



**MINUTES OF THE
EMERGENCY TOWN MEETING
March 5, 2018**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 5:30 p.m. In attendance were: Dr. Valerie Beaudin, Stewart B. Cumbo, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, and Sharon L. Humm, Town Clerk.
- II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.
- III. Discuss proposed new library site location decision** – The Mayor began the meeting by recognizing Bob Carpenter, former Councilman, and Carrie Plymire, Calvert Library Director. Ms. Plymire introduced the members of the Board of Trustees that were present and Joanie Kilmon, Branch Manager of the Twin Beaches Library.

The Mayor stated the purpose of this meeting was to bring before the Council and town residents awareness to the Twin Beaches Library site selection and process. The Mayor presented a handout which provided a timeline of events, the Town's response, and the action the Town is proposing to take. The Mayor stated in August of 2017, both North Beach and Chesapeake Beach, in open forum, presented to the Board of Library Trustees their best proposal for a new library site in their respective town. During the process review, events took place that caused Chesapeake Beach to feel an unfairness had taken place, which now has brought about this meeting for clarification.

The Council expressed their disappointment in the lack of transparency taken by the Board of Library Trustees in the review of the Twin Beach Library site selection.

The Mayor is requesting Council approval to send a letter to the County Commissioners requesting the Commissioners initiate an independent review of the library proposals with identified evaluation criteria for their decision-making process. The Town would also request a post selection debriefing by the County Commissioners or the County Administrator.

MOTION: Councilman Cumbo moved to support sending a letter to the County Commissioners. Seconded by Councilwoman Beaudin all in favor.

IV. Council Lightning Round

1. Mr. Favret stated he understands the Commissioners need to make a decision on this matter soon for budgetary reasons but hopes they will consider the Council's recommendation to take a closer look at this and provide feedback, as being transparent in the process, is best for everyone, regardless of what the decision may be.
2. Mr. Pardieck thanked the Mayor and Councilman Cumbo for keeping this issue in their sights and bringing it to the Council's attention, allowing discussion on the matter.

3. Mr. Morris stated when the day comes and he stands in the new library, wherever that site may be, he wants to be able to know and appreciate why that particular site was chosen.
4. Mr. Jaworski echoed Councilman Morris's comments stating that it is not about the decision of the location but about the process that was used to arrive at that decision.
5. Mr. Cumbo thanked the Mayor for having the open forum and thanked the members of the community and members of the Library Board for attending. Mr. Cumbo felt Chesapeake Beach offered a very good site proposal and was disappointed that the library may no longer be in Chesapeake Beach.
6. Dr. Beaudin reiterated her concerns regarding the process and thanked the Board members for being present and hearing the Council's view on the matter.

XIII. Adjournment

There being no further business, the meeting adjourned at 6:10 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Cumbo, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk



**MINUTES OF THE
TOWN COUNCIL MEETING
March 15, 2018**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie Beaudin, Stewart B. Cumbo, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, Elissa Levan, Town Attorney, Connie O'Dell, Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Superintendent and Lieutenant Naughton. Absent was James Berry, Public Works Administrator.

- II. Pledge of Allegiance.** Sheriff Evans led the Pledge of Allegiance.

- III. Approve the Agenda.**

MOTION: Councilwoman Beaudin moved to approve the agenda. Seconded by Councilman Cumbo, all in favor.

- IV. Public comment on any item on the agenda.** None.

- V. Approval of the minutes of the February 8, 2018 Informational Work Session.**

MOTION: Councilman Jaworski moved to approve the minutes of the February 8, 2018 Town Council meeting. Seconded by Councilman Cumbo, all in favor.

Approval of the minutes of the February 15, 2018 Town Council Meeting.

MOTION: Councilwoman Beaudin moved to approve the minutes of the February 15, 2018 Town Council meeting. Seconded by Councilman Pardieck. Ayes, Councilwoman Beaudin, Councilmen Favret, Jaworski, Morris and Pardieck. Abstained, Councilman Cumbo. **Motion passes.**

Approval of the minutes of the March 1, 2018 Informational Work Session.

MOTION: Councilwoman Beaudin moved to approve the minutes of the March 1, 2018 Informational work session. Seconded by Councilman Favret, all in favor.

Approval of the March 1, 2018 Closed Executive Session.

MOTION: Councilwoman Beaudin moved to approve the minutes of the March 1, 2018 Closed Executive Session. Seconded by Councilman Cumbo, all in favor.

Approval of the March 5, 2018 Emergency Town Council Meeting.

MOTION: Councilman Jaworski moved to approve the minutes of the March 5, 2018 Emergency Town Council meeting. Seconded by Councilman Favret, all in favor.

VI. Petitions and Communications

- A. North Beach Volunteer Fire Department** – Mr. Gordy submitted the attached written report but was not present to give the report.

- B. Deputy's Report** –Sergeant Phelps submitted the attached written report and Lieutenant Naughton was present to address the Council. Sheriff Evans was present to recognize the Twin Beaches deputies whom received awards at the Sheriff's annual awards banquet. The Sheriff first recognized Deputy Dean Naughton, Lt. Naughton's son, for receiving Deputy of the Year. The Twin Beaches deputies that were present and recognized were Deputy FC Derick Clark, Deputy Nick Buckler, Deputy FC Dave Jacobson, Deputy FC Dave Gatton, and Deputy FC Christopher Fox.

- C. Public Works Report** – Mr. Berry submitted the attached written report but was not present to address the Council.

- D. Code Enforcement Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council.

- E. Town Engineer's Report** – Mr. Woodburn submitted the attached written report and was present to address the Council. Mr. Woodburn addressed inquiries from Councilman Morris on the dredging and the 261 Sidewalk. Mr. Woodburn stated as an FYI, the State also has in their budget a proposal to repair and raise the jetties.

- F. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council. Councilman Pardieck requested detailed figures from last season. Mrs. Wahl will provide a summary to the Council during the water park budget work session.

- G. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council.

- H. Treasurer's Report** – Mrs. Smith presented to the Mayor and each Council member a copy of the audit.

I. Town Administrator's Report- Mrs. Wahl submitted the attached written report and was present to address the Council. Mrs. Wahl reported on the front entry way repairs, the rebid on the Lab Renovation RFP, and the 261 sidewalk design RFP. Mrs. Wahl stated that effective in April the deputies will work out of Town Hall rather than the Fishing Creek.

J. Mayor's Report –

1. The Mayor took the opportunity to recognize Joe Johnson, announcing he is running for County Commissioner and wished him good luck.
2. The Mayor wished everyone a Happy St. Patrick's Day and reminded everyone that the Easter Festival is Sunday March 18th.
3. The Mayor stated he attended the Board of Public Works meeting in Annapolis last week where Governor Hogan and the Board approved the termination of the marina boat ramp lease with DNR. The Mayor applauded the outstanding work of the Town Administrator and the support of the Town Council in this matter. Also, thanked Councilman Cumbo for accompanying him in his efforts to encourage the House and Senate to restore the Highway User Revenues to the Town.

VII. Resolutions & Ordinances:

- A. Introduce Ordinance O-18-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 and setting municipal tax rates. **A public hearing will be held beginning at 6:45 p.m. prior to the next regularly scheduled meeting.**
- B. Introduce Ordinance O-18-2, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019. **A public hearing will be held beginning at 6:50 pm prior to the next regularly scheduled meeting.**
- C. Introduce Ordinance O-18-3, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019. **A public hearing will be held beginning at 6:52 pm prior to the next regularly scheduled meeting.**
- D. Introduce Ordinance O-18-4, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2017 to June 30, 2018, to transfer funds in the amount of Fifteen Thousand dollars (\$15,000) from unallocated reserves to the General Fund line item "Floodgate Structure between Horizons on the Bay and Seagate" for the purpose of repairing the floodgate structure. **A public hearing will be held beginning at 6:55 pm prior to the next regularly scheduled meeting.**

VIII. Report of Officers, Boards and Committees:

- A. Planning & Zoning Commission** – There was no meeting held in March.
- B. Board of Appeals** – There was no hearing held.
- C. Ethics Commission**– Mr. Kete submitted the attached written report and was available to address the Council. Mr. Kete stated the Commission has a draft of amendments to present to the Council. A work session will be scheduled to discuss the amendments. A staff ethics training session has been scheduled for April.
- D. Chesapeake Beach Oyster Cultivation Society** – John Bacon submitted the attached written report and was present to give the report.
- E. Economic Development Committee** – Councilman Jaworski submitted the attached written report. Mr. Jaworski reported the committee met on March 12th. Good communication continues with the Calvert County Economic Development and the 2nd annual Taste the Beaches is moving forward with a meeting scheduled for March 19th.
- F. MML Report** – Councilman Cumbo reported he attended the Legislative Committee meeting on March 7th as they continue to review legislation that effects municipalities, and also attended the SMMA meeting which was held March 14th in LaPlata. Mr. Cumbo encouraged the Council to attend the SMMA meetings when possible.
- G. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported the coalition held a meeting on March 5th and highlighted several items. The community forums will continue for 2018, a mini newsletter is being planned with Cheryl Greene as editor, and the coalition will continue attending the community events, first one being the Easter Festival coming up. Mr. Pardieck commented that a young man, Chase Mattingly, recently passed away being a victim of the opioid crisis. A fund has been set up, by his mother, in his memory. The donations will go towards opioid abuse awareness.
- H. Walkable Community Advisory Group** – Councilman Favret reported the advisory group will meet on March 25th. Joining the meeting will be Mr. Jakubiak, Planning and Zoning Administrator, to discuss the process of how to bring the walkable community concept into the overall comprehensive plan.

IX. Unfinished Business: None

X. New Business:

1. Council to consider awarding a contract to Smith Brothers for the barge rental in the amount of \$26,500 for the fireworks display.

MOTION: Councilwoman Beaudin moved to approve awarding a contract to Smith Brothers for the barge rental in the amount of \$26,500 for the fireworks display.
Seconded by Councilman Favret, all in favor.

2. Council to consider awarding a contract to Schaefer Fireworks in the amount of \$40,000 for the fireworks display.

MOTION: Councilwoman Beaudin moved to approve awarding a contract to Schaefer Fireworks in the amount of \$40,000 for the fireworks display. Seconded by Councilman Jaworski, all in favor.

XI. Public comment was received by:

1. Joe Johnson of Windward Key suggested Council consider changing the legal age to vote in Chesapeake Beach to 16 years of age. And second, in his opinion stated, after seeing an aerial view that the problem with Fishing Creek is that the jetties are at the wrong angle.
2. Shirl Hendley of 4019 15th Street asked clarification in regards to a posting of a "new traffic pattern" at the bridge.

XII. Council Lightning Round:

1. Dr. Beaudin commented that the Dragon Boat race is just around the corner and anyone interested in donating or paddling, registration forms will be available after the meeting.
2. Mr. Cumbo expressed his appreciation to Mrs. Wahl for her informative reports over the last year, thanked the Sheriff's Department for bringing in the deputies and commented Councilman Pardieck and himself continue working on the healthy living project and hope to bring something before the Council soon.
3. Mr. Jaworski reminded everyone that the Taste the Beaches meeting is Monday, March 19th at Town Hall and encourages citizens to come and get involved. Also, presented a copy of the Calvert County Times featuring the Mayor on the front cover with a great article inside.
4. Mr. Morris took the opportunity to encourage everyone to continue to live their life with purpose, as life is short. Mr. Morris commented, that in the past, the budget process seem to be so difficult but his experience has found it not to be so. He commended the Mayor, Staff and the Council for working well together. Lastly, reported that the Railway Museum barn quilt square is almost in its final design.
5. Mr. Pardieck reported a Bayfront Park meeting is scheduled for March 27th and stated that the annual clean-up will be at the end of April.
6. Mr. Favret thanked Mrs. Smith for her help on the budget and thanked Mrs. Wahl, Mr. Berry and his public works crew for going above and beyond for the Town's citizens during the wind storm. Great job.

XIII. Closed Executive Session

The regular meeting was closed at 8:18 p.m. for a Closed Executive Session pursuant to General Provisions Article §3-305(b), subsection (3), to consider the acquisition of real property for a public purpose and matters directly related thereto, subsection (4), to consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State, subsection (7), to consult with counsel to obtain legal advice on a legal matter and subsection (8), to consult with staff, consultants, or other individuals about pending or potential litigation on a motion by Councilman Cumbo. Seconded by Councilwoman Beaudin, all in favor.

The Mayor reopened the regular meeting at 9:37 p.m.

All members that voted in favor to close for an executive session were present the entire closed session and that the purpose was to discuss and obtain legal advice on a matter in regards to real property and a matter subject to potential litigation.

XIV. Adjournment

There being no further business, the meeting adjourned at 9:38 p.m. on a motion by Councilman Jaworski. Seconded by Councilwoman Beaudin, all in favor.

Submitted by,

A handwritten signature in cursive script, appearing to read "Sharon L. Humm".

