



**MINUTES OF THE
TOWN COUNCIL MEETING
July 16, 2020**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance remotely were: Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, Connie O'Dell, Code Enforcement Officer, Jon Castro, WRTP Manager, and Lieutenant Hollinger. Absent were Dr. Valerie Beaudin, Council Member, James Berry, Public Works Manager, Wayne Newton, Acting Town Engineer, and Marilyn VanWagner, Water Park General Manager.

- II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

- III. Approve the Agenda.**

MOTION: Councilman Favret moved to approve the agenda.
Seconded by Councilman Fink, all in favor.

- IV. Public comment on any item on the agenda.** None

- V. Approval of the minutes of the June 18, 2020 Town Council meeting.**

MOTION: Councilman Favret moved to approve the minutes of the
June 18, 2020 Town Council meeting. Seconded by Councilman Fink,
all in favor.

- VI. Petitions and Communications –**

- A. Meet Board of Appeals Candidate Jan Ruttkay – The Mayor introduced Mrs. Ruttkay and she spoke briefly about herself and answered questions from the Council.
- B. Meet Planning Commission Candidate Kathleen Berault – The Mayor introduced Mrs. Berault and she spoke briefly about herself and answered questions from the Council.
- C. Town Administrator's Report – Mrs. Wahl submitted the attached written report. Mrs. Wahl reported things are going well with the opening of the Water Park and Bayfront Park and the Census is still doing quite well. Mrs. Wahl addressed the Council's questions.
- D. Public Works Report – Mr. Berry submitted the attached written report but was not present to address the Council.
- E. Water Reclamation Treatment Plant Report – Mr. Castro submitted the attached written report and was present to address the Council.
- F. Code Enforcement Report – Mrs. O'Dell submitted the attached written report and was present to address the Council.
- G. Town Treasurer's Report – Mr. Clark submitted the attached written report.

- H. Town Engineer Report – Mr. Newton submitted the attached report but was not available to address the Council.
- I. Deputy's Report – Sergeant Phelps submitted the attached written report. The Mayor took the opportunity to introduce to the Council, Lt. Joe Hollinger, the Town's new Lieutenant. Mr. Hollinger stated he's looking forward to working with everyone here in Town and commented that everyone has been so kind and welcoming.
- J. North Beach Volunteer Fire Department – The attached written report was submitted.
- K. Mayor' Report -The Mayor wished everyone a safe and happy summer. The Mayor stated the Water Park is now open at a comfortable and safe capacity for our Town and County residents to enjoy. On another note, the Mayor commented he has been a part of weekly meetings with the Governor's cabinet and the message they are sending now is not to let your guard down. This virus is still here and could spike if we don't stay vigilant and do our part. So everyone continue wearing your masks and social distance.

VII. Resolutions & Ordinances:

VIII. Report of Officers, Boards and Committees:

- A. **Planning & Zoning Commission** – A meeting is scheduled for August 5, 2020.
- B. **Board of Appeals** – A hearing is scheduled for August 18, 2020.
- C. **Economic Development Committee** – Councilman Jaworski submitted the attached report. Mr. Jaworski highlighted a number of items on the report, wanted to thank Mrs. Wahl and town staff for keeping the website updated on assistance for residents and small businesses, and commented he attended the virtual MML summer conference which, overall, went reasonably well. Mr. Jaworski regrettably reported the September Taste the Beaches event has been cancelled.
- D. **Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported the committee will be meeting virtually on July 30th at 6 pm. Mr. Pardieck shared some statistics from the Sheriff's office opioid prevention and overdose report.
- E. **Walkable Community Advisory Group** – Councilman Favret reported he and Mrs. Wahl have a meeting with the Planning firm tomorrow to receive an update on their work and discuss preliminary plans for a full walkable community meeting with the firm, and then public input to the master plan being drafted.

IX. Unfinished Business: None

X. New Business:

- 1. Council to reappoint David Ferguson to the Board of Appeals.

MOTION: Councilman Favret moved to approve the reappointment of David Ferguson to the Board of Appeals. Seconded by Councilman Fink, all in favor.

2. Council to appoint Jan Ruttkay to the Board of Appeals.

MOTION: Councilman Favret moved to approve the appointment of Jan Ruttkay to the Board of Appeals. Seconded by Councilman Fink, all in favor.

3. Council to appoint Kathleen Berault to the Planning Commission.

MOTION: Councilman Favret moved to approve the appointment of Kathleen Berault to the Planning Commission. Seconded by Councilman Fink, all in favor.

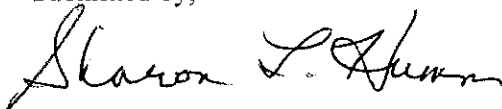
XI. Public comment was received by: None received.

