ordinance O-18-9.  
Seconded by Councilman Pardieck, all in favor.

- C. Vote on Emergency Ordinance EO-18-10, an emergency ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2018, to June 30, 2019, to conform the municipal property tax rate to the constant yield tax rate at \$0.3442 per hundred dollars of assessed value, to decrease the anticipated real property tax revenue accordingly and to increase anticipated admission and amusement tax, effective immediately upon adoption.

**MOTION:** Councilwoman Beaudin moved to approve Emergency Ordinance EO-18-10. Seconded by Councilman Favret, all in favor.

- D. Introduce and vote on Resolution R-18-2, a resolution of the Mayor and Town Council of Chesapeake Beach adopting the Calvert County, Maryland 2017 Hazard Mitigation Plan Update.

**MOTION:** Councilwoman Beaudin moved to approve Resolution R-18-2. Seconded by Councilman Favret, all in favor.

**VIII. Report of Officers, Boards and Committees:**

- A. **Planning & Zoning Commission** – There was a meeting held July 11, 2018. Commission member Bob Gray was present to report on items discussed. Mr. Gray stated that the Planning Commission is scheduling a public meeting for the purpose of receiving input from the public in preparation of the comprehensive plan.
- B. **Board of Appeals** – A hearing is scheduled for August 9, 2018.
- C. **Ethics Commission**– Phil Kete submitted the attached written report and was present to give the report. Mr. Kete stated the Commission will meet again on August 27<sup>th</sup> to continue their review of the proposed draft that was submitted to Council at the June work session. Mr. Kete is encouraging the Council to review the previously submitted draft and contact the Commission with any questions or concerns before their August 27<sup>th</sup> meeting. The Commission is looking to present a comprehensive rewrite at the September work session.
- D. **Chesapeake Beach Oyster Cultivation Society** – John Bacon submitted the attached written report and was present to give the report.
- E. **Economic Development Committee** – Councilman Jaworski reported the June 30<sup>th</sup> concert had a good turnout despite the brutally hot weather. The next concert is scheduled for August 18<sup>th</sup>, at 3:30 pm featuring the Quantico United States Marine Corps Band. As a side note, Mr. Jaworski reported that in speaking with several business owners, it seems they prefer the fireworks go back to July 3<sup>rd</sup> rather than having them on a Saturday. Lastly, the Taste the Beaches event has 50 vendors signed up, 13 of which are food and beverage vendors, and a great lineup of entertainment. All volunteers are welcomed!
- F. **MML Report** – No report.
- G. **Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported a meeting was held July 9<sup>th</sup> and proceeded to read a few statistics from the National Institute on Drug Abuse. The next forum is scheduled for September 19<sup>th</sup> on “Recovery Support” and the next committee meeting is September 10<sup>th</sup> at Town Hall.
- H. **Walkable Community Advisory Group** – Councilman Favret reported the group met on July 16<sup>th</sup> and continues its work on the short and long term goals they have set. Councilmen Favret and Jaworski are scheduled to meet on July 31<sup>st</sup> with the Steuart Investment Group in regards to the sidewalk safety concerns at the shopping center. The group finalized a mission’s statement in regards to securing a consultant to help with input for the comprehensive plan. Mr. Favret wanted to thank Mrs. Wahl and Mr. Berry for their

help in addressing a safety concern regarding the crossing at Mears Avenue & Rt 261 which SHA has agreed to address immediately.

**IX. Unfinished Business:** None

**X. New Business:**

1. Council to consider the appointment of Larry Brown to the Planning Commission.

**MOTION:** Councilwoman Beaudin moved to approve the appointment of Larry Brown to the Planning Commission. Seconded by Councilman Jaworski, all in favor.

2. Council to consider awarding a contract to BAI & Associates in the amount of \$124,855 for the Design Phase Safe Routes to School.

**MOTION:** Councilman Jaworski moved to approve awarding a contract to BAI & Associates in the amount of \$124,855 for the Design Phase Safe Routes to School. Seconded by Councilman Favret, all in favor.

**XI. Public comment was received by:** None

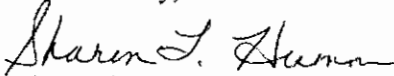
**XII. Council Lightning Round:**

1. Dr. Beaudin thanked everyone for coming and wished everyone a good summer.
2. Mr. Jaworski reiterated that the repairs to the floodgate are scheduled to begin next week, the concert at Veterans Park will be August 18<sup>th</sup>, and the Taste the Beaches event is desperately seeking volunteers for that day.
3. Mr. Morris thanked everyone for coming out and wanted to announce that the Railway Museum has completed their quilt square, and lastly, took the opportunity to thank all the Town's volunteers.
4. Mr. Pardieck thanked everyone for coming out and noted the next forum is scheduled for September 19<sup>th</sup>.
5. Mr. Favret commented, with so much going on in Town and with everyone working so well together, makes him happy to be a part of it. Again thanks to all the staff and volunteers for a great job.

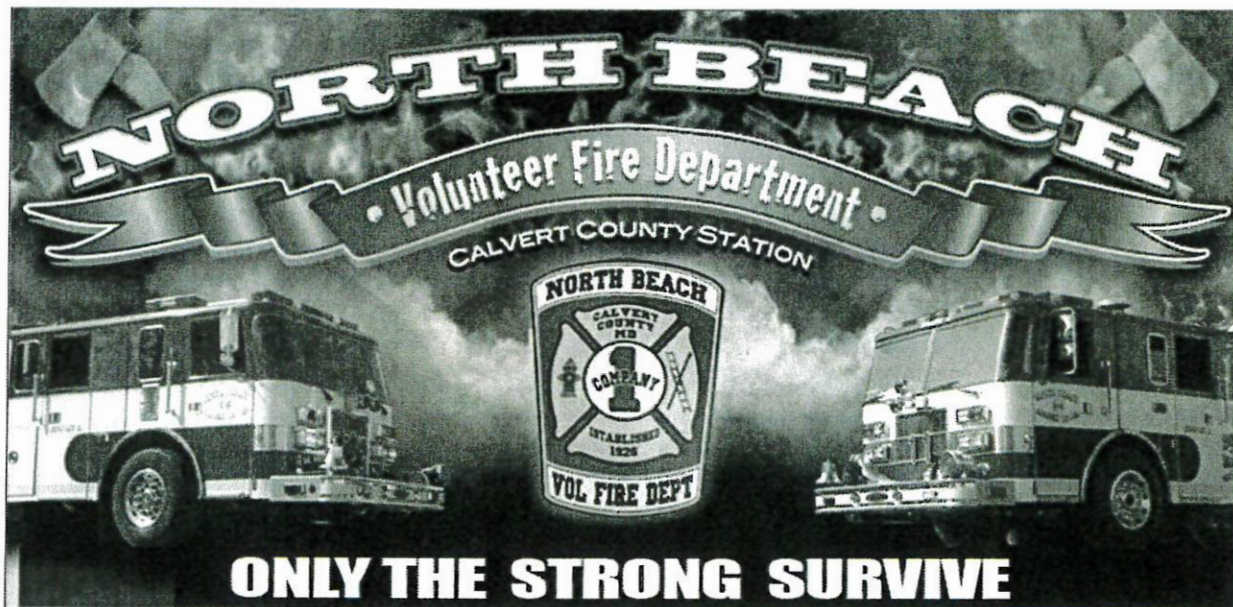
**XIV. Adjournment**

There being no further business, the meeting adjourned at 8:45 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Favret, all in favor.