Sharon L. Humm
Town Clerk



February 2017 Town Stats

EMS Calls for Service

In Service- 1

Choking- 3

Trouble Breathing- 19

Unconscious- 5

MVA- 10

Sick Person- 14

Assault- 2

Anxiety- 1

Cardiac Arrest- 5

Pain- 12

Falls- 10

Diabetic- 1

Vital Check- 2

Fire- 2

Not Alert- 3

Seizures- 4

CVA- 2

Syncope- 3

Chest Pains- 4

Alarm- 1

Pedestrian Struck- 1

Over Dose- 2

Gun Shot- 1

ETOH- 1

Allergic Reaction- 1

OB- 1

Total Calls- 110

Chesapeake Beach - 34

North Beach - 14



February 2017 Town Stats

Fire Calls for Service

EMS Assist - 34	Chimney Fire- 1
In Service- 7	Pedestrian Struck- 1
Odor of Gas - 2	Landing Zone- 3
Fire Alarm - 7	CO Detector- 1
Area Box/Fire - 8	

Total Calls- 64

Chesapeake Beach- 22

North Beach- 8

Fundraising- Bingo every Tuesday night.

EMS Drill for December – Documentation

Fire Drill for December – Map Books

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: March 6, 2018
To: Sharon Humm
From: Sergeant Thomas S. Phelps
Re: Sheriff's Office Report-Chesapeake Beach

In February of 2018, the Sheriff's Office handled 261 calls for service in Chesapeake Beach. This is down from 270 calls in January 2018.

Call Breakdown for February 2018:

108 calls were self-initiated (patrol checks, follow-up investigations, etc)

153 calls were received by other means (citizens, alarm companies, etc)

Of the 261 calls, we handled:

- 2 CDS Violations (1 Heroin, 1 Cocaine) (Closed by Arrest)
- 5 Thefts
 - Shoplifting Fastop (Closed by Arrest)
 - Fraudulent Checks PNC (Closed by Arrest)
 - Strong Armed Robbery Rod and Reel Bingo (Closed by Arrest)
 - Shoplifting at Roland's (Closed by Arrest)
 - Stolen Computer – Harbor Rd (Closed by Arrest)
- 1 Destruction of Property
 - TV Damaged – Bayside Rd (Closed by Arrest)
- 1 Fatal Heroin OD
- 3 Civil Marijuana Citations
- 2 Disorderly Arrests
- 3 DUI Arrest
- 3 Trespassing Arrest

February 2018 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	8	15	Fireworks Complaint	0	0	Relay	1	3
Abandoned Vehicle	0	0	Follow Up	8	11	Robbery	1	1
Accident	19	28	Found Property	4	4	Search Warrant	0	0
Alarm	8	16	Fraud	1	2	Sexual Assault	0	0
Animal Complaint	0	10	Harassment	0	0	Sex Offender Registry	0	0
Assault	1	2	Illegal Dumping	2	2	Special Assignment	4	6
Assist Motorist	8	13	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	1	4	Indecent Exposure	0	0	Stolen Vehicle	0	0
Assist Sick/Injured	5	9	Intoxicated Person	1	3	Summons Service	0	0
Attempt to Locate	8	14	Kidnapping/Abduction	0	0	Suspicious Person	6	15
BioChem/ Susp Package	0	0	Loitering	0	0	Suspicious Vehicle	8	11
Burglary	1	5	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	3	5	Loud Party/ Music	6	8	Telephone Misuse	1	1
Check Welfare	4	14	Mental Subject	1	2	Theft	5	13
Conservor of Peace	1	1	Missing Person	1	1	Traffic Complaint	4	9
Destruction of Property	2	4	Neighborhood Dispute	1	1	Traffic Control	0	0
Death Investigation	1	1	Notification	1	1	Traffic Enforcement	2	6
Disorderly	9	13	Parking Complaint	2	5	Trespassing	4	7
Domestic	5	12	Patrol Check	100	220	Unauthorized Use MV	0	1
Escort	0	0	Person with Weapon	0	0	Unknown Problem	2	5
Eviction	2	3	Police Information	6	11	Violation Protective Order	0	1
Fight	1	3	Protective/Peace Order	0	2	Warrant Service	1	5
Firearms Complaint	1	2	Prowler	0	0			
Total Calls							261	531

**** Notes ****

	Month	Year		Month	Year		Month	Year
DUI Arrest	3	6	CDS Arrest	2	2	Other Arrest	11	20
Civil Marijuana Citations	3	5	Non Fatal Overdose	0	1	Fatal Overdose	1	2

Deputies assigned to the Twin Beach Patrol handled 224 calls outside of the Twin Beach Patrol Area in February 2018.
(These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)

February 2018 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	6	8	Fireworks Complaint	0	0	Relay	0	0
Abandoned Vehicle	3	4	Follow Up	3	8	Robbery	0	0
Accident	1	3	Found Property	0	0	Search Warrant	1	1
Alarm	1	4	Fraud	0	0	Sexual Assault	0	0
Animal Complaint	0	0	Harassment	0	0	Sex Offender Registry	0	0
Assault	0	1	Illegal Dumping	0	0	Special Assignment	1	2
Assist Motorist	4	5	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	0	1	Indecent Exposure	1	2	Stolen Vehicle	0	0
Assist Sick/Injured	1	3	Intoxicated Person	0	0	Summons Service	1	1
Attempt to Locate	2	7	Kidnapping/Abduction	0	0	Suspicious Person	1	3
BioChem/ Susp Package	0	0	Loitering	0	0	Suspicious Vehicle	1	3
Burglary	1	1	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	0	3	Loud Party/ Music	2	2	Telephone Misuse	0	0
Check Welfare	2	4	Mental Subject	1	1	Theft	2	5
Conservor of Peace	0	0	Missing Person	0	0	Traffic Complaint	1	2
Destruction of Property	0	0	Neighborhood Dispute	0	0	Traffic Control	0	0
Death Investigation	2	2	Notification	0	0	Traffic Enforcement	0	2
Disorderly	4	6	Parking Complaint	2	2	Trespassing	0	1
Domestic	4	4	Patrol Check	45	103	Unauthorized Use MV	0	0
Escort	1	1	Person with Weapon	0	0	Unknown Problem	0	0
Eviction	0	0	Police Information	3	5	Violation Protective Order	0	0
Fight	0	0	Protective/Peace Order	0	1	Warrant Service	0	1
Firearms Complaint	0	0	Prowler	0	0			
Total Calls							97	202

**** Notes ****

Both Death Investigations were elderly subjects.



Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: March 15, 2018

Water leak- There was a water main break in Richfield Station that has been repaired. There were 2 lateral line breaks on the Towns side that have also been repaired since our last Council meeting.

Wet wells- The new crane at Bay View Hills wet well was installed last month. We are building a landing pad at Fishing Creek wet well to receive a crane pump hoist. We are working with SHA to bring potable water back to Mears Avenue wet well.

Water meter/MXU- Still changing out meters and MXU's as needed.

