



**PUBLIC HEARING MINUTES  
May 21, 2020**

Patrick J. Mahoney, Mayor, called the public hearing to order at 6:55 p.m. In attendance remotely were: Dr. Valerie L. Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Connie O'Dell, Code Enforcement Officer, Wayne Newton, Acting Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Manager, and Lieutenant Naughton.

The Mayor opened the public hearing and read into the record Ordinance O-20-9.

**Ordinance O-20-9, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021.**

The Mayor called for public comment. There were no comments received.

The Mayor opened the public hearing and read into the record Ordinance O-20-10.

**Ordinance O-20-10, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021 and setting rates, charges, and fees related to water and sewer service by the Town.**

The Mayor stated he anticipates two motions to be made to this ordinance during the regular meeting.

The Mayor called for public comment. There were no comments received.

There being no further comments, the hearing was adjourned at 6:58 p.m. on a motion by Councilman Jaworski. Seconded by Councilwoman Beaudin, all in favor.

Submitted by,

Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
TOWN COUNCIL MEETING  
May 21, 2020**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance remotely were: Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Wayne Newton, Acting Town Engineer, Connie O'Dell, Code Enforcement Officer, Marilyn VanWagner, Water Park General Manager, Jon Castro, W RTP Manager, and Lieutenant Naughton.

- II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

- III. Approve the Agenda.**

**MOTION:** Councilman Jaworski moved to approve the agenda.  
Seconded by Councilman Morris, all in favor.

- IV. Public comment on any item on the agenda.** None

- V. Approval of the minutes of the April 16, 2020 Public Hearings.**

**MOTION:** Councilman Jaworski moved to approve the minutes of the April 16, 2020 Public Hearings. Seconded by Councilman Morris, all in favor.

**Approval of the minutes of the April 16, 2020 Town Council meeting.**

**MOTION:** Councilman Jaworski moved to approve the minutes of the April 16, 2020 Town Council meeting. Seconded by Councilman Morris, all in favor.

**Approval of the minutes of the May 11, 2020 Informational Work Session.**

**MOTION:** Councilman Jaworski moved to approve the minutes of the May 11, 2020 Informational Work Session. Seconded by Councilman Morris, all in favor.

**VI. Petitions and Communications –**

- A.** Town Administrator's Report – Mrs. Wahl reported that the Town is planning to do a COVID-19 impact analysis which will come before Town Council in June. Also, the Town will hold a Stars and Stripes Virtual Memorial Day ceremony on Monday at 10 am which can be viewed via the Town's website or the Town's YouTube channel.

- B. Public Works Report – Mr. Berry submitted the attached written report. Mr. Berry briefed the Council on the water leak at Richfield Station and the work conducted at the Kellams field.
- C. Water Reclamation Treatment Plant Report – Mr. Castro submitted the attached written report and was present to address the Council.
- D. Code Enforcement Report – Mrs. O'Dell submitted the attached written report and was present to address the Council.
- E. Town Engineer Report – Mr. Newton submitted the attached report and addressed the Council. Mr. Newton reported no update on the 261 sidewalk as of yet and briefed the Council on the Highlands sewer study. Councilman Morris asked the status of the Richfield Station/Harrison Boulevard traffic light.
- F. Deputy's Report – Sergeant Phelps submitted the attached written report and addressed questions from the Council.
- G. Mayor's Report -The Mayor reported he has been following daily the website that gives the COVID-19 cases reported by zip codes since Easter, when it first came out. The numbers reported for our zip code since April 12<sup>th</sup> have gone from 13 cases to 28 cases currently. In referring to an article he read in the Washington Post today, it reported that people from highly infected areas, were traveling from their areas to Maryland counties with beaches, boating, and outdoor recreation. So the battle's not over.

On another note, the Mayor wanted to applaud his entire staff for keeping the Town running so smoothly, and the citizens, for their patience, and understanding the sacrifices needing to be made in the interest of public health. As Memorial Day approaches, let us all remember the ultimate sacrifices made by our fallen heroes to protect our freedoms.

## **VII. Resolutions & Ordinances:**

- A. Vote to remove from the table, Ordinance O-20-7, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021.

**MOTION:** Councilman Jaworski moved to remove Ordinance O-20-7 from the table. Seconded by Councilman Morris, all in favor.

- B. Vote on Ordinance O-20-7, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021.

**MOTION:** Councilman Jaworski moved to approve Ordinance O-20-7. Seconded by Councilman Morris.

**MOTION:** Councilman Favret moved to amend Ordinance O-20-7 as follows:  
**Exhibit A, under "Income" to change:**

Line# 300-430010 Anne Arundel Fixed -10.44% from \$108,190 to \$30,862

Line# 300-430020 Calvert County Fixed-21.81% from \$208,410 to \$59,453

Line# 300-430030 Ches Bch Fixed-49.66% from \$474,537 to \$135,372

Line# 300-430040 North Beach Fixed-18.09% from \$172,863 to \$49,313

The new Total Capital and Other Fixed Income Line now becomes \$275,000

The new Total Income Line becomes \$2,085,120

**Seconded by Councilman Morris, all in favor.**

**MOTION:** Councilman Favret moved to amend Ordinance O-20-10 as follows:

**Exhibit A under "Expense"** to change:

Line# 300-6975-801000 Capital Projects from \$964,000 to \$275,000

The new Total other Fixed Costs now becomes \$275,000

The new Total Expense now becomes \$2,085,120

**Seconded by Councilman Morris, all in favor.**

**The Council voted on Ordinance O-20-7 as amended, all in favor.**

- C. Vote on Ordinance O-20-9, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Park of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021.

**MOTION:** Councilman Jaworski moved to approve Ordinance O-20-9.

Seconded by Councilman Morris, all in favor.

- D. Vote on Ordinance O-2-10, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021 and setting rates, charges, and fees related to water and sewer service by the Town.

**MOTION:** Councilman Jaworski moved to approve Ordinance O-20-10.  
Seconded by Councilman Morris.

**MOTION:** Councilman Favret moved to amend ordinance O-20-10 follows:  
**Exhibit A – "Revenues Other"** to change:

Line#400-430140 Unallocated Reserves from UF MLGIP from \$1,359,309 to \$1,494,681

The new Total Other Income line becomes \$2,932,829

The new Total Income line becomes \$3,924,869

**Seconded by Councilman Morris, all in favor.**

**MOTION:** Councilman Favret moved to amend Ordinance O-20-10 as follows:

**Exhibit A under – “Expenses” to change:**

Line#400-6900-67000 TFP Fixed Costs from \$558,657 to \$694,029

The new Total Expenses line is now \$2,064,261

The final Total Expenses line is now \$3,924,869

**Seconded by Councilman Morris, all in favor.**

**The Council voted on Ordinance O-20-10 as amended, all in favor.**

**VIII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – No report.
- B. Board of Appeals** – No hearing held.
- C. Economic Development Committee** – Councilman Jaworski submitted the attached report. Mr. Jaworski stated the Mayor, Council, Staff, and the EDC continue to work diligently to provide support to our local residents and businesses during this challenging period. A number of virtual meetings and webinars have been held, and on the Town’s website, under “COVID-19 Virtual Resource Center”, there is information available from Calvert County Government, the State of Maryland, and Federal Government detailing assistance. The Town continues to do everything it can to support you during this crisis.
- D. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported no meeting has been held since the COVID but stated he had a teleconference with Dr. Drew Fuller with Calvert County Health Department’s Recovery Rapid Response program discussing outreach possibilities for the beach’s area. Mr. Pardieck noted that the program is not only for people suffering from addiction but also those with mental health issues. They can be reached at 877-467-5628 seven days a week.
- E. Walkable Community Advisory Group** – Councilman Favret reported no meeting has been held but the Planning Firm continues their work. Mr. Favret hopes to provide an update next month.

**IX. Unfinished Business: None**

**X. New Business:**

1. Town Council to award a contract to Windmill Farms for Light up the Town installation for a five (5) year term for a total five (5) year amount of \$264,750.

**MOTION:** Councilman Jaworski moved to approve a 5 year contract to Windmill Farms. Seconded by Councilman Morris, all in favor.

2. Town Council to award a contract to Wires Inc. for the Light up the Town display electrical connection for a five (5) year term for a total five (5) year amount of \$76,050.

**MOTION:** Councilman Jaworski moved to approve a 5 year contract to Wires, Inc. Seconded by Councilman Morris, all in favor.

**XI. Public comment was received by: None received.**

**XII. Council Lightning Round:**

1. Dr. Beaudin encouraged residents to continue with the precautions, wear your face covering, and try to get outside for some fresh air. Also, Dr. Beaudin asked that the Town send out an e-blast with information on how, during this time, residents can acquire a boat ramp hang tag.
2. Mr. Fink encouraged residents to continue being safe, stay engaged, and try to get out.
3. Mr. Jaworski realized, through his climate change academy class, the significant impact humans have on the global climate change by evident changes seen since this pandemic. On another note, wanted to report that the Chicago Cubs are undefeated this season! Stay safe and healthy.
4. Mr. Morris wanted to say that he was pleased that Windmill Farms was awarded the landscape contract again this year. They do such a good job and the Town always looks great. Mr. Morris encouraged any that have not completed their census, or know someone that hasn't, to please do so. He reminded all to tune in for the Memorial Day virtual ceremony on Monday morning.
5. Mr. Pardieck wanted to thank first responders for what they have been doing for folks during this crisis, with a special shout out to those on the front lines. On a personal note, spending much more time at Roland's Supermarket, expressed appreciation for their workers. Stay safe!
6. Mr. Favret shared some comments he received from residents in regards to how the Town has continued consistency in serving the Town's residents under the circumstances without fail.

**XIII. Closed Session Councilman Jaworski moved to close the regular meeting at 7:58 pm to go into a closed session under the Statutory Authority of the Md. Annotated Code, pursuant to General Provisions Article, §3-305(b), subsection (7) to consult with counsel to obtain legal advice pertaining to Town Assets. Seconded by Councilman Morris, all in favor.**

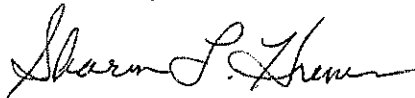
The Mayor re-opened the regular meeting at 8:53 p.m.

All members that voted in favor to close for an executive closed session were present the entire closed session and the purpose was to consult with counsel to obtain legal advice.

**XIV. Adjournment:**

There being no further business, the meeting adjourned at 8:54 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Morris, all in favor.

Submitted by,

A handwritten signature in cursive script, appearing to read "Sharon L. Humm".

Sharon L. Humm,  
Town Clerk





## Town Administrators Report – May 2020

- I. **STARS AND STRIPES:** The Town will hold a Stars and Stripes Virtual Memorial Day ceremony at 10:00 AM. The ceremony will include a special unveiling from Mayor Pat Mahoney, a message from George W. Owings III, Secretary of Maryland Department of Veteran Affairs along with musical performances as we take the day to remember those who lost their lives in the service of our Country. You can connect to view through our Town [YouTube Channel](#) or our [Town website](#), the ceremony will be recorded and available for view anytime.
- II. **COVID-19:** The Town continues to provide updates through the [COVID-19 portal](#), on the Town website, to keep residents informed. A page for businesses has also been established under “Businesses” COVID-19 Resources to share information received to support local businesses.
- III. **COVID-19 OPERATIONAL IMPACTS:**
  - a) **Water Park:** The Chesapeake Beach Water Park will not be opened during its normally scheduled Memorial Day weekend opening. The Town continues to work with the Maryland Health Department and Calvert County Health Department and are preparing for either a shortened season or the elimination of the 2020 season.
  - b) **Bayfront Park aka Brownies Beach:** All beach access to Bayfront Park remains closed until further notice.
- IV. **VIRTUAL TOWN HALL:** Due to COVID-19 all meetings of the Mayor and Town Council that have been conducted virtually are available via the Town [You Tube Channel](#), also linked on the Town website. Public participation continues to be available via web and dial in. If any resident has questions about this access, please call Town Hall at (410)257-2230 and select Option #2 to connect with the Town Administrator.
- V. **CENSUS 2020: Thank you Chesapeake Beach for making sure your counted in the Census 2020.** As of May 12, 2020, Chesapeake Beach’s self-response rate is higher than the National response rate, the States response rate and we are leading Calvert County’s response rate. Remember to keep the confirmation you received for submitting your Census for the chance to win a water park beach bag, beach towel, sunblock and promotional water park passes. Follow the report yourself [here](#), and stay tuned for a friendly competition between Mayor Benton and Mayor Mahoney.





