



**TOWN COUNCIL INFORMATIONAL
WORK SESSION AGENDA
March 2, 2020**

I. Call to Order and roll call

II. Pledge of Allegiance

III. Work Session to discuss the following:

1. Town Attorney Interviews
2. Trash Removal & Disposal Services RFP
3. Referendum Ordinance
4. FY21 Budget Ordinance- General Fund
5. **Closed Session** – Motion to close the regular meeting under the Statutory Authority of the Md. Annotated Code, General Provisions Article, §3-305(b)(1) “to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”.

8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230

(301) 855-8398



6. FY21 Budget Ordinance Mitigation Fund

7. FY21 Budget Ordinance Water Reclamation Treatment Plant Fund

IV. Council Lightning Round

V. Adjournment

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TOWN ATTORNEY INTERVIEW SCHEDULE

TOWN ATTORNEY INTERVIEW #1 6:00 PM-6:15 PM

The law offices of Kevin J. Best: Currently representing Upper Marlboro, North Brentwood, Forest Heights, Eagle Harbor, Cottage City

TOWN ATTORNEY INTERVIEW #2 6:15 PM -6:30 PM

Macleod Law Group: Currently representing Cambridge, Queen Annes, Leonardtown, Ridgely, Rock Hall and St. Michaels

TOWN ATTORNEY INTERVIEW #3 6:30 PM -6:45 PM

Alexander & Cleaver: Currently representing Brentwood, Fairmont Heights, Greenbelt, Morningside, New Carrollton and Seat Pleasant

TOWN ATTORNEY INTERVIEW #4 6:45 PM-7:00 PM

Davis, Upton & Palumbo: I have not been able to find where Davis, Upton & Palumbo, LLC, is currently representing any municipalities

GENERAL FUND BUDGET FY 2021

2/26/2020		FY 2017 Activity Budget		FY 2018 Activity Budget		FY 2019 Activity Budget		FY 2020 Jul - Dec 2019 Budget		FY 2021 Request
Income										
Local Sources										
100-410000 · Real Estate Taxes	2,626,210	2,627,000	2,683,992	2,627,000	2,683,722	2,625,147	1,797,458	2,686,535		2,684,296
100-410100 · Admission & Amusement Tax	1,590,479	800,000	1,576,244	730,000	1,596,499	1,008,852	876,475	1,200,000		1,435,154
100-410115 · Hotel Tax	99,502	88,000	89,771	88,000	100,839	90,000	62,610	90,000		100,000
100-410120 · Operating Property Tax	75,359	44,700	49,246	44,700	55,900	49,200	3,486	55,000		55,846
100-410125 · Penalties & Interest	11,017	5,000	10,399	2,500	10,811	2,500	2,278	3,000		3,000
100-410130 · Liquor License	7,063	4,000	7,360	2,000	0	2,000	0	0		3,000
100-410135 · Traders License - County	3,032	3,500	2,128	2,500	2,878	1,200	394	600		600
100-410140 · Zoning Permits & Site Plans	11,922	6,000	14,159	6,000	10,505	6,000	14,050	7,000		19,000
100-410145 · Interest on savings & investment	39,116	1,800	73,820	12,000	155,662	30,000	73,247	100,000		120,000
100-410160 · Bayfront Park Admissions	56,647	55,000	55,463	50,000	76,233	50,000	55,964	50,000		50,000
100-410165 · Tower Site Rental	101,026	85,000	105,067	89,000	109,269	95,000	58,742	100,000		110,000
100-410170 · Cable Franchise Fee	82,940	71,488	113,887	95,000	109,186	80,000	54,876	95,000		100,000
100-410175 · Speed Camera & Other Fines	40,069	14,000	49,009	18,000	31,675	60,000	26,921	60,000		50,000
100-410230 · Miscellaneous Income	13,924		11,128		2,969	0	3,779	0		5,000
Total Local Sources	4,758,306	3,805,488	4,841,673	3,766,700	4,946,147	4,099,899	3,030,281	4,447,135		4,735,896
Federal, State, & County Sources										
100-420100 · State income taxes	1,172,164	720,000	1,054,575	720,000	1,086,028	800,000	439,649	840,000		1,000,000
100-420105 · Highway User Revenues	246,194	259,699	254,576	227,066	277,832	259,370	119,014	344,873		363,112
100-420115 · State Aid Police Protection	42,801	47,418	69,524	47,418	42,830	47,418	28,942	47,418		57,864
100-420115 · State DNR Critical Area Grant	8,000	4,000	4,000	4,000	0	0	0	4,000		2,800
Total Federal, State, & County Sources	1,509,159	1,071,117	1,382,675	998,484	1,406,690	1,106,788	587,604	1,236,291		1,423,776
Other Income										
100-432200 Miscellaneous Grants		500,000	0	5,000	112,587	235,000	95,695	200,000		50,000
Total Other Income	448,350	1,728,129	1,839	1,988,549	113,916	1,497,400	95,895	200,000		50,000
Total Income	6,715,815	6,604,734	6,226,187	6,753,733	6,466,754	6,704,087	3,713,780	5,883,426		6,209,672
Total Income	6,715,815	6,604,734	6,226,187	6,753,733	6,466,754	6,704,087	3,713,780	5,883,426		6,209,672

