



Presentation of the 2022 Barbara “Jo” Finch Brightest Beacon on the Bay Awards

TOWN MEETING AGENDA DECEMBER 15, 2022

- I. Call to order and roll call
- II. Pledge of Allegiance
- III. Approval of the agenda
- IV. Public Comment on any item on the agenda
- V. Approval of the minutes of the November 17, 2022 Public Hearings.

Approval of the minutes of the November 17, 2022 Town Council Meeting.

Approval of the minutes of the December 5, 2022 Informational Work Session.
- VI. **Petitions and Communications**
 - A. Town Administrator’s Report
 - B. Operations Manager Report
 - C. Public Works Administrators Report
 - D. Water Reclamation Treatment Plant Report
 - E. Code Enforcement Report
 - F. Town Treasurer’s Report
 - G. Town Engineer’s Report



H. Deputy's Report

I. North Beach Volunteer Fire Department

J. Mayor's Report

VIII. Resolutions & Ordinances

IX. Report of Officers, Boards and Committees

A. Planning & Zoning Commission – Cindy Greengold

B. Board of Appeals – No hearing held.

C. Chesapeake Beach Oyster Cultivation Society – Sue Alexander

D. Climate Change Advisory Group – Larry Jaworski

E. Economic Development Committee – Larry Jaworski

F. Green Team – Valerie Beaudin

G. Kellam's Revitalization Committee – Greg Morris

H. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck

I. Walkable Community Advisory Group – Charles Fink

X. Unfinished Business

XI. Closed Session - motion to close the regular meeting to go into a closed session under the Statutory Authority of the Md. Annotated Code, pursuant to General Provisions Article, §3-305(b) subsection (7) "to consult with Counsel to obtain legal advice."



XII. New Business

1. Town Council to consider awarding a contract to Johnson Construction Company in the amount of **\$\$616,740** for the Chesapeake Beach Water Reclamation Treatment Plant (CBWRTP) launder covers from the CBWRTP capital improvements line item of the FY24 budget.
2. Town Council to consider authorizing the Mayor to issue payment to the Maryland Department of Environment in the amount of **\$20,300** per the Consent Agreement CO-13-1837 entered into by the Town in January 2013 during the Enhanced Nutrient Removal upgrade project.
3. Town Council to consider authorizing the Mayor to execute an amendment with Rekor Recognition Systems, Inc to assign the contract to Alumint per the Calvert County Agreement that the Town is using as a piggyback agreement for the traffic cameras located on Bayside Rd and Old Bayside Rd at Beach Elementary School.
4. Town Council to consider an allocation of American Rescue Plan Act funds in the amount of **\$200,000** that will be dedicated to food insecurities and food pantry services that directly serve the citizens of the Town of Chesapeake Beach. No funds will be distributed without further review and approval by Town Council.
5. Town Council to consider the cancellation of the August 2023 Town meeting for summer break.

XIII. Public Comment

XIV. Council Lightning Round

XV. Adjournment



**TOWN COUNCIL
PUBLIC HEARING MINUTES
NOVEMBER 17, 2022**

- I. Patrick J. Mahoney, Mayor, called the public hearing to order at 6:45 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Lawrence P. Jaworski, Margaret P. Hartman, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Brittany Moran, Town Treasurer (in attendance virtually), Todd Pounds, Town Attorney, James Berry, Public Works Manager, Carla Richard, Operations Manager (in attendance virtually), Josh Stinnett, WRTP Manager, Dennis Burger, Code Enforcement Officer, Wayne Newton, Town Engineer, and Sergeant Shrawder.

The Mayor opened the public hearing and read into the record Ordinance O-22-12.

Ordinance O-22-12, an ordinance of the Town Council of Chesapeake Beach, Maryland amending Chapter 290 of the Zoning Ordinance.

Before calling for public comment the Mayor announced that he anticipates two amendments to this ordinance from the Council.

- 1) Councilman Jaworski will propose the following amendment:

Zoning Text Amendment #7, Article V, Section 290-19A, Tables, Requirements, Exceptions, to add a footnote #4 to read: "For buildings in the designated 100-year floodplain, the building height may be measured from the Flood Protection Elevation as defined in the Floodplain Management Ordinance (Chapter 149, Town Code)."

- 2) Councilwoman Beaudin will propose the following amendment:

Zoning Text Amendment #1, Article XI, Section 290-43, Terms Defined, changing the definition of the term Building Height to read as follows:

A building's height shall be measured by the average normal (not elevated) finished lot grade. The height shall be measured to the highest point in the roofline, which shall include any rooftop deck, fence railing, widows walk, or other rooftop addition.

The Mayor called for public comment. The following comments were received by:

1. Eric Blitz, on behalf of the Rod n Reel, 4160 Mears Avenue, provided a letter to the
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Mayor and Town Council containing comments on Ordinance O-22-12 which focused on the definition of the Maritime Commercial District and the elimination of the first bullet point, which he is requesting be amended to be re-inserted.

2. Greta Clark of 7952 Stream Walk Way, Richfield Station, along with a number of neighbors present, spoke in favor of the ordinance and keeping the resource conservation as proposed so as to restrict any further development in the Stream Walk Way and Crest View Lane areas.
3. Gary Luckett of 8132 Bayside Road, business owner of Trader's Steak & Ale, commented he is strongly opposed to the height restriction that is being proposed, as it limits what he can do with his property.

There being no further comments on Ordinance O-22-12, the Mayor opened the public hearing on Ordinance O-22-13 and read into the record.

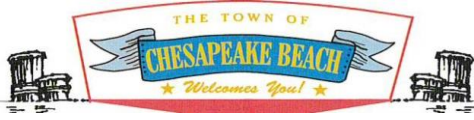
Ordinance O-22-13, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the Chesapeake Beach Zoning Map.

The Mayor called for public comment. The following comments were received by:

1. Greta Clark of 7952 Stream Walk Way, spoke in favor of this ordinance as proposed.
2. Joseph Devlin, attorney with Council Baradel, Attorneys at Law, on behalf of the Richfield Station Development Plan, provided correspondence to the Mayor and Town Council which provides background history on the Plan. Two areas of concern, Block Q-13 lots, and the Phase 2 Growth Allocation area, currently zoned RPC, but are being proposed to change to (RC) Resource Conservation. Mr. Devlin is requesting the Council re-consider and leave its current RPC zoning.
3. Peter Shinn of 7835 Eagle View Drive spoke in favor of both ordinances and supports comments by the earlier speaker, Greta Clark.
4. Eric Blitz stated, according to the Comprehensive Plan passed by the Town Council in April, Chesapeake Beach had the lowest growth rate for the last decade than any decade since 1960. With the restrictions being proposed, it won't be economical to build.

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There being no further comments the public hearings closed at 7:05 pm on a motion by Councilwoman Beaudin. Seconded by Councilman Fink, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk

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**MINUTES OF THE
TOWN COUNCIL MEETING
NOVEMBER 17, 2022**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 7:05 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Lawrence P. Jaworski, Margaret P. Hartman, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Brittany Moran, Town Treasurer, (in attendance virtually), Todd Pounds, Town Attorney, James Berry, Public Works Manager, Carla Richard, Operations Manager (in attendance virtually), Wayne Newton, Town Engineer, Josh Stinnett, WRTP Manager, Dennis Burger, Code Enforcement Officer, and Sergeant Shrawder.

II. Pledge of Allegiance. The Mayor led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Councilman Jaworski moved to approve the November 17, 2022 agenda. Seconded by Councilwoman Hartman, all in favor.

IV. Public comment on any item on the agenda. None Received.

V. Approval of the minutes of the October 20, 2022 Town Council Meeting.

MOTION: Councilman Jaworski moved to approve the minutes of the October 20, 2022 Town Council meeting. Seconded by Councilman Pardieck, all in favor.

Approval of the minutes of the November 7, 2022 Special Meeting.

MOTION: Councilwoman Beaudin moved to approve the minutes of the November 7, 2022 Special Meeting. Seconded by Councilman Fink, all in favor.

Approval of the minutes of the November 7, 2022 Informational Work Session.

MOTION: Councilman Pardieck moved to approve the minutes of the November 7, 2022 Informational Work Session. Seconded by Councilwoman Hartman, all in favor.

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VI. Petitions and Communications –

- A. Town Administrator’s Report** – Ms. Wahl submitted the attached written report and was present to address the Council on report items. Ms. Wahl took the opportunity to recognize Dennis Burger, the new Code Enforcement Officer. Mr. Burger has been with the Town for four years in the public works department and will continue his public works duties along with his new role in code enforcement. Ms. Wahl addressed questions from the Council.
- B. Operations Manager Report** – Ms. Richard submitted the attached written report. Councilman Jaworski stated the Holiday Lights Trolley Tour has been rescheduled to December 10th.
- C. Public Works Report** – Mr. Berry submitted the attached written report and addressed questions from the Council on report items. Mr. Berry reported on the emergency calls received for the month, stated the Rt 260 clock is still scheduled for delivery in late December, and gave an update on the Veterans Park repair.
- D. Water Reclamation Treatment Plant Report** – Mr. Stinnett submitted the attached written report and was present to address the Council on report items. The Council congratulated Mr. Sarbacher on his completion of mandatory training to upgrade his provisional superintendent license to a full superintendent license with the State.
- E. Code Enforcement Report** – Mr. Burger submitted the attached written report and was present to address the Council.
- F. Town Treasurer’s Report** – Ms. Moran submitted the attached written report and was available to address the Council.
- G. Town Engineer Report** – Mr. Newton submitted the attached written report and was present to address the Council. Mr. Newton briefed the Council on the status of ongoing town projects.
- H. Deputy’s Report** – Sergeant Shrawder submitted the attached written report and was present to address the Council. The Sergeant briefed the Council on the tire slashing incident.
- I. North Beach Volunteer Fire Department** – The attached report was submitted. Councilman Jaworski announced Santa will be moving around town soon on the firetruck. Stay tuned for details.
- J. Mayor’ Report** – The Mayor highlighted the findings of the audit of the Town. The Town’s in a strong financial position with assets exceeding liabilities by almost 50 million dollars. The past fiscal year saw a net position increase of four million dollars while decreasing Town debt by half a million dollars. The Town is in great shape thanks to the Town Administration and Staff, a fiscally prudent Town Council, and the support of the citizens. Secondly, with the

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election results in, Chesapeake Beach faired well with the candidates that were elected who will serve the Town well, for both parties. Senator Chris Van Hollen, Congressman Steny Hoyer, newly elected Governor Moore, Senator Michael Jackson, Delegate Jeff Long, County Commissioners, President Buddy Hance, Mark Cox, Catherine Grasso, Mike Hart, Todd Ireland, and new Sheriff Ricky Cox. Congratulations to all.

VII. Resolutions & Ordinances:

- A. Vote on Ordinance O-22-12, an ordinance of the Town Council of Chesapeake Beach, Maryland amending Chapter 290 of the Zoning Ordinance.

MOTION: Councilwoman Beaudin moved to approve Ordinance O-22-12.
Seconded by Councilwoman Hartman.

MOTION: Councilwoman Beaudin moved to amend Ordinance O-22-12, Amendment #1, Article XI, Section 290-43, Terms Defined, changing the definition of the term Building Height to “A building’s height shall be measured by the average normal (not elevated) finished lot grade. The height shall be measured to the highest point in the roofline, which shall include any rooftop deck, fence railing, widows walk, or other rooftop addition.” Seconded by Councilman Morris.

After a lengthy discussion, Councilwoman withdrew her motion and reworded to read as follows:

MOTION: Councilwoman Beaudin moved to amend Ordinance O-22-12, Amendment #1, Article XI, Section 290-43, Terms Defined, changing the definition of the term Building Height, to strike the words “normal” and “at the primary front entrance to the building” and add “average street frontage elevation, address side” reading as follows:

“A building’s height shall be measured by the ~~normal~~ **AVERAGE STREET FRONTAGE ELEVATION, ADDRESS SIDE**, (not elevated) finished lot grade. ~~at the primary front entrance to the building.~~ The height shall be measured to the highest point in the roofline, which shall include any rooftop deck, fence railing, widows walk, or other rooftop addition.” Seconded by Councilman Morris. Ayes, Councilwomen Beaudin and Hartman and Councilmen Morris and Pardieck. Opposed, Councilmen Fink and Jaworski. **Motion Passes.**

MOTION: Councilman Jaworski moved to amend Ordinance O-22-12, Zoning Text Amendment #7, Article V, Section 290-19A, Tables, Requirements, Exceptions, to add a footnote #4 to read: “For buildings in the designated 100-year floodplain, the building height may be measured from the Flood Protection Elevation as defined in the Floodplain



Management Ordinance (Chapter 149, Town Code).” Seconded by Councilwoman Hartman. Ayes, Councilwoman Hartman, Councilmen Fink, Jaworski, and Morris. Opposed, Councilwoman Beaudin and Councilman Pardieck. **Motion Passes.**

The Council voted on Ordinance O-22-12 as amended, all in favor.

- B. Vote on Ordinance O-22-13, an ordinance of the Town Council of Chesapeake Beach Maryland amending the Chesapeake Beach Zoning Map.

MOTION: Councilwoman Beaudin moved to approve Ordinance O-22-13. Seconded by Councilwoman Hartman, all in favor.

- C. Introduce and vote on Resolution R-22-2, a resolution of the Town Council of Chesapeake Beach, Maryland, appointing a new resident agent.

MOTION: Councilman Jaworski moved to approve Resolution R-22-2. Seconded by Councilwoman Beaudin, all in favor.

VIII. Report of Officers, Boards and Committees:

- A. **Planning & Zoning Commission** – Ms. Greengold submitted the attached written report.
- B. **Board of Appeals** – No hearing was held.
- C. **Chesapeake Beach Oyster Cultivation Society** – Ms. Alexander submitted the attached written report.
- D. **Climate Change Advisory Committee** – Councilman Jaworski reported the Coastal Resiliency Taskforce is scheduled to meet Tuesday, November 29th and the Coastal Resiliency Steering committee will meet Tuesday, December 6th. Earlier in the day, Mr. Jaworski, Ms. Wahl, and Mr. Berry participated in a zoom meeting with the representatives of EPA to talk about a program called CREAT (Climate Resistance Evaluation & Awareness Tool) which provides technical assistance to communities in planning to protect their utilities. Chesapeake Beach is one of three communities that are involved in this program.
- E. **Economic Development Committee** – Councilman Jaworski reported Calvert County Economic Development Authority held a meeting November 14th discussing the funding the county has received through the ARPA program. Small businesses have the opportunity to apply for grants up to \$50,000. Check the County’s site for details. The Calvert County Economic Development Advisory Commission also met and discussed the small business assistance grants and the update of the county’s strategic plan for economic development. Both committees have vacancies if anyone would be interested in serving. The committee had the opportunity to tour the County’s 911 center, which was most interesting.

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- F. Green Team Committee** – Councilwoman Beaudin submitted the attached written report. On behalf of the Green Team, Councilwoman Beaudin thanked Councilman Morris for participating in its last meeting and looks forward to working with the Kellam’s committee. The Green Team is looking to do a tree inventory on town owned properties this Spring with Brian Stupak of the Maryland Forest Service. The Team’s next community event will be a “Talk” scheduled for Saturday March 4th at the Northeast Community Center. Green Team’s next meeting is scheduled for January 26, 2023 at Town Hall.
- G. Kellam’s Revitalization Committee** – Councilman Morris thanked the Green Team for the invite to participate in their meeting, stating it was a good meeting. Mr. Morris stated he would like to see the Kellam’s overall plan wrapped up and presented to the Council early next year following up with another Kellam’s public meeting to receive further input from the public and then put together a semi-final draft of what Kellam’s could be.
- H. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported the committee has not met since the last Council meeting but the sub-committee continues to work on the overdose awareness sculpture project. The call for artists went out and proposals are due by January 31st, 2023. Judging will take place on submittals, notifications to artists will go out in February, and artists will have about five months to construct those sculptures, with installation and dedication anticipated by August 31st. Special thanks to Sandy Mattingly for leading that subcommittee and pulling things together. He shared that the Calvert County partners are working on a post card to help raise awareness about the suicide crisis and where help can be found, which will be mailed throughout the county.
- I. Walkable Community Advisory Group** – Councilman Fink reported the group has had no recent meeting but emphasized that a number of projects are in progress. Councilwoman Hartman added, once ready for RFP, she would like the group to be able to present pictures of the parks to the Town Council as they have been envisioned.

IX. Unfinished Business: None.

X. New Business:

1. Town Council to consider authorizing the Mayor to enter into a contract with Comcate for permit tracking software and access to a citizen portal totaling \$9,125 in year one fees, and \$6,375.00 in annual fees from the FY23 General Fund Annual Software line item.

MOTION: Councilman Jaworski moved to approve authorizing the Mayor to enter into a contract with Comcate for permit tracking software.
Seconded by Councilwoman Beaudin, all in favor.

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2. Town Council to consider awarding a three-year time and material contract to Windmill Farms for snowplow services with no costs incurred by the Town unless there is a snow and ice event. Costs are to be allocated to the General Fund Snow Removal line item.

MOTION: Councilwoman Beaudin moved to approve awarding a three-year time and material contract to Windmill Farms for snowplow services.
Seconded by Councilwoman Hartman, all in favor.

XI. Public comment was received by: None

XII. Council Lightning Round:

1. Dr. Beaudin wished everyone a Happy Thanksgiving and looks forward to seeing everyone at the “Light Up The Town” event.
2. Mr. Fink thanked his colleagues for a great job working through the ordinances tonight, hats off to the great financial state that the Town is in, and Happy Thanksgiving to all.
3. Mr. Jaworski echoed colleague Fink’s comments on the great discussion tonight on the ordinances. It is imperative that everyone expresses their thoughts and ideas and it’s ok to have different opinions. Great job tonight. He wished everyone a Happy Thanksgiving and looks forward to Sunday, November 27th for Light Up the Town, December 3rd for the Pat Carpenter Holiday Parade, and December 10th for the Holiday Lights Tour.
4. The Mayor followed up on his colleagues’ comments concerning decisions made tonight on the ordinances. Once all is said and done, we walk away with a sense of accomplishment and move on. He is proud to serve with this group of men and women that the citizens of Chesapeake Beach elected.
5. Mr. Morris followed up by stating that we all would like to see our changes seen to fruition but doesn’t mind being on the losing end of a vote. As long as the process is working, he can walk away happy. On another note, with the holiday season here in Town, no better place to be then here in Town!
5. Mr. Pardieck wished everyone a Happy Thanksgiving and safe travels during the holidays. He thanked the Planning Commission for all their work, and appreciates as well, the involvement of the Town citizens.
6. Ms. Hartman commented this month marks a full year since being appointed to the Council and it has been an amazing year! She thanked the Planning Commission for their outstanding work and wished all a Happy Thanksgiving.

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XIII. Adjournment

There being no further comments, the meeting adjourned at 8:58 pm on a motion by Councilwoman Hartman. Seconded by Councilman Jaworski, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk

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**MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
DECEMBER 5, 2022**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Margaret P. Hartman, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Todd Pounds, Town Attorney, Brittany Moran, Town Treasurer, James Berry, Public Works Manager, and Wayne Newton, Town Engineer.

II. **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.

III. **Informational discussion on the following items:**

1. Review of allocation of American Rescue Plan Act Funds – Infrastructure projects. – Ms. Wahl stated the Town received close to 6 million dollars in ARPA funding. The Town Council reviewed suggested projects during a Council work session, and among those projects, infrastructure projects identified by the Public Works Administrator, ranked as top priority. Mr. Berry presented a slide presentation discussing the following projects:

- Storm drainpipe replacement (approx. 675 Ft) in Richfield Station – estimated cost \$175,000 with a priority level of #1 to begin immediately. Mr. Berry provided background history on the pipe used for storm drain installation in Richfield Station. Over the years, the metal pipe that was installed has now failed in several locations. Mr. Berry has met with contractors who could slip line the sections from structure to structure or dig up and completely replace the failed pipe. Approximately 675 feet of pipe replacement or slip lining, or a combination of both, is anticipated.
- Richfield Station water main saddle replacement – estimated cost \$750,000 with a priority level of #1. This would start immediately, implementing over five (5) years. Mr. Berry explained public works spends hundreds of hours repairing failed saddles in the Richfield Station community. He explained to the Council several reasons for the failures. In an attempt to save the Town time and money, he recommends proactively replacing these saddles rather than continuing to repair them reactively.
- Coastal resiliency planning bayfront storm drain rehab – Minimum cost \$1,000,000 with a priority level of #1.
The Town is currently underway with Coastal resiliency planning. It is estimated that a minimum of \$1,000,000 will be needed for various projects to address coastal resiliency and bayfront storm drain rehabilitation. These funds will address stormwater management in preparation for storm surge and flooding.

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- Fishing Creek Wet Well – estimated cost \$120,000-\$350,000 with a priority level of #2. The Fishing Creek wet well was constructed on an existing wetland during the construction of the Courtyard at Fishing Creek Community. Both the wet and dry well are being impacted by salt and ground water and the infrastructure leading to this wet well has shifted and sunken in places. Staff is recommending the Town upgrade the entire facility and at the same time raise the wet well to an elevation that is protected from sea level rise and flooding.
- Relocation of the Harbor Road Well House - estimated cost \$600,000 with a priority level of #3. This would be implemented over the next five (5) years. The Harbor Road well house is in the predicted 30-year flood zone and resides on a steep slope that is increasingly hard to access. Staff recommends the Town move the well house up to Old Bayside Road water tower to eliminate infrastructure being on a steep slope, and, out of a flood zone.

The Council appreciated the thorough presentation of each of these projects.

2. Review of allocation of American Rescue Plan Act Funds – Food Pantry Services that serve the residents of Chesapeake Beach.

Ms. Wahl stated the Ladies of Charity Food Pantry recently presented information to the Town Council quantifying the increased need for food services in the Twin Beaches. It was discussed that the topic of food insecurity was before the Town Council to review for consideration. The Town Council discussed considering an allocation of one-time funding for food insecurity in general for the Town of Chesapeake Beach.

- 3. Review of pocket park concepts** – Ms. Wahl stated with funding of \$150,000 received from the Maryland Department of Natural Resources Local Parks and Playgrounds Infrastructure Fund the Town has the opportunity to support three (3) pocket park projects. The Town held multiple engagements sessions receiving feedback from the citizens and the Town Engineer drafted concept plans based on that feedback and presented them to the Town Council. The projects include the Kellam’s Trail Connection 26th Street Crosswalk, the 29th Street bayfront park, and the B Street Observation Platform. Mr. Newton gave an overview of each and addressed questions and concerns from the Council.

IV. Council Lightning Round –

1. Dr. Beaudin commented that it was a good productive work session tonight. She wanted to wish everyone a Merry Christmas as she may not be in town for the December Town Council meeting.

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2. Mr. Fink also stated tonight's work session was a good one, great discussion.
3. Mr. Jaworski echoed his colleagues' comments on the work session tonight. He announced that Santa will be making his rounds about town starting this week, the Holiday Lights Tour will be Saturday, December 10th , and the Coastal Resiliency Steering committee will meet December 20th at town hall at 6 pm.
4. Mr. Morris commented, as we enter into the holiday season, we are mindful of our many blessings. Living here in Town, here in Southern Maryland, we have many opportunities at our advantage . We live in a unique location. He looks forward to the new year and all that it will bring.
5. Mr. Pardieck appreciated the good discussion tonight and wished everyone a good evening.
6. Ms. Hartman stated she has noticed additional trash cans and recycle bins throughout town and encourages folks to use them. She stated she is grateful that we have the ARPA funds available to support the needed infrastructure projects that were discussed earlier, and best of all, will not create a burden for the future citizens of our town.

VI. Adjournment:

There being no further comments the meeting adjourned at 7:46 p.m. on a motion by Councilwoman Hartman. Seconded by Councilwoman Beaudin, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk



Town Administrators Report – December 2022

I. UPCOMING REQUESTS FOR PROPOSALS:

Safe Routes to School (SRTS) 100% design phase and construction drawing RFP: This RFP was sent to the State of MD SHA for approval. There were several additional items requested by the State prior to approval. All items were provided by the Town. Once approved by the Office of Structures (OOS), the Town will be able to release the RFP for the 100% design.

General Landscape RFP: The general landscape RFP will be released this month.

Pocket Parks RFP: The pocket park RFP will be released this month or in early January for three pocket parks funded by the Maryland Parks and Playground program. The projects are (i) the Kellam's northern connection, (ii) a water front park at 8323 Bayside Rd, and (iii) 7515 B street.

II. SAFETY

Occupations Safety and Health Administration (OSHA) training: Public Works, Chesapeake Beach Water Reclamation Treatment Plant and Chesapeake Beach Water Park staff attended OSHA 10 hour and 30-hour training.

III. FEDERAL DREDGE PREPARATION:

The Town created a page on the website under Resident Resources that provides continual updates on dredging activity. The page is linked [here](#).

The U.S Army Corps of Engineers expects to continue the dredging activity of the Fishing Creek Channel until the end of December 2022- *pending any major weather delays*. The Contractors are expected to take a break from Christmas to New Years. The work on the jetty wall will take place when there is a weather window that is safe for the contractor to work in and around the water, due to the upcoming freezing conditions in January and February that present safety hazards.

Recent updates include:

To view the Army Corps of Engineers Federal Dredge Plans, please click [here](#).

To view the Army Corps of Engineers Federal Dredge Specifications, please click [here](#).



Town Administrators Report – December 2022

IV. INFRASTRUCTURE PROJECTS:

The sidewalk along RT 261 connecting Chesapeake Beach to North Beach along the east side of RT 261 between the firehouse and Seagate: The Town is working through the process to prepare for a feasibility study of this location per the priorities set by the Town Council.

The Chesapeake Beach Water Park 3-D modeling is complete to address above-the-water line repairs to structures that contain the mechanical equipment of the park. Plans on the next steps of moving forward to obtain pricing for repairs are currently in the works.

V. TOWN ASSETS:

- **Kellam’s Field:** the Town continues to work through the permitting process with the Maryland Department of Environment (MDE) to install approximately 430’ of 18” HDPE storm drain across the ball field. This will include the installation of a concrete precast storm drain inlet on the receiving south end. A rip rap channel will be discharging into a small sediment pond on the North end.
- **Bayfront Park:** Bayfront Park remains closed to the general public. The Park is open to Town guests, NBVFD, Twin Beach Deputies, and guests accompanying them.
- **Public Boat Ramps:** As a reminder as of December 1, the Town operates the Town owned public ramps located off Gordon Stinnett Ave below for the layout of the ramp and parking access.

