



Due to COVID-19 social distancing requirements the December Town Council meeting will be conducted virtually with public participation available.

To join the meeting via web join via <https://us02web.zoom.us/j/8697557180>. To join by phone please call (929) 205-6099 and enter **Meeting ID 869 755 7180**. Public comment will be accepted by phone or computer audio during the public comment portion of the meeting or in writing via email to the Town Clerk, at shumm@chesapeakebeachmd.gov by 4:30 PM on December 17th. Participants will be muted upon entering the meeting and are asked to remain muted until the public comment period of the meeting.

**Presentation of the Barbara “Jo” Finch Brightest Beacon on the Bay Awards
Presentation of the 2021 Chesapeake Beach Calendar**

**TOWN MEETING AGENDA
DECEMBER 17, 2020**

- I.** Call to order and roll call.
- II.** Pledge of Allegiance.
- III.** Swearing in of the Mayor.
- IV.** Swearing in of the Town Council
- V.** Swearing in of the Town Treasurer and Town Clerk
- VI.** Swearing in of the Town Attorney
- VII.** Elect a Council Vice-President
- VIII.** Approval of the agenda.



IX. Public Comment on any item on the agenda: Public comment will be accepted by dialing **(929) 205-6099** and enter **Meeting ID 869 755 7180**.

X. Approval of the minutes of the November 19, 2020 Town Council Meeting.

Approval of the minutes of the November 19, 2020 Closed Session.

Approval of the minutes of the December 7, 2020 Town Council Work Session.

XI. Petitions and Communications

A. Proclamation

B. Town Administrator's Report

C. Public Works Administrators Report

D. Water Reclamation Treatment Plant Report

E. Code Enforcement Report

F. Town Treasurer's Report

G. Town Engineer's Report

H. Deputy's Report

I. North Beach Volunteer Fire Department

J. Mayor's Report

XII. Resolutions & Ordinances

A. Introduce Ordinance O-20-11, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the General



Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures. **Set Public Hearing.**

- B. Introduce Ordinance O-20-12, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures. **Set Public Hearing.**
- C. Introduce Ordinance O-20-13, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures. **Set Public Hearing.**
- D. Introduce Ordinance O-20-14, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures. **Set Public Hearing.**

XIII. Report of Officers, Boards and Committees

- A. Planning & Zoning Commission –
- B. Board of Appeals – No hearing held.
- C. Economic Development Committee – Larry Jaworski
- D. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck
- E. Walkable Community Advisory Group – Derek Favret



XIV. Unfinished Business

XV. New Business

XVI. Public Comment:

NOTE: Public comment will be accepted by dialing **(929)205-6099** and enter Meeting ID **869 755 7180**.

XVII. Council Lightning Round

XVIII. Adjournment

**MINUTES OF THE
TOWN COUNCIL MEETING
November 19, 2020**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance remotely were Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Wayne Newton, Acting Town Engineer, Connie O'Dell, Code Enforcement Officer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Manager, and Lieutenant Hollinger.

II. Pledge of Allegiance. The Mayor led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Councilwoman Beaudin moved to approve the agenda.
Seconded by Councilman Fink, all in favor.

IV. Public comment on any item on the agenda. None

V. Approval of the minutes of the October 15, 2020 Town Council meeting.

MOTION: Councilman Jaworski moved to approve the minutes of the October 15, 2020 Town Council meeting. Seconded by Councilman Morris, all in favor.

Approval of the minutes of the November 9, 2020 Work Session.

MOTION: Councilwoman Beaudin moved to approve the minutes of the November 9, 2020 Work Session. Seconded by Councilman Fink, all in favor.

VI. Petitions and Communications –

A. Paul Doherty – Candidate for the Board of Appeals. Mr. Doherty introduced and spoke briefly about himself and answered questions from the Council.

B. Election Results - The Town Administrator stated the results of the Mayoral and Town Council Election.

C. Town Administrator's Report – Mrs. Wahl submitted the attached written report and was present to address the Council. Mrs. Wahl reported that the 2021 Town calendar voting is on the website and the citizens can go on to vote for their favorite pictures. Also, Mrs. Wahl commented that due to COVID, the traditional gathering at town hall for the Light Up the Town will not take place in person but will be live streamed this year taking place on November 29th. There will be a number of ways for the citizens to participate in the festivities. Electronic messages will be sent out to the citizens with details. Mrs. Wahl gave an update

on the Highlands sewer/water expansion. Councilman Jaworski inquired about the possibility of solar panels in town.

- D. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council’s questions. Mr. Berry briefed the Council on the two current B Street projects. Councilman Jaworski had safety concerns regarding the missing railing along 261 at the marsh area. Mr. Berry will contact State Highway on this.
- E. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report and addressed the Council’s questions. Councilman Jaworski congratulated Mr. Castro and his staff for no reported spills with all the rain that we have had.
- F. Code Enforcement Report** – Mrs. O’Dell submitted the attached written report and was present to address the Council.
- G. Town Treasurer’s Report** – Mr. Clark reported he anticipates reviewing the water park FY21 projections as well as the FY20 budget reconciliation during the December work session. Councilman Favret suggested reviewing the water park season as a whole along with the financials. Councilwoman Beaudin suggested revisiting all the budgets for potential impacts due to the COVID.
- H. Town Engineer Report** – Mr. Newton submitted the attached written report and was present to address the Council. Mr. Newton reported on the status of the Richfield Station HOA list of concerns and updated the Council on the 261 sidewalks. Moving forward, it was requested, that the Engineer’s report include a current date for each item.
- I. Deputy’s Report** – Sergeant Phelps submitted the attached written report. Lt. Hollinger was available to answer questions from the Council. Lt. Hollinger reported on the trespassing incidents and encouraged residents to call if they see something. Councilman Jaworski wanted to thank Sergeant Phelps for his all-day presence at the Town Election.
- J. North Beach Volunteer Fire Department** – The attached written report was submitted.
- K. Mayor’ Report** – The Mayor took the opportunity to thank the Election Board, the election judges, the candidates, and the citizens in helping to make this a successful election this year. The Mayor wanted to echo Governor Hogan’s plea for all citizens to take the COVID-19 seriously and wear your masks. The Mayor wished everyone a safe and Happy Thanksgiving.

VII. Resolutions & Ordinances:

- A. Resolution R-20-5, a resolution of the Town Council of Chesapeake Beach to have the Mayor and Town Council sworn in either virtually or in person.**

MOTION: Councilwoman Beaudin moved to approve Resolution R-20-5.
Seconded by Councilman Favret, all in favor.

VIII. Report of Officers, Boards and Committees:

- A. **Planning & Zoning Commission** – A meeting was held October 28, 2020.
- B. **Board of Appeals** – No hearing was held.
- C. **Economic Development Committee** – Councilman Jaworski stated he attended another meeting on the Beach Elementary School replacement project last week and the planning of that is very exciting. Work continues with the Calvert County Economic Advisory committee to provide COVID assistance to our small businesses and residences as restrictions are increasing. Also attended a meeting of the North Beach Council and discussed with them about continuing working together for the two towns to improve the twin beaches.
- D. **Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck stated the group had not met since the last Council meeting but wanted to share some statistics. As of November 4th, Calvert County has 96 non-fatal overdoses with 19 fatal. The three hardest hit areas in the county are Chesapeake Beach zip code area with 15 non-fatal and 3 fatal, Prince Frederick zip code area with 14 non-fatal and 2 fatal and the Lusby zip code area at 26 non-fatal and 4 fatal. In the twin beaches, Chesapeake Beach is 8 non-fatal with 2 fatal and North Beach with 1 non-fatal and 1 fatal. The group will meet again on December 10th at 6 pm and welcomes folks to attend.
- E. **Walkable Community Advisory Group** – Councilman Favret reported over the past month the group has been seeking public input through survey boards around town, the online survey and the public engagement session that was held. The survey is complete, and the response to everything was excellent. The information has been sent to the planning firm and the group will work with the firm to analyze the data and address any specific comments and hopes to present a plan to the Council in the coming months.

IX. **Unfinished Business:** None

X. **New Business:**

1. Council to approve the appointment of Paul Doherty to the Board of Appeals.

MOTION: Councilwoman Beaudin moved to approve the appointment of Paul Doherty to the Board of Appeals. Seconded by Councilman Pardieck, all in favor.

XI. **Public comment was received by:**

1. Mr. Montague of 6201 Norwood Road, Prince Frederick, MD was present to request discussion with the Town Council on the short-term vacation rentals and what the issues might be and how to work through them.
2. Joshua Johnson of 3814 26th Street spoke on the short-term rental issue as well.