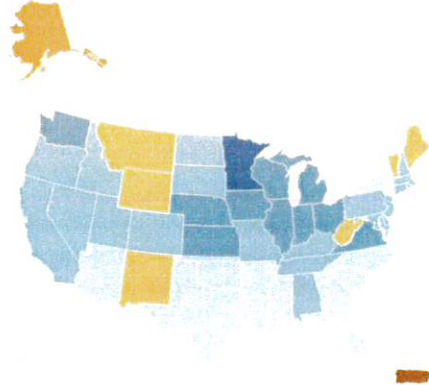
## Town Administrators Report – May 2020

Maryland  
Self-Response  
62.9%

Chesapeake Beach  
Self-Response  
68.9%

National  
Self-Response  
59.0%

Maryland  
Self-Response  
62.9%



Maryland  
Self-Response  
62.9%

Calvert  
Self-Response  
67.1%



### VI. UPCOMING REQUESTS FOR PROPOSALS:

**Water Reclamation Treatment Plant:** The Town expects to release an RFP for FY20 budgeted Catwalk to remove an abandoned 8" pipe from wet well.

### VII. TOWN PERMITS:

#### Permits Granted:

There have been 0 permits granted since the last report.



## Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: May 21, 2020

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Water leak- We had 2 water main breaks, One in Richfield Station and One on Harbor road. I am currently researching why there is current present in these water lines.

Wet wells- We have pulled several pumps at our many different wet wells due to people flushing materials that are not meant for sanitary sewer despite what the label says. This trend has slowed in the last 2 weeks though.

Water meter/MXU- We will focus on outside meters and MXU's at this time and do not plan to enter houses. We will continue to work on change outs when possible.

Flushing- Flushing is complete the next round is scheduled for June.

Ball fields – The North end storm water replacement is complete. The South side is next on the schedule.

Railway Trail – The trail is shut down and off limits. Please follow the signs. We are working on cleaning up and cutting grass on the trail to be ready if it opens.

Water park – We have built and installed 5 new picnic tables for the pavilions outside the park. We are not helping the water park technician at this time.

The Heritage – Phase one water and sewer is complete. The base pavement has been installed and houses will be built soon.

Emergency calls – We have had 9 emergency calls since our last meeting. 4 requiring a response. 2 for a water main break, and 2 for sewer backups on the homeowner's side.



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Plant Report

Date: May 14, 2020

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The Water Reclamation Plant has implemented new COVID-19 operations following all Federal, State, County, and Town's Mayor and Council Guidelines to control the spread of the virus. All safety protocols were reviewed, and changes were made to current SOP's to operators' procedures in handling daily operations at the Plant. All safety gear will be worn and continuing cleaning of everything will be done daily. The inventory of Safety supplies, Janitorial supplies and Office supplies, Chemicals, Lab supplies, Diesel fuel for Generator, Maintenance supplies and spare parts for Equipment and repairs were set up for a 6 months' supply. The staff began a new rotation shift on April 6<sup>th</sup>. Two employee crews will alternate each week along with two supervisors alternating each week. The supervisors will use a rotation of every other week. This will help to limit exposure and maintain good health of staff. All normal plant operations will remain the same until further notice. Security procedures were enhanced to monitor all entry into the plant and record all deliveries or scheduled work. Contingency Plans are set up as changes occur for control of COVID-19.

The staff completed the EPA and MDE required DMRQA-Study 40 on May 6<sup>th</sup>. All test results were sent into participating Control Labs and are waiting for results. The test results will be forwarded to the EPA and MDE.

There were no PO's costs over \$5,000.00 but not over the threshold limit of \$10,000.00 for budget purchases this month.

Plant Staff used the surge tank on two occasions this month. Both occasions were due to rain.

There were two alarm calls this month. One was on April 11<sup>th</sup> for Filter Abort failure. Filters were reset and put back online. On April 30<sup>th</sup> there was an alarm for the RAS pump failure. RAS pump was primed and put back online.

There were no incidents to report in the plant's Solids and Handling Operation. The Lab Sampling Operation will have to change its method of Fecal Testing due to the present method used at the plant will become not accepted in June. The Fecal testing will be sent out to a lab until plant staff can find a new approved method. Old Line Inc. was sold to Synagro in May of 2019. A new contract was signed with Old Line/Synagro in August 2019 after rebidding the Solids Hauling Contract in June 2019.

The Wastewater Treatment Plant had no spills to report for this report.

**Future Projects:**



To complete working out the problem areas in the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date of the plant's present budget year or within two years after the ENR Upgrade.





## Code Enforcement Summary Report

### Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Open	O'Dell, Connie	All	All	All	From To	From To	From To

### CE Totals

Total	Closed Cases	Open Cases
<b>Totals</b>	<b>27</b>	<b>0</b>
<b>27</b>	<b>0</b>	<b>27</b>

### CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	27	0	27
<b>Totals</b>	<b>27</b>	<b>0</b>	<b>27</b>

### CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	1	0	1
115-3 Dangerous Buildings - Failure to Comply	3	0	3
200-6 Violations and penalties for Property Maintenance	2	0	2
Fence Over 42"	0	0	0
Foreclosure	2	1	1
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	1	0	1

Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	1	0	0	1
Minimum Housing Standards - Exterior Structure B (1)	1	0	0	1
Minimum Housing Standards - Exterior Structure B (2)	2	0	0	2
Minimum Housing Standards - Exterior Structure B (3)	1	0	0	1
Minimum Housing Standards - Exterior Structure B (5)	1	0	0	1
Minimum Housing Standards - Exterior Structure B (9)	1	0	0	1
Operating a licensed recreational vehicle on public highways	0	0	0	0
Operating a RV on private property	2	0	0	2
Operating an unlicensed recreational vehicle on public highways	0	0	0	0
Operating Restrictions of Recreation Vehicles	2	0	0	2
Overflow of ground water, public water or sewer	0	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0	0
Prohibited Animals	0	0	0	0
Prohibited Parking	1	0	0	1
Property Maintenance - Minimum Maintenance Requirements	2	0	0	2
Property Maintenance - Minimum Maintenance Requirements (B)	2	0	0	2
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	8	0	0	8
Property Maintenance - Sanitary Maintenance - Grass	3	0	0	3
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	1	0	0	1
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	6	2	2	4
Sanitary Maintenance	3	0	0	3
Sewer is Backed Up	0	0	0	0
Sewer/Water Manual Violation	0	0	0	0
Sign Ordinance	1	0	0	1
Waste/Sewer Back Up	0	0	0	0
Zoning Permit Required	4	1	1	3



<b>Totals</b>	<b>51</b>	<b>4</b>	<b>47</b>
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## Code Enforcement Summary Report

### Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Closed	O'Dell, Connie		All	All	From To	From To	From 04/09/2020 To 05/14/2020

### CE Totals

	Total	Closed Cases	Open Cases
<b>Totals</b>	<b>10</b>	<b>10</b>	<b>0</b>

### CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	10	10	0
<b>Totals</b>	<b>10</b>	<b>10</b>	<b>0</b>

### CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0

Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	2	2	0
Property Maintenance - Minimum Maintenance Requirements	1	1	0
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	2	2	0
Property Maintenance - Sanitary Maintenance - Grass	3	3	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	1	1	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	1	1	0
Sanitary Maintenance	0	0	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	0	0	0
Waste/Sewer Back Up	0	0	0
Zoning Permit Required	0	0	0

<b>Totals</b>	<b>10</b>	<b>10</b>	<b>0</b>
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## Code Enforcement Case Detail Report

### Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From To	From To	From 04/09/2020 To 05/14/2020	

### Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE20-26		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8319		BAYSIDE Rd	Rd		20732	0503043207	Self-Initiated	04/30/2020	05/13/2020	O'Dell, Connie
CE20-25		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	4010		28TH	St		20732	0503042987	Self-Initiated	04/30/2020	05/13/2020	O'Dell, Connie
CE20-24		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8323		BAYSIDE Rd	Rd		20732	0503043258	Self-Initiated	04/30/2020	05/13/2020	O'Dell, Connie
CE20-21		Closed: Unfounded	Prohibited Parking - Closed	Medium	3444		HILL GAIL	Dr		20732		Complaint	04/22/2020		O'Dell, Connie
CE20-18		Closed: Voluntary Compliance	Prohibited Parking - Closed	Medium	3676		Middle Ground	Ct		20732		Complaint	04/02/2020	04/22/2020	O'Dell, Connie
CE20-17		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance -	Medium	8156		DEER CHASE			20732	0503169073	Complaint	02/26/2020	04/22/2020	O'Dell, Connie

Nuisance, Health or  
Fire Hazard - Closed

CE20-16	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	3709	28TH	St	20732	0503043967	Complaint	02/25/2020	05/13/2020	O'Dell, Connie
CE20-13	Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements - Closed	Medium	8206	E	St	20732	0503046702	Self- Initiated	02/19/2020	05/13/2020	O'Dell, Connie
CE20-9	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	7975	EAGLE VIEW	Dr	20732		Self- Initiated	02/12/2020	04/22/2020	O'Dell, Connie
CE20-7	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	3210	COX	Rd	20732	0503096327	Complaint	01/31/2020	05/05/2020	O'Dell, Connie

Number of Cases: 10





## Code Enforcement Case Detail Report

## Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All	Open	All	All	All	All	All	From To	From To	From To	

## Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE20-31		Complaint Filed	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3910		18TH	St		20732	0503070255	Self-Initiated	05/14/2020	05/27/2020	O'Dell, Connie
CE20-30		Complaint Filed	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	7984		DELORES	Ct		20732	0503164241	Complaint	05/12/2020	05/26/2020	O'Dell, Connie
CE20-29		Verbal Warning Given	Prohibited Parking - Open	Medium	7536		C	St		20732	0503069559	Complaint	05/11/2020	05/22/2020	O'Dell, Connie
CE20-28		Verbal Warning Given	Zoning Permit Required - Open	Medium	4011		27TH	St		20732	0503042464	Self-Initiated	05/05/2020	05/28/2020	O'Dell, Connie
CE20-27		Verbal Warning Given	Zoning Permit Required - Open	Medium	4006		27TH	St		20732	0503043436	Self-Initiated	05/05/2020	05/27/2020	O'Dell, Connie
CE20-23		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	3801		13TH	St		20732	0503067009	Complaint	04/28/2020	05/27/2020	O'Dell, Connie

CE20-22	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	2310	Forest Ridge	20732	Self-Initiated	04/22/2020	05/27/2020	O'Dell, Connie
CE20-20	Notice of Violation Given	Operating a RV on private property - Open	Medium	8960	ST ANDREWS Dr	20732	0503130061 Complaint	04/17/2020	05/27/2020	O'Dell, Connie
CE20-19	Notice of Violation Given	Operating Restrictions of Recreation Vehicles - Open	Medium	8945	ST ANDREWS Dr	20732	0503130231 Complaint	04/17/2020	05/27/2020	O'Dell, Connie
CE20-15	Verbal Warning Given	Property Maintenance - Minimum Maintenance Requirements - Open	Medium	8142	WOODLAND	20732	0503161137 Self-Initiated	02/20/2020	05/27/2020	O'Dell, Connie
CE20-14	Verbal Warning Given	Zoning Permit Required - Open	Medium	3915	16TH St	20732	0503084795 Complaint	02/19/2020	05/20/2020	O'Dell, Connie
CE20-12	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	3925	GORDON STINNETT Ave	20732	Self-Initiated	02/12/2020	05/27/2020	O'Dell, Connie
CE20-11	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	3325 E	CHESAPEAKE BEACH Rd	20732	0503005402 Self-Initiated	02/12/2020	05/27/2020	O'Dell, Connie
CE20-10	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	8240	HARRISON Blvd	20732	0503165183 Self-Initiated	02/12/2020	05/27/2020	O'Dell, Connie
CE20-5	Notice of Violation	Sanitary Maintenance -	High	8072	WINDWARD KEY Dr	20732	0503125688 Complaint	01/21/2020	06/04/2020	O'Dell, Connie

Given		Open					
CE19-96	Notice of Violation Given	Minimum Housing Standards - Exterior Structure B (2) - Open	Medium 3398	COX	Rd	20732 0503090965	Self-Initiated 11/20/2019 05/27/2020
CE19-92	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium 7403	B	St	20732 0503049019	Complaint 11/14/2019 05/27/2020
CE19-91	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Vehicles - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium 7524	C	St	20732 0503070557	Self-Initiated 11/14/2019 05/27/2020
CE19-74	Inspection	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium 7331	WOODSHIRE	Ave	20732 0503064727	Self-Initiated 09/12/2019 05/27/2020
CE19-72	Inspection	Property Maintenance - Sanitary Maintenance - Grass - Open Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium 7626	C	St	20732 0503067939	Complaint 09/04/2019 05/27/2020

CE19-68	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary Maintenance - Open	Medium	3915	27TH	St	20732	0503047873	Self-Initiated	08/22/2019	05/29/2020	O'Dell, Connie
CE19-67	Notice of Violation Given	Sign Ordinance - Open	Medium	4160	MEARS	Ave	20732	0503085635	Self-Initiated	08/21/2019	06/04/2020	O'Dell, Connie
CE19-23	Administrative Citation Issued	110-15: Steep Slope Construction on or Adjacent to - Open	Medium		Delores	Ct	20732		Complaint	04/10/2019	06/04/2020	O'Dell, Connie
CE19-17	Notice of Violation Given	Zoning Permit Required - Closed Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required - Open	High	7340	G	St	20732	0503095037	Complaint	03/22/2019	06/04/2020	O'Dell, Connie
CE18-76	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	2541	SHADY OAK	Ct	20732	0503174379	Complaint	10/19/2018	05/27/2020	O'Dell, Connie
CE18-30	Inspection	200-6 Violations and penalties for Property Maintenance - Open Property Maintenance - Minimum Maintenance Requirements (B) - Open 115-3 Dangerous Buildings - Failure to Comply - Open	High	3725	HARBOR	Rd	20732	0503068943	Self-Initiated	06/13/2018	05/27/2020	O'Dell, Connie

Minimum Housing Standards -  
 Condition of the Premises A (3) - Open  
 Minimum Housing Standards -  
 Exterior Structure B (3) - Open  
 Minimum Housing Standards -  
 Exterior Structure B (5) - Open  
 Minimum Housing Standards -  
 Exterior Structure B (9) - Open  
 Minimum Housing Standards -  
 Exterior Structure B (1) - Open  
 Minimum Housing Standards -  
 Exterior Structure B (2) - Open

CE18-10	Notice of Violation Given	High	7636	BAYSIDE	Rd	20732	0503068315	Self-Initiated	05/18/2018	04/17/2020	O'Dell, Connie
	Property Maintenance - Sanitary										
	Maintenance - Nuisance, Health or Fire Hazard - Open										
	Property Maintenance - Minimum										
	Maintenance Requirements (B) - Open										
	200-6 Violations and penalties for Property Maintenance - Open										
	Property Maintenance - Sanitary										
	Maintenance - Grass - Open										
	115-3 Dangerous Buildings - Failure to Comply - Open										
	Foreclosure -										

Closed  
115-3 Dangerous  
Buildings - Failure  
to Comply - Open

Number of Cases: 27



## **Town of Chesapeake Beach**

### **Engineer's Report 5-14-20**

From: Messick Group, Inc (MGI)  
Wayne A. Newton, P.E

A transitional meeting was held on February 27, 2020 to review projects and transition responsibility going forward from Paul Woodburn to Wayne Newton of the below projects. A brief description of each project and upcoming action items are below:

#### **Fishing Creek Dredging:**

February, 2020 Update: We have obtained permissions from MDE to maintain the drainage swale up to the Kellams Field Pond from the spoil site. The contract has been awarded and we anticipate the work moving forward soon.

The Corps of Engineers has acknowledged the need for a future dredge and jetty repair and has placed \$1.3 million in the FY19 budget cycle. We have discussed the jetty repair project with them and have coordinated their needs for the Town spoil facility. We have expressed to them our thoughts to review the alignment of the existing jetties which we believe may enhance the flow of sediments out of the channel and reduce the need to dredge as often. They said our request will be considered and reviewed with their design team. Their design team believes that the increase shoaling in Fishing Creek is likely caused by sand/sediment going over and through the jetty, and they have prepared a design which they believe will significantly reduce this problem. A geotechnical exploration took place in October to better determine the migration of the sands/silts within the stream from the south side of the jetty. The results showed significant migration north which is what they believe is the major cause of rapid channel filling. We believe the project design completion will be in the late Fall to early Spring of 2020 with an anticipated construction start of Fall 2020. The Corps is also searching for a sand placement location as a result of needing to remove existing sand from around the existing jetty. They may contact the Chesapeake Station HOA to see if they may want the sand on their beach. We have again reached out to the Corps requesting an update but have not received any additional information. (Ongoing)

The last DNR channel depth survey (Summer 2019) shows that the Fishing Creek main channel has filled in again and is in need of a new dredge. A contract was awarded to dredge the main center channel. The MDE permit was issued November 4, 2019 and the Corps permit is also now issued. The time of year restriction waiver to work in the channel before March 2020 was granted and dredging is moving forward.

Action: MGI to oversee dredge work with Jay Berry.

#### **Kellams Marina:**

Action: MGI to review project closeout as requested.

