



Due to COVID-19 social distancing requirements the April Town Council meeting will be conducted virtually with public participation available.

To join the meeting via web join via <https://us02web.zoom.us/j/8697557180>. To join by phone please call (929) 205-6099 and enter **Meeting ID 869 755 7180**. Public comment will be accepted by phone or computer audio during the public comment portion of the meeting or in writing via email to the Town Clerk, at [shumm@chesapeakebeachmd.gov](mailto:shumm@chesapeakebeachmd.gov) by 4:30 PM on April 15<sup>th</sup>. Participants will be muted upon entering the meeting and are asked to remain muted until the public comment period of the meeting.

**PUBLIC HEARING 6:50 PM:**

Ordinance O-21-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, prohibiting full casino licenses or sports betting licenses.

Ordinance O-21-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 and setting municipal tax rates.

Ordinance O-21-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022.

Ordinance O-21-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022.

**TOWN MEETING AGENDA  
APRIL 15, 2021**

- I.** Call to order and roll call.
- II.** Pledge of Allegiance.
- III.** Approval of the agenda.



IV. Public Comment on any item on the agenda: Public comment will be accepted by dialing (929) 205-6099 and enter Meeting ID 869 755 7180.

V. Approval of the minutes of the March 18, 2021 Town Council Meeting.

Approval of the minutes of the April 5, 2021 Work Session.

VI. **Petitions and Communications**

- A. Town Administrator's Report
- B. Public Works Administrators Report
- C. Water Reclamation Treatment Plant Report
- D. Code Enforcement Report
- E. Town Treasurer's Report
- F. Town Engineer's Report
- G. Deputy's Report
- H. North Beach Volunteer Fire Department
- I. Mayor's Report –

VII. **Resolutions & Ordinances**

- A. Vote on Ordinance O-21-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, prohibiting full casino licenses or sports betting licenses.



- B. Vote on Ordinance O-21-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 and setting municipal tax rates.
- C. Vote on Ordinance O-21-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022.
- D. Vote on Ordinance O-21-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022.
- E. Introduce Ordinance O-21-5, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 and setting rates, charges and fees related to water and sewer service by the Town. **Set public hearing.**
- F. Introduce Ordinance O-21-6, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget of the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022. **Set public hearing.**
- G. Introduce and vote on Resolution R-21-4, a resolution of the Town Council of Chesapeake Beach Endorsing the Flood and Sea Level Rise Action Plan.

#### **VIII. Report of Officers, Boards and Committees**

- A. Planning & Zoning Commission – Larry Brown
- B. Board of Appeals – No hearing held.
- C. Chesapeake Beach Oyster Cultivation Society – John Bacon



- D. Climate Change Advisory Group – Larry Jaworski
- E. Economic Development Committee – Larry Jaworski
- F. Green Team – Valerie Beaudin
- G. Kellam’s Revitalization Committee – Greg Morris
- H. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck
- I. Walkable Community Advisory Group – Charles Fink

**IX. Unfinished Business**

**X. New Business**

- 1. Council to consider the appointment of Jan Ruttkay to the Planning Commission.

**XI. Public Comment**

**XII. Council Lightning Round**

**XIII. Adjournment**

**MINUTES OF THE  
TOWN COUNCIL MEETING  
March 18, 2021**

**I.** Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance remotely were Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Wayne Newton, Acting Town Engineer, Connie O'Dell, Code Enforcement Officer, Jon Castro, WRTP Manager, Marilyn VanWagner, Water Park General Manager and Sergeant Shrawder.

**II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

**III. Approve the Agenda.**

**MOTION:** Councilwoman Beaudin moved to approve the agenda.  
Seconded by Councilman Favret, all in favor.

**IV. Public comment on any item on the agenda.** The Town Administrator stated there would be a 5-minute limit on all comments. There were 39 virtual public comments, along with emailed comments, received from both Town residents, and out-of-town residents, voicing their position concerning the proposed Moratorium Resolution that will be considered later in the agenda.

Town registered voters- 24 opposed and 32 in favor of the moratorium,

Non-Town registered voters- 46 opposed and 1 in favor of the moratorium.

**V. Approval of the minutes of the February 18, 2021 Town Council meeting.**

**MOTION:** Councilman Pardieck moved to approve the minutes of the February 18, 2021 Town Council meeting. Seconded by Councilman Morris, all in favor.

**Approval of the minutes of the March 8, 2021 Work Session.**

**MOTION:** Councilman Jaworski moved to approve the minutes of the March 8, 2021 Work Session. Seconded by Councilwoman Beaudin, all in favor.

**Approval of the minutes of the March 8, 2021 Closed Session.**

**MOTION:** Councilwoman Beaudin moved to approve the minutes of the March 8, 2021 Closed Session. Seconded by Councilman Favret, all in favor.

**VI. Petitions and Communications –**

- A. Town Administrator’s Report** – Mrs. Wahl submitted the attached written report and addressed Council’s questions. Mrs. Wahl reported on the two RFP items, stating they have been posted on eMaryland Marketplace and mandatory pre-bids for both projects will be held April 6<sup>th</sup>.
- B. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Mr. Berry elaborated on the process the Town put in place of the Town signing off on development before the County issued any Use & Occupancy permits. The process is working well and has saved the Town, time, and money.
- C. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council. Councilman Jaworski gave a hats off to the WRTP for signing up with ChemScan to take part in a COVID-19 study and congrats on no spills this month.
- D. Code Enforcement Report** – Mrs. O’Dell submitted the attached written report and was present to address the Council.
- E. Town Treasurer’s Report** – No report submitted.
- F. Town Engineer Report** – Mr. Newton submitted the attached written report and was present to address the Council’s questions on report items.
- G. Deputy’s Report** – Sergeant Shrawder submitted the attached written report and was present to address the Council. The Mayor commented, with warm weather approaching, the Town sometimes has issues down at 17<sup>th</sup> Street & the boardwalk with fishing, partying, loud music, and such, and requested a little extra patrolling in that area for the next six months.
- H. North Beach Volunteer Fire Department** – The attached written report was submitted.
- I. Mayor’ Report** – The Mayor took the opportunity to encourage all those on the call, if you have not registered for the vaccine yet, to please take the time and do so. The Mayor thanked the volunteer members of the Planning and Zoning Commission for their dedicated public service to protect the environment and small-town charm of Chesapeake Beach. He applauded them for recommending to Council to pass a temporary moratorium on category 1 development, giving them time to work on a comprehensive plan that will ensure preserving the small-town charm while protecting the infrastructure.

Mr. Berry addressed the sea level rise in Chesapeake Beach and the issues that have occurred over time in certain areas. The Town Engineer spoke on a 2006 survey that was taken of the Kellam’s fields, playground, and parking lots. Another survey was performed in 2020 to determine elevational differences. It showed the area is sinking, and taking a pause and looking at this issue, would be a wise decision.

Town Planner, Chris Jakubiak, presented a slide presentation of the five projects the Commission received in late January and shared projected sea level rise in those areas.

**VII. Resolutions & Ordinances:**

- A. Introduce and Vote on Resolution R-21-3, a resolution establishing a moratorium on Category 1 Development.

**MOTION:** Councilwoman Beaudin moved to approve R-21-3.  
Seconded by Councilman Fink.

**MOTION:** Councilman Fink moved to amend Resolution R-21-3, to amend the 12-month moratorium period to 6 months. Seconded by Councilman Favret. Ayes, Councilmen Favret, Fink, and Jaworski. Opposed, Councilwoman Beaudin, Councilmen Morris and Pardieck.

With the motion resulting in a tie, the Mayor utilized his right to break the tie, casting in opposition. **The Motion Fails.**

**MOTION:** Councilman Morris moved to amend Resolution R-21-3, to amend the 12-month moratorium period to 9 months. Seconded by Councilman Favret. Ayes, Councilmen Favret, Fink, Jaworski, and Morris. Opposed, Councilwoman Beaudin and Councilman Pardieck.

**Motion Passes.**

The Council voted on the Resolution as amended. Ayes, Councilwoman Beaudin, Councilmen Favret, Morris and Pardieck. Opposed, Councilmen Fink and Jaworski. **Motion Passes.**

- B. Introduce and Vote on Resolution R-21-2, a resolution adopting the Master Walkability Plan.

**MOTION:** Councilman Fink moved to approve R-21-2. Seconded by Councilman Favret, all in favor.

- C. Introduce Ordinance O-21-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, prohibiting full casino licenses or sports betting licenses. **A public hearing will be held on April 15, 2021 beginning at 6:50 pm.**
- D. Introduce Ordinance O-21-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 and setting municipal tax rates. **A public hearing will be held on April 15, 2021 beginning at 6:52 pm.**
- E. Introduce Ordinance O-21-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund of the Town of Chesapeake

Beach for the fiscal year July 1, 2021 to June 30, 2022. **A public hearing will be held on April 15, 2021 beginning at 6:54 pm.**

- F. Introduce Ordinance O-21-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022. **A public hearing will be held on April 15, 2021 beginning at 6:56 pm.**

#### **VIII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – Mr. Brown submitted the attached written report.
- B. Board of Appeals** – No hearing was held.
- C. Chesapeake Beach Oyster Cultivation Society** – Mr. Bacon submitted the attached written report.
- D. Climate Advisory Committee** – Councilman Jaworski gave an update on current happenings in Annapolis, reporting on a couple of bills, 1) establishing an office on climate change in the Office of the Governor, which has been sent to the respective committees in the House and Senate and 2) House and Senate bills, similarly in language, on Climate Solutions Act, in terms of reducing statewide greenhouse gas emissions. The Senate passed last week and now goes back to the House.
- E. Economic Development Committee** – Councilman Jaworski reported he participated in a zoom meeting sponsored by the County Economic Development Advisory committee, hosted by the International Economic Development Council, with discussion primarily focusing on the county. A Town Economic Development committee meeting will be scheduled soon, and Councilman Morris invited the new Chesapeake Beach Building Alliance to attend.
- F. Green Team Committee** – Councilwoman Beaudin stated she would be meeting with the Recreation Assistant Coordinator for the northern district next week and plans to schedule a green team meeting very soon.
- G. Kellam’s Revitalization Committee** – No report.
- H. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported a meeting was held March 11<sup>th</sup>. Mr. Pardieck stated the Calvert Alliance Against Substance Abuse will be mailing out 18,000 overdose awareness information cards to county residents in April, and also planning a countywide purple event on August 31<sup>st</sup>. On April 24<sup>th</sup>, a drug take-back day will be held at the Northeast Community Center, and a 5k hybrid run is being sponsored by the Calvert County Behavioral Health unit. Positive Vibes will hold a Color Run September 19<sup>th</sup> at the Running Hare Vineyard and public works will be putting up the road signs soon. The Group welcomed two new members, Anita Ray, and Detective Nick Butler. The next meeting is scheduled for April 22<sup>nd</sup>.



On another note, Sandy Mattingly, with Positive Vibes, initiated a bill under Senator Jackson, SB 936, to fly flags at half-staff statewide on August 31<sup>st</sup> to raise awareness about substance abuse. Mayor Mahoney supported this bill with testimony at that hearing and was honored to do so.

- I. Walkable Community Advisory Group** – Councilman Fink reported the group held no meeting this month but is working to schedule a meeting with some folks from Calvert County Parks & Recreation. Grant information is being received and reviewed, and lastly, June 3<sup>rd</sup> is World Bike Day!

**XI. Unfinished Business:** None

**X. New Business:**

1. Town Council to consider the purchase of a Public Works Utility Vehicle from Bobcat in the amount of \$17,000.

**MOTION:** Councilman Jaworski moved to approve the purchase of a public works utility vehicle. Seconded by Councilman Pardieck, all in favor.

2. Town Council to consider awarding a contract to Cellular Site Services in the amount of \$115,375.00 from the FY21 "Capital Improvements" budget line item for the replacement of Town Hall HVAC units 1,2, & 3 eliminating outdated R22 equipment, providing ease of maintenance of systems and germ control in Town Hall.

**MOTION:** Councilwoman Beaudin moved to approve awarding a contract to Cellular Site Services in the amount of \$115,375.00 for the replacement of Town Hall HVAC units 1,2, & 3. Seconded by Councilman Favret, all in favor.

3. Council to consider the purchase of a WRTP backwash pump from Sherwood Logan in the amount of \$15,600 from the FY21 WRTP budget "Capital Improvement" line item.

**MOTION:** Councilman Morris moved to approve the purchase of a backwash pump for the WRTP. Seconded by Councilman Jaworski, all in favor.

**XI. Public comment was received by:**

1. Sarah Carney of 3260 Fortier Lookout inquired the status of the Green Team.

**XII. Council Lightning Round:**

1. Dr. Beaudin stated meetings will resume soon for the Green Team. Also, regarding the Dragon Boat Race, it is being projected to be held on June 12<sup>th</sup> and she will be looking to build a team of 19 people.

2. Mr. Fink wanted to give a shout out to the Opioid Abuse Awareness Group, commenting the group is doing things that are impacting people's lives and he respects and appreciates each month, Keith's list of action items he reports on.
3. Mr. Jaworski thanked everyone for hanging in for the whole meeting and appreciates the public input and wished everyone a happy first day of Spring on Saturday.
4. Mr. Morris took the opportunity to speak on the ordinance introduced tonight regarding banning casino & sports betting licenses here in Town. Mr. Morris stated he is in favor of dropping the sports betting aspect of that ordinance. Mr. Morris pointed out, he knows things have been a bit tense for everyone, reflecting on the moratorium and the issue of growth in the Town, but wanted to leave with these words of reflection, "We judge ourselves sometimes under older versions of ourselves, too much sometimes, when the light of tomorrow is real, and in all of our hands".
5. Mr. Pardieck thanked Councilman Fink for his kind words for the Opioid Awareness committee reiterating the great work they do and the privilege it is to work with such a committed group. As mentioned earlier in the meeting, Mr. Pardieck too, wanted to express his appreciation to the Planning Commission, the Administrator, and Town Staff for the hard work they have done on the moratorium issue and the continued work on the comprehensive plan. He also thanked the public for expressing their viewpoints about the moratorium.
6. Mr. Favret thanked everyone for being in the meeting tonight and participating in their local government. It was great having all the comments tonight and hopes that will continue. We need to all work together regardless of the topic and build a better tomorrow, find common ground, and move forward in a positive way.

### **XIII. Adjournment**

The meeting adjourned at 10:10 pm on a motion by Councilman Morris. Seconded by Councilman Favret, all in favor.

Submitted by,

Sharon L. Humm,  
Town Clerk

**MINUTES OF THE  
TOWN COUNCIL INFORMATIONAL  
WORK SESSION  
APRIL 5, 2021**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance remotely were Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, James Berry, Public Works Manager, and Jon Castro, WRTP Manager. Absent was Dr. Valerie Beaudin, Council Member.
- II.** **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.
- III.** **Informational Discussion on the following items:**
1. Jan Ruttkay-Appointment to the Planning Commission – The Mayor presented Ms. Ruttkay to the Council for consideration as a candidate for the Planning Commission. Ms. Ruttkay spoke briefly about herself and addressed questions from the Council.
  2. Flood Action Plan- Mr. Jakubiak, Town Planner, submitted to the Council a memorandum regarding the DNR grant, and the outline for the Flood and Sea Level Rise Action Plan. Mrs. Wahl reported this grant is set in two phases. Phase 1 funded EFC to coordinate with DNR and both towns, Chesapeake, and North Beach, to assemble the Framework which is complete and now moving into Phase 2. DNR is requesting the Town Council take action to acknowledge and endorse this framework indicating their intent to be guided by the framework and to undertake the planning work for Phase 2. Mr. Jakubiak is asking Council consideration on this at its next Council meeting.
  3. Special Events – The Mayor commented, given where we are in this pandemic, wanted to have the discussion with Council on special events that would be coming up. Mrs. Wahl, wanting to find easy and safe ways to engage the community, presented to the Council ideas for the Stars and Stripes Festival, July 4<sup>th</sup> Fireworks, and the Taste the Beaches Event. The Council agreed to forego the fireworks again this year, and to wait on the Taste the Beaches decision, pending COVID updates. Plans for the Stars and Stripes Festival will be a combined socially distant outdoor memorial ceremony at Veterans Park, and work to create a virtual component to expand the educational aspects of this event.
  4. Staff presented FY22 Budget – Utility Fund – Mrs. Wahl began by noting several key messages to the Utility Fund budget. The Utility Fund budget proposes no utility rate increase and no increase to the Appendix “A” fees. Connection fee revenue covers infrastructure costs, and the current FY21 connection fee surplus is allocated to the UT fund reserve for future infrastructure costs. This budget also includes the installation and maintenance of a flow measuring device to further track Town inflow at the WRTP. Mr. Clark addressed questions and concerns from the Council.

5. Staff presented FY22 Budget – Water Park Fund – Mrs. Wahl began by noting several key messages to the Water Park Fund budget. The Park will maintain Town and County benefits. The Park will be closed on Mondays, open Tuesdays and Wednesdays to Town and County residents only, and capacity restrictions will be at a limit of 350 guests, which is 25% of normal capacity. The budget has a 10% overall decrease in expenses and a reserve fund of \$782,000. A reserve allocation of \$368,322 will be needed due to the expected continued lower capacity restriction. Mr. Clark addressed questions and concerns from the Council.

**IV. Council Lightning Round –**

1. Mr. Fink stated he viewed a google ad, that can bring a tear to the eye, based on the premise that the pandemic is behind us, but we know it is not over quite yet, so hang in there.
2. Mr. Jaworski stated he participated in a MML session a while back where they talked about the impacts of the pandemic relating to budgets, and they were urging towns and everyone to review their budgets on a regular basis noting any unanticipated changes that would need to be addressed. The Economic Development Committee is hosting a virtual meeting tomorrow night to hold an open discussion on opportunities for appropriate economic development in our Town and to provide input to the comprehensive plan.
3. Mr. Morris followed up on Councilman Fink’s comment concerning the pandemic. Though we may be past the halfway point, it would benefit us all to continue safety practices, mask up, social distance, and get vaccinated. He looks forward to the Economic Development meeting tomorrow night.
4. Mr. Pardieck wanted to express to everyone to be patient and kind to one another, even though nerves are on edge. Take a deep breath and count to ten! An Opioid Abuse Awareness meeting is scheduled for April 22<sup>nd</sup> at 6 pm and hopes you can join in for that.
5. Mr. Favret wanted to point out, going back to the Utility Fund budget, that the water and sewer rates are remaining constant and that is due in large part to this body paying off past debt. The Town, last year, paid off 1.8 million in past debt. Because of that we can keep our rates low and still invest in the infrastructure. Mr. Favret encouraged everyone to get their vaccines, enjoy the Spring, and look forward to Summer!

**V. Adjournment:**

The meeting adjourned at 8:59 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Favret, all in favor.

Submitted by,

Sharon L. Humm  
Town Clerk



## Town Administrators Report – April 2021

### I. CURRENT REQUESTS FOR PROPOSALS:

1. **Richfield Station Water Tower Painting:** a mandatory pre-bid meeting was held on April 6<sup>th</sup> bid packages are due April 20, 2021 and will be before Town Council during the May meetings. This bid is posted on eMaryland Marketplace Advantage and sent directly to 39 potential bidders, **Bid # BPM023309**.
2. **WRTP filter cover:** a mandatory pre-bid meeting was held on April 6<sup>th</sup> bid packages are due April 20, 2021 and will be before Town Council during the May meetings. This bid is posted on eMaryland Marketplace Advantage and sent directly to 19 potential bidders, **Bid # BPM023307**.

### UPCOMING REQUEST FOR PROPOSALS:

1. **Miller-Loveless Park at Kellam's field revitalization project:** expected to be released in late April, early May.

### II. TOWN ASSETS:

**Bayfront Park:** Bayfront park remains closed to the general public. The Park is open to Town guests and guests that are accompanying them. Staff will start working the park early this year to future deter out of Town guests from attempting to bypass the closure. Portable restrooms will be placed early as well, expected in April. Trash will be collected on by staff on Mondays, Wednesdays, Fridays, Saturday and Sunday. If residents see concerns we ask that you take a picture and send it to Town Hall at [info@chesapeakebeachmd.gov](mailto:info@chesapeakebeachmd.gov) or call (410)257-2230.

### III. ENERGY EFFICIENCY AND GERM CONTROL AT TOWN HALL:

HVAC upgrades have begun at Town Hall providing energy efficiency and germ control within public and office spaces of Town Hall.





## Town Administrators Report – April 2021

### III. TOWN PERMIT ACTIVITY:

<b>Permit #</b>	<b>Address</b>	<b>Improvement</b>
2021-17	3906 27th St	Fence
pending	8369 Legacy Circle	New SFD
pending	8365 Legacy Circle	New SFD
pending	8207 Elm Lane	New SFD
Denied	3620 27th St.	Shed 12x20
pending	8736 Bayside Rd	Addition
2021-18	8386 Legacy Circle	New SFD
pending	3712 28th St	After the fact Upper Level
pending	2961 Heritage Dr.	Revision to 2020-79
Denied	3910 27th St.	Addition & Elect. To garage
pending	7951 Delores Ct	Fence
pending	7610 I St	Pier replacement in kind
pending	8314 F St	Shed
pending	8345 Legacy Cir	New SFD
pending	8374 Legacy Cir	New SFD
pending	8382 Legacy Cir	New SFD
pending	8289 Legacy Cir	New SFD
2021-18	Tap Fee for 8386 Legacy Cir	New SFD
2021-19	8389 Legacy Circle	New SFD



## Water Park Report

Marilyn VanWagner, General Manager Water Park  
April 15, 2021

**Staffing** – Orientations and interviews have been completed for all positions. Despite the challenges of COVID-19 we were again this year able to recruit and complete our hiring. All orientations were virtual, and all interviews were conducted via Zoom.

**Training** – All Supervisors have updated their training videos. The online training has been sent to most departments to complete. With just a few more edits we will be ready to send out the links to the remainder of the employees for their online training courses. Included in this training are job specific duties for each department but also we have included courses that are more general in nature such as our Emergency Action Plan, Bullying in the Work Place, Sexual Harassment, Inclusion, and Customer Service.

**Employee Hiring Documents** – One of the most challenging tasks in the entire season is collecting all the required documents that need to be signed by each new and returning employee and their parents (for all hires under the age of 18). We are fortunate because we utilize a company called DocuSign. Although the process is still tedious, this system has saved us countless hours of work but in today's environment, it is essential so that our employees can stay safe by completing all their paperwork electronically.

**Season Passes** – We continue to offer Season Passes on line,  
<http://chesapeakebeachwaterpark.com>

**Marketing** – We are updating the marketing brochure and working on our marketing plan to spread the word with a few select marketing vehicles. We are also currently updating our signage for the 2021 Season.

**Maintenance** - Some of the items we are currently working on are:

- Painting the wall to the Slide Tower.
- Touching up many areas of the park, including but not limited to the floatables and the baby slides, lots of power washing, and painting the Party Place floor.

**Inspections-** We are working with state and county inspectors and 3<sup>rd</sup> party contractors as we work through our checklist of required inspections that are necessary for opening. The Health Department will be here this Thursday to perform our Dry Pool Inspection.



## Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: April 15, 2021

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Water leak-We have repaired a lateral line break in Richfield Station. The Phosphate injection line blew off at Harbor Road pump house and we replaced it and the injection port.

Wet wells- We received the new flow meter for Mears Ave wet well. We will install this meter in the very early hours of the morning to have minimal flow when we must take the station offline.

Water meter/MXU- We have completed the 1<sup>st</sup> water meter reading of the calendar year and will work on failing MXU's now.

Flushing- Flushing is complete, we must replace a blow-off at the end of D street. We will be flushing again in June.

Ball fields – The gates and locks are working at this time, we replaced older locks and hardware as needed.

Railway Trail –We have already started clearing and cutting back vines and weeds that are growing fast. I have removed some oysters for John Bacon to do some research on their growth.

Water park – There ended up being 5 leaks at the park that we have repaired and poured concrete back to make ready for the white coat. The dry state inspection will have passed by this Council meeting.

The Heritage I have worked with Wayne, Connie and Holly to set procedures in place to ensure the Public improvements that Ryan Homes is and will be installing are meeting Town/County standards.

Emergency calls – We received 6 emergency calls. 4 calls required a response. 3 were for water leaks on the homeowner's side. 1 (one) for a sewer backup on the owner's side.





To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Plant Report

Date: April 15, 2021

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The Water Reclamation Plant has implemented new COVID-19 operations following all Federal, State, County, and Town's Mayor and Council Guidelines to control the spread of the virus. All safety protocols were reviewed, and changes were made to current SOPs to operators' procedures in handling daily operations at the Plant. All safety gear will be worn and continuing cleaning of everything will be done daily. The inventory of Safety supplies, Janitorial supplies and Office supplies, Chemicals, Lab supplies, Diesel fuel for Generator, Maintenance supplies and spare parts for Equipment and repairs were set up for a 6 months' supply. The staff began a new rotation shift on April 6<sup>th</sup>. Two employee crews will alternate each week. The supervisors will use a rotation of every other week. This will help to limit exposure and maintain good health of staff. All normal plant operations will remain the same until further notice. Security procedures were enhanced to monitor all entry into the plant and record all deliveries or scheduled work. Contingency Plans are set up as changes occur for control of COVID-19.

The WRTP conducted sampling on the plant's Influent Flow for testing of SARS Coronavirus 2 (SARS-COV-2). These tests were done on March 15<sup>th</sup>, 16<sup>th</sup>, and 17<sup>th</sup>. All three days, SARS-CoV-2 was detected. On April 6, 2021, a second test was sent to the COSMOSID Lab for a test of the plant's Influent and Effluent for determination of positive levels. The staff are still in the process of accessing the data and setting up base lines at the plant.

Three plant staff members have now completed the second shot of the COVID-19 vaccine with one employee remaining on the list to get the shot soon. WRTP would like to thank the Mayor, Town Council, and the Town Administrator for their work setting this up.

On March 15, 2021, the MDE inspector for the WRTP performed an in-person inspection. The inspector found a few operation procedures that needed to be changed. These procedures were all corrected and put in service. The inspector reviewed the Filter operation and requested an update on progress of determining the problems the Filters are having and their repairs. The inspector also inspected the plant's Storm Water Plan. After review, changes were made to the Plan and put in service.

On March 22, 2021, an LGIT inspector was here to inspect the plant's air vessel tanks for renewal of the DLLR Permit. The inspection was passed and are waiting for the new Permit.

The RFP Pre Bid meeting was held at the WRTP on April 6, 2021. This Pre-Bid meeting was for proposals on WRTP Launder Cover Design for Filters and Clarifiers. The proposals are due on April 20<sup>th</sup>, 2021.

WRTP Maintenance projects for this month's report consisted of performing scheduled equipment p.m.'s RAS pumps and Mud Well Pump check valve was rebuilt. The Filter air compressor was worked on along with its air dryer system. Parts were ordered for final repair. Replaced a Filter Mud Well pump, replaced Phase Monitor it Filter Mud Well pump and replaced Decant Pump in SPT. Replaced knuckle

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valve in Digester Blower and repair exhaust fan and lights in CL2 building. Replaced a digester Blower. Upcoming projects are setting up the replacement of 2 valves on #2 Filter, trouble shoot #1 VFD Blower losing Phase, install repaired digester blower, and drop #1 Clarifier for repair. Plant staff will be looking into acquiring an asset management program to keep track of all plant equipment and Lab equipment and monitor all PM's schedules on equipment.

The WRPT did not have any budget purchase costs items between \$5,000.00 and \$10,000.00 for this month's report. The purchase for a Filter Backwash Pump for \$15,568.00 and was approved by the Town Council.

Plant Staff did use the Shellfish Protection Tank on 3 occasions for this report period. This was on March 24<sup>th</sup>, March 31<sup>st</sup>, and April 1<sup>st</sup>. The spilt flow was due to high flows due to rainfall.

The WRPT had no alarm calls for this this month's report.

There were no incidents to report in the plant's Solids and Handling Operation. The present Solids Hauling Contract will expire on August 1, 2022 and extension or bids will begin next year. The Lab Fecal Coliform Testing Method is waiting for the approval of a DOC performance test on an IDEXX Fecal Coliform test method which was submitted to MDE in Jan-21. Once this is completed the WRTP will be authorized and certified to use this test procedure.

The WRP had no Partial or Full Bypasses to report for this month's report.

The WRP had no spills to report for this month's report.

#### **Future Projects:**

To complete working setting up an inventory of priority spare parts and increase training on maintenance of plant equipment. All plant SOPs are to be upgraded on plant equipment with pictures included in the maintenance and lab procedures. Training on all plant maintenance, lab, and daily operations will be videotaped to store for future references. The projects noted in the Capital Projects requests are on track for the RFP to be completed in the 2021 budget.



## Rental Registration Case by Status Report

### Report Criteria:

Case Open From To Case Close From To

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### Report Details:

<i>Status</i>	<i># of cases with this status</i>
Application received	2
Application reviewed - need more info	0
Inspections in progress	18
Waiting on License Fee	41
License Current	88
License Expired	0
Declaration of Ineligibility	0
Closed: Expired - Will not renew	0
Notification Process	73
Closed	15
Re-Inspection	9
<b>Total Cases</b>	<b>246</b>



## Code Enforcement Summary Report

### Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Closed	All		All	All	From To	From To	From 03/11/2021 To 04/06/2021

### CE Totals

	Total	Closed Cases	Open Cases
<b>Totals</b>	<b>7</b>	<b>7</b>	<b>0</b>

### CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	7	7	0
<b>Totals</b>	<b>7</b>	<b>7</b>	<b>0</b>

### CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0
Mildew/Mold/Damp Interior Surfaces	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0

Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	0	0	0
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	1	1	0
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	2	2	0
Property Maintenance - Sanitary Maintenance - Grass	0	0	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	1	1	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	0	0	0
Sanitary Maintenance	2	2	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	0	0	0
Waste/Sewer Back Up	0	0	0
Zoning Infraction	0	0	0
Zoning Permit Required	1	1	0
<b>Totals</b>	<b>7</b>	<b>7</b>	<b>0</b>



## Code Enforcement Case Detail Report

### Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From To	From To	From 03/11/2021 To 04/06/2021	

### Report Details

Case#	<a href="#">eFM Case#</a>	<a href="#">Status</a>	<a href="#">Violation(s)</a>	<a href="#">Priority</a>	<a href="#">Street Number</a>	<a href="#">Street Direction</a>	<a href="#">Street Name</a>	<a href="#">Street Type</a>	<a href="#">Unit</a>	<a href="#">Zip</a>	<a href="#">APN</a>	<a href="#">Initiation</a>	<a href="#">Open Date</a>	<a href="#">Follow Up Date</a>	<a href="#">Assigned To</a>
CE21-24		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	3901		OLD BAYSIDE	Rd		20732	0503049604	Complaint	03/22/2021	03/26/2021	O'Dell, Connie
CE21-23		Closed: City Abated	Sanitary Maintenance - Closed	Medium	3815		HARBOR	Rd		20732	0503156877	Complaint	03/17/2021	03/26/2021	O'Dell, Connie
CE21-21		Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements - Closed	Medium	4013		17TH	St		20732	0503069044	Self-Initiated	03/12/2021	03/26/2021	O'Dell, Connie
CE21-18		Closed: Voluntary Compliance	Sanitary Maintenance - Closed	Medium	3325	E	CHESAPEAKE BEACH	Rd		20732	0503005402	Self-Initiated	03/09/2021	03/26/2021	O'Dell, Connie
CE21-15		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	2336		Forest Ridge Terrace			20732		Complaint	03/02/2021	03/12/2021	O'Dell, Connie

4/6/2021

Chesapeake Beach, MD: Code Enforcement Case Detail Report

CE21-9	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Closed	Medium	3620	27TH	St	20732	0503043762	Complaint	02/10/2021	03/26/2021	O'Dell, Connie
CE21-6	Closed: Voluntary Compliance	Zoning Permit Required - Closed	Medium	7550	OLD BAYSIDE	Rd	20732	0503102823	Complaint	02/05/2021	03/12/2021	O'Dell, Connie

Number of Cases: 7



## Code Enforcement Summary Report

### Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Open	All		All	All	From To	From To	From To

### CE Totals

	Total	Closed Cases	Open Cases
<b>Totals</b>	<b>19</b>	<b>0</b>	<b>19</b>

### CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	19	0	19
<b>Totals</b>	<b>19</b>	<b>0</b>	<b>19</b>

### CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	2	0	2
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	1	0	1
Mildew/Mold/Damp Interior Surfaces	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0



Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	1	0	1
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	1	0	1
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	5	0	5
Property Maintenance - Sanitary Maintenance - Grass	1	0	1
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	4	1	3
Sanitary Maintenance	4	0	4
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	1	0	1
Waste/Sewer Back Up	0	0	0
Zoning Infraction	3	0	3
Zoning Permit Required	5	2	3
<b>Totals</b>	<b>28</b>	<b>3</b>	<b>25</b>



## Code Enforcement Case Detail Report

### Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Open	All	All	All	All	All	All	From To	From To	From To	

### Report Details

Case#	<a href="#">eFM Case#</a>	<a href="#">Status</a>	<a href="#">Violation(s)</a>	<a href="#">Priority</a>	<a href="#">Street Number</a>	<a href="#">Street Direction</a>	<a href="#">Street Name</a>	<a href="#">Street Type</a>	<a href="#">Unit</a>	<a href="#">Zip</a>	<a href="#">APN</a>	<a href="#">Initiation</a>	<a href="#">Open Date</a>	<a href="#">Follow Up Date</a>	<a href="#">Assigned To</a>
CE21-25		Notice of Violation Given	Sanitary Maintenance - Open	Medium	3620		27TH	St		20732	0503043762	Self-Initiated	04/05/2021	04/26/2021	O'Dell, Connie
CE21-22		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	3624		27TH	St		20732	0503044475	Complaint	03/17/2021	04/09/2021	O'Dell, Connie
CE21-20		Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	3609		12TH	St		20732	0503094952	Self-Initiated	03/12/2021	04/09/2021	O'Dell, Connie
CE21-19		Complaint Filed	Sanitary Maintenance - Open	Medium	3090		COX	Rd		20732	0503046966	Complaint	03/10/2021	04/09/2021	O'Dell, Connie
CE21-17		Inspection	Sanitary Maintenance - Open	Medium	3714		28TH	St		20732	0503044297	Self-Initiated	03/05/2021	04/09/2021	O'Dell, Connie
CE21-16		Inspection	Property Maintenance - Sanitary	Medium	8016		SILVER FOX	Way		20732	0503174751	Self-Initiated	03/03/2021	04/23/2021	O'Dell, Connie

		Maintenance - Vehicles - Open											
CE21-13	Administrative Citation Issued	Zoning Permit Required - Open 110-15: Steep Slope Construction on or Adjacent to - Open	Medium	4026	11TH	St	20732	0503252767	Complaint	02/26/2021	04/09/2021	O'Dell, Connie	
CE21-8	Notice of Violation Given	Zoning Permit Required - Open	Medium	3712	28TH	St	20732	0503043797	Self-Initiated	02/09/2021	04/30/2021	O'Dell, Connie	
CE20-86	Notice of Violation Given	Zoning Permit Required - Open Zoning Infraction - Open	Medium	7536	C	St	20732	0503069559	Complaint	12/16/2020	04/16/2021	O'Dell, Connie	
CE20-80	Verbal Warning Given	Zoning Infraction - Open	Medium	8131	BAYVIEW HILLS	Dr	20732	0503130509	Complaint	10/14/2020	04/09/2021	O'Dell, Connie	
CE20-53	Inspection	Operating a short term rental - Open	Medium	4016	28TH	St	20732	0503042758	Self-Initiated	07/30/2020	04/09/2021	O'Dell, Connie	
CE20-48	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	3925	GORDON STINNETT	Ave	20732		Self-Initiated	07/01/2020	04/23/2021	O'Dell, Connie	
CE20-28	Administrative Citation Issued	Zoning Permit Required - Closed Zoning Infraction - Open	Medium	4011	27TH	St	20732	0503042464	Self-Initiated	05/05/2020	04/30/2021	O'Dell, Connie	
CE19-91	Inspection	Property Maintenance - Sanitary Maintenance - Vehicles - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary Maintenance - Open Property	Medium	7524	C	St	20732	0503070557	Self-Initiated	11/14/2019	04/09/2021	O'Dell, Connie	

		Maintenance - Minimum Maintenance Requirements - Open											
CE19-72	Inspection	Property Maintenance - Sanitary Maintenance - Grass - Open Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	7626	C	St	20732	0503067939	Complaint	09/04/2019	04/26/2021	O'Dell, Connie	
CE19-67	Notice of Violation Given	Sign Ordinance - Open	Medium	4160	MEARS	Ave	20732	0503085635	Self- Initiated	08/21/2019	04/26/2021	O'Dell, Connie	
CE19-23	Administrative Citation Issued	110-15: Steep Slope Construction on or Adjacent to - Open	Medium		Delores	Ct	20732		Complaint	04/10/2019	04/26/2021	O'Dell, Connie	
CE19-17	Inspection	Zoning Permit Required - Closed Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required - Open	High	7340	G	St	20732	0503095037	Complaint	03/22/2019	04/26/2021	O'Dell, Connie	
CE18-76	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	2541	SHADY OAK	Ct	20732	0503174379	Complaint	10/19/2018	04/26/2021	O'Dell, Connie	

Number of Cases: 19



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## **Town of Chesapeake Beach**

### **Engineer's Report 4-7-21**

From: Messick Group, Inc (MGI)  
Wayne A. Newton, P.E

Below is the monthly update of projects and upcoming action items to be completed by our office:

#### **Fishing Creek Dredging:**

Action: Waiting for Dredge Work to Begin. MGI met with DNR at the site to discuss hauling material to the Kellam Field area and also met virtually with USACOE to discuss timing. USACOE is looking at a spring start at the earliest.

MGI submitted Grant Application for funding to remove prior dredge spoil from DMP to make room for the USACOE dredge material on 10/9/2020. We had a virtual meeting with the USACOE & DNR on January 27<sup>th</sup> for an update and to confirm sedimentation at the Rod n Reel is coming from the Bay. We received 75% drawings for review from the USACOE. MGI to review.

#### **Richfield Station:**

Action: MGI has reviewed and commented on the updated cost estimates from the developer in reference to value of remaining work to be completed on each PWA and sent back for revision. MGI sent back final form of document to developers attorney on 12/10/20 and resent on 2/26/21.

MGI approved whole house plans and emailed to McCrone on 9/24/20

#### **261 Sidewalks:**

Action: MGI followed up with BAI on 2/19/21 and requested a revised change order for the scope SHA requires to complete 30% design drawings. SHA confirmed the retaining wall design work is not required for the 30% design, but additional cross sections are required for the 30% design. MGI reviewing BAI change order for additional 30% design work.

#### **Heritage:**

Action: MGI attended virtual meeting with Ryan Homes, Jay & Holly in reference to the sidewalk construction methods. Ryan to provide certified subbase prior to pouring sidewalks and driveway aprons. Pump Station plans approved and emailed to McCrone on 9/24/20. Waiting for PWA submittal.

#### **Kellams Field:**

Action: MGI created Grading & Sediment Control Plans for the removal of the excess material from the DMP site for use on the Field. Geotechnical engineers completed first round of material tests. Waiting for final report. Prepared concept plan for the renovation and refurbishing of the tot lot into an adult exercise and child's play area on 10/5/20. MGI met with Chris Jakubiak for direction on park vision. We are now moving forward to create biddable plans.



### **Richfield Tower:**

Action: MGI completed Bid Package 12/30/20 and revised to address staff comments on 3/5/21. Out to Bid.

### **Rod N Reel:**

Action: MGI and Town staff attended a virtual meeting with Rod n Reel representatives on 2/26/21 to review maintenance responsibilities based on our limits of the Town's maintenance responsibilities exhibit from 5/1/20. Rod n Reel representatives agreed to our request and offered to accept maintenance for additional items (planting & irrigation) in the Mears Avenue right of way. MGI prepared a revised exhibit to accompany a revised PWA.

### **Highlands Sewer Study:**

Action: MGI submitted State grant/loan application on 1/29/21. Responded to State questions on 2/22/21.

### **Wesley Stinnett Water Study:**

Action: MGI created a preliminary alignment map to serve the Wesley Stinnett Dr community with Town Water. The preliminary water extension alignment and Cost estimate completed as of 8/24/20. Water system capacity needs to be reviewed. Grant/loan application's filed on 1/29/21. Responded to State questions on 2/22/21.

### **Fishing Creek Wet Well:**

Action: MGI to review needed improvements to prevent inundation by sea level rise and repair the existing facilities and create a concept design as well as budget for a future capital project.

### **Town Hall HVAC Replacement**

Action: Project under construction

### **WWTP UV Protection RFP**

Action: MGI working with Jon Castro to develop and RFP to design the Launder Covers for UV protection at the Waste Water Treatment Plant. Out for Bid.

### **Beach ES DD Plan Review**

Action: MGI met virtually with the Beach ES design team in reference to review of the Design Development plans for the school replacement. MGI received new 75% design plans for review.



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

---

Date: April 5, 2021  
To: Sharon Humm  
From: Sergeant Gary Shrawder  
Re: Sheriff's Office Report-Chesapeake Beach

---

In March of 2021, the Sheriff's Office handled 439 calls for service in Chesapeake Beach. This is up from 241 calls in February of 2021.

Call Breakdown for March of 2021:

221 calls were self-initiated (patrol checks, follow-up investigations, etc)

218 calls were received by other means (citizens, alarm companies, etc)

Of the 218 calls, we handled:

- 1 Overdose
  - Attempted suicide at Rod N Reel
- 1 Robbery
  - Chesapeake Beach Rail Trail-Female walking had her wallet stolen by an unknown male- CIB is investigating
- 3 Domestic assault Arrest
- 1 Citizen on citizen assault arrest (Fastop parking lot)
- 1 Disorderly arrest A&A Gaming parking lot
- 3 Burglaries- 1 was entered twice for some reason. That one the boyfriend thought someone was breaking in to his girlfriend's house that was unfounded. House checked OK. The other a lock was broken off a shed unable to determine if it was old or new damage it looked old. Also was unable to determine the owner of the property or if anything was taken.
- 2 CDS Violations- 1 Possession of Heroin other was Possession of Cocaine with intent to distribute.

## March 2021 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	23	76	Fireworks Complaint	0	1	Relay	0	0
Abandoned Vehicle	0	1	Follow Up	6	8	Robbery	1	1
Accident	11	27	Found Property	1	2	Search Warrant	0	0
Alarm	10	22	Fraud	2	6	Sexual Assault	0	0
Alcohol Violation	0	3	Harassment	1	3	Sex Offender Registry	0	0
Animal Complaint	0	0	Illegal Dumping	1	1	Special Assignment	20	32
Assault	2	9	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	3	13	Indecent Exposure	0	0	Stolen Vehicle	0	2
Assist Other Dept	4	10	Intoxicated Person	0	0	Summons Service	2	4
Assist Sick/Injured	4	19	Kidnapping/Abduction	0	0	Suspicious Person	5	8
Attempt to Locate	3	6	Loitering	0	0	Suspicious Vehicle	5	16
Burglary	3	4	Lost Property	1	3	Tampering with MV	0	1
CDS Violation	0	2	Loud Party/ Music	5	6	Telephone Misuse	0	0
Check Welfare	15	40	Mental Subject	1	8	Theft	7	7
Conservor of Peace	0	1	Missing Person	0	2	Traffic Complaint	5	13
Destruction of Property	2	3	Neighborhood Dispute	0	0	Traffice Control	0	0
Death Investigation	0	0	Notification	0	0	Traffic Enforcement	2	3
Disorderly	4	17	Parking Complaint	8	12	Trespassing	1	4
Domestic	5	15	Patrol Check	192	420	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	0	0	Unknown Problem	1	3
Eviction	0	0	Police Information	9	23	Violation Protective Order	1	1
Fight	3	3	Protective/Peace Order	2	7	Warrant Service	0	1
Firearms Complaint	0	1	Prowler	0	0			
Total Calls							371	870

  

	Month	Year		Month	Year		Month	Year
DUI Arrest	0	1	CDS Arrest	2	4	Other Arrest	5	9
Civil Marijuana Citations	3	5	Non Fatal Overdose	1	2	Fatal Overdose	0	0

\*\*\*\* Notes \*\*\*\*

Deputies assigned to the Twin Beach Patrol handled 232 calls outside of the Twin Beach Patrol Area in this month.  
(These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)



### March 2021 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	9	23	Fireworks Complaint	0	0	Relay	0	0
Abandoned Vehicle	1	1	Follow Up	6	11	Robbery	1	1
Accident	2	6	Found Property	2	2	Search Warrant	1	2
Alarm	8	13	Fraud	1	4	Sexual Assault	1	1
Alcohol Violation	0	0	Harassment	2	4	Sex Offender Registry	0	0
Animal Complaint	1	2	Illegal Dumping	1	2	Special Assignment	1	2
Assault	1	3	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	2	4	Indecent Exposure	0	0	Stolen Vehicle	0	0
Assist Other Dept	3	5	Intoxicated Person	1	1	Summons Service	1	1
Assist Sick/Injured	1	3	Kidnapping/Abduction	0	0	Suspicious Person	1	4
Attempt to Locate	4	6	Loitering	0	0	Suspicious Vehicle	2	8
Burglary	2	4	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	1	2	Loud Party/ Music	1	4	Telephone Misuse	0	0
Check Welfare	2	8	Mental Subject	0	0	Theft	2	3
Conservor of Peace	2	2	Missing Person	0	0	Traffic Complaint	5	8
Destruction of Property	1	4	Neighborhood Dispute	1	2	Traffice Control	0	0
Death Investigation	0	0	Notification	0	1	Traffic Enforcement	1	4
Disorderly	3	5	Parking Complaint	2	2	Trespassing	4	4
Domestic	4	11	Patrol Check	119	248	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	0	0	Unknown Problem	0	0
Eviction	1	1	Police Information	1	6	Violation Protective Order	1	1
Fight	2	3	Protective/Peace Order	1	1	Warrant Service	0	0
Firearms Complaint	0	2	Prowler	0	0			
Total Calls							209	435

  

	Month	Year		Month	Year		Month	Year
DUI Arrest	1	1	CDS Arrest	1	5	Other Arrest	4	4
Civil Marijuana Citations	2	5	Non Fatal Overdose	1	1	Fatal Overdose	0	0

\*\*\*\* Notes \*\*\*\*



March 2021 Town Stats

Fire = 50

AFA = 5

Brush 3

Fire Calls dispatched in the Town of CB = 32

EMS = 26

Fire Calls dispatched in the Town of NB = 18

Fire's = 7

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 0

Fire Drill: Mayday procedure and RIT

Investigation = 1

MVA = 2

Helicopter Landing = 0

Service = 6

Water Rescue = 0

Fundraising: N/A Due to COVID 19



**EMS = 95**

Chest Pains= 3

Other Non- Emergent dispatched Calls = 4

Diabetic Emergency = 3

Hemorrhage= 1

Cardiac Arrest - 1

Altered Mental Status =0

Allergic Reaction - 1

Traumatic Injury = 17

Abdominal pains- 4

Sick person = 15

Med Alarm - 4

Fire Standby = 4

MVC = 2

Overdose = 4

Psychiatric Emerg. = 0

Respiratory Distress = 16

Seizures = 6

Stroke (CVA) =1

Unconscious Subj. = 2

Choking = 1

Syncope = 0

Suicide = 0

Gun Shot =0

Head Injury = 1

Hypertension = 1

Assault = 3

**Ems calls for Chesapeake Beach = 59**

**Ems calls for North Beach = 36**

**Ems Drill= pit crew cpr**

**AN ORDINANCE**  
**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,**  
**PROHIBITING FULL CASINO LICENSES OR SPORTS BETTING LICENSES.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, at the Town election of November 4, 2020, two Ballot Questions were put to the voters regarding the possible establishment of full casino gambling and / or sport betting licenses.

WHEREAS, as a result of the vote, the voters rejected both of these proposals.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

SECTION 1: At election of the Town of Chesapeake Beach dated November 4, 2020, two Ballot Questions were put to the voters, namely:

Question 1: Do you support State of Maryland awarding full casino gambling licenses (table gaming, casino slots, etc.) to venue(s) in Chesapeake Beach?

And

Question 2: Do you support State of Maryland awarding sports betting licenses (i.e. sports betting, off-track racing, etc.) to venue(s) in Chesapeake Beach?

SECTION 2: Both of these questions were voted by the voters in the negative in the election.

SECTION 3: Therefore, the Town Council, to abide by the intentions of the voters hereby passes this Ordinance to prohibit full casino gambling licenses and / or sports betting licenses within the Town of Chesapeake Beach.

**CHESAPEAKE BEACH, MARYLAND**

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Patrick J. Mahoney, Mayor

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Valerie L. Beaudin, Councilwoman

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Derek J. Favret, Councilman

---

L. Charles Fink, Councilman

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Lawrence P. Jaworski, Councilman

---

Gregory J. Morris, Councilman

---

Keith L. Pardieck, Councilman

#O-21-2  
Passed \_\_\_\_\_  
Effective \_\_\_\_\_

**AN ORDINANCE  
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,  
ADOPTING THE ANNUAL BUDGET FOR THE GENERAL FUND OF THE  
TOWN OF CHESAPEAKE BEACH FOR THE FISCAL YEAR JULY 1, 2021  
TO JUNE 30, 2022 AND SETTING MUNICIPAL TAX RATES.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on April 15, 2021, to consider the budget for the Town’s General Fund for FY ’22, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the General Fund of the Town of Chesapeake Beach for the Fiscal Year 2022 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

Section 2. The municipal tax rates set forth in Exhibit A are hereby adopted.

**AS CERTIFIED** by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 18th day of March, 2021, that a public hearing was held on the 15<sup>th</sup> day of April, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and \_\_ votes of approval and \_\_ votes of disapproval were cast. The resulting majority of the Council (*approved/disapproved*) the passage of this Ordinance this 15th day of April, 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter the 15th day of April, 2021. This Ordinance shall become effective at the expiration of twenty (20)

calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

**CHESAPEAKE BEACH, MARYLAND**

---

Patrick J. Mahoney, Mayor

---

Valerie L. Beaudin, Councilwoman

---

Derek J. Favret, Councilman

---

L. Charles Fink, Councilman

---

Lawrence P. Jaworski, Councilman

---

Gregory J. Morris, Councilman

---

Keith L. Pardieck, Councilman



**General Fund  
Fiscal Year 2022  
Exhibit A**

**As Introduced  
Annual Budget FY 2022**

**Income**

**Local Sources**

100-410000 · Real Estate Taxes	\$	2,719,849
100-410100 · Admission & Amusement Tax	\$	1,314,340
100-XXXXX · State A&A Tax Distributions	\$	300,000
100-410115 · Hotel Tax	\$	80,000
100-410120 · Operating Property Tax	\$	61,536
100-410125 · Penalties & Interest	\$	3,000
100-410135 · Traders License - County	\$	860
100-410140 · Zoning Permits & Site Plans	\$	50,000
100-410145 · Interest on savings & investmen	\$	15,000
100-410160 · Bayfront Park Admissions	\$	-
100-410165 · Tower Site Rental	\$	110,000
100-410170 · Cable Franchise Fee	\$	110,000
100-410175 · Speed Camera & Other Fines	\$	100,000
100-410175 · Ramp Fees	\$	10,000
100-410230 · Misc. Income	\$	5,000

<b>Total Local Sources</b>	<b>\$</b>	<b>4,879,585</b>
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**Federal, State,& County Sources**

100-420100 · State income taxes	\$	1,200,000
100-420105 · Highway User Revenues	\$	338,013
100-420115 · State Aid Police Protection	\$	56,608

<b>Total Federal, State,&amp; County Sources</b>	<b>\$</b>	<b>1,594,621</b>
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**Other Income**

100-432200 Miscellaneous Grants	\$	190,000
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<b>Total Other Income</b>	<b>\$</b>	<b>190,000</b>
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<b>Total Income</b>	<b>\$</b>	<b>6,664,206</b>
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**Expense**

**GENERAL GOVERNMENT**

**Salaries, Wages, Payr Tx, Bene**

100-6000-602000 · Salaries - Office	\$	523,450
100-6000-602050 · Fica Expense	\$	43,875
100-6000-602100 · Medical and Life Insurance	\$	150,998
100-6000-602300 · Retirement	\$	94,485
100-6000-602400 · Continuing Education	\$	20,000

<b>Total Salaries, Wages, Payr Tx, Bene</b>	<b>\$</b>	<b>832,808</b>
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**Contracted Services**

100-6000-620400 · Audit	\$	26,000
100-6000-620600 · Legal Counsel	\$	80,000
100-6000-620800 · SDAT Fees	\$	11,558
100-6000-621100 · Annual Software Agr	\$	45,000
100-6000-621200 · Planning & Zoning	\$	90,000





**General Fund  
Fiscal Year 2022  
Exhibit A**

	<b>As Introduced Annual Budget FY 2022</b>
100-6000-621400 · Engineering	\$ 100,000
100-6000-621600 · IT Support	\$ 30,000
100-6000-622500 · T.H. Building Maintenance	\$ 30,000
100-6000-623300 · Newsletter	\$ 10,000
100-6000-623400 · Library RENT Grant	\$ 45,627
100-6000-623900 · Professional Fees	\$ 11,000
100-6000-624500 · Web Maintenance	\$ 5,000
100-6000-624700 · Document Imaging	\$ 4,000
<b>Total Contracted Services</b>	<b>\$ 488,185</b>
<b>Other Charges</b>	
100-6000-631210 · Legislative Education / Travel	\$ 20,000
100-6000-631220 · Dues & Subscriptions	\$ 18,000
100-6000-631300 · Grants to Local Orgs	\$ 17,500
100-XXXXXX XXX · Senator M Miller Scholarsh	\$ 5,000
100-6000-632000 · Misc. Expense	\$ 5,000
100-6000-632300 · Office Expense	\$ 60,000
100-6000-634101 · Council Compensation	\$ 18,000
100-6000-634102 · Mayor Compensation	\$ 18,000
100-6000-634500 · Town Hall Telephone	\$ 15,150
100-6000-635000 · Town Hall Utilities	\$ 22,000
100-6000-636101 · Special Events	\$ 128,100
100-6000-636201 · Economic Development	\$ 44,000
100-6000-637010 · Opioid Awareness Committee	\$ 3,000
100-6000-637020 · Green Team	\$ 7,000
100-6000-XXXXXX · Rental Inspection Services	\$ 20,000
100-6000-780000 · Insurance	\$ 75,000
100-6450-602050 · FICA	\$ 3,000
100-XXXXXXXXXX · Recreation Reserve Fund	\$ 100,000
<b>Total Other Charges</b>	<b>\$ 578,750</b>
<b>Total GENERAL GOVERNMENT</b>	<b>\$ 1,899,743</b>
<b>PUBLIC SAFETY</b>	
100-6450-645500 · Police - Deputy in Residence	\$ 1,338,609
100-6450-646000 · Bayfront Park and Town Beautifi	\$ 60,500
100-6450-646500 · North Beach VFD Cap Exp	\$ 50,000
<b>Total PUBLIC SAFETY</b>	<b>\$ 1,449,109</b>
<b>PUBLIC WKS</b>	
<b>Salaries and Benefits</b>	
100-6500-602000 · P.W. - Salaries	\$ 468,489
100-XXXX-XXXXX · Rec. Operations - Salaries	\$ 100,000
100-6500-602050 · P.W. - Fica Expense	\$ 41,102
100-6500-602100 · P.W. - Medical & Life Ins.	\$ 147,950
100-6500-602300 · P.W. - Retirement Plan	\$ 74,000



**General Fund  
Fiscal Year 2022  
Exhibit A**

	<b>As Introduced Annual Budget FY 2022</b>
<b>100-6500-602400 · P.W. - Continuing Education</b>	\$ 5,000
<b>Total Salaries and Benefits</b>	\$ 836,541
<b>Supplies (Public Works)</b>	
<b>100-6500-665200 · Gasoline/Tolls</b>	\$ 24,750
<b>100-6500-665400 · Equipment Repair &amp; Maint</b>	\$ 30,000
<b>100-6500-665600 · Supplies</b>	\$ 15,000
<b>Total Supplies (Public Works)</b>	\$ 69,750
<b>Contracted Services</b>	
<b>100-6500-672000 · Holiday Lights - Maint.</b>	\$ 90,000
<b>100-6500-673000 · Road Repairs &amp; Maintenance</b>	\$ 20,000
<b>100-6500-674000 · Trash Removal Service</b>	\$ 550,000
<b>100-6500-675000 · Recycle Bins</b>	\$ 10,000
<b>Total Contracted Services</b>	\$ 670,000
<b>Other Charges (P.W.)</b>	
<b>100-6500-684300 · CBOCS Oyster Program</b>	\$ 6,900
<b>100-6500-684900 · Miscellaneous</b>	\$ 2,000
<b>100-6500-685200 · Property Maintenance</b>	\$ 65,000
<b>100-6500-685220 · Landscape Maintenance</b>	\$ 140,000
<b>100-6500-685240 · Tree Trimming and Removals</b>	\$ 10,000
<b>100-6500-685500 · Recreation - Operations</b>	\$ 175,000
<b>100-XXXX-XXXXX · Storm Drain Inspection &amp; Mai</b>	\$ 20,000
<b>100-6500-686000 · Snow &amp; Ice Removal</b>	\$ 40,000
<b>100-6500-686500 · Street Lights</b>	\$ 63,000
<b>100-6500-687000 · Telephone</b>	\$ 9,000
<b>100-6500-687500 · Utilities</b>	\$ 8,000
<b>Total Other Charges (P.W.)</b>	\$ 538,900
<b>Total PUBLIC WKS</b>	\$ 2,115,191
 <b>Total General Fund Capital Expenditure</b>	 \$ 1,175,013
 <b>DEBT SERVICE</b>	
<b>100-8000-807000 · DNR #7 Seawall \$25,150 (FY21)</b>	\$ 25,150
<b>Total 8000 · DEBT SERVICE</b>	\$ 25,150
 <b>Total Expense</b>	 \$ 6,664,206

**FY Surplus**

\*\*\* Local Taxes

Property tax shall be imposed and collected at the rate of \$.3233 per \$100 of property v:

#O-21-3  
Passed \_\_\_\_\_  
Effective \_\_\_\_\_

**AN ORDINANCE  
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND, ADOPTING  
THE ANNUAL BUDGET FOR THE MITIGATION FUND OF THE TOWN OF  
CHESAPEAKE BEACH FOR THE FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on April 15, 2021, to consider the budget for the Town’s Mitigation Fund for FY ’22, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the Fiscal Year 2022 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

**AS CERTIFIED** by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 18<sup>th</sup> day of March, 2021, that a public hearing was held on the 15<sup>th</sup> day of April, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and \_\_ votes of approval and \_\_ votes of disapproval were cast. The resulting majority of the Council (*approved/disapproved*) the passage of this Ordinance this 15<sup>th</sup> day of April, 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this 15<sup>th</sup> day of April, 2021. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor’s approval or seven (7) days after the last required

publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

**CHESAPEAKE BEACH, MARYLAND**

---

Patrick J. Mahoney, Mayor

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Valerie L. Beaudin, Councilwoman

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Derek J. Favret, Councilman

---

L. Charles Fink, Councilman

---

Lawrence P. Jaworski, Councilman

---

Gregory J. Morris, Councilman

---

Keith L. Pardieck, Councilman



**Exhibit A Fiscal  
Year 2022  
Mitigation Fund**

	As Introduced Annual Budget FY 2022	
<b>Revenue:</b>		
<b>200-410145 · Interest Income</b>	\$	125
<b>200-430135 · Prior Year Reserves</b>	\$	91,769
<b>200-435100 · Critical Area Grant</b>	\$	1,900
<b>Total Revenue</b>	\$	93,794
<b>Expense</b>		
<b>200-6400-632800 · Bank Service Charge</b>	\$	125
<b>Total Expense</b>	\$	125
<b>FY 2021 Surplus</b>	\$	93,669