Submitted by,

  
Sharon L. Humm  
Town Clerk





June Town Stats,

Fire = 81

AFA = 7

Brush = 0

EMS = 34

Fire's = 6

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 2

Investigation = 1

MVA = 10

Helicopter Landing = 4

Service = 14

Water Rescue = 2

Fire Calls dispatched in the Town of CB = 53

Fire Calls dispatched in the Town of NB = 13

Fire Drill: Water Rescue operations

Fundraising: Bingo = 6/5 , 6/12, 6/19, 6/26





EMS = 115

Chest Pains = 8

Diabetic Emergency = 3

Fire Standby = 0

MVC = 9

Overdose = 2

Psychiatric Emerg. = 1

Respiratory Distress = 16

Seizures = 2

Stroke (CVA) = 5

Unconscious Subj. = 5

Other Non- Emergent dispatched Calls = 26

EMS Calls dispatched in the Town of CB = 62

EMS Calls dispatched in the Town of NB = 25

EMS DRILL : 12 leads

Choking = 0

Syncope = 9

Suicide = 0

Gun Shot = 0

Head Injury = 0

Hypertension = 0

Assault = 0

Hemorrhage- 0

Cardiac Arrest - 4

Altered Mental Status - 6

Allergic Reaction -3

Traumatic Injury = 18

# Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: July 12, 2018  
To: Sharon Humm  
From: Sergeant Thomas S. Phelps  
Re: Sheriff's Office Report-Chesapeake Beach

In June of 2018, the Sheriff's Office handled 308 calls for service in Chesapeake Beach. This is up from 273 calls in May 2018.

Call Breakdown for June 2018:

89 calls were self-initiated (patrol checks, follow-up investigations, etc)

219 calls were received by other means (citizens, alarm companies, etc)

Of the 308 calls, we handled:

- 4 CDS Violations (2 Heroin, 1 Suboxone, 1 Marijuana +10gram) (Closed by Arrest)
- 5 Thefts
  - Burglary - Tools from House Under Construction – 29<sup>th</sup> St (Under Investigation)
  - Shoplifting – Roland's (Closed by Arrest)
  - Shoplifting – Roland's (Closed by Arrest)
  - Bike from Front Yard – Bayside Rd (Under Investigation)
  - Shoplifting – Roland's (Closed by 2 Arrests)
- 4 Destruction of Property
  - Damaged Weather Stripping on Door – Forest Ridge (Under Investigation)
  - Items at Bayfront Park – (Under Investigation)
  - Tires on Vehicle – Gordon Stinnett (Closed by Arrest)
  - Damaged Door – Harbor Rd (Under Investigation)
- 7 Civil Marijuana Citations
- 5 Disorderly Arrests
- 4 DUI Arrest
- 1 Assault Arrests
- 2 Trespassing Arrests
- 1 Non- Fatal/ 1 Fatal Heroin OD (Same Person)

# June 2018 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	9	45	Fireworks Complaint	1	1	Relay	0	3
Abandoned Vehicle	2	2	Follow Up	5	30	Robbery	0	1
Accident	22	84	Found Property	3	12	Search Warrant	1	6
Alarm	20	66	Fraud	2	9	Sexual Assault	0	2
Animal Complaint	1	14	Harassment	1	2	Sex Offender Registry	0	0
Assault	1	11	Illegal Dumping	0	2	Special Assignment	6	27
Assist Motorist	7	40	Industrial Accident	1	1	Stalking	0	0
Assist Other Dept	3	13	Indecent Exposure	1	2	Stolen Vehicle	0	2
Assist Sick/Injured	6	29	Intoxicated Person	0	11	Summons Service	3	6
Attempt to Locate	5	38	Kidnapping/Abduction	0	0	Suspicious Person	8	35
BioChem/ Susp Package	0	0	Loitering	0	1	Suspicious Vehicle	13	40
Burglary	3	13	Lost Property	0	0	Tampering with MV	0	2
CDS Violation	2	10	Loud Party/ Music	2	18	Telephone Misuse	0	2
Check Welfare	8	68	Mental Subject	0	5	Theft	6	37
Conservor of Peace	3	9	Missing Person	4	8	Traffic Complaint	15	49
Destruction of Property	5	15	Neighborhood Dispute	0	2	Traffic Control	0	2
Death Investigation	0	2	Notification	1	2	Traffic Enforcement	0	10
Disorderly	19	55	Parking Complaint	4	28	Trespassing	4	24
Domestic	11	42	Patrol Check	84	684	Unauthorized Use MV	0	1
Escort	0	0	Person with Weapon	0	1	Unknown Problem	5	17
Eviction	1	8	Police Information	6	24	Violation Protective Order	0	2
Fight	1	8	Protective/Peace Order	0	5	Warrant Service	3	16
Firearms Complaint	0	3	Prowler	0	1			
			Total Calls			308	1708	

Call Type	Month	Year	Call Type	Month	Year
DUI Arrest	4	14	CDS Arrest	4	12
Civil Marijuana Citations	7	17	Non Fatal Overdose	1	5
			Fatal Overdose	1	4

\*\*\*\* Notes \*\*\*\*

Deputies assigned to the Twin Beach Patrol handled 195 calls outside of the Twin Beach Patrol Area in May 2018.  
 calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)

# June 2017 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	7	31	Fireworks Complaint	0	0	Relay	0	0
Abandoned Vehicle	3	9	Follow Up	0	26	Robbery	0	0
Accident	1	14	Found Property	2	4	Search Warrant	0	1
Alarm	9	24	Fraud	1	2	Sexual Assault	0	0
Animal Complaint	2	4	Harassment	0	1	Sex Offender Registry	1	1
Assault	1	4	Illegal Dumping	0	0	Special Assignment	5	12
Assist Motorist	1	12	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	1	7	Indecent Exposure	0	2	Stolen Vehicle	0	1
Assist Sick/Injured	6	19	Intoxicated Person	0	1	Summons Service	0	3
Attempt to Locate	5	33	Kidnapping/Abduction	0	0	Suspicious Person	6	18
BioChem/ Susp Package	0	0	Loitering	1	1	Suspicious Vehicle	4	18
Burglary	1	3	Lost Property	0	0	Tampering with MV	1	1
CDS Violation	3	7	Loud Party/ Music	3	6	Telephone Misuse	0	0
Check Welfare	4	18	Mental Subject	0	1	Theft	6	16
Conservator of Peace	1	2	Missing Person	2	5	Traffic Complaint	1	7
Destruction of Property	2	4	Neighborhood Dispute	0	1	Traffic Control	0	0
Death Investigation	0	2	Notification	0	0	Traffic Enforcement	2	5
Disorderly	11	28	Parking Complaint	5	16	Trespassing	3	8
Domestic	1	13	Patrol Check	37	314	Unauthorized Use MV	0	1
Escort	0	2	Person with Weapon	0	1	Unknown Problem	2	2
Eviction	1	1	Police Information	4	21	Violation Protective Order	0	0
Fight	2	3	Protective/Peace Order	0	4	Warrant Service	0	4
Firearms Complaint	0	0	Prowler	0	0			
Total Calls							148	744

	Month	Year		Month	Year		Month	Year
DUI Arrest	0	5	CDS Arrest	0	1	Other Arrest	4	6
Civil Marijuana Citations	5	5	Non Fatal Overdose	1	5	Fatal Overdose	0	0

\*\*\*\* Notes \*\*\*\*





## Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: July 19, 2018

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Water leak-We have repaired 2 water main breaks this Month. One on Woodshire and one on Elm lane. We will repair the road in both of these areas next.

