

**MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
March 2, 2020**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance were: Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, James Berry, Public Works Manager, and Jon Castro, WRTP Manager. Absent was Dr. Valerie Beaudin, Council Member.
- II.** **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.
- III.** **Informational Discussion on the following items:**
1. Town Attorney Interviews – The Mayor stated the Council will have the opportunity to address the four Law Firms that attended the mandatory pre-bid meeting earlier this evening. Each attorney spoke briefly about himself and their Firm and then addressed questions from the Council. Bid proposals from each Firm are due March 11th.
 2. Trash Removal & Disposal Services RFP - Mrs. Wahl stated that the Town released an RFP for a three year contract with a one year option to renew for trash, recycling, and bulk trash removal and disposal. A mandatory pre-bid was held on February 5th with four contractors in attendance. Mrs. Wahl presented to the Council, the scope of work and the bid proposal breakdown by the contractors and addressed questions from the Council. The Town is recommending a contract be awarded to Evergreen Disposal for the all-inclusive pricing for \$540,000 in annual costs for a 3 year term with the option for the Town to renew 1 year.
 3. Referendum Ordinance – The Mayor stated there has been talk around Town concerning the topic of gambling, sports gambling and casino sites, and how it might or might not fit in the Town’s comprehensive planning. After Council discussion, this is a question, they felt, the citizens of Town should have a voice in. With that, the Mayor will pursue this matter further, and then take up discussion again, possibly, at the May work session.
 4. FY21 General Fund Budget- Mr. Clark addressed the Council on the General Fund and highlighted some key areas of importance. Mr. Clark stated the Town supports the constant yield tax rate provided by the Department of Taxation at 0.3309. It is currently 0.3393. This would result in a revenue impact to the Town of about \$68,000 and a tax deduction for Town citizens. Mr. Clark stated a new line item, “Rental Inspection Services”, has been added, noted there is an increase to the line item, Police-Deputy in Residence, and a new Kellams Complex Reserve

Fund was established. Mr. Clark addressed questions from the Council. It was suggested the Grants to Local Organizations be increased by several thousand dollars, an increase to the CBOCS line item of \$1,500, and add a new item, “Wellness Health Fair”, to Special Events at \$1,000.

Councilman Favret excused himself from the meeting at 8:40 pm.

5. **Closed Session** – Councilman Jaworski moved to close the regular meeting at 9:00 pm under the Statutory Authority of the Md. Annotated Code, General Provisions Article, §3-305(b)(1) “to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”. Seconded by Councilman Morris, all in favor.

The Mayor re-opened the regular meeting at 9:11 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Morris, all in favor.

All members that voted in favor to close for an executive session were present the entire closed session and the purpose was to discuss employee compensation.

6. FY21 Mitigation Fund Budget – Mr. Clark stated, with the Mitigation Fund, that there is very little activity other than interest income received and bank charges paid. He addressed questions from the Council.
7. FY21 Water Reclamation Treatment Plant Fund Budget – Mr. Clark gave a brief overview of the fixed, variable, and capital income. This is shared with our partners, Arundel, Calvert and North Beach. The fixed and capital income remain the same but for FY21 the variable income will change based on the flows and the last eleven months of history. Mr. Clark stated a new line item, “Office Expenses”, has been added under Expenses. In the past, these expenses were included in “Plant Benefits”. Also noted was the increase in tipping fees, and a hefty capital expense of \$939,000. Mr. Clark addressed questions from the Council.

IV. Council Lightning Round –

1. Mr. Fink stated he was glad to be back in Town and hopes this early spring weather persists.
2. Mr. Jaworski stated he would be attending the Calvert Library planning session on Wednesday in North Beach and will bring back an update for Council.
3. Mr. Morris commended the body and administration for another nice easy meeting and is pleased to be a part of it.
4. Mr. Pardieck stated the first annual Wellness Health Fair was held yesterday. It was a great success, hearing nothing but positive comments from those that attended.

V. **Adjournment:**

The meeting adjourned at 9:27 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Fink, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk