



Due to COVID-19 social distancing requirements the April Town Council meeting will be conducted virtually with public participation available via Zoom meeting software.

To connect via the web please visit <https://zoom.us/j/810265215>. To connect via phone dial toll free (929) 205-6099 and enter the Meeting ID #810 265 215. Public comment will be accepted via dial in or computer audio as outlined in the public comment section of the agenda. All participants joining the call will be muted until the public comment portion of the meeting.

PUBLIC HEARING: 6:50 PM

Ordinance O-20-6, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021 and setting municipal tax rates.

Ordinance O-20-7, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021.

Ordinance O-20-8, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund for the fiscal year July 1, 2020 to June 30, 2021.

**TOWN MEETING AGENDA
APRIL 16, 2020**

- I. Call to order and roll call.
- II. Pledge of Allegiance.
- III. Approval of the agenda.
- IV. Public Comment on any item on the agenda:
NOTE: Any public comment received via writing to the Town Clerk specifically related to any item on the agenda, by April 16th at 5:00 pm, will be read into the record by the Town Clerk. Public comment will also be available via dial in at (929) 205-6099 Meeting ID 810-265-215.
- V. Approval of the minutes of the March 19, 2020 Town Council Meeting.

Approval of the minutes of the April 6, 2020 Work Session.
- VI. **Petitions and Communications**
 - A. Town Administrator's Report.

- B. Town Treasurer's Report.
- C. Town Engineer's Report.
- D. Deputy's Report.
- E. North Beach Volunteer Fire Department.
- F. Mayor's Report.

VII. Resolutions & Ordinances

- A. Vote on Ordinance O-20-6, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021 and setting municipal tax rates.
- B. Vote on Ordinance O-20-7, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021.
- C. Vote on Ordinance O-20-8, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund for the fiscal year July 1, 2020 to June 30, 2021.
- D. Introduce Ordinance O-20-9, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Park Fund for the fiscal year July 1, 2020 to June 30, 2021. **Set Public Hearing.**
- E. Introduce Ordinance O-20-10, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Utility Fund for the fiscal year July 1, 2020 to June 30, 2021 and setting rates, charges, and fees related to water and sewer service by the Town. **Set Public Hearing.**

VIII. Report of Officers, Boards and Committees

- A. Planning & Zoning Commission – No meeting was held.
- B. Board of Appeals – No hearing held.
- C. Chesapeake Beach Oyster Cultivation Society – John Bacon
- D. Economic Development Committee – Larry Jaworski
- E. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck
- F. Walkable Community Advisory Group – Derek Favret

IX. Unfinished Business

X. New Business

1. Council to approve the purchase of a Bobcat Skid Loader from Metro Bobcat in the amount of \$43,544.34.
2. Council to award a three (3) year contract, with a one (1) year option to renew, to Barbacane Thorton for audit services in the annual amount of \$23,000 and \$3,000 for a single audit.
3. Council to award a contract for rental inspection services to American Property Consultants, Inc. for one (1) year, with two (2) one (1) year options to renew.

XI. Public Comment:

NOTE: Public comment received via writing to the Town Clerk by April 16th at 5:00 pm will be read into the record by the Town Clerk. Public comment will also be available via dial in at (929) 205-6099, Meeting ID 810-265-215.

XII. Council Lightning Round

XIII. Adjournment

**MINUTES OF THE
TOWN COUNCIL MEETING
March 19, 2020**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance remotely were: Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, and Holly K. Wahl, Town Administrator.

- II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

- III. Approve the Agenda.**

MOTION: Councilwoman Beaudin moved to approve the agenda.
Seconded by Councilman Favret, all in favor.

The Mayor encouraged everyone to watch the “Message from the Mayor” video on the Town’s website providing information to the citizenry. The website will go live tomorrow with a COVID-19 resources portal that will provide updates and other useful information. The Mayor wanted to assure the citizens that the Town’s main focus is clean water, toilets flushing, trash removal, and public safety.

- IV. Public comment on any item on the agenda.**

The Mayor read into the record written comments submitted by James Graner, President of Southern Maryland Recycling, in regards to Section X. New Business, Item 1- Awarding of Trash Contract.

- V. Approval of the minutes of the February 20, 2020 Public Hearings.**

MOTION: Councilwoman Beaudin moved to approve the minutes of the February 20, 2020 Public Hearings. Seconded by Councilman Favret, all in favor.

Approval of the minutes of the February 20, 2020 Town Council meeting.

MOTION: Councilwoman Beaudin moved to approve the minutes of the February 20, 2020 Town Council meeting. Seconded by Councilman Favret, all in favor.

Approval of the minutes of the March 2, 2020 Informational Work Session.

MOTION: Councilwoman Beaudin moved to approve the minutes of the March 2, 2020 Informational Work Session. Seconded by Councilman Favret, all in favor.

Approval of the minutes of the March 2, 2020 Closed Session.

MOTION: Councilwoman Beaudin moved to approve the minutes of the March 2, 2020 Closed Session. Seconded by Councilman Favret, all in favor.

VI. Petitions and Communications - None

VII. Resolutions & Ordinances:

- A. Introduce Ordinance O-20-6, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021 and setting municipal tax rates. **A public hearing will be held beginning at 6:50 pm prior to the next regularly scheduled meeting on April 16, 2020.**
- B. Introduce Ordinance O-20-7, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021. **A public hearing will be held beginning at 6:52 pm prior to the next regularly scheduled meeting on April 16, 2020.**
- C. Ordinance O-20-8, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund for the fiscal year July 1, 2020 to June 30, 2021. **A public hearing will be held beginning at 6:54 pm prior to the next regularly scheduled meeting on April 16, 2020.**
- D. Introduce and vote on Resolution R-20-1, a resolution of the Town Council of Chesapeake Beach, Maryland, appointing a new Resident Agent.

MOTION: Councilwoman Beaudin moved to approve Resolution R-20-1.
Seconded by Councilman Favret, all in favor.

- E. Introduce and vote on Resolution R-20-2, a resolution of the Town Council of Chesapeake Beach, Maryland, to allow temporary procedural modifications for conducting Town business while accommodating health and safety concerns arising from the coronavirus pandemic.

MOTION: Councilwoman Beaudin moved to approve Resolution R-20-2.
Seconded by Councilman Favret, all in favor.

VIII. Report of Officers, Boards and Committees:

- A. **Planning & Zoning Commission** – No report.
- B. **Board of Appeals** – No hearing held.
- C. **Chesapeake Beach Oyster Cultivation Society**

- D. Economic Development Committee** – Councilman Jaworski reported the County has come together to provide support for our local businesses, through a group including the Calvert County Chamber of Commerce, Small Business Development Center, Southern Maryland Workforce Services and the Maryland Department of Commerce. They will provide assistance with recovery services which can be accessed through the website www.CalvertCountyMd.gov/coronavirus
- E. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck wanted to give a thank you to all those involved in making the first annual Health & Wellness Fair a success. Mr. Pardieck will compose an appreciative email to be sent out via email blast to all the organizations and individuals involved.
- F. Walkable Community Advisory Group** – Councilman Favret reported the anticipated planned public meeting is on hold now and if it turns into a prolonged hold, the Group will find another option in order to gather public comments. Councilman Favret will keep the Mayor and Council updated.

IX. Unfinished Business: None

X. New Business:

1. Council to award a three (3) year contract, with a one (1) year option to renew, for trash, recycling, bulk removal, disposal and tipping fees to Evergreen Disposal in an annual amount of \$543,180.00.

MOTION: Councilwoman Beaudin moved to approve awarding a 3-year contract, with a 1-year option to renew, to Evergreen Disposal for trash service. Seconded by Councilman Favret, all in favor.

2. Council to engage the legal services of the Law Offices of Alexander & Cleaver.

MOTION: Councilwoman Beaudin moved to approve engaging the legal services of Alexander & Cleaver. Seconded by Councilman Favret, all in favor.

XI. Public comment was received by:

1. Todd Pounds of the Law Offices of Alexander & Cleaver thanked the Council for their approval of engaging his firm's legal services for the Town.

XII. Council Lightning Round:

1. Dr. Beaudin emphasized how important it is that everyone fill out your 2020 Census. Also, you can contact your local food pantries for their extended times of service. Stay well and follow all the CDC's guidelines.
2. Mr. Fink stated he attended an interesting meeting in North Beach in regards to the library. Mr. Fink stated this is a great opportunity for people to get involved. On another note, he

read an article that says walking is really good for you so during this pandemic crisis, get out in the fresh air.