Expense

GENERAL GOVERNMENT

Salaries, Wages, Payr Tx, Bene

100-6000-602000 · Salaries - Office	394,411	394,414	439,369	440,617	459,232	459,294	210,118	486,511	508,204
100-6000-602050 · Fica Expense	27,884	30,173	33,562	33,707	35,580	34,964	18,413	37,479	42,598
100-6000-602100 · Medical and Life Insurance	49,528	66,336	78,216	78,900	91,514	91,514	56,155	108,215	122,639
100-6000-602300 · Retirement	45,614	60,508	59,865	66,510	67,604	82,421	39,434	75,452	86,481
100-6000-602400 · Continuing Education	6,810	10,000	9,910	10,000	15,435	20,000	2,515	10,000	20,000

Total Salaries, Wages, Payr Tx, Bene	524,247	561,431	620,922	646,234	669,365	688,193	326,635	717,657	779,922
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Contracted Services

100-6000-620400 · Audit	28,190	37,000	30,255	31,420	28,550	31,420	0	34,562	35,068
100-6000-620600 · Legal Counsel	40,157	50,000	46,292	60,000	88,587	100,000	27,120	66,000	66,000
100-6000-620800 · SDAT Fees	11,558	11,558	11,558	11,558	11,558	11,558	8,669	11,558	11,558
100-6000-621100 · Annual Software Agr	30,949	30,949	31,877	31,877	37,339	37,835	0	88,592	45,000
100-6000-621200 · Planning & Zoning	49,837	51,000	64,769	51,000	89,266	100,000	44,482	70,000	90,000
100-6000-621400 · Engineering	42,098	80,000	76,816	80,000	113,619	150,000	15,745	80,000	80,000
100-6000-621600 · IT Support	21,734	23,000	25,000	25,000	22,972	25,000	14,758	25,000	30,000
100-6000-622500 · T.H. Building Maintenance	28,335	30,000	29,848	30,000	49,993	50,000	1,547	40,000	40,000
100-6000-623300 · Newsletter	7,951	15,000	8,808	15,000	7,614	15,000	0	12,000	10,000
100-6000-623400 · Library RENT Grant	36,027	35,000	36,798	39,516	34,639	40,306	18,991	41,112	43,168
100-6000-623900 · Professional Fees	11,404	14,400	3,073	6,000	5,531	6,000	5,271	6,000	11,000
100-6000-624500 · Web Maintenance			8,202	9,000	9,376	10,000	1,690	10,000	5,000
100-6000-624700 · Document Imaging	3,778	4,000	5,126	5,500	3,283	5,500	1,365	5,500	4,000

Total Contracted Services	312,018	382,407	378,422	421,371	502,326	583,119	139,638	490,324	470,793
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Other Charges