Wet wells- The DRI-prime pumps at 4 of our wet wells were just serviced. We are changing out the secondary control panel at E street wet well next week. We have also pulled and cleaned pumps at B street, Fishing creek and Valley View wet wells.

Water meter/MXU- The water meter reading for this quarter is complete. PW has made some shut offs and ons for some accounts. We continue to change out MXU's

Flushing- We have completed our 2<sup>nd</sup> flushing for this calendar year. The next one will be in November. Look for signs and sign up for Town Eblast to stay informed.

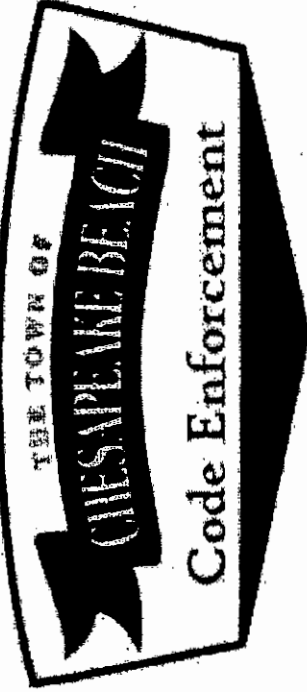
Ball fields - We are moving forward with the gate and hinge repairs to the perimeter fence. We have replaced some door hardware and locks at the ball fields. We are currently dealing with the football field maintenance.

Rail Way Trail - The 3 osprey chicks will soon take their first flight. We are doing our best to keep up with all the weeds and grass growing on and around the trail. This year seems to have everything growing fast.

Water park - The water park is up and running at this time.

SHA bridge- The last of the Town water and sewer relocates for this SHA bridge project are now complete. I am still working with SHA as they work around some of our utilities on the southwest side of the bridge.

Emergency calls -We had 8 calls since our last council Meeting. We responded to 5 calls. 2 were for water main breaks, 1 for a sewer back up and 2 were for water leaking into the road that ended up being broken houses on the Home owners side.



## Code Enforcement Summary Report

### Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All	O'Dell, Connie	All	All	All	From 01/01/2018 To 07/12/2018	From To	From To

### CE Totals

	Total	Closed Cases	Open Cases
<b>Totals</b>	<b>43</b>	<b>27</b>	<b>16</b>

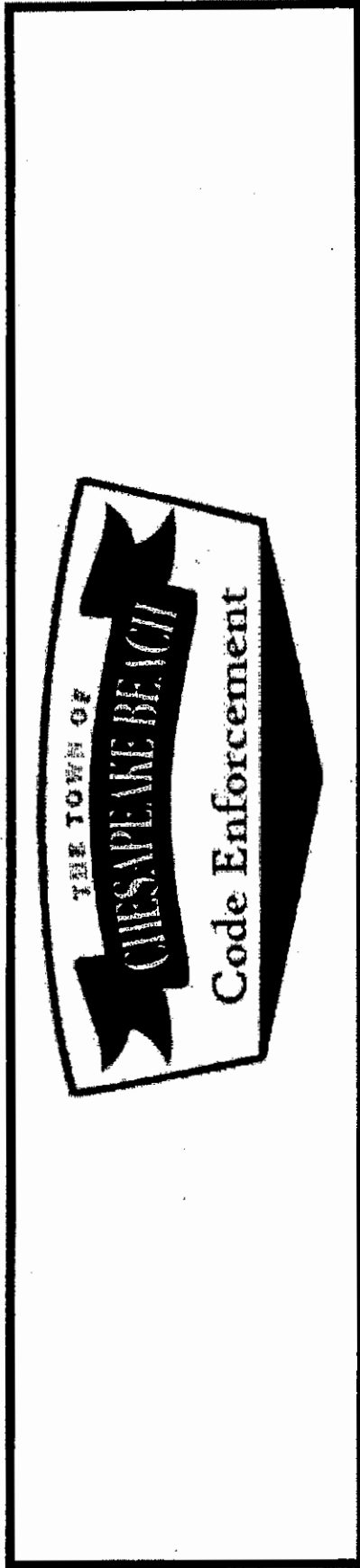
### CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	43	27	16
<b>Totals</b>	<b>43</b>	<b>27</b>	<b>16</b>

### CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
Dangerous Buildings	0	0	0
Existing structures; maintenance and repairs	5	1	4
Exterior Structure - Minimum Maintenance Requirement	6	3	3
Overflow of ground water, public water or sewer	0	0	0
Prohibited Parking	3	3	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	8	5	3
Property Maintenance - Sanitary Maintenance - Grass	18	12	6
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	5	2	3
Property Maintenance - Sanitary Maintenance - Rodents	3	1	2

Property Maintenance - Sanitary Maintenance - Vehicles				
	6	3	3	
Sign Ordinance	1	1	0	
Zoning Permit Required	5	4	1	
<b>Totals</b>	<b>60</b>	<b>35</b>	<b>25</b>	



## Code Enforcement Case Detail Report

### Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All	Open	All	All	O'Dell, Connie	All	All	From 01/01/2018 To 07/12/2018	From To		

### Summary by Violation

Violation	Open	Closed	Total
Existing structures; maintenance and repairs	4	0	4
Exterior Structure - Minimum Maintenance Requirement	3	0	3
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	3	0	3
Property Maintenance - Sanitary Maintenance - Grass	6	0	6
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	3	0	3
Property Maintenance - Sanitary Maintenance - Rodents	2	0	2
Property Maintenance - Sanitary Maintenance - Vehicles	3	0	3
Zoning Permit Required	1	0	1
<b>Total</b>	<b>25</b>	<b>0</b>	<b>25</b>

### Report Details

Case#	gEM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	ACN	Initiation	Open Date	Follow Up Date	Assigned To
CE18-44		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	8254		D	St		20732	0503047482	Self-Initiated	06/27/2018	07/11/2018	O'Dell, Connie
CE18-43		Verbal Warning	Existing structures;	Medium	2977		TARTAN			20732		Self-Initiated	06/26/2018		O'Dell, Connie