3. Monique Lighthart of 7609 B Street also spoke on the short-term rentals and working with Council to discuss and resolve whatever issues there are.
4. Rick Brinkley of 3378 Cannoncade Court inquired as to the difference in a short-term rental and a bed and breakfast.

XII. Council Lightning Round:

1. Dr. Beaudin commented on the CBOCS report stating how incredible it was that the buoy that was planted in 2014, got lost in a storm, and has washed up on the rocks in North Beach after five years! She wished everyone a Happy Thanksgiving and to stay safe. She looks forward to continued conversations regarding the short-term rentals and the Bed and Breakfasts. On a somber note, she announced the untimely passing of the most recent president of the Twin Beach Players, Frank Antonio.
2. Mr. Fink thanked the public for their comments this evening in regards to the short-term rentals/bed and breakfast subject and encourages continued dialogue on the matter. Mr. Fink wanted to reiterate his appreciation for all the support he has received during this difficult time in his life, but wanted to also give a tip of the hat to all the folks at Calvert Hospice, who were absolutely outstanding. He wished everyone a safe and Happy Thanksgiving.
3. Mr. Jaworski wanted to first thank his colleagues for four years of support for our town and looks forward to another four years of getting things done. He also wanted to give a shout out to all the candidates that ran for the various offices and the timely removal of the campaign signs around town. Stay safe and Happy Thanksgiving.
4. Mr. Morris wanted to thank the public group tonight for their comments and wanted to follow up with saying that with their petition of 600 signatures, he feels they deserve Council discussion. Mr. Morris stated CBOCS is a tremendous program and feels it's a great example of the Town leading on green initiatives and just wanted to thank Mr. Bacon, Mr. Pardieck, and all the volunteers, and intends to support any budget they need. Mr. Morris wished everyone a memorable Thanksgiving, stay safe and stay positive.
5. Mr. Pardieck thanked the folks for their public comments tonight and looks forward to future discussions through the Council and Planning & Zoning, and also appreciated the support of the folks that came out to vote. Mr. Pardieck suggested, going forward, if Planning & Zoning and Green Team reports could be added to the Council agenda. Happy Thanksgiving, stay safe, and wear your masks.
6. Mr. Favret reiterated appreciation for the public comments tonight also. Mr. Favret stated he had the pleasure of speaking to the boys and girls of Scout Pack 903 of the western shore district. They asked a lot of great questions and were particularly interested in protecting the bay and the CBOCS program. He extended an invitation to them to attend a future meeting once we get back to live meetings. Mr. Favret stated the last four years went by quickly and looks forward to the next four, working with the Council and the residents to continue getting things done. Have a safe and Happy Thanksgiving.

XIII. Adjournment & Closed Session - Councilwoman Beaudin moved to close and adjourn the regular meeting at 8:15 pm under the Statutory Authority of the Md. Annotated Code, pursuant

to General Provisions Article, §3-305(b), subsection (7) to consult with counsel to obtain legal advice pertaining to the Water Reclamation Treatment Plant. Seconded by Councilman Favret, all in favor.

Submitted by,

Sharon L. Humm,
Town Clerk

**MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
DECEMBER 7, 2020**

- I. Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance remotely were: Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Marilyn VanWagner, Water Park General Manager, and Todd Pounds, Town Attorney.

With today being Pearl Harbor Day, the Mayor took the opportunity to recognize and have a moment of silence in remembrance of those who fought in World War II, and in particular, those who made the ultimate sacrifice on that fatal day 79 years ago.

- II. **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.

III. **Informational Discussion on the following items:**

1. Process for zoning code review/recommendation/amendments- With the recent public concerns regarding short-term vacation rentals, Mrs. Wahl and the Town Attorney addressed the Council on the current code and the process of review. Rentals under 30 days are permitted through the Town’s zoning ordinance as a permitted bed and breakfast. Mrs. Wahl noted the Town recently posted on its website for clarification the difference between an actual bed & breakfast and a short-term rental/Airbnb.
In review, the Town Attorney finds it appropriate for the Planning Commission to review the Town’s zoning code as it relates to short term vacation rentals and provide a recommendation to Council for consideration.
The Council agreed this should be reviewed by the Planning Commission, looking at the pros and cons of both sides. The Council emphasized reaching out to the public, giving opportunity for input on the matter.
2. Water Park FY20 recap and FY21 forecasting – Mrs. Wahl presented to Council a review of the park’s normal operation sales trends, the impacts of the 2020 season and plan for the 2021 season. With costs to operate the park increasing, and the demand to reduce the number of people in the park at one time, it was presented for consideration, four scenarios that included adjusted admission rates. Also, the Council liked the idea of keeping one or two days of the week for residents only.
3. FY20 Budget reconciliation - Mr. Clark submitted a report and gave a brief summary of the FY20 budget overages. There was a total of 12 expense line items over budget for FY20. Mr. Clark gave the breakdown of each line item within its fund and provided explanation on the overages.

IV. Council Lightning Round –

1. Dr. Beaudin commented it has been a pleasure working with this Council over the past four years, looks forward to the next four, and wished all a Merry Christmas.
2. Mr. Fink commented he looks forward to the next four years for sure!
3. Mr. Jaworski congratulated the Mayor, Holly, Jay, and everyone on the Light Up the Town for doing an excellent job, given the unusual circumstances. Mr. Jaworski reported Holly, Jay and himself are participating in the storm water solutions program, and the next meeting of the Calvert County Economic Development Advisory Committee is scheduled for this Wednesday. Mr. Jaworski reported he and Councilman Morris will participate in another meeting of the Naval Research Lab Remediation Advisory Board this week. Mr. Jaworski thanked Holly and Jay for the placement of the temporary guardrail on 261 and announced the firehouse is selling Christmas trees again this year, so come on by!
4. Mr. Morris asked the Mayor if the Council could be updated on the Highlands water/sewer project at the next Council meeting. Mr. Morris stated he is looking forward to the last meeting of this term and the first meeting of the new term, hoping to be back in town hall soon. Mr. Morris stated, though present times may be difficult, we still have the ability to make happy holiday memories with our loved ones.
5. Mr. Pardieck announced the Opioid Awareness committee will meet on Thursday, December 10th at 6 pm and will give a report at the next Council meeting. Collaborating with some of his neighbors, his community has lighting displays coordinated with music on the FM radio station blinking in time with the music and invites you to come drive through.
6. Mr. Favret reported the Walkable Community group plans to meet next Monday. Mr. Favret reached out to the planning firm to get the results from the three weeklong public input process in hopes they could provide a good view of those results and the comments that were received. He will update everyone at the next Council meeting. Councilman Fink will also be sharing additional funding opportunities.

V. Adjournment:

The meeting adjourned at 7:25 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Favret, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk



Town Administrators Report – December 2020

I. UPCOMING REQUESTS FOR PROPOSALS:

1. **Richfield Station Water Tower Painting:** this is a FY21 budgeted project that includes the painting of the Richfield Station water tower. Pricing options will include an option of branding the water tower as additional pricing for Council consideration. This RFP is expected to be released in January 2021.
2. **Town Hall HVAC upgrade:** this is a FY21 budgeted project that includes addressing outdated, inefficient and no longer supported HVAC systems in Town Hall. This RFP is expected to be released in January 2021.
3. **Miller-Loveless Park at Kellam's Field:** this is a FY21 budgeted project that is expected to be released by RFP in January 2021.

II. TOWN ASSETS:

Bayfront Park: Bayfront park remains closed to the general public. The Park is open to Town guests and guests that are accompanying them. No restrooms are available due to the “off- season”. Trash continues to be collected by Department of Public Works staff on Mondays, Wednesdays, Fridays and directly after holidays. If residents see concerns we ask that you take a picture and send it to Town Hall at info@chesapeakebeachmd.gov or call (410)257-2230.

III. OPERATIONAL UPDATES/COMMUNITY ENGAGEMENT:

1. **Short Term Rental Survey:** The Town is requesting all citizens to complete the linked survey https://www.surveymonkey.com/r/chesapeakebeach_rentals to provide feedback on short term rentals. Short term rentals are rentals of less than 30 days, that are typically offered through platforms such as “airBNB” and “VRBO” offering rentals of a residential dwelling for a night, weekend or other short period of time.
2. **2021 Town Calendar Voting:** Thank you for the hundreds of votes for the Town Calendar images. Calendars will find their way to resident’s mailbox in the coming days.

IV. SEEKING STORMWATER SOLUTIONS: Getting the MOST for Local Leaders

The Town is participating in a program that provides a platform for local governments to expand their knowledge of stormwater management best practices and collaborate on solutions. The Town Administrator, Director of Public Works and Councilman Jaworski are participating in this program that



Town Administrators Report – December 2020

includes several modules. This month the focus was “**Building Blocks of an Effective Stormwater Mgmt. Program**”.

V. TOWN PERMITS:

Permit #	Address	Improvement
2020-69	3443 Silverton Lane	Deck
2020-70	3151 Lawrin Ct	In ground Pool
2020-77	3918 15th St.	6ft partial privacy fence in back yard
2020-75	2976 Heritage Dr.	New SFD
2020-76	2980 Heritage Dr.	New SFD
2020-79	2961 Heritage Dr.	New SFD
2020-80	2998 Heritage Dr.	New SFD
2020-81	2968 Heritage Dr.	New SFD
2020-74	2972 Heritage Dr.	New SFD
2020-75	7509 B St	Remove Tree
2020-79	8716 Bayside Rd	Install front fence only
2020-78	3616 27th St	fence
Pending review	4160 Mears Ave	Revision to existing permit
Pending review	2960 Heritage Dr	New SFD
Pending review	2964 Heritage Dr	New SFD
Pending review	2953 Heritage Dr	New SFD
Pending review	2956 Heritage Dr	New SFD
Pending review	4016 28th St	Pier to be built



Town Administrators Report – December 2020

VI. GREEN INITIATIVES:

- **Buffer Gardens:** The Green team installed several buffer gardens in the public spaces of the Town Hall parking lot and Kellam's complex parking area.
- **Electronic Vehicle (EV) Car Charging Stations:** BGE EV car charging stations have received approved permits and are in the process of completing construction meetings to start their work installing the EV charging stations.



Water Park Report

Marilyn VanWagner, General Manager Water Park
December 17, 2020

Staffing –

Applications are now being accepted for all positions for the 2021 Season. Anyone interested should go to <https://chesapeakebeachwaterpark.com/employment/> and review the summary for the position(s) that they are most interested in and then sign up for the orientation.

All Aquatics Supervisors for the 2021 Season have been selected and we are currently waiting to find out when and where Ellis and Associates will provide the training for these new leads.

Recruiting for our new employees looks very different this year. In previous years we were able to make announcements at the local high schools during “announcement time” and in club meetings that were held at these local schools. This year we will be forced to rely on our returning employees to assist with recruiting and of course social media. Signs will also be posted in the local post offices and a few other key places.

Leads Prepare for 2021

All Departments are busy updating their training videos and preparing for the virtual orientations. Store items are being ordered and meetings with vendors continue to take place.

Season Passes –

Both Town and County Residents can now order Season Passes for the 2021 Season. They will be discounted until January 31. These Season Passes make wonderful gifts for the holidays. Family members and special friends can enjoy your gift of “fun in the sun” all summer long. Also, again this season, Season Pass users will experience a 20% discount on all of our food and store items. When purchasing Season Passes on line, one can also choose to purchase from two different options for Souvenir Cups.

Maintenance/Upgrades

Filo our Maintenance Tech continues to stay very busy. Some of his recent projects include finalizing the winterization for the pools, concession stand and restrooms. He is also working on interior painting and outside painting as weather permits. New doors for the Concession Stand are also being installed this week.



Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: December 17, 2020

Water leak- We have repaired a broken lateral line on 260 and 261 since our last meeting.

Wet wells- We are pulling pumps at Richfield Station and repairing a flow meter at Mears Ave wet well at this time. We are going through our Dri-primers and checking heat tape and oil heaters.

Water meter/MXU- We are currently changing out MXU's and we be doing a drive by read at the end of the Month.

Flushing- Will pick back up in early March of 2012

Ball fields – We are working with BGE to install e charging stations. The irrigation has been winterized at this time.

Railway Trail – Nothing new to report.

Water park – We have worked with the Water park technician to winterize the pool plumbing, change out the air compressor, and remove and install new pump room doors.

The Heritage – Currently they are working the first 8 houses. There will be residents living at this development in the spring.

Emergency calls – We received 9 emergency calls and came onsite for 5 of them. 3 were for water leaks on the Homeowner's side. 1 for a water leak on the Town's line and one for flooding at the Railway Museum that ended up be a failed sump pump.

Reminder to all Homeowners drain or unscrew your hose bibs as some in town have already failed due to cold nights



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Plant Report

Date: December 17, 2020

The Water Reclamation Plant has implemented new COVID-19 operations following all Federal, State, County, and Town's Mayor and Council Guidelines to control the spread of the virus. All safety protocols were reviewed, and changes were made to current SOP's to operators' procedures in handling daily operations at the Plant. All safety gear will be worn and continuing cleaning of everything will be done daily. The inventory of Safety supplies, Janitorial supplies and Office supplies, Chemicals, Lab supplies, Diesel fuel for Generator, Maintenance supplies and spare parts for Equipment and repairs were set up for a 6 months' supply. The staff began a new rotation shift on April 6th. Two employee crews will alternate each week. The supervisors will use a rotation of every other week. This will help to limit exposure and maintain good health of staff. All normal plant operations will remain the same until further notice. Security procedures were enhanced to monitor all entry into the plant and record all deliveries or scheduled work. Contingency Plans are set up as changes occur for control of COVID-19.

Two new employees started work at the Plant on November 30th. They are Evan Neal, Operator Trainee and Josh Stinnett, Asst. Superintendent. Training has begun and this brings the Plant Staff to full operation.

On November 19th, the plant took in 3 tanker loads from the Anne Arundel Pump Station while work was completed making their force main move and new connections. All operations at the plant remained normal.

The #2 ENR Filter was taken offline on November 27th. The Auma Control Valve was malfunctioning causing the Filter to abort operations. It was discovered a main control switch was not working. A new one was ordered but will take 6 weeks to get it. A new Auma Control Valve was ordered as a spare part and will also take 6 weeks to get. The Filters will run with 3 Filters online until #2 is repaired.

There were no PO's costs over \$5,000.00 but not over the threshold limit of \$10,000.00 for budget purchases this month.

Plant Staff did use the surge tank two times for this report period. On Nov. 12th, the surge tank was used to help balance out flow to plant during heavy rains and on Nov.30th to Dec. 1st, the surge tank was used due to heavy flows from rain.

There was 1 alarm call for this December report. The alarm was for a Filter abort for a mal-functioning Auma Control Valve. All alarms were responded to and corrected.

There were no incidents to report in the plant's Solids and Handling Operation. The Lab Sampling Operation is performing a DOC performance testing on an IDEXX Fecal Coliform test method. Once this is completed MDE will approve the procedure for this Lab. Old Line Inc. was sold to Synagro in May of 2019.

8200 BAYSIDE ROAD, P.O. BOX 400, CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230



A new contract was signed with Old Line/Synagro in August 2019 after rebidding the Solids Hauling Contract in June 2019.

The Wastewater Treatment Plant had no spills and 2 Partial Filter Bypasses to report for December. The Bypass was on Nov. 30th, to Dec. 1st, during heavy rains and Dec. 4th, to Dec. 6th during heavy rains also. All testing and protocols were followed and reported to MDE.

Future Projects:

To complete working out the problem areas in the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date of the plant's present budget year or within two years after the ENR Upgrade.



Rental Registration Case by Status Report

Report Criteria:

Case Open From To Case Close From To

Report Details:

<i>Status</i>	<i># of cases with this status</i>
Application received	6
Application reviewed - need more info	0
Inspections in progress	21
Waiting on License Fee	54
License Current	30
License Expired	0
Declaration of Ineligibility	0
Closed: Expired - Will not renew	0
Notification Process	100
Closed	10
Re-Inspection	16
Total Cases	237



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Open	All		All	All	From 01/01/2020 To 12/11/2020	From To	From To

CE Totals

	Total	Closed Cases	Open Cases
Totals	10	0	10

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	10	0	10
Totals	10	0	10

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	2	0	2

Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	1	0	1
Property Maintenance - Minimum Maintenance Requirements	0	0	0
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	2	0	2
Property Maintenance - Sanitary Maintenance - Grass	1	0	1
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	2	0	2
Sanitary Maintenance	0	0	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	0	0	0
Waste/Sewer Back Up	0	0	0
Zoning Infraction	3	0	3
Zoning Permit Required	3	1	2
Totals	14	1	13