XII. Council Lightning Round:

1. Mr. Fink commented, during this era of COVID, he has enjoyed walking and bike riding, but dislikes the pesky deer flies. Mr. Fink looks forward to getting his committee started back up. With as great as the Town is, there is always opportunities to make it better.
2. Mr. Jaworski stated he participated in another climate change webinar put on by a group called Environmental Energy Study Institute. They talked about steps that communities and governments should be taking against climate change, discussing resilience and adaption. Mr. Jaworski commented he signed on and took a class and is now a certified SKYWARN spotter certified by the national weather service.
3. Mr. Morris commented he has been watching live and recorded Zoom meetings that the Council and our diverse volunteer boards have been having and came to realize that the Council could possibly not have any live meetings through the election. He wanted to say it has been an honor to serve with the Mayor and Council, all residents and businesses, and wanted to give a shout out to all our volunteers, whose value is above and beyond. Everybody enjoy the rest of your summer and "rock those masks!"
4. Mr. Pardieck wanted to thank all those online listening, to stay safe, and continue wearing your masks.
5. Mr. Favret asked Mrs. Wahl if he could get an update on the 261 sidewalk. Mr. Favret commented he is looking forward to the day we get to meet in person again, and a shout out to North Beach's Councilman Mickey Hummel who is listening in.

XIII. Adjournment and Closed Session Councilman Favret moved to adjourn the regular meeting at 7:45 pm to go into a closed session under the Statutory Authority of the Md. Annotated Code, pursuant to General Provisions Article, §3-305(b), subsection (7) "to consult with counsel to obtain legal advice" pertaining to a Town contract. Seconded by Councilman Fink, all in favor.

Submitted by,



Sharon L. Humm,
Town Clerk

Jan Ruttkay
7624 Bayside Road
Chesapeake Beach, Md. 20732
410-610-6479

TO: Mayor Mahoney and Town Council:

I would like to apply for the vacant position on the Board of Appeals.
Please find a short bio below about me for your consideration.

- Owned multiple properties in Town, both residential and commercial.
- Lived in Town since the mid-80's.
- Served on many committees and I currently serve on the Walkability Committee.
- Served on the Town Council.
- 40 years in real estate sales and management including residential, land, and some commercial.
- While I was on Town Council I was privileged to take the MML Smart Growth course which was outstanding. If other courses are available that would enrich my abilities as BOA member I'd be glad to take them.

I am passionate and proud to live in Chesapeake Beach!

KATHLEEN BERAULT
7409 B Street, Chesapeake Beach, MD20732
phone: 301-452-0474, email: k.berault@icloud.com

OBJECTIVE: To provide support and active participation in the everyday decisions of my local government.

SUMMARY: Skilled, diplomatic, leader and manager with 30+ years experience in significant positions of public service.

STRENGTHS: Excellent interpersonal and public relations skills. Effective communicator, skilled speaker, responsible leader, self-motivated and able to work effectively with peers, subordinates, key leadership and executives.

PROFESSIONAL EXPERIENCE:

Department of the Treasury **05/2010 – 01/2020**
Treasury Inspector General for Tax Administration (TIGTA)
Washington, DC 20005

Program Analyst, Office of Audit, Management Planning & Workforce Development

- Performed significant audit assignments, which included projects and activities across the full spectrum of IRS programs and operational functions;
- Conducted analytical studies to assess effectiveness, efficiency and productivity of substantive, mission-oriented programs and strategic initiatives;
- Oversaw criminal investigators and program analysts in the planning and execution of policy, including complex and time sensitive projects relating to legal or evidentiary issues, spanning a wide range of law enforcement operations performed by the Office of Investigations.

Prince George's County Government **04/1990 – 04/2010**
Landover, Maryland 20785

- Oversaw Department's Special Investigative Response Team, Internal Affairs Division and Compliance Coordination;
- Special assistant to Director in overseeing and directing the daily operations of six District Offices, Special Operations and Enforcement Division;
- Applied for 13 state and federal grants for over \$13 million in a 60-day period;
- Directed daily operations of one of the busiest district offices in the County; Represented the Department in responding to the public; Hosted 1st Open House for the District, partnering with over 25 local and state agencies, highlighting special operations and services of 200 staff to supplement Patrol Services; Led 3-day Major Cities Conference, with other departments from DC, VA and MD; Coordinated participation of 63 Executives, planned a special White House visit, including an audience with President William Jefferson Clinton;
- Directed administrative disciplinary boards, hearing an unprecedented 62 cases in 2 year span; Recommended action from reprimand to termination, with decisions rendered in all hearings;
- Led 35-member background investigations unit for public safety agencies; Established fair and consistent hiring protocols, streamlined background check process, administered \$1.8M budget and processed over 10,000 applications in one year;
- Updated 8-month billing backlog, assessed and adjudicated over 55 outstanding appeals with the Chief of Police, modernized office for efficiency and improved work environment; Generated over \$785K in outstanding fees;
- Supervised staff of 30 and staffed Citizen Police Academy class with unparalleled community participation.

Prior experience includes work at Gallaudet University (09/1979-03/1990) in Washington, DC, and the Metropolitan Police Department in Washington, DC (05/1974- 05/1976).