100-6000-631001 · Board of Elections	4,691	5,000					0		6,000
100-6000-631210 · Legislative Education / Travel					9,213	29,000	7,689	29,500	29,500
100-6000-631220 · Dues & Subscriptions					8,817	10,000	8,603	10,000	12,000
100-6000-631300 · Grants to Local Orgs	11,500	11,500	61,500	61,500	31,250	37,500	17,950	27,500	14,500
100-6000-632000 · Miscellaneous Expense	4,022	5,000	4,448	5,000	1,572	5,000	0	0	5,000
100-6000-632300 · Office Expense	60,405	62,000	60,978	62,000	52,672	62,000	31,489	57,000	57,000
100-6000-634101 · Council Compensation	9,000	9,000	17,999	18,000	17,849	18,000	8,215	18,000	18,000
100-6000-634102 · Mayor Compensation	9,000	9,000	18,000	18,000	18,000	18,000	9,000	18,000	18,000
100-6000-634103 · FICA Exp-Mayor & Council	1,377	1,377	2,754	2,754	0	2,754	0	2,754	2,754
100-6000-634500 · Town Hall Telephone	10,983	13,500	11,970	12,000	7,775	18,000	5,035	18,000	15,150
100-6000-635000 · Town Hall Utilities	12,576	18,000	14,576	18,000	19,058	28,000	8,737	25,000	20,000
100-6000-636101 · Special Events	101,797	119,550	119,390	119,550	124,541	132,750	70,029	140,000	140,000
100-6000-636102 · Stars and Stripes Revenue					(1,700)	0			0
100-6000-636103 · Special Events - Moonlight Cruises					(129)		(292)		0
100-6000-636201 · Economic Development Expenses	36,038	37,000	27,548	28,000	34,763	38,000	13,673	44,000	44,000

100-6000-636203 - Economic Development Merch		
100-6000-637010 - Opioid Awareness Committee		
100-6000-637020 - Green Team		
100-6000-XXXXXX - Rental Inspection Services		
100-6000-780000 - Insurance	38,044	50,000
100-6450-602050- FICA		

40,099	50,000

(347)		(282)	
1,357	3,000	1,320	3,000
2,186	3,000	0	3,000
12,100	50,000	32,906	52,500
0	0	2,645	0

	0
	3,000
	5,000
	10,000
	63,626
	0

Total Other Charges	341,283	365,427
Total GENERAL GOVERNMENT	1,177,548	1,309,265

408,226	424,804
1,407,570	1,492,409

344,112	461,004	216,718	448,254
1,515,803	1,732,316	682,991	1,656,235

463,530	1,714,245
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PUBLIC SAFETY

100-6450-645500 - Police - Deputy in Residence	891,565	898,227
100-6450-646000 - Bayfront Park and Town Beautification	59,956	50,000
100-6450-646500 - North Beach VFD Cap Exp		50,000

976,439	915,328
52,687	55,000
50,000	50,000

1,017,420	1,020,860	775,477	1,051,463
60,082	50,000	32,498	55,000
50,000	50,000	0	50,000

1,229,551
60,500
50,000

Total PUBLIC SAFETY	953,457	999,907
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1,080,744	1,022,008
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1,128,570	1,122,540	807,975	1,156,463
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1,340,051

PUBLIC WKS

Salaries and Benefits

100-6500-602000 - P.W. - Salaries	356,458	357,004
100-6500-602050 - P.W. - Fica Expense	26,930	27,311
100-6500-602100 - P.W. - Medical & Life Ins.	114,361	120,994
100-6500-602300 - P.W. - Retirement Plan	43,562	61,093
100-6500-602400 - P.W. - Continuing Education	3,796	7,500

374,572	375,182
27,599	28,701
98,802	135,078
40,955	60,640
7,500	7,500

403,932	418,332	193,186	435,153
28,321	32,002	15,143	33,145
96,354	141,788	61,006	120,288
43,880	67,822	24,116	53,515
4,359	7,500	1,284	7,500

454,844
39,905
143,641
54,303
7,500

Total Salaries and Benefits	545,107	573,902
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549,428	607,101
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576,845	667,444	294,735	649,601
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700,193

Supplies (Public Works)