Figure 1: Public Boat ramp layout outlining public and private property





Town Administrators Report – December 2022

VI. ECONOMIC DEVELOPMENT & EVENTS:

- The 2023 Town calendars will be hitting mailboxes in the coming weeks. The Town ordered 6,000 calendars with approximately 2,500 being mailed and the remainder being split among (i) the Chesapeake Beach Town Hall, (ii) Roland's Grocery store, (iii) Tyler's Tackle Shop, (iv) Twin Beach Library, (v) Chesapeake Beach Railway Museum, (vi) Bayside Baptist Church, (vii) and local restaurants / businesses.
- The Town thanks Beach Elementary School for the amazing performance. Thank you to Town staff members Jay Berry, Carla Richard, Martha Kennedy, Filo Blake, Pam Schallmo and the Chesapeake Beach Water Park staff for making the Light up the Town a success. The Town also thanks Windmill Farms and Wires Inc for countless hours to ensure the lighting display was installed for Town citizens.
- The Town displayed a new Christmas tree this year at Town Hall. The tree is made of crab pots and illuminated from the inside. The Town plans to host several work sessions in 2023 where community members and businesses can paint an image on the crab pot for the 2023 Lighting of the Town. All supplies provided by the Town- *stay tuned for more details.*

VII. GRANTS:

1. **The Town received a grant from the Maryland Department of Environment in the amount of \$60,113** for FY23 for operating and maintenance of the Chesapeake Beach Water Reclamation Treatment Plant (see Exhibit A)
2. **Two public meetings were held in June in coordination with the Town of Chesapeake Beach Walkable Community Advisory Group and Kellam's Field Revitalization Committee at the Chesapeake Beach Town Hall to discuss feedback received from the public on parks and walkability projects.** Information received will be used to devise a scope of work to complete the projects. To view the presentation of feedback received from public comments, please click [here](#). The Town Council reviewed concept plans for the pocket parks during the December work session and these projects will be going out to bid in the December/January time frame.
3. **Safe Routes to School SRTS 100% design:** The Town continues to work towards starting the work for the 100% design and construction drawings for the SRTS grant to build sidewalks from Beach Elementary School to Chesapeake Village and a portion of Old Bayside Rd.



Town Administrators Report – December 2022

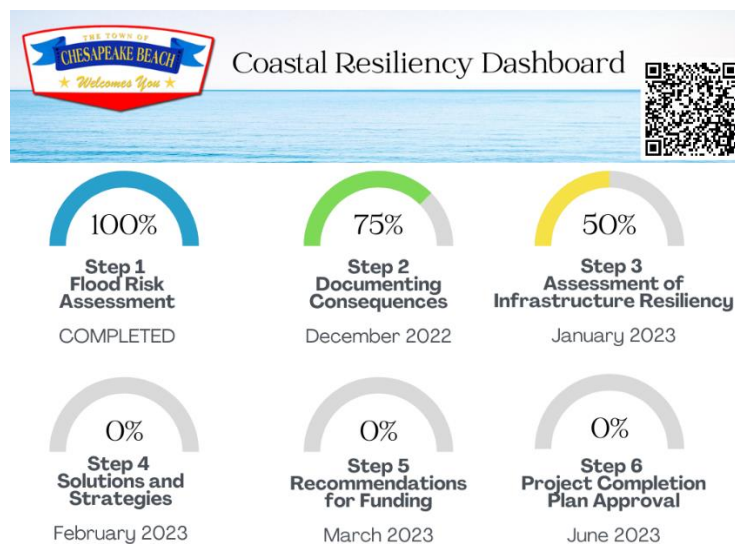
- 4. **Coastal Resiliency Grant:** The Town continues to work through planning for coastal resiliency through the grant funding provided by the Maryland Department of Natural Resources. Updated maps have been posted on the [Town website](#) for public view.

Join the Conversation on Coastal Resiliency December 20th at 6:00 PM: The Town of Chesapeake Beach has embarked on a study of sea level rise and a plan for coastal resiliency. The work is being guided by a Steering Committee of Town residents who have special knowledge, interest, or experience with flooding and its local impacts. The Steering Committee would like to invite you to a community meeting on December 20, 2022, at 6:00 pm at the Town Hall. By attending, you will have an opportunity to learn more about the rising levels of the Chesapeake Bay and its potential impacts on the Town and to share your perspectives and concerns. Please join us and help the Committee as it prepares a plan to address this important challenge. For information on the Committee’s work to date and to learn more about the topic please visit the Town’s website [here](#). This meeting will be held in Town Hall and live streamed on the Town’s [Channel](#).

View the Town of Chesapeake Beach Sea level change mapping linked below:

- [Mapping](#)
- [2050 Mapping](#)
- [2050 1% Change Mapping](#)
- [2050 10% Change Mapping](#)
- [2050 South Mapping](#)
- [2050 North Mapping](#)
- [2050 Year Mapping](#)

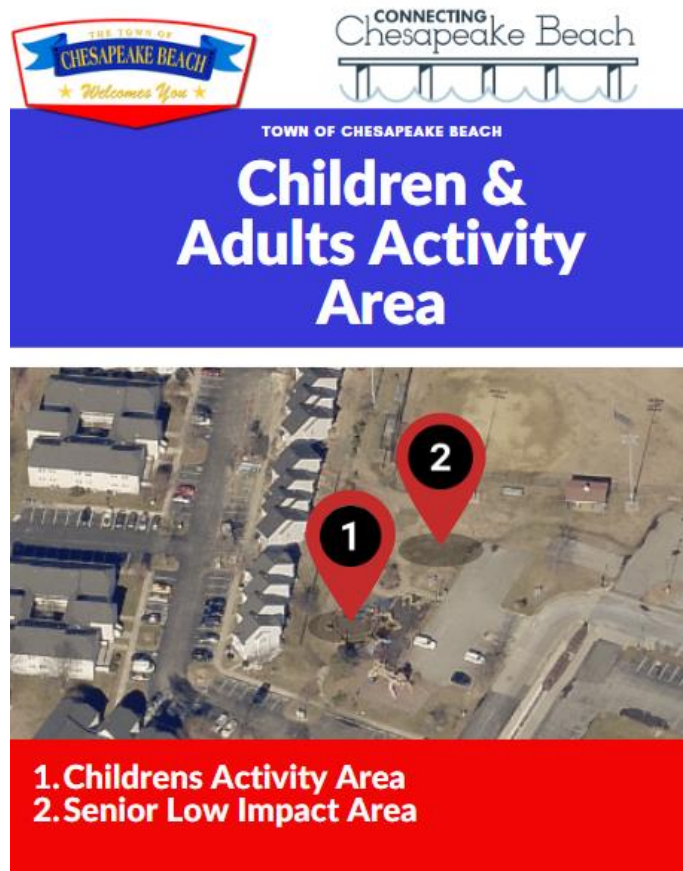
Figure 2: Coastal Resiliency Dashboard – Current status





Town Administrators Report – December 2022

5. **CREAT:** The Town is working with the EPA to establish financial modeling for coastal resiliency projects in the Town of Chesapeake Beach. The Town is working with a consultant hired by the EPA to assist the Towns at no cost in this project. The Town is partnered with the City of Crisfield and the City of Cambridge in this effort. The EPA plans to visit the Town's and the two partnering eastern shore municipalities in January for onsite tours of each location and working sessions to discuss resiliency projects. This work is focused on not only the cost for the improvement projects, but the cost not to complete the improvement projects.
6. **Parks and Playgrounds Infrastructure Grant:** The Town submitted a grant application to Calvert County Government for an additional \$150,000 in funding for the children's play area and senior playground concept. The grant is coordinated through the County through the Maryland Department of Natural Resources Local Parks and Playgrounds Infrastructure grant program for \$150,000. The Town received notice of approval of funding on December 8, 2022 (see Exhibit B)





Town Administrators Report – December 2022

V. TOWN PERMIT ACTIVITY:

Permit #	Address:	Improvement:
pending	2747 Oak Ridge Dr	Expand driveway
n/a	4008 Old Bayside Rd.	Remove tree
2022-128	3925 Old Bayside Rd.	Install 6 Intellijacks
2022-129	2945 Heritage Dr.	Deck with Landing and Stairs
2022-140	8340 Heritage DR	Solar Panels
2022-141	2949 Heritage Dr	Solar Panels
2022-144	3080 Cox Rd	Addition
2022-143	3729 27th St.	Adding 10 new footings with crawlspace
2022-142	2948 Heritage Dr.	Fence
n/a	3911 & 3907 28th St.	Directional bore, install duct and cable
n/a	8319 Bayside Rd.	Int. renovations, deck installation canceled

BOARD OF PUBLIC WORKS
 SECRETARY'S
 ACTION AGENDA
 November 16, 2022



Contact: Terri Wilson 410-537-4155
 terria.wilson@maryland.gov

16. MARYLAND DEPARTMENT OF THE ENVIRONMENT
Bay Restoration Fund

Recommendation: That the Board of Public Works approve annual funding as described.

Authority: Maryland Water Quality Financing Administration Act
 §§ 9-1601--9-1622, Environment Article, Annotated Code of Maryland.

Project: Annual Operation and Maintenance Grants for Wastewater Treatment Plants

Recipients: Owners of the Wastewater Treatment Plants identified below

Amount: Up to \$11,000,000

Location: Statewide

Project Description: As provided for under the Bay Restoration Fund Act, up to 10% of the annual revenue generated from wastewater treatment plant users deposited with MDE may be allocated for operation and maintenance costs of a wastewater treatment plant operating at the enhanced nutrient removal level. MDE’s grant recommendations are based on base-grant of \$30,000 per every million gallons per day of design capacity, with a minimum grant award of \$30,000 (unless prorated for partial year of operations), and maximum award of \$300,000 per year for any plant. In addition to the base-grants, additional grants are being recommended for plants achieving better than the enhanced nutrient removal level.

These plants have successfully achieved the goals of effluent levels at or below Total Nitrogen of 3 mg/l and Total Phosphorous of 0.3 mg/l, reducing nitrogen discharged to Chesapeake Bay by over 7,895,000 pounds per year, and phosphorus by over 928,000 pounds per year.

	ENR Wastewater Treatment Plant	Recipient	County	FY 2023 Grant Amount
1.	Cumberland	City of Cumberland	Allegany	\$847,598
2.	George's Creek	Allegany County		\$67,783
3.	North Branch			\$99,295
4.	Rocky Gap	MES		\$33,694
5.	Annapolis	Anne Arundel County	Anne Arundel	\$528,109
6.	Broadneck			\$216,772
7.	Broadwater			\$110,358
8.	Cox Creek			\$728,153

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 16, 2022



16. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

	ENR Wastewater Treatment Plant	Recipient	County	FY 2023 Grant Amount
9.	Dorsey Run	MES		\$119,600
10.	Maryland City	Anne Arundel County	Anne Arundel	\$129,529
11.	Patuxent			\$329,331
12.	Chesapeake Beach	Town of Chesapeake Beach	Calvert	\$60,113
13.	Federalsburg	Town of Federalsburg	Caroline	\$34,003
14.	Freedom District	MES	Carroll	\$169,564
15.	Mount Airy	Town of Mount Airy		\$74,237
16.	Elkton	Town of Elkton	Cecil	\$224,202
17.	Harbour View	Cecil County		\$30,202
18.	Northeast River			\$135,627
19.	Perryville	Town of Perryville		\$70,361
20.	Rising Sun	Town of Rising Sun		\$37,228
21.	Indian Head	Town of Indian Head	Charles	\$51,296
22.	La Plata	Town of La Plata		\$52,295
23.	Cambridge	City of Cambridge	Dorchester	\$294,839
24.	Hurlock	Town of Hurlock		\$91,908
25.	Ballenger Creek	Frederick County	Frederick	\$453,824
26.	Brunswick	City of Brunswick		\$53,688
27.	Emmitsburg	Town of Emmitsburg		\$41,379
28.	Thurmont	Town of Thurmont		\$60,731
29.	Aberdeen	City of Aberdeen	Harford	\$224,887
30.	Havre de Grace	City of Havre de Grace		\$109,486
31.	Joppatowne	Harford County		\$52,358
32.	Sod Run			\$444,188
33.	Chestertown	Town of Chestertown	Kent	\$39,793
34.	Damascus	WSSC	Montgomery	\$91,247
35.	Seneca			\$596,242
36.	Bowie	City of Bowie	Prince George's	\$146,668
37.	Parkway	WSSC		\$544,043
38.	Western Branch		\$1,411,585	
39.	Kent Island	Queen Anne's County	Queen Anne's	\$138,262
40.	Queenstown	Town of Queenstown		\$35,562

BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
November 16, 2022



16. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)

ENR Wastewater Treatment Plant		Recipient	County	FY 2023 Grant Amount
41.	Eastern Correctional Institution	MES	Somerset	\$73,869
42.	Easton	Easton Utilities	Talbot	\$254,962
43.	Oxford	Town of Oxford		\$25,000
44.	Talbot Region II	Talbot County		\$54,333
45.	Boonsboro	Town of Boonsboro		\$43,317
46.	Conococheague	Washington County	Washington	\$210,197
47.	Hagerstown	City of Hagerstown		\$440,067
48.	Maryland Correctional Institution	MES		\$106,593
49.	Winebrenner	Washington County		\$38,558
50.	Delmar	Town of Delmar	Wicomico	\$49,748
51.	Fruitland	City of Fruitland		\$43,401
52.	Salisbury	City of Salisbury		\$599,776
53.	Pocomoke City	City of Pocomoke City	Worcester	\$48,849
54.	Snow Hill	Town of Snow Hill		\$31,290

Total: \$11,000,000

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



Larry Hogan, Governor
Boyd Rutherford, Lt. Governor
Jeannie Haddaway-Riccio, Secretary
Allan Fisher, Deputy Secretary

December 8, 2022

Via Electronic Delivery to

Holly Kamm Wahl
Town Administrator
Town of Chesapeake Beach
Calvert County
8200 Bayside Rd.
Chesapeake Beach, MD 20732
hwahl@chesapeakebeachmd.gov

RE: LPPI-4-9, Tot Lot and Senior Playground at Kellam's Complex
Town of Chesapeake Beach, Calvert County

Dear Ms. Wahl:

It gives me great pleasure to inform you that the Board of Public Works has approved your request for Local Parks and Playgrounds Infrastructure funds regarding the above referenced project(s). A copy of the agenda item(s) is attached for your reference.