Flushing- We are currently underway with our first flushing of the year at the time of this report and by the time of this meeting it will be complete.

Ball fields – We will dewinterize the complex this month and prepare fields for baseball.

Rail Way Trail – The oyster cages also will be dewintrized this month. Grass cutting, and tree trimming will begin at the end of March.

Water park - We have worked with the Water Park technician and changed out several pumps. Several failed electric and plumbing lines are being addressed at the time of this report.

SHA bridge- They are now working on the Northeast side of the bridge and are still on schedule as of this report. Our water line tie-in over the new bridge span will be complete and online this month. Next will be the sewer force main tie-in.

Wind storm - We are still cleaning up Town owned properties from this event. I would like to remind everyone to please use the lids on both trash and recycling cans. Thank you

Emergency calls – We received 13 emergency calls since our last Town Council meeting. Several were for power outages. We responded to 7 calls. 3 were for high wet well alarms. 1 for a water main break on Harrison Blvd. in Richfield Station. 1 for a water leak that was on the home owners side on Cox rd. 2 for wet well alarms during the power outage.



Code Enforcement

Report by Connie O'Dell to Mayor and Town Council
March 15, 2018

Location	Building Maintenance	Status
8216 F Street – Dangerous House, Vines		<p>7/4/2017 - Little work has occurred.</p> <p>7/31/2017 - received 2 photos from owner after demolition of the bad parts of the house. Not much left.</p> <p>8/2/2017 Inspected to confirm conditions.</p> <p>10/13/2017 – To re-inspect on 10/16/2017</p> <p>11/3/2017 – No Change</p> <p>11/07/2017 – Called the owner; the dangerous portion of the building has been removed. The remaining walls will be used to construct the new building. He will be seeking a permit for moving a small amount of dirt and removal of a tree. Vines are being removed as the weather freezes the foliage out.</p> <p>11/09/2017 – Will check into the permit and perhaps amend it.</p> <p>11/20/2017 – Emailed a grading exemption application to owner.</p> <p>12/11/2017 – Emailed a reminder to complete the application.</p> <p>1/10/2018 – Emailed owner again about the Exemption application. Owner says that he has decided against putting in a retaining wall. Will discuss with the Zoning Administrator.</p> <p>03/08/2018 – No change in property.</p>
6807 Meridian Court – Foreclosure		<p>11/28/2017 – Received a call from the owner that the property is now in foreclosure.</p> <p>12/04/2017 – Observed the property exterior and there are no maintenance issues at this time.</p> <p>1/17/2018 – The home was bought by the bank for resale.</p> <p>2/28/2018 – Exterior of property is in great shape.</p>
3039 Lawrin Court – Foreclosure		<p>1/26/2018 – The property was foreclosed and has been returned to the Department of Veterans' Affairs.</p> <p>2/28/2018 – Observed a window broken in the front of the home. Yard is in good condition.</p>
3602 27 th Street – Foreclosure		<p>03/05/2018 – Bank has assigned the property to a realtor for management through the foreclosure proceedings.</p> <p>03/06/2018 – Site visit; outside being maintained by realtor and in good condition.</p>
7636 Bayside Road – Dangerous Rear Stairs (No Handrail), Vines – Scheduled for Trustee Sale on January 3, 2017		<p>9/21/2017 – Receive foreclosure letter from attorney. Replied with letter listing the citations attached to the property and adding a third that the rear shed must be repaired or demolished.</p> <p>10/2/2017 – Received answer stating that the repairs could not be made until the property is vacant. Violations attached to the property.</p> <p>10/13/2017 – Closed temporarily until foreclosure proceedings are complete.</p> <p>03/01/2018 – Emailed the owner to talk about responsibility of the property because we have received no further trustee sale proceedings.</p>

03/08/2018 – Owner replied that he no longer owns the property. I reached back out the law firm handling the foreclosure proceedings for transfer information.

Location	Property Maintenance	Status
8019 Valley View Drive – Door Hanger*	<p>2/13/2018 – Received a complaint from a neighbor that the trash is being put out without a can or lid causing animals and birds to get in it and make a mess.</p> <p>2/14/2018 - PW delivered a door hanger with the current trash ordinance listed. Will follow up.</p> <p>2/28/2018 – No more complaints; case closed.</p>	
7429 B Street - - Lot infested with Kudzu	<p>6/19/2017 - Inspected. Observed from Pavement of B Street. Observed that the lot is badly overgrown with Kudzu.</p> <p>6/23/2017 - Sent warning letter.</p> <p>7/3/217 - Letter received.</p> <p>7/6/2017 - Co-Owner e-mailed Town Hall requesting a meeting. Meeting scheduled for 7/14/2017 – conflict, not yet rescheduled.</p> <p>9/11/2017- Owner seeking variance for permit to rebuild. If not remedied within the next 4 weeks seek citation for clean up immediately.</p> <p>10/13/2017 – To discuss with Planning & Zoning Admin.</p> <p>11/08/2017 – No activity with P & Z; I will call the owner to clean up or a citation will be issued.</p> <p>11/20/2017 – Emailed the property manager.</p> <p>1/10/2018 – Contacted real estate agency who has the property listed.</p> <p>02/28/2018 – Have not heard from the real estate agency or the property manager. Will send a certified letter to the owner.</p>	
3702 Chesapeake Beach Road – Vines	<p>6/19/217 - Inspected. Observed from the pavement of F Street. Observed heavy vines in fence and adjacent trees</p> <p>6/27/2017 - Sent warning letter</p> <p>7/25/2017 - Re-inspected. No change</p> <p>7/28/2017 - Letter returned, unaccepted</p> <p>9/11/2017- Code enforcement seeking additional methods of reaching the owner</p> <p>10/13/2017 – Will re-inspect on 10/16/2017</p> <p>11/8/2017 – Owner called me and we will meet at the premises November 9.</p> <p>11/09/2017 – Met with the owner and walked the property fence line and talked about the trees and vines that need to be cut. She agreed with me and said that they will complete the work by the Holidays.</p> <p>12/11/2017 – No change.</p> <p>12/28/2017 – No change. Will contact owner after the new year.</p> <p>03/01/2018 – Lot has been cleaned up. Will continue to monitor</p>	

Property Maintenance

Location	Status
throughout the spring/summer. Case closed.	
3713 12 th Street – Door Hanger*	<p>11/03/2017 – Large tree limbs and branches in yard. Left a door hanger explaining the work that needs to be done. Will re-inspect next time I am out.</p> <p>11/17/2017 – The tree has been sawn up and work is in progress.</p> <p>12/05/2017 – Observed that only smaller limbs remain. Spoke with owner who said that the person doing the work was returning to complete. Will check one more time.</p> <p>1/10/2018 – Small limbs still there. Will contact the owner again.</p> <p>2/28/2018 – The limbs that remain have been gathered up and it looks like they are going to be removed. Will check one more time.</p> <p>3/07/2018 – Case Closed</p>
7626 C Street – Disorderly rear yard	<p>8/8/217 - Received e-mail complaint from Town Hall. Complaint is that rear yard looks like a dump. Inspect.</p> <p>9/15/2017- Rear yard in bad repair still. Connie following up with Owner.</p> <p>9/28/2017 – attempted to call owner. Left message; no response. Followed with an email; no response.</p> <p>10/13/2017 – I will knock on their door on 10/16/2017</p> <p>10/27/2017 – Issued Warning Letter</p> <p>11/01/2017 – Owner called and acknowledged receipt of letter. Said that they are making progress each day.</p> <p>11/03/2017 – Over one half of the debris has been removed and owner continues to work.</p> <p>11/17/2017 – Owner called to say that they have done all but the concrete; it will be removed when they find a truck.</p> <p>1/10/2018 – Concrete and old oil tank still needs to be moved.</p> <p>02/28/2018 – Still work to be done, but the homeowner has been hospitalized recently.</p>
8133 Woodland Lane	<p>12/19/2017 – Received a call from the property manager asking that I come look at several trees and brush that needs to be removed. Met and observed brushy trees overtaking the rear decking and western side yard. Took photos and shared them with P & Z Administrator who agreed with me that they could all be taken down without a permit. HOA representative added to the email trail to speak on another tree in the common area.</p> <p>03/07/2018 – Yards were cleaned up. Case Closed</p>
3924 17 th Street	<p>12/05/2017 – Fence along eastern perimeter of property in in disrepair; left door hanger.</p> <p>1/10/2018 – Visited; no change.</p> <p>02/28/2018 – Talked to the owner who agreed with me that the fence along the east and south need to come down. She will email me with a schedule for removal.</p>

Property Maintenance

Location	Status
8401 F Street	03/06/2018 – Carport roof sinking and the gutter off the side of carport. Will contact owner about repairs. 03/08/2018 – Checked records; no phone or email will stop back by and talk to the owner on next trip.
3917/3919 Chesapeake Beach Road East	02/28/2018 – Emailed the owner (owns both properties) to clean out the chain link fence row between the two and possibly tear down the fence if it is not repairable. At the least, vegetation needs to be removed before the spring growth.
4012 28 th Street	03/01/2018 – Received a call from a neighbor to look at the household debris that was left on the front deck and yard. Visited the home and observed several pieces of furniture, bedding, etc. Called the property owner who said that the tenant had moved out. The owner assured me that he would come this afternoon before the storm and clean it up. 03/08/2018 – All of the trash left from the tenant move out was removed. Case Closed
7533 Bayside Road	02/28/2018 – Spoke with an occupant about a trailered boat and debris that is scattered within the property. Occupant told me that the home is now being rented and the stuff scattered about does not belong to them. 03/01/2018 – Called the property owner and left a message to contact me about cleaning up the lots including overgrown weeds and miscellaneous stuff including a trailered boat. 03/08/2018 – Left second message for the owner. Will begin violation correspondence if no call back is received.

Zoning

Location	Status
2615 Sansbury Drive	10/30/2017 – Received an email from HOA that the owner wanted to add move footage to their driveway and had begun the process without approval from the HOA or Town permit. 10/31/2017 – Inspected and found that the asphalt had been installed the evening before or early morning. Gave the owner instructions to get the HOA permission and then come to the Town for permitting. 11/7/2017 – Emailed to HOA to see if the owner has complied by submitting the application. HOA replied saying that the owner submitted the Architectural Modifications without a plat; the request was denied and she was told to follow up with the County for a plat. 12/06/2017 – HOA still waiting on plat from owner. 03/08/2018 – Emailed HOA to see if they are pursuing.

Zoning

Location

Status

8324 Bayside Road

02/2018 – Received a letter from neighbor at 8322 Bayside Road with complaints concerning permitted work that has not been completed to specifications.
02/21/2018 – Observed that the rain barrels/downspouts have not been installed as per the permitted work. Also the disturbed dirt along the fence line is silting under and through the fence onto the neighbor's yard.
02/22/2018 - Sent an email asking for date certain to complete work.

3917 16th Street

11/06/2017 – On drive around observed a large quantity of dirt piled up in the back yard. Talked to the owner who said that he is digging the dirt out to use to level up his backyard, with a retaining wall.
11/07/2017 – P & Z said that he needs, at least a misc. permit. Emailed owner with instructions to obtain permit and also to install a silt fence around the dirt.
11/17/2017 – Silt fence has been installed and the owner has submitted a permit application; (wrong application.)
12/13/2017 - New application has not been received.
1/10/2018 – P & Z has not received the application
03/08/2018 – Still no application but no further work done either

3808 26th Street

02/22/2018 – PW reported that there have been numerous complaints from a neighbor about ground water present all the time in the front of her property. PW took photos of a drain pipe coming out of the ground at the bottom of a rocked trench. Pipe is apparently a drain for a sump pump.
02/28/2018 – Sent a certified letter to the property owner requesting for them to remedy the situation/and or seek a petition with the town to construct improvements.

7508 E Street

02/28/2018 – Observed that a shed is being constructed without a permit. Also found that there is a large pile of dirt that has been brought in and dumped near the area of the shed construction. Left a door hanger. The owner called to say that they weren't aware that they needed a permit to construct the shed and that the dirt was being used to fill in ruts.
02/28/2018 – The owner stopped by TH and obtained the proper applications for permitting.

Vehicle

7410 Woodshire Avenue

02/28/2018 – Observed a trailer with a vehicle sitting along the street. Knocked on the door and talked to the owner about the trailer. Reminded him that the trailered vehicle is not allowed on the street. He said that he just bought it a few weeks ago and will find a place to put it.

3610 29th Street

3/08/2018 - RV sitting in the driveway, uncovered, with dead tags. Will knock on door next week when out.

Cases Resolved as of March 15, 2018

Location

8019 Valley View Drive – Property Maintenance
3702 Chesapeake Beach Road – Property Maintenance
3713 12th Street – Property Maintenance
8133 Woodland Lane – Property Maintenance
4012 28th Street – Property Maintenance

Year-To-Date Summary		
Violation Type	Cases	
	Closed	Active
Building Maintenance	1	5
Property Maintenance	8	5
Miscellaneous		
Vehicle Related	1	2
Zoning	2	5
TOTALS	7	13



March, 2018
J-B03021-4775

TOWN OF CHESAPEAKE BEACH

Engineering Report

NEW BUSINESS

Fishing Creek Bridge (MD Route 261) –

March, 2018 Update: The valve vault for the Mears Avenue pump station is completed. The next phase of major utility work will come when work starts on the southbound-west lane.