100-6500-665200 - Gasoline/Tolls	15,842	20,000
100-6500-665400 - Equipment Repair & Maint	26,526	27,000
100-6500-665600 - Supplies	9,485	10,215

17,000	17,000
32,665	35,000
15,425	15,425

19,399	20,010	11,545	22,500
32,424	35,000	11,789	35,000
11,639	15,000	3,526	15,000

24,750
35,000
15,000

Total Supplies (Public Works)	51,853	57,215
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65,090	67,425
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63,462	70,010	26,860	72,500
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74,750

Contracted Services

100-6500-672000 - Holiday Lights - Maint.	68,196	65,000
100-6500-673000 - Road Repairs & Maintenance	3,489	30,000
100-6500-674000 - Trash Removal Service	290,145	290,196
100-6500-675000 - Recycle Bins	9,725	10,000

66,216	75,000
15,062	20,000
323,606	325,000
	10,000

77,043	85,000	58,706	93,204
13,911	20,000	18,284	20,000
307,004	375,000	193,469	400,000
		0	10,000

93,204
20,000
550,000
10,000

Total Contracted Services	374,807	405,196
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403,884	440,000
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397,958	480,000	270,459	523,204
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673,204

Other Charges (P.W.)

100-6500-684300 - CBOCS Oyster Program	7,009	7,050
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3,556	5,800	4,663	5,400
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5,400

100-6500-684700 · Landfill Tipping Fees	127,448	165,000	160,000	160,000	160,000	160,000	118,356	175,000	0
100-6500-684900 · Miscellaneous	813	2,000	1,904	2,000	665	2,000	230	2,000	2,000
100-6500-685200 · Property Maintenance	34,743	35,000	29,645	30,000	74,927	85,000	22,496	45,000	45,000
100-6500-685220 · Landscape Maintenance	159,820	160,000	159,761	160,000	163,067	165,000	76,328	165,000	153,380
100-6500-685240 · Tree Trimming and Removals	8,872	5,000	9,369	10,000	4,779	10,000	2,604	15,000	10,000
100-6500-685500 · Recreation - Operations	61,507	62,000	58,694	62,000	49,596	70,000	25,450	70,000	70,000
100-6500-686000 · Snow & Ice Removal	-12,794	40,000	39,007	40,000	39,011	40,000	1,180	40,000	40,000
100-6500-686500 · Street Lights	76,710	86,525	61,902	86,525	60,923	88,525	27,642	70,000	63,000
100-6500-687000 · Telephone	5,454	7,000	7,000	7,000	6,839	7,200	3,093	9,000	8,100
100-6500-687500 · Utilities	5,611	6,000	6,000	6,000	3,843	4,000	2,814	4,000	6,000
Total Other Charges (P.W.)	475,193	575,575	533,282	563,525	569,860	649,525	284,856	600,400	402,880
Total PUBLIC WKS	1,446,960	1,611,888	1,551,684	1,678,051	1,608,125	1,866,979	876,910	1,845,705	1,851,027

Total General Fund Capital Expenditure	1,015,912	2,315,690	805,383	969,943	775,849	1,947,070	345,364	1,199,873	1,279,199
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DEBT SERVICE

100-8000-807000 · DNR #7 Seawall \$25,150 (FY21)	25,150	25,150	25,150	25,150	25,150	25,150	25,150	25,150	25,150
Total 8000 · DEBT SERVICE	365,167	367,984	1,353,824	1,591,322	35,182	35,182	25,150	25,150	25,150
Total Expense	4,959,044	6,604,734	6,199,205	6,753,733	5,063,528	6,704,087	2,738,390	5,883,426	6,209,673
Net Income	1,756,771	0	26,982	0	1,403,225	0	975,390	0	(0)