	Given	maintenance and repairs - Open										
CE18-42	Complaint Filed	Zoning Permit Required - Open	Medium	3325	E	CHESAPEAKE BEACH	Rd	20732 0503005402	Complaint	06/25/2018	06/26/2018	O'Dell, Connie
CE18-40	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	7524	C		St	20732 0503070557	Complaint	06/25/2018	07/11/2018	O'Dell, Connie
CE18-39	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	3812	19TH		St	20732 0503065812	Self-Initiated	06/25/2018	07/11/2018	O'Dell, Connie
CE18-34	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	8722	BAYSIDE		Rd	20732 0503069397	Complaint	06/14/2018	07/10/2018	O'Dell, Connie
CE18-32	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3620	28TH		St	20732 0503044483	Self-Initiated	06/14/2018	06/22/2018	O'Dell, Connie
CE18-30	Administrative Citation Issued	Exterior Structure - Minimum Maintenance Requirement - Closed Exterior Structure - Minimum Maintenance Requirement - Open Existing structures; maintenance and repairs - Open	High	3725	HARBOR		Rd	20732 0503068943	Self-Initiated	06/13/2018		O'Dell, Connie
CE18-24	Verbal Warning Given	Exterior Structure - Minimum Maintenance Requirement - Open Property	Medium	7624	C		St	20732 0503067645	Self-Initiated	06/11/2018	07/11/2018	O'Dell, Connie



CE18-23	Notice of Violation Given	Property Maintenance - Sanitary	Medium	7505	H ST	20732	0503102831	Complaint	06/11/2018	07/11/2018	O'Dell, Connie
CE18-21	Notice of Violation Given	Property Maintenance - Sanitary	High	7626	C	20732	0503067939	Complaint	06/11/2018	06/25/2018	O'Dell, Connie
CE18-18	Notice of Violation Given	Property Maintenance - Sanitary	Medium	3538	COX	20732	0503109658	Complaint	06/08/2018		O'Dell, Connie
CE18-16	Verbal Warning Given	Property Maintenance - Sanitary	Medium	7955	DELORES	20732	0503164659	Complaint	06/08/2018	07/10/2018	O'Dell, Connie
CE18-14	Verbal Warning Given	Property Maintenance - Sanitary	Medium	7955	Bayside	20732		Self-Initiated	05/22/2018		O'Dell, Connie
CE18-11	Notice of Violation	Property Maintenance - Sanitary	Medium	7429	B	20732	0503068307	Self-Initiated	05/18/2018	07/11/2018	O'Dell, Connie

CE18-10	Given	Sanitary Maintenance - Grass - Open Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Open	Medium	7636	BAYSIDE	Rd	20732	0503068315	Self- Initiated	05/18/2018	06/08/2018	O'Dell, Connie
	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Open Existing structures; maintenance and repairs - Open Exterior Structure - Minimum Maintenance Requirement - Open Property Maintenance - Sanitary Maintenance - Grass - Open										

Number of Cases: 16



## Code Enforcement Case Detail Report

### Report Criteria:

Status	Priority	Violation	Assigned To	Violation	Property Type	DOB Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All	All	Open	O'Dell, Connie	All	All		From 06/14/2018 To 07/12/2018	From To		From To

### Summary by Violation

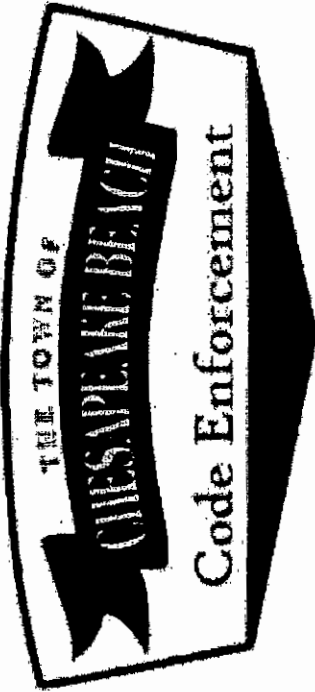
Violation	Open	Closed	Total
Existing structures; maintenance and repairs	1	0	1
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	1	0	1
Property Maintenance - Sanitary Maintenance - Grass	2	0	2
Property Maintenance - Sanitary Maintenance - Vehicles	2	0	2
Zoning Permit Required	1	0	1
<b>Total</b>	<b>7</b>	<b>0</b>	<b>7</b>

### Report Details

Case#	Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE18-44		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	8254	D	TARTAN	St		20732	0503047482	Self-Initiated	06/27/2018	07/11/2018	O'Dell, Connie
CE18-43		Verbal Warning Given	Existing structures; maintenance and repairs - Open	Medium	2977		TARTAN			20732		Self-Initiated	06/26/2018		O'Dell, Connie
CE18-42		Complaint Filed	Zoning Permit Required - Open	Medium	3325	E	CHESAPEAKE BEACH	Rd		20732	0503005402	Complaint	06/25/2018	06/26/2018	O'Dell, Connie

CE18-40	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium 7524	C	St	20732 0503070557	Complaint	06/25/2018	07/11/2018	O'Dell, Connie
CE18-39	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium 3812	19TH	St	20732 0503065812	Self-Initiated	06/25/2018	07/11/2018	O'Dell, Connie
CE18-34	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium 8722	BAYSIDE	Rd	20732 0503069397	Complaint	06/14/2018	07/10/2018	O'Dell, Connie
CE18-32	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium 3620	28TH	St	20732 0503044483	Self-Initiated	06/14/2018	06/22/2018	O'Dell, Connie

Number of Cases: 7



## Code Enforcement Case Detail Report

### Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	Closed	O'Dell, Connie	All	All	All	From 06/15/2018 To 07/12/2018	From To	From To	

### Summary by Violation

Violation	Open	Closed	Total
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	0	1	1
Property Maintenance - Sanitary Maintenance - Grass	0	1	1
Zoning Permit Required	0	1	1
<b>Total</b>	<b>0</b>	<b>3</b>	<b>3</b>

### Report Details

Case#	EFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE18-41		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	7917		OLD BAYSIDE	Rd		20732	0503049051	Complaint	06/25/2018	06/26/2018	O'Dell, Connie
CE18-38		Closed: Voluntary Compliance	Zoning Permit Required - Closed	Medium	3814		26TH	St		20732	0503048004	Self-Initiated	06/19/2018		O'Dell, Connie
CE18-37		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3621		30TH	St		20732	0503043711	Self-Initiated	06/15/2018	06/21/2018	O'Dell, Connie

Number of Cases: 3



**TOWN OF CHESAPEAKE BEACH**  
Engineering Report

**NEW BUSINESS**

**Fishing Creek Bridge (MD Route 261) –**

June, 2018 Update: The valve vault for the Mears Avenue pump station is completed. The next phase of major utility work will commence with construction of the southbound lane. We have designed a relocation of the 4" Force main from the waterpark to go thru the existing gravity sewer line to avoid existing utility conflicts. The SHA and the utility contractor have installed the new sewer line and it is operating.