#### **Richfield Station:**

February, 2020 Update: The State Highway Administration provided their findings at a meeting held at Town Hall on May 3, 2018. The findings outline the need for a light on both the east bound and west bound intersections of Harrison Boulevard and Limerick Lanes at Maryland Route 260. The light will be installed sometime in the next two years. We have been provided a preliminary site design plan from SHA for review and comments. They expect final plan approval in Spring of 2020 and construction in the Fall of 2020. Paul

spoke to SHA design team and encourage them to include a right hand through movement from Harrison Boulevard northbound onto MD Route 260. We hope to see construction advancing in early Spring.

The final Crest View Lane townhouse section (at the trail head) is moving forward again and plans and new permits have been provided to the Town and Planning Commission for review. We continue to work with the developer on permits, bonding, as-built reviews and approvals. We have also provided the developer a list of HOA repair items for their consideration. We have been provided copies of the current Calver County grading permits. The developer filed public works agreements drafts to the Town to move the project forward.

Action: PWA 94 final edits are complete and forwarded to Holly. Todd Pounds & MGI recommend all future PWA's including revisions and extensions utilize the revised format.

#### Miscellaneous Notes:

##### Block 'S'

- Finalizing PWA with Holly/Client is Richfield Station II Joint Ventures c/o Mike Roepcke
- Need final utility deeds before PWA is completed
- I would suggest existing bonds for PWA remain in place for new PWA (107, 108, & 109)
- Work with Jay on individual house pump to gravity manhole discharge and fee schedule, some units will be gravity and some pump
- See traffic calming on Sansbury Drive. Work an agreement with applicant to remove this requirement in exchange for other neighborhood road improvements (ask for fee-in-lieu \$25K)
- See trail relocation during construction plans
- See overall Richfield Station list of bonds still outstanding for release. I suggest new meeting with applicant to get these cleaned up.

##### Stream Walkway

- Project is on hold by applicant

#### 261 Sidewalks:

February, 2020 Update: The Town design consultant (BAI) has provided the Town with 30% drawings and documents. The State has requested a few additional tasks such as a different wall concept before we go to final 30% drawing approval. The next step will be to apply for funding to go to 100% design and construction drawings. The State Office of Traffic has asked for an additional wall design review for the retaining wall to sign off on the 30% design drawings. We are working with the consultant to get this task completed. (Ongoing)

Action: MGI to follow up with BAI to complete 30% design

#### Heritage:

February, 2020 Update: Site work (grading) is continuing. Ongoing meetings are being held with the contractor to ensure the Town staff is engaged through the grading and construction process. Mass grading continues as weather permits. Utility installation shop drawings and inspection payments have been paid to the Town for the utility permit and inspection release. Utility installation of the water and sewer and final grading are underway. We continue to monitor the utility installation, grading, and geotechnical reports. (Ongoing)

Action: MGI to continue in-field construction monitoring. GTA submitted soil cement mix specification and lab reports for MGI review prior to placing base paving with Soil Cement in lieu of the specified aggregate base. MGI approved soil cement mix design and installation complete. Base paving installation under way.

Miscellaneous Notes:

Applicant is John Pierce – Goodier for Heritage PS

- Phase one (whole house pumps) is active
- Phase two has a pump station (Rob Sell - McCrone Engineering)
- Jay working out meter pit set up in field
- Air release manhole change request
- We gave ok to use WSSC Standard in lieu of Calvert County Standard
- Geotech report required GTA (Matt Brown & Justin Reed) provides report
- Delmarva is the site contractor – c/o Jim Scaggs
- Connie has current PWA's and Bonds

**Wilson House:**

February, 2020 Update: We are working with the property owner and their architect to have needed safety improvements performed to the building and area around the building. A hearing before the Calvert County District Courts to move compliance along is to be scheduled for January 7, 2020. The hearing was held and the judge afforded the property owner several additional months to get the work completed.

Action: MGI recommended approval of the plans conditioned upon the applicant obtaining the required building permit.

**Kellams Field:**

The Town has concerns with observed settling/sinking in and around the field/park area. MGI is preparing to topo the site to compare current (2020) site elevations with historical elevations to determine degree of sinking in the area and develop a process to analyze sinking.

Action: MGI surveyed the field and park area and coordinated our topographic shots with Jay Berry to help define the sinking. Jay & Wayne met on site to review poor drainage conditions and backed up water, potentially caused by differential settlement in the storm drain system. MGI to review once topographic survey base map is completed. Base map is completed and will be sent to Holly & Jay by 5/15.

**Richfield Tower:**

MGI will work with Jay Berry to create bid packages for exterior painting of the tower. Interior painting is complete. The Town has budgeted \$420,000 for the project in FY21.

Action: Jay Berry & MGI consulted on need for independent assessment of the Tower condition and repair/repainting needs. Jay contracting for a study.

**Rod N Reel:**

Wayne Newton and Jay Berry met to review the limits of Town maintenance responsibility of the constructed facilities serving the Rod N Reel Property.

Action: MGI prepared an exhibit to be attached to an agreement to record the limits of the Town's maintenance responsibilities and forwarded the plan to Paul Woodburn for Rod n Reel Review. Waiting for response.

### **Highlands Sewer Study:**

MGI created a preliminary alignment map to serve the Town residents with public sewer. The map shows picking up all of Highlands Community within the Town, as well as homes on Wesley Stinnett and connecting to gravity sewer in G Street. MGI preparing estimated costs. Need to confirm capacity in downstream gravity sewer system for the additional flow.

### **Additional Miscellaneous Items:**

- Review schedule of fees for inspection – MGI reviewed and provided comments to Holly including a reference to a potential future public infrastructure permit/damage ordinance
- Coordinate with Calvert County – No grading bond release until Town signs off.
- Discuss Town Damage Ordinance – MGI forwarded an example ordinance from the Town of Church Hill for Chesapeake Beaches consideration
- Water & Sewer Master Plan Review
- Walkable Communities Sidewalk Plan review
- SHA Sidewalk from Chesapeake Village to Beach Elementary School – assist Jay as needed
- Harbor Vista North – Waiting for resubmittal
- Steep Slopes Ordinance (B Street)



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: May 12, 2020  
To: Sharon Humm  
From: Sergeant Thomas S. Phelps  
Re: Sheriff's Office Report-Chesapeake Beach

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In April of 2020, the Sheriff's Office handled 406 calls for service in Chesapeake Beach. This is up from 400 calls in March of 2020.