#O-21-4

Passed

Effective

**AN ORDINANCE  
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,  
ADOPTING THE ANNUAL BUDGET FOR THE WATER RECLAMATION  
TREATMENT PLANT FUND OF THE TOWN OF CHESAPEAKE BEACH FOR  
THE FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on April 15, 2021, to consider the budget for the Town’s Water Reclamation and Treatment Plant Fund for FY ’22, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the Fiscal Year 2022 is hereby adopted in the form as set forth in the attached Exhibit A hereto; and

**AS CERTIFIED** by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 18<sup>th</sup> day of March, 2021, that a public hearing was held on the 15<sup>th</sup> day of April, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and \_\_\_\_ votes of approval and \_\_\_\_ votes of disapproval were cast. The resulting majority of the Council (*approved/disapproved*) the passage of this Ordinance this 15<sup>th</sup> day of April, 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this 15<sup>th</sup> day of April, 2021. This Ordinance shall become effective at the expiration of twenty (20)

calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

**CHESAPEAKE BEACH, MARYLAND**

---

Patrick J. Mahoney, Mayor

---

Valerie L. Beaudin, Councilwoman

---

Derek J. Favret, Councilman

---

L. Charles Fink, Councilman

---

Lawrence P. Jaworski, Councilman

---

Gregory J. Morris, Councilman

---

Keith L. Pardieck, Councilman



Exhibit A  
Fiscal Year 2022

Waste Reclamation Treatment Plant

As Introduced Annual Budget FY 2022
----------------------------------------

**Income**

**Fixed Income**

300-430010 · Anne Arundel Fixed-10.44%	\$	120,038
300-430020 · Calvert County - Fixed - 21.81%	\$	250,769
300-430030 · Chesapeake Beach -Fixed -49.66%	\$	570,984
300-430040 · North Beach - Fixed - 18.09%	\$	207,997

<b>Total Fixed Income</b>	\$	<b>1,149,788</b>
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**Variable Income**

300-431010 · Anne Arundel - Variable -12.05%	\$	87,843
300-431050 · North Beach & Calvert County - Variable - 35.98%	\$	262,217
300-431030 · Chesapeake Beach - Variable - 51.96%	\$	378,663

<b>Total Variable Income</b>	\$	<b>728,723</b>
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**Capital and Other Fixed Income**

300-430010 · Anne Arundel Fixed-10.44%	\$	41,238
300-430020 · Calvert County - Fixed - 21.81%	\$	86,150
300-430030 · Chesapeake Beach -Fixed -49.66%	\$	196,156
300-430040 · North Beach - Fixed - 18.09%	\$	71,456

<b>Total Capital and Other Fixed Income</b>	\$	<b>395,000</b>
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<b>Total Income</b>	\$	<b>2,273,511</b>
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**Expense**

**Fixed Costs**

300-6975-601000 · Salaries and Wages	\$	488,252
300-6975-610500 · Plant Benefits	\$	299,977
300-6975-621000 · Administration - TCB	\$	25,559
300-6975-621401 · Engineering & Professional Fees	\$	30,000
300-6975-621500 · Safety	\$	10,000
300-6975-622000 · Telephone	\$	6,000
300-6975-623000 · Lab Analysis & Supplies	\$	70,000
300-6975-626000 · Equipment Repair & Maintenance	\$	70,000
300-6975-628000 · Equipment Purchases	\$	75,000
300-697-628500 · TP Office Expenses	\$	25,000
300-6975-780000 · Insurance - Plant	\$	50,000





Exhibit A  
Fiscal Year 2022

Waste Reclamation Treatment Plant

	As Introduced Annual Budget FY 2022
<b>Total Fixed Costs</b>	\$ 1,149,788
<b>Variable Costs</b>	
<b>300-6975-684601 · Chemicals</b>	\$ 150,000
<b>300-6975-684701 · Landfill Tipping Fees</b>	\$ 228,723
<b>300-6975-687501 · Utilities</b>	\$ 350,000
<b>Total Variable Costs</b>	\$ 728,723
<b>Other Fixed Costs</b>	
<b>300-6975-801000 · Capital Projects</b>	\$ 395,000
<b>Total Other Fixed Costs</b>	\$ 395,000
<b>Total Expense</b>	\$ 2,273,511
<b>Net Income</b>	\$ -

#O-21-5  
Passed  
Effective

**AN ORDINANCE**

**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,  
ADOPTING THE ANNUAL BUDGET FOR THE UTILITY FUND  
OF THE TOWN OF CHESAPEAKE BEACH  
FOR THE FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022  
AND SETTING RATES, CHARGES AND FEES RELATED TO  
WATER AND SEWER SERVICE BY THE TOWN.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on May 20, 2021, to consider the budget for the Town’s Utility Fund for FY ’22, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Utility Fund of the Town of Chesapeake Beach for the Fiscal Year 2022 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

Section 2. The rates, fees and charges related to providing water and sewer service set forth in Schedule A to Exhibit A are hereby adopted.

**AS CERTIFIED** by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 15<sup>th</sup> day of April 2021, that a public hearing was held on the 20<sup>th</sup> day of May, 2021, and that a vote was taken in accordance

with Section C-309 of the Town Charter. The vote of the Council was tallied and \_\_\_\_\_ votes of approval and \_\_\_ votes of disapproval were cast. The resulting majority of the Council (*approved/disapproved*) the passage of this Ordinance this 20th day of May, 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this 20th day of May, 2021. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor’s approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

**CHESAPEAKE BEACH, MARYLAND**

\_\_\_\_\_  
Patrick J. Mahoney, Mayor

\_\_\_\_\_  
Valerie L. Beaudin, Councilwoman

\_\_\_\_\_  
Derek J. Favret, Councilman

\_\_\_\_\_  
L. Charles Fink, Councilman

\_\_\_\_\_  
Lawrence P. Jaworski, Councilman

\_\_\_\_\_  
Gregory J. Morris, Councilman

\_\_\_\_\_  
Keith L. Pardieck, Councilman



**Exhibit A**

Fiscal Year 2022

Utility Fund

As Introduced  
Annual Budget FY  
2022

<b>Revenues - Sewer</b>	
400-440010 · Sewer Usage Charge	\$ 692,923
400-440040 · Penalties and Interest	\$ -
400-450000 · Investment Interest	\$ 2,000
<b>Total Revenues - Sewer</b>	<b>\$ 694,923</b>
<b>Revenues - Water</b>	
400-441010 · Water Usage Charges	\$ 279,968
400-441020 · Water Miscellaneous Income	\$ 1,000
400-441030 · Water Penalties and Interest	\$ -
<b>Total Revenues - Water</b>	<b>\$ 280,968</b>
<b>Revenues - Other</b>	
400-430130 · Unallocated reserves from General Fund	\$ 188,542
400-460000 · Fixed Fee	\$ 492,052
400-460050 · Infrastructure Fees	\$ 46,357
400-460100 · Sewer Capital Connection Fee	\$ 270,000
400-460200 · Water Capital Connection Fee	\$ 90,000
<b>Total Other Income</b>	<b>\$ 1,086,951</b>
<b>Total Income</b>	<b>\$ 2,062,842</b>
<b>Expense</b>	
400-6850-662200 · Meters / MXU's	\$ 38,000
400-6850-715100 · Water Plant Repair & Maint	\$ 15,000
400-6850-715500 · Water Testing	\$ 10,000
400-6900-621400 · Engineering & Prof Fees	\$ 6,000
400-6900-621501 · SAFETY	\$ 6,500
400-6900-626001 Pump Station Repair & Maint	\$ 40,000
400-6900-630500 · Supplies	\$ 25,000
400-6900-631500 · Postage	\$ 4,500
400-6900-632400 · Miss Utility Fees	\$ 1,500
400-6900-632500 · Line Repairs & Maintanance	\$ 95,000
400-6900-632800 · Banking Fees	\$ 5,000
400-6900-670000 · TPF Fixed Costs	\$ 767,141
400-6900-670100 · TPF Variable Costs	\$ 378,663
400-6900-687500 · Utilities	\$ 70,000
400-6900-717600 · Misc	\$ 500
400-6900-780000 · Property Insurance	\$ 15,002
<b>Total Expenses</b>	<b>\$ 1,477,806</b>
<b>Debt Service</b>	
400-6900-748100 · Principal - 2008 SRF Loan	\$ 283,975
400-6900-748300 · Principal - ARRA Loan (2009)	\$ 36,200
400-6900-719300 · Principal - 2014 - ENR	\$ 188,542
400-6900-625300 · Interest Expense	\$ 76,319
<b>Total Debt Service</b>	<b>\$ 585,036</b>
<b>Total Expense</b>	<b>\$ 2,062,842</b>
<b>FY Surplus</b>	<b>\$ -</b>

#O-21-6  
Passed  
Effective

**AN ORDINANCE**

**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,  
ADOPTING THE ANNUAL BUDGET FOR THE WATER PARK  
OF THE TOWN OF CHESAPEAKE BEACH  
FOR THE FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on May 20, 2021, to consider the budget for the Town’s Water Park for FY ’22, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Water Park of the Town of Chesapeake Beach for the Fiscal Year 2022 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

**AS CERTIFIED** by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 15<sup>th</sup> day of April, 2021, that a public hearing was held on the 20th day of May, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and \_\_\_\_\_ votes of approval and \_\_\_ votes of disapproval were cast. The resulting majority of the Council (*approved/disapproved*) the passage of this Ordinance this 20th day of May, 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this 20th day of May, 2021. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor’s approval or seven (7) days after the last

required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

**CHESAPEAKE BEACH, MARYLAND**

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Patrick J. Mahoney, Mayor

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Valerie L. Beaudin, Councilwoman

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Derek J. Favret, Councilman

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L. Charles Fink, Councilman

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Lawrence P. Jaworski, Councilman

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Gregory J. Morris, Councilman

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Keith L. Pardieck, Councilman