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Open	All	All	All	All	All	All	From To	From To	From To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE20-83		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	3723	E	CHESAPEAKE BEACH	Rd		20732	0503046885	Self-Initiated	11/13/2020	01/08/2021	O'Dell, Connie
CE20-80		Verbal Warning Given	Zoning Infraction - Open	Medium	8131		BAYVIEW HILLS	Dr		20732	0503130509	Complaint	10/14/2020	12/18/2020	O'Dell, Connie
CE20-79		Inspection	Prohibited Parking - Open Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3812		19TH	St		20732	0503065812	Self-Initiated	10/09/2020	01/08/2021	O'Dell, Connie
CE20-75		Stop Work Order	Zoning Infraction - Open Zoning Permit Required - Open	Medium	8359		AUTUMN OAKS	Ct		20732	0503173054	Complaint	09/25/2020	12/18/2020	O'Dell, Connie
CE20-63		Inspection	Operating a short term rental - Open	Medium	3702		CHESAPEAKE BEACH	Rd		20732	0503044734	Self-Initiated	08/14/2020	01/14/2021	O'Dell, Connie
CE20-60		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	8256		D	St		20732	0503048403	Self-Initiated	08/06/2020	01/08/2021	O'Dell, Connie
CE20-53		Inspection	Operating a short term rental - Open	Medium	4016		28TH	St		20732	0503042758	Self-Initiated	07/30/2020	01/08/2021	O'Dell, Connie
CE20-48		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	3925		GORDON STINNETT	Ave		20732		Self-Initiated	07/01/2020	01/15/2021	O'Dell, Connie
CE20-28		Administrative Citation Issued	Zoning Permit Required - Closed Zoning Infraction - Open	Medium	4011		27TH	St		20732	0503042464	Self-Initiated	05/05/2020	01/08/2021	O'Dell, Connie
CE20-14		Verbal Warning Given	Zoning Permit Required - Open	Medium	3915		16TH	St		20732	0503084795	Complaint	02/19/2020	01/08/2021	O'Dell, Connie
CE19-91		Inspection	Property Maintenance - Sanitary Maintenance - Vehicles - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary	Medium	7524		C	St		20732	0503070557	Self-Initiated	11/14/2019	01/08/2021	O'Dell, Connie

		Maintenance - Open Property Maintenance - Minimum Maintenance Requirements - Open											
CE19-74	Inspection	Foreclosure - Open Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	7331	WOODSHIRE Ave	20732	0503064727	Self-Initiated	09/12/2019	01/08/2021	O'Dell, Connie		
CE19-72	Inspection	Property Maintenance - Sanitary Maintenance - Grass - Open Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	7626	C St	20732	0503067939	Complaint	09/04/2019	01/08/2021	O'Dell, Connie		
CE19-67	Notice of Violation Given	Sign Ordinance - Open	Medium	4160	MEARS Ave	20732	0503085635	Self-Initiated	08/21/2019	01/08/2021	O'Dell, Connie		
CE19-23	Administrative Citation Issued	110-15: Steep Slope Construction on or Adjacent to - Open	Medium		Delores Ct	20732		Complaint	04/10/2019	01/08/2021	O'Dell, Connie		
CE19-17	Inspection	Zoning Permit Required - Closed Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required - Open	High	7340	G St	20732	0503095037	Complaint	03/22/2019	01/13/2021	O'Dell, Connie		
CE18-76	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	2541	SHADY OAK Ct	20732	0503174379	Complaint	10/19/2018	01/08/2021	O'Dell, Connie		
CE18-10	Inspection	Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Open Property Maintenance - Minimum Maintenance Requirements (B) - Open 200-6 Violations and penalties for Property Maintenance - Open Property Maintenance - Sanitary Maintenance - Grass - Open 115-3 Dangerous Buildings - Failure to Comply - Open Foreclosure - Closed 115-3 Dangerous Buildings - Failure to Comply - Open	High	7636	BAYSIDE Rd	20732	0503068315	Self-Initiated	05/18/2018	01/08/2021	O'Dell, Connie		

Number of Cases: 18



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Closed	All		All	All	From To	From To	From 11/14/2020 To 12/11/2020

CE Totals

	Total	Closed Cases	Open Cases
Totals	6	6	0

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	6	6	0
Totals	6	6	0

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	0	0	0

Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	1	1	0
Property Maintenance - Minimum Maintenance Requirements	1	1	0
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	0	0	0
Property Maintenance - Sanitary Maintenance - Grass	4	4	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	1	1	0
Property Maintenance - Sanitary Maintenance - Rodents	1	1	0
Property Maintenance - Sanitary Maintenance - Vehicles	0	0	0
Sanitary Maintenance	0	0	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	1	1	0
Waste/Sewer Back Up	0	0	0
Zoning Infraction	0	0	0
Zoning Permit Required	0	0	0
Totals	9	9	0



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From To	From To	From 11/14/2020 To 12/11/2020	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE20-85		Closed: Voluntary Compliance	Prohibited Parking - Closed Property Maintenance - Minimum Maintenance Requirements - Closed	Medium	3918		15TH	St		20732	0503070018	Complaint	11/24/2020	12/10/2020	O'Dell, Connie
CE20-84		Closed: Voluntary Compliance	Sign Ordinance - Closed	Medium	3080		COX	Rd		20732	0503090949	Self-Initiated	11/20/2020	11/27/2020	O'Dell, Connie
CE20-82		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8207		ELM			20732	0503155153	Complaint	11/13/2020	12/10/2020	O'Dell, Connie
CE20-77		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8730		BAYSIDE	Rd		20732	0503070514	Self-Initiated	10/05/2020	12/10/2020	O'Dell, Connie
CE20-76		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	7405		WOODSHIRE	Ave		20732	0503064778	Self-Initiated	09/30/2020	12/10/2020	O'Dell, Connie
CE20-70		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Closed Property Maintenance - Sanitary Maintenance - Rodents - Closed	Medium	3916		26TH	St		20732	0503048063	Self-Initiated	09/11/2020	12/10/2020	O'Dell, Connie

Number of Cases: 6



**Town of Chesapeake Beach
Treasurer's Report
Town Council Meeting
December 2020**

Summary of FY20 Audit

BTCPA (Baracane, Thornton & Company) has completed our audit for FY20. It was their first year working with the Town after the Town worked the past four years with Rubino & Company. Our FY20 Audit was a strong audit and below is an overview.

Highlights from our Audit:

- Audit provided the Town with three recommendations that the Town can implement.

The recommendations are as follows:

- **Adjusting Journal Entries** – The Town never received the final adjusting entries from the previous auditor at the end of their audit. This required the new auditors to obtain them prior to doing our FY20 audit. Moving forward, the Town should make sure they are received at the end of the audit and posted accordingly.
- **Fund Balance Policy** - The Town had never previously adopted a fund balance policy. This will provide clearer narrative of our fund balance classification.
- **Capitalization Policy** – The Town had never previously adopted a capitalization policy. This would formalize our current practice of capitalizing assets with an initial cost of greater than \$5,000.

Administrative policies will be implemented for the fund balance as well as capitalization policy.



Key Financial Metrics:

- The net position of the Town is \$41.9MM. Previous year was \$39.2MM for an increase of \$2.7MM. Assets increased by \$1.6MM and liabilities decreased by \$1.1MM
- Total Debt from long term obligations is currently at \$6.6MM as of June 30, 2020. This does not include the approximate \$1.3MM payoff of the 2010 bond in FY21. The Town is currently at approximately \$5.3MM in debt, which gives the Town a \$2MM debt reduction since the end of FY19.

Our FY20 financial statements will be uploaded to the Town website.

Town of Chesapeake Beach

Engineer's Report 12-10-20

From: Messick Group, Inc (MGI)
Wayne A. Newton, P.E

A transitional meeting was held on February 27, 2020 to review projects and transition responsibility going forward from Paul Woodburn to Wayne Newton of the below projects. A brief description of each project and upcoming action items are below:

Fishing Creek Dredging:

Action: Waiting for Dredge Work to Begin. MGI met with DNR at the site to discuss hauling material to the Kellam Field area and also met virtually with USACOE to discuss timing. USACOE is looking at a spring start at the earliest.

MGI submitted Grant Application for funding to remove prior dredge spoil from DMP to make room for the USACOE dredge material. Waiting for review and working on design of haul out sediment controls and re-usability.

Richfield Station:

Action: MGI received follow up estimates from Roepke in reference to value of remaining work to be completed on each PWA. MGI to review.

MGI approved whole house plans and emailed to McCrone. MGI is working with the Town Attorney to review and comment on PWA revisions for prior unfinished public work and the proposed whole house pump projects

261 Sidewalks:

Action: MGI to followed up with BAI on sidewalk project. According to latest SHA comments, we do not believe the additional design work is needed or at least to the level previously proposed. MGI coordinated with BAI and SHA on the need for additional plan revisions given the SHA's revised direction. MGI coordinating with SHA to confirm.

Heritage:

Action: MGI to continue in-field construction monitoring as requested.

Pump Station plans approved and emailed to McCrone. Waiting for PWA review.