100-7100-719000 - Asphalt Overlay	245,461	259,699	263,037	227,066	16,837	259,370	338,832	344,873	363,112
100-7100-719500 Road R&M - Sidewalks		15,000	24,898	25,000	10,169	25,000		25,000	20,000
100-7100-721200 Kellams Field Summer Maintenance	6,962	8,000	6,718	8,000	1,195	10,000	1,947		100,000
100-7100-721500 Sidewalks			4,277	5,000	120	305,000	-240	50,000	350,000
100-7100-723100 Storm drain inspections / maintenance & repair			9,255	25,000	46,055	10,000		25,000	20,000
100-7100-XXXXXX - Paint interior of Town Hall						15,000			15,000
100-7100-XXXXXX - Carpet Chambers						12,000			10,000
100-7100-XXXXXX - Signage								15,000	100,000
100-7100-XXXXXX - Kellams Complex Reserve Fund									100,000
100-7100-XXXXXX - Cable Modem Trail Cameras									20,000
100-7100-XXXXXX - Conditioned Storage Facility									75,000
100-7100-XXXXXX - HVAC- Upgrades / Theotermal									60,000
100-7100-XXXXXX - B Street Overlook									21,087
100-7100-XXXXXX - Kubita Utility Vehicle									25,000
	1,015,912	2,315,690	805,383	969,943	775,849	1,947,070	345,364	1,199,873	1,279,199



<u>Fiscal Year 2021 Special Events Budget Breakdown</u>		
	<i>FY20</i>	<i>FY21</i>
<u>Moonlight Cruises</u>	\$5,700.00	\$2,500.00
Town coordinated themed cruises with participants paying ticket costs to attend. Town costs are related to the theme and snacks for the event.		
<u>Fireworks</u>	\$82,000.00	\$75,050.00
Actual contracted costs of the display and barges required for the event.		
<u>Fishing Creek Clean Up, Spring & Fall</u>	\$500.00	\$500.00
Water, Snacks, Lunch and Miscellaneous \$250 per event.		
<u>Miscellaneous Events</u>	\$3,000.00	\$1,000.00
Advertising and miscellaneous expenses, miscellaneous events.		
<u>End Hunger Dragon Boat Team</u>		
The Town will sponsor a boat for employees and residents to participate in a teaming experience while raising funds for End Hunger who provides food services to Bayside Baptist in Chesapeake Beach.	\$0.00	\$2,000.00
<u>Halloween Family Fun Night at the Water Park</u>	\$5,000.00	\$5,000.00
Covers the cost of advertising, candy, treats, tablecloths, music and entertainment in partnership with the NECC.		
<u>Light Up the Town</u>	\$5,000.00	\$5,000.00
Tent rental, refreshments, treats, advertising, music, decorations.		
<u>Brightest Beacon on the Bay</u>	\$750.00	\$1,000.00
Awards and judging expenses.		
<u>Volunteer Party</u>	\$6,950.00	\$6,950.00
Evening of food, wine, beer and entertainment for the volunteers at the Water Park.		
<u>Polar Express Ride Around</u>	\$1,500.00	\$4,500.00
Rental fees associated with trolley services. Due to the high demand proposing to add additional tours.		
<u>Easter Festival</u>	\$3,500.00	\$3,500.00
Flyers, candy, games, decorations, tablecloths, Entertainment, Popcorn, Cookies from Fire Department Auxiliary in partnership with the NECC.		
<u>Stars and Stripes Festival</u>	\$13,000.00	\$13,000.00
An all weekend event focused on education and outreach of Memorial Day.		
<u>Pat Carpenter Holiday Parade</u>	\$1,100.00	\$1,100.00
Float materials and gifts for the children.		
<u>Employee Christmas Party</u>	\$2,000.00	\$2,000.00
Cost of food, beverages and decorations for the employee Christmas Party.		
<u>Taste the Beaches</u>	\$10,000.00	\$10,000.00
Economic development and outreach event for the Twin Beaches. This event engages local business and vendors. Non-food vendors pay fees for participation, which off set additional expenses.		
	\$140,000.00	\$140,000.00

Local Grant Requests

Calvert Hospice	1,000
Beach Elementary	5,000
Beach Bucs	5,000
Calvert Family Advocate	1,000
Chesapeake Beach Railway Museum	1,500
Twin Beach Players	1,000
	14,500