Fishing Creek Dredging –

March, 2018 Update: We have prepared a new permit application to maintain the remaining drainage swale up to the Kellams Field Pond. We have also prepared plans to move a portion of the existing spoil material on-site with a new grading permit. This will include moving (approximately 1/3rd) of the existing spoil to the smaller North Basin and access road areas.

The Corps of Engineers has acknowledged the need for a future dredge and will be seeking to get it in the FY19 budget cycle. They have put in motion a proposal to budget a “work plan” or preliminary engineering design phase of the project and will provide the Town with anticipated receiving volumes needed for the Town spoil facility. I also visited two local spoil receiving facilities to engage them in our need to remove and deliver material to them. Once federal funding is appropriated (Approx. \$250,000 for Engineering and 2 million for Construction Dredging) the project should go thru 1 year of final engineering design to permit for an anticipated construction start of (Fall 2020).

Kellams Marina –

March, 2018 Update: We have filed a new permit application with MDE to improve the two existing boat ramps (west side of marina west).

Richfield Station –

March, 2018 Update: The traffic warrant study is complete and has been delivered to the State for review. The study indicates that a light for eastbound and westbound Route 260 and Harris Boulevard is warranted. We received a response via email on September 13, 2017 from the SHA saying that they are “not opposed to signalization of the intersection” but they wanted a few pieces of additional information to finalize the warrant request. Comments responses to the September letter were sent to SHA for a new traffic light and to ask them to also look at other possible alternatives to a light if they are available. We spoke to the Calvert County District Engineer Jonathan McCoy to try and move this forward. Jonathan sent a response on March 7, 2018 that the State Office of Traffic and Safety reviewer needed some additional back up information which the Town Consultant, Lenhart Traffic, immediately provided. Hopefully this moves the response along.

WRTP –

March, 2018 Update: We are still in the ENR testing period. The final use and occupancy approval and permit closeout from Calvert County has been obtained. We continue to coordinate with the contractor (Bearing) and consultant (WRA) for the project closure and testing procedures. We “ok” as is on warranty items with the Contractor and with MDE on final project cost and accounting items. We have also been working with staff on the updated Lab Project Bid Proposals.

261 Sidewalk -

March, 2018 Update: We are working on the sidewalk Design RFP with Holly and hope to have approval from the State to go put out the Engineering Design Services RFP soon. (No new update).

Heritage –

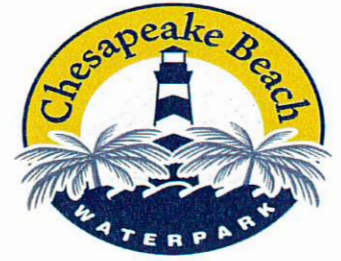
March, 2018 Update: Site work (grading) is continuing. Ongoing meetings are being held with the Contractor and Owner to ensure the Town Staff is engaged thru the grading and construction process. Grading has been slow again this month due to windy wet weather and moist soil conditions.

Water and Sewer Manual –

March, 2018 Update: We are working with Town Staff and Councilman Jaworski on the update of the 1985 water and sewer manual.

OLD BUSINESS

Kellams Field – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades after final completion and acceptance of the facility. (No new update).



Water Park Report

Marilyn VanWagner, General Manager
March 15, 2018

Employment –

All Lifeguard Supervisors have completed their Ellis Supervisor training and are now certified to train both our new and returning guards. Each year we hold two training sessions for lifeguards. The first session for lifeguard training starts next week and it will continue for one week. For those that are away at school or had scheduling conflicts, we offer a 2nd training in early June.

Orientations for Cashiers, Customer Service Specialists, and all Food & Beverage employees will be held at Town Hall over the next three consecutive Saturdays. Interviews for each position will take place immediately following each orientation.

It is not too late to sign up for an interview. Go to the water park website at <http://www.chesapeakebeachwaterpark.com/employment.html>

Training packages are being updated for each department. All departments will have formal training in May before the park opens, followed up by a written exam.

Marketing –

Discounted Season Passes continue to be offered on our website. Again this season, all Chesapeake Beach Season Pass holders will enjoy all food and store items at the Park at a 20% Discount.

All inserts for our marketing brochures are being updated. The brochures are distributed to local businesses and are also available for our guests. These inserts include all of our Special Events, Character Days, Swim Lessons, Birthday Parties, Rates and a schedule for all Events for the 2018 Season.

Many of the signs in the park continue to be repainted to include updated rules and procedures.

Splash Radio, our Water Park radio station will be back again this year. Any local businesses that want to advertise on the radio or have us announce a special interest message, please contact us at waterparkgroups@chesapeakebeachwaterpark.com.

The Water Park Store –

The store has been restocked over the winter with new inventory. Please make it a point to visit us when we open and see all of our new souvenirs.

Maintenance Items –

Our Maintenance Tech, Filo Blake, is busy getting the park ready for all county inspections, and opening day. He is making repairs to a few broken items, restoring a few of the slides and floatables, and doing LOTS of painting. He will touch up all nets and ropes where necessary and much more.



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Treatment Plant Report

Date: March 15, 2018

The Lab Renovation Bids were received on 3-1-18. The bids will be reviewed by Town staff and brought to the Mayor and Town Council on the best recommendation on the bids.

On 2-21-18, the Xylem technician for the UV system and Independent Automation technician were at the plant to work on the control panel to bring the system back on line. Several parts were replaced and the programs were re-set. The control panel is back on line and plant staff will start to clean and replace lights where needed.

Plant staff has almost completed draining back the STP tank which was needed on 2-11-18 due to heavy flows from receiving four inches of rain. SPT tank now at 2 foot level.

The W RTP Budget will be released to the Town Council on 2-20-18. The Budget will be introduced at the March Town meeting after budget work sessions completed earlier in the month of March.

The new Effluent Flow Meter and Basin Valves are scheduled to be installed in April-18. Once installed, the plant will be able to run several equipment systems in flow pace mode and make changes to the Basin program to enhance the treatment process and meet all MDE permit requirements.

Plant staff are continuing to work on spare parts inventory along with finding vendors for pricing on spare parts. Staff is also working on SOP's for all new ENR equipment.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Old Line Hauling and Chesapeake Labs. The new hauling contract will take effect on June 30, 2017 with Old Line Inc.

Plant operations for this monthly report did use the Shell Fish Tank to divert plant flow one time on 2-11-18. This was due to heavy flows from a four inch rain storm. The SPT tank was filled to a level of 22 foot. As of 3-8-18, the SPT has been drained back into the plant and is at a 2 foot level.