Kellams Field:

Action: MGI creating Grading & Sediment Control Plans for the removal of the excess material from the DMP site for use on the Field

Prepared concept plan for the renovation and refurbishing of the tot lot into an adult exercise and child's play area. MGI will move forward to create biddable plans upon direction from Planning & Zoning and the citizens survey results.

Richfield Tower:

Action: Received Pittsburg Tank & Tower Group assessment of the tank. MGI completed RFP for exterior painting, including containment system to protect adjacent properties. To be sent to Town for bidding.

Rod N Reel:

Action: MGI prepared an exhibit to be attached to an agreement to record the limits of the Town's maintenance responsibilities and forwarded the plan to Paul Woodburn for Rod n Reel Review. Waiting for response.

Highlands Sewer Study:

Action: MGI to assist with preparing grant application for BRF funding assistance. Grant/loan application's acceptance period is open until the end of January 2021. Draft of grant application being prepared for filing prior to deadline.

Wesley Stinnett Water Study:

Action: MGI created a preliminary alignment map to serve the Wesley Stinnett Dr community with Town Water. The preliminary water extension alignment and Cost estimate complete. Water system capacity needs to be reviewed. Grant/loan application's acceptance period is open until the end of January 2021. Draft of grant application being prepared for filing prior to deadline.

Fishing Creek Wet Well:

Action: MGI to review needed improvements to prevent inundation by sea level rise and repair the existing facilities and create a concept design as well as budget for a future capital project.

Town Hall HVAC Replacement

Action: MGI working with Diversified Engineering to prepare plans and specs for replacement of 3 HVAC units in Town Hall, including new provisions for access to maintain the units. Plans completed. Bid docs to be put out to bid in December 2020 for winter bidding season.

WWTP UV Protection RFP

Action: MGI working with Jon Castro to develop and RFP to design the Launder Covers for UV protection at the Waste Water Treatment Plant.

Beach ES DD Plan Review

Action: MGI met virtually with the Beach ES design team in reference to review of the Design Development plans for the school replacement. MGI to complete a detailed review of the plans submitted 12-10-20.



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: December 11, 2020
To: Sharon Humm
From: Sergeant Thomas S. Phelps
Re: Sheriff's Office Report-Chesapeake Beach

In November of 2020, the Sheriff's Office handled 233 calls for service in Chesapeake Beach. This is down from 271 calls in October of 2020.

Call Breakdown for November of 2020:

82 calls were self-initiated (patrol checks, follow-up investigations, etc)

151 calls were received by other means (citizens, alarm companies, etc)

Of the 233 calls, we handled:

- 1 CDS Violations
 - 1 Amphetamine (Closed by Arrest)
- 2 Burglaries
 - Vacant Residence Entered and Walls Damaged – D St. (Under Investigation)
 - Bike taken from Shed – Richfield Station (Under Investigation)
- 2 Destruction of Properties
 - Tire Slashed – D St (Under Investigation)
 - Window Screen Damaged – Richfield Station (Under Investigation)
- 1 Marijuana Civil Violation
- 2 DUI
- 2 Disorderly Arrest

November 2020 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	23	233	Fireworks Complaint	0	7	Relay	1	4
Abandoned Vehicle	1	10	Follow Up	13	85	Robbery	1	2
Accident	5	93	Found Property	3	16	Search Warrant	0	3
Alarm	5	85	Fraud	2	20	Sexual Assault	0	0
Alcohol Violation	0	2	Harassment	3	16	Sex Offender Registry	0	0
Animal Complaint	2	32	Illegal Dumping	0	0	Special Assignment	4	25
Assault	2	10	Industrial Accident	0	0	Stalking	0	5
Assist Motorist	6	60	Indecent Exposure	1	7	Stolen Vehicle	0	3
Assist Other Dept	2	35	Intoxicated Person	0	6	Summons Service	3	41
Assist Sick/Injured	8	59	Kidnapping/Abduction	0	1	Suspicious Person	3	59
Attempt to Locate	0	74	Loitering	0	3	Suspicious Vehicle	5	68
Burglary	2	17	Lost Property	2	5	Tampering with MV	0	17
CDS Violation	0	9	Loud Party/ Music	2	29	Telephone Misuse	0	2
Check Welfare	14	129	Mental Subject	0	9	Theft	4	57
Conservor of Peace	1	19	Missing Person	1	11	Traffic Complaint	8	62
Destruction of Property	4	24	Neighborhood Dispute	1	6	Traffice Control	0	2
Death Investigation	0	2	Notification	0	1	Traffic Enforcement	1	17
Disorderly	9	100	Parking Complaint	2	58	Trespassing	1	67
Domestic	7	78	Patrol Check	69	1471	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	0	1	Unknown Problem	0	3
Eviction	1	6	Police Information	6	94	Violation Protective Order	0	15
Fight	2	22	Protective/Peace Order	1	30	Warrant Service	1	20
Firearms Complaint	1	11	Prowler	0	0			
Total Calls							233	3458

	Month	Year		Month	Year		Month	Year
DUI Arrest	2	14	CDS Arrest	1	16	Other Arrest	2	68
Civil Marijuana Citations	1	25	Non Fatal Overdose	0	8	Fatal Overdose	0	2

**** Notes ****

Deputies assigned to the Twin Beach Patrol handled 206 calls outside of the Twin Beach Patrol Area in this month.
(These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)

November 2020 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	4	92	Fireworks Complaint	0	10	Relay	0	2
Abandoned Vehicle	1	6	Follow Up	0	45	Robbery	0	0
Accident	4	39	Found Property	0	7	Search Warrant	0	1
Alarm	4	30	Fraud	0	2	Sexual Assault	0	1
Animal Complaint	0	15	Harassment	1	9	Sex Offender Registry	0	0
Assault	2	10	Illegal Dumping	0	1	Special Assignment	0	13
Assist Motorist	3	19	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	1	16	Indecent Exposure	0	2	Stolen Vehicle	0	3
Assist Sick/Injured	1	16	Intoxicated Person	0	3	Summons Service	0	14
Attempt to Locate	0	35	Kidnapping/Abduction	0	1	Suspicious Person	0	24
BioChem/ Susp Package	0	1	Loitering	0	4	Suspicious Vehicle	0	24
Burglary	2	14	Lost Property	0	0	Tampering with MV	0	1
CDS Violation	0	9	Loud Party/ Music	3	25	Telephone Misuse	0	0
Check Welfare	5	74	Mental Subject	0	3	Theft	0	27
Conservor of Peace	0	5	Missing Person	0	0	Traffic Complaint	3	25
Destruction of Property	0	14	Neighborhood Dispute	0	1	Traffice Control	0	2
Death Investigation	0	1	Notification	0	2	Traffic Enforcement	0	7
Disorderly	7	56	Parking Complaint	1	25	Trespassing	0	18
Domestic	4	45	Patrol Check	37	621	Unauthorized Use MV	0	2
Escort	0	1	Person with Weapon	0	0	Unknown Problem	3	11
Eviction	0	3	Police Information	0	24	Violation Protective Order	1	12
Fight	2	11	Protective/Peace Order	0	6	Warrant Service	2	9
Firearms Complaint	0	1	Prowler	0	1			
Total Calls							91	1501

	Month	Year		Month	Year		Month	Year
DUI Arrest	1	5	CDS Arrest	1	6	Other Arrest	5	38
Civil Marijuana Citations	1	14	Non Fatal Overdose	0	1	Fatal Overdose	0	1

**** Notes ****



November 2020 Town Stats,

Fire = 38

AFA = 4

Brush = 0

EMS = 15

Fires= 2

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 0

Investigation = 5

MVA = 2

Helicopter Landing = 2

Service = 8

Water Rescue = 0

Fire Calls dispatched in the Town of CB = 25

Fire Calls dispatched in the Town of NB = 13

Fire Drills: Vehicle Extrication

Fundraising: None due to Covid-19



EMS = 102

Chest Pains = 9

Diabetic Emergency = 1

Fire Standby = 0

Psychiatric Emerg. = 2

Trouble Breathing = 10

Seizures = 2

Stroke (CVA) = 3

Unconscious Subj. = 8

Choking = 1

Sick person = 25

Med alarm = 2

EMS Calls dispatched in the Town of CB = 61

EMS Calls dispatched in the Town of NB = 41

EMS Drill: CPR

Assault = 6

Abdominal Pains= 1

Cardiac Arrest =2

Allergic Reaction =1

Traumatic Injury = 4

HTN=1

Choking=1

Sick=25

Hemorrhage=1

#O-20-11
Passed _____
Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
AMENDING THE ANNUAL BUDGET FOR THE GENERAL FUND OF
THE TOWN OF CHESAPEAKE BEACH FOR THE FISCAL YEAR JULY
1, 2019 TO JUNE 30, 2020 TO RECONCILE EXPENSES AND INCOME
AND RATIFY OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the "Town") is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after due notice and a public hearing, the Town Council adopted an annual budget for the General Fund on April 16, 2020; and

WHEREAS, it has come to the attention of the Town Treasurer that the Town incurred certain expenses during FY '20 that exceeded the amounts budgeted because of under planned retirement budget and legal, planning and zoning, IT Support and landfill tipping had inadequate funds to cover their cost due to increased expenses and

WHEREAS, the over expenditures can be offset by special events line item; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the FY 20 General Fund budget to appropriate the necessary funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The adopted budget for the General Fund of the Town of Chesapeake Beach for the Fiscal Year 2020 is hereby amended as set forth in the attached Exhibit A hereto.