CHESAPEAKE BEACH SCHEDULE OF FEES

	FY19	FY20	FY21
PERMIT FEES			
Rental License Permit	\$ -	\$ -	\$ 250.00
Grading permit	\$ 75.00	\$ 100.00	\$ 100.00
Commercial building permit	\$ 75.00	\$ 150.00	\$ 150.00
Residential building permit	\$ 75.00	\$ 100.00	\$ 100.00
Misc. permit (fence, shed, deck, pool-under 150 sqft or less without electric)	\$ 75.00	\$ 50.00	\$ 50.00
Home occupation permit	\$ 75.00	\$ 100.00	\$ 100.00
After the fact permit fee	\$ -	\$ -	see Town code for fee structure
ZONING APPLICATION FEE			
A. Administrative Interpretation	\$ -	\$ 380.00	\$ 380.00
B. Official zoning letter	\$ -	\$ 125.00	\$ 125.00
C. Appeal of Administrative Decision/Interpretation to the Board of Appeals	\$ 1,000.00	\$ 500.00	\$ 500.00
D. Variance (for single-family accessory structure, such as decks and sheds	\$ 500.00	\$ 250.00	\$ 250.00
E. Property line adjustment	\$ 120.00	\$ 250.00	\$ 250.00
F. Zoning text amendment "by citizen petition"	\$ -	\$ 1,200.00	\$ 1,200.00
G. Minor/ Administrative Revision(s) to Approved Site Plan-Category 1 Site Plans	\$ 600.00	\$ 300.00	\$ 300.00
H. Minor/ Administrative Revision(s) to Approved Site Plan-Category 2 Site Plans	\$ 125.00	\$ 75.00	\$ 75.00
I. Use & Occupancy Permit	\$ -	\$ 50.00	\$ 50.00
SITE PLAN REVIEW			
CATEGORY 1			
Base application fee	\$ 250.00	\$ 250.00	\$ 250.00
Plus:			
New buildings with a gross floor area under 2,300 square feet	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
New building with a gross floor area of 2,300 square feet to 10,000 square feet	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
New building with a gross floor area of 10,000 square feet to 20,000 square feet	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00
New building with a gross floor area of 20,000 square feet	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00
Residential site plans with 10 or fewer units	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
Residential site plans with more than 10 units	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00
CATEGORY 2			
Base application fee	\$ 360.00	\$ 360.00	\$ 360.00
CRITICAL AREA SITE PLAN			
Base application fee	\$ 600.00	\$ 600.00	\$ 600.00
New building with a gross floor area under 2300 square feet	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
New building with a gross floor area of 2,300 square feet to 10,000 square feet	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
New building with a gross floor area of 10,000 square feet to 20,000 square feet	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00
New building with a gross floor area of 20,000 square feet	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00
Residential site plans with 10 or fewer units	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00
Residential site plans with more than 10 units	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00
Public Works Agreements			
Public Works Agreement (water/sewer)	\$ -	\$ 1,500.00	\$ 1,500.00
Public Works Agreement (all other including roads, storm drains etc.)	\$ -	2% construction cost estimate	2% construction cost estimate
APPLICATION OF EXTENSION OF APPROVED SITE PLAN			
Extension of approved Category 1 site plan	\$ 450.00	\$ 450.00	\$ 450.00
Extension of approved Category 2 site plan	\$ 100.00	\$ 100.00	\$ 100.00
PUBLIC BOAT RAMP FEES			
Season Pass fee Chesapeake Beach municipal residents	\$ -	\$ -	\$ -
Season Pass fee non-Chesapeake Beach residents	\$ 150.00	\$ 150.00	\$ 150.00
In / Out ramp fee Chesapeake Beach municipal residents	\$ -	\$ -	\$ -
One way ramp fee Chesapeake Beach municipal residents	\$ -	\$ -	\$ -
In/ Out ramp fee non-Chesapeake Beach residents	\$ 10.00	\$ 10.00	\$ 10.00
One way ramp fee non-Chesapeake Beach residents	\$ 5.00	\$ 5.00	\$ 5.00
Public parking of boat trailer while launched	\$ -	\$ -	\$ -
CODE ENFORCEMENT			
Administrative fee (previously a percentage, now recommending a flat fee)	\$ 0.10	\$ 50.00	\$ 50.00
Town Recycle Bins			
Recycle bin replacements	\$ 25.00	\$ 30.00	\$ 30.00
TRIBUTE			
Veterans' memorial brick	\$ 100.00	\$ 100.00	\$ 100.00
PUBLIC RECORDS			
Copies			
Fee for each copy made by photocopying machine within Town Hall	\$ 0.25	\$ 0.25	\$ 0.25
<i>Fee for each copy made otherwise shall be based on actual cost of reproduction</i>			
Certification of copies	\$1/page	\$1/page	\$1/page
<i>Minimum fee. No charge will be made if the total fee is less than \$1</i>			
<i>Fees are based upon the persons needed to perform the activities, and the rates for such persons are per hour:</i>			
Town Hall staff and the custodian or the custodian's designees	\$ 25.00	\$ 25.00	\$ 25.00
Zoning Administrator	\$ 65.00	\$ 100.00	\$ 100.00
Town Attorney	\$ 200.00	\$ 200.00	\$ 200.00
Town Engineer	\$ 85.00	\$ 100.00	\$ 100.00