3. Mr. Jaworski expressed his appreciation to the Mayor and Mrs. Wahl for all their work and outreach during this pandemic crisis. For those who have not heard, today marks the first confirmed case in Calvert County. On another note, thanks to the Public Works and Water Reclamation Treatment Plant crews for providing us with fresh clean drinking water.
4. Mr. Morris asked the public to be patient and adhere to the procedures set forth in this pandemic crisis and we will all get through this.
5. Mr. Pardieck stated, that as of yesterday, the Calvert County Public Schools are providing free meals and snacks for all children ages 2-18 years old. These meals can be picked up, with child present, at the parking lots of Calvert High, Patuxent High, and Southern Middle Schools.
6. Mr. Favret echoed Councilman Jaworski's comments on the great job being done by the Town's administration and staff, and encouraged town residents to stay tuned to the Town's website messages and share that information with others. Call Town Hall with questions and concerns and working together, we will get through this.
7. The Mayor wanted to publicly thank and applaud, not only the Town Hall staff, but the men and women of Public Works and the Water Reclamation Treatment Plant who are vital to keeping this town running.

XIII. Adjournment:

There being no further business, the meeting adjourned at 7:20 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Fink, all in favor.

Submitted by,

Sharon L. Humm,
Town Clerk

**MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
April 6, 2020**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance remotely were: Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, James Berry, Public Works Manager, Connie O'Dell, Utility Billing Administrator, Jon Castro, W RTP Manager, and Marilyn VanWagner, Water Park General Manager.
- II.** **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.
- III.** **Informational Discussion on the following items:**
1. Public Works Bobcat Skid Loader – Mr. Berry addressed the Council on his request for the purchase of a new skid loader. The Town will trade in the old one for a new one from Metro Bobcat in the amount of \$43,544.34. This is a budgeted item.
 2. Audit RFP – Mr. Clark reported the Town released an RFP for a three (3) year contract with one (1) year option to renew for annual audit services, going out to 65 vendors with 5 vendors in attendance for the mandatory pre-bid meeting. Mr. Clark provided the bid proposal breakdown of each vendor and addressed the Council's questions. The Town recommends awarding a contract to Barbacane Thorton in an annual cost of \$23,000 for the certified audited financials and \$3,000 for a single audit, if needed.
 3. Rental Inspection RFP - Mrs. Wahl reported the Town released an RFP for rental inspection services going out to 34 bidders. The Town also sent the RFP directly to 5 local firms in the area. A mandatory pre-bid was held with 3 inspection firms present. Only one sealed proposal was received. References were checked with positive feedback. Mrs. Wahl addressed the Council's questions. The Town recommends initiating a contract with American Property Consultants, Inc. Due to receiving only one proposal, the Council suggested the option of possibly re-bidding after one year.
 4. Calvert County MOU-Highlands Sewer Connection – Mrs. Wahl stated the Town has been working with the County in regards to possibly connecting the Highlands to the Town's sewer system. The Highlands consists of 233 lots of which 40 are located within town limits. The Council was presented with an MOU from the County. After discussion, the consensus of the Council proved not in favor of the proposal offered by the County and further discussion is necessary on issues

in order to come to a fair proposal for both the Town, County and the Highlands residents.

5. FY21 Water Park Fund Budget – Mr. Clark highlighted a few key points in the Fund. An income reserve is needed for the FY21 of approximately \$109K. Due to the increase of minimum wage, the Fund's Salaries and Wages will increase 11.7%. Due to that increase, the water park rates will be increased for County and Out of County patrons. Chesapeake Beach rates will remain the same. Also, the water park fund includes the addition of a full time marketing person. Mr. Clark addressed questions from the Council
6. FY21 Utility Fund Budget – Mr. Clark highlighted a few key points in this Fund. The Fund is currently scheduled to pay off the 2010 bond payment in July. The budget includes a \$500K income reserve from the General Fund savings to the UF savings for future payoffs of long term obligations. The budget includes 50% of anticipated Heritage connection fees, and the rate charges remain the same. Also included was, detail of debt. Mr. Clark addressed questions from the Council.

IV. Council Lightning Round –

1. Dr. Beaudin suggested maybe a grace period for utility bill paying of the January-March quarter if applicable. Stay safe and well and complete your census.
2. Mr. Fink wanted to thank all those involved for the extra efforts required and put forth during these unusual times. A lot of respect for the decision to close the boardwalk but hopes that as the opportunity permits, discussions to possibly allow some use of the facilities by the residents, but of course, limit large gatherings and loitering.
3. Mr. Jaworski wanted to take the opportunity to thank the Mayor and Holly for posting the announcement on the website for his obtaining the Climate Change Professional Designation, stated help is available for local businesses on the Town's website, under the COVID-19, and also on the County website, and lastly, a meeting, via Zoom, is scheduled for April 22nd for community input on the Calvert library, Twin Beaches branch planning.
4. Mr. Morris commented the next two weeks are going to be critical in regards to this COVID-19, so please stay home, adhere to the guidelines, and if at all possible, only go out if necessary. Stay safe!
5. Mr. Pardieck commented, the CCPS Child Nutrition Department has expanded its distribution for free kids meals further north for pickup at Windy Hill Middle school parking lot. And congratulations Mayor on a successful video work session.
6. Mr. Favret thanked the Mayor, Dale, Holly, and the Department Heads for the great work on the budgets and echoed Mr. Fink's suggestion in regards to

further discussions, when appropriate, on the boardwalk and paths/sidewalks.
Mr. Favret supports all the decisions that have been made. Stay safe and we will
get through this and come out stronger!

V. Adjournment:

The meeting adjourned at 7:35 p.m. on a motion by Councilman Jaworski. Seconded
by Councilwoman Beaudin, all in favor.

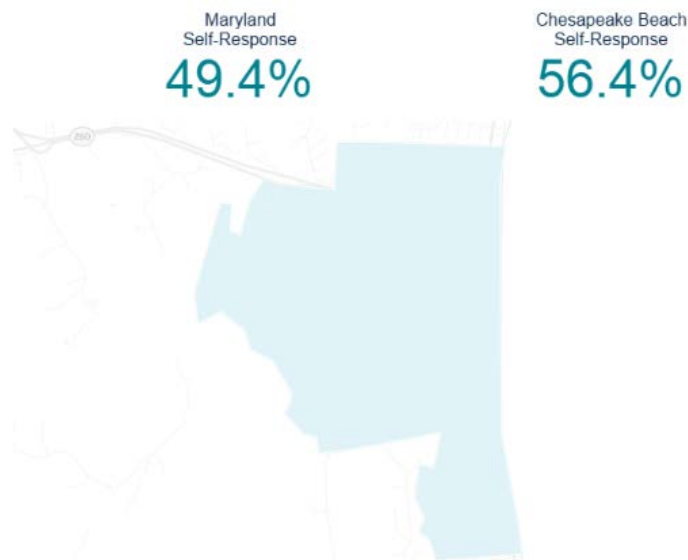
Submitted by,

Sharon L. Humm
Town Clerk



Town Administrators Report – April 2020

- I. **COVID-19:** We continue to provide updates through the [COVID-19 portal](#), on the Town website, to keep residents informed. Town residents have been very responsive, and that is greatly appreciated, as we work through this time together.
- II. **VIRTUAL TOWN HALL:** Due to COVID-19 all meetings of the Mayor and Town Council that have been conducted virtually are available via the Town [You Tube Channel](#), also linked on the Town website. Public participation continues to be available via web and dial in. If any resident has questions about this access, please call Town Hall at (410)257-2230 and select Option #2 to connect with the Town Administrator.
- III. **UTILITY BILLING:** The Town has waived utility billing online processing fees to encourage residents to pay their bills [online](#).
- IV. **CENSUS 2020:** Thank you Chesapeake Beach residents for hearing our calls for Census 2020 responses. As of April 7, 2020, Chesapeake Beach's self-response rate is higher than the States and we are leading Calvert County's response rate. Remember to keep the confirmation you received for submitting your Census for the chance to win a water park beach bag, beach towel, sunblock and promotional water park passes. Follow the report yourself [here](#), and help Chesapeake Beach beat North Beach via our friendly competition (Exhibit A)





Town Administrators Report – April 2020

Maryland
Self-Response
49.4%

Calvert
Self-Response
53.4%



V. CURRENT REQUESTS FOR PROPOSALS:

Light Up the Town Installation and Light Up the Town Electrical Connection: The Town of Chesapeake Beach received sealed proposals for the Light Up the Town installation and electrical connection establishment on March 2nd. All information has been posted on eMaryland Marketplace [BID # BPM018195](#) for the electrical service and [BID #BPM018194](#) for installation services. Considering the COVID-19 priorities, the proposals are not before Town Council during the April Town Council meetings but are expected to be forthcoming.

VI. UPCOMING REQUESTS FOR PROPOSALS:

1. **Town Engineer Services:** The Town expects to release an RFP for general Town Engineer in **See attached staff report** the coming weeks.
2. **Water Reclamation Treatment Plant:** The Town expects to release an RFP for FY20 budgeted Catwalk to remove an abandoned 8” pipe from wet well.

VII. TOWN PERMITS:

Permits Granted:

There have been 0 permits granted since the last report.



Town Administrators Report – April 2020

IV. PARTNERSHIPS WITH LOCAL, STATE AGENCIES:

- **Calvert Library Engagement:** The Calvert Library, Twin Beaches branch, requests community engagement via two virtual engagement sessions. Further information available on the Town [website](#) or by calling Calvert Library at 410-535-0291.
- **Kellam's Complex Transfer:** The Board of County Commissioners held a public hearing on April 7th, all County Commissioners were in favor of the conveyance of Kellam's field, Parcel "F", to the Town of Chesapeake Beach.