**Fishing Creek Dredging –**

June, 2018 Update: We have prepared a new permit application to maintain the remaining drainage swale up to the Kellams Field Pond. We have also prepared plans to move a portion of the existing spoil material on-site with a new grading permit. This plan has now been approved by Calvert County. We are now preparing to bid package to remove and replace the approximately 14,000 CY of material within the soil facility. This could get up to approximately ½ of the facility ready for federal dredge. The contractor is Bourne Environmental. They were given the notice to proceed on July 12, 2018 and work has begun.

The Corps of Engineers has acknowledged the need for a future dredge and will be seeking to get it in the FY19 budget cycle. They have put in motion a proposal to budget a "work plan" or preliminary engineering design phase of the project and will provide the Town with anticipated receiving volumes needed for the Town spoil facility. I also visited two local spoil receiving facilities to engage them in our need to remove and deliver material to them. Once federal funding is appropriated (Approx. \$250,000 for Engineering and 2 million for Construction Dredging) the project should go thru 1 year of final engineering design to permit for an anticipated construction start of (Fall 2020). (No new update)

**Kellams Marina –**

June, 2018 Update: We have received the permit approval from MDE to improve the two existing boat ramps (west side of marina west). We will proceed to get the pier reconstruction building permit from Calvert County and apply for DNR funding in the next fiscal year process. We met with DNR this month at the site to review the project for future funding. We expect this for next year's funding cycle. (No new update)

**Richfield Station –**

June, 2018 Update: The State Highway Administration Provided their findings at a meeting held at Town Hall on May 3, 2018, the findings outline the need for a light on both the east bound and west bound intersections of Harrison Boulevard and Limerick Lanes. At Maryland Route 260. The light will be installed sometime in the next two years. (No new update)

## **WRTP –**

June, 2018 Update: We are still in the ENR testing period. The final use and occupancy approval and permit closeout from Calvert County has been obtained. We continue to coordinate with the contractor (Bearing) and consultant (WRA) for the project closure and testing procedures. We continue to work thru as is on warranty items with the Contractor and with MDE on final project cost and accounting items. Bid proposals on the lab have been obtained and work is underway.

## **261 Sidewalk -**

June, 2018 Update: We are working on the sidewalk Design RFP with Holly and hope to have approval from the State to go put out the Engineering Design Services RFP soon. Letters of interest package from 4 engineering design firms were received. We have obtained formal bids from four firms. A recommendation for bid award will be provided under new business.

## **Heritage –**

June, 2018 Update: Site work (grading) is continuing. Ongoing meetings are being held with the Contractor and Owner to ensure the Town Staff is engaged thru the grading and construction process mass grading continues as weather has improved. We expect utility installations to begin soon.

## **B Street Slope Failures & Boardwalk Closure –**

June, 2018 Update: Over the past several weeks we have been working with town staff and Geotech Consultant (Hillis-Carnes) to set fourth recommendations on how to move forward to help protect the slope from further degradation and failures, to assist with utility (sewer) relocation measures, to set property line boundaries, and prepare an ordinance for future development within this area. We have set the property lines along the slope, and have obtained updated topography and aerial topography. We will be designing the relocated sewer line in 'B' Street in the coming weeks.

## **Water and Sewer Manual –**

June, 2018 Update: We are working with Town Staff and Councilman Jaworski on the update of the 1985 water and sewer manual. On going

## **OLD BUSINESS**

**Kellams Field –** We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades after final completion and acceptance of the facility. (No new update).



## Water Park Report

Marilyn VanWagner, General Manager Water Park  
July 12, 2018

### Marketing/Special Events –

Season Passes are still available on our website for Chesapeake Beach Residents. You can also purchase them at the park.

Our “**Character Days**” continue to be special days enjoyed by guests of all ages. On July 8<sup>th</sup> many of the Stars Wars Characters visited our park. On July 17 we will celebrate our Mascot, Quacks, 6<sup>th</sup> Birthday and he will have some of his friends attend the party. Visit our website and click on Special Events to see when all other characters will be visiting the water park.

Also please join us for the next several Fridays for our “**Night Slides**”. These are fun evenings as we keep the park open until 9:30 PM. The lifeguards entertain the children with water games, fun, and prizes. Night Slides will continue, weather permitting, every Friday in July.

The World’s Largest Swim Lesson was a great kick off to our children’s Swim Lesson program. We are now in our second session out of the four sessions that will be offered this season. We were delighted that our first three sessions were completely sold out, but we still have a few openings in our 4<sup>th</sup> (last) session of the season. All interested individuals can go to our website to sign up.

At the beginning of August, date is still being decided, we will hold our **Employee Appreciation Event for the 2018 Season**. This is an evening of fun and games. Outstanding employees will be recognized.

We still continue to offer **Chesapeake Beach Appreciation Days on Tuesdays**. All Town residents within the incorporated town limits are offered daily admission for half price. Also on Tuesday’s from 4 to 7 pm, all town residents are welcome to visit the water park free of charge.

This season we are again offering **Adult Swim, Parents with Preschoolers and back by Popular Demand is our Jr. Lifeguard Program**. All of these programs are offered on Mondays, Tuesdays, and Fridays, the same days and times that Swim Lessons take place. Please visit our website to find out about all of these great events!

### **Congratulations to our Aquatics Team -**

In June, our lifeguard team, led by Aquatics Manager, Kristen Bunn, had an unannounced audit by Jeff Ellis and Associates, our Risk Management Consultants. They received the highest grade possible which is an "Exceeds". Our aquatics team trains very hard to keep our park safe so when you see a lifeguard next time tell them "congrats"!

### **Water Park Incidents -**

**Infrastructure Compromised-** For six days, from June 15<sup>th</sup> to June 20<sup>th</sup>, the Water Park had to close down due to a broken pipe. The Chesapeake Beach Water Park staff and the Town's Department of Public Works, worked tirelessly to make repairs to leaks under the park infrastructure. Our Town Administrator, Holly Wahl, will work with our Insurance company, LGIT, and our Town Attorney, Elisa Levan, to see if we are due any compensation for what may have been caused by the local bridge construction.

**Lightning Strike-** On Friday July 6 at about 8:50 pm the Water Park was struck by lightning. We were fortunate because when the lightning struck the park we were closed and had no guests. We were double fortunate because when the lightening hit the park it triggered the alarms on our new safety gates and made our lights flash so bright that it was obvious something had happened. Both Water Park Maintenance Tech, Filo Blake, and Town Electrician, Mike Wade, worked late into the night and were able to get the power back on in all areas. Otherwise we would have come into the park the next day with all of our food spoiled, and even worse our pumps could have been badly damaged. Instead we were able to open up the next morning without a glitch.

We are currently working on getting some estimates to replace the Main Service Panels from fuses to Main Breakers so that if we have another electrical event our maintenance tech can simply reset the breaker and not have to call in BGE and an electrician to reset the power.