You may proceed with this project at your earliest opportunity. When the project commences, please have your staff contact the Local Parks and Playgrounds Infrastructure program administrator with whom they have been working so that arrangements can be made to coordinate reimbursement.

If I may be of further assistance, please do not hesitate to contact me at 443-534-8255.

Sincerely,

A handwritten signature in black ink that reads "CR Lhotsky".

Carrie R. Lhotsky
Grants and Stewardship Manager
carrie.lhotsky@maryland.gov

Attachments

cc: Shannon Q. Nazzal, Director, Parks and Recreation Shannon.Nazzal@calvertcountymd.gov
Margaret Lashar, Program Administrator margaret.lashar@maryland.gov



TOWN EVENTS:

Light up the Town

Thank you, residents, out of town guests, and vendors for attending 2022's Light Up the Town!!!



<https://www.youtube.com/watch?v=OovGw1m83Jk>

Holiday Lights Tour

This tour was an event to remember! Thank you to all who joined us as passengers on our joyous adventure!





2023 Town Event Survey

As we plan our events for 2023, the Events Committee wants to be sure that we are providing residents with the events that they want. Be on the lookout for a survey going out to residents soon and a chance to join a focus group!

WE WANT YOUR FEEDBACK

Attention Town Residents!

LET US KNOW WHAT YOU WANT FOR YOUR 2023 TOWN EVENTS!

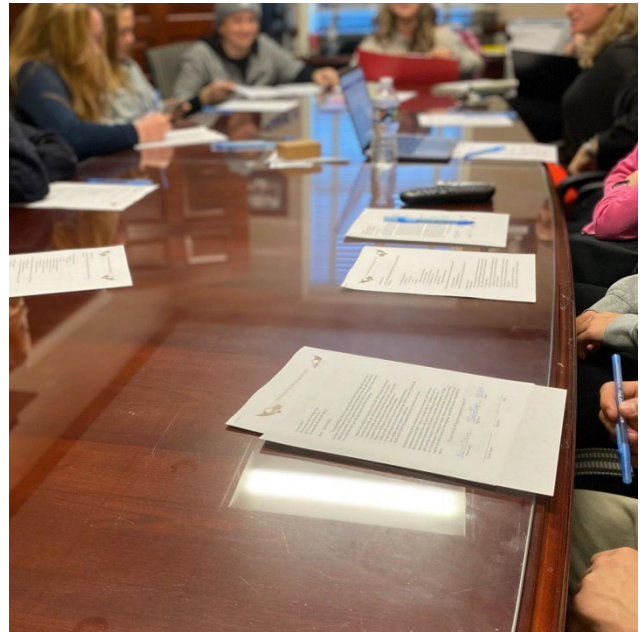
SURVEY COMING SOON!



PARKS & RECREATION:

CBWP Aquatics Department Annual Thanksgiving Meeting

Our Aquatics Management team had their annual gear up meeting over the holiday break. This team is made up of staff that have been with the park for 10 years and some that are new to the management role. This meeting is held each year to plan ahead and prepare for the next season. Some topics discussed were new staff roles and responsibilities, changes/updates in policies, and recruitment goals for the 2023 season.



The Water Park is hiring for the 2023 season!

As management staff prepares for the 2023 season, applications are officially open! If you are interested in working at the Chesapeake Beach Water Park, Bayfront Park, or Kellam's Field for the 2023 season please fill out an application:

<https://chesapeakebeachwaterpark.com/employment/>

CHESAPEAKE BEACH WATER PARK

NOW HIRING!

FOR THE 2023 SEASON!

Orientations starting in December!

[ChesapeakeBeachWaterpark.com/employment/](https://chesapeakebeachwaterpark.com/employment/)



Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: December 15, 2022

Water leak- There was a water main failure in Richfield Station and a water lateral failure on Rt 260 since last Council meeting, both have been repaired

Wet wells- Currently we are pulling pumps at Richfield Station and Fishing creek due to longer than normal run times.

Water meter/MXU- Meters and MXU's are still on back order. We have received one box of twenty-four meters at this time and they have been installed. Waiting on more.

Flushing- next flushing is scheduled for late November. This will depend on getting Richfield Tower back online. This Tower should be back online early in January.

Ball fields – The 5 LED lights have arrived and will be installed before next Council meeting.

Railway Trail – nothing new to report but leaves and more leaves.

Water Park – Nothing new to report.

PW Trainings- Over the last several months PW staff has undergone trainings, certifications and recertifications. At this time all PW staff has completed OSHA 10hour, trenching and excavating, lock out tag out, vehicle, fork truck and equipment operations. All PW supervisors have completed an OSHA 30 hour.

The Heritage – final asphalt topping was installed, and we will be joining the County to complete a final walk through. Nothing new to report

Emergency calls – We received 5 calls this month, 2 required responses and they were both for water leaks



To: Mayor & Town Council

From: Josh Stinnett

Subject: Water Reclamation Plant Report

Date: December 15, 2022

WRTP Staff performed scheduled regularly preventative maintenance checks and services as scheduled through the asset management program, which generated work orders for routine, scheduled, predictive, and corrective repairs for equipment based on readings, pressures, or time in service for equipment in the plant.

WRTP Staff performed routine preventive maintenance for lubrication of Clarifiers #1 and #2 worm gear, Aeration Blower #1 motor bearing, Return Activated Sludge pumps #1 & #2 pump bearing, and Digester Blower #2 motor bearing. Routine safety inspections were conducted for the Plant eyewash stations and on-site monthly fire extinguisher inspections.

WRTP Staff performed corrective maintenance to repair a leak that had developed on the domestic water feed in the sludge pump room in Headworks, replacement of a faulty Data Control Assembly for UV Bank #1, and replacement of four bulbs for UV bank #1 and one bulb for UV bank #2.

In October WRTP Staff had identified a slowing in settling sludge in the clarifiers, which was identified as an increase of filamentous bacteria in the process. Equipment was purchased to facilitate the appropriate application of sodium hypochlorite to control the filamentous. Due to shipping delays, all components were not in place until late November. The application of hypochlorite was begun on November 29th at a low dosing rate. Close monitoring of the process is being performed to track the Plant's response to the chemical dosing, and adjustments will be made as needed.

WRTP Staff installed a portable eyewash station in the Return Activated Sludge building to provide emergency eyewash capabilities for work relating to the refill of sodium hypochlorite tanks for the treatment of filamentous in the Plant process. This eyewash station was added to the Plant eyewash inspection schedule. Plans are in progress for a permanent eyewash/facewash station for this building.

WRTP Staff worked with DPW personnel to conduct jet rodding of the gravity sewer line from the sludge press building to the Headworks. Issues had been identified with proper flow through the pipe resulting in a slight backup of flow when the press was running. This line is known to be relatively flat and to the knowledge of staff, has not been cleaned in the past. This line will be scheduled for annual routine cleaning to ensure that flow through this pipe continues to be adequate.

WRTP Staff members Randy Wilkerson and Eric Montgomery attended the OSHA 30-hour training course the week of December 5th.

MDE issued the new General Discharge Permit for Stormwater Associated with Industrial Activity (20-SW) on November 18th. With the issuance of this renewal permit, permittees are required to submit a Notice of Intent (NOI) and updated Stormwater Pollution Prevention Plan (SWPPP) no later than July

8200 BAYSIDE ROAD, P.O. BOX 400, CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230



31st, 2023. Work was begun to complete the NOI and review the new permit. Revisions are being performed as needed to the existing SWPPP to meet the requirement of the renewed permit. Currently, it has been identified that the Plant will be required to post a sign at the property line providing the State and NPDES permit numbers, MDE's wastewater permits portal URL, and a contact name and phone number for obtaining additional facility information. No further significant changes are required for the current SWPPP. The new permit does address facilities utilizing Polychlorinated Biphenyls (PCBs) and certain per- and polyfluoroalkyl substances (PFAS), and it should be noted that this new requirement does not apply to any components of the Plant.

MDE provided notification to the Plant of its qualification for the Bay Restoration Fund Annual O&M Grant for Wastewater Treatment Plants for 2021. MDE disseminates these awards based on each wastewater facility's ability to achieve enhanced nutrient removal (ENR) performance levels of 3 mg/l total nitrogen and 0.3 mg/l total phosphorus in wastewater effluent concentration. The Plant qualified for additional funding as a result of the outperformance of the 3 mg/L goal for total nitrogen. There is no additional funding provided for outperformance for total phosphorus. The Plant had an average total nitrogen discharge of 2.30 mg/L for the year.

Blue Earth Labs performed the cleaning of Filters #1 (November 8th) and #3 (November 29th). Filter #1 showed a noticeable improvement in operation after the cleaning process was completed, and Filter #3 appears to be showing a similar improvement. Filter #2 was skipped pending troubleshooting an issue with the full closure of the effluent valve for the filter. Filters #2 and #4 are scheduled for late December and early January.

Contact was started with Maryland Spectral Labs and Biological Monitoring Inc. in preparation for the annual permit required Biomonitoring Testing for 2023.

JDT Electric performed the installation of four new CCTV cameras. These cameras will provide coverage of Clarifier #2, the Headworks catwalk, access points to the generator and Aeration Blower building, and the Aeration Basin catwalks. Work was completed on November 23rd.

JDT Electric conducted "Megger" testing of the mixer wiring at the Plant following damage from a fallen tree that occurred in September. This work was to identify any deficiencies in the condition of the wire insulation as a result of the tree falling on the cable support structure. Work was completed on November 17th. Reports show no indication of deficiencies or damage to the mixer wires.

The Shellfish Protection Tank was utilized twice during this period for a total of 299,500 gallons from 1.62" of rainfall.

On November 10th, one staff member responded to the Plant to address a fault with the Return Activated Sludge pump. The pump had become clogged with leaves that had entered the process because of leaves falling from the trees around the Plant and landing in the Aeration Basins and Clarifiers. This is a known issue that occurs seasonally, and daily cleaning is performed before the end of the day to clean the pumps to minimize callouts. On November 23rd, one staff member remained on site after hours to allow JDT Electric to complete the installation and setup of the new CCTV cameras.



No incidents were reported in the plant's Solids and Handling Operation. The present Solids Hauling Contract will expire on August 1, 2023, with options for renewal for two additional one-year periods.

The WRTP had no SSO spills or Filter Bypasses to report for this month's meeting.

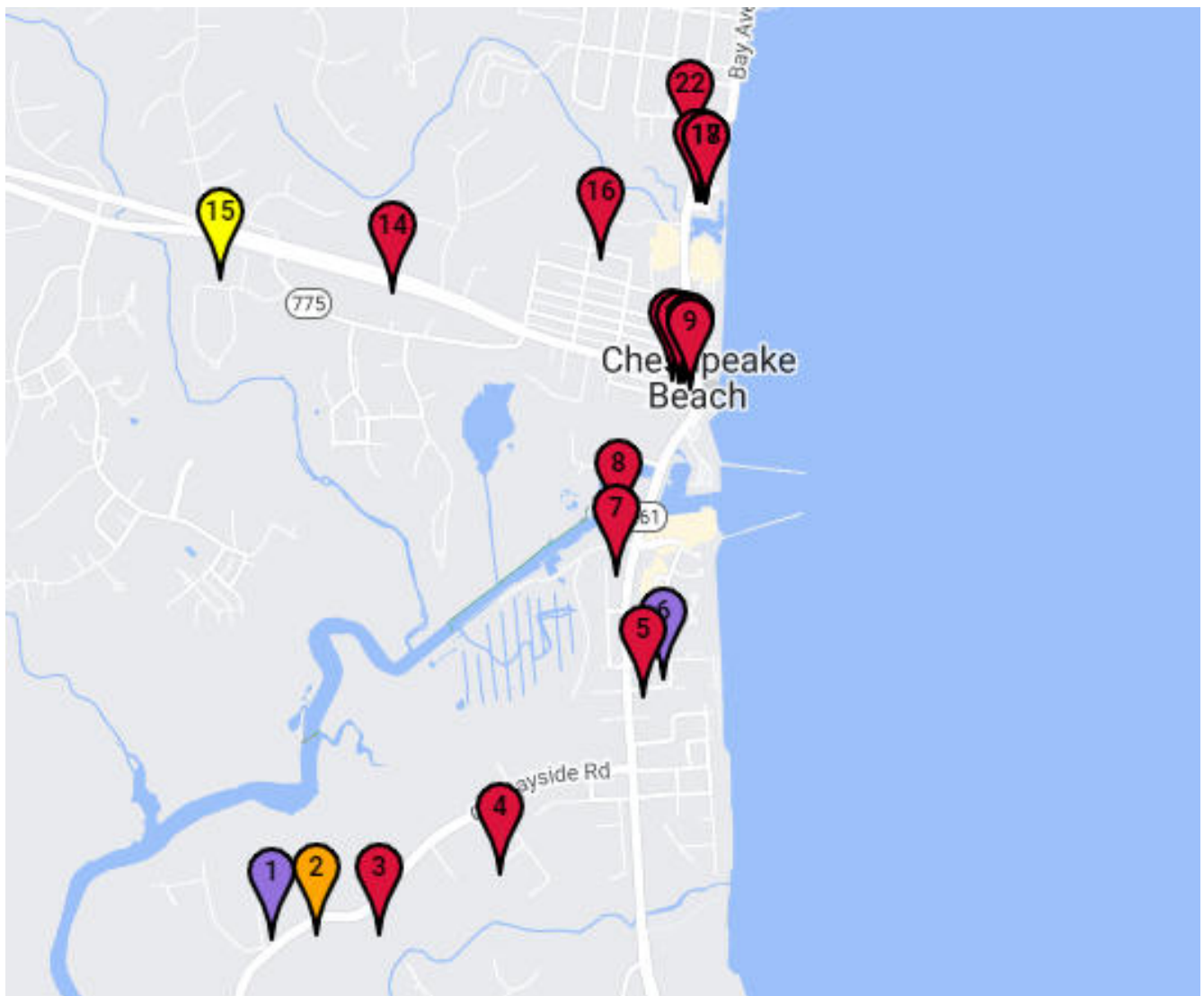
Future Projects:

To complete working on setting up an inventory of priority spare parts. Continued training on maintenance of plant equipment. Conduct a review and update of Plant SOPs to fit with the appropriate procedures for use of equipment and processes for Plant operation. Additional work to refine some of the process control systems to make the Plant more energy efficient.



Code Enforcement Report December 2022

GIS Mapping of all open cases





Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All	All		All	All	From 01/01/2022 To 12/08/2022	From To	From To

CE Totals

	Total	Closed Cases	Open Cases
Totals	82	58	24

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
Burger, Dennis	19	13	6
	63	45	18
Totals	82	58	24

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	2	1	1
115-3 Dangerous Buildings - Failure to Comply	2	0	2
200-6 Violations and penalties for Property Maintenance	0	0	0
Constructing an Improvement within Town Rights-of-Way	0	0	0
Exterior Structure - Lack of minimum general maintenance	4	1	3
Failure to maintain a building, structure or premises	10	2	8
Failure to Obtain a Rental License	9	0	9
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0
Ingress/Egress obstructed by fire hazardous objects	0	0	0
Inoperable climate control unit	0	0	0
Inoperable Vehicle	0	0	0
Littering in the Chesapeake Bay	1	1	0
Mildew/Mold/Damp Interior Surfaces	0	0	0

Minimum Housing Standards - Broken or Defective Windows and Door Openings	2	1	1
Minimum Housing Standards - Condition of the Premises A (3)	1	1	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Minimum Housing Standards - Interior Structure	0	0	0
Operating a Business/Activity without a License	2	0	2
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	1	1	0
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	2	2	0
Prohibited Parking	6	6	0
Property Maintenance - Minimum Maintenance Requirements	14	7	7
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	12	11	1
Property Maintenance - Sanitary Maintenance - Grass	23	22	1
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	3	2	1
Property Maintenance - Sanitary Maintenance - Rodents	1	1	0
Property Maintenance - Sanitary Maintenance - Vehicles	2	2	0
Sanitary Maintenance	6	5	1
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	1	1	0
Waste/Sewer Back Up	0	0	0
Zoning Infraction	0	0	0
Zoning Permit Required	8	5	3
Totals	112	72	40

All open cases January 1, 2022 to current



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Open	All	All	All	All	All	All	From 01/01/2022 To 12/08/2022	From To	From To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE22-82		Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply - Open Exterior Structure - Lack of minimum general maintenance - Open Failure to maintain a building, structure or premises - Open Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Open	Medium	7516		OLD BAYSIDE	Rd		20732	0503068625	Complaint	11/18/2022		Burger, Dennis
CE22-81		Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply - Open Failure to maintain a building, structure or premises - Open Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Grass - Open Minimum Housing Standards - Broken or Defective Windows and Door Openings - Open Minimum Housing Standards - Condition of the Premises A (3) - Closed Exterior Structure - Lack of minimum general maintenance - Open	Medium	7626	C		St		20732	0503067939	Complaint	11/16/2022		Burger, Dennis
CE22-80		Awaiting Zoning Permit	110-15: Steep Slope	High	2952		HERITAGE	Dr		20732	0503252666	Self-Initiated	11/07/2022	11/28/2022	Burger, Dennis

		Construction on or Adjacent to - Closed Zoning Permit Required - Open 110-15: Steep Slope Construction on or Adjacent to - Open												
CE22-71	Administrative Citation Issued	Property Maintenance - Sanitary Maintenance - Grass - Closed Exterior Structure - Lack of minimum general maintenance - Open	Medium	8421		F	St	20732	0503043541	Self-Initiated	09/01/2022	11/07/2022	Burger, Dennis	
CE22-66	Administrative Citation Issued	Exterior Structure - Lack of minimum general maintenance - Closed Property Maintenance - Minimum Maintenance Requirements - Open	Medium	7603		OLD BAYSIDE	Rd	20732	0503096408	Complaint	07/27/2022	11/14/2022	Burger, Dennis	
CE22-64	Administrative Citation Issued	Failure to Obtain a Rental License - Open	Medium	8216		BAYSIDE	Rd C	20732	0503048381	Self-Initiated	07/19/2022	08/09/2022	O'Dell, Connie	
CE22-63	Administrative Citation Issued	Failure to Obtain a Rental License - Open	Medium	8216		BAYSIDE	Rd B	20732	0503048381	Self-Initiated	07/19/2022	08/09/2022	O'Dell, Connie	
CE22-62	Inspection	Failure to Obtain a Rental License - Open	Medium	8216		BAYSIDE	Rd A	20732	0503048381	Self-Initiated	07/19/2022	08/09/2022	Burger, Dennis	
CE22-61	Administrative Citation Issued	Failure to Obtain a Rental License - Open	Medium	7685		OLD BAYSIDE	Rd	20732	0503092224	Self-Initiated	07/19/2022	08/09/2022	O'Dell, Connie	
CE22-60	Administrative Citation Issued	Failure to Obtain a Rental License - Open	Medium	3917	E	CHESAPEAKE BEACH	Rd	20732	0503047458	Self-Initiated	07/19/2022	08/09/2022	O'Dell, Connie	
CE22-57	Notice of Violation Given	Sanitary Maintenance - Open	Medium	8016		BAYSIDE	Rd	20732	0503153517	Self-Initiated	07/15/2022	07/22/2022	O'Dell, Connie	
CE22-56	Administrative Citation Issued	Failure to Obtain a Rental License - Open	Medium	3911	E	CHESAPEAKE BEACH	Rd	00000	0503048586	Self-Initiated	07/06/2022	08/09/2022	O'Dell, Connie	
CE22-54	Rental Inspection Scheduled	Failure to Obtain a Rental License - Open	Medium	3919	E	CHESAPEAKE BEACH	Rd	20732	0503048535	Self-Initiated	06/28/2022	08/18/2022	O'Dell, Connie	
CE22-52	Inspection	Failure to Obtain a Rental License - Open	Medium	8718		BAYSIDE	Rd Unit A	20732	0503070352	Self-Initiated	06/23/2022	07/22/2022	O'Dell, Connie	
CE22-51	Administrative Citation Issued	Failure to Obtain a Rental License - Open	Medium	3325	E	CHESAPEAKE BEACH	Rd	20732	0503005402	Self-Initiated	06/15/2022	07/28/2022	O'Dell, Connie	
CE22-50	Administrative Citation Issued	Operating a Business/Activity without a License - Open	Medium	3605		12TH	St	20732	0503094979	Self-Initiated	06/13/2022	07/19/2022	O'Dell, Connie	
CE22-49	Administrative Citation Issued	Operating a Business/Activity without a License - Open	Medium	3907		16TH	St	20732	0503049426	Self-Initiated	06/10/2022	07/19/2022	O'Dell, Connie	
CE22-20	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4004-4024		SEA GATE		20732		Self-Initiated	03/07/2022	07/18/2022	O'Dell, Connie	

CE22-19	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4024	SEA GATE		20732	0503158535	Self-Initiated	03/07/2022	07/18/2022	O'Dell, Connie
CE22-18	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4020	SEA GATE		20732	0503158527	Self-Initiated	03/07/2022	07/18/2022	O'Dell, Connie
CE22-16	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4012	SEA GATE		20732	0503158497	Self-Initiated	03/07/2022	07/18/2022	O'Dell, Connie
CE22-15	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4008	SEA GATE		20732	0503158489	Self-Initiated	03/07/2022	07/18/2022	O'Dell, Connie
CE22-14	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4004	SEA GATE		20732	0503158462	Self-Initiated	03/07/2022	07/18/2022	O'Dell, Connie
CE22-5	Administrative Citation Issued	Zoning Permit Required - Open Zoning Permit Required - Open	Medium	7839	DE FOREST	Dr	20732	0503070603	Self-Initiated	02/18/2022	06/10/2022	O'Dell, Connie

Number of Cases: 24



All closed cases January 1, 2022 to current

Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From 01/01/2022 To 12/08/2022	From To	From To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE22-79		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	7401		WOODSHIRE Ave			20732	0503064786	Self-Initiated	10/07/2022	10/24/2022	Burger, Dennis
CE22-78		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	7405		WOODSHIRE Ave			20732	0503064778	Self-Initiated	10/07/2022	10/24/2022	Burger, Dennis
CE22-77		Zoning Permit Obtained	Zoning Permit Required - Closed Zoning Permit Required - Closed Zoning Permit Required - Closed	Medium	7533		B St			20732	0503069273	Complaint	09/23/2022	10/24/2022	Burger, Dennis
CE22-76		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8232		BAYSIDE Rd			20732	0503048594	Self-Initiated	09/19/2022	10/10/2022	Burger, Dennis
CE22-75		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	7951		DELORES Ct			20732	0503164632	Complaint	09/19/2022	10/03/2022	Burger, Dennis
CE22-74		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3910		18TH St			20732	0503070255	Self-Initiated	09/19/2022	10/03/2022	Burger, Dennis
CE22-73		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8730		BAYSIDE Rd			20732	0503070514	Self-Initiated	09/16/2022	09/30/2022	Burger, Dennis
CE22-72		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8319		BAYSIDE Rd			20732	0503043207	Self-Initiated	09/09/2022	09/19/2022	Burger, Dennis
CE22-70		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8216		BAYSIDE Rd			20732	0503048381	Self-Initiated	08/29/2022	09/12/2022	Burger, Dennis
CE22-69		Closed: Voluntary Compliance	Prohibited Parking - Closed	Medium	3900		15TH St			20732	0503064719	Complaint	08/10/2022	08/12/2022	Burger, Dennis
CE22-68		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	7627		B St			20732	0503088391	Complaint	08/03/2022	08/08/2022	Burger, Dennis

CE22-67	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	7625	B	St	20732	0503067947	Complaint	08/03/2022	08/08/2022	Burger, Dennis
CE22-65	Closed: Voluntary Compliance	Sign Ordinance - Closed	Medium		MEARS	Ave	20732		Self-Initiated	07/22/2022	08/01/2022	Burger, Dennis
CE22-59	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8216	BAYSIDE	Rd	20732	0503048381	Self-Initiated	07/15/2022	07/26/2022	O'Dell, Connie
CE22-58	Closed: Voluntary Compliance	Sanitary Maintenance - Closed	Medium	3804	16TH	St	20732	0503106764	Complaint	07/15/2022	07/29/2022	O'Dell, Connie
CE22-55	Zoning Permit Obtained	Zoning Permit Required - Closed	Medium	3905	27TH	St	20732	0503047199	Complaint	07/05/2022	07/29/2022	O'Dell, Connie
CE22-53	Closed: Unfounded	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	2334	Forest Ridge	Ter	20732		Complaint	06/27/2022	07/08/2022	O'Dell, Connie
CE22-48	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3908	17TH	St	20732	0503069427	Complaint	06/10/2022	07/22/2022	O'Dell, Connie
CE22-47	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	7536	C	St	20732	0503069559	Complaint	06/06/2022	06/16/2022	O'Dell, Connie
CE22-46	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	3624	27TH	St	20732	0503044475	Self-Initiated	06/01/2022	06/10/2022	O'Dell, Connie
CE22-45	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3613	27TH	St	20732	0503044378	Self-Initiated	06/01/2022	06/10/2022	O'Dell, Connie
CE22-44	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3600	28TH	St	20732	0503043746	Self-Initiated	06/01/2022	06/10/2022	O'Dell, Connie
CE22-43	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	2313	CARDINAL	Way	20732	0503174654	Complaint	05/31/2022	06/08/2022	O'Dell, Connie
CE22-42	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3447	COX	Rd	20732	0503046834	Self-Initiated	05/24/2022	06/06/2022	O'Dell, Connie
CE22-41	Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements - Closed	Medium	3808	29TH	St	20732	0503074471	Self-Initiated	05/23/2022	06/10/2022	O'Dell, Connie
CE22-40	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8203	ELM		20732	0503046737	Complaint	05/20/2022	06/06/2022	O'Dell, Connie
CE22-39	Closed: Voluntary Compliance	Property Maintenance - Sanitary	Medium	8216	BAYSIDE	Rd	20732	0503048381	Self-Initiated	05/18/2022	06/06/2022	O'Dell, Connie

		Maintenance - Grass - Closed											
CE22-38	Closed: Voluntary Compliance	Littering in the Chesapeake Bay - Closed	Medium	8501	Bayside	Rd	20732		Complaint	05/13/2022	07/22/2022	O'Dell, Connie	
CE22-37	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3398	COX	Rd	20732	0503090965	Self-Initiated	05/11/2022	05/19/2022	O'Dell, Connie	
CE22-36	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3624	30TH	St	20732	0503044904	Self-Initiated	05/11/2022	05/19/2022	O'Dell, Connie	
CE22-35	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8732	DAVID		20732	0503068889	Self-Initiated	05/04/2022	05/27/2022	O'Dell, Connie	
CE22-34	Closed: Voluntary Compliance	Sanitary Maintenance - Closed	Medium	8730	DAVID		20732	0503067629	Complaint	05/04/2022	05/27/2022	O'Dell, Connie	
CE22-33	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	4010	28TH	St	20732	0503042987	Self-Initiated	05/04/2022	05/19/2022	O'Dell, Connie	
CE22-32	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	3620	27TH	St	20732	0503043762	Self-Initiated	05/04/2022	07/22/2022	O'Dell, Connie	
CE22-31	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8421	F	St	20732	0503043541	Self-Initiated	05/04/2022	06/07/2022	O'Dell, Connie	
CE22-30	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	8009	FOREST RIDGE	Dr	7	20732	Complaint	05/03/2022	05/27/2022	O'Dell, Connie	
CE22-29	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	8017	FOREST RIDGE	Dr		20732	Complaint	05/03/2022	05/27/2022	O'Dell, Connie	
CE22-28	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	8013	Forest Ridge	Dr	UNIT 5	20732	Complaint	05/03/2022	05/27/2022	O'Dell, Connie	
CE22-27	Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements - Closed	Medium	3814	27TH	St	20732	0503048152	Self-Initiated	04/05/2022	05/13/2022	O'Dell, Connie	
CE22-26	Closed: Voluntary Compliance	Operating a short term rental - Closed	High	8023	DELORES	Ct		20732	0503164837	Complaint	04/04/2022	05/20/2022	O'Dell, Connie
CE22-25	Closed: Voluntary Compliance	Minimum Housing Standards - Broken or Defective Windows and Door Openings - Closed	Medium	8718	BAYSIDE	Rd		20732	0503070352	Self-Initiated	03/24/2022	06/13/2022	O'Dell, Connie
CE22-24	Closed: Voluntary Compliance	Prohibited Parking - Closed Property	Medium	8207	ELM			20732	0503155153	Complaint	03/22/2022	04/29/2022	O'Dell, Connie

		Maintenance - Minimum Maintenance Requirements - Closed Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Closed																		
CE22-23	Closed: Voluntary Compliance	Prohibited Parking - Closed Property Maintenance - Minimum Maintenance Requirements - Closed Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Closed	Medium	8203	ELM		20732	0503046737	Complaint	03/22/2022	04/29/2022								O'Dell, Connie	
CE22-22	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	2467	GREEN LEAF	Ter	20732	0503172724	Complaint	03/14/2022	03/28/2022								O'Dell, Connie	
CE22-21	Closed: Voluntary Compliance	Prohibited Parking - Closed	Medium	8405	BAYSIDE	Rd	20732	0503042286	Self-Initiated	03/09/2022	03/09/2022								O'Dell, Connie	
CE22-17	Closed: Voluntary Compliance	Failure to maintain a building, structure or premises - Closed Property Maintenance - Minimum Maintenance Requirements - Closed	Medium	4016	SEA GATE		20732	0503158519	Self-Initiated	03/07/2022	07/18/2022								O'Dell, Connie	
CE22-13	Duplicate Entry	Property Maintenance - Minimum Maintenance Requirements - Closed Failure to maintain a building, structure or premises - Closed	Medium	4004	SEA GATE		20732	0503158462	Self-Initiated	03/07/2022	03/07/2022								O'Dell, Connie	
CE22-12	Closed: Voluntary Compliance	Sanitary Maintenance - Closed	Medium		D	St	20732	0503158306	Self-Initiated	03/02/2022	05/19/2022								O'Dell, Connie	
CE22-11	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	8054	BAYSIDE	Rd	20732	0503085864	Self-Initiated	03/02/2022	05/20/2022								O'Dell, Connie	
CE22-10	Closed: Voluntary Compliance	Prohibited Animals - Closed	Medium	7669	OLD BAYSIDE	Rd	20732	0503093719	Complaint	02/28/2022	06/10/2022								O'Dell, Connie	
CE22-9	Closed: Voluntary Compliance	Prohibited Animals - Closed	Medium	7625	OLD BAYSIDE	Rd	20732	0503094111	Complaint	02/28/2022	04/29/2022								O'Dell, Connie	
CE22-8	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance -	Medium	3609	12TH	St	20732	0503094952	Self-Initiated	02/28/2022	03/10/2022								O'Dell, Connie	

		Rodents - Closed											
CE22-7	Closed: Voluntary Compliance	Sanitary Maintenance - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium 8132	BAYSIDE	Rd	20732 0503048012	Self-Initiated	02/28/2022	05/20/2022	O'Dell, Connie			
CE22-6	Closed: Voluntary Compliance	Prohibited Parking - Closed	Medium 7905	DE FOREST	Dr	20732 0503068277	Self-Initiated	02/25/2022	03/11/2022	O'Dell, Connie			
CE22-4	Closed: Voluntary Compliance	Prohibited Parking - Closed	Medium 3812	19TH	St	20732 0503065812	Self-Initiated	02/18/2022	03/11/2022	O'Dell, Connie			
CE22-3	Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements - Closed	Medium 3816	27TH	St	20732 0503086496	Self-Initiated	02/08/2022	05/27/2022	O'Dell, Connie			
CE22-2	Closed: Voluntary Compliance	Zoning Permit Required - Closed	Medium 7513	H ST		20732 0503107566	Complaint	01/12/2022	03/18/2022	O'Dell, Connie			
CE22-1	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed Sanitary Maintenance - Closed	Medium 3559	COX	Rd	20732 0503047156	Self-Initiated	01/06/2022	01/27/2022	O'Dell, Connie			

Number of Cases: 58



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Town of Chesapeake Beach

Engineer's Report 12-9-22

From: Messick Group, Inc (MGI)
Wayne A. Newton, P.E

Below is the monthly update of projects and upcoming action items to be completed by our office:

Fishing Creek Dredging:

Action: Jay is coordinating directly with the contractor to monitor progress. Messick to be in a support role as needed.

Richfield Station:

Action: M&A signed the final forms of PWA's and forwarded to Town for completion of the Plats on 7/27/21. Met with Jay to review video pipe inspections the Town has performed to note concerns in the existing completed utilities and generated a list of items required to be repaired prior to completion of the project and release of bonds. Todd is coordinating a meeting with the owner and his attorney to review a final list of requirements that need to be accomplished prior to the start of work.

261 Sidewalks:

Action: 100% design RFP prepared and sent to SHA for review. NEPA approval will be received once we can identify the exact impact areas in the final design phase. RFP for design services to be advertised once SHA approval is received. M&A updating the 30% design level cost estimate for current economic conditions and sent a design contract estimate for SHA to compute required minority participation. Waiting for SHA authorization to proceed.

Heritage:

Action: Jay is coordinating final walkthrough and punch list work.

Kellams Field:

Action: Reviewed Kellams masterplan for redevelopment including tot lot, senior exercise amenities, pickle ball amphitheater and walking trails with committee.

The tot lot design and value engineering is complete. Construction documents are being correlated for bidding. RFP to be released in December.

Calvert County and MDE review/approval of the grading permit and non-tidal wetlands authorization submitted for review and approval. Waiting for comments or approvals.



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WWTP UV Protection RFP

Action: M&A worked with Johnston Construction to value engineer the design to bring the project closer to the anticipated budget. The final approval is on the Town Council agenda to approve.

Flood Resiliency Plan

Action: M&A working with Chris Jakubiak and Committee to explore recommendations to address future sea level rise concerns. M&A is working on 2100 sea level mapping. Also adding parcel lines to identify the individual parcel impacted. We are preparing for the community information meeting on 12/20/22.

Water Park

Action: M&A and Town staff met with Paddock Pools virtually today to obtain their assistance with evaluation and suggested repairs to the above water structure. A site meeting is being coordinated for late December to discuss specifics. Scanning of the site to create a 3D model of the existing conditions completed and ready for design.

Pocket Parks

Action: Town Council reviewed the pocket parks concept plans during the December work session. The suggested changes and recommendations from the meeting are being incorporated in the construction documents. Currently preparing bid documents to create RFP for construction of each project. Anticipate an RFP in January.

Water Reclamation Plant Headworks

Action: The Headworks Design RFP is ready for bidding. Anticipate January release.

Route 216 Pedestrian Path

Action: Messick met with SHA virtually an onsite meeting with MDE and the USACOE is scheduled for 12/12 to review the possible/preferred route and construction methods for the pedestrian path over the tidal inlet between Seagate Square & 8501 Bayside Road. We also received word that SHA is studying flooding over Route 261 in this area. Results anticipated in 2023. M&A will complete the concept plan work after the 12/12 meeting with State Officials once we have their input.



CALVERT COUNTY SHERIFF'S OFFICE

TWIN BEACHES PATROL

Date: December 1, 2022
To: Sharon Humm
From: Sergeant Gary Shrawder
Re: Sheriff's Office Report-Chesapeake Beach

In November of 2022, the Sheriff's Office handled 187 calls for service in Chesapeake Beach. This is up from 163 calls in October of 2022.

Twin Beach deputies had 836 self-initiated (patrol checks, follow-up investigations, traffic stops etc)

Twin Beach deputies received 187 calls for service by other means (citizens, alarm companies, etc)

Call Breakdown for the 187 calls, we handled:

- **Fraud**

1. (11/2) Rector Lookout- unknown suspect scammed victim out of money of a gift card- under investigation
2. (11/2) Rector Lookout- unknown suspect fraudulently copied victim's check and cashed it- under investigation
3. (11/9) Gordon Stinnett Ave- unknown suspect attempted to use victim's name to open credit card- under investigation
4. (11/28) Bayside Rd- unknown suspect using email attempting to steal monies from vendors over the internet- under investigation

- **Destruction of Property**

1. (11/10) Old Bayside Rd- unknown suspect shot out a window in the victim's house- under investigation
2. (11/19) Rod N Reel- unknown suspect broke side mirror off vehicle overnight while parked in parking garage- under investigation

- **Burglary**

1. (11/23) Bayside Rd victim either lost her jewelry or it was stolen. After an investigation the jewelry was located- no further police action

- **Theft**

1. (11/28) Beach Elementary School- over the Thanksgiving break an unknown suspect entered the construction site and stole copper pipe- under investigation
2. (11/25) E st- 100ft cable stolen from yard sometime during the day- under investigation

- **Assault**

1. (11/26) 28th St- boyfriend assaulted girlfriend over her infidelity- 1 arrested
2. (11/28) Abner's- 2 patrons engaged in an argument that became physical suspect struck victim- 1 arrested

- **Narcotics arrests**

1. (11/12) Rt.260 & St Andrews Dr- traffic stop and civil amount of marijuana located- 1 arrested
2. (11/26) Bayside Rd & 17th St- traffic stop and civil amount of marijuana located- 1 arrested
3. (11/20) Rod N Reel- while recovering a stolen auto (from PG county) narcotics were located as well. Located in vehicle and on suspects was amphetamine, dextroamphetamine, oxycontin, crack pipe and brass knuckles- 2 arrested

- **DWI/DUI**

1. (11/30) Rt.260 & Cox Rd- traffic stop on vehicle going the wrong way on Rt.260. Driver was intoxicated- 1 arrested
2. (11/10) Chesapeake Beach Town Hall- traffic stop and driver was intoxicated- 1 arrested

- **Misc.**

1. (11/5) Bayfront Park- loud party on beach. Upon arrival juveniles fled on foot and refused to stop when ordered to so. Juvenile located and charged for failure to obey a lawful order- 1 arrested

November 2022 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year	
911 Hang Up	28	283	Firearms Complaint	0	2	Relay	2	9	
Abandoned Vehicle	4	19	Fireworks Complaint	0	2	Robbery	0	1	
Accident	4	84	Found Property	0	9	Search Warrant	0	2	
Alarm	10	86	Fraud	4	21	Sexual Assault	0	3	
Alcohol Violation	0	0	Harassment	0	13	Sex Offender Registry	0	0	
Animal Complaint	2	36	Illegal Dumping	0	1	Special Assignment	7	57	
Assault	2	16	Industrial Accident	0	3	Stalking	0	0	
Assist Motorist	7	70	Indecent Exposure	1	1	Stolen Vehicle	1	1	
Assist Other Dept	5	31	Intoxicated Person	0	1	Summons Service	5	16	
Assist Sick/Injured	6	51	Kidnapping/Abduction	0	0	Suspicious Person	6	65	
Attempt to Locate	1	89	Loitering	4	6	Suspicious Vehicle	2	56	
Burglary	1	5	Lost Property	0	6	Tampering with MV	0	1	
CDS Violation	0	7	Loud Party/ Music	0	2	Telephone Misuse	0	0	
Check Welfare	10	100	Mental Subject	1	14	Theft	2	25	
Conservor of Peace	3	21	Missing Person	2	7	Traffic Complaint	3	64	
Destruction of Property	2	8	Neighborhood Dispute	0	4	Traffice Control	0	7	
Death Investigation	0	3	Notification	0	5	Traffic Enforcement	6	37	
Disorderly	13	79	Parking Complaint	6	39	Trespassing	1	33	
Domestic	11	80	Person with Weapon	0	1	Unauthorized Use MV	1	1	
Escort	0	1	Police Information	20	171	Unknown Problem	2	14	
Eviction	0	7	Protective/Peace Order	0	23	Violation Protective Order	0	5	
Fight	2	10	Prowler	0	0	Warrant Service	0	14	
							Total Calls	187	1826
	Month	Year		Month	Year		Month	Year	
DUI Arrest	2	22	CDS Arrest	1	11	Other Arrest	4	57	
Civil Marijuana Citations	2	41	Non Fatal Overdose	0	1	Fatal Overdose	0	1	
Patrol Checks	753	6502	Traffic Stops	81	1019	Follow Ups	2	68	
**** Notes ****									
Deputies assigned to the Twin Beach Patrol handled 130 calls outside of the Twin Beach Patrol Area in this month. (These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)									

November 2022 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	11	116	Firearms Complaint	0	1	Relay	3	5
Abandoned Vehicle	0	6	Fireworks Complaint	0	2	Robbery	0	1
Accident	3	42	Found Property	0	11	Search Warrant	0	1
Alarm	2	32	Fraud	0	5	Sexual Assault	0	2
Alcohol Violation	0	1	Harassment	1	8	Sex Offender Registry	0	0
Animal Complaint	0	14	Illegal Dumping	1	5	Special Assignment	3	21
Assault	0	6	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	1	21	Indecent Exposure	0	1	Stolen Vehicle	0	0
Assist Other Dept	0	7	Intoxicated Person	0	1	Summons Service	2	12
Assist Sick/Injured	2	30	Kidnapping/Abduction	0	0	Suspicious Person	1	21
Attempt to Locate	2	38	Loitering	2	3	Suspicious Vehicle	0	12
Burglary	0	1	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	0	12	Loud Party/ Music	0	2	Telephone Misuse	0	0
Check Welfare	6	84	Mental Subject	0	6	Theft	1	13
Conservor of Peace	0	8	Missing Person	0	8	Traffic Complaint	3	25
Destruction of Property	0	11	Neighborhood Dispute	1	3	Traffice Control	0	0
Death Investigation	0	0	Notification	1	2	Traffic Enforcement	18	71
Disorderly	2	43	Parking Complaint	2	43	Trespassing	2	16
Domestic	4	39	Person with Weapon	0	2	Unauthorized Use MV	0	2
Escort	0	2	Police Information	7	69	Unknown Problem	0	5
Eviction	0	8	Protective/Peace Order	1	11	Violation Protective Order	0	1
Fight	1	4	Prowler	1	1	Warrant Service	0	8
						Total Calls	84	924
	Month	Year		Month	Year		Month	Year
DUI Arrest	2	4	CDS Arrest	0	8	Other Arrest	2	38
Civil Marijuana Citations	1	20	Non Fatal Overdose	1	3	Fatal Overdose	0	1
Patrol Checks	312	2494	Traffic Stops	22	313	Follow Ups	3	23
**** Notes ****								



OFFICE OF THE PLANNING AND ZONING COMMISSION

To: Mayor and Town Council, Chesapeake Beach, MD

From: Cindy Greengold, Chair, Planning and Zoning Commission

Date: December 15, 2022

Re: Town Council Report

After holding a Public Hearing at the December 7, 2022 meeting, the Planning and Zoning Commission deliberated extensively on the Amendment to Article V, Section 290-19M, Design Standards for Townhouses. This amendment will incorporate new standards and revise certain existing standards for proposed townhouse and multi-family developments.

The Commission voted to transmit these revisions to the Town Council.

In January, the Commission will be holding another Public Hearing on the Amendment to Article V, that will add a new section entitled, “Section 290-23, Findings of Compatibility,” which will create required compatibility standards applicable to new development and regulations on their purpose, applicability, and administration. Compatibility standards are necessary in non-HOA areas of the Town to promote a look that is familiar in size, design and in keeping with the historical values of particular neighborhoods within the Town of Chesapeake Beach.

Chesapeake Beach Oyster Cultivation Society Report

December 2022

Chesapeake Beach Town Council Meeting

Sue Alexander, Director of CBOCS, attended the fall conference of the Chesapeake Oyster Alliance, a division of the Chesapeake Bay Foundation, in Virginia Beach, Virginia. The conference was held at the Brock Environmental Center, one of the first buildings in the nation to embrace water and energy independence. The center is home to the mobile oyster restoration center, regional environmental education programs and the Virginia Beach Public Schools Environmental Education programs.

Three speakers engaged the conference. Claire Neubert and Linda Hamm of Shored UP LLC, Hampton VA introduced us to their ecotourism business. They conduct kayaking and walking tours of Hampton VA. They also sponsored Shellabration – an event in downtown Hampton promoting oyster restoration in a format similar to our Taste of the Beaches with vendors and other sponsoring organizations.

Leonard Nelson, CEO of Natrx Adaptive Infrastructure. His company applies advanced technology to design shoreline erosion prevention systems and also manufactures oyster reef structures that serve dual purposes: protect against erosion as well as provide oyster restoration reefs.

Isabella DeFrancesco of the Chesapeake Bay Foundation presented the final topic of the conference -using the CBF social media resources to encourage cooperative efforts and connect COA partners.

Following the speakers, the COA attendees were given a behind-the-scenes tour of the Virginia Aquarium and Marine Science Center, as well as a tour of their oyster reef in Owls Creek.



To: The Honorable Mayor and Town Council

From: Holly Wahl, Town Administrator

Subject: Chesapeake Beach Water Reclamation Treatment Plant Launder Covers Capital Project

Date: December 9, 2022

I. BACKGROUND:

The Town of Chesapeake Beach went out to bid for CBWRTP filter covers resulting in one proposal in the amount of \$729,692. After further review, it is recognized that the Town can save \$112,952 on this project. Savings can be recognized by eliminating the mudwell covering a total cost of \$48,700 and adjusting to Kershner MFG with a savings of \$64,252.

The mudwell cover was not initially part of the project and was added to determine if it would be beneficial to the Town to install mudwell covers while mobilized. It is determined the benefit of these covers would not be worth the cost.

II. ALTERNATIVE OPTIONS:

In seeking alternative cost saving options it is recommended by the CBWRTP Superintendent that we select the Kershner MFG material for savings of \$64,252.

Vendor Name	Proposed Cost	Installation Cost	Total Cost	Savings Over Original Pricing
Johnston Original Price	\$143,400	\$121,400	\$264,800	\$0
Kershner MFG	\$79,148	\$121,400	\$200,548	\$64,252
Sherwood-Logan - Protectolite	\$74,850	\$121,400	\$196,250	\$68,550
Sherwood Logan - Enduro	\$132,155	\$121,400	\$253,555	\$11,245
Geiger – NEFCO	\$75,000	\$121,400	\$196,400	\$68,400
IEC	\$48,000	\$30,000 (+\$121,400)	\$78,000 (\$199,400)	\$186,800 (\$65,400)

III. RECOMMENDATION:

It is recommended that Town Council to consider authorizing the Mayor to enter into a contract with Johnson Construction Company in the amount of \$616,740 for the CBWRTP launder covers from the FY23 CBWRTP Capital improvement line item. A cost shared with the CBWRTP partners.



CONSTRUCTION & WATER PRODUCTS

Date: November 7, 2022

To: Kershner Environmental
Reference: Chesapeake Beach
Attn: William

Fax #: 410-510-1700
Phone #: 410-581-0555

MFG IS QUOTING:

FRP laundry covers in Two (2) 65' Dia. Tanks consisting of the following: covers 5' long x 40" deep x 1/4" thick, FRP wall angles, SS front cover supports and type 316 SS hardware. Covers are a non-walk on cover.

Price is: \$79,148.00 Delivered

NOTE: The price quoted does not provide for a payment retainer and is for material only. This quote does not include any operating or mechanical equipment and does not require any site services.

NOTE: MATERIAL QUOTED ISOPHTHALIC POLYESTER RESIN MARINE WHITE IN COLOR

EXCLUSIONS: 1) Taxes; 2) Installation; 3) Painting/Coating; 4) Field Measurements; 5) Any item not specifically included above; 6) Field service & Start-up certification

Terms: Net 30 days with no retainer

- 1) Price good for 60 days. After 60 days MFG reserves the right to review the quote for any price increases**
- 2) Submitted drawings need to be approved in 90 days or MFG reserves the right to review the quote for any price increases.**

MFG Water Treatment Products

Mike Sjostrom
Business Manager

FIBERGLASS REINFORCED PLASTIC (FRP) LAUNDER COVERS

PART 1 GENERAL

1.1. SUMMARY

- A. This Section includes fiberglass reinforced plastic (FRP) launder covers for clarifier basins and other applications as shown on the Contract Drawings.

1.2. QUALITY ASSURANCE

- A. The material covered by these specifications shall be furnished by a reputable and qualified manufacturer of proven ability that is regularly engaged in the manufacture and installation of FRP products.
- B. Fabricator shall be experienced in successfully producing FRP products specified for this project, with sufficient production capacity to produce required units without causing delay in the work.
- C. Fabricator shall provide a list of five (5) installations of comparable size in operation for at least three (3) years.

1.3. SUBMITTALS

- A. The following shall be submitted in accordance with the General and Special Provisions.
 - i. Shop Drawings
 - a. Dimensions.
 - b. Job specific layout.
 - c. Sectional assembly.
 - d. Location and identification mark.
 - e. Accessories, attachments, transition pieces.
 - f. Connection details.
 - ii. Manufacturer's catalog data showing:
 - a. Dimensions, spacing, and construction details
 - b. Materials of construction.
 - c. Description.
 - iii. Certificates

- a Submit Manufacturer's certification that all materials furnished are in compliance with the applicable requirements of this specification.
- iv. Manufacturer's Instructions
 - a Submit complete information and instructions relating to the storage, handling, installation, and inspection of all equipment related to this Section.

1.4. SHIPPING AND STORAGE INSTRUCTIONS

- A. All FRP components shall be shop fabricated and assembled into the largest practical size suitable for transporting.
- B. The parts and assemblies that are shipped unassembled shall be packaged and tagged in a manner that will protect the equipment from damage and facilitate the final assembly in the field.
- C. All FRP materials shall be stored before, during, and after shipment in a manner to prevent cracking, twisting, bending, breaking, chipping or damage of any kind to the materials.

PART 2 PRODUCTS

2.1. MANUFACTURERS

- A. The following manufacturer is named to establish a standard of quality necessary for the Project:

MFG Construction and Water Products Company, 55 Fourth Avenue, Union City, Pennsylvania 16438.

- B. Manufacturer and Supplier of launder covers shall be NSF 61 Certified and listed on NSF website as a certified manufacturer.
 - i. When a project is NSF61 Certified all drawings and shipping documents shall be stamped with the NSF61 logo.
- C. Manufacturer and supplier to supply a performance bond
- D. Manufacturer of products shall be ISO 9001 certified
- E. All FRP products shall be manufactured entirely in the United States
- F. Supplier of FRP material shall be the manufacturer of the FRP material

2.2 DESIGN CRITERIA

- A. Support applied downward vertical or gravity loadings
- B. Meet required snow load of 30 psf, wind load of 14 psf
- C. Covers supported off the top of the weir wall will not be permitted

2.3 MATERIALS

- A. The launder cover laminate shall meet the following minimum physical and mechanical requirements:

Table 1. Laminate Mechanical and Physical Properties Minimum

<u>Property</u>	<u>Test</u>	<u>Minimum Value</u>
Tensile Strength	ASTM D-638	18,500 psi
Flexural Strength	ASTM D-790	27,900 psi
Flexural Modulus	ASTM D-790	1,080,000 psi
Barcol Hardness	ASTM D-2853	40
Notched Izod	ASTM D-256	15.4 ft-lbs/in
Water Absorption	ASTM D-570	0.13%

- B. Resin - The resin shall be a commercial grade isophthalic polyester thermosetting resin, which has either been evaluated in a laminate, or which has been determined to be acceptable for use in a wastewater treatment plant environment.
- C. Fillers: The resin shall contain no fillers. Thixotropic agents for viscosity control are acceptable. Colorants which have been determined by at least five years previous service to be acceptable for the service condition are acceptable. The standard color for the launder cover shall be marine white or as per customer requirement. Ultraviolet stabilizers are required in all launder cover laminates. Catalysts, accelerators and/or promoters shall be added to provide complete cure of the laminate and must meet the physical properties as indicated in Section 2.3 Table 1.
- D. Ultraviolet Resistance - Ultraviolet resistance is required in all laminates exposed to ultraviolet light, whether it be in the form of pigmentation or ultraviolet absorbers.
- E. Reinforcement - E glass with silane finish.

- F. The content of the finished laminate shall be adequate to produce mechanical and physical properties conforming to Section 2.3, Table 1.
- G. Other Reinforcement – Additional reinforcement in the form of foam, balsa sheet or other reinforcement for high stress areas shall be completely encapsulated within the laminate. Care shall be taken to insure that these areas of the launder cover laminate are not designated as attachment points or drilled for any purpose.
- H. Laminate Construction –
 - 1. 'A' surface shall be a gelcoat surface.
 - 2. Structural layers shall consist of plies of chopped strand mat with a maximum of 2 ounces per square foot. Adequate contact molding pressure ensures complete resin wet-out of glass fibers.
 - 3. 'B' surface shall be a gelcoat surface.
 - 4. Finished launder cover shall be a minimum of 25% fiber reinforced with a minimum thickness of not less than 1/4".
- I. Materials used in the manufacture of the FRP launder covers shall be new stock of the best quality and shall be free from all defects and imperfections that might affect the performance of the finished product.
- J. Color: Marine White
- K. Meet or exceed requirements of ANSI/AWWA F101 and ANSI/NSF 61 supply NSF labeled products and proof of certification

EXECUTION

3.1 STORAGE

- A. Should it be necessary to store product prior to installation, precautions should be taken to prevent cracking, twisting, warping, distortion, bending, breaking, chipping or damage of any kind to the materials.

3.2 INSTALLATION

- A. Install launder covers and supports in accordance with manufacturer's instructions and approved shop drawings.