The plant had 3 emergency alarms for this report period. The first call in alarm was on 2-17-18 for Filters at high levels. Plant staff responded to the alarm and had to by-pass all filter operation until heavy flows decreased. The filters were put back on line 2-18-18. On 3-2-18, plant staff responded to several alarms caused by heavy winds and power failures. Plant equipment had to be re-set manually until the wind speed decreased and the power was restored to a stable condition. On 3-7-18, an alarm on #1Clarifier Scum pump was sent out. Plant operator responded and found pump clogged and float level stuck on a pipe in the on position. The operator repaired the pump and put in back on line.

The Wastewater Treatment Plant had no spills to report for this March report.



Future Projects:

To complete the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade.



Town Administrators Report – March 2018

I. Requests for Proposals:

OPEN RFP's:

WRTP Lab Renovation: We have made the decision to go back out to bid on this project. The revised bid will be resubmitted by March 20, 2018.

UPCOMING RFP's:

Side Walk Design Phase, per the fully executed MOU

Dredge Spoil Placement

II. Town Assets:

Town Hall:

Front entry way repairs are anticipated to be completed in the Spring.

Kellam's Field:

Fields are being prepped for the upcoming season.

III. Town Permits:

Permits Granted:

Permit #	Address	Improvement
2018-003	2210 Eagle View Ct.	Finish Basement/ Use permit
2018-008	3920 Old Bayside Rd.	Addition to front of house
2018-010	3220 Ina Chase	Single Family Home
2018-009	3925 Old Bayside	Replace existing retaining wall



Town Administrators Report – March 2018

IV. Town Complaints*:

Address	Presented Issue	Town Action
C Street in Chesapeake Station	Speeding vehicles	Speed monitoring device in place to being reviewed by Lt. Naughton
Old Bayside Rd near "I" street	Resident complaint regarding BGE causing ruts in yard	Town contacted BGE POC and they have the issue set up as an appeal for remedy
Property backing to the dredge spoil site	Removal of trees in the critical area	DNR contacted, County contacted, letter sent to resident, mitigation is currently underway

**complaints are those that were not remedied by Utility Billing, Code Enforcement action or with a public works "work ticket" process.*

V. Grants

Community Resilience Grant through Maryland Department of Natural Resources: Through Sustainable MD efforts, the Town has submitted a grant proposal for a \$75,000 Community Resilience grant with the State. The Town is partnering with the University of Maryland Environmental Finance Center. The grant would provide funding towards the Towns comprehensive planning update that would incorporate Flood Mitigation Planning. Thank you to Barbara Kete, Chair of the Green Team, and the Green Team for staying active and involved with the Sustainable MD program.

VI. Local, State, Federal Coordination:

DNR termination and covenant agreement for the Public Ramps: Effectively terminated on March 7, 2018. The Town will now retain 20% of the ramp fees and full control of the rates for public ramp access.

Calvert County Sheriff's Department: Deputies will work out of Town Hall effective in April rather than the Fishing Creek efficiency.



Town Administrators Report – March 2018

VII. Community:

- The Town is partnering with the Community Center again for the **Easter Festival** on March 18th from 1-3 at Kellams field. This event will be rain or shine using the Community Center as the location if there is rain.
- Plans are underway for the **Stars-n-Stripes festival**, “Patriotism and Me” themed events. The Town will be hosting a special SURPRISE performer at the Sunday Family Fun day. A local legend sure to be a performance, residents will NOT want to miss.



Green Team Report to Town Council

Barbara Kete, Green Team Chair

March 15, 2018

- I. Taste the Beaches: We are working on plans for our exhibit at this September's event. Since our rain barrel raffle generated so much traffic to our table last year, we are looking for something similar. A potential plan is to raffle off pollinator and mosquito-repellent plants to publicize our two trail gardens. We also plan on giving tours of our new Buffer Garden.
- II. Buffer Garden: The Master Gardeners have surveyed our primary site – between Town Hall and Trader's Restaurant and have compiled a list of plants appropriate for that location. The location itself is problematic and may not be feasible for this project. If the Master Gardeners and the Town Landscaping contractor determine that site problems can not be overcome, we will move on to the second proposed site adjacent to Kellam Field.
- III. Rain Barrel Workshop: Due to the high level of interest in rain barrels at our Taste the Beaches exhibit last year we are sponsoring a make-your-own rain barrel workshop on Sunday, May 6th at the Northeast Community Center. The workshop will be conducted by Jacqueline U. Takacs, a Watershed Restoration Specialist with the University of Maryland Sea Grant Extension Program. The county is off-setting the cost of the rain barrels to county residents.
- IV. Outreach and Education: On March 10th, the Green Team participated in a science program at the Fairview Branch of the Calvert Library for students from kindergarten through 2nd grade. We conducted some hands-on exercises on recycling and identifying air, water and land pollutants. Each student was given a little planting kit containing sunflower seeds and a peat pot as a take-away.
- V. Resilience Grant: We submitted our proposal for the Community Resilience Grant being offered by the Maryland Department of Natural Resources Chesapeake and Coastal Service. They will announce the awardee(s) in mid-April.



CHESAPEAKE BEACH ETHICS COMMISSION

REPORT OF CHESAPEAKE BEACH ETHICS COMMISSION

DATE: March 15, 2018

TO: Mayor and Council

FROM: /s/ Phillip R. Kete, Chair, Ethics Commission

In our meeting of February 22, 2018, we continued discussion of proposed changes to the ethics ordinance, and in our meeting of March 8 we adopted a set of amendments that we recommend be adopted by the town.

The commission intends to adopt a set of financial disclosure forms at its April 12, 2018 meeting.

Chesapeake Beach Oyster Cultivation Society Report

March 15, 2018

Chesapeake Beach Town Council Meeting

22 members and friends attended the CBOCS 7th Anniversary Annual Meeting on February 17, 2018. They learned about the 2017 accomplishments and 2018 plans.

March 9 saw Terry Klazer, Ron Draper, Lani Hummel and John Bacon attend the Maryland growing oyster annual meeting. For the first time the main theme was education of the public to the benefits of oysters. CBOCS presented a program demonstrating their participation with the CHESPAX field trips for the 5th grade students. This is the model for the other 17 MGO groups to use. We also discussed the community mural painting as another way to outreach to their local communities.

On March 10, Ron Draper and John Bacon joined other groups at the Fairview library for a great session with a large number of pre K children and their parents. We were able to show them our live oysters and critters in tanks as well as having them observe and measure oyster spat.

On March 18, CBOCS will have a table at the Easter Festival. Come and enjoy some candy and watch the oysters grow.

On March 20, CBOCS will be hosting a group of 28 Japanese high school students for a 1.5 hour field trip on the trail. During this time the students will be able to count and measure oysters, measure water quality, tong the oyster reef and observe the wonders of the trail using the bingo card.