Call Breakdown for April of 2020:

265 calls were self-initiated (patrol checks, follow-up investigations, etc)

141 calls were received by other means (citizens, alarm companies, etc)

Of the 406 calls, we handled:

- 1 CDS Violation
  - "Huffing" Dust Off (Closed by Arrest)
- 1 Destruction of Property
  - Broken Vehicle Window – Old Bayside Rd (Under Investigation)
- 1 Assault Arrest
- 1 Trespassing Arrest
- 1 Marijuana Civil Violation

## April 2020 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	22	66	Fireworks Complaint	0	0	Relay	0	1
Abandoned Vehicle	0	3	Follow Up	12	36	Robbery	0	0
Accident	2	30	Found Property	2	5	Search Warrant	0	1
Alarm	9	33	Fraud	2	8	Sexual Assault	0	0
Alcohol Violation	0	1	Harassment	1	4	Sex Offender Registry	0	0
Animal Complaint	5	13	Illegal Dumping	0	0	Special Assignment	3	13
Assault	1	3	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	3	15	Indecent Exposure	0	2	Stolen Vehicle	0	3
Assist Other Dept	1	19	Intoxicated Person	0	2	Summons Service	0	9
Assist Sick/Injured	2	20	Kidnapping/Abduction	0	0	Suspicious Person	4	25
Attempt to Locate	3	25	Loitering	0	0	Suspicious Vehicle	7	34
Burglary	0	5	Lost Property	0	2	Tampering with MV	1	10
CDS Violation	0	4	Loud Party/ Music	2	5	Telephone Misuse	0	1
Check Welfare	13	33	Mental Subject	2	4	Theft	1	16
Conservor of Peace	0	4	Missing Person	2	6	Traffic Complaint	4	21
Destruction of Property	1	7	Neighborhood Dispute	0	0	Traffic Control	0	0
Death Investigation	0	2	Notification	0	0	Traffic Enforcement	0	9
Disorderly	5	27	Parking Complaint	9	19	Trespassing	6	19
Domestic	4	18	Patrol Check	253	700	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	0	0	Unknown Problem	2	2
Eviction	0	1	Police Information	9	32	Violation Protective Order	7	9
Fight	2	5	Protective/Peace Order	2	9	Warrant Service	0	8
Firearms Complaint	2	3	Prowler	0	0			
			Total Calls			406	1352	

	Month	Year		Month	Year
DUI Arrest	0	4	CDS Arrest	1	3
Civil Marijuana Citations	1	10	Non Fatal Overdose	0	1
			Fatal Overdose	0	1

\*\*\*\* Notes \*\*\*\*

Deputies assigned to the Twin Beach Patrol handled 163 calls outside of the Twin Beach Patrol Area in this month.  
 (These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)



# April 2020 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	7	18	Fireworks Complaint	0	0	Relay	0	0
Abandoned Vehicle	1	1	Follow Up	1	20	Robbery	0	0
Accident	3	8	Found Property	0	1	Search Warrant	0	1
Alarm	3	12	Fraud	0	0	Sexual Assault	0	0
Animal Complaint	2	6	Harassment	2	2	Sex Offender Registry	0	0
Assault	0	3	Illegal Dumping	0	1	Special Assignment	0	3
Assist Motorist	1	4	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	0	3	Indecent Exposure	0	0	Stolen Vehicle	1	2
Assist Sick/Injured	2	5	Intoxicated Person	1	3	Summons Service	0	5
Attempt to Locate	1	19	Kidnapping/Abduction	0	0	Suspicious Person	2	15
BioChem/ Susp Package	0	0	Loitering	0	2	Suspicious Vehicle	3	10
Burglary	3	4	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	0	4	Loud Party/ Music	2	7	Telephone Misuse	0	0
Check Welfare	4	18	Mental Subject	0	0	Theft	0	8
Conservor of Peace	0	1	Missing Person	0	0	Traffic Complaint	5	8
Destruction of Property	2	7	Neighborhood Dispute	0	0	Traffic Control	1	1
Death Investigation	0	1	Notification	1	1	Traffic Enforcement	0	3
Disorderly	4	13	Parking Complaint	2	5	Trespassing	1	2
Domestic	0	15	Patrol Check	97	289	Unauthorized Use MV	0	1
Escort	0	1	Person with Weapon	0	0	Unknown Problem	0	1
Eviction	0	1	Police Information	3	6	Violation Protective Order	5	7
Fight	0	1	Protective/Peace Order	0	1	Warrant Service	0	2
Firearms Complaint	0	0	Prowler	0	0			
Total Calls							160	552

	Month	Year		Month	Year
DUI Arrest	0	0	CDS Arrest	0	1
Civil Marijuana Citations	1	4	Non Fatal Overdose	0	0
			Fatal Overdose	0	0

\*\*\*\* Notes \*\*\*\*



April Town Stats,

Fire = 25

AFA = 6

Brush- 1

Fire Calls dispatched in the Town of CB =19

EMS = 6

Fire Calls dispatched in the Town of NB =6

Fire's = 1

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 0

Fire Drill: N/A Due to COVID 19

Investigation- 3

MVA = 5

Helicopter Landing = 1

Service = 2

Water Rescue = 0

Fundraising: N/A Due to COVID 19



EMS = 66

Chest Pains = 9

Other Non- Emergent dispatched Calls =23

Diabetic Emergency = 1

Fire Standby = 1

EMS Calls dispatched in the Town of CB =43

MVC = 5

EMS Calls dispatched in the Town of NB =23

Overdose = 1

Psychiatric Emerg. = 0

Respiratory Distress = 10

Seizures = 2

EMS DRILL :N/A due to covid 19

Stroke (CVA) = 2

Unconscious Subj. = 2

Choking = 0

Syncope = 2

Suicide = 0

Gun Shot = 0

Head Injury = 1

Hypertension = 0

Assault = 1

Hemorrhage- 0

Cardiac Arrest - 2

Altered Mental Status - 0

Allergic Reaction -1

Traumatic Injury = 3



**TOWN OF CHESAPEAKE BEACH**  
**ECONOMIC DEVELOPMENT COMMITTEE**  
**REPORT FOR TOWN COUNCIL MEETING MAY 21, 2020**

The Town of Chesapeake Beach Mayor, staff, Council and Economic Development Committee continue to work diligently to provide support to our local residents and businesses during this challenging period. Resources available to local residents and businesses include:

- Visit the Town of Chesapeake Beach website, under the “About” tab, click on the “COVID-19 Virtual Resource Center” for information available from Calvert County government, the State of Maryland and the federal government detailing assistance available to local residents and businesses.
- The Town hosted a webinar on Zoom on April 27, 2020 to discuss resources available for local businesses. The webinar provided detailed guidance from the Calvert County Economic Development Department and the Department of Tourism staff regarding programs available from the County, state and federal government and provided opportunity for participants to ask questions of County staff regarding various assistance programs. The main speaker during this webinar was Mr. Bill Hitte from the Small Business Development Center at the College of Southern Maryland. Mr. Hitte provided details about the Economic Injury Disaster Loan (EIDL) program. The Town of Chesapeake Beach participated in a similar webinar for businesses located in the town of North Beach on April 20, 2020.
- The Town participated in another webinar on Zoom on May 12, 2020. This webinar was hosted by the Calvert Library and the County Department of Economic Development. The webinar included over 100 participants and featured Dr. Larry Polsky from the Calvert County Health Department. Dr. Polsky provided updated information on steps the County is taking to assist local businesses during this critical period. One of Dr. Polsky’s main points was that local businesses should immediately start planning to reopen even though an actual reopening date may not as yet been set by the State. In addition, Dr. Polsky pointed out the guidance on reopening is evolving and indeed future guidance might reverse earlier guidance provided on this subject. Our local businesses will look very different when they reopen. This point was reiterated by several business owners that participated in the call including Sneade’s Hardware, Sports Clips, and Chick-fil-A. The webinar can be viewed on YouTube at [https://www.youtube.com/watch?v=2QGtKv\\_Uvy4](https://www.youtube.com/watch?v=2QGtKv_Uvy4)

The Town wants all residents and businesses to know that we are all in this together. Your Town continues to do everything it can to support you during this crisis. Please contact Town Hall if you have any questions.



To: The Honorable Mayor and Town Council  
Subject: Light up the Town Installation and Electrical Contracts

From: Holly Wahl, Town Administrator

**Date: May 13, 2020**

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## **I. BACKGROUND:**

The Town of Chesapeake Beach released an RFP for the Light up the Town services. The RFP was posted on eMaryland Marketplace Bid #BPM018195 and sent to 18 bidders within the classification code of the services sought. Town staff also sent the RFP directly to 2 contractors in the local area that have completed these services for the Town for many years. The RFP was posted in print media as well as on the Town website.

The Town held a mandatory pre-bid meeting on February 20, 2020 at 10:30 AM where two (2) contractors were represented. Sealed proposals were received by March 2nd at 9:00 AM and read outloud in the Town Council chambers.

## **II. SCOPE OF WORK:**

The contractors agree to install all materials and displays of the Town, as listed in the RFP, and ensure connection is maintained throughout the lighting display.

*As reviewed during the May 11<sup>th</sup> Town Council work session, the contractor recycles lighting that are no longer usable at the following facility- **Industrial Metal Recycling at 9304 D'Arcy Rd Upper Marlboro, MD 20774.** The actual burn time on the bulbs each season is approximately 500 hours. The warranty on a string of lights, either LED or incandescent bulbs is 3 months. The burn time and lack of available warranty for replacements leads to the Town planning on replacing approximately 35% of the lights and light strings with every season.*

**Manhours:** *The installation of the displays takes approximately 500-man hours to install over a 3-month period and approximately 500-man hours to remove and store each of the displays and this does not include the hours of general installation oversight and display design.*

*The installation contractor and electrical contractor coordinate on the logistics of each location.*



### III. BID PROPOSAL SUMMARY:

One sealed proposal was received by Windmill Farms for the Light Up the Town installation contract, it is believed that is because this is a specialized line of work and per historical information bids for installation have been close to \$100,000 annually:

<b>Holiday Lighting Installation</b>	
Contractor:	<b>Windmill Farms, LLC.</b>
Part A Lump Sum pricing	
Item 1, 3 yr	\$ 161,250.00
Item 2, 5 yr	\$ 264,750.00
Part B	
Item 1	
Calendar Year 2020	\$ 52,950.00
Calendar Year 2021	\$ 52,950.00
Calendar Year 2022	\$ 52,950.00
Calendar Year 2023	\$ 52,950.00
Calendar Year 2024	\$ 52,950.00

One sealed proposal was received by Wires Inc. for the Light Up the Town electrical installation contract:

<b>Holiday Electrical Installation</b>	
Contractor:	<b>Wires Inc.</b>
Part A Lump Sum pricing	
Item 1, 3 yr	\$ 60,420.00
Item 2, 5 yr	\$ 76,050.00
Part B	
Item 1	
Calendar Year 2020	\$ 14,580.00
Calendar Year 2021	\$ 14,930.00
Calendar Year 2022	\$ 15,280.00
Calendar Year 2023	\$ 15,630.00
Calendar Year 2024	\$ 15,630.00





#### **IV. RECOMMENDATION:**

It is recommended that the Town Council initiate a contract with Windmill Farms for five (5) years at an annual cost of \$52,950 and Wires Inc. for five (5) years for electrical installation services for the annual cost of \$14,850 in the calendar year of 2020, \$14,930 in the calendar year of 2021, \$15,280 in the calendar year of 2022, \$15,630 in the calendar year of 2023 and \$15,630 in the calendar year of 2024.

These costs are within the approved FY21 annual budget general fund line item "Holiday Lighting" with a total annual budget of \$93,204, which also includes funds to repair lighting displays and purchase additional lighting displays. Every year the Town repairs vintage displays that need rewiring, repainting and wrapping to preserve them for future use, also out of this line item.