Mitigation Fund Proposed Budget Worksheet - FY 2021

02/20/2020

	FY 2016 Budget		FY 2017 Budget		FY 2018 Budget		FY 2019 Budget		FY 2020 Jul- Dec Budget		FY 2021 Request
Income											
200-410145 - Interest Income	167	40	449	56	1,092	240	1,790	240	872	1,000	1,000
200-430135 - Prior Year Reserves		97,439		95,456	8,073	95,614	0	95,152	0	81,067	88,435
200-435000 - Mitigation Fees - Governmental		20,000	1,000	20,000			0	0	0	0	0
200-435100 - Critical Area Grant							4,000	4,000	0	1,900	1,900
Total Income	167	117,479	1,449	115,512	9,165	95,854	5,790	99,392	872	83,967	91,335
Expense											
200-6400-632000 - Miscellaneous Expense		40					0		0	0	0
200-6400-632800 - Bank Service Charges	60		120	60	23	240	40	240	20	250	250
200-6400-701300 - Purple Pipe Installation		20,000	417	20,000		20,000	0	20,000	0	0	0
200-6400-701xxx - Proactive Public Health Initiative							3,800	4,000	0	0	0
200-6400-701600 - CBOCS Special Projects					2,639	3,600	0		0	0	0
200-6400-701700 - Critical Area Stormwater Mgmt		50,000		50,000			0		0	0	0
200-6400-701800 - CBOCS Oyster Program					6,503	7,200	0		0	0	0
Total Expense	60	70,040	537	70,060	9,165	31,040	3,840	24,240	20	250	250
Net Income	107	47,439	912	45,452	0	64,814	1,950	75,152	852	83,717	91,085