To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Treatment Plant Report

Date: July 19, 2018

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On May 9<sup>th</sup> at the Award luncheon for the Maryland Rural Water Association 2018 Annual Conference in Ocean City, Md. the Town of Chesapeake Beach won the Wastewater System of the year for 2018. This honor goes out to the staff at Chesapeake Beach Water Reclamation Plant along with the Town's Public Works for their work. The recently completed Enhanced Nutrient Removal upgrade improves the quality and consistency of the treatment process for years to come. We look forward to continuously providing the same high-quality system operations for the Town and the Chesapeake Bay.

July 9<sup>th</sup>: The Plant received a grant from MDE for BRF (Bay Restoration Fund) Operations and Maintenance. The grant was for \$11,250 towards costs associated with the Chesapeake Beach WRTTP ENR (Enhanced Nutrient Removal) operation and maintenance activities. Based upon 2017 ENR performance the Chesapeake Beach WRTTP achieved performance optimization and consequently qualified for this grant.

June 12<sup>th</sup>: The MDE storm water inspector arrived at the plant to inspect all plant discharges of storm water. The plant passed all inspections including the plant's SWPPP (Storm water Pollution Prevention Plan). A modification to the plant's General Permit for Discharges for Storm Water will be added to authorize trading as an option for meeting restoration requirements and extends opportunity for generating marketable credits to those facilities who otherwise have none.

Work performed at plant this month: RRH repaired the roof, Calvert Controls worked on A/C units on MCC's, DSI and plant staff worked at midnight to repair a cracked pipe on the 14" Influent pump in the wet well. June 8<sup>th</sup> Fidelity repaired the Generator's Transfer Switch and placed the generator back online. New Effluent Flow meter will be installed in July 2018.

June 25: Meeting with WM Davis to set up lab remodel. Temporary trailer arrived July 2<sup>nd</sup>, and plant staff began to move lab equipment to the trailer. The lab was stripped down and should be ready for remodel on July 13.

Plant staff attended a Violent Incident Training class on July 9<sup>th</sup>.

Plant staff are continuing to work on spare parts inventory along with finding vendors for pricing on spare parts. Staff is also working on SOP's for all new ENR equipment.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Old Line Hauling and Chesapeake Labs. The new hauling contract will take effect on June 30, 2017 with Old Line Inc.

Plant operations did not use the Shell Fish Tank to divert flow for this report period.





The plant had 3 alarm calls for this report period. Two of which were high filter level alarms (June 7<sup>th</sup> and 8<sup>th</sup>), and one was a total plant alarm due to a power outage, (June 17<sup>th</sup>).

The Wastewater Treatment Plant had no spills to report for this July report.

**Future Projects:**

To complete the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade.



## Town Administrators Report – July 2018

### I. Staff Training:

To expand the training provided to staff to better equip staff in their daily work and to improve services to the public, the Town has implemented mandatory training in the following areas for all staff members:

1. **Active Shooter** training was conducted for staff by the Calvert County Sheriffs office Special Operations Division. Training has been completed for Town Hall staff, Public Works staff, W RTP staff, Bayfront Park staff and Water Park staff.
2. **Health Emergency awareness** to provide awareness to all staff members at all locations to recognize health emergencies sooner. Training is being conducted by our Chesapeake Beach Water Park Aquatics Manager, **Kristen Bunn** with an overdose specific awareness training being conducted by **Ashley Staples** with the Calvert County Health Department *[Full training program attached]*

#### Training being covered:

- **Diabetic Shock**
  - **Anaphylactic Shock**
  - **Cardiovascular emergencies**
  - **Automated External Defibrillation (AED)**
  - **CPR**
  - **Wounds and bleeding**
  - **Stroke**
  - **Heat Stroke**
  - **Breathing emergencies**
  - **Overdose symptom awareness**, with resources outlined for additional training to include Naloxone training opportunities
3. **Directors of public facilities are seeking Emergency Medical Response (EMR) training and state designation to expand services to the public at our public facilities.**

### Town Permits:

#### Permits Denied:

<i>Permit #</i>	<i>Address</i>	<i>Improvement</i>
<i>DENIED</i>	4800 Old Bayside Rd.	Addition and new decking was denied due to setback regulations, may apply to BOA for variance



## Town Administrators Report – July 2018

### Permits Granted:

<i>Permit #</i>	<i>Address</i>	<i>Improvement</i>
2018-40	3026 Lawrin Ct.	Add deck
2018-041	3915 16 <sup>th</sup> Street	Retaining wall
2018-042	3814 26 <sup>th</sup> Street	Shed

### II. Town Complaints\*:

<i>Complaint</i>	<i>Resolution</i>
Walkable Community Advisory committee posed a complaint regarding the safety of the crossing at Mears and 261 from the north and south crossing in front of Chesapeake Station/ Rod n Reel resort parallel to Rt 261.	<p>Resolution with SHA determined on July 10, 2018, as follows:</p> <ul style="list-style-type: none"> <li>• SHA will move the crosswalk back to align with the crosswalk inlet. A technician will need to come onsite to align the movement of the stop bar. Expected in the next 1-2 days.</li> <li>• SHA will paint the crosswalk lines as soon as the light is functioning (expected within 2-3 weeks)</li> <li>• SHA will install the push buttons at the crosswalk for notifications of safe times to pass. They will pour bases tomorrow and the poles and mechanisms should be placed shortly thereafter.</li> </ul>

\*complaints are those that were not remedied by Utility Billing, Code Enforcement action or with a public works "work ticket" process.

### III. B Street Slope:

#### Status:

- The south end of the boardwalk remains closed from 14<sup>th</sup> and B street to 11<sup>th</sup> and B street, or the B street entrance to Bayfront Park;
- The Town is currently conducting a lot line survey, updated topo and Aerial imagery;
- The Town initiated a Geotechnical review of the slope by contracting Hillis Carnes Geotechnical Engineers- Chris Hillis, Partner/Owner.





## Town Administrators Report – July 2018

- Each homeowner should take initiative in correcting issues with stormwater runoff from their property onto the slope;
- The Town continues to hold stop work orders with the following conditions;

### Conditions on reinstatement of the zoning permit include;

(1) The permit holder is required to submit a geotechnical report from a professional geotechnical engineer consisting of at least (2) two borings and a global stability analysis with satisfactory results. The report and its findings will be reviewed by an independent 3rd party engineer retained by the Town and must be found by our engineer to be acceptable.

(2) The site plan will be technically reviewed with special focus on the distribution and flow of stormwater through the lot and the grading. The Town will conduct this review with the Calvert County Departments of Public Works, Soil Conservation Service, and Inspections and Permits, as the regulatory agencies that address stormwater management and grading approvals. The Town will expedite this review so that your geotechnical engineer is certain to have the benefit of having a site plan certified through this process.

- The Town is seeking the move of the sewer line along the coastline within the impacted area of B Street.
- The Town is currently seeking a grant from CBDG (Community Development Block Grant) emergency funds, requesting funds from MDE and coordinating with DNR. Residents that will be served by the new sewer line will be required to complete a survey for grant eligibility. Residents have been provided this survey and are asked to please complete it to assist the Town in leveraging funds to make further improvements.

### IV. Coordination with local and State government:

- **Department of Housing and Community Development Sustainable Communities:** The Town of Chesapeake Beach is partnering with Calvert County and the Town of North Beach to apply for the Sustainable Communities designation with the Maryland Department of Housing and Community Developments Sustainable Communities Program. Led by the Department, Sustainable Communities has provided local governments with a framework for promoting environmentally, economically and socially responsible growth and development in existing older communities.
- **Local Update of Census Addresses Operation (LUCA):** The Town successfully submitted voluntary updates to the Census bureau for the 2020 census.

### V. Grants:

- **Maryland's Community Parks & Playgrounds Program FY2020:** The Town is in the process of applying for a grant to fund renovations at the Kellam's field playground to include new surfacing, replacement of features and an addition of a senior playground concept, which was included in the Counties Program Open Space plan. **AUGUST 2018 SUBMISSION**
- **DNR Waterway Improvement Fund Grant FY2020:** The Town is submitting a application for repairs to the 6 public boat ramps. **AUGUST 2018 SUBMISSION**



## Mandatory Training for Town Employees

### COURSE OUTLINE – COMMUNITY CPR AND AED

Lesson	Topic	Practical Skills
Introduction to Emergency care	<ul style="list-style-type: none"> <li>-Knowing what to do matters</li> <li>-Basic life support</li> <li>-Emergency care &amp; the law</li> <li>-Recognizing and emergency</li> <li>-Taking action</li> <li>-Staying safe from disease</li> </ul>	Overall understanding of emergency care
Assessing the scene and the victim	<ul style="list-style-type: none"> <li>-Scene check</li> <li>-Primary check</li> <li>-Secondary check</li> </ul>	Primary check and secondary check
Breathing emergencies	<ul style="list-style-type: none"> <li>-The breathing process</li> <li>-Causes of breathing problems</li> <li>-Recognizing breathing problems</li> <li>-Airway obstruction in responsive adult and child airway</li> <li>-Airway obstruction in a responsive infant</li> <li>-Airway obstruction in an unresponsive victim</li> </ul>	Managing responsive airway obstruction in adults, children and infants. Managing responsive airways obstruction in adults, children and infants.
Cardiovascular emergencies	<ul style="list-style-type: none"> <li>-The circulatory system</li> <li>-Understanding cardiovascular disease</li> <li>-Heart attack</li> <li>-Stroke</li> <li>-Cardiac arrest</li> <li>-Cardiopulmonary resuscitation (CPR)</li> </ul>	CPR for adults CPR for children and infants
Automated External Defibrillation	<ul style="list-style-type: none"> <li>-The heart's electrical conduction system</li> <li>-About AED's</li> <li>-Using an AED</li> <li>-Special considerations</li> <li>-Maintenance</li> </ul>	AED use for adults, children, and infants



## Mandatory Training for Town Employees

# COURSE OUTLINE-STANDARD FIRST AID

Lesson	Topic	Practical Skills
Wounds and Bleeding	<ul style="list-style-type: none"> <li>-Types of bleeding</li> <li>-Open wounds</li> <li>-Dressings and Bandages</li> <li>-Care for External Bleeding</li> <li>-Infected Wounds</li> <li>-Closed Wounds</li> <li>-Care for Internal Bleeding</li> </ul>	Direct Pressure Pressure bandage
Shock	<ul style="list-style-type: none"> <li>-Types of shock</li> <li>-Recognizing shock</li> <li>-Care for shock</li> <li>-Allergic reaction and anaphylactic shock</li> </ul>	Epinephrine auto-injector
Medical Emergencies	<ul style="list-style-type: none"> <li>-Medical emergencies</li> <li>-Breathing problems</li> <li>-Chest discomfort</li> <li>-Diabetic conditions</li> <li>-Fainting</li> <li>-Pregnancy complications</li> <li>-Seizure</li> <li>-Stroke</li> </ul>	Recognition of medical emergencies
Overdose Awareness	<ul style="list-style-type: none"> <li>-Symptoms of an overdose</li> <li>-What community resources are available</li> </ul>	Recognition of an overdose





## **Green Team Report to Town Council**

Barbara Kete, Green Team Chair

July 17, 2018

### **Updates:**

#### **Ellicott City Flood Assistance:**

The Green Team established three drop-off points for donated food and cleaning supplies to assist our neighbors in Ellicott City after their second "100 Year Flood" in two years. Between the three sites (Roland's, the Community Center, and Town Hall) we collected and delivered approximately 200 pounds of food and supplies.

### **Current Initiatives:**

#### **Idea Bank:**

The feedback we received from the Maryland Department of Natural Resources on our Sustainability Grant application was that the application was pre-mature, and that we needed a project that was ready to roll-out.

Based on this feedback, the Green Team is establishing an Idea Bank of suggested initiatives proposed by team members, Council members, and the public. This will enable us to focus our efforts, and to target potential grants more effectively. We are meeting with council members to solicit their ideas for incorporation in the bank.

The team made several initial suggestions including:

- Having the town to incentivize the Bay Wise program among home owners and HOAs
- Reusable tote bags with local business' logos to hand out at our events.
- Electric car charging facilities in Town Hall parking lot/community center.

### **New Business:**

#### **Recycling:**

We are planning to visit the town recycling facility, and some of our council members have expressed an interest in joining us. There seems to be some confusion as to what our facility will accept compared to what materials other local recycling facilities accept.

Team Member Madeline Blake recently toured the Prince George's Organic composting facility with the Sierra Club. This facility provides citizens with containers for both food and compostable trash. The county then composts it all including garden waste, leaves and grass. The county sells the compost which, in turn, covers their costs.





## Brownie's Beach and Bayfront Park:

We have two issues:

- Refuse pick-up seems to be insufficient to keep up with all of the trash that accumulates. We would like to suggest that the summer park staff be provided with additional trash collection materials and guidance.
- Signage is redundant and poorly located. This wild abundance of signage can certainly be consolidated and relocated so as to NOT obscure views of the Bay.



Here are some examples of a consolidated rules and regulations sign and a far less obtrusive No Parking sign:





#### **New public space ideas:**

The Green Team has discussed ideas for the space that the town had proposed for the new library. Green Team members have several suggestions that we will flesh-out and submit to town council. They include:

- Community Garden
- Food Forrest
- Meditation Garden
- Multi-generation exercise trail

#### **Japanese Barberry and other harmful invasive plants:**

The Green Team is very concerned about the presence of Japanese Barberry and the probable resultant incidents of Lyme Disease in Chesapeake Beach. The Connecticut Agricultural and Experiment Station recently coordinated a study that demonstrated that when you remove the Japanese barberries the number of Lyme disease infected ticks drops from 120 ticks per acre to 12 ticks per acre!

We realize that the Mayor and Town Council share our concern and have approved \$3000 for Barberry removal efforts in FY19 budget. Removing this dangerous and highly invasive plant from all town-owned and maintained property is an excellent start and sets a good example.

#### **We would like the Town to continue in these efforts by:**

- **Providing guidance and incentives to home-owners and HOAs in removing existing plants; and**
- **Enacting prohibitions against ANY future plantings.**

We will be happy to assist in these efforts by preparing informational material on the identification, hazards, and effective removal techniques for this invader. We will also provide speakers for any HOA that requests more information.