EDUCATION:

Gallaudet University, Washington, DC, Master's Degree – 12/1986

Major: School Counseling, Minor: Guidance Counseling Honors: Summa cum laude

University of Maryland, College Park, MD, Bachelor of General Studies Degree – 05/1980

Major: Psychology, Minor: History

LANGUAGES: English; American Sign Language / Pidgin Signed English (PSE) or Signed English, Spoken: Advanced

ADDITIONAL INFORMATION: Top Secret Security Clearance – SSBI

AFFILIATIONS: Available Upon Request

REFERENCES:

Nancy LaManna, Assistant Inspector General for Audit, Treasury Inspector General for Tax Administration, 202-927-7076, Professional

Kevin Davis, Former Baltimore Police Commissioner, 443-679-6823, Professional

Margaret Begg, 703-550-1260, Personal



Town Administrators Report – July 2020

I. UPCOMING REQUESTS FOR PROPOSALS:

- **Richfield Station Water Tower Painting:** this project includes the painting of the Richfield Station water tower. Pricing options will include an option of branding the water tower as additional pricing for Council consideration.
- **Highlands Engineering for Sewer Connection:** a formal RFP will be released to determine the engineering costs to establish sewer connection to approximately 80 homes and water connection to approximately 40 homes with the goal of applying for the Bay Restoration Funding Grant in January 2021.

II. OPERATIONAL UPDATES:

Per resolution, [#R-20-3](#), the Water Park opened to Town and County residents and Bayfront Park opened to Town residents. Staff has worked to ensure that all Health Department guidelines have been followed and are being followed. The Department of Public Works made great efforts to clean Bayfront Park, prior to opening for residents, and clear any hazards to ensure adequate space was provided.

Employees: The opening of these Town owned amenities, even at a lower capacity, has provided employment for **109 returning seasonal employees and 71 new seasonal employees** for the 2020 season.

- **Water Park:** the Water Park has provided a great experience for Town and County residents, with admission totals at one time averaging 120 guests, providing the distancing necessary for the safety of our residents.
- **Bayfront Park:** the Beach staff are working efficiently to ensure Town residents are able to comfortably enjoy the Beach. Admission totals at one time average at 20 guests, providing the distancing necessary for the safety of our residents.

Screening procedures at both locations are strictly enforced.

III. 2020 ELECTION UPDATE:

- **Late July:** A eblast will be sent out with information related to the filing deadline, information on how to obtain forms and instructions on submitting.
- **August:** A paper newsletter will be sent out all Town residents with candidacy filing instructions.
- **September:** The Board of Elections will provide a briefing on the elections process during the September Town Council meeting.



Town Administrators Report – July 2020

- **October:** A paper and electronic newsletter will be mailed and emailed to include candidate information, Referendum ballot questions and general info. The newsletter will provide voter information such as polling place, hours and absentee ballots info.

IV. VIRTUAL TOWN HALL:

All meetings of the Mayor and Town Council and other public bodies continue to be conducted virtually with public participation available via dial in or web. All meetings are recorded and are available for view via the Town [You Tube Channel](#), also linked on the Town website. Public participation continues to be available via web and dial in. If any resident has questions about this access, please call Town Hall at (410)257-2230 and select Option #2 to connect with the Town Administrator.

V. CENSUS 2020: Thank you Chesapeake Beach for making sure your counted in the Census 2020.

As of July 7, 2020, Chesapeake Beach's self-response rate is higher than the National response rate, the States response rate and we are still leading Calvert County's response rate. **Remember to keep the confirmation you received for submitting your Census for the chance to win a water park beach bag, beach towel, sunblock and promotional water park passes.** Follow the report yourself [here](#), and stay tuned for a friendly competition between Mayor Benton and Mayor Mahoney.

Maryland
Self-Response
65.9%

Chesapeake Beach
Self-Response
71.4%





Town Administrators Report – July 2020

VI. TOWN PERMITS:

Permits Granted:

There have been 0 permits granted since the last report.

VII. GREEN INITIATIVES:

- The Town Administrator recently submitted the [Sustainable MD](#) re-certification for the Town in coordination with the Green Team.



Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: July 16, 2020

Water leak- We had a lateral line leak on Cox Road that has since been repaired.

Wet wells- We are still pulling pumps to clean out rags and other items that do not break down in the sewer system. Pump 2 was installed in Chesapeake Village this week after being rebuilt.

Water meter/MXU- We are working with a contractor this week to install hardware on the top of the Richfield Station water tower to move another step closer to remote water meter reads. This hardware is now in place.

Flushing- Next round will be in September.

Ball fields – The South Side storm drain replacement is complete. We are going to look at the Topo and figure out the next step for long term projects ahead.

Railway Trail – With the trail back open we are keeping up with grass, weeds and tree limbs after storms.

Water Park – The Park is up and running and we have only dealt with minor issues at this point.

The Heritage – Phase one water and sewer is complete. The base pavement has been installed and houses will be built soon. I am currently looking at phase 2 water and sewer that is almost complete at this time. Next will be the Pump station build.

Emergency calls – We have had 8 emergency calls since our last meeting. 4 requiring a response. One for an electric line dug up on 260. 1 for a tree down back on Harbor Road. 2 for our water tower not coming on after a thunderstorm.