- B. Field cutting of launder covers is allowed if necessary. All field cut edges and field drilled holes shall be sealed per the manufacturer's instructions.
- A. Ensure that launder covers and supports are installed plumb and true, free of warp or twist, within the tolerances specified by the manufacturer and as shown on the drawings.

END OF SECTION



To: The Honorable Mayor and Town Council

From: Holly Wahl, Town Administrator

Subject: Speed enforcement camera

Date: December 9, 2022

I. BACKGROUND:

The Town of Chesapeake Beach entered into an agreement with Brekford Traffic Safety, Inc. on the 23rd of May 2017 for the management of the speed enforcement cameras along Old Bayside Rd and Bayside Rd (see Exhibit A). The agreement was a piggyback to the Calvert County Government agreement with Brekford Traffic Safety. Calvert County government recently amended the agreement in response to the company entering into an agreement on November 21, 2022, to be acquired by Allumint, Inc. Due to the terms of the agreement, the Town Council is being made aware of the agreement being taken over by Allumint, Inc. The Board of County Commissioners authorized the extension by Resolution 52-20 on November 28, 2022 (see Exhibit B). All terms of the contract remain the same.

II. RECOMMENDATION:

It is recommended that Town Council to consider authorizing the Mayor to execute an amendment to the contract with Brekford Traffic Safety Inc. to acknowledge Allumint, Inc. agreement to acquire Rekor dba Brekford assigning all the Company's rights, obligations and liabilities arising under the contract.

AGREEMENT

THIS AGREEMENT is entered into this 23rd day of May, 2017, by and between the Mayor and Town Council of the Town of Chesapeake Beach, a municipal corporation of the State of Maryland, with offices located at 8200 Bayside Road, Chesapeake Beach, Maryland 20732 ("the Town") and Brekford Traffic Safety, Inc., a Delaware corporation, with its principal place of business located at 7020 Dorsey Road, Building C, Hanover, Maryland, 21076 (the "Contractor").

RECITALS

WHEREAS, in or about December, 2015, the Board of Commissioners of Calvert County, Maryland ("Calvert County") issued a Request for Proposals for an automated speed enforcement system, RFP No. PURCH 2016-105; and

WHEREAS, after completing its formal purchasing process, on or about April 1, 2016, Calvert County awarded the contract for an automated speed enforcement system to Contractor and entered into a contract with Contractor for the provision of the services, a copy of which is attached hereto as Exhibit A ("Calvert County Contract"); and

WHEREAS, the Calvert County Contract provides that Contractor will extend the terms and conditions of the Calvert County Contract to other governmental agencies and public agencies that receive government funds for these commodities and/or services; and

WHEREAS, the Town desires to retain the services of Contractor to provide an automated speed enforcement system for the City; and

WHEREAS, Contractor has agreed to extend the terms of the Calvert County Contract to the Town, and to amend the terms of the Calvert County Contract as set forth herein; and

WHEREAS, the Town desires to retain the services of Contractor to provide an automated speed enforcement system under the terms and conditions set forth herein.

In consideration of the mutual covenants and obligations contained herein, the receipt and sufficiency of which are hereby acknowledged, the Town and Contractor hereby agree as follows:

1. **Recitals Incorporated.** The above Recitals are incorporated into this Agreement as operative provisions hereof.
2. **Services Provided.** Contractor shall provide to the Town the following services: an automated speed enforcement system conforming to the specifications set forth in the Calvert County

Contract, as the Contract may be amended by Contractor's Proposal dated April 1, 2016, attached hereto as Exhibit B ("the Services"). The Services shall be provided as detailed in the Contract Documents listed in Section 5 hereof.

Contractor agrees to accept the Towns budget and to perform the Services in a diligent, professional and competent manner throughout the term of this Agreement. Contractor further acknowledges that the Town retains the right to reduce the scope of the Services herein contracted for in order to meet its needs and the Towns established budget and schedule.

3. **Fees.** The Town hereby agrees to pay Contractor as full consideration for the Contractor's satisfactory performance of its obligations under this Agreement the following sums:

FOR EACH AUTOMATED SPEED ENFORCEMENT

SYSTEM THAT IS IN OPERATION:

\$3,100.00 per month

Fees shall be paid upon satisfactory completion of services rendered and the submission of an invoice therefor. Invoices shall be sent to the Town at the Town's address set forth hereinabove.

4. **Term.** The term of this contract shall be the same as the term of contract with Calvert County, ending on March 8, 2019. At the sole option of the Town, the term of this Agreement may be extended for three additional one year periods under the same terms and conditions set forth herein. If the Town desires to extend the term of this Agreement, the City shall so advise Contractor not less than thirty (30) days prior to the end of the initial term of this Agreement or any subsequent term.

5. **Contract Documents.** The Contract shall consist of this Agreement, and the following additional documents which are attached hereto and incorporated herein by reference:

- (1) All documents comprising the Calvert County Contract, Exhibit A hereto
- (2) Contractor's Proposal dated January 11, 2016, Exhibit B.
- (3) Insurance Certificate naming the City as an Additional Insured
- (4) Notice of Award

Except as may expressly be set forth herein, the provisions of the Calvert County Contract shall govern the obligations and responsibilities of the parties. The parties understand that any references in the Calvert County Contract to Calvert County shall be interpreted with respect to this Agreement to mean the Town. Similarly, whenever there is a reference in the Calvert County Contract to an obligation to be performed by a person employed by Calvert County, such reference shall be replaced with Town Administrator or her designee. Contractor represents and

warrants that it is completely familiar with and will comply with all applicable Federal, State and local laws and does not require that all such laws be specifically referenced.

6. **Conflict between documents.** In the event of a conflict between this Agreement and any of the Contract documents, the terms of this Agreement shall prevail.

7. **Ethics.** The person executing this Agreement on behalf of the Contractor certifies that he understands the provisions of the Town Charter and Code dealing with conflicts of interest and the prohibition of the solicitation or acceptance of gifts.

8. **Notices.** This Section shall supersede the terms of any "Notice" provisions of the Calvert County Contract. All notices or other communications required or permitted hereunder shall be in writing and either delivered either (a) by hand or (b) by fax or electronic mail and by mail, postage prepaid, certified or registered return receipt requested, addressed as follows, unless otherwise directed by a Town or Contractor:

To the Town: Holly Wahl, Town Administrator
Town of Chesapeake Beach
8200 Bayside Rd.
Chesapeake Beach, MD 20732
hwahl@chesapeakebeachmd.gov

With a copy to: Elissa D. Levan, Esq.
Funk & Bolton, P.A.
Twelfth Floor
36 South Charles Street
Baltimore, MD 21204-3111
elevan@fblaw.com

To Contractor: Brekford Traffic Safety, Inc.
7020 Dorsey Road
Suite C
Hanover, Maryland 21076

With a copy to: Bowie & Jensen LLC
210 W. Pennsylvania Ave., Suite 400
Towson, MD 21204
Attention: Mark Jensen
Email: jensen@bowie-jensen.com

9. **Doing Business in Maryland.** Contractor warrants and represents that it (1) is either (a) incorporated in Maryland or (b) registered or qualified by the Maryland State Department of Assessments and Taxation (SDAT) as required by the Maryland Annotated Code, Corps. & Assocs. Article, to do business in Maryland and (2) is in good standing with SDAT.

10. **Record Retention, Audits and Inspections.** The Contractor shall retain all financial and programmatic records for a period of three (3) years from the date of issuance of final payment hereunder. Furthermore, Contractor shall permit the Town to have access to any and records, including subcontracts covered by this Agreement. Access shall be available at any time during normal business hours and as often as deemed necessary by the Town.

11. **Insurance.** Contractor shall maintain all insurances and in such amounts and form as are required by the Calvert County Contract; however, the Contractor shall provide to the Town insurance certificates naming the Town as an additional insured.

12. **Severability.** If any term or provision of this agreement shall be held invalid or unenforceable to any extent, the remainder of this Agreement shall not be affected thereby, and each term and provision of this Agreement shall be enforced to the fullest extent permitted by law.

IN WITNESS, WHEREOF, on the date hereinabove set forth, the parties hereto have executed this Agreement in two duplicate originals, any one of these shall be adequate proof of this Agreement without locating or accounting for the other.

WITNESS:

BREKFORD TRAFFIC SAFETY, INC.

B. J. [Signature]

BY: Rodney W. Hillman
Rod Hillman

Rodney W. Hillman
Rod Hillman/President & COO

Federal I.D. Number: 20-4086662


→ 410-762-0800 x301
Telephone Number:

Address:
7020 Persimmon Road, Suite C.
Hanover, MA 21076

Fax Number: 410-921-7818

E-mail address: rhillman@brekford.com

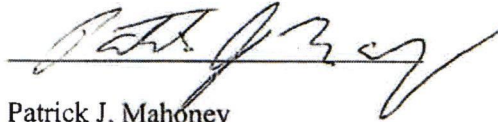
WITNESS:



Sharon Humm, Town Clerk

MAYOR AND TOWN COUNCIL OF
CHESAPEAKE BEACH

BY:



Patrick J. Mahoney

Mayor, Town of Chesapeake Beach



November 28, 2022

By E-Mail

Ms. Amanda O'Dell
Division Chief
Procurement Office
Calvert County Government
Courthouse, 175 Main Street
Prince Frederick, MD 20678
Amanda.Odell@calvertcountymd.gov

Re: Contract 2019-076 (Automated Speed Enforcement System), dated September 1, 2019, by and between Rekor Recognition Systems, Inc. dba Brekford Traffic Safety, Inc. ("Company") and Calvert County, MD

Ms. O'Dell:

The Company is the contractor on Contract 2019-076 issued by the Board of County Commissioners of Calvert County, Maryland (the "Contract").

On November 21, 2022, the Company entered into a definitive purchase agreement with Alumint, Inc., pursuant to which Alumint has agreed to acquire all of the assets related to the Company's automated traffic safety enforcement solutions business, subject to regulatory approvals and other customary closing conditions (the "Transaction"). As a part of this agreement, the Company proposes to assign all of the Company's rights, obligations, and liabilities arising under the Contract to Alumint.

Pursuant to the Calvert County Terms and Conditions regarding assignment (i.e., "SUBLETTING OF CONTRACT OR ASSIGNMENT OF CONTRACT FUNDS"), the Company hereby requests that the County amend Contract 2019-076 to assign all of the Company's rights, obligations, and liabilities arising under the Contract to Alumint, with such assignment being contingent upon, and effective as of, the closing of the Transaction as set forth in the purchase agreement. Rekor therefore seeks your acknowledgment and agreement to amend the Contract and assign it to Alumint following the closing of the Transaction.

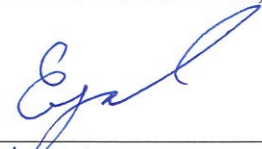
If you have any questions, please feel free to contact Brad Schaeffer at (410) 762-0800 ext. 303 or bschaeffer@rekor.ai.

[Remainder of page intentionally blank; Signature page follows]




Sincerely,

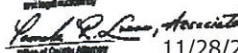
REKOR RECOGNITION SYSTEMS, INC.

By: 
 Name: Eyal Hen
 Title: CFO

ACKNOWLEDGED AND AGREED:

BOARD OF COUNTY COMMISSIONERS OF
CALVERT COUNTY, MARYLAND

By: 
 Name: Julian M. Willis
 Title: County Administrator
 Date: 11/29/2022

Approval for Form
not legal in Maryland

Sarah R. Lewis, Associate
 Clerk of County Attorney 11/28/2022

Authorized by Res. 52-20



November 28, 2022

By E-Mail and Overnight Delivery

Town Manager
Holly Wahl
8200 Bayside Road
P.O. Box 400
Chesapeake Beach, MD 20732

Re: Automated Speed Enforcement Program Addendum to Contract (Calvert County RFP 2019-076), dated September 1, 2019, by and between Rekor Recognition Systems, Inc. dba Brekford Traffic Safety, Inc. (“Company”) and the Town of Chesapeake Beach, MD

To Whom It May Concern:

The Company is the contractor on the Automated Speed Enforcement System Program contract issued by the Town of Chesapeake Beach, Maryland (the “Contract”).

On November 21, 2022, the Company entered into a definitive purchase agreement with Alumint, Inc., pursuant to which Alumint has agreed to acquire all of the assets related to the Company’s automated traffic safety enforcement solutions business, subject to regulatory approvals and other customary closing conditions (the “Transaction”). As a part of this agreement, the Company proposes to assign all of the Company’s rights, obligations, and liabilities arising under the Contract to Alumint.

Pursuant to the Calvert County Terms and Conditions regarding assignment incorporated by reference in the Contract (i.e., “SUBLETTING OF CONTRACT OR ASSIGNMENT OF CONTRACT FUNDS”), the Company hereby requests that the Town of Chesapeake Beach amend the Contract to assign all of the Company’s rights, obligations, and liabilities arising under the Contract to Alumint, with such assignment being contingent upon, and effective as of, the closing of the Transaction as set forth in the purchase agreement. Rekor therefore seeks your acknowledgment and agreement to amend the Contract and assign it to Alumint following the closing of the Transaction.

If you have any questions, please feel free to contact Brad Schaeffer at (410) 762-0800 ext. 303 or bschaeffer@rekor.ai.

[Remainder of page intentionally blank; Signature page follows]

Sincerely,

REKOR RECOGNITION SYSTEMS, INC.

By: _____
Name: _____
Title: _____

ACKNOWLEDGED AND AGREED:

TOWN OF CHESAPEAKE BEACH, MD

By: _____
Name: _____
Title: _____
Date: _____