**Water Park Fund**  
**Fiscal Year 2022**  
**Exhibit A**

		As Introduced Annual Budget FY 2022
<b>Income</b>		
500-450110 · Reserves Allocation	\$	368,322
500-450110 · Birthday Parties	\$	5,517
500-450120 · Daily Admissions	\$	559,200
500-450130 · Group Sales	\$	17,290
500-450135 · Miscellaneous Income	\$	500
500-450160 · Rentals - Cabanas and Lockers	\$	25,000
500-450165 · Rentals - Pavilion	\$	500
500-450170 · Retail Store Sales	\$	175,000
500-450175 · Season Passes	\$	80,000
500-450190 · Swim Lessons	\$	7,000
500-495000 · Investment Interest	\$	1,500
<b>Total Income</b>	<b>\$</b>	<b>1,239,829</b>
<b>Cost of Goods Sold</b>		
500-6925-542500 · Cost of Goods Sold	\$	70,000
<b>Total COGS</b>	<b>\$</b>	<b>70,000</b>
<b>Gross Profit</b>	<b>\$</b>	<b>1,169,829</b>
<b>Expense</b>		
500-6925-602000 · Salaries and Wages	\$	390,057
500-6925-602010 · Wages - Admin & Maint Supp	\$	229,091
500-6925-602050 · FICA	\$	51,687
500-6925-602100 · Medical & Life Insurance	\$	66,894
500-6925-602300 · Retirement	\$	40,500
500-6925-623900 · Professional Fees	\$	36,000
500-6925-632800 · Bank & Credit Card Charge	\$	35,000
500-6925-633000 · Marketing	\$	25,000
500-6925-637000 · Education & Travel	\$	10,000
500-6925-665603 · Pool Supplies	\$	38,000
500-6925-684600 · Chemicals	\$	38,000
500-6925-685200 · Repairs & Maintenance	\$	65,000
500-6925-685220 · Landscape Maintenance	\$	8,600
500-6925-687500 · Utilities	\$	70,000
500-6925-741000 · Capital Repairs	\$	26,000
500-6925-780000 · Insurance	\$	40,000
<b>Total Expense</b>	<b>\$</b>	<b>1,169,829</b>
<b>Surplus / Loss</b>	<b>\$</b>	<b>-</b>

**Resolution R-21-4**  
**Resolution of the Town Council of Chesapeake Beach**  
**Endorsing the Flood and Sea Level Rise Action Plan**

**WHEREAS**, the Mayor and Town Council endorse the flood and sea level rise action plan framework, delivered to the Town on March 22, 2021, confirming the intent to be guided by the framework to address flood and sea level rise in the Town of Chesapeake Beach.

**IT IS HEREBY RESOLVED:**

That this framework should be used to provide guidance in the undertaking of the planning work under Phase 2 of the grant with the Maryland Department of Natural Resources (DNR).

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Patrick J. Mahoney, Mayor

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Valerie L. Beaudin, Councilwoman

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Lawrence P. Jaworski, Councilman

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Derek J. Favret, Councilman

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Gregory J. Morris, Councilman

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L. Charles Fink, Councilman

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Keith L. Pardieck, Councilman



## PLANNING & ZONING MEMORANDUM

To: Mayor and Town Council, Chesapeake Beach, MD

From: Larry Brown  
Chairman, Planning and Zoning Commission

Date: April 6, 2021

Re: Report

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The **Planning Commission** held a “virtual” meeting via publicly assessable “Zoom” on March 24th, 2021. The public participated both by phone and via the internet.

The agenda included future actions regarding short term rentals, and review of Chapter 5, Land Use in the draft Comprehensive Plan Update. The Commission heard from nine members of the public.

The Commission took one action: At its February, 2021 meeting, the Commission had requested a report on options to clarify the Town prohibition on short term rentals, including possible zoning amendments that partially lift such prohibition. The Zoning Administrator provided the six page report on Short Term Rentals, dated March 13, 2021, which included a detailed table of “Regulatory Considerations Attending to Short Term Rentals if Permitted.” The Commission elected to send that report to the Town Council to assist with deliberations on that issue.

Subsequently, the Commission held a work session on the draft Comprehensive Plan Update, and received an overview from the Zoning Administrator on the latest revision of the Land Use section. At the end of the three and half hour meeting, a number of Land Use issues remain to be resolved at future meetings.

Recognizing the work necessary to reach consensus on the Municipal Growth and Land Use Chapters, and future deliberations on the five chapters that have yet to be received in draft, the Town Administration has offered to support one extra meeting each month for the next three months. In addition to its usual monthly meeting, the Commission will meet on April 20, May 11, and June 15th.

In these six meetings, the focus will be on the draft chapters presented by the Zoning Administrator.

The outline of the Comprehensive Plan Update from which the Zoning Administrator is working is as follows:

1. Introduction
  2. Population of Chesapeake Beach
  3. Municipal Growth
  4. Natural Environment
  5. Land Use
  6. Housing
  7. Transportation/Circulation
  8. Community Facilities
  9. Water Resources
  10. Implementation, Development Regulations and Areas of State Significance
- Appendices

All future PC meetings will be “virtual” meetings via publicly assessable “Zoom” until in person meetings are approved by the Town Council.

# CBOCS

Chesapeake Beach Town Council Meeting

April 2021

CBOCS had a great spring surprise this week. September 2019 a Maryland Growing Oysters group from Glen Burnie asked if they could put oysters in Fishing Creek. They were trying a new method which attached oysters to a rope and suspended them from a float. We agreed and housed them under the third rest stop on the trail. This week we went to the area and collected the oysters and floats. The oysters had grown to be 2 inches in diameter during the past 18 months.

Jay and Chris did the retrieval while I photographed. It was great to see that this method was successful.

Attached are a couple of photographs.





**TOWN OF CHESAPEAKE BEACH**  
**CLIMATE CHANGE ADVISORY GROUP**  
**REPORT FOR TOWN COUNCIL MEETING APRIL 15, 2021**

The Town of Chesapeake Beach Climate Change Advisory Group (CCAG) has begun planning for activities under this topic. A summary of these activities follows:

- The CCAG discussed the Flood & Sea Level Rise Action Plan Framework prepared by the University of Maryland Environmental Finance Center. The activities included in this Action Plan will be funded by a grant from the Maryland Department of Natural Resources (DNR). The purpose of the plan is to:
  - “identify and characterize nuisance flooding and flooding from larger storm events using the best available science;
  - assess the vulnerability of specific geographic areas in the community;
  - recommend mitigation and adaptation options tailored to each area to address sea level rise impacts including flooding;
  - and prepare implementation strategies.”

This Plan will be a joint effort undertaken by the Towns of Chesapeake Beach and North Beach given our close proximity and inter-related economies. It is anticipated that this effort will be completed in approximately 9 to 12 months after full approval of funding by the State.

The Town Council discussed this matter at our Work Session on April 5<sup>th</sup>.

- The CCAG also discussed conducting a “carbon-footprint” or greenhouse gas emissions inventory of town facilities. Some work on this effort has already been completed by town staff. The CCAG will review the previous efforts and prepare a plan for conducting inventory across all town assets.
- A Climate Change bill is moving through the Maryland State Legislature. The House version of the bill (HR583) includes a requirement to reduce greenhouse gas (GHG) emissions by 60% by the year 2030 from levels in 2006 and net-zero emissions of GHG by 2045. This bill has passed the House and is now in the Senate (SB414). The Senate has initially changed the GHG emission target of 60% to 50% but has not yet scheduled a vote on the bill.

PLEASE CONTACT THE CCAG IF ANYONE HAS ANY QUESTIONS ABOUT CCAG ACTIVITIES.

**The Climate Change Advisory Group**

# TOWN OF CHESAPEAKE BEACH

## ECONOMIC DEVELOPMENT COMMITTEE

### REPORT FOR TOWN COUNCIL MEETING APRIL 15 2021

The Town of Chesapeake Beach Economic Development Committee (EDC) continues to be involved in a variety of activities. A summary of these activities includes:

- The Town EDC participated in meeting hosted by Calvert County to discuss the planned request to seek designation of the Southern Maryland National Heritage Area. This area will include Calvert County, Charles County, St. Mary's County, and possibly southern Prince George's County. This request was submitted to US Congress on March 18. Designation as a National Heritage Area would help boost economic development across the region.
- The next meeting of the Calvert County Economic Development Advisory Commission will be held virtually on April 14<sup>th</sup>. Agenda items include:
  - Latest round of grant funding
  - Status of the Prince Frederick and Dunkirk Town Center Master Plans
  - Status of the Economic Development Strategic Plan.
- The EDC hosted a virtual meeting on April 6 to seek input on what constitutes "appropriate economic development" in our town and to provide input from the EDC into the ongoing update of the Town's Comprehensive Plan. Participants in the virtual meeting included representatives from two of the largest and oldest businesses in our town. The entire meeting was recorded and is available for viewing on the town website. Discussion items included:
  - Participants strongly felt that the town needs to encourage continued mixed-use development in select areas of the town. Need to find some compromise between limited development but allowing commercial development in specific areas.
  - Participants discussed the document prepared by the Maryland Department of Planning titled "Reinvest Maryland 2.0 – A Toolkit for Assisting Maryland's Counties, Towns, and Communities to Accelerate Infill, Redevelopment and Revitalization." It was agreed that the EDC will carefully review this document and be prepared to discuss at next EDC meeting.
  - The Town's Special Events contribute to our economic development. Questions were asked about the planned 4<sup>th</sup> of July Fireworks. The EDC shared that this topic had just been discussed the night before at the Council Work Session and while a final decision had not yet been made, it appeared the pandemic might again cancel this event. Participants understood the need to protect local residents and participants but expressed concern about the continued economic impact of the pandemic. The EDC shared the possibility that the Taste the Beaches special event in September might be expanded to include fireworks IF the event can indeed be held.
  - There was discussion about various town budgets including the General Fund, Utility Fund, and property taxes. Participants discussed the purpose of having separate budgets.
  - Participants urged the town to increase its efforts to support local businesses. Suggestions included possibly expanding information currently available on the town website under the "Businesses" tab. The EDC will look into this suggestion.

- There was discussion about further promoting local attractions such as Bayfront Park, Veteran's Park, the Water Park, and other local sites. There was also discussion about possibly increasing video coverage of these attractions not only for safety purposes but to also possibly link to allow potential visitors to virtually visit these sites.
- FOLLOW-UP – the EDC will follow-up on the items discussed during this meeting and be prepared to report back at a future EDC meeting. The EDC plans to schedule more frequent EDC meetings.

PLEASE CONTACT THE EDC IF ANYONE HAS ANY QUESTIONS ABOUT EDC ACTIVITIES OR WOULD LIKE ADDITIONAL DETAIL OF ANY MEETINGS.

### **The Economic Development Committee**