Section 2. In all other respects the budget for the General Fund, as adopted on April 16, 2020, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2020.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 17th day of December, 2020, that a public hearing was held on the 21st day of January, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 2^{1st} day of January 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

Exhibit A
Fiscal Year 2020
General Fund

	Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
Income			
Local Sources			
100-410000 · Real Estate Taxes	\$ 2,686,535		\$ 2,686,535
100-410100 · Admission & Amusement Tax	\$ 1,200,000		\$ 1,200,000
100-410115 · Hotel Tax	\$ 90,000		\$ 90,000
100-410120 · Operating Property Tax	\$ 55,000		\$ 55,000
100-410125 · Penalties & Interest	\$ 3,000		\$ 3,000
100-410135 · Traders License - County	\$ 600		\$ 600
100-410140 · Zoning Permits & Site Plans	\$ 7,000		\$ 7,000
100-410145 · Interest on savings & Investmen	\$ 100,000		\$ 100,000
100-410160 · Bayfront Park Admissions	\$ 50,000		\$ 50,000
100-410165 · Tower Site Rental	\$ 100,000		\$ 100,000
100-410170 · Cable Franchise Fee	\$ 95,000		\$ 95,000
100-410175 · Speed Camera & Other Fines	\$ 60,000		\$ 60,000
Total Local Sources	\$ 4,447,135	\$ -	\$ 4,447,135
Federal, State, & County Sources			
100-420100 · State income taxes	\$ 840,000		\$ 840,000
100-420105 · Highway User Revenues	\$ 344,873		\$ 344,873
100-420110 · State Aid Police Protection	\$ 47,418		\$ 47,418
100-420115 State DNR Critical Grant	\$ 4,000		\$ 4,000
Total Federal, State, & County Sources	\$ 1,236,291		\$ 1,236,291
Other Income			
100-432200 Miscellaneous Grants	\$ 200,000		\$ 200,000
Total Other Income	\$ 200,000	\$ -	\$ 200,000
Total Income	\$ 5,883,426	\$ -	\$ 5,883,426

Exhibit A
Fiscal Year 2020
General Fund

Expense	Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
GENERAL GOVERNMENT			
Salaries, Wages, Payr Tx, Bene			
100-6000-602000 · Salaries - Office	\$ 486,511		\$ 486,511
100-6000-602050 · Fica Expense	\$ 37,479		\$ 37,479
100-6000-602100 · Medical and Life Insurance	\$ 108,215		\$ 108,215
100-6000-602300 · Retirement	\$ 75,452	\$ 7,720	\$ 83,172
100-6000-602400 · Continuing Education	\$ 10,000		\$ 10,000
Total Salaries, Wages, Payr Tx, Bene	\$ 717,657	\$ 7,720	\$ 725,377
Contracted Services			
100-6000-620400 · Audit	\$ 34,562		\$ 34,562
100-6000-620600 · Legal Counsel	\$ 66,000	\$ 4,158	\$ 70,158
100-6000-620800 · SDAT Fees	\$ 11,558		\$ 11,558
100-6000-621100 · Annual Software Agr	\$ 88,592		\$ 88,592
100-6000-621200 · Planning & Zoning	\$ 70,000	\$ 4,974	\$ 74,974
100-6000-621400 · Engineering	\$ 80,000		\$ 80,000
100-6000-621600 · IT Support	\$ 25,000	\$ 4,647	\$ 29,647
100-6000-622500 · T.H. Building Maintenance	\$ 40,000		\$ 40,000
100-6000-623300 · Newsletter	\$ 12,000		\$ 12,000
100-6000-623400 · Library RENT Grant	\$ 41,112		\$ 41,112
100-6000-623900 · Professional Fees	\$ 6,000		\$ 6,000
100-6000-624500 · Web Maintenance	\$ 10,000		\$ 10,000
100-6000-624700 · Document Imaging	\$ 5,500		\$ 5,500
Total Contracted Services	\$ 490,324	\$ 13,779	\$ 504,103
Other Charges			
100-6000-631210 · Legislative Education / Travel	\$ 29,500		\$ 29,500
100-6000-631220 · Dues & Subscriptions	\$ 10,000		\$ 10,000
100-6000-631300 · Grants to Local Orgs	\$ 27,500		\$ 27,500
100-6000-632300 · Office Expense	\$ 57,000		\$ 57,000
100-6000-634101 · Council Compensation	\$ 18,000		\$ 18,000
100-6000-634102 · Mayor Compensation	\$ 18,000		\$ 18,000
100-6000-634103 · FICA Exp-Mayor & Council	\$ 2,754		\$ 2,754
100-6000-634500 · Town Hall Telephone	\$ 18,000		\$ 18,000
100-6000-635000 · Town Hall Utilities	\$ 25,000		\$ 25,000
100-6000-636101 · Special Events	\$ 140,000	\$ (22,647)	\$ 117,353
100-6000-636201 · Economic Development	\$ 44,000		\$ 44,000
100-6000-637010 · Opioid Awareness Committee	\$ 3,000		\$ 3,000
100-6000-637020 · Green Team	\$ 3,000		\$ 3,000
100-6000-780000 · Insurance	\$ 52,500		\$ 52,500
Total Other Charges	\$ 448,254	\$ (22,647)	\$ 425,607
Total GENERAL GOVERNMENT	\$ 1,656,235	\$ (1,148)	\$ 1,655,087

Exhibit A
Fiscal Year 2020
General Fund

	Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
PUBLIC SAFETY			
100-6450-645500 · Police - Deputy in Residence	\$ 1,051,463		\$ 1,051,463
100-6460-646000 · Bayfront Park	\$ 55,000		\$ 55,000
100-6450-646500 · North Beach VFD Cap Exp	\$ 50,000		\$ 50,000
Total PUBLIC SAFETY	\$ 1,156,463		\$ 1,156,463
PUBLIC WKS			
Salaries and Benefits			
100-6500-602000 · P.W. - Salaries	\$ 435,153		\$ 435,153
100-6500-602050 · P.W. - Fica Expense	\$ 33,145		\$ 33,145
100-6500-602100 · P.W. - Medical & Life Ins.	\$ 120,288		\$ 120,288
100-6500-602300 · P.W. - Retirement Plan	\$ 53,515		\$ 53,515
100-6500-602400 · P.W. - Continuing Education	\$ 7,500		\$ 7,500
Total Salaries and Benefits	\$ 649,601	0	\$ 649,601
Supplies (Public Works)			
100-6500-665200 · Gasoline/Tolls	\$ 22,500		\$ 22,500
100-6500-665400 · Equipment Repair & Maint	\$ 35,000		\$ 35,000
100-6500-665600 · Supplies	\$ 15,000		\$ 15,000
Total Supplies (Public Works)	\$ 72,500		\$ 72,500
Contracted Services			
100-6500-672000 · Holiday Lights - Maint.	\$ 93,204		\$ 93,204
100-6500-673000 · Road Repairs & Maintenance	\$ 20,000		\$ 20,000
100-6500-674000 · Trash Removal Service	\$ 400,000		\$ 400,000
Total Contracted Services	\$ 513,204		\$ 513,204
Other Charges (P.W.)			
100-6500-675000 · Recycle Bins	\$ 10,000		\$ 10,000
100-6500-684300 · CBOCS Oyster Program	\$ 5,400		\$ 5,400
100-6500-684700 · Landfill Tipping Fees	\$ 175,000	\$ 1,148	\$ 176,148
100-6500-684900 · Miscellaneous	\$ 2,000		\$ 2,000
100-6500-685200 · Property Maintenance	\$ 45,000		\$ 45,000
100-6500-685220 · Landscape Maintenance	\$ 165,000		\$ 165,000
100-6500-685240 · Tree Trimming and Removals	\$ 15,000		\$ 15,000
100-6500-685500 · Recreation - Operations	\$ 70,000		\$ 70,000
100-6500-686000 · Snow & Ice Removal	\$ 40,000		\$ 40,000
100-6500-686500 · Street Lights	\$ 70,000		\$ 70,000
100-6500-687000 Street Lights	\$ 9,000		\$ 9,000
100-6500-687900 · Utilities	\$ 4,000		\$ 4,000
Total Other Charges (P.W.)	\$ 610,400	\$ 1,148	\$ 611,548
Total PUBLIC WKS	\$ 1,845,705	\$ 1,148	\$ 1,846,853