V. ENVIRONMENTAL & HEALTH INITIATIVES:

- **Buffer Gardens:** Plans for the buffer garden implementation have been postponed due to DNR's TREEMENDOUS program cancellation.

Make the TWIN BEACHES count

✓ North Beach ✓ Chesapeake Beach



More people responding to the 2020 Census means more opportunities to shape the future of the

TWIN BEACHES!



Will North Beach or Chesapeake Beach have the highest 2020 Census self-participation score? *It's up to you!*

RESPOND NOW!

Online: my2020census.gov By phone: 844-330-2020 or by mail.

If the Town of North Beach has a higher self-participation score, Mayor Mahoney will buy Mayor Benton

two dozen hard-shell crabs!



If the Town of Chesapeake Beach has a higher self-participation score, Mayor Benton will buy Mayor Mahoney

two dozen tacos and a couple of margaritas!

2020 US Census Response Rate Challenge / MAKE THE TWIN BEACHES COUNT!

"The 2020 Census counts every person living in the United States, as of April 1. The count is mandated by the Constitution every 10 years, and the results help to SHAPE YOUR FUTURE in a variety of ways – from determining the number of seats each state gets in the House of Representatives to informing decisions about how hundreds of billions of dollars are allocated each year to local communities for vital services like schools, healthcare, roads and bridges, and emergency response."





DEPARTMENT OF GENERAL SERVICES
INTEROFFICE MEMORANDUM

TO: Board of Calvert County Commissioners
FROM: Kerry P. Dull, Director *KPD*
DATE: March 12, 2020
SUBJECT: Kellam's Field, Chesapeake Beach

Background:

The Board of Calvert County Commissioners (BOCC) leased to the Town of Chesapeake Beach parcel "F" of what is now Kellam's Field in a "Development Agreement" on May 16, 2002. As a part of the "Development Agreement" the Town of Chesapeake Beach among other requirements maintains all areas of the property at the Town's sole expense. This lease will end on May 7, 2022.

Discussion:

In a letter dated October 21, 2019, the Town of Chesapeake Beach requested consideration by the BOCC to convey the parcel identified as parcel "F" back to the Town. On December 3, 2019, the BOCC agreed to convey to the Town of Chesapeake Beach for use as an outdoor recreational facility parcel "F" as described in the development agreement by resolution, as required, including the provision that the property shall revert to the County if the property ceases to be used for a public purpose.

Fiscal Impact:

None

Conclusion/Recommendation:

I recommend the BOCC approve and adopt the resolution regarding the conveyance of Kellam's Field to the Town of Chesapeake Beach.

Coordination:

Jon B. [Signature] _____, County Attorney

03/12/20

[Signature] 3/12/20 _____, Director, Parks & Recreation

Attachment

**A RESOLUTION REGARDING THE CONVEYANCE OF KELLAM FIELD TO
THE TOWN OF CHESAPEAKE BEACH**

RESOLUTION

WHEREAS, *Local Gov't Article*, Section 12-402(e)(1) of the Maryland Annotated Code authorizes the Board of County Commissioners of Calvert County, Maryland to convey any interest in real property to the United States of America, the State, or any other political subdivision or public instrumentality without consideration if the property will be used for a public purpose, subject to appraisal, notice and public hearing requirements;

WHEREAS, the owner of all the real property described as Parcel H shown on a pat entitled "Part 1 OF PARTITION, PARCELS A THRU F" as recorded among the Plat Records of Calvert County, Maryland at Liber A.B.E. 4, folio 293 (the "Town Property")

WHEREAS, the County Commissioners of Calvert County, Maryland, a body corporate and politic (the "County Property") is the owner of all the real property described as Parcel F, H and G shown on a pat entitled "Part 1 OF PARTITION, PARCELS A THRU F" as recorded among the Plat Records of Calvert County, Maryland at Liber A.B.E. 4, folio 293 (hereinafter, the "County Property");

WHEREAS, pursuant to the terms and conditions of a Lease dated May 8, 2002, with an expiry of May 7, 2022, the County leases the County Property to the Town of Chesapeake Beach, a municipal corporation of the State of Maryland (hereinafter, the "Town");

WHEREAS, notice of a public hearing was duly published in The Recorder, a newspaper of general circulation in Calvert County, on _____ and _____ in accordance with the statutory provisions of Section 12-402(e)(3)(ii) of *Local Gov't Article* of the Maryland Annotated Code, and held on _____, at which time the Board of County Commissioners received public comment; and

WHEREAS, upon due consideration of the comments of the public and staff, the Board of County Commissioners finds that it is in the best interest of the citizens of Calvert County, Maryland to adopt this Resolution authorizing the Board President to execute, on behalf of the Board a Deed quit claiming the County's interest in the County Property to the Town upon the condition that the property shall revert to the County if the property ceases to be used for a public purpose.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calvert County, Maryland that Commissioner President Kelly D. McConkey is hereby authorized to execute such documents necessary to convey the County Property to the Town upon the condition that the property shall revert to the County if the property ceases to be used for a public purpose;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that, in the event any portion of this Resolution, or Deed contemplated herein, is found to be unconstitutional, illegal, null or void, it is the intent of the Board of County

Commissioners to sever only the invalid portion or provision, and that the remainder of this Resolution and Deed shall be enforceable and valid;

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that the foregoing recitals are adopted as if fully rewritten herein; and

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calvert County, Maryland that this Resolution shall be effective upon recordation without publication of a fair summary.

DONE, this _____ day of _____, 2020 by the Board of County Commissioners of Calvert County, Maryland, sitting in regular session.

Aye: _____
Nay: _____
Absent/Abstain: _____

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
OF CALVERT COUNTY, MARYLAND**

Karen Snyder Phelps, Clerk

Kelly D. McConkey, President

Mike Hart, Vice President

Approved for form and legal sufficiency
by:

Earl F. Hance

John B. Norris, County Attorney

Thomas E. Hutchins

Steven R. Weems

Bob McConkey
Approved for form
and legal sufficiency
Office of County Attorney
5/16/20



Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: April 16, 2020

Water leak- We had 2 water main breaks, and both were in Richfield Station. I am currently looking into why this newer infrastructure is failing.

Wet wells- Currently working on providing conduit to a proposed flow meter utility access hole. This has been completed and I am working with Jon Castro to have the flow meter installed next.

Water meter/MXU- We will focus on outside meters and MXU's at this time and do not plan to enter houses. The meter reading is complete, and we are getting the final unread meters now for billing.

Flushing- Flushing is complete the next round is scheduled for June.

Ball fields – We are moving to the next section of metal storm drain to replace. A Topo survey is underway of the entire area to understand what is sinking and possibly why.

Railway Trail – The trail is shut down and off limits. Please follow the signs.

Water park – We have completed the bridge tread and riser replacement. All of the benches are now assembled, and we will be placing them as time permits.

The Heritage – Most of the infrastructure is in for phase 1 and 2. They will be building the first model home soon.

Emergency calls – We have had 7 emergency calls since our last meeting. 4 requiring a response. 1 for a water main break, and 3 for sewer backups on the homeowner's side.



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Open	O'Dell, Connie		All	All	From To	From To	From To

CE Totals

	Total	Closed Cases	Open Cases
Totals	24	0	24

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	24	0	24
Totals	24	0	24

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	1	0	1
115-3 Dangerous Buildings - Failure to Comply	3	0	3
200-6 Violations and penalties for Property Maintenance	2	0	2
Fence Over 42"	0	0	0
Foreclosure	2	1	1
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	1	0	1

Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	1	0	1
Minimum Housing Standards - Exterior Structure B (1)	1	0	1
Minimum Housing Standards - Exterior Structure B (2)	2	0	2
Minimum Housing Standards - Exterior Structure B (3)	1	0	1
Minimum Housing Standards - Exterior Structure B (5)	1	0	1
Minimum Housing Standards - Exterior Structure B (9)	1	0	1
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	1	0	1
Property Maintenance - Minimum Maintenance Requirements	3	0	3
Property Maintenance - Minimum Maintenance Requirements (B)	2	0	2
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	8	0	8
Property Maintenance - Sanitary Maintenance - Grass	2	0	2
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	2	0	2
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	6	2	4
Sanitary Maintenance	3	0	3
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	1	0	1
Waste/Sewer Back Up	0	0	0
Zoning Permit Required	2	1	1
Totals	46	4	42



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Closed	O'Dell, Connie		All	All	From To	From To	From 02/13/2020 To 04/08/2020

CE Totals

	Total	Closed Cases	Open Cases
Totals	4	4	0

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	4	4	0
Totals	4	4	0

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	1	1	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	1	1	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0

Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	0	0	0
Property Maintenance - Minimum Maintenance Requirements (B)	1	1	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	0	0	0
Property Maintenance - Sanitary Maintenance - Grass	1	1	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	0	0	0
Sanitary Maintenance	0	0	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	0	0	0
Waste/Sewer Back Up	0	0	0
Zoning Permit Required	2	2	0
Totals	6	6	0



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From To	From To	From 02/13/2020 To 04/08/2020	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE20-8		Closed: Voluntary Compliance	Zoning Permit Required - Closed	Medium	7410		WOODSHIRE	Ave		20732	0503133818	Self-Initiated	02/12/2020	04/17/2020	O'Dell, Connie
CE19-81		Closed: Voluntary Compliance	110-15: Steep Slope Construction on or Adjacent to - Closed	Medium	3791		HARBOR	Rd		20732	0503156729	Self-Initiated	10/10/2019	05/04/2020	O'Dell, Connie
CE19-47		Closed: Voluntary Compliance	Zoning Permit Required - Closed	Medium	3805		16TH	St		20732	0503064956	Self-Initiated	06/04/2019	03/09/2020	O'Dell, Connie
CE19-29		Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements (B) - Closed 200-6 Violations and penalties for Property Maintenance - Closed Property Maintenance - Sanitary	Medium	7871		OLD BAYSIDE	Rd		20732	0503066967	Self-Initiated	05/01/2019	03/10/2020	O'Dell, Connie

Maintenance -
Grass - Closed

Number of Cases: 4



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Open	All	All	All	All	All	All	From To	From To	From To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE20-18		Complaint Filed	Prohibited Parking - Open	Medium	3676		Middle Ground	Ct		20732		Complaint	04/02/2020	04/16/2020	O'Dell, Connie
CE20-17		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Open	Medium	8156		DEER CHASE			20732	0503169073	Complaint	02/26/2020	05/04/2020	O'Dell, Connie
CE20-16		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	3709		28TH	St		20732	0503043967	Complaint	02/25/2020	05/04/2020	O'Dell, Connie
CE20-15		Verbal Warning Given	Property Maintenance - Minimum Maintenance Requirements - Open	Medium	8142		WOODLAND			20732	0503161137	Self-Initiated	02/20/2020	05/04/2020	O'Dell, Connie
CE20-14		Verbal Warning Given	Zoning Permit Required - Open	Medium	3915		16TH	St		20732	0503084795	Complaint	02/19/2020	05/04/2020	O'Dell, Connie
CE20-		Verbal	Property	Medium	8206		E	St		20732	0503046702	Self-	02/19/2020	05/04/2020	O'Dell,

13	Warning Given	Maintenance - Minimum Maintenance Requirements - Open								Initiated			Connie
CE20-12	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	3925		GORDON STINNETT	Ave	20732		Self-Initiated	02/12/2020	05/04/2020	O'Dell, Connie
CE20-11	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	3325	E	CHESAPEAKE BEACH	Rd	20732	0503005402	Self-Initiated	02/12/2020	05/05/2020	O'Dell, Connie
CE20-10	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	8240		HARRISON	Blvd	20732		Self-Initiated	02/12/2020	05/04/2020	O'Dell, Connie
CE20-9	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	7975		EAGLE VIEW	Dr	20732		Self-Initiated	02/12/2020	05/04/2020	O'Dell, Connie
CE20-7	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	3210		COX	Rd	20732	0503096327	Complaint	01/31/2020	05/05/2020	O'Dell, Connie
CE20-5	Notice of Violation Given	Sanitary Maintenance - Open	High	8072		WINDWARD KEY	Dr	20732	0503125688	Complaint	01/21/2020	05/04/2020	O'Dell, Connie
CE19-96	Notice of Violation Given	Minimum Housing Standards - Exterior Structure B (2) - Open	Medium	3398		COX	Rd	20732	0503090965	Self-Initiated	11/20/2019	05/04/2020	O'Dell, Connie
CE19-92	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	7403		B	St	20732	0503049019	Complaint	11/14/2019	05/04/2020	O'Dell, Connie
CE19-91	Complaint Filed	Property Maintenance -	Medium	7524		C	St	20732	0503070557	Self-Initiated	11/14/2019	05/04/2020	O'Dell, Connie

			Sanitary Maintenance - Vehicles - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary Maintenance - Open Property Maintenance - Minimum Maintenance Requirements - Open											
CE19-74	Inspection		Foreclosure - Open Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	7331	WOODSHIRE	Ave	20732	0503064727	Self-Initiated	09/12/2019	04/17/2020	O'Dell, Connie	
CE19-72	Inspection		Property Maintenance - Sanitary Maintenance - Grass - Open Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	7626	C	St	20732	0503067939	Complaint	09/04/2019	05/04/2020	O'Dell, Connie	
CE19-68	Inspection		Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary Maintenance - Open	Medium	3915	27TH	St	20732	0503047873	Self-Initiated	08/22/2019	04/30/2020	O'Dell, Connie	
CE19-67	Notice of Violation Given		Sign Ordinance - Open	Medium	4160	MEARS	Ave	20732	0503085635	Self-Initiated	08/21/2019	05/04/2020	O'Dell, Connie	
CE19-	Administrative		110-15: Steep	Medium		Delores	Ct	20732		Complaint	04/10/2019	05/04/2020	O'Dell,	

23	Citation Issued	Slope Construction on or Adjacent to - Open													Connie
CE19-17	Notice of Violation Given	Zoning Permit Required - Closed Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required - Open	High	7340		G	St	20732	0503095037	Complaint	03/22/2019	05/04/2020	O'Dell, Connie		
CE18-76	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	2541		SHADY OAK	Ct	20732	0503174379	Complaint	10/19/2018	05/04/2020	O'Dell, Connie		
CE18-30	Inspection	200-6 Violations and penalties for Property Maintenance - Open Property Maintenance - Minimum Maintenance Requirements (B) - Open 115-3 Dangerous Buildings - Failure to Comply - Open Minimum Housing Standards - Condition of the Premises A (3) - Open Minimum Housing Standards - Exterior Structure B (3) - Open Minimum Housing Standards - Exterior Structure B (5) - Open Minimum Housing Standards -	High	3725		HARBOR	Rd	20732	0503068943	Self-Initiated	06/13/2018	04/17/2020	O'Dell, Connie		

Number of Cases: 24



Water Park Report

Marilyn VanWagner, General Manager Water Park

April 16, 2020

Staffing – Orientations and interviews have been completed for all positions. Despite the challenges of COVID-19 we were able to complete our hiring. All orientations were virtual, and all interviews were conducted via Zoom.

Training – All managers have updated their training videos and with just a few more edits we will be ready to send out the links to all employees for their online training courses. We are fortunate that we started using Learning Zen last year for our training platform so that all employees will be able to meet their supervisors and be ready to complete their training in the safety and comfort of their homes. Included in this training are job specific duties for each department but also we have included courses that are more general in nature such as our Emergency Action Plan, Bullying in the Work Place, Sexual Harassment, and more.

Employee Hiring Documents – One of the most challenging tasks at the Water Park is collecting all the required documents that need to be signed by each new and returning employee and their parents (for all hires under the age of 18). We are again fortunate because last year we started utilizing a company called DocuSign. Although the process is still tedious, this system has saved us countless hours of work but in today's environment, it is essential so that our employees can stay safe by completing all their paperwork electronically.

Season Passes – We continue to offer Season Passes on line,
<http://chesapeakebeachwaterpark.com>

Marketing – Look for our new map on the water park website. Our new visitors will be able to explore what we have to offer by hovering over each feature on the map and viewing a description of what is in that location. We are currently updating our brochures and refreshing our signage for the 2020 Season.

Maintenance - Some of the items we are currently working on are:

- The Decorative Concrete Rocks, walls and sidewalks were all recently power washed to remove dirt, mildew and green algae. We also had all the larger cracks caulked and sealed. Next week the rocks will be sealed with a clear coat to prolong the life of the project.
- The Octagon Roof will be painted sometime in the next two weeks.

Inspections- We are working with many state and county inspectors and 3rd party contractors as we work through our checklist of required inspections that are necessary for opening. The Health Department will be here next week to perform our Dry Pool Inspection.



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Plant Report

Date: April 16th, 2020

The Water Reclamation Plant has implemented new COVID-19 operations following all Federal, State, County, and Town's Mayor and Council Guidelines to control the spread of the virus. All safety protocols were reviewed, and changes were made to current SOP's to operators' procedures in handling daily operations at the Plant. All safety gear will be worn and continuing cleaning of everything will be done daily. The inventory of Safety supplies, Janitorial supplies and Office supplies, Chemicals, Lab supplies, Diesel fuel for Generator, Maintenance supplies and spare parts for Equipment and repairs were set up for a 6 months' supply. The staff began a rotation shift on March 23rd. Operators will work during the week with a rotation of 2 employees per day with one supervisor. The supervisors will use a rotation of every other week. This will help to limit exposure and maintain good health of staff. All normal plant operations will remain the same until further notice. Security procedures were enhanced to monitor all entry into the plant and record all deliveries or scheduled work. Contingency Plans are set up as changes occur for control of COVID-19.

The staff completed the EPA and MDE required Bio-Monitoring Testing on March 27th. The Toxicity Chemical Test results have not been received yet but should the results soon. The Toxicity Tests have been completed and a passing grade was received on April 8th. The test results will be forwarded to the EPA and MDE.

MDE performed a Plant inspection on April 6th, using Goggle Duo for a virtual inspection. All inspection protocols were followed and a follow up discussion on the progress of Filter Operation was included. A report will follow up from MDE on inspection in one week.

There were 3 PO's costs over \$5,000.00 but not over the threshold limit of \$10,000.00 for equipment or repair this month. 1. Coyne Chemical for Phosphorus Removal for a cost of \$5175.00 to be charged to line item Chemicals in budget. 2. Hills Electric for repair to Denitrification Filter Pump for a cost of \$6955.45 to be charged to line item Equipment and Repair in budget. 3. SUEZ Treatment Solutions for UV Disinfection spare parts for a cost of \$9961.31 to be charged to the 2020 Capital Projects under Spare parts inventory.

Plant Staff did not use the surge tank this month.

There were three alarm calls this month. One was March 22nd for influent pump failure and a clarifier alarm. March 28th there was an alarm for the RAS pump and the digester and basin blowers. April 5th there was an alarm for the RAS pump. All were due to power failure at the plant and the breakers had to be reset. The plant was put back online.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Old Line Hauling and Chesapeake Labs. Old Line Inc. was sold to Synagro in May of 2019.

8200 BAYSIDE ROAD, P.O. BOX 400, CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230



A new contract was signed with Old Line/Synagro in August 2019 after rebidding the Solids Hauling Contract in June 2019.

The Wastewater Treatment Plant had no spills to report for this report.

Future Projects:

To complete working out the problem areas in the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date of the plant's present budget year or within two years after the ENR Upgrade.

Chesapeake Beach Oyster Cultivation Society Report

April, 2020

Chesapeake Beach Town Council Meeting

Oysters doing fine.

Volunteers working at home on trail guide and brochures.

Waiting for word on Stars and Stripes so I can confirm Edna visit.

See you when this is over.

#O-20-6
Passed _____
Effective _____

AN ORDINANCE

**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
ADOPTING THE ANNUAL BUDGET FOR THE GENERAL FUND
OF THE TOWN OF CHESAPEAKE BEACH FOR THE FISCAL YEAR
JULY 1, 2020 TO JUNE 30, 2021 AND SETTING MUNICIPAL TAX RATES.**

WHEREAS, Chesapeake Beach, Maryland (the "Town") is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on April 16, 2020, to consider the budget for the Town's General Fund for FY '21, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the General Fund of the Town of Chesapeake Beach for the Fiscal Year 2021 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

Section 2. The municipal tax rates set forth in Exhibit A are hereby adopted.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 19th day of March, 2020, that a public hearing was held on the 16th day of April, 2020, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting majority of the Council _____ (approved/disapproved) the passage of this Ordinance this _____ day of April, 2020. If signed by the Mayor below, the Mayor approves this Ordinance

pursuant to Section C-310 of the Charter the _____ day of April, 2020. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

L. Charles Fink, Councilman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

**As Introduced
Annual Budget FY 2021**

Income

Local Sources

100-410000 · Real Estate Taxes	\$	2,684,296
100-410100 · Admission & Amusement Tax	\$	1,441,654
100-410115 · Hotel Tax	\$	100,000
100-410120 · Operating Property Tax	\$	55,846
100-410125 · Penalties & Interest	\$	3,000
100-410130 · Liquor License	\$	3,000
100-410135 · Traders License - County	\$	600
100-410140 · Zoning Permits & Site Plans	\$	19,000
100-410145 · Interest on savings & investmen	\$	120,000
100-410160 · Bayfront Park Admissions	\$	50,000
100-410165 · Tower Site Rental	\$	110,000
100-410170 · Cable Franchise Fee	\$	100,000
100-410175 · Speed Camera & Other Fines	\$	50,000
100-410230 · Misc. Income	\$	5,000

Total Local Sources	\$	4,742,396
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Federal, State, & County Sources

100-420100 · State income taxes	\$	1,000,000
100-420105 · Highway User Revenues	\$	363,112
100-420115 · State Aid Police Protection	\$	57,864
100-420115 · State DNR Critical Area Grant	\$	2,800

Total Federal, State, & County Sources	\$	1,423,776
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Other Income

100-432200 Miscellaneous Grants	\$	50,000
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Total Other Income	\$	50,000
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Total Income	\$	6,216,172
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As Introduced
Annual Budget FY 2021

Expense

GENERAL GOVERNMENT

Salaries, Wages, Payr Txs, Bene

100-6000-602000 · Salaries - Office	\$	508,204
100-6000-602050 · Fica Expense	\$	42,597
100-6000-602100 · Medical and Life Insurance	\$	122,639
100-6000-602300 · Retirement	\$	86,481
100-6000-602400 · Continuing Education	\$	20,000

Total Salaries, Wages, Payr Txs, Bene	\$	779,921
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Contracted Services

100-6000-620400 · Audit	\$	35,068
100-6000-620600 · Legal Counsel	\$	66,000
100-6000-620800 · SDAT Fees	\$	11,558
100-6000-621100 · Annual Software Agr	\$	45,000
100-6000-621200 · Planning & Zoning	\$	90,000
100-6000-621400 · Engineering	\$	80,000
100-6000-621600 · IT Support	\$	30,000
100-6000-622500 · T.H. Building Maintenance	\$	40,000
100-6000-623300 · Newsletter	\$	10,000
100-6000-623400 · Library RENT Grant	\$	43,168
100-6000-623900 · Professional Fees	\$	11,000
100-6000-624500 · Web Maintenance	\$	5,000
100-6000-624700 · Document Imaging	\$	4,000

Total Contracted Services	\$	470,794
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Other Charges

100-6000-631101 · Board of Elections	\$	6,000
100-6000-631210 · Legislative Education / Travel	\$	29,500
100-6000-631220 · Dues & Subscriptions	\$	12,000
100-6000-631300 · Grants to Local Orgs	\$	17,500
100-6000-632000 · Misc. Expense	\$	5,000
100-6000-632300 · Office Expense	\$	57,000
100-6000-634101 · Council Compensation	\$	18,000
100-6000-634102 · Mayor Compensation	\$	18,000
100-6000-634103 · FICA Exp-Mayor & Council	\$	2,754
100-6000-634500 · Town Hall Telephone	\$	15,150
100-6000-635000 · Town Hall Utilities	\$	20,000
100-6000-636101 · Special Events	\$	140,000
100-6000-636102 · Stars and Stripes Revenue	\$	-
100-6000-636103 · Special Events - Moonlight Cruises	\$	-
100-6000-636201 · Economic Development	\$	44,000
100-6000-636203 · Economic Development Merch	\$	-
100-6000-637010 · Opioid Awareness Committee	\$	3,000
100-6000-637020 · Green Team	\$	7,000
100-6000-XXXXXX · Rental Inspection Services	\$	10,000
100-6000-780000 · Insurance	\$	63,626
100-6450-602050 · FICA	\$	-

Total Other Charges	\$	468,530
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Total GENERAL GOVERNMENT	\$	1,719,245
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**As Introduced
Annual Budget FY 2021**

PUBLIC SAFETY	
100-6450-645500 · Police - Deputy in Residence	\$ 1,229,551
100-6450-646000 · Bayfront Park and Town Beautification	\$ 60,500
100-6450-646500 · North Beach VFD Cap Exp	\$ 50,000
Total PUBLIC SAFETY	\$ 1,340,051
PUBLIC WKS	
Salaries and Benefits	
100-6500-602000 · P.W. - Salaries	\$ 454,844
100-6500-602050 · P.W. - Fica Expense	\$ 39,905
100-6500-602100 · P.W. - Medical & Life Ins.	\$ 143,641
100-6500-602300 · P.W. - Retirement Plan	\$ 54,303
100-6500-602400 · P.W. - Continuing Education	\$ 7,500
Total Salaries and Benefits	\$ 700,193
Supplies (Public Works)	
100-6500-665200 · Gasoline/Tolls	\$ 24,750
100-6500-665400 · Equipment Repair & Maint	\$ 35,000
100-6500-665600 · Supplies	\$ 15,000
Total Supplies (Public Works)	\$ 74,750
Contracted Services	
100-6500-672000 · Holiday Lights - Maint.	\$ 93,204
100-6500-673000 · Road Repairs & Maintenance	\$ 20,000
100-6500-674000 · Trash Removal Service	\$ 550,000
100-6500-675000 · Recycle Bins	\$ 10,000
Total Contracted Services	\$ 673,204
Other Charges (P.W.)	
100-6500-684300 · CBOCS Oyster Program	\$ 6,900
100-6500-684900 · Miscellaneous	\$ 2,000
100-6500-685200 · Property Maintenance	\$ 45,000
100-6500-685220 · Landscape Maintenance	\$ 153,380
100-6500-685240 · Tree Trimming and Removals	\$ 10,000
100-6500-685500 · Recreation - Operations	\$ 70,000
100-6500-686000 · Snow & Ice Removal	\$ 40,000
100-6500-686500 · Street Lights	\$ 63,000
100-6500-687000 · Telephone	\$ 8,100
100-6500-687500 · Utilities	\$ 6,000
Total Other Charges (P.W.)	\$ 404,380
Total PUBLIC WKS	\$ 1,852,527

**As Introduced
Annual Budget FY 2021**

Total General Fund Capital Expenditure	\$ 1,279,199
DEBT SERVICE	
100-8000-807000 · DNR #7 Seawall \$25,150 (FY21)	\$ 25,150
Total 8000 · DEBT SERVICE	\$ 25,150
Total Expense	\$ 6,216,172

FY Surplus

***** Local Taxes**

Property tax shall be imposed and collected at the rate of \$.3309 per \$100 of property value.

#O-20- 7
Passed _____
Effective _____

**AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
ADOPTING THE ANNUAL BUDGET FOR THE WATER RECLAMATION
TREATMENT PLANT FUND OF THE TOWN OF CHESAPEAKE BEACH
FOR THE FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021.**

WHEREAS, Chesapeake Beach, Maryland (the "Town") is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on April 16, 2020, to consider the budget for the Town's Water Reclamation and Treatment Plant Fund for FY '21, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the Fiscal Year 2021 is hereby adopted in the form as set forth in the attached Exhibit A hereto; and

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 19th day of March, 2020, that a public hearing was held on the 16th day of April, 2020, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting majority of the Council _____ (*approved/disapproved*) the passage of this Ordinance this

_____ day of April, 2020. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this _____ day of April, 2020. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

L. Charles Fink, Councilman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

Exhibit A
Fiscal Year 2021
Waste Reclamation Treatment Plant

As Introduced Annual Budget FY 2021
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Income

Fixed Income

300-430010 · Anne Arundel Fixed -10.44%	\$ 127,060
300-430020 · Calvert County - Fixed - 21.81%	\$ 245,354
300-430030 · Chesapeake Beach -Fixed -49.66%	\$ 558,657
300-430040 · North Beach - Fixed - 18.09%	\$ 203,506

Total Fixed Income	\$ 1,134,577
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Variable Income

300-431010 · Anne Arundel - Variable -11.38%	\$ 82,856
300-431050 · North Beach & Calvert County - Variable - 39.89%	\$ 266,782
300-431030 · Chesapeake Beach - Variable - 48.73%	\$ 325,905

Total Variable Income	\$ 675,543
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Capital and Other Fixed Income

300-430010 · Anne Arundel Fixed -10.44%	\$ 108,190
300-430020 · Calvert County - Fixed - 21.81%	\$ 208,410
300-430030 · Chesapeake Beach -Fixed -49.66%	\$ 474,537
300-430040 · North Beach - Fixed - 18.09%	\$ 172,863

Total Capital and Other Fixed Income	\$ 964,000
--------------------------------------	------------

Total Income	\$ 2,774,120
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Exhibit A
Fiscal Year 2021
Waste Reclamation Treatment Plant

As Introduced Annual Budget FY 2021
--

Expense

Fixed Costs

300-6975-601000 · Salaries and Wages	\$	483,418
300-6975-610500 · Plant Benefits	\$	285,692
300-6975-621000 · Administration - TCB	\$	24,815
300-6975-621401 · Engineering & Professional Fees	\$	25,000
300-6975-621500 · Safety	\$	20,000
300-6975-622000 · Telephone	\$	6,000
300-6975-623000 · Lab Analysis & Supplies	\$	70,000
300-6975-626000 · Equipment Repair & Maintenance	\$	70,000
300-6975-628000 · Equipment Purchases	\$	75,000
300-6975XXXXXX · TP Office Expenses	\$	25,000
300-6975-780000 · Insurance - Plant	\$	49,652

Total Fixed Costs

\$	1,134,577
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Variable Costs

300-6975-684601 · Chemicals	\$	150,000
300-6975-684701 · Landfill Tipping Fees	\$	225,543
300-6975-687501 · Utilities	\$	300,000

Total Variable Costs

\$	675,543
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Other Fixed Costs

300-6975-801000 · Capital Projects	\$	964,000
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Total Other Fixed Costs

\$	964,000
----	---------

Total Expense

\$	2,774,120
----	-----------

Net Income

\$	-
----	---

#O-20- 8
Passed _____
Effective _____

AN ORDINANCE

**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
ADOPTING THE ANNUAL BUDGET FOR THE MITIGATION FUND
OF THE TOWN OF CHESAPEAKE BEACH
FOR THE FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021.**

WHEREAS, Chesapeake Beach, Maryland (the "Town") is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on April 16, 2020, to consider the budget for the Town's Mitigation Fund for FY '21, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the Fiscal Year 2021 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 19th day of March, 2020, that a public hearing was held on the 16th day of April, 2020, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting majority of the Council _____ (*approved/disapproved*) the passage of this Ordinance this _____ day of April, 2020. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this _____ day of April, 2020. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's

approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

L. Charles Fink, Councilman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

Exhibit A
Fiscal Year 2021
Mitigation Fund

As Introduced Annual Budget FY 2021		
Revenue:		
200-410145 · Interest Income	\$	1,000
200-430135 · Prior Year Reserves	\$	88,435
200-435100 · Critical Area Grant	\$	1,900
Total Revenue	\$	91,335
Expense		
200-6400-632800 · Bank Service Charges	\$	250
Total Expense	\$	250
FY 2021 Surplus	\$	91,085

#O-20-____
Passed _____
Effective _____

AN ORDINANCE

**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
ADOPTING THE ANNUAL BUDGET FOR THE WATER PARK
OF THE TOWN OF CHESAPEAKE BEACH
FOR THE FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on May 21, 2020, to consider the budget for the Town’s Water Park for FY ’21, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Water Park of the Town of Chesapeake Beach for the Fiscal Year 2021 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 16th day of April, 2020, that a public hearing was held on the 21st day of May, 2020, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting majority of the Council _____ (*approved/disapproved*) the passage of this Ordinance this 21st day of May, 2020. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this _____ day of May, 2020. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor’s approval or

seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

L. Charles Fink, Councilman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

**Water Park Fund
Fiscal Year 2021
Exhibit A**

		As Introduced Annual Budget FY 2021
Income		
500-450110 · Reserves Allocation	\$	108,716
500-450110 · Birthday Parties	\$	30,000
500-450120 · Daily Admissions	\$	750,000
500-450130 · Group Sales	\$	60,000
500-450135 · Miscellaneous Income	\$	500
500-450160 · Rentals - Cabanas and Lockers	\$	60,000
500-450165 · Rentals - Pavilion	\$	1,000
500-450170 · Retail Store Sales	\$	350,000
500-450175 · Season Passes	\$	55,000
500-450190 · Swim Lessons	\$	12,000
500-495000 · Investment Interest	\$	12,000
Total Income	\$	<u>1,439,216</u>
Cost of Goods Sold		
500-6925-542500 · Cost of Goods Sold	\$	135,000
Total COGS	\$	<u>135,000</u>
Gross Profit	\$	<u>1,304,216</u>

Water Park Fund
Fiscal Year 2021
Exhibit A

		As Introduced Annual Budget FY 2021
Expense		
500-6925-602000 · Salaries and Wages	\$	516,877
500-6925-602010 · Wages - Admin & Maint Support	\$	218,182
500-6925-602050 · FICA	\$	67,478
500-6925-602100 · Medical & Life Insurance	\$	47,794
500-6925-602300 · Retirement	\$	30,785
500-6925-623900 · Professional Fees	\$	50,000
500-6925-632800 · Bank & Credit Card Charge	\$	40,000
500-6925-633000 · Marketing	\$	35,000
500-6925-637000 · Education & Travel	\$	12,000
500-6925-665603 · Pool Supplies	\$	42,500
500-6925-684600 · Chemicals	\$	35,000
500-6925-685200 · Repairs & Maintenance	\$	100,000
500-6925-685220 · Landscape Maintenance	\$	8,600
500-6925-687500 · Utilities	\$	55,000
500-6925-741000 · Capital Repairs	\$	25,000
500-6925-780000 · Insurance	\$	20,000
Total Expense	\$	1,304,216
Surplus / Loss		\$ -

#O-20-____
Passed _____
Effective _____

AN ORDINANCE

**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
ADOPTING THE ANNUAL BUDGET FOR THE UTILITY FUND
OF THE TOWN OF CHESAPEAKE BEACH
FOR THE FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021
AND SETTING RATES, CHARGES AND FEES RELATED TO
WATER AND SEWER SERVICE BY THE TOWN.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on May 21, 2020, to consider the budget for the Town’s Utility Fund for FY ’21, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Utility Fund of the Town of Chesapeake Beach for the Fiscal Year 2021 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

Section 2. The rates, fees and charges related to providing water and sewer service set forth in Schedule A to Exhibit A are hereby adopted.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 16th day of April 2020, that a public hearing was held on the 21st day of May, 2020, and that a vote was taken in

accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting majority of the Council _____ (*approved/disapproved*) the passage of this Ordinance this 21st day of May, 2020. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this _____ day of May, 2020. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

L. Charles Fink, Councilman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

Exhibit A

Fiscal Year 2021

Utility Fund

**As Introduced
Annual Budget FY 2021**

Revenues - Sewer

400-440010 · Sewer Usage Charge	\$	701,083
400-440040 · Penalties and Interest	\$	1,368
400-450000 · Investment Interest	\$	8,208

Total Revenues - Sewer	\$	710,659
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Revenues - Water

400-441010 · Water Usage Charges	\$	275,937
400-441020 · Water Miscellaneous Income	\$	2,160
400-441030 · Water Penalties and Interest	\$	3,284

Total Revenues - Water	\$	281,381
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Revenues - Other

400-430130 · Unallocated reserves from General Fund	\$	500,000
400-430140 · Unallocated reserves from UF MLGIP	\$	1,359,309
400-460000 · Fixed Fee	\$	489,660
400-460050 · Infrastructure Fees	\$	16,488
400-460100 · Sewer Capital Connection Fee	\$	324,000
400-460200 · Water Capital Connection Fee	\$	108,000
Total Other Income	\$	2,797,457

Total Income	\$	3,789,497
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Exhibit A

Fiscal Year 2021

Utility Fund

**As Introduced
Annual Budget FY 2021**

Expense

400-6850-662200 · Meters / MXU's	\$	38,000
400-6850-715100 · Water Plant Repair & Maint	\$	435,000
400-6850-715500 · Water Testing	\$	10,000
400-6900-621400 · Engineering & Prof Fees	\$	5,000
400-6900-621501 · SAFETY	\$	6,500
400-6900-626001 Pump Station Repair & Maint	\$	45,000
400-6900-630500 · Supplies	\$	25,000
400-6900-631500 · Postage	\$	4,500
400-6900-632400 · Miss Utility Fees	\$	1,500
400-6900-632500 · Line Repairs & Maintanance	\$	70,000
400-6900-632800 · Banking Fees	\$	5,000
400-6900-670000 · TPF Fixed Costs	\$	558,657
400-6900-670100 · TPF Variable Costs	\$	325,905
400-6900-687500 · Utilities	\$	70,000
400-6900-717600 · Misc	\$	500
400-6900-780000 · Property Insurance	\$	15,002
400-6900-800000 · Savings Account for ENR principal	\$	313,325
Total Expenses	\$	1,928,889

Debt Service

400-6900-719300 · Principal - 2014 - ENR	\$	280,884
400-6900-748100 · Principal - 2008 SRF Loan	\$	35,842
400-6900-748300 · Principal - ARRA Loan (2009)	\$	186,675
400-6850-719200 · Principal - DHCD 2010 Bond	\$	1,257,800
400-6900-625300 · Interest Expense	\$	99,407
Total Debt Service	\$	1,860,608

Total Expense	\$	3,789,497
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FY Surplus	\$	-
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OFFICE OF THE MAYOR

April 6, 2020

TO: Mayor & Town Council:

FROM: Jay Berry

I would like to move forward with the purchase of a bobcat skid loader from Metro Bobcat in the amount of \$43,544.34. This is currently in the budget at \$55,000.00. The current T 6500 Bobcat we have is 10 years old and from an era where the Public Works Garage was not hooked to the Town water system. We had only well water when I started with the Town and it was hard to wash salt from equipment with only well water pressure. This piece of equipment suffered from loading salt for years and has become more costly to fix than what it's worth. Bob Cat is willing to let us trade it in for a new model. Now that we have installed Town water and a heated hot water wash down system at the shop this new machine should last 20 years.

Thank you

Jay Berry



Bobcat

Product Quotation

Quotation Number: HMM-20123v3

Date: 2020-04-07 12:45:47

Customer Name/Address:	Bobcat Delivering Dealer	ORDER TO BE PLACED WITH: Contract Holder/Manufacturer
TOWN OF CHESAPEAKE BEACH 292845 8200 Bayside Rd PO BOX 400 Chesapeake Beach, MD 20732-3305	Metro Bobcat, Inc., Forestville, MD 7002 MARLBORO PIKE FORESTVILLE MD 20747-3242 Phone: (301) 568-1104 Fax: (301) 568-1240	Clark Equipment Co dba Bobcat Company 250 E Beaton Dr, PO Box 6000 West Fargo, ND 58078 Phone: 701-241-8719 Fax: 855-608-0681 Contact: Heather Messmer Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
S650 T4 Bobcat Skid-Steer Loader 74 HP Tier 4 Turbo Diesel Engine Auxiliary Hydraulics: Variable Flow Backup Alarm Bob-Tach Bobcat Interlock Control System (BICS) Controls: Bobcat Standard Cylinder Cushioning - Lift, Tilt Engine/Hydraulic Systems Shutdown Glow Plugs (Automatically Activated) Horn Instrumentation: Engine Temp and Fuel Gauges, Hourmeter, RPM and Warning Lights	M0269	1	\$35,009.28	\$35,009.28
	Lift Arm Support Lift Path: Vertical Lights, Front & Rear Operator Cab <ul style="list-style-type: none"> Includes: Adjustable Suspension Seat, Top & Rear Windows, Parking Brake, Seat Bar, Seat Belt Roll Over Protective Structure (ROPS) meets SAE-J1040 & ISO 3471 Falling Object Protective Structure (FOPS) meets SAE-J1043 & ISO 3449, Level I; (Level II is available through Bobcat Parts) Spark Arrestor Exhaust System Tires: 12-16.5 12 PR Bobcat Heavy Duty Warranty: 2 years, or 2000 hours whichever occurs first			
P69 Performance Package Power Bob-Tach 7-Pin Attachment Control Kit High Flow 2-Speed	M0269-P06-P69	1	\$5,032.08	\$5,032.08
	Hydraulic Bucket Positioning Automatic Ride Control Reversing Fan			
C37 Comfort Package Enclosed Cab with AC/Heat Sound Reduction Cab Accessories Package	M0269-P07-C37	1	\$4,633.20	\$4,633.20
	Deluxe Instrument Panel with Keyless Start Radio Heated Cloth Air Ride Suspension Seat			
Selectable Joystick Controls (SJC)	M0269-R01-C04	1	\$680.40	\$680.40
Telematics US	M0269-R51-C02	1	\$0.00	\$0.00
68" Heavy Duty Bucket	7272679	1	\$786.60	\$786.60
--- Bolt-On Cutting Edge, 68"	6718006	1	\$211.00	\$211.00
Snow Pusher, 8 ft (94 in).	7113767	1	\$2,484.44	\$2,484.44
72" Sweeper	6707837	1	\$3,371.36	\$3,371.36
72" Root Grapple	7165486	1	\$2,751.96	\$2,751.96

Total of Items Quoted	\$54,960.32
Freight Charges	\$1,735.00
Dealer Assembly Charges	\$62.50
Trade-in	Bobcat T650 Track Loader S/N: A3P012295 YEAR: 2011 Hours: 578.4 Hours
	(\$12,800.00)

Quote Total - US dollars

\$43,957.82

Notes:

**Prices per the Sourcewell Contract –040319-CEC*

**Terms Net 30 Days. Credit cards accepted.*

**FOB Origin within the 48 Contiguous States.*

**Delivery: 60 to 90 days from ARO.*

**State Sales Taxes apply. Must include a Tax Exempt Certificate with order placed.*

**TID# 38-0425350*

**Orders Must be Placed With: Clark Equipment dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078.*

ORDER ACCEPTED BY:

SIGNATURE

DATED

PRINT NAME AND TITLE

PURCHASE ORDER #

SHIP TO ADDRESS:

BILL TO ADDRESS (if different than Ship To):





JOHN DEERE

Quote Id: 21200784

Prepared For:

Chesapeake Beach

DJ Richardson
djrichardson@chesapeakebeachmd.gov

Prepared By: **Thomas Devine III**

Carroll's Equipment
17723 Three Notch Road
Dameron, MD 20628

Tel: 301-872-5553
Fax: 301-872-9483

Date: 07 February 2020

Offer Expires: 07 March 2020

Confidential



JOHN DEERE

Quote Summary

Prepared For:

Chesapeake Beach
MD

Prepared By:

Thomas Devine Iii
Carroll's Equipment
17723 Three Notch Road
Dameron, MD 20628
Phone: 301-872-5553

Quote Id: 21200784

Created On: 07 February 2020

Last Modified On: 07 February 2020

Expiration Date: 07 March 2020

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 320G SKID STEER	\$ 63,005.00	\$ 48,876.59 X	1 =	\$ 48,876.59
Equipment Total				\$ 48,876.59

Quote Summary

Equipment Total	\$ 48,876.59
SubTotal	\$ 48,876.59
Est. Service Agreement Tax	\$ 0.00
Total	\$ 48,876.59
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 48,876.59