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Plant Report

Date: July 16, 2020

The Water Reclamation Plant has implemented new COVID-19 operations following all Federal, State, County, and Town's Mayor and Council Guidelines to control the spread of the virus. All safety protocols were reviewed, and changes were made to current SOP's to operators' procedures in handling daily operations at the Plant. All safety gear will be worn and continuing cleaning of everything will be done daily. The inventory of Safety supplies, Janitorial supplies and Office supplies, Chemicals, Lab supplies, Diesel fuel for Generator, Maintenance supplies and spare parts for Equipment and repairs were set up for a 6 months' supply. The staff began a new rotation shift on April 6th. Two employee crews will alternate each week. The supervisors will use a rotation of every other week. This will help to limit exposure and maintain good health of staff. All normal plant operations will remain the same until further notice. Security procedures were enhanced to monitor all entry into the plant and record all deliveries or scheduled work. Contingency Plans are set up as changes occur for control of COVID-19.

On June 16th the ENR Filters loss communication signals again. The Filters were put in By-pass Mode. MDE was notified and all forms were submitted. IMACS was called and arrived at 11:00 am to check control system and reset Filters internally. The Filters were placed back online, and the By-pass was stopped at 12:00 pm. IMACS returned on June 17th and was able to access the Filter Program. It was discovered that one of the communication cards and a power supply was not operating correctly. These items were replaced, and this should correct the Filter problems occurring. IMACS was also able to find the problem with #3 RAS Pump alarm. There was a glitch in the program with the alarm. The alarm program was repaired, and additional programs were added to all RAS pumps for backup alarms. Plant staff with the help of the Town Administrator will start to set up Training videos with various Control Technicians to instruct staff in procedures on trouble shooting equipment and improve in maintenance of equipment. All plant SOP's will be upgraded, and visual content will be added for better instruction.

The plant staff is moving forward in getting quotes on fixing the problem of by-passing the Influent Wet Well in order to clean the Wet Well of Rags and Grit. Quotes are coming in and this should be brought to the Mayor and Council in the August Town work session.

On June 29th, the Clarifier #2 was taken offline for maintenance and replacement of rake parts. The Clarifier will be cleaned and ready to be put back online in 2 to 3 weeks or when needed.

There were no PO's costs over \$5,000.00 but not over the threshold limit of \$10,000.00 for budget purchases this month.

Plant Staff did use the surge tank on two occasions this month. This was on July 1st and 2nd in order to control flow to #1 Clarifier.

There were three alarm calls this month. All alarms were related to the RAS Pumps.

8200 BAYSIDE ROAD, P.O. BOX 400, CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230



There were no incidents to report in the plant's Solids and Handling Operation. The Lab Sampling Operation will have to change its method of Fecal Testing due to the present method used at the plant will become not accepted in June. The Fecal testing will be sent out to a lab until plant staff can find a new approved method. Old Line Inc. was sold to Synagro in May of 2019. A new contract was signed with Old Line/Synagro in August 2019 after rebidding the Solids Hauling Contract in June 2019.

The Wastewater Treatment Plant had no spills to report for this July report. The WRP had to Bypass Filers on 6-16-2020 for five and hours. MDE protocols were followed all additional testing was performed and were in normal parameter range along with the Fecal tests which were ND for this period.

Future Projects:

To complete working out the problem areas in the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date of the plant's present budget year or within two years after the ENR Upgrade.



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Open	O'Dell, Connie		All	All	From To	From To	From To

CE Totals

	Total	Closed Cases	Open Cases
Totals	27	0	27

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	27	0	27
Totals	27	0	27

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	1	0	1
115-3 Dangerous Buildings - Failure to Comply	2	0	2
200-6 Violations and penalties for Property Maintenance	1	0	1
Fence Over 42"	0	0	0
Foreclosure	2	1	1
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	1	0	1

Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	1	0	0	1
Minimum Housing Standards - Exterior Structure B (3)	0	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0	0
Operating a RV on private property	0	0	0	0
Operating an unlicensed recreational vehicle on public highways	0	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0	0
Overflow of ground water, public water or sewer	0	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0	0
Prohibited Animals	0	0	0	0
Prohibited Parking	1	0	0	1
Property Maintenance - Minimum Maintenance Requirements	3	0	0	3
Property Maintenance - Minimum Maintenance Requirements (B)	1	0	0	1
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	7	0	0	7
Property Maintenance - Sanitary Maintenance - Grass	8	0	0	8
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	1	0	0	1
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	9	2	2	7
Sanitary Maintenance	2	0	0	2
Sewer is Backed Up	0	0	0	0
Sewer/Water Manual Violation	0	0	0	0
Sign Ordinance	1	0	0	1
Waste/Sewer Back Up	0	0	0	0
Zoning Infraction	2	0	0	2

Zoning Permit Required	5	2	3
Totals	48	5	43



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Closed	O'Dell, Connie		All	All	From To	From To	From 06/13/2020 To 07/08/2020

CE Totals

	Total	Closed Cases	Open Cases
Totals	11	11	0

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	11	11	0
Totals	11	11	0

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	1	1	0
200-6 Violations and penalties for Property Maintenance	1	1	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0

Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	1	1	1	0
Minimum Housing Standards - Exterior Structure B (1)	1	1	1	0
Minimum Housing Standards - Exterior Structure B (2)	1	1	1	0
Minimum Housing Standards - Exterior Structure B (3)	1	1	1	0
Minimum Housing Standards - Exterior Structure B (5)	1	1	1	0
Minimum Housing Standards - Exterior Structure B (9)	1	1	1	0
Operating a licensed recreational vehicle on public highways	0	0	0	0
Operating a RV on private property	0	0	0	0
Operating an unlicensed recreational vehicle on public highways	0	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0	0
Overflow of ground water, public water or sewer	0	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0	0
Prohibited Animals	0	0	0	0
Prohibited Parking	3	3	3	0
Property Maintenance - Minimum Maintenance Requirements	0	0	0	0
Property Maintenance - Minimum Maintenance Requirements (B)	1	1	1	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	2	2	2	0
Property Maintenance - Sanitary Maintenance - Grass	4	4	4	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	1	1	1	0
Sanitary Maintenance	0	0	0	0
Sewer is Backed Up	0	0	0	0
Sewer/Water Manual Violation	0	0	0	0
Sign Ordinance	0	0	0	0
Waste/Sewer Back Up	0	0	0	0
Zoning Infraction	0	0	0	0

Zoning Permit Required	1	1	0
Totals	20	20	0



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From 06/13/2020 To 07/08/2020			

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE20-44		Duplicate Entry	Zoning Permit Required - Closed	Medium	4011		27TH	St		20732	0503042464	Complaint	06/16/2020		O'Dell, Connie
CE20-43		Closed: Voluntary Compliance	Prohibited Parking - Closed	Medium	8253		D	St		20732	0503047571	Complaint	06/12/2020	06/18/2020	O'Dell, Connie
CE20-42		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8207		ELM			20732	0503155153	Complaint	06/12/2020	06/17/2020	O'Dell, Connie
CE20-41		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	3325	E	CHESAPEAKE BEACH	Rd		20732	0503005402	Self-Initiated	06/09/2020	07/02/2020	O'Dell, Connie
CE20-		Closed:	Prohibited	Medium	8280		Greenspring			20732		Self-	06/02/2020	06/19/2020	O'Dell,

40	Voluntary Compliance	Parking - Closed					Initiated	Connie
CE20-39	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium 8014	VALLEY VIEW	Dr	20732 0503179621	Self-Initiated 06/02/2020 07/10/2020	O'Dell, Connie
CE20-37	Closed: Voluntary Compliance	Prohibited Parking - Closed	Medium 3676	Middle Ground	Ct	20732	Complaint 05/28/2020 06/15/2020	O'Dell, Connie
CE20-35	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium 7307	F	St	20732 0503094774	Complaint 05/21/2020 06/17/2020	O'Dell, Connie
CE20-34	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium 3906	26TH	St	20732 0503048098	Complaint 05/19/2020 06/25/2020	O'Dell, Connie
CE20-10	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium 8230	HARRISON	Blvd	20732 0503165191	Self-Initiated 02/12/2020 06/26/2020	O'Dell, Connie
CE18-30	Closed: Court Order Abatement	200-6 Violations and penalties for Property Maintenance - Closed	High 3725	HARBOR	Rd	20732 0503068943	Self-Initiated 06/13/2018 06/19/2020	O'Dell, Connie

Closed
Minimum
Housing
Standards -
Exterior
Structure B (3) -
Closed
Minimum
Housing
Standards -
Exterior
Structure B (5) -
Closed
Minimum
Housing
Standards -
Exterior
Structure B (9) -
Closed
Minimum
Housing
Standards -
Exterior
Structure B (1) -
Closed
Minimum
Housing
Standards -
Exterior
Structure B (2) -
Closed

Number of Cases: 11



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Open	All	All	All	All	All	All	From To	From To	From To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE20-50		Notice of Violation Given	Zoning Infraction - Open	Medium	4016		14TH	St		20732	0503153487	Complaint	07/07/2020	07/17/2020	O'Dell, Connie
CE20-49		Verbal Warning Given	Property Maintenance - Minimum Maintenance Requirements - Open	Medium	3601		28TH	St		20732	0503043665	Self-Initiated	07/02/2020	07/17/2020	O'Dell, Connie
CE20-48		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	3925		GORDON STINNETT	Ave		20732		Self-Initiated	07/01/2020	07/13/2020	O'Dell, Connie
CE20-47		Complaint Filed	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	3802		16TH	St		20732	0503068927	Complaint	07/01/2020	07/20/2020	O'Dell, Connie

CE20-46	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3808	29TH	St	20732 0503074471	Self-Initiated	06/19/2020	07/17/2020	O'Dell, Connie
CE20-45	Notice of Violation Given	Property Maintenance - Sanitary Vehicles - Open Property Maintenance - Sanitary Vehicles - Open Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	8420	D	St	20732 0503048748	Self-Initiated	06/19/2020	07/20/2020	O'Dell, Connie
CE20-38	Door Hanger	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	8224	SILVERTON	Ct	20732 0503169693	Self-Initiated	06/02/2020	07/20/2020	O'Dell, Connie
CE20-36	Notice of Violation Given	Prohibited Parking - Open Zoning Permit Required - Open	Medium	8216	F	St	20732	Self-Initiated	05/21/2020	07/20/2020	O'Dell, Connie
CE20-33	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3620	28TH	St	20732 0503044483	Complaint	05/19/2020	07/24/2020	O'Dell, Connie
CE20-32	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3805	16TH	St	20732 0503064956	Complaint	05/15/2020	07/20/2020	O'Dell, Connie
CE20-31	Door Hanger	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3910	18TH	St	20732 0503070255	Self-Initiated	05/14/2020	07/17/2020	O'Dell, Connie
CE20-30	Complaint Filed	Property Maintenance - Sanitary Maintenance -	Medium	7984	DELORES	Ct	20732 0503164241	Complaint	05/12/2020	07/17/2020	O'Dell, Connie

Garbage, Trash & Debris - Open									
CE20-28	Verbal Warning Given	Medium	4011	27TH	St	20732 0503042464	Self-Initiated	05/05/2020 07/17/2020	O'Dell, Connie
Zoning Permit Required - Closed Zoning Infraction - Open									
CE20-27	Notice of Violation Given	Medium	4006	27TH	St	20732 0503043436	Self-Initiated	05/05/2020 07/17/2020	O'Dell, Connie
Property Maintenance - Minimum Maintenance Requirements - Open									
CE20-15	Verbal Warning Given	Medium	8142	WOODLAND		20732 0503161137	Self-Initiated	02/20/2020 07/20/2020	O'Dell, Connie
Zoning Permit Required - Open									
CE20-14	Verbal Warning Given	Medium	3915	16TH	St	20732 0503084795	Complaint	02/19/2020 07/20/2020	O'Dell, Connie
Minimum Housing Standards - Exterior Structure B (2) - Open Property Maintenance - Sanitary Maintenance - Vehicles - Open Property Maintenance - Sanitary Maintenance - Grass - Open									
CE19-96	Inspection	Medium	3398	COX	Rd	20732 0503090965	Self-Initiated	11/20/2019 07/20/2020	O'Dell, Connie
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open									
CE19-92	Verbal Warning Given	Medium	7403	B	St	20732 0503049019	Complaint	11/14/2019 07/20/2020	O'Dell, Connie
Property Maintenance - Sanitary Maintenance - Vehicles - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open									
CE19-91	Notice of Violation Given	Medium	7524	C	St	20732 0503070557	Self-Initiated	11/14/2019 07/20/2020	O'Dell, Connie

<https://clients.comcate.com/xer/reportCaseDetail.php>

Number of Cases: 27



**Town of Chesapeake Beach
Treasurer's Report
Town Council Meeting
July 2020**

Fiscal Year-End Close

- Work continues on our fiscal year close. The plan is to have our FY20 close completed by the end of July.
- The proper due diligence is being done to make sure all transactions are being recorded in the proper fiscal year.

Audit Update

- I will be meeting with Audit on July 17th to begin the work on our FY20 audit. This will include an internal control review and risk assessment. July and August will be spent uploading documents for audit to review. The onsite audit fieldwork will be conducted September 7-11th in Town Hall. The audit will be wrapped up at the end of October.

Bond Payoff

- The DHCD 2010 Bond was paid off on July 1st for \$1,257,800. There was also an interest payment of \$17,773 in this final payoff. Paying off this bond saves the Town over \$300k in interest.
- The Town will also pay off the final payment of the DNR #7 Seawall this week for \$21,150.
- After these payments will make the Town's long-term debt approximately \$5.9 million

Town of Chesapeake Beach

Engineer's Report 7-2-20

From: Messick Group, Inc (MGI)
Wayne A. Newton, P.E

A transitional meeting was held on February 27, 2020 to review projects and transition responsibility going forward from Paul Woodburn to Wayne Newton of the below projects. A brief description of each project and upcoming action items are below:

Fishing Creek Dredging:

Action: Waiting for Dredge Work to Begin. Look into eventual disposition of dredge spoil material. Can the material be used for yard fills to limit trucking and disposal costs

Kellams Marina:

Action: MGI to review project closeout as requested.

Richfield Station:

Action: PWA 94 final edits are complete and forwarded to Holly. Todd Pounds & MGI recommend all future PWA's including revisions and extensions utilize the revised format. MGI waiting for follow up estimates from Roepke in reference to value of remaining work to be completed on each PWA.

McCrone plans for the Whole House Pumps was received from the developer. MGI to review and coordinate with Jay for comments.

261 Sidewalks:

Action: MGI to follow up with BAI to complete 30% design

Heritage:

Action: MGI to continue in-field construction monitoring as requested. GTA submitted soil cement mix specification and lab reports for MGI review prior to placing base paving with Soil Cement in lieu of the specified aggregate base. MGI approved soil cement mix design and installation complete for phase 1. Phase 2 mix design approved. Phase 2 base paving to start.

McCrone submitted pump station plans for our review. MGI reviewing

Kellams Field:

Action: MGI surveyed the field and park area and coordinated our topographic shots with Jay Berry to help define the sinking. Jay & Wayne met on site to review poor drainage conditions and backed up water, potentially caused by differential settlement in the storm drain system. Survey base map completed 5/15. Received prior survey info from Paul to compare elevations. Paul's work was centered on the marina with very little info in the field area. MGI to locate common points with prior survey to compare elevations.

Richfield Tower:

Action: Received Pittsburg Tank & Tower Group assessment of the tank. MGI to prepare a draft of the RFP for exterior painting, including containment system to protect adjacent properties.