On March 24, you can join CBOCS volunteers helping with the annual spring cleanup on Fishing Creek. They will be collecting trash and enjoying the traditional pizza lunch.

CBOCS is working with Jay Berry and the bridge contractor to finalize plans for the relocation of various sections of the old Route 261 bridge. If interested in this project contact John Bacon or Jay Berry.

TOWN OF CHESAPEAKE BEACH
ECONOMIC DEVELOPMENT COMMITTEE
REPORT FOR MARCH 2018 TOWN COUNCIL MEETING

The Town of Chesapeake Beach Economic Development Committee (EDC) held a meeting on Monday February 12, 2018 at 6:30 pm in Town Hall Council Chambers

Attendees:

EDC members: Tiffany Geare; Joe Johnson; Anne Nicholas; Jen Sanders; Larry Jaworski

Other attendees: None

A copy of the meeting agenda is attached.

Discussion Items:

- The Town of Chesapeake Beach Planning and Zoning Commission will begin an update of the Town's Comprehensive Plan. The plan was last updated in 2010 but that was reported to be a relatively minor update of the 2002 Plan. This effort is envisioned to be a significant update of the Comprehensive Plan. This effort is scheduled to begin very soon and is expected to take about 1 year to complete. There will be numerous opportunities for public input during the Update process culminating in a formal public hearing sometime in early 2019. It was agreed that the EDC should be very active and involved in the Update process. A detailed and viable Comprehensive Plan is critical to further appropriate economic development in our Town.
- Mr. Jaworski met with several members of the Calvert County Department of Economic Development including Ms. Kelly Robertson-Slagle, Director; Ms. Danita Boonchaisri, Business Development Manager; and Ms. Kathy MacAdams, Business Consultant from the Small Business Development Center (SBDC). The discussion focused on resources and assistance available from the County EDC to support local businesses. Appropriate economic development entails not only future economic development but most critically in preserving existing local businesses and helping them prosper. It was agreed the Town EDC and County Department of ED will seek additional opportunities to work together. It was discussed that the County ED would be willing to meet with local businesses to discuss outreach programs.
- Planning for the Second Annual Taste the Beaches is underway. The Kellam's Field site has been reserved, tentative agreement has been reached with a Master of Ceremonies, the Chesapeake Mermaid has been booked, and the event Facebook site has received hundreds of hits. A discussion with the Town of North Beach is scheduled soon. The organizing committee for the event will schedule a meeting in next week or so to move forward with planning.

- The Stars and Stripes Festival is scheduled for Memorial Day weekend. Planning is underway for this event.
- Summer Concerts at Veteran's Park have been discussed at past meetings. Mr. Morris has had contact with one military music group about possible participation.
- Discussions continue between the two Towns about the possibility of reinstituting a limited trolley service during the summer tourist season. The general concept is to have limited service between Chesapeake Beach, North Beach and possibly up to Herrington Harbour South. The Chesapeake Beach EDC has been working with the North Beach EDC on this issue. The next step in the planning process will be to convene a meeting with key organizers of the last Beach Trolley to gain their insight as to what worked and what didn't work.
- There was discussion on holding a 5K race between the two towns. Ms. Sanders and Ms. Nicholas agreed to lead to effort to begin investigations into a possible event. Mr. Johnson commented that there is a person that organizes such event. It was agreed that this person should be contacted for input.
- There was discussion at last meeting about conducting polls/public outreach/public meeting to gain input from local residents and businesses as to what they feel is "appropriate" economic development. It was agreed that the forthcoming effort to update the Comprehensive Plan will provide opportunity for this input.
- It had been suggested that the Town consider holding more fireworks displays than just the 4th of July. Possibilities include: Memorial Day, New Year's Eve and Labor Day. Mr. Johnson agreed to look into possibility of these events.
- It was suggested the Town consider holding a boat show. Displays would be in parking lot behind the Water Park and possibly a few in-water displays. It was agreed Mr. Jaworski will investigate possibility of this event.
- It was discussed that there is currently no place in our Town for people to fish or go crabbing. It was agreed this should be further investigated.

**NEXT MEETING OF EDC: MONDAY MARCH 12, 6:30 pm, TOWN HALL
COUNCIL CHAMBERS**



**From the office of the Town Administrator
Fireworks Display RFP**

Project Summary:

The Town of Chesapeake Beach contracts their annual fireworks display each year as well as (2) barges for the use of the pyrotechnical team.

RFP Process: Both RFPs were released on January 19, 2018 through eMaryland Marketplace, Town website and print media. Through eMaryland Marketplace the RFP was sent directly to 81 contractors that service Calvert County and work in the cost code identified for the bids. Of the 81 contractors 1 interacted in eMaryland Marketplace regarding the bid. A mandatory pre-bid meeting was held on February 13, 2018 at Town Hall followed by a site visit to the area where the barges would be placed, and the presentation would take place. Sealed bids were accepted on February 20th, 2018 and opened in chambers.

The firework display will be held on June 30, 2018 with a rain date of July 3, 2018.

Barge Scope: There is a requirement for two (2) barges, each no less than 30 feet by 90 feet.



From the office of the Town Administrator
Fireworks Display RFP

Barge Bid Results:

Contractor	Size of Barge 1, name	Size of Barge 2, name	Type of Barge 1, age	Type of Barge 2, age	Condition	Total Cost
SMITH BROTHERS	32' x 110', varies	32' x 110', varies	Flat, varies	Flat, varies	Good	\$26,500
EDWIN CRANDELL	30' x 90', 606 or 607	30' x 90', 623 or 624	Flat	Flat	Barge 1 good, Barge 2 very good	\$40,000

RECOMMENDATION: It is recommended that the Town initiate a contract with SMITH BROTHERS in the amount of \$26,500.

Firework Display Scope: The desired display is no less than 25 minutes and have a one-mile visibility with a budget of \$40,000. Pyrotechnical contractor is responsible for cleanup, loading and unloading, permits and adherence to regulations.

Fireworks Display Bid Results:

Contractor	Postponement	Opening Segment	# of Shells	Main body	# of Shells	Grand Finale	# of Shells	Total # of shells	Length of Display
SCHAEFER FIREWORKS	\$2,000	1.5 minutes	2894	22 minutes	5080	2.5 minutes	1134	9108	26 minutes
FANTASTIC FIREWORKS	\$2,000	1 minute	327	24 minutes	1276	2 minutes	4904	6507	27 minutes
PYROTECNICO	\$4,000	Not included	246	Not included	1208	Not included	1158	2612	Not included

RECOMMENDATION: It is recommended that the Town initiate a contract with SCHAEFER FIREWORKS.