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 21200784

JOHN DEERE 320G SKID STEER				
Hours:		Suggested List		
Stock Number:		\$ 63,005.00		
		Selling Price		
		\$ 48,876.59		
Code	Description	Qty	Unit	Extended
00B0T	320G SKID STEER	1	\$ 42,364.00	\$ 42,364.00
Standard Options - Per Unit				
170C	JDLINK Ultimate 5 Year Subscription	1	\$ 1,513.00	\$ 1,513.00
0871	DELUXE CAB PACKAGE WITH AC, HEAT, DEFROST, E-H (ISO OR H PATTERN SWITCHABLE), AND PERFORMANCE PACKAGE	1	\$ -1,560.00	\$ -1,560.00
0953	ISO-H Switchable Controls and EH Joystick Performance Package	1	\$ 1,058.00	\$ 1,058.00
1050	Two-Speed	1	\$ 1,645.00	\$ 1,645.00
1301	Engine - Turbocharged	1	\$ 2,659.00	\$ 2,659.00
1501	English Operator's Manual and Decals	1	\$ 0.00	\$ 0.00
2070	12x16.5 10 PR Titan HD2000-II	1	\$ 2,147.00	\$ 2,147.00
3004	Standard Hydraulics, Hydraulic Self-Leveling Up and Ride Control	1	\$ 1,278.00	\$ 1,278.00
4003	3-Inch Seat Belt with Shoulder Harness	1	\$ 271.00	\$ 271.00
5001	Power Quik-Tatch	1	\$ 740.00	\$ 740.00
5204	Cab Enclosure with Air-Conditioning, Heat and Defrost	1	\$ 4,574.00	\$ 4,574.00
5550	Deluxe Lighting Package	1	\$ 920.00	\$ 920.00
6006	Air Suspension Seat (Cloth with Heat)	1	\$ 639.00	\$ 639.00
6501	Reversing Fan Drive	1	\$ 849.00	\$ 849.00
8042	Rear View Camera	1	\$ 869.00	\$ 869.00
8342	Radio, AM/FM with Bluetooth	1	\$ 614.00	\$ 614.00
8380	Foot Rest with Floormat	1	\$ 147.00	\$ 147.00
8395	Keyless Start (Sealed Switch Module)	1	\$ 408.00	\$ 408.00
9032	66 in. Construction Bucket (16.2 cu. ft.) with Edge	1	\$ 1,162.00	\$ 1,162.00
Standard Options Total				\$ 19,933.00
Value Added Services Total				\$ 0.00
Other Charges				
	Freight	1	\$ 708.00	\$ 708.00
Other Charges Total				\$ 708.00
Suggested Price				\$ 63,005.00
Customer Discounts				



JOHN DEERE

Selling Equipment

Quote Id: 21200784

Customer Discounts Total	\$ -14,128.41	\$ -14,128.41
Total Selling Price		\$ 48,876.59



QUOTE

GATEWAY TRACTOR & EQUIP CO. INC.
3030 CRAIN HWY.
UPPER MARLBORO, MD 20774
PAUL KAHLER, SALES 443-871-5688

Date
FEB 10 ,2020
 EXPIRES IN 30 DAYS

TOWN OF CHESAPEAKE
 BEACH
 djrichardson@chesapeakebeach
 md.gov

Salesperson	Job	Shipping Method	Shipping Terms	Delivery Date	Payment Terms	Due Date
PAUL KAHLER		/GATEWAY TRACTOR	DELIVERED		COD	
Qty	Item #	Description	Unit Price		Line Total	
1	SSV75PHFC	KUBOTA LOADER CAB w HEAT & AC ,HI-FLOW , HYDRAULIC COUPLER , PILOT CONTROLS , RADIO , HD BUCKET w BOLT ON EDGE			43,948.00	

Tax	Exempt
Total	43,948.00



To: The Honorable Mayor and Town Council
Subject: Auditor RFP

From: Dale Clark, Treasurer

Date: March 31st, 2020

Background:

The Town of Chesapeake Beach released an RFP for a three (3) year contract with a one (1) year option to renew for our annual audit services as required by the State of Maryland. The RFP was posted on eMaryland Marketplace BID #BPM018193 and was sent to 65 vendors. This RFP was posted in print media and on the Town website.

A mandatory pre-bid was held on March 2nd with the following vendors in attendance:

- 1) Barbacane Thorton
- 2) CLA Connect
- 3) Citrin Cooperman
- 4) WCS
- 5) Murphy & Murphy

Scope of Work:

The Town requested a bid for certified audited financials (CAFR) as well as for a single audit for each of the years in the requested contract. A single audit is not required unless the Town receives 750,000 or more in federal funding.

Minimum qualifications required that the offeror has provided audit services for a local or state government within the last five years

The engagement from the auditor is to be performed in accordance with generally accepted auditing standards (GAAS) and in accordance with Audit Guidelines of the State of Maryland. The statements are to be prepared in accordance with generally accepted accounting principles (GAAP).

The Auditor will prepare the Uniform Financial Report (UFR) prior to its submission to the State Department on Legislative Services which is a State requirement.



The auditor shall serve as a resource and be available for consultation on accounting and internal control issues throughout the fiscal year. The audit must be substantially complete on or before October 10 and draft statements must be available for the Town's review and comment by October 20.

Bid Proposal Breakdown:

	FY20	FY21	FY22	FY23	TOTAL
Barbacane Thornton					
CAFR	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 92,000.00
Single Audit	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 12,000.00
Total					\$ 104,000.00
CLA Connect					
CAFR	\$ 30,870.00	\$ 30,870.00	\$ 31,620.00	\$ 31,620.00	\$ 124,980.00
Single Audit	\$ 4,227.00	\$ 4,227.00	\$ 4,323.00	\$ 4,323.00	\$ 17,100.00
Total					\$ 142,080.00
Citrin Cooperman					
CAFR	\$ 25,920.00	\$ 27,050.00	\$ 21,180.00	\$ 29,310.00	\$ 103,460.00
Single Audit	\$ -	\$ -	\$ -	\$ -	\$ -
Total					\$ 103,460.00
WCS					
CAFR	\$ 25,000.00	\$ 26,270.00	\$ 26,695.00	\$ 27,365.00	\$ 105,330.00
Single Audit	\$ 600.00	\$ 6,835.00	\$ 7,295.00	\$ 7,610.00	\$ 22,340.00
					\$ 127,670.00
Murphy & Murphy					
CAFR	\$ 24,500.00	\$ 25,200.00	\$ 25,950.00	\$ 26,750.00	\$ 102,400.00
Single Audit	\$ 2,490.00	\$ 2,560.00	\$ 2,630.00	\$ 2,700.00	\$ 10,380.00
					\$ 112,780.00

Recommendation:

It is the recommendation that Town Council awards a contract to Barbacane Thorton for their all-inclusive annual cost of \$23,000 for the CAFR pricing and all-inclusive price of \$3,000 for a single audit (if needed). The recommended auditor was the lowest bid provider. They also only do audits for Government and Non-Profit organizations. The audit firm is available for consultation throughout the year. They also offer a strong communication plan during the audit as well as offer a free seminar to their clients.



To: The Honorable Mayor and Town Council
Subject: Rental Inspection Services

From: Holly Wahl, Town Administrator

Date: April 9, 2020

I. BACKGROUND:

The Town of Chesapeake Beach released an RFP for the Rental Inspection Services. The RFP was posted on eMaryland Marketplace Bid #BPM018329 and sent to 34 bidders within the classification code of the services sought. Town staff also sent the RFP directly to 5 inspection firms in the local area.

The Town held a mandatory pre-bid meeting on February 27th at 9:00 AM where three (3) inspection firms were represented. A bid amendment was issued on February 28th and sealed proposals were received by March 16th at 9:00 AM. Due to the Town Hall being closed during this time the proposals were not read aloud; however, results were posted on eMaryland Marketplace for bidders to view.

II. SCOPE OF WORK:

- Complete physical rental inspections of properties requesting a rental license in accordance with the Town's rental inspection checklist and application parameters;
- Town staff will coordinate the inspection date, time and access to the Property;
- Complete the Town inspection checklist and provide all fully completed paperwork with assessment to the Code Enforcement Officer with a recommendation identifying if the property meets the Town's livability standards;
- Conduct re-inspections as requested by the Code Enforcement Officer;

III. BID PROPOSAL SUMMARY:

One sealed proposal was received by American Property Consultants, Inc.

Item 1: Lump sum pricing per rental application	\$199.95
Item 2: Lump sum price per re-inspection	\$125.00
Item 3: Lump sum price per "No Access"	\$ 79.00

IV. RECOMMENDATION:

It is recommended that the Town Council initiate a contract with American Property Consultants, Inc for one (1) year with two (2) one (1) year options to renew. This firm conducts inspections for the US Department of Housing and Urban Development (HUD), the Housing Authority of Calvert County, Department of Housing and Community Development of Prince George's County and Alexandria Redevelopment and Housing Authority of Alexandria, VA. *Detailed references available at request.*