We also request that the town use only native plants for landscaping and encourage home owners and HOAs to do the same. There are several reasons for avoiding non-native invasives. Among them:

Many residents grow some portion of their own fruits and vegetables and rely on native pollinators. If our wild native plant populations succumb to invasive plants, the pollinators that rely upon them disappear. As native plants are crowded out by invasives the native insect and bird populations are crowded out as well.

The Green Team will post a chart of native plants on our town web page, and will include an article on Japanese Barberry and other invasives in the next town newsletter.

## REPORT OF CHESAPEAKE BEACH ETHICS COMMISSION

DATE: July 19, 2018  
TO: Mayor and Council  
FROM: /s/ Phillip R. Kete, Chair, Ethics Commission

At our July 9, 2018, meeting the Ethics Committee:

- \* Approved the financial disclosure forms submitted by other than elected officials.
- \* Approved the design of a webpage for the commission.
- \* Collected fees assessed for late filing of disclosure forms by members of the Ethics Commission itself.
- \* Discussed in detail the comments made by Town Council members at its June work session and subsequently.
- \* Scheduled our next meeting for August 27, 2018,



**Chesapeake Beach Oyster Cultivation Society Report**

**July 18, 2018**

**Chesapeake Beach Town Council Meeting**

The CBOCS bridge brigade held a meeting on July 9 to review the available bridge sections. We were able to acquire two complete sections of railing with 3 pillars and 2 rail sections. Potential locations were discussed, and further investigation is on-going. Possible site suggestions are welcome. Email location and photo to John Bacon [johnbacon1@comcast.net](mailto:johnbacon1@comcast.net). Design work has started on the descriptive sign to be placed on the trail facing the bridge.



**2018 CBOCS summer Events – Participate and Enjoy**

**July 28 - 10 AM Oyster transfer from Fishing Creek to Old Rock Reef. Location is at Abners Boat Yard, 25 volunteers are needed. THIS IS A GREAT HIGH SCHOOL COMMUNITY SERVICE PROJECT.**

**Reef Ball Manufacture at the Chesapeake Beach Water Tower postponed due to lack of participation. Volunteers needed to restart project.**

**ANY DAY – PLAY NATURE BINGO WHILE ENJOYING THE SIGHTS AND SOUNDS OF THE CHESAPEAKE BEACH RAILWAY TRAIL**

**TOWN OF CHESAPEAKE BEACH**  
**ECONOMIC DEVELOPMENT COMMITTEE**  
**REPORT FOR JULY 2018 TOWN COUNCIL MEETING**

The Town of Chesapeake Beach Economic Development Committee (EDC) has been focused on organizing the Taste the Beaches event scheduled for September 8, 2018 from 1:00 to 5:00 at Kellam's Field parking lot. We will hold a general EDC meeting in next couple months.

Other EDC activities:

- The EDC organized a concert at Veteran's Park the afternoon of our fireworks on June 30. Performing at this event were the Army's Six String Soldiers who put on a wonderful concert. While the weather was brutally hot, we had a decent turnout.
- The EDC is planning a second concert at Veteran's Park. This concert will be on August 18<sup>th</sup> at 3:30 and will feature the Quantico United States Marine Corps Band. Hopefully the weather will be more cooperative.
- A BIG THANK YOU to Councilmember Greg Morris for organizing these concerts.
- Our fireworks were once again a huge success. Thank you to all Town staff that helped make this annual event a success again
- Have discussed the fireworks event with several businesses in town. General opinion is that we should NOT schedule the fireworks on a weekend. Businesses commented that they do a good business on summer weekends and they would benefit by scheduling the fireworks on another day like July 3<sup>rd</sup>. In 2019 the 4<sup>th</sup> is a Thursday so possibly we can consider scheduling our fireworks for Wednesday July 3<sup>rd</sup>. Businesses felt having our fireworks event during the week would provide an additional opportunity to attract visitors to our town.

Taste the Beaches

Planning for the 2<sup>nd</sup> Taste the Beaches is moving along and indeed we are about at the maximum for vendors. At present, we have:

- About 45 non-food vendors. These vendors include local businesses and local attractions such as CBOCS, the Railway Museum, Bayside History Museum, Twin Beaches library and NBVFD.
- About 13 food and beverage vendors
- A full entertainment agenda featuring John Luskey as our MC and performer and Kenny Holmes who always puts on a wonderful performance
- The Kids Zone will include the Chesapeake Mermaid, Fish Mobile, Raptor's Eye (with live birds of prey) and SocialBox Photo Booth plus some additional attractions

So please put this event on your calendar

## Walkable Community Advisory Group (WCAG) Meeting Summary

June 2018

### Monthly Activities:

- Attended the MD Bicycle & Pedestrian Master Plan Update meeting presented by MDOT in Laurel, MD. Three WCAG members, Madeleine Blake, Amenda Brown and Jan Ruttkay, attended.
- Attended the MML Conference. Two WCAG members, Charlie Fink and Derek Favret, attended.
  - o Take-Aways from these events:
    - Established key contacts
    - Navigating State and Federal Agencies/online resources
    - Availability of grants
    - Ideas and assistance from other walkable community programs
    - Industry vendors/consultants
- Coordination with Public Works to initiated improvements to 3 areas around Chesapeake Beach
  - o 27<sup>th</sup> St – removal of dangerous sidewalks
  - o Richfield Station – install ADA-compliant crosswalk inlets (Greenspring/Sansbury Drive)
  - o MD 260 – repair sidewalk and install curbing (near A1 Antiques)
- Coordination with MDOT District 5 to install crosswalk road markings/signage (MD 261 approaches to Bayfront Park).
- Coordination with Steuart Investment Group (Chesapeake Station Shopping Center) and CB Economic Development Committee (EDC) to address sidewalk safety concerns.
- Drafted project goals for RFP Statement of Work to hire WCAG consultant.

### Short Term Goals:

- WCAG and EDC to meet with Steuart Investment Group at Chesapeake Station Shopping Center to address sidewalk safety concerns. (Est. late July or early August)
- Meet with Town Administrator/Town Engineer to evaluate Safe Routes To School (SRTS) proposals.
- Meet with Town Administrator/Public Works to review crosswalk needs at Mears Ave/MD 261 intersection.
- Continued coordination with Town Administrator to develop SOW and issue RFP for WCAG consultant.
- Complete 3 improvement projects in Town.
- Determine action items related to new resources (i.e. road safety/pedestrian audit & grant writing).
- Determine input to Planning & Zoning Commission for development of Comprehensive Plan
- Solidify mission and vision statements

### Long Term Goals:

- Hire WCAG consultant
- Create timeline and begin content development for WCAG input to Comprehensive Plan
  - o Short-term and Long-term goals
  - o Big-picture of entire town, including wayfaring, extension of railway trail, current projects (SRTS project), and connecting to established areas bordering Town
  - o Detailed picture for key safety areas, connectivity opportunities and hot spots
- Public meeting schedules