Rod N Reel:

Action: MGI prepared an exhibit to be attached to an agreement to record the limits of the Town's maintenance responsibilities and forwarded the plan to Paul Woodburn for Rod n Reel Review. Waiting for response.

Highlands Sewer Study:

Action: MGI to assist with preparing grant application for BRF funding assistance. Grant submittal deadline fall 2020.

Wesley Stinnett Water Study:

Action: MGI created a preliminary alignment map to serve the Wesley Stinnett Dr community with Town Water. The preliminary water extension alignment is being developed and a cost estimate will need to be completed. Water system capacity needs to be reviewed.

Fishing Creek Wet Well:

Action: MGI to review needed improvements to prevent inundation by sea level rise and repair the existing facilities and create a concept design as well as budget for a future capital project.

Additional Miscellaneous Items:

- Water & Sewer Master Plan Review
- Walkable Communities Sidewalk Plan review
- SHA Sidewalk from Chesapeake Village to Beach Elementary School – assist Jay as needed
- Harbor Vista North – Waiting for resubmittal
- Steep Slopes Ordinance (B Street)



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: July 10, 2020
To: Sharon Humm
From: Sergeant Thomas S. Phelps
Re: Sheriff's Office Report-Chesapeake Beach

In June of 2020, the Sheriff's Office handled 326 calls for service in Chesapeake Beach. This is down from 371 calls in May of 2020.

Call Breakdown for June of 2020:

137 calls were self-initiated (patrol checks, follow-up investigations, etc)

189 calls were received by other means (citizens, alarm companies, etc)

Of the 326 calls, we handled:

- 7 CDS Violations
 - 3 Possession Marijuana +10g (Closed by Arrest)
 - 2 Possession Soboxone (Closed by Arrest)
 - 1 Possession of Heroin (Closed by Arrest)
 - 1 Distribution of Heroin (Closed by Arrest)
- 1 Destruction of Properties
 - Signs, Houses and Athletic Courts Spray Painted – Richfield Station (Under Investigation)
- 1 Trespassing Arrest
- 2 Non-Fatal Heroin Overdoses
- 3 Marijuana Civil Violation
- 1 Recovered Stolen Vehicle (Stolen from Fairfax, VA)

June 2020 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	25	114	Fireworks Complaint	1	2	Relay	0	1
Abandoned Vehicle	2	7	Follow Up	6	53	Robbery	0	1
Accident	14	48	Found Property	1	7	Search Warrant	0	1
Alarm	10	52	Fraud	3	12	Sexual Assault	0	0
Alcohol Violation	0	1	Harassment	0	5	Sex Offender Registry	0	0
Animal Complaint	2	18	Illegal Dumping	0	0	Special Assignment	3	17
Assault	1	4	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	5	23	Indecent Exposure	0	2	Stolen Vehicle	0	3
Assist Other Dept	2	25	Intoxicated Person	2	5	Summons Service	3	16
Assist Sick/Injured	7	35	Kidnapping/Abduction	0	0	Suspicious Person	7	34
Attempt to Locate	9	37	Loitering	0	1	Suspicious Vehicle	5	46
Burglary	2	9	Lost Property	0	2	Tampering with MV	0	10
CDS Violation	1	6	Loud Party/ Music	1	11	Telephone Misuse	0	2
Check Welfare	9	56	Mental Subject	0	5	Theft	3	25
Conservor of Peace	4	10	Missing Person	0	9	Traffic Complaint	5	30
Destruction of Property	3	13	Neighborhood Dispute	1	3	Traffic Control	0	0
Death Investigation	0	2	Notification	0	0	Traffic Enforcement	2	11
Disorderly	11	47	Parking Complaint	7	32	Trespassing	12	36
Domestic	8	35	Patrol Check	131	1021	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	1	1	Unknown Problem	0	2
Eviction	0	1	Police Information	7	49	Violation Protective Order	1	14
Fight	1	7	Protective/Peace Order	4	14	Warrant Service	2	10
Firearms Complaint	2	6	Prowler	0	0			
						Total Calls	326	2049

	Month	Year		Month	Year		Month	Year
DUI Arrest	0	6	CDS Arrest	7	10	Other Arrest	1	27
Civil Marijuana Citations	3	15	Non Fatal Overdose	2	5	Fatal Overdose	0	1

**** Notes ****

Deputies assigned to the Twin Beach Patrol handled 212 calls outside of the Twin Beach Patrol Area in this month.
 (These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)