**Exhibit A
Fiscal Year 2020
General Fund**

	Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
Total General Fund Capital Expenditure	\$ 1,199,873		\$ 1,199,873
DEBT SERVICE			
100-8000-807000 - DNR #7 Seawall \$25,150 (FY21)	\$ 25,150		\$ 25,150
Total 8000 - DEBT SERVICE	\$ 25,150		\$ 25,150
Total Expense	\$ 5,883,426	\$ -	\$ 5,883,426
FY Surplus	\$ -	\$ -	\$ -

#O-20-12

Passed _____

Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
AMENDING THE ANNUAL BUDGET FOR THE WATER RECLAMATION
TREATMENT PLANT FUND OF THE TOWN OF CHESAPEAKE BEACH
FOR THE FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020 TO RECONCILE
EXPENSES AND INCOME AND RATIFY OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the "Town") is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after due notice and a public hearing, the Town Council adopted an annual budget for the Wastewater Reclamation Treatment Plant on May 21, 2020; and

WHEREAS, it has come to the attention of the Town Treasurer that the Town incurred certain expenses during Fiscal Year 2020 that exceeded the amounts budgeted because landfill tipping fees, utilities and insurance had inadequate funds to cover their cost due to increased expenses; and

WHEREAS, the over expenditures can be offset by the chemicals, lab analysis & supplies and equipment repair line items; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the Fiscal Year 2020 Wastewater Reclamation Treatment Plant Fund budget to appropriate the necessary funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the Fiscal Year 2020 is hereby amended as set forth in the attached Exhibit A hereto.

Section 2. In all other respects the budget for the Utility Fund, as adopted on May 21, 2020, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2020.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 17th day of December, 2020, that a public hearing was held on the 21st day of January, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 21st day of January, 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7)

days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

Exhibit A
 Fiscal Year 2020
 Waste Reclamation Treatment Plant

	As Introduced Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
Income			
Fixed Income			
300-430010 · Anne Arundel Fixed-10.44%	\$ 116,294		\$ 116,294
300-430020 · Calvert County - Fixed - 21.81%	\$ 242,947		\$ 242,947
300-430030 · Chesapeake Beach -Fixed -49.66%	\$ 553,177		\$ 553,177
300-430040 · North Beach - Fixed - 18.08%	\$ 201,509		\$ 201,509
Total Fixed Income	\$ 1,113,927		\$ 1,113,927
Variable Income & Capital			
300-431010 · Anne Arundel - Variable -11.37%	\$ 68,789		\$ 68,789
300-431020 · North Beach & Calvert County - Variable - 51.03%	\$ 308,731		\$ 308,731
300-431030 · Chesapeake Beach - Variable - 37.6%	\$ 227,480		\$ 227,480
Total Variable Income	\$ 605,000	\$ -	\$ 605,000
Total Income	\$1,718,927	\$ -	\$ 1,718,927

Exhibit A
Fiscal Year 2020
Waste Reclamation Treatment Plant

	As Introduced Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
Expense			
Fixed Costs			
300-6975-601000 · Salaries and Wages	\$ 464,252		\$ 464,252
300-6975-610500 · Plant Benefits	\$ 260,846		\$ 260,846
300-6975-621000 · Administration - TCB	\$ 22,829		\$ 22,829
300-6975-621401 · Engineering & Professional Fees	\$ 6,000		\$ 6,000
300-6975-621500 · Safety	\$ 10,000		\$ 10,000
300-6975-622000 · Telephone	\$ 6,000		\$ 6,000
300-6975-623000 · Lab Analysis & Supplies	\$ 61,000	\$ (6,730)	\$ 54,270
300-6975-626000 · Equipment Repair & Maintenance	\$ 65,000	\$ (6,350)	\$ 58,650
300-6975-628000 · Equipment Purchases	\$ 65,000		\$ 65,000
300-6975-780000 · Insurance - Plant	\$ 28,000	\$ 17,140	\$ 45,140
Total Fixed Costs	\$ 988,927	\$ 4,060	\$ 992,987
Variable Costs			
300-6975-684601 · Chemicals	\$ 165,000	\$ (58,000)	\$ 107,000
300-6975-684701 · Landfill Tipping Fees	\$ 140,000	\$ 33,684	\$ 173,684
300-6975-687501 · Utilities	\$ 300,000	\$ 20,256	\$ 320,256
Total Variable Costs	\$ 605,000	\$ (4,060)	\$ 600,940
Other Fixed Costs			
300-6975-801000 · Capital Projects	\$ 125,000		\$ 125,000
Total Other Fixed Costs	\$ 125,000		\$ 125,000
Total Expense	\$1,718,927		\$ 1,718,927
Net Income	\$ -	\$ -	\$ -

#O-20-13

Passed _____

Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH,
MARYLAND, AMENDING THE ANNUAL BUDGET FOR THE
UTILITY FUND OF THE TOWN OF CHESAPEAKE BEACH FOR
THE FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020 TO
RECONCILE EXPENSES AND INCOME AND RATIFY
OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the "Town") is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, on or about May 21, 2020, following required advertisement and public hearing, the Town Council approved a budget ordinance for the Town's Utility Fund for Fiscal Year 2020; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after the adoption of the Utility Fund budget for Fiscal Year 2020, the Town Treasurer became aware that the interest and utilities line item expense had inadequate funds to cover costs and must be off-set banking fees line item; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the Fiscal Year 2020 Utility Fund budget to appropriate the necessary funds.

NOW THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Utility Fund of Chesapeake Beach for the Fiscal Year 2020 is hereby amended as shown on the attached Exhibit A.

Section 2. In all other respects the budget for the Utility Fund, as adopted on May 21, 2020, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2020.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 17th day of December 2020, that a public hearing was held on the 21st day of January, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 21st day of January 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

Exhibit A
Fiscal Year 2020
Utility Fund

	As Introduced Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
Revenues - Sewer			
400-440010 · Sewer Usage Charge	\$ 749,206		\$ 749,206
400-440040 · Sewer Penalties and Interest	\$ 2,000		\$ 2,000
400-450000 · Investment Interest	\$ 15,000		\$ 15,000
Total Revenues - Sewer	\$ 766,206		\$ 766,206
Revenues - Water			
400-441010 · Water Usage Charges	\$ 277,851		\$ 277,851
400-441020 · Water Miscellaneous Income	\$ 600		\$ 600
400-441030 · Water Penalties and Interest	\$ 3,000		\$ 3,000
Total Revenues - Water	\$ 281,451		\$ 281,451
Revenues - Other			
400-430130 · Unallocated reserves from General Fund	\$ 500,000		\$ 500,000
400-460050 · Infrastructure Fees	\$ 128,000		\$ 128,000
400-460000 · Fixed Fee	\$ 481,000		\$ 481,000
Total Other Income	\$ 1,109,000	\$ -	\$ 1,109,000
Total Income	\$ 2,156,657	\$ -	\$ 2,156,657

Exhibit A
Fiscal Year 2020
Utility Fund

Expense

400-6850-662200 · Meters / MXU's	\$ 50,000		\$ 50,000
400-6850-715100 · Water Plant Repair & Maint	\$ 15,000		\$ 15,000
400-6850-715500 · Water Testing	\$ 10,000		\$ 10,000
400-6900-621400 · Engineering & Prof Fees	\$ 7,000		\$ 7,000
400-6900-621501 · SAFETY	\$ 6,500		\$ 6,500
400-6900-626001 · Pump Station Repair & Maint	\$ 45,000		\$ 45,000
400-6900-630500 · Supplies	\$ 25,000		\$ 25,000
400-6900-631500 · Postage	\$ 4,500		\$ 4,500
400-6900-632400 · Miss Utility Fees	\$ 2,800		\$ 2,800
400-6900-632500 · Line Repairs & Maintanance	\$ 70,000		\$ 70,000
400-6900-632800 · Banking Fees	\$ 9,000	\$ (1,197)	\$ 7,803
400-6900-670000 · TPF Fixed Costs/Capital Cost	\$ 553,176		\$ 553,176
400-6900-670100 · TPF Variable	\$ 227,480		\$ 227,480
400-6900-687500 · Utilities	\$ 60,000	\$ 469	\$ 60,469
400-6900-717600 · Miscellaneous	\$ 500		\$ 500
400-6900-780000 · Property Insurance	\$ 15,002		\$ 15,002
400-105000 · Savings Account for ENR payments	\$ 315,174		\$ 315,174
Total Expenses	\$ 1,416,132	\$ (728)	\$ 1,415,404
 Debt Service			
400-6900-719300 · Principal - 2014 - ENR	\$ 184,826		\$ 184,826
400-6900-748100 · Principal - 2008 SRF Loan	\$ 277,828		\$ 277,828
400-6900-748300 · Principal - ARRA Loan (2009)	\$ 35,487		\$ 35,487
400-6850-719200 · Principal - DHCD 2010 Bond	\$ 102,000		\$ 102,000
400-6900-625300 · Interest Expense	\$ 140,384	\$ 728	\$ 141,112
Total Debt Service	\$ 740,525	\$ 728	\$ 741,253
 Total Expense	 \$ 2,156,657	 \$ -	 \$ 2,156,657
 FY Surplus	 \$ -	 \$ -	 \$ -