Water Reclamation Treatment Plant Budget Worksheet - FY 2021

02/25/2020		FY 17	Budget	FY 18	Budget	FY 19	Budget	FY 20 Jul -Dec	Budget	FY 21 Request
Income										
Fixed Income										
300-430010 - Anne Arundel Fixed-10.44%		70,571	75,294	77,223	80,901	85,785	95,182	39,303	116,294	126,015
300-430020 - Calvert County - Fixed - 21.81%		155,393	157,295	161,326	169,008	179,211	198,842	82,107	242,947	243,171
300-430030 - Chesapeake Beach -Fixed -49.66%		323,678	358,149	367,328	384,822	408,052	452,752	186,954	553,177	553,686
300-430040 - North Beach - Fixed - 18.09%		128,928	130,466	133,809	140,182	148,644	164,927	68,103	201,509	201,695
Total Fixed Income		678,570	721,204	739,686	774,913	821,691	911,703	376,467	1,113,927	1,124,568
Variable Income										
300-431010 - Anne Arundel - Variable - 11.38%		39,832	56,084	57,059	53,799	36,537	56,396	32,301	68,789	82,856
300-431020 - Calvert County + NB - Variable - 39.89%		139,873	214,343	345,761	188,920	198,174	305,887	152,182	308,731	266,782
300-431030 - Chesapeake Beach - Variable - 48.73%		255,047	266,774	113,086	344,481	162,881	250,717	115,593	227,480	325,905
Total Variable Income		434,752	537,201	515,906	587,200	397,592	613,000	300,075	605,000	675,543
Capital & Other Fixed Income										
300-432010 - AA County Capital -10.44%		19,982	21,924	81,715	22,446	23,117	17,748	2,881	0	108,190
300-432020 - Calvert County - Capital -21.81%		43,998	45,801	170,710	46,892	48,292	37,077	6,018	0	208,410
300-432030 - Ches Beach - Capital -49.66%		91,645	104,286	388,696	106,768	109,959	84,422	13,703	0	474,537
300-432040 - North Beach - Capital - 18.09%		36,505	37,989	141,592	38,894	40,056	30,753	4,992	0	172,863
Total Capital & Other Fixed Income		192,130	210,000	782,713	215,000	221,423	170,000	27,594	0	964,000
Total Income		3,628,695	1,468,405	2,021,346	1,577,113	1,460,358	1,694,703	704,137	1,718,927	2,764,111
Expense										
Fixed Costs										
300-6975-601000 - Salaries and Wages		267,161	281,644	329,768	320,538	389,307	394,327	202,713	464,252	476,321
300-6975-610500 - Plant Benefits		173,754	173,935	185,449	203,840	226,677	249,351	137,391	260,846	282,827
300-6975-621000 - Administration - TCB		59,188	60,325	23,734	25,735	24,952	28,525	12,891	22,829	24,768
300-6975-621401 - Engineering & Professional Fees		9,929	10,000	9,977	10,000	5,938	6,000	1,916	6,000	25,000
300-6975-621500 - Safety		9,642	10,000	6,256	10,000	8,144	10,000	9,399	10,000	20,000

300-6975-622000 · Telephone	3,105	6,000	4,446	6,000	3,488	6,000	1,437	6,000	6,000
300-6975-623000 · Lab Analysis & Supplies	35,607	49,500	52,685	60,000	57,576	61,000	17,341	61,000	70,000
300-6975-626000 · Equipment Repair & Maintenance	52,652	58,000	47,849	58,000	58,365	65,000	35,870	65,000	70,000
300-6975-628000 · Equipment Purchases	49,601	51,000	51,750	60,000	57,421	65,000	36,939	65,000	75,000
300-6975-XXXXXX- Office Expenses									25,000
300-6975-780000 · Insurance - Plant	17,800	17,800	17,800	17,800	25,000	25,000	45,139	28,000	49,652
Total Fixed Costs	678,570	721,204	731,261	774,913	858,110	911,703	501,036	988,927	1,124,568
Variable Costs									
300-6975-684601 · Chemicals	79,314	100,000	107,656	175,000	99,613	175,000	54,312	165,000	150,000
300-6975-684701 · Landfill Tipping Fees	109,745	155,000	130,000	130,000	141,128	135,000	83,093	140,000	225,543
300-6975-687501 · Utilities	245,270	279,200	275,338	279,200	214,820	300,000	144,005	300,000	300,000
Total Variable Costs	434,752	537,200	515,907	587,200	455,911	613,000	281,409	605,000	675,543
Other Fixed Costs									
300-6975-801000 · Capital Projects	192,130	210,000	215,000	215,000	76,360	170,000	29,548	125,000	964,000
Total Other Fixed Costs	2,515,373	210,000	215,000	215,000	76,360	170,000	29,548	125,000	964,000
Total Expense	3,628,695	1,468,405	1,462,168	1,577,113	1,390,381	1,694,703	811,993	1,718,927	2,764,111
Net Income	0	0	559,178	0	69,977	0	-107,856	0	0

Capital Projects:

2021

Replace #2 Filter	\$15,000
Filters enclosed and Algea Control	\$939,000
Install 4" Flow meters	\$10,000
Total Capital Projects	\$964,000