June 2020 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	9	40	Fireworks Complaint	3	3	Relay	1	1
Abandoned Vehicle	0	3	Follow Up	3	29	Robbery	0	0
Accident	7	22	Found Property	0	2	Search Warrant	0	1
Alarm	5	19	Fraud	0	0	Sexual Assault	0	0
Animal Complaint	2	8	Harassment	2	7	Sex Offender Registry	0	0
Assault	1	4	Illegal Dumping	0	1	Special Assignment	3	8
Assist Motorist	4	8	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	2	6	Indecent Exposure	0	2	Stolen Vehicle	1	3
Assist Sick/Injured	1	6	Intoxicated Person	0	3	Summons Service	0	7
Attempt to Locate	1	21	Kidnapping/Abduction	0	0	Suspicious Person	2	17
BioChem/ Susp Package	0	0	Loitering	0	3	Suspicious Vehicle	2	15
Burglary	2	7	Lost Property	0	0	Tampering with MV	1	1
CDS Violation	2	8	Loud Party/ Music	3	13	Telephone Misuse	0	0
Check Welfare	4	28	Mental Subject	0	0	Theft	2	14
Conservor of Peace	0	1	Missing Person	0	0	Traffic Complaint	5	16
Destruction of Property	0	7	Neighborhood Dispute	1	1	Traffic Control	0	1
Death Investigation	0	1	Notification	0	2	Traffic Enforcement	1	7
Disorderly	7	25	Parking Complaint	1	9	Trespassing	2	6
Domestic	4	25	Patrol Check	54	412	Unauthorized Use MV	0	2
Escort	0	1	Person with Weapon	0	0	Unknown Problem	1	3
Eviction	0	1	Police Information	1	10	Violation Protective Order	0	8
Fight	1	2	Protective/Peace Order	0	2	Warrant Service	0	2
Firearms Complaint	0	0	Prowler	0	1			
Total Calls							141	855

	Month	Year		Month	Year
DUI Arrest	2	3	CDS Arrest	0	1
Civil Marijuana Citations	0	6	Non Fatal Overdose	0	0
			Fatal Overdose	0	0

**** Notes ****

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June Town Stats,

Fire = 41

AFA =

Brush = 2

Fire Calls dispatched in the Town of CB = 25

EMS = 16

Fire Calls dispatched in the Town of NB = 16

Fire's = 2

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 0

Fire Drill: N/A Due to COVID 19

Investigation = 7

MVA = 5

Helicopter Landing = 3

Service = 6

Water Rescue =

Fundraising: N/A Due to COVID 19



EMS = 99

Chest Pains = 9

Other Non- Emergent dispatched Calls =0

Diabetic Emergency = 2

Fire Standby = 1

EMS Calls dispatched in the Town of CB = 62

MVC = 5

EMS Calls dispatched in the Town of NB = 37

Overdose = 2

Psychiatric Emerg. =

Respiratory Distress = 11

Seizures = 3

EMS DRILL : Drivers Rodeo

Stroke (CVA) = 5

Unconscious Subj. = 3

Choking = 0

Syncope = 2

Suicide = 0

Gun Shot = 0

Head Injury = 0

Hypertension = 0

Assault = 6

Hemorrhage- 5

Cardiac Arrest - 1

Altered Mental Status - 2

Allergic Reaction -1

Traumatic Injury = 14

Abdominal pains- 5

Sick person- 20

Med Alarm -1

TOWN OF CHESAPEAKE BEACH
ECONOMIC DEVELOPMENT COMMITTEE
REPORT FOR TOWN COUNCIL MEETING JULY 16, 2020

As previously reported, the Mayor, Town staff, Council and Economic Development Committee of our Town continue to work diligently to provide support to our local residents and businesses during this challenging period. Visit the Town of Chesapeake Beach website, under the "About" tab, click on the "COVID-19 Virtual Resource Center" for information available from Calvert County government, the State of Maryland and the federal government detailing assistance available to local residents and businesses.

The Town wants all residents and businesses to know that we are all in this together. Your Town continues to do everything it can to support you during this crisis. Please contact Town Hall if you have any questions. Thank you to Mayor Mahoney, Town Administrator Holly Wahl and all of Town staff for your continued dedication and hard work during this crisis.

On June 23, the Town participated in a virtual meeting hosted by the Calvert County Department of Tourism. Discussion during the webinar focused on continued assistance by the County to local businesses, residents and nonprofit organizations. The County is working to protect residents and tourists and balance this with the critical economic impact of tourism in the County especially during the summer season. Visit the Calvert County website for information on the status of reopening of businesses and recreational facilities.

The Maryland Municipal League Summer conference was held on June 29 and 30 as a virtual meeting this year. The Town was represented in several sessions including:

- The Opening General Session
- Learning Lab #6 – Climate Resilience
- Learning Lab #9 – Strategies for Effective Local Citizen Engagement
- Learning Lab #12 – Helping Small Businesses Survive and Thrive
- Roundtable with the Secretary of the Maryland Department of the Environment. During this discussion I asked Secretary Ben Grumbles if there was any update on the remediation plan for the Naval Research Lab since there has not been much information shared with the Remediation Advisory Board established last year. Secretary Grumbles said he would have staff look into this.
- Roundtable on the Governor's Grant program. Information was shared on various grant programs available to municipalities, businesses, residents and nonprofit organizations.

Finally, in order to continue to provide as much protection as possible to our residents and visitors, the Town has decided to cancel this years Taste the Beaches scheduled for Saturday September 19. With over 2000 attendees last year it would have been very difficult to maintain proper social distancing. SEE YOU ALL NEXT YEAR.

Chesapeake Beach Oyster Cultivation Society Report

July, 2020

Chesapeake Beach Town Council Meeting

**Waiting for word from DNR about the fall oyster planting.
Horn Point hatchery is operating with reduced staff.
Expecting to hear in soon.**

Volunteers working at home on trail guide and brochures.

See you when this is over.