#O-20-14

Passed _____

Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
AMENDING THE ANNUAL BUDGET FOR THE WATER PARK FUND
OF THE TOWN OF CHESAPEAKE BEACH FOR THE FISCAL YEAR
JULY 1, 2019 TO JUNE 30, 2020 TO RECONCILE EXPENSES AND
INCOME AND TO RATIFY OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the "Town") is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, on or about May 21, 2020, following required advertisement and public hearing, the Town Council approved a budget ordinance for the Town's Water Park Fund for Fiscal Year 2020; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after the adoption of the Water Park Fund budget for Fiscal Year 2020, the Town incurred certain expenses during FY '20 that exceeded the amounts budgeted because of under planned retirement budget and professional fees had inadequate funds to cover the cost due to increased expenses; and

WHEREAS, the over expenditures can be offset by the utilities line item; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the Fiscal Year 2020 Water Park budget to appropriate the necessary funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Water Park Fund of the Town of Chesapeake Beach for the Fiscal Year 2020 is hereby amended as set forth in the attached Exhibit A hereto.

Section 2. In all other respects the budget for the Water Park Fund, as adopted on May 21, 2020, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2020.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 17th day of December 2020, that a public hearing was held on the 21st day of January, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 21st day of January, 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

Water Park Fund
Fiscal Year 2020
Exhibit A

	As Introduced Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
Income			
500-450110 · Birthday Parties	\$ 25,000		\$ 25,000
500-450120 · Daily Admissions	\$ 750,000		\$ 750,000
500-450130 · Group Sales	\$ 55,000		\$ 55,000
500-450135 · Miscellaneous Income	\$ 500		\$ 500
500-450160 · Rentals - Cabanas and Lockers	\$ 60,000		\$ 60,000
500-450165 · Rentals - Pavilion	\$ 2,000		\$ 2,000
500-450170 · Retail Store Sales	\$ 400,000		\$ 400,000
500-450175 · Season Passes	\$ 45,000		\$ 45,000
500-450190 · Swim Lessons	\$ 12,000		\$ 12,000
500-495000 · Investment Interest	\$ 2,500		\$ 2,500
Total Income	\$ 1,352,000	\$ -	\$ 1,352,000
Cost of Goods Sold			
500-6925-542500 · Cost of Goods Sold	\$ 150,000		\$ 150,000
Total COGS	\$ 150,000		\$ 150,000
Gross Profit	\$ 1,202,000	\$ -	\$ 1,202,000
Expense			
500-6925-602000 · Salaries and Wages	\$ 462,929		\$ 462,929
500-6925-602010 · Wages - Admin & Maint Support	\$ 166,837		\$ 166,837
500-6925-602050 · FICA	\$ 55,490		\$ 55,490
500-6925-602100 · Medical & Life Insurance	\$ 45,381		\$ 45,381
500-6925-602300 · Retirement	\$ 25,987	\$ 1,602	\$ 27,589
500-6925-623900 · Professional Fees	\$ 45,000	\$ 4,825	\$ 49,825
500-6925-632800 · Bank & Credit Card Charge	\$ 32,000		\$ 32,000
500-6925-633000 · Marketing	\$ 32,000		\$ 32,000
500-6925-637000 · Education & Travel	\$ 12,000		\$ 12,000
500-6925-665603 · Pool Supplies	\$ 49,962		\$ 49,962
500-6925-684600 · Chemicals	\$ 30,000		\$ 30,000
500-6925-685200 · Repairs & Maintenance	\$ 87,989		\$ 87,989
500-6925-685220 · Landscape Maintenance	\$ 10,000		\$ 10,000
500-6925-687500 · Utilities	\$ 60,000	\$ (6,427)	\$ 53,573
500-6925-741000 · Capital Repairs	\$ 48,425		\$ 48,425
500-6925-780000 · Insurance	\$ 38,000		\$ 38,000
Total Expense	\$ 1,202,000	\$ -	\$ 1,202,000
Surplus / Loss	\$ -		\$ -

PLANNING & ZONING MEMORANDUM

To: Mayor and Town Council, Chesapeake Beach, MD

From: Larry Brown
Chairman, Planning and Zoning Commission

Date: December 10, 2020

Re: Report

The **Planning Commission** held a “virtual” meeting via publicly assessable “Zoom” on November 12th and a Comprehensive Plan Work session on December 2nd.

At its meeting on November 12th the Commission approved the preliminary site plan for Beach Elementary School with the following conditions: (1) All local, county, state and federal permits are obtained, and all agency plan review comments are addressed. (2) Before final approval, the applicant addresses any technical comments that the Town Engineer or the Department of Public Works may have regarding the final Utilities Plan. (3) A Photometric study will be provided to show that light will not trespass off the property. Subsequently, on November 19th, the Calvert County Public School Board approved the design and development phase for the new Beach Elementary School.

Also at the November 12th meeting, several Commissioners expressed concern that in order to preserve Chesapeake Beach’s “small town feel” a zoning change was needed to retain lower density and preserve the Town’s openness. The issue was tabled until the December 15th meeting, and the Administrator was asked to draft for Commission consideration, a proposal to the Town Council recommending an amendment to the zoning ordinance that would limit all new buildings within all zoning districts within the Town to 35 feet.

At its work session on December 2nd the Planning Commission continued its work to update the Town’s 2010 Comprehensive Plan. Specifically, the Commission reviewed the draft chapter on Land Use. Among other issues, the Commissioners expressed concern about the lack of neighborhood parks; the need for neighborhood-based improvement plans in coordination with residents to address sidewalks, crosswalks, streetlights, street trees, parking issues, drainage, open space; the need to expand bicycle and pedestrian paths within the Town so services will be safely available within walking and biking distance; the need to address the major parking problem in some areas of Chesapeake Beach; the need to resolve legacy orphaned property parcels and establish legal property boundaries that support real property searches and rebuilding in the event of catastrophic storm events; the need for innovative approaches to confront erosion of cliffs and slopes in the Town; the need to remove multi-family housing and townhouses as permitted uses on property currently zoned Residential Village; the need for design standards and a master plan for flood risk reduction; the need to work cooperatively with the County and the Town of North Beach to establish a connected network of walking, hiking and bicycle routes so that recreational features of each jurisdiction can be shared; and, the need to develop plans for enhancing and preserving citizen access to the 2.4 mile Chesapeake Beach waterfront along the beautiful Chesapeake Bay.

The next Commission meeting is on December 15th when the Commission will review revisions to the Final Site Plan for Lot 1 & Residue tract One, Rod & Reel, Inc., Hotel and Resort Redevelopment Project. The Commission will also consider the Height proposal, above, and a proposal to remove multi-family housing and townhouses as permitted uses in the update to the Town Comprehensive Plan.

On January 27th, the Commission will hold a hearing on the issue of short term rentals (aka: Airbnbs) in Chesapeake Beach.

All future meetings will be “virtual” meetings via publicly assessable “Zoom” until in person meetings are approved by the Town Council.

Oyster Christmas at 10 Years

On a clear day before Christmas
On Chesapeake Bay
1 million CBOCS oysters were
Filtering 50 gallons per day
When up on the surface
There came such a shadow
Its Jay Berry's new boat
With shiny motors and paddle
On board are Bob, Larry and Ron
Because it is calm even came John
The mission for the day
Is reef balls to the Bay
Over the side they
Go with a splash
Protecting the reef
In a flash
Next came the dredging
For counting and measuring
They dropped down the dredge
And scraped on the bottom
When it came up
Big oysters they gottom
Once they were done
They sped back to shore
Leaving the oysters
To filter some more