



Public Hearing 6:50:

Charter Amendment Resolution CAR-24-1, a resolution of the Town Council of Chesapeake Beach, Maryland, amending the Charter of the Town of Chesapeake Beach to provide for the clarification of a referendum of an ordinance.

Ordinance O-24-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2022 to June 30, 2023 to reconcile expenses and ratify over expenditures.

Ordinance O-24-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Reclamation Treatment Plant of the Town of Chesapeake Beach for the fiscal year July 1, 2022 to June 30, 2023 to reconcile expenses and ratify over expenditures.

Ordinance O-24-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2022 to June 30, 2023 to reconcile expenses and ratify over expenditures.

Ordinance O-24-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2022 to June 30, 2023 to reconcile expenses and ratify over expenditures.

**TOWN COUNCIL MEETING
AGENDA
FEBRUARY 15 , 2024**

- I.** Call to order and roll call.
- II.** Pledge of Allegiance.
- III.** Approval of the agenda.
- IV.** Public Comment on any item on the agenda.
- V.** Approval of the minutes of the January 18, 2024 Public Hearing.

Approval of the minutes of the January 18, 2024 Town Council Meeting.



Approval of the minutes of the February 6, 2024 Informational Work Session.

Approval of the minutes of the February 6, 2024 Closed Session.

VI. Special Presentation:

1. Presentation of a book by Grace Mary Brady on behalf of the Bayside History Museum, “North Beach Yesterday and Today”
2. State of the Town 2023 Mayoral Address
3. Arbor Day Proclamation

VII. Petitions and Communications

- A. Town Administrator’s Report
- B. Town Treasurer’s Report
- C. Town Engineer’s Report
- D. Calvert County Sheriff’s Office Twin Beaches Deputy’s Report
- E. North Beach Volunteer Fire Department
- F. Mayor’s Report

VIII. Resolutions & Ordinances

- A. Vote on Ordinance O-23-25, an ordinance of the Town Council of Chesapeake Beach, Maryland, naming and designating three public parks “Bucs Corner”, “Shisler Park”, “Old Campgrounds Park” and to establish “Favret Way.” (Public Hearing was held January 18, 2024.)
- B. Vote on Charter Amendment Resolution CAR-24-1, a resolution of the Town Council of Chesapeake Beach, Maryland, amending the Charter of the Town of Chesapeake Beach to provide for the clarification of a referendum of an ordinance.



- C. Vote on Ordinance O-24-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2022 to June 30, 2023 to reconcile expenses and ratify over expenditures.
- D. Vote on Ordinance O-24-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Reclamation Treatment Plant of the Town of Chesapeake Beach for the fiscal year July 1, 2022 to June 30, 2023 to reconcile expenses and ratify over expenditures.
- E. Vote on Ordinance O-24-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2022 to June 30, 2023 to reconcile expenses and ratify over expenditures.
- F. Vote on Ordinance O-24-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2022 to June 30, 2023 to reconcile expenses and ratify over expenditures.

IX. Report of Officers, Boards and Committees

- A. Planning & Zoning Commission
- B. Board of Appeals – A continuation hearing on Case#2023-03 Rod-n-Reel Inc/Donovan Estates, LLC was held February 8, 2024. The next continuation hearing is scheduled for March 14, 2024 at 6:30 pm.
- C. Chesapeake Beach Oyster Cultivation Society
- D. Climate Change Advisory Group
- E. Economic Development Committee
- F. Green Team



- G. Kellam's Revitalization Committee
- H. Twin Beaches Opioid Abuse Awareness Coalition
- I. Walkable Community Advisory Group

X. Unfinished Business

XI. New Business

1. Town Council to consider the cancelation of the August Town Council meeting for summer break.
2. Town Council to consider awarding a contract to Cedar Lane in the amount of \$379,229.40 from the General Fund Capital Improvement line item FY24 and FY25 for Kellam's Miller – Loveless Improvements for Part #1 Item #1 and Part #1 Item #2 excluding the play equipment.

XII. Public Comment

XIII. Council Lightning Round

XIV. Adjournment



**TOWN COUNCIL
PUBLIC HEARING MINUTES
JANUARY 18, 2024**

- I.** Patrick J. Mahoney, Mayor, called the public hearing to order at 6:59 p.m. In attendance were Dr. Valerie L. Beaudin, Lawrence P. Jaworski, Margaret P. Hartman, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Brittany Moran, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Josh Stinnett, WRTP Manager, Wayne Newton, Town Engineer, and Lieutenant Tilley. Absent was L. Charles Fink, Council Vice-President.

The Mayor opened the public hearing and read into the record Ordinance O-23-25.

Ordinance O-23-25, an ordinance of the Town Council of Chesapeake Beach, Maryland naming and designating three public parks, “Bucs Corner”, “Shisler Park”, “Old Campgrounds Park” and to establish “Favret Way”.

The Mayor called for public comment. There was no public comment received.

There being no further comments, the public hearing closed at 7:00 pm on a motion by Councilman Jaworski. Seconded by Councilwoman Hartman, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk

**8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND
20732**

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**MINUTES OF THE
TOWN COUNCIL MEETING
JANUARY 18, 2024**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance were Dr. Valerie Beaudin, Margaret P. Hartman, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Brittany Moran, Town Treasurer, James Berry, Public Works Manager, Josh Stinnett, WRTP Manager, Wayne Newton, Town Engineer, and Lieutenant Tilley. Absent was L. Charles Fink, Council Vice-President.

II. Pledge of Allegiance. The Mayor led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Councilman Jaworski moved to approve the January 18, 2024 Town meeting agenda. Seconded by Councilman Pardieck, all in favor.

IV. Public comment on any item on the agenda. None received.

V. Approval of the minutes of the December 21, 2023 Public Hearing.

MOTION: Councilwoman Beaudin moved to approve the minutes of the December 21, 2023 Public Hearing. Seconded by Councilwoman Hartman, all in favor.

Approval of the minutes of the December 21, 2023 Town Council Meeting.

MOTION: Councilman Jaworski moved to approve the minutes of the December 21, 2023 Town Council Meeting. Seconded by Councilwoman Hartman, all in favor.

Approval of the minutes of the January 16, 2024 Informational Work Session.

MOTION: Councilwoman Beaudin moved to approve the minutes of the January 16, 2024 Informational Work Session. Seconded by Councilwoman Hartman, all in favor.

VI. Special Presentation:

1. Presentation by CalvertHealth- Jeremy Bradford and Kasia Sweeney were present to address the Council on the State of the Health System. Mr. Bradford shared CalvertHealth statistics for 2023, awards, and accreditations. Ms. Sweeney, Vice-President of Strategy and Business
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Development, presented the five-year strategic health plan, outlining key initiatives and priorities. They addressed questions from the Council. The Council thanked Mr. Bradford and Ms. Sweeney for the great presentation.

VII. Petitions and Communications –

- A. Town Administrator’s Report** – Ms. Wahl submitted the attached written report. Ms. Wahl took the opportunity to thank public works and the treatment plant staff for all their work in our past weather event and predicted weather yet to come. Ms. Wahl addressed questions from the Council on report items. Councilmen Pardieck and Jaworski thanked staff for their continued work towards the feasibility of solar panels at the Treatment Plant.
- B. Town Treasurer’s Report** – Ms. Moran submitted the attached written report. Ms. Moran stated the Council will begin reviewing the FY25 fund budgets at the February work session along with budget fund reconciliations.
- C. Town Engineer Report** – Mr. Newton submitted the attached written report and addressed questions from the Council on report items.
- D. Calvert County Sheriff’s Office Twin Beaches Deputy’s Report** – Sergeant Kampf submitted the attached written report and Lieutenant Tilley was present to give the report and address questions from the Council. Lt. Tilley informed the Council of the formation of two new substations in the county, one in Dunkirk, the other in Lusby, noting no disruption though to the Twin Beaches division.
- E. North Beach Volunteer Fire Department** – The attached written report was submitted. Councilman Jaworski stated the Outdoor Expo was a great success and coming up is the annual Sportsman Bash on March 2nd, so mark your calendars.
- F. Mayor’s Report** – The Mayor had the opportunity to participate, along with a number of others, in an article by the County Times on a new year’s wish. The Mayor wanted to extend that wish here tonight to the good citizens of Chesapeake Beach. For 2024, he wishes our folks to focus less on divisive national politics and more on our health and well-being of our families, friends and neighbors, children in particular. Drive slower, walk more, exercise regularly, reduce stress, provide our children with the basics, full bellies, medicine, a wholesome education, and protection from bullies, domestic violence, and drug dealers. Happy New Year.

VII. Resolutions & Ordinances:

- A.** Introduce Charter Amendment Resolution CAR-24-1, a resolution of the Town Council of Chesapeake Beach, Maryland, amending the Charter of the Town of Chesapeake Beach to provide for the clarification of a referendum of an ordinance. **A public hearing will be held on February 15, 2024 beginning at 6:50 PM.**

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- B. Introduce Ordinance O-24-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2022 to June 30, 2023 to reconcile expenses and ratify over expenditures. **A public hearing will be held on February 15, 2024 beginning at 6:52 PM.**
- C. Introduce Ordinance O-24-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Reclamation Treatment Plant of the Town of Chesapeake Beach for the fiscal year July 1, 2022 to June 30, 2023 to reconcile expenses and ratify over expenditures. **A public hearing will be held on February 15, 2024 beginning at 6:54 PM.**
- D. Introduce Ordinance O-24-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2022 to June 30, 2023 to reconcile expenses and ratify over expenditures. **A public hearing will be held on February 15, 2024 beginning at 6:56 PM.**
- E. Introduce Ordinance O-24-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2022 to June 30, 2023 to reconcile expenses and ratify over expenditures. **A public hearing will be held on February 15, 2024 beginning at 6:58 PM.**

VIII. Report of Officers, Boards and Committees:

- A. **Planning & Zoning Commission** – Ms. Berault submitted the attached written report.
- B. **Board of Appeals** – A Board of Appeals continuation hearing on Case#2023-03-Rod n Reel/Donovan Estates LLC is scheduled for January 25, 2024.
- C. **Chesapeake Beach Oyster Cultivation Society** – Ms. Alexander submitted the attached written report.
- D. **Climate Change Advisory Committee** – Councilman Jaworski reported the Coastal Resiliency Plan, and the establishment of the Board of Port Wardens was approved at the December meeting and the committee looks forward to working together. He looks forward to reviewing the greenhouse gas inventory and stated another round of flooding on 261 between the firehouse and Seagate occurred.
- E. **Economic Development Committee** – Councilman Jaworski reported the January 8th meeting of the Economic Development Authority was canceled. The Economic Development Advisory Commission meeting was held yesterday and elected Kasia Sweeney as Vice-Chair. The next meeting will be held in March.
- F. **Green Team Committee** – Councilwoman Beaudin reported a meeting of the Chesapeake Beach Tree Board is scheduled for January 23rd, and a Green Team meeting is scheduled for

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January 25th at 6:30 at the Twin Beaches Library. The Osprey Talk by Greg Kearns will take place on February 24th at 10 am at the Northeast Community Center. Hope to see you there.

G. Kellam's Revitalization Committee – No report.

H. Twin Beaches Opioid Abuse Awareness Coalition – Councilman Pardieck reported the Group did not meet in January but will hold a meeting in February, with date and time to follow. The Group is working on the March 17th outreach event with Bayside Baptist Church. Also, the Shatter the Stigma 5K and Health Fair on May 18th. There will be a Community Overdose Action Town Hall event at the Prince Frederick Library on January 31st featuring presentations from state and local government officials. The public is invited.

I. Walkable Community Advisory Group – No report.

IX. Unfinished Business: None.

X. New Business:

1. Town Council to approve a two (2) year contract with Schaefer Fireworks in the amount of \$90,000 with an annual rain fee of \$5,400 if the display is moved due to inclement weather. Funds to cover this cost will come from the Special Events line item of the Town of Chesapeake Beach General Fund budget.

MOTION: Councilman Jaworski moved to approve a two-year contract with Schaefer Fireworks in the amount of \$90,000 with an annual rain fee of \$5,400. Seconded by Councilwoman Hartman, all in favor.

2. Town Council to consider entering into an agreement with McLean Contracting Company for five (5) years for a total cost of \$162,500 and an additional annual charge of \$1,500 if a rain date occurs to secure two barges and a licensed Captain to transport the barges.

MOTION: Councilwoman Hartman moved to approve a 5-year contract with McLean Contracting for a total cost of \$162,500 and an additional annual charge of \$1,500, if a rain date occurs, to secure two barges and a licensed Captain to transport barges. Seconded by Councilman Jaworski, all in favor.

XI. Public comment was received by: None received.

XII. Council Lightning Round:

1. Dr. Beaudin thanked Jay and his team for the great job on the snow removal.
2. Mr. Jaworski echoed Dr. Beaudin's comments. Thank you to both Jay and Josh and their staff.

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3. Mr. Morris took the opportunity to underscore the Town's services during snow events, especially the partnership the Town has with the HOA's. He would like to see the snow removal service be the same for the HOA's without the annual no harm agreement. Maybe consider looking to codify and permanently make that service applicable to the HOA's.
4. Mr. Pardieck wanted to share that on January 28th from 2 to 5 pm at Middleham and St. Peter's Parrish Hall in Lusby, the Big Conversation Partners will hold the Big Conversation Community Forum for 2024 titled, "The Racial Wealth Gap: Rooted in Land and Home Ownership." There will be an in-person expert panel presentation followed by small group discussions.
5. Ms. Hartman was glad to hear from CalvertHealth regarding their work and future plans for County access to good and comprehensive healthcare. Certainly, nothing to take for granted as some are not as fortunate. She appreciates living in an area where such substantial care is in our neighborhood and looks forward to hearing from them every year and developments that have been made.

XII. Adjournment:

There being no further comments, the meeting adjourned at 8:20 pm on a motion by Councilwoman Beaudin. Seconded by Councilman Pardieck, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk



**MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
FEBRUARY 6, 2024**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance were Dr. Valerie L. Beaudin, L. Charles Fink, Margaret P. Hartman, Lawrence P. Jaworski, Keith L. Pardieck (in attendance remotely), and Gregory J. Morris, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Brittany Moran, Town Treasurer, Todd Pounds, Town Attorney, Wayne Newton, Town Engineer, and Josh Stinnett, Water Reclamation Treatment Plant Manager.
- II.** **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.
- III.** **Informational discussion on the following:**
1. **Kellam’s Field Miller – Loveless Park Improvements RFP** – Ms. Wahl stated the Town released an RFP on eMaryland Marketplace Advantage (eMMA) on January 2, 2024 for the Kellam’s Field Miller-Loveless Park improvements. It was sent to over 150 contractors that conduct work within the State of Maryland under the classification code of the project. A mandatory pre-bid meeting was held on January 18, 2024. Clarifications were issued on January 30th as Amendment #1 and posted on eMMA portal and sent to all bidders, and directly sent to bidders who attended the pre-bid meeting, with a due date extended to February 6, 2024. Proposals were received this morning and have been distributed to the Council. Seven (7) proposals were received. Pricing was done in two parts: Part #1-lump sum proposals and Part #2-fixed pricing for extra items. Ms. Wahl stated the funding for the project will come from the General Fund with \$150,000 in contributions from the Maryland Parks and Playground fund for play area equipment. Staff are looking to present to the Council at the February Town meeting. Ms. Wahl and Town Engineer Newton addressed questions from the Council.
 2. **Memorandum of Understanding (MOU) Tennis Courts** – Ms. Wahl provided an update to the Council on the tennis courts at the Beach Elementary School. In July of 2022, the Council was briefed on a draft MOU provided by the Calvert County Board of Education which would allow for the Town to make improvements and to operate the courts (with restrictions) for the benefit of the public. At the time, the Council had concerns over the restrictions and limitations of operating hours. With that, conversation has continued with County staff to assist in communication with the Board of Education to revise the MOU to decrease restrictions on use. The BOE are making final revisions to the MOU, but it remains that availability would be limited during the school day and school year. The Town would have access to the courts in the evenings, weekends, and non-school days. Ms. Wahl addressed questions from the Council. Once the revised MOU is received, staff will provide it to the Council for review and comment in a public meeting.

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3. Ordinance O-24-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2022 to June 30, 2023 to reconcile expenses and ratify over expenditures.

The Town Treasurer provided the Council with a budget overage sheet with explanations for the FY23 General Fund over expenditures. She addressed questions from the Council.

4. Ordinance O-24-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Reclamation Treatment Plant of the Town of Chesapeake Beach for the fiscal year July 1, 2022 to June 30, 2023 to reconcile expenses and ratify over expenditures.

The Town Treasurer provided the Council with a budget overage sheet with explanations for the FY23 WRTP over expenditures. She addressed questions from the Council.

5. Ordinance O-24-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2022 to June 30, 2023 to reconcile expenses and ratify over expenditures.

The Town Treasurer provided the Council with a budget overage sheet with explanations for FY23 Utility Fund over expenditures. She addressed questions from the Council.

6. Ordinance O-24-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2022, to June 30, 2023, to reconcile expenses and ratify over expenditures.

The Town Treasurer provided the Council with a budget overage sheet with explanations for FY23 Utility Fund over expenditures. She addressed questions from the Council.

The Town Treasurer provided a power point presentation of a general overview of the FY25 budget.

7. Presentation of the FY25 Town of Chesapeake Beach Mitigation Fund Budget- Ms. Moran reported:

- Use of prior year reserves to balance budget
- 7/1/23 reserve balance: \$84,920
- Consistent with FY24 budget, expenses include cost for tree plantings
- Landscaping contract updated to include various planting and mitigation efforts
- Budget includes required allocation per capita, as a Tree city

Ms. Moran addressed questions and concerns from the Council. No recommended changes.

8. Presentation of the FY25 Town of Chesapeake Beach Water Reclamation Treatment Plant Budget. Ms. Moran Reported:

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- Revenues-No change in partner allocations for fixed or variable costs
- Expenses-projected increase in healthcare costs by 10%
- Other increases include contracted services costs, professional fees, chemical costs, lab analysis expenses, tipping fee rates and volume, safety expense.
- Large increase in insurance line item

Also included in FY25 is an HVAC maintenance contract, which is new, along with an increase in the town's utility rates, per the additional \$50EDU for sewer fixed fee. Also provided was the FY25 capital improvement budget.

Ms. Moran addressed questions from the Council. No recommended changes.

9. Presentation of the FY25 Town of Chesapeake Beach General Fund Budget-Ms. Moran reported:

- Revenues-Proposed revenue growth, excluding ARPA funding:1%
- Conservative budget increase in income tax compared to FY24 budget
- Real Estate tax revenue projected based on FY24 CB tax rate
- 13% budget decrease in admission & amusement tax, compared to FY24
- \$3.6 million – unassigned ARPA funds (with matching use of funds in expenditures)
- Expense-Reallocation of staff costs, software, insurance, and professional fees
- Anticipated increase in healthcare costs-10% projected
- Additional staff wages absorbed in GF from the WP Fund through GF wages, Recreation Operations salaries, and Special Events.
- Increase in contracted service costs and professional fees
- Budget savings from Planning & Zoning services, (now performed in house)
- New line item for Board of Elections
- Increase allocated to Special Events
- 19% increase in capital expenditures (compared to FY24)

Ms. Moran addressed questions from the Council. She addressed Council concerns regarding the admission and amusement tax, additional staff wages, and the Police-Deputy in residence line items.

Councilman Pardieck is proposing the Council consider adding an expenditure line item. It is his understanding that the library rent payment we paid provided a portion to help in rent for the Calvert County Health Department which resides in the Howlin building. As we are no longer obliged for that rent payment to the library, he would propose that a portion of that remain in the budget to go towards rent for the Health Department. This would allow the Health Department to expand their space in the building and be able to offer more services to folks here in Chesapeake Beach and nearby neighborhoods. As previously provided, that amount would be around \$17,000 dollars. Mayor Mahoney stated he is in support of this and would recommend a place holder of \$20,000. After discussion with the County, Ms. Wahl stated before any funds are spent, a proposal would come before the Council presenting specifically what they would be seeking and services that would be offered.

Ms. Wahl presented the Schedule of Fees for FY25. She addressed questions from the Council on new line items and proposed increases.

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- IV. Closed Session** Councilman Jaworski moved to close the work session at 7:52 pm under the Statutory Authority of the Md. Annotated Code, pursuant to the General Provisions Article, §3-305(b), subsection (1) “to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”. Seconded by Councilwoman Beaudin, all in favor.

Motion was made by Councilman Jaworski and seconded by Councilwoman Hartman, to close the closed session at 8:18 pm and re-open the work session.

All those in favor of closing the work session to go into closed session were present during the entire closed session. Employee compensation was presented to the Town Council by the Town Treasurer and Town Administrator.

V. Council Lightning Round

1. Ms. Beaudin reminded everyone of the February 24th Osprey Talk to be held at the Northeast Community Center beginning at 10 am. Hope to see you there.
2. Mr. Fink thanked staff for the detailed work on the budgets.
3. Mr. Jaworski echoed Councilman Fink’s comments. Great work! Enjoy the game on Sunday and watch the commercials!
4. Mr. Morris thanked Town staff on the budget work.
5. Mr. Pardieck announced that the next TBOAAC meeting is scheduled for February 8th, 6 pm at the Northeast Community Center.
6. Ms. Hartman stated great job to staff on tonight’s budgets and looks forward to the next round.

Adjournment:

There being no further comments the meeting adjourned at 8:20 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Morris, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk

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PROCLAMATION

**Of the Mayor and Town Council of Chesapeake Beach
Officially Proclaiming April 26 as Arbor Day in the Town of Chesapeake Beach**

WHEREAS, in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, BE IT PROCLAIMED, on this 15th day of February, 2024, the Mayor and Town Council of Chesapeake Beach do hereby proclaim April 26 as ARBOR DAY in the Town of Chesapeake Beach, and urge all citizens to celebrate Arbor Day, support efforts to protect our trees and woodlands, and to plant trees to gladden the heart and promote the well-being of this and future generations.

Patrick J. Mahoney, Mayor

L.Charles Fink, Council Vice-President

Lawrence P. Jaworski, Councilman

Dr. Valerie Beaudin, Councilwoman

Gregory J. Morris, Councilman

Margaret P. Hartman, Councilwoman

Keith L. Pardieck, Councilman



Town Administrators Report – February 2024

- I. **REQUESTS FOR PROPOSALS (RFP):** *All RFPs are posted on the Town website when they are released for public view.*

Chesapeake Beach Water/Aquatic Park Design / Build: The Town released an RFP for a design / build project to make necessary improvements to the existing Water Park. The proposal is listed on the public solicitation portal eMMA Maryland Marketplace Advantage **Sourcing Project: Chesapeake Beach Water Park Replacement Design / Build eMaryland Marketplace Advantage # (BPM041893** and sent directly to 150+ firms that complete work within the cost code classification, in addition to vendors that of the World Waterpark Association. A mandatory pre-bid meeting was held on February 8, 2024, at 9:00 AM (virtual and in person) where eleven attendees were in attendance from eight firms and one subcontracting firm to include, Scheibel Construction, Century Engineering, Lamar Johnson Collaborative, KCI Technologies, ARRO Consulting, Icon Leisure Services, OSO Consulting and Aggtrans.

Safe Routes to School (SRTS) 100% design phase and construction drawing RFP: RFP to be released once approved by SHA MDOT.

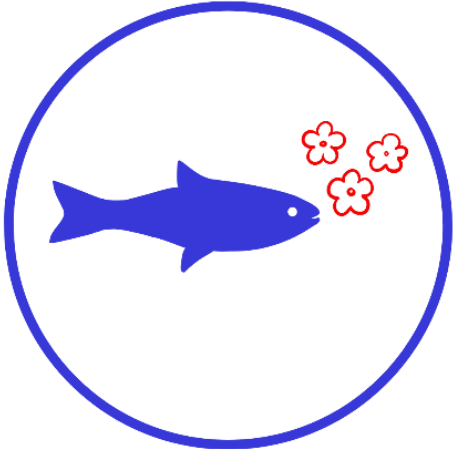
Public Works Water Tower Maintenance Contract: The Town is reviewing needs for water tower maintenance that will potentially result in the release of an RFP for tower maintenance or explore options to piggyback on another governmental contract for these services. Calvert County Government received proposals for these services in December of 2023 that the Town is reviewing for applicability to the Town.

ONGOING WALKABILITY PROJECTS:

Project	Coordinating Entities	Coordination with SHA MDOT
Safe Routes to School (SRTS)	State Highway (SHA)	The Town Council authorized the execution of the Safe Routes to School SRTS Memorandum of Understanding (MOU) to complete the 100% design and construction drawings for the sidewalk project extending sidewalks from Beach Elementary School to "F" street along Old Bayside Rd and South along RT 261 to Chesapeake Village Boulevard. The MOU provides that the State funds 80% of the design cost and the Town funds 20% of the design cost with the State determining the breakdown in costs. The Town sent back additional edits to the RFP based on changes to the format of the RFP template per state guidelines on February 9, 2024. Awaiting approval by SHA MDOT of the RFP.
Street Art	Private Business	An on-site meeting was held with Baia Coastal Italian Kitchen and Wine Bar to discuss color themes of a potential street art taking



Town Administrators Report – February 2024

	(Baia Coastal Italian Kitchen and Wine Bar)	patrons to the public pocket park and slowing traffic. Cool coastal colors were reviewed to provide consistency with area features and buildings.
Expansion of the Chesapeake Beach Railway Trail	Calvert County Government	Councilwoman Hartman joined the Town Administrator on the quarterly Calvert County Grants Collaborative Meeting on February 7, 2024. During this meeting the Town coordinated with County employees regarding upcoming projects. The Railway Trail is a highlight of the coordination with Calvert County Long Range Planner Tay Harris. The County has had the extension of the trail in their program open space plan as a priority from the Town for some time and it is on their radar to act on the project within the next year to facilitate how to expand the trail along the County owned property south of the Fishing Creek trail to connect to the south side of Town through Old Bayside Rd.
Walking Paths Through Town	Local Businesses, Chesapeake Beach Railway Museum	<p>Help us name the new walking trails in Town by joining us in a survey. The survey will be released the week of February 12th, with citizens provided the opportunity to name the walkway, the options include, 1) Chesapeake Beach Park and Gardens Trail, 2) Fish & Flowers, or 3) Bay & Blossoms. Thank you to Councilwoman Hartman for spearheading this project with input from the Walkable Community Committee. The walking path will be stamped with a design marking its way. Stay tuned for more information on the official ribbon cutting for the paths scheduled for May 23rd starting at 5PM with a reception at Baia Coastal Italian Kitchen and Wine Bar.</p> <p>Figure 1: stamp design for the walkways</p> 



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<p>Calvert County Consolidated Transportation CTP Priorities SHA MDOT priority projects</p>	<p>Calvert County Government</p>	<p>The Town submitted priority projects to Calvert County Government, and they are set to be approved by the County Commissioners on February 13, 2024. Priority projects are;</p> <ol style="list-style-type: none"> 1) South Routes to School SRTS 2) Trail and Greenways 3) Traffic calming in front of Bayfront Park 4) Boardwalk safe crossing on RT261
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II. SUSTAINABILITY:

Energy Audit

The University of Maryland Environmental Finance Center has provided the Town of Chesapeake Beach with an energy audit in December of 2023. The Town clarified a few metrics on the report related to the total volume of gasoline purchased within the period of the audit and the total number of energy efficient bulbs upgraded in Town. Once this information is corrected, the final report will be posted on the Town website.

III. CHESAPEAKE BEACH PUBLIC WORKS REPORT:

Update from Jay Berry, Public Works Administrator

Water leak- We have replaced a failed water main saddle on Stream Walkway. This is the 4th one on this street.

Wet wells- With the above ground upgrades complete at Fishing Creek wet well the Public Works Administrator is ordering and receiving components for the below grade change out. These parts are arriving, and it is anticipated that they have 60 more days to have them all in hand. Roofs were installed on over 3 more of the Town’s backup generators.

Water meter/MXU- We received meters and our currently making change outs from a list we generated while waiting for these meters to arrive. Public Works has changed out approx. 100 meters at the time of this report.



Town Administrators Report – February 2024

Flushing- Next flushing will be the first week of March weather permitting, stay up to date by signing up for Town eblast.

Ball fields – Due to heavy rains the LED change out is scheduled for late February and should take about 10 working days to complete.

Railway Trail – Public Works is keeping up with leaves and branches, once again please pick up after your pets. Nothing new to report.

PW Trainings- Our first safety training for this year is scheduled for March 5th.

Richfield Station water saddle replacement- This report was presented at the November Council meeting and can be found on our Town website. Public Works continues to spot check saddles to understand where the failed saddles end in Richfield Station.

Emergency calls – Public Works received 14 total calls and responded to 2. They were both for water main breaks.

Snow Removal – Public Works had our first snow event of 2024. All went well and I want to thank everyone that was able to park off the town roads and remind everyone, if possible, to please park in a driveway before the event.

IV. CHESAPEAKE BEACH WATER RECLAMATION TREATMENT PLANT (CBWRTP):

Technical Report of activity at the CBWRTP by Josh Stinnett, CBWRTP Superintendent

WRTP Staff performed scheduled regular preventative maintenance checks and services as scheduled through the asset management program, which generated work orders for routine (daily/weekly/monthly), scheduled (based on equipment runtime), predictive (based on equipment readings), and corrective repairs for equipment based on readings, pressures, or time in service for equipment in the plant.

WRTP Staff performed monthly inspections of the Plant Combination Air Valves, which are critical to ensure the proper operation of pumped/suction lines throughout the Plant. Staff performed semi-annual inspections of the press feed pump gear reducers. Routine safety inspections were conducted for the Plant eyewash stations and on-site monthly fire extinguisher inspections.

WRTP Staff performed monthly operational inspections of the Denitrification Filter cells per the O&M manual. This involved observing the filter units during a backwash cycle, to assess the sequence of events and timing for the process to ensure that the program operates properly. Observations were made



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during this cycle to ensure that there were no “dirty spots” that may indicate that the filter was not being cleaned properly during backwash, or “hot spots” where the media appears to be boiling which may indicate upset gravel or short-circuiting of the media. Staff also observed the filter as it was drained to identify if the media was level, if there were any cavities or cracks in the media bed, and that no heavy layers of mud or other indications of insubstantial cleaning were observed. This could be caused by the excessive application of chemicals or algae accumulation. No deficiencies were identified in operation or filter condition.

WRTP Staff conducted filter media analysis to determine the quantity of fine materials accumulating in the upper layer of the filter media. Fine material accumulation can reduce the effectiveness of the filter media by filling in the tiny voids present between the individual grains of the media. This can cause a reduction in flow or “blinding” through the filter and reduce the effective flow rate that can be applied to a filter. To date, the average percentage of fines found in a 100 g sample of media has been $\leq 3\%$. This quantity of fines is acceptable, as no recommended action for replacement of the upper six inches of media is indicated for fines accumulations of less than $\sim 15\%$. Through completion of this inspection, no deficiencies with filter media condition were observed. By way of the continued excellent condition of the media, it would seem to be feasible that the effective life of the media may be able to be extended past the expected 10 years, which would fall in FY26.

WRTP Staff performed scheduled maintenance for the lubrication of the Plant davit cranes and inspection of the belt seams for the belt filter press. Annual service was completed for Filter Press Sludge Conveyor #1. Quarterly exercising of the standby aeration blower was performed.

WRTP Staff performed corrective maintenance to replace the pump tubing for Methanol Pump #1. This is a wearable part, and through follow-up with the work history of this equipment, it was noticed that the frequency of replacement has increased. An inspection of the methanol pump showed nothing obvious that may have caused premature wear. This pump will be monitored to confirm if this was a one-off issue.

The annual Biomonitoring sampling and analysis was performed on January 23rd. WRTP Staff collected the composite and grab samples, and utilized Able Couriers to transport samples to Maryland Biological in Blacksburg, VA and MD Spectral in Halethorpe, MD. On January 29th, Maryland Biological provided the results for the Whole Effluent Toxicity (WET) testing, which is an evaluation of the effect of Plant effluent on biological organisms and showed no indication of toxicity. Results for the Toxic Chemical Testing results from MD Spectral are expected on or about February 20th.

WRTP Staff are currently recording power usage using the power monitors installed in June 2023. MRWA provided an assessment of the Plant power usage indicating a recommendation to address the Plant lighting. A rough scope of work is being developed for the replacement of the Plant exterior



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lighting fixtures for use in an RFP, and further discussions working towards the feasibility of solar panels. Information was provided to Standard Solar on December 14th and a proposed solar array estimate was provided on January 30th. The location of this array would be to the west and north-west of the Plant and DPW facilities within the existing property lines, and out of the wetlands. This fixed tilt ground mount array design is estimated to provide up to 95% of the Plant power consumption.

Kelly Generator was on site on January 16th to address a warning alarm for the emergency generator for “Load Shed Under Frequency”. This alarm was due to a reduction in the power frequency output from the generator below 60 Hz. Plant Staff had confirmed the warning alarm was valid, with a reading of 58.9 Hz before contacting Kelly Generator.

A virtual meeting was conducted on January 17th between the Plant Superintendent, Town Engineer, and McCrone Engineering to discuss concepts and next steps for the Headworks Improvement Project. Through this meeting, the next steps were developed to include a site survey, evaluation of the existing electrical power conditions for the Plant, and the need for geotechnical work to determine groundwater levels and the effect of dewatering on structures adjacent to the location for the proposed wet well.

Messick and Associates were onsite on January 23rd to survey the proposed area for the new wet well for the Headworks Improvement project.

A virtual meeting was conducted on February 2nd between the Plant Superintendent and Moonshot Missions. The purpose of this meeting was to determine a course of action for seeking grants for the Headworks Improvement project and determine at what point the project would become eligible to apply for grants. Moonshot will assist with reaching out to MDE to determine whether the Plant can apply for a grant while developing buildable plans, or whether we will need to wait until buildable plans have been developed.

Hartwell Engineering was on site on February 2nd to evaluate the existing power loads for the Plant to better assess needs for the Headworks Improvement project.

Chemscan Inc. conducted an annual service and inspection on February 6th, of the Chemscan chemical analyzer for the Denitrification Filter system. Work consisted of a full teardown of the analyzer to assess the condition of all valves, controls, and instrumentation. A comparison test was conducted of the readings from samples collected by the analyzer as compared to our Plant Lab equipment readings. Adjustments were made to the calibration of the analyzer. Replacement of one retaining clip for the analyzer pump tubing was performed. This analyzer is used to control the methanol feed to the Denitrification Filter system, in addition to providing real-time nitrate, ammonia, and ortho-phosphate readings, and needs to be in good working order to perform this task reliably and efficiently.



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The Shellfish Protection Tank was utilized one time during this period. This was for the heavy rainfall on January 28th where Plant sent .458 MG to the SPT from 1.23” of rainfall.

No incidents were reported in the plant’s Solids and Handling Operation. The present Solids Hauling Contract was renewed on August 1, 2023, with options for renewal for one additional one-year period.

The WRTP had no SSO spills or Filter Bypass to report to this month’s meeting.

Future Projects:

To complete working on setting up an inventory of priority spare parts. Continued training on maintenance of plant equipment. Conduct a review and update of Plant SOPs to fit with the appropriate procedures for use of equipment and processes for Plant operation. Additional work to refine some of the process control systems to make the Plant more energy efficient.

V. TOWN ASSETS:

- **Kellam’s Field:** Town staff continue to coordinate with the Beach Buccaneers while repairs are made to the field. The intentions are to limit interruptions to the team while still making necessary improvements.
- **Bayfront Park:** Bayfront Park remains closed to the public and open to Town residents, NBVFD, and the Twin Beach Deputies.
- **Chesapeake Beach Water Park:** Town staff briefed the Town Council during the October 3, 2023, [work session](#) regarding the status of the existing 29 year old Chesapeake Beach Water Park and released a [Quick Facts](#) document to answer questions regarding the current status. As the RFP for the design build project moves forward and the Town reviews potential bidders, we will update on progress for these exciting and necessary improvements.

VI. GRANTS:

1. **IN PROGRESS - Parks and Playgrounds Infrastructure Grant for the Miller Loveless Park at Kellam’s field at \$150,000 with \$0 match:** The grant covers the installation of new and improved play equipment at the park and will start when the grading work is completed. Site plans are defined for this work and the scope of the work is being finalized by the Town Engineer for the release of the RFP.
2. **IN PROGRESS-Safe Routes to School SRTS 100% design:** Funded at 80% SHA MDOT and 20% the Town for design work only as Phase II of the project. The Town has budgeted all funding



Town Administrators Report – February 2024

necessary for this project with the expectation that 80% of the costs will be reimbursed by the State.

VII. TOWN PERMIT ACTIVITY:

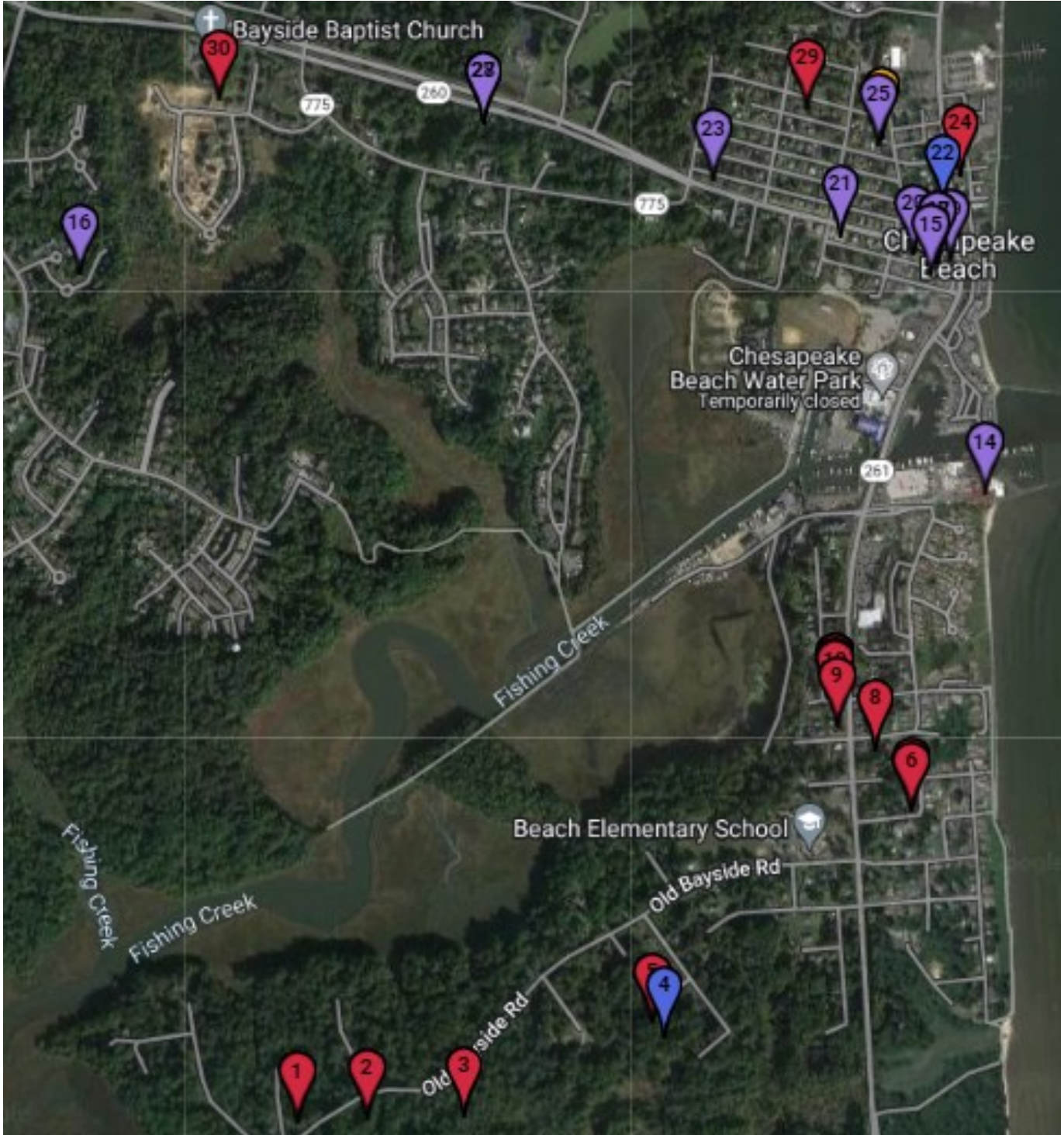
New permit forms are in the process of being created to align with Calvert County Governments processes more fully and to further assess capital connections for commercial use. In addition, a FAQ, and instructions for completing permits will be released to provide further information to applicants on the process for permitting taking into account critical area requirements, the tree board, and the board of port warden’s review.

<i>Permit #</i>	<i>Address</i>	<i>Improvement</i>
2024-01	3712 30th St	Emergency sump pump
2024-02	7611 Donerail Ct	14 x 12 deck
2024-03	7512 E St	Widen driveway 4'
2024-04	7927 Delores Ct	Solar Panels
2024-05	8320 Legacy Cir	Solar Panels
2024-06	8609 Addison Bdg	Remove tree & azalea
2024-7	3412 Cox Rd	6ft fence
2024-8	2988 Heritage Dr	Finish basement
2024-9	7636 Bayside Rd	after the fact Interior
2024-10	7626 Bayside Rd	after the fact Interior
2024-11	4018 15th St.	repair foundation



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VIII. CODE ENFORCEMENT ACTIVITY:





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Follow Up Date

- 30+ days past due (15 cases)
- 15-29 days past due (1 cases)
- 4-14 days past due
- 1-3 days past due
- Due Today
- 1-3 days away
- More than 4 days away
- No follow up date (6 cases)

Case Number	Date	Location	Status	Violations
1. CE22-82	11/18/2022	7516 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply, Exterior Structure - Lack of minimum general maintenance, Failure to maintain a building, structure or premises, Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard, Inoperable Vehicle, 115-3 Dangerous Buildings - Failure to Comply, Failure to maintain a building, structure or premises, Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard, Exterior Structure - Lack of minimum general maintenance, Inoperable Vehicle
2. CE22-66	07/27/2022	7603 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Exterior Structure - Lack of minimum general maintenance, Property Maintenance - Minimum Maintenance Requirements
3. CE23-17	03/20/2023	7685 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Zoning Permit Required, Failure to Obtain a Rental License, Zoning Infraction
4. CE24-1	01/05/2024	3609 12TH St CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris
5. CE23-4	01/23/2023	3605 12TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License
6. CE23-24	05/04/2023	7524 C St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License, Inoperable Vehicle
7. CE19-91	11/14/2019	7524 C St CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Property Maintenance - Sanitary Maintenance - Vehicles, Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris, Sanitary Maintenance, Property Maintenance - Minimum Maintenance Requirements
8. CE23-3	01/23/2023	3907 16TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License
9. CE23-39	11/20/2023	7626 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Awaiting Zoning Permit	Zoning Permit Required, Failure to Obtain a Rental License
10. CE23-23	05/04/2023	7634 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License
11. CE23-29	08/08/2023	7634 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Awaiting Zoning Permit	Property Maintenance - Minimum Maintenance Requirements , Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris, Property Maintenance - Sanitary Maintenance - Grass, Exterior Structure - Lack of minimum general maintenance, Failure to Obtain a Rental License
12. CE18-10	05/18/2018	7636 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard, Property Maintenance - Minimum Maintenance Requirements (B), 200-6 Violations and penalties for Property Maintenance, Property Maintenance - Sanitary Maintenance - Grass, 115-3 Dangerous Buildings - Failure to Comply, Foreclosure, 115-3 Dangerous Buildings - Failure to Comply
13. CE23-40	11/20/2023	7636 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply, Zoning Permit Required



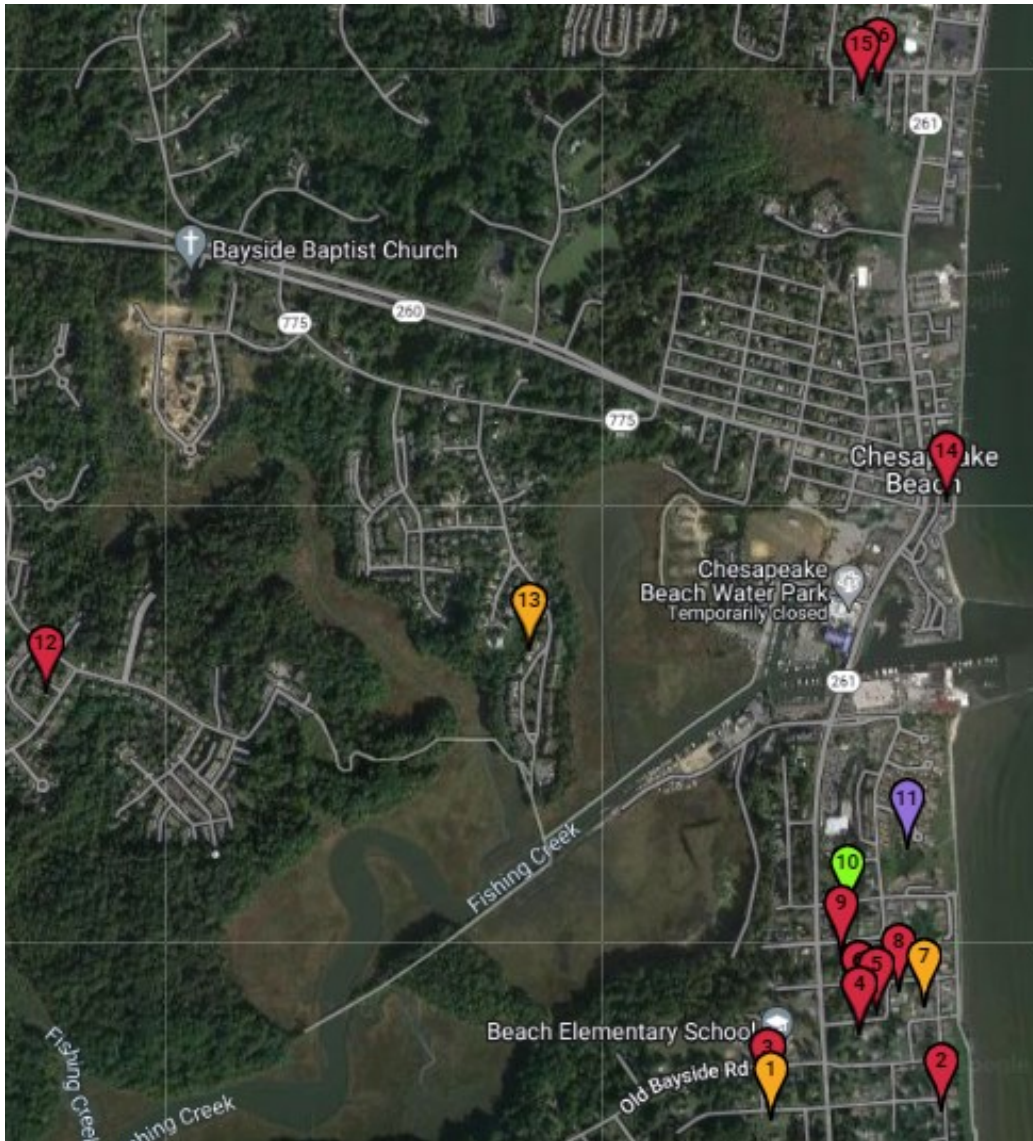
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14.	CE24-3	01/30/2024	4165 MEARS Ave CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Zoning Permit Required, Sewer/Water Manual Violation
15.	CE24-2	01/29/2024	3918 26TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Inoperable Vehicle
16.	CE24-8	02/05/2024	2531 SHADY OAK Ct CHESAPEAKE BEACH, MD 20732	Complaint Filed	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris
17.	CE22-54	06/28/2022	3919 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License, Property Maintenance - Minimum Maintenance Requirements , 115-3 Dangerous Buildings - Failure to Comply, 115-3 Dangerous Buildings - Failure to Comply
18.	CE23-37	08/15/2023	3919 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Complaint Filed	Constructing an Improvement within Town Rights-of-Way
19.	CE23-36	08/15/2023	8220 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Complaint Filed	Constructing an Improvement within Town Rights-of-Way
20.	CE24-5	01/31/2024	3907 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Complaint Filed	Inoperable Vehicle
21.	CE24-7	02/01/2024	3801 CHES BCH Rd CHESAPEAKE BEACH, MD 20732	Complaint Filed	Zoning Permit Required, Sewer/Water Manual Violation
22.	CE23-16	03/20/2023	3915 27TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris
23.	CE24-4	01/31/2024	3610 CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Complaint Filed	Ingress/Egress obstructed by fire hazardous objects
24.	CE23-28	08/07/2023	8309 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Exterior Structure - Lack of minimum general maintenance, Zoning Infraction
25.	CE23-7	02/06/2023	3814 28TH St CHESAPEAKE BEACH, MD 20732	Stop Work Order	Zoning Permit Required, Property Maintenance - Minimum Maintenance Requirements , Sanitary Maintenance
26.	CE23-41	11/28/2023	3814 28TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Inoperable Vehicle
27.	CE22-51	06/15/2022	3325 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Failure to Obtain a Rental License, Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard, Exterior Structure - Lack of minimum general maintenance, Failure to maintain a building, structure or premises, Sewer is Backed Up, Waste/Sewer Back Up, Property Maintenance - Minimum Maintenance Requirements , 115-3 Dangerous Buildings - Failure to Comply, Sewer/Water Manual Violation, Property Maintenance - Minimum Maintenance Requirements (B)
28.	CE23-27	07/14/2023	3325 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	115-3 Dangerous Buildings - Failure to Comply
29.	CE23-38	10/12/2023	3705 29TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Inoperable Vehicle
30.	CE22-80	11/07/2022	2952 HERITAGE Dr CHESAPEAKE BEACH, MD 20732	Awaiting Zoning Permit	110-15: Steep Slope Construction on or Adjacent to, Zoning Permit Required, 110-15: Steep Slope Construction on or Adjacent to



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Housing & Livability Rental Registry address of rental applications received:



Follow Up Date

- 30+ days past due (15 cases)
- 15-29 days past due (1 cases)
- 4-14 days past due
- 1-3 days past due
- Due Today
- 1-3 days away
- More than 4 days away
- No follow up date (6 cases)



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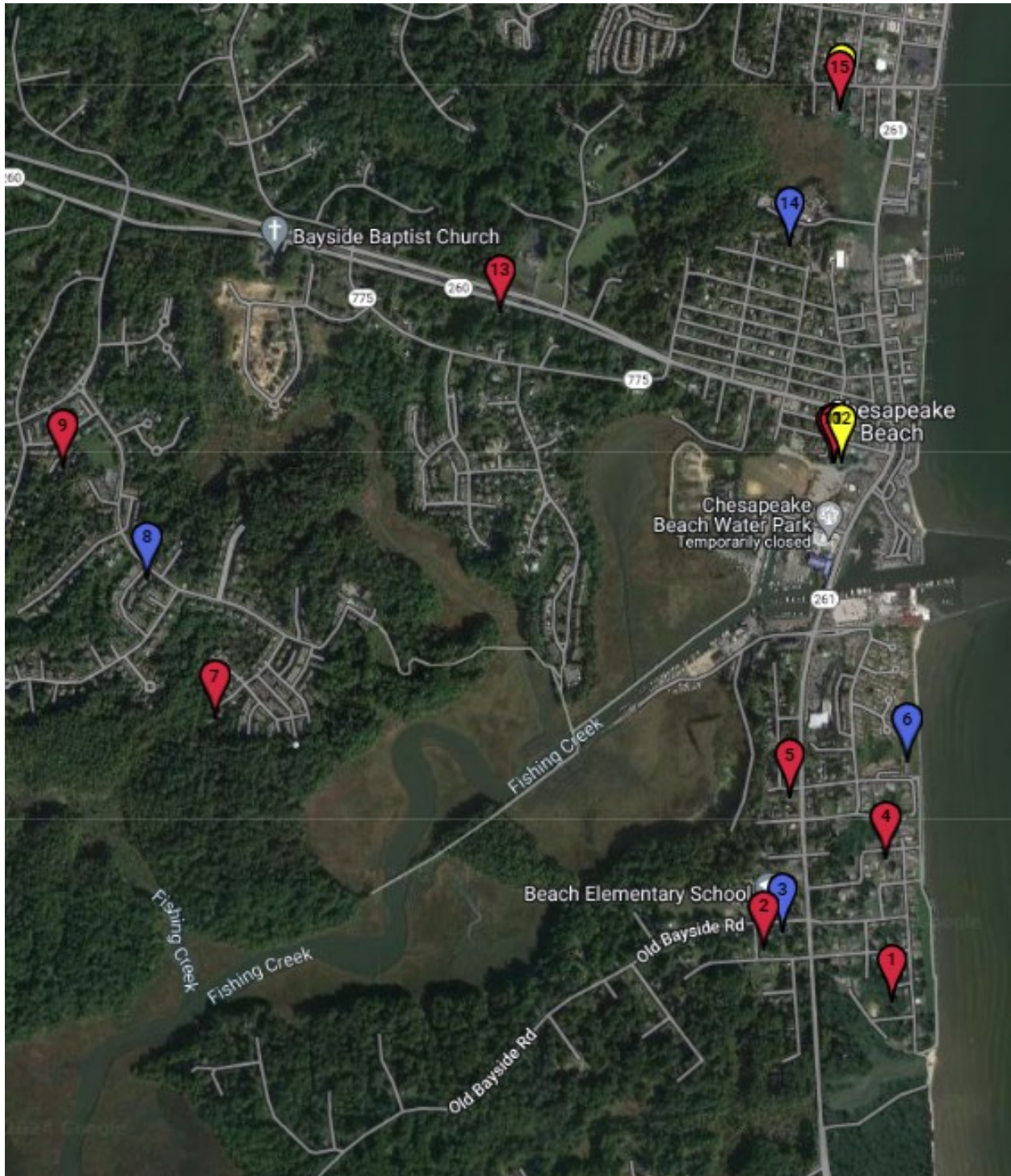
Case #	Location	Status	Follow Up
1. RR24-8	3815 13TH St CHESAPEAKE BEACH, MD 20732	Application received	01/18/2024
2. RR23-31	4019 13TH St CHESAPEAKE BEACH, MD 20732	Application received	06/26/2023
3. RR23-25	7411 13TH St CHESAPEAKE BEACH, MD 20732	Application received	06/26/2023
4. RR23-27	3915 14TH St CHESAPEAKE BEACH, MD 20732	Application received	06/26/2023
5. RR20-31	7524 C St CHESAPEAKE BEACH, MD 20732	Application received	04/27/2023
6. RR24-10	3912 14TH St CHESAPEAKE BEACH, MD 20732	Application received	01/22/2024
6. RR23-28	3912 14TH St CHESAPEAKE BEACH, MD 20732	Application received	12/06/2023
7. RR23-82	4012 14TH St CHESAPEAKE BEACH, MD 20732	Application received	01/18/2024
8. RR24-4	7537 C St CHESAPEAKE BEACH, MD 20732	Application received	01/08/2024
9. RR21-89	3907 16TH St CHESAPEAKE BEACH, MD 20732	Application reviewed - need more info	01/14/2022
10. RR24-13	3909 17TH St CHESAPEAKE BEACH, MD 20732	Application received	02/06/2024
11. RR20-36	4013 CAROUSEL Way CHESAPEAKE BEACH, MD 20732	Application received	
12. RR23-92	2304 CARDINAL Way CHESAPEAKE BEACH, MD 20732	Application received	01/20/2023
13. RR24-11	8020 DELORES Ct CHESAPEAKE BEACH, MD 20732	Application received	01/24/2024
14. RR20-156	8191 WINDWARD KEY Dr CHESAPEAKE BEACH, MD 20732	Application received	01/10/2022
15. RR20-137	8727 DAVID CHESAPEAKE BEACH, MD 20732	Application received	05/17/2023
16. RR23-33	8732 D St CHESAPEAKE BEACH, MD 20732	Application received	06/26/2023

17 cases on map. These cases could not be mapped: [RR24-12](#), [RR22-29](#), [RR20-235](#), [RR23-16](#), [RR22-66](#).



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Housing & Livability Inspections in Progress:





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Follow Up Date

- 30+ days past due (15 cases)
- 15-29 days past due (1 cases)
- 4-14 days past due
- 1-3 days past due
- Due Today
- 1-3 days away
- More than 4 days away
- No follow up date (6 cases)

Case #	Location	Status	Follow Up
1. RR23-78	4013 12TH St CHESAPEAKE BEACH, MD 20732	Inspections in progress	09/06/2023
2. RR23-72	7411 13TH St CHESAPEAKE BEACH, MD 20732	Inspections in progress	11/30/2023
3. RR24-9	7921 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Inspections in progress	02/22/2024
4. RR23-29	4017 15TH St CHESAPEAKE BEACH, MD 20732	Inspections in progress	11/30/2023
5. RR20-2	7634 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Inspections in progress	03/31/2023
6. RR23-93	4032 17TH St CHESAPEAKE BEACH, MD 20732	Inspections in progress	02/28/2025
7. RR21-37	8272 GREENSPRING Dr CHESAPEAKE BEACH, MD 20732	Inspections in progress	12/07/2023
8. RR24-6	8111 SILVER FOX Way CHESAPEAKE BEACH, MD 20732	Inspections in progress	02/29/2024
9. RR20-178	2475 DEERFIELD CHESAPEAKE BEACH, MD 20732	Inspections in progress	12/07/2023
10. RR23-42	8191 D St CHESAPEAKE BEACH, MD 20732	Inspections in progress	11/30/2023
11. RR23-43	8193 D St CHESAPEAKE BEACH, MD 20732	Inspections in progress	08/28/2023
12. RR23-45	8197 D St CHESAPEAKE BEACH, MD 20732	Inspections in progress	01/30/2024
13. RR22-37	3325 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Inspections in progress	03/17/2023
14. RR24-2	8540 E St CHESAPEAKE BEACH, MD 20732	Inspections in progress	02/14/2024
15. RR23-36	8725 DAVID CHESAPEAKE BEACH, MD 20732	Inspections in progress	12/04/2023
16. RR23-38	8729 DAVID CHESAPEAKE BEACH, MD 20732	Inspections in progress	01/30/2024

16 cases on map. These cases could not be mapped: [RR23-63](#).



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IX. TOWN EVENTS:

SHATTER
The **STIGMA**
5K

“BE KIND TO YOUR MIND” HEALTH FAIR

RACE REGISTRATION

Scan me   [Click Here to Register!](#)

Register by
April 1st, 2024
to get a free t-shirt & meal ticket!

SATURDAY
MAY
18
2024
9AM-12PM

Kellam's Field
3825 Gordon Stinnett Ave,
Chesapeake Beach, MD 20732

 CALVERT COUNTY
HEALTH
DEPARTMENT

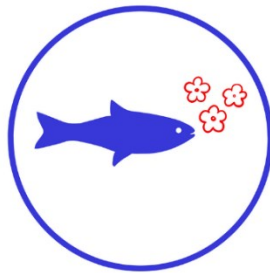


Funding provided by Maryland Department of Health



Town Administrators Report – February 2024

Shatter the Stigma 5K and the “Be Kind to Your Mind” Health Fair a partnership between the Calvert County Health Department, the Town of Chesapeake Beach, and the Twin Beaches Opioid Abuse Awareness Coalition. The event will kick start with a 5K, and the day will be filled with health screenings and activities focused on health and wellness at the center of the Town.



Save the Date

RIBBON CUTTING FOR WALKING
PATHS AND POCKET PARKS

May 23rd

Save the Date, May 23, 2024, as we celebrate the recent opening of the Towns pocket parks and walking paths, more details to follow!



Town of Chesapeake Beach
Treasurer's Report
 Town Council Meeting
February 2024

Current Activities:

- FY24 2nd Quarter utility bills were mailed to property owners on Thursday, January 11th, with payment due 2/14/24. Penalties will be applied to outstanding accounts on 2/15/24 and late notices will be mailed.
 - New fixed sewer charge - \$50 per EDU was implemented in FY24 Q1 and bills are reflective. Additional information on changes to the Town's FY24 Utility Rates can be found at bit.ly/cbsewerrates.
- *FY25 Budgets*
 - The FY25 budget process and planning is underway.
 - General Fund, Mitigation Fund and Treatment Plant Fund budgets were reviewed during the February 6th Work Session.
 - Remaining budgets (Utility Fund & Water Park Fund) will be reviewed during the March 12th Work Session.

ARPA Funding Status:

Reconciliation of Funds Allocated from ARPA Reimbursement

5,943,338	Total funds awarded
(200,000)	Food insecurities & food pantry services - GF
(100,000)	Calvert Library Foundation - GF
(92,186)	Storm Drain Replacement - GF
(371,834)	Property Acquisition - GF
(750,000)	Saddle Replacements - UF
(500,000)	Meter Replacement - UF
(350,000)	Fishing Creek Wet Well - UF
3,579,318	Remaining Funds
764,020	<i>Total - General Fund</i>
1,600,000	<i>Total - Utility Fund</i>



7 Old Solomons Island Road • Suite 202 • Annapolis, MD 21401
(410) 266-3212 • Fax (410) 266-3502 • www.messickandassociates.com

Town of Chesapeake Beach

Engineer's Report 2-9-24

From: Messick Group, Inc (MGI)
Wayne A. Newton, P.E

Below is the monthly update of projects and upcoming action items to be completed by our office:

Richfield Station:

Action: No Change from last month. M&A attended a meeting on site with the owner, and his attorney, along with Holly Wahl, Todd Pounds and Jay Berry. This meeting was intended to address steps required to provide update sureties for the yet to be completed work as well as remedial work identified by the Town. The developer is completing cost estimates to update the sureties for Town review. Once those estimates are approved, the developer will provide updated sureties and will begin repairing the current deficiencies.

261 Sidewalks:

Action: M&A addressed additional SHA RFP review comments from the new review team. Waiting for SHA review.

Heritage:

Action: M&A working with the developer to process all public right of way and easement conveyance documents. Once received we will work with the Town attorney to confirm the documents are acceptable and process the release.

Kellams Field:

Action: M&A is working with Calvert County to gain approval of the Grading Permit. Bid received and being analyzed for recommendation of award. MDE is ready to issue the wetlands license and approval once the County issues the grading permit.

Water Park

Action: RFP for replacement of the Water Park is currently out to bid. Pre-bid meeting held 2/8/24.

Water Reclamation Plant Headworks

Action: M&A working with McCrone to develop draft designs for expanded headworks capacity. A location for the remote wet well location has been determined. Design of the wet well is proceeding.



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Route 261 Pedestrian Path

Action: Messick is completing the 30% design documents for SHA review and request for funding.

Old Bayside Water Tower

Messick performing intermittent settlement analysis of the tower footings. Next sampling April 2024

Water Reclamation Plant Pump Replacement

Messick is working with plant staff and McCrone to test possible replacement RAS pumps. This will now be an FY 25 project.



CALVERT COUNTY SHERIFF'S OFFICE

TWIN BEACHES PATROL

Date: February 5, 2024
To: Sharon Humm
From: Sergeant Ryan Kampf
Re: Sheriff's Office Report-Chesapeake Beach

In January of 2024, the Sheriff's Office handled 218 calls for service in Chesapeake Beach. This is down from 231 calls in December of 2023.

Twin Beach deputies had 1047 self-initiated (patrol checks = 894, follow-up investigations = 11, traffic stops = 142)

Twin Beach deputies received 231 calls for service by other means (citizens, alarm companies, etc)

Call Breakdown for the 231 calls, we handled:

- **Destruction of Property**
 - 1/28/2024 – Chesapeake Village Dr – Damage to mailbox, no suspect info.
- **Trespassing**
 - 01/07/24- Rod and Reel- Trespassing – Adult male on view arrest.
 - 01/11/24- D street – Trespassing – Subjects at the residence refusing to leave – sent on their way.
 - 1/29/24- Dunn Laundry- Subject sleeping in the laundry room- had a hatchet with him- Arrested.
- **DUI/DWI**
 - 1/1/2024 – 261/16th St –traffic stop, DUI, 1 arrest.
 - 1/4/2024- Harbor Rd- Traffic Complaint- DUI adult male arrested.
 - 1/18/2024 – Mears Ave – Traffic stop – DUI adult male arrested.
 - 1/28/2024 – 260/E St – traffic stop-DUI adult male arrested.

- **Assault**

- 11/14/24- Bayside Rd- Assault- Argument in the parking lot turned physical- One female was pepper sprayed- No one wanted to press charges- Report taken.
- 1/22/24- Brookview- Domestic- Child Custody dispute- Pushing each other and yelling- no signs of injury- SAO Being notified.

- **Theft**

- 01/09/24- Bayside Road (Subway)- Theft- Victim dropped her purse in the parking lot and money was taken- No suspect info.
- 01/24/2024 – Rolands – Theft – Suspect charged.
- 1/15/24- Bayside Road- Traffic Stop- Stolen Registration Located during search
- 1/28/2024 – D Street – rear vehicle tag stolen, under investigation with suspects.

- **Miscellaneous**

- 01/02/24- Stream walk-Harassment- Juvenile Male sending Snapchat harassment messages to another Juvenile male
- 01/05/24- Sea Bream Ct- Juvenile Female suicidal statement via email- EP- Mother refused to take custody- Application on the mother.
- 1/08/24- Smiths Retreat- Fraud- Unknown person applied for credit card under victims name- no money lost- report taken
- 01/09/24- Gordon Stinnett- Child Abuse – Accusation of Step Father having inappropriate relationship with stepdaughter- Unfounded
- 01/12/24 – Bayside Rd – Lost HC placard, report taken.
- 01/13/2024 – 13th Street – Domestic – advice given, report taken.
- 01/13/2024 – 26th Street – Overdose – report taken
- 01/14/2024 – Ivy Lane – juvenile siblings assaulted one another, advice given, report taken.
- 01/21/2024- Forest Ridge- Check Welfare- Juvenile female had not returned home- contact was made and she returned home without incident.
- 1/26/2023 – Fast stop – warrant service, adult male.
- 01/29/24- Woodland Way- Fraud- wire transfer fraudulent- ongoing investigation
- 1/27/24- 6th Street- Emergency Evaluation- Male threatening suicide- transported to hospital

January 2024 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	17	17	Firearms Complaint	1	1	Relay	0	0
Abandoned Vehicle	0	0	Fireworks Complaint	0	0	Robbery	0	0
Accident	4	4	Found Property	0	0	Search Warrant	0	0
Alarm	6	6	Fraud	2	2	Sexual Assault	1	1
Alcohol Violation	0	0	Harassment	1	1	Sex Offender Registry	0	0
Animal Complaint	2	2	Illegal Dumping	0	0	Special Assignment	1	1
Assault	0	0	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	11	11	Indecent Exposure	0	0	Stolen Vehicle	0	0
Assist Other Dept	2	2	Intoxicated Person	0	0	Summons Service	4	4
Assist Sick/Injured	5	5	Kidnapping/Abduction	0	0	Suspicious Person	4	4
Attempt to Locate	12	12	Loitering	0	0	Suspicious Vehicle	10	10
Burglary	1	1	Lost Property	1	1	Tampering with MV	0	0
CDS Violation	1	1	Loud Party/ Music	0	0	Telephone Misuse	0	0
Check Welfare	7	7	Mental Subject	0	0	Theft	4	4
Conservor of Peace	1	1	Missing Person	2	2	Traffic Complaint	6	6
Destruction of Property	1	1	Neighborhood Dispute	0	0	Traffic Control	37	37
Death Investigation	0	0	Notification	2	2	Traffic Enforcement	0	0
Disorderly	6	6	Parking Complaint	6	6	Trespassing	4	4
Domestic	12	12	Person with Weapon	0	0	Unauthorized Use MV	1	1
Escort	0	0	Police Information	16	16	Unknown Problem	0	0
Eviction	2	2	Protective/Peace Order	1	1	Violation Protective Order	0	0
Fight	2	2	Prowler	0	0	Warrant Service	1	1
			Total Calls					
						197 197		

**** Notes ****

Deputies assigned to the Twin Beach Patrol handled 131 calls outside of the Twin Beach Patrol Area in this month. (These calls include off duty responses calls handled to and from work special events overtime assignments special unit assignments calls while working a shift etc. The Commander

January 2024 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	7	7	Firearms Complaint	1	1	Relay	1	1
Abandoned Vehicle	1	1	Fireworks Complaint	0	0	Robbery	0	0
Accident	2	2	Found Property	0	0	Search Warrant	0	0
Alarm	2	2	Fraud	0	0	Sexual Assault	0	0
Alcohol Violation	0	0	Harassment	0	0	Sex Offender Registry	0	0
Animal Complaint	3	3	Illegal Dumping	0	0	Special Assignment	3	3
Assault	0	0	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	3	3	Indecent Exposure	0	0	Stolen Vehicle	0	0
Assist Other Dept	2	2	Intoxicated Person	0	0	Summons Service	5	5
Assist Sick/Injured	1	1	Kidnapping/Abduction	0	0	Suspicious Person	0	0
Attempt to Locate	15	15	Loitering	0	0	Suspicious Vehicle	3	3
Burglary	0	0	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	0	0	Loud Party/ Music	0	0	Telephone Misuse	0	0
Check Welfare	5	5	Mental Subject	0	0	Theft	1	1
Conservor of Peace	1	1	Missing Person	0	0	Traffic Complaint	1	1
Destruction of Property	0	0	Neighborhood Dispute	0	0	Traffic Control	0	0
Death Investigation	0	0	Notification	0	0	Traffic Enforcement	9	9
Disorderly	3	3	Parking Complaint	1	1	Trespassing	1	1
Domestic	6	6	Person with Weapon	0	0	Unauthorized Use MV	0	0
Escort	0	0	Police Information	5	5	Unknown Problem	0	0
Eviction	2	2	Protective/Peace Order	1	1	Violation Protective Order	0	0
Fight	0	0	Prowler	0	0	Warrant Service	0	0
Total Calls							85	85

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
DUI Arrest	1	1	CDS Arrest	0	0	Other Arrest	7	7
Civil Marijuana Citations	0	0	Non Fatal Overdose	0	0	Fatal Overdose	0	0
Patrol Checks	364	364	Traffic Stops	44	44	Follow Ups	0	0

**** Notes ****



TEMPLATE 2024

Fire = 33

AFA = 9

Brush = 1

EMS Assist = 10

Working Fire = 3

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 0

Investigation = 1

MVA = 1

Helicopter Landing = 0

Service = 7

Water Rescue = 1

Fire Calls dispatched in the Town of Chesapeake Beach = 21

Fire Calls dispatched in the Town of NB = 12

January Fire Drill: Mayday's & T.I.C Use

Fundraising: Fishing Exposition and Flea Market

Community Events: Multi-county Aerial Operations Class held at North Beach Volunteer Fire Department



EMS = 92

Chest Pains = 12

Diabetic Emergency = 5

Fire Standby = 1

Motor Vehicle Accident = 1

Traumatic Injury (Non-MVA) = 17

Overdose = 1

Psychiatric = 0

Abdominal/GI = 5

Respiratory Distress = 17

Seizures = 0

Stroke (CVA) = 1

Unconscious Subject = 8

Other Non-Emergent = 24

EMS Calls dispatched in the Town of Chesapeake Beach = 60

EMS Calls dispatched in the Town of NB = 32

January EMS Drill: Lifting Techniques and Ambulance Orientation

ORDINANCE O-23-25

AN ORDINANCE OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND, NAMING THREE PUBLIC PARKS “BUCS CORNER,” “SHISLER PARK,” “OLD CAMPGROUNDS PARK” AND TO ESTABLISH “FAVRET WAY.”

WHEREAS, pursuant to Md. Code Ann., Local Gov’t. Article, § 5-202, Chesapeake Beach (“the Town”) has the authority to adopt such ordinances as it deems necessary to assure the good government of the Town; protect and preserve the Town’s rights, property, and privileges; and preserve peace and good order; and

WHEREAS, the Town of Chesapeake Beach is authorized to establish and maintain public parks and other recreational facilities; and

WHEREAS, the provisions of Chapter 196 Article I shall apply to all public parks, public venues, and restricted property in the Town.

WHEREAS, the Town desires to name three public parks, “Bucs Corner,” “Shisler Park,” “Old Campgrounds Park” and establish “Favret Way.”

Section 1. NOW THEREFORE BE IT ORDAINED AND ENACTED by the Town Council of Chesapeake Beach that Town Code, Chapter 196, “Parks and Public Areas”, be amended to add:

- (1) “Bucs Corner” a pass through from 26th street to the Kellam’s complex located on the northern point of 3825 Gordon Stinnett Ave. Chesapeake Beach, MD is a designated public park of the Town;
- (2) “Shisler Park” located on the eastern point of 29th Street is a designated public park of the Town; and

- (3) “Favret Way” located on the eastern point of 29th Street names the walkway to “Shisler Park.”
- (4) “Old Campgrounds Park” located at 7429 B Street Chesapeake Beach, MD is a designated public park of the Town.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 21st day of December, 2023 that a public hearing was held on the 18th day of January, 2024, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and ____ votes of approval and ____ votes of disapproval were cast. The resulting majority of the Council _____ (*approved or disapproved*) the passage of this ordinance this 15th day of February, 2024. This Ordinance shall become effective 20 days after approval by the Mayor or approved by the Council over the Mayor’s veto or seven days after the last required publication.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

L. Charlie Fink, Council Vice President

Valerie L. Beaudin, Councilwoman

Margaret P. Hartman, Councilwoman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

CHARTER AMENDMENT RESOLUTION CAR-24-1

**A RESOLUTION OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
AMENDING THE CHARTER OF THE TOWN OF CHESAPEAKE BEACH TO
PROVIDE FOR THE CLARIFICATION OF A REFERENDUM OF AN ORDINANCE.**

WHEREAS, Chesapeake Beach (the "Town") is a municipal corporation in the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI E of the Constitution of Maryland; and

WHEREAS, pursuant to Md. Code. Ann., Local Gov't Art., Division II, Title 4, Subtitle 3, the Town Council has the authority to amend the Town's Charter, in accordance with the procedures set forth therein; and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Chesapeake Beach, Maryland, that Section C 311(b), Referendum of the Charter of Chesapeake Beach is hereby amended as follows:

If, before the expiration of twenty calendar days following approval of any ordinance by the mayor or passage of any ordinance over the mayor's veto, or seven days after the last required publication, whichever date is later, a petition is filed with the Town clerk containing the signatures of duly qualified and registered Town voters representing not less than **twenty-percent (20%) of the total Town of Chesapeake Beach voters as indicated on the previous election day based upon the Maryland Universal Registration System**, ~~fifty percent (50%) of the total number of voters who voted in the last preceding regular Town election~~ the percentage of petitioners to be rounded up to the nearest whole number, and requesting that the ordinance, or any part thereof, be submitted to a vote of the qualified voters of the town for their approval or disapproval. The council shall have the ordinance, or that part of such ordinance as to which referendum is requested, submitted to a vote of the qualified voters of the town at the next regular town election or, in the council's discretion, at a special election occurring before the next regular election.

BE IT FURTHER RESOLVED, that upon the effective date of the amendments set forth herein, any provisions of the Charter of Chesapeake Beach that are inconsistent with the provisions of this Charter Amendment Resolution are hereby repealed.

BE IT FURTHER RESOLVED, that pursuant to Md. Code Ann., Local Gov't Art., § 4-304, the Mayor of the Town of Chesapeake Beach shall give notice of this proposed amendment by posting an exact copy of the same at the Town Hall, for a period of at least forty (40) days following its adoption. In addition, a fair summary of this proposed amendment shall be published in a newspaper of general circulation in the Town of Chesapeake Beach not less than four (4) times, at weekly intervals within a period of forty (40) days after the adoption of this resolution.

BE IT FURTHER RESOLVED, that pursuant to Md. Code Ann., Local Gov't Art., § 4-304, the charter amendment proposed by the Town Council for the Town of Chesapeake Beach, Maryland shall become and be considered a part of the municipal Charter, according to the terms

of this charter amendment resolution, in all respects to be effective and observed as such, upon the fiftieth (50th) day after being so ordained or passed, unless on or before the fortieth (40th) day after being so ordained or passed, there shall be presented to the Town Council, or mailed to it by certified mail, a petition for referendum meeting the requirements of Md. Code Ann., Local Gov't Art., § 4-304(d).

AS **CERTIFIED** by their signatures below, the members of the Town Council affirm that this Resolution was introduced at the Town Council meeting held on the ____ day of _____, 2024 and that after a public hearing on the _____ day of _____, 2024, a vote was taken in accordance with Town's regular procedures for the passage of resolutions. The vote of the Council was tallied and ____ votes of approval and _____ votes of disapproval were cast. The resulting majority of all members of the Town Council (*approved/disapproved*) the passage of this Resolution this ____ day of _____ 2024. This Resolution shall become effective in accordance with its terms.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

L. Charles Fink, Council Vice President

Valerie L. Beaudin, Councilwoman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

Margaret P. Hartman, Councilwoman

#O-24-1
Passed _____
Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
AMENDING THE ANNUAL BUDGET FOR THE GENERAL FUND OF
THE TOWN OF CHESAPEAKE BEACH FOR THE FISCAL YEAR JULY
1, 2022 TO JUNE 30, 2023 TO RECONCILE EXPENSES AND RATIFY
OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after due notice and a public hearing, the Town Council adopted an annual budget for the General Fund on March 16, 2023; and

WHEREAS, after the adoption of the General Fund budget for Fiscal Year 2023, the Town Treasurer became aware that various expense accounts had inadequate funds to cover unbudgeted increases in costs related to legal counsel, SDAT fees, utilities, insurance, continuing education, trash removal, stipends, building maintenance, landscaping, tree trimming and recreation

operations and must be off-set with unexpended funds in office expense, snow and ice removal, engineering, payroll taxes and capital expenditures; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the Fiscal Year 2023 General Fund budget to appropriate the necessary funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The adopted budget for the General Fund of the Town of Chesapeake Beach for the Fiscal Year 2023 is hereby amended as set forth in the attached Exhibit A hereto.

Section 2. In all other respects the budget for the General Fund, as adopted on March 16, 2023, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2023.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 18th day of January, 2024, that a public hearing was held on the 15th day of February, 2024, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 15th day of February 2024. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

L. Charles Fink, Council Vice-President

Valerie L. Beaudin, Councilwoman

Margaret P. Hartman, Councilwoman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

FY23 Budget - Amended
General Fund
EXHIBIT A

		FY23		
		BUDGET	AMENDMENT	AMENDED BUDGET
LOCAL REVENUES				
100-410000	Real Estate Taxes	2,719,849		2,719,849
100-410100	Admission & Amusement Tax	1,729,285		1,729,285
100-410105	State A&A Tax Distributions	300,000		300,000
100-410115	Hotel Tax	100,000		100,000
100-410120	Operating Property Tax	64,614		64,614
100-410125	Penalties & Interest - Tax	3,000		3,000
100-410135	Traders License - County	800		800
100-410140	Permits, Fines & Penalties	50,000		50,000
100-410145	Interest on Savings & Investments	10,000		10,000
100-410165	Tower Site Rental	110,000		110,000
100-410170	Cable Franchise Fee	110,000		110,000
100-410175	Speed Cameras	90,000		90,000
100-410180	Ramp Fees	10,000		10,000
100-410230	Miscellaneous Income	5,000		5,000
FEDERAL & STATE REVENUES				
100-420100	State Income Taxes	1,200,000		1,200,000
100-420105	Highway User Revenues	370,852		370,852
100-420110	State Aid Police Protection	54,525		54,525
100-420150	Federal Grants	1,427,037		1,427,037
OTHER REVENUE SOURCES				
100-430130	Transfer In - GF Fund Balance	250,000		250,000
100-432200	Miscellaneous Grants	1,878,520		1,878,520
TOTAL REVENUES:		10,483,482	-	10,483,482
SALARIES, TAXES & BENEFITS				
100-6000-602000	Salaries and Wages	544,388		544,388
100-6000-602050	Payroll Taxes - GF	45,630	(99)	45,531
100-6000-602100	Medical and Life Insurance	158,548		158,548
100-6000-602300	Retirement	98,264		98,264
100-6000-602400	Continuing Education	40,000		40,000
CONTRACTED SERVICES & FEES				
100-6000-620400	Audit	26,000		26,000
100-6000-620600	Legal Counsel	80,000	50,248	130,248
100-6000-620800	SDAT Fees	11,558	11,558	23,116
100-6000-621100	Software Maintenance Agreement	65,000		65,000
100-6000-621200	Planning & Zoning	100,000		100,000
100-6000-621400	Engineering	110,000	(30,632)	79,368
100-6000-621600	IT Support	45,000		45,000
100-6000-622500	Town Hall - Building Maintenance	30,000	8,987	38,987
100-6000-623300	Printing & Publications	10,000		10,000
100-6000-623400	Library Rent - Grant	46,996		46,996
100-6000-623900	Professional Fees	11,000		11,000
100-6000-624500	Web Maintenance	5,000		5,000
100-6000-624700	Document Imaging	4,000		4,000
OTHER				
100-6000-631210	Legislative Education & Travel	29,500		29,500
100-6000-631220	Dues & Subscriptions	20,000		20,000
100-6000-631300	Grants to Local Organizations	17,500		17,500
100-6000-631305	Senator M. Miller Scholarship Fund	5,000		5,000
100-6000-632000	Miscellaneous Expense	5,000		5,000
100-6000-632300	Office Expense	60,000	(15,809)	44,191
100-6000-634101	Stipends - Council	18,000	49	18,049
100-6000-634102	Stipends - Mayor	18,000	50	18,050
100-6000-634200	Recreation Reserve Fund	100,000		100,000
100-6000-634250	Climate Change Reserve Fund	250,000		250,000

100-6000-634500	Town Hall Telephone	15,150		15,150
100-6000-635000	Town Hall Utilities	22,000	3,615	25,615
100-6000-636101	Special Events	140,100		140,100
100-6000-636201	Economic Development	44,000		44,000
100-6000-637010	Opioid Awareness Committee	3,000		3,000
100-6000-637020	Green Team	7,000		7,000
100-6000-637030	Rental Inspection Services	25,000		25,000
100-6000-780000	Insurance	75,000	703	75,703
100-6000-790000	Unspent Reimbursement - ARPA Funds	1,370,557		1,370,557
100-6000-800000	Uncollectable Debt	1,600,000		1,600,000
100-6450-602050	FICA - Legislative	3,000		3,000
PUBLIC SAFETY				
100-6450-645500	Police - Deputy in Residence	1,405,539		1,405,539
100-6450-646000	Bayfront Park & Town Beautification	60,500		60,500
100-6450-646500	North Beach VFD	50,000		50,000
PUBLIC WORKS - SALARIES, TAXES & BENEFITS				
100-6500-602000	Salaries and Wages	525,000		525,000
100-6500-602010	Recreation Operations - Salaries	82,000		82,000
100-6500-602050	FICA - PW	49,000		49,000
100-6500-602100	Medical and Life Insurance	170,000		170,000
100-6500-602300	Retirement	82,000		82,000
100-6500-602400	Continuing Education	10,000	1,960	11,960
PUBLIC WORKS - SUPPLIES				
100-6500-665200	Gasoline & Tolls	40,000		40,000
100-6500-665400	Equipment Repair & Maintenance	40,000		40,000
100-6500-665600	Supplies	15,000		15,000
PUBLIC WORKS - CONTRACTED SERVICES & FEES				
100-6500-672000	Holiday Lights	110,000		110,000
100-6500-673000	Road Repairs & Maintenance	20,000		20,000
100-6500-674000	Trash Removal Service	550,000	20,600	570,600
100-6500-675000	Recycle Bins	12,000		12,000
PUBLIC WORKS - OTHER				
100-6500-684300	CBOCS Oyster Program	6,900		6,900
100-6500-684900	PW - Miscellaneous Expense	2,000		2,000
100-6500-685200	Property Maintenance - General	65,000		65,000
100-6500-685220	Property Maintenance - Landscaping	150,000	41,034	191,034
100-6500-685240	Property Maintenance - Tree Trimming	20,000	8,845	28,845
100-6500-685500	Recreation Operations - General	125,000	625	125,625
100-6500-686000	Snow & Ice Removal	50,000	(47,689)	2,311
100-6500-686100	Storm Drain Inspection & Maintenance	20,000		20,000
100-6500-686500	Street Lights	63,000		63,000
100-6500-687000	Telephone	11,000		11,000
100-6500-687500	Utilities	8,000	5,446	13,446
CAPITAL EXPENDITURES				
100-7100-723100	Storm Drain Inspections	-		-
100-7100-725000	Capital Expenditures	1,482,352	(59,491)	1,422,861
100-8000-807000	DNR #7 Seawall \$25,150 (FY21)	-		-
TOTAL EXPENDITURES:		10,483,482	-	10,483,482
SURPLUS/DEFICIT:		-	-	-

#O-24-2
Passed _____
Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
AMENDING THE ANNUAL BUDGET FOR THE WATER
RECLAMATION TREATMENT PLANT FUND OF THE TOWN OF
CHESAPEAKE BEACH FOR THE FISCAL YEAR JULY 1, 2022 TO
JUNE 30, 2023 TO RECONCILE EXPENSES AND RATIFY
OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after due notice and a public hearing, the Town Council adopted an annual budget for the Treatment Plant Fund on March 16, 2023; and

WHEREAS, after the adoption of the Treatment Plant Fund budget for Fiscal Year 2023, the Town Treasurer became aware that various expense accounts had inadequate funds to cover unbudgeted increases in costs related to engineering and professional fees, insurance and utilities and must be off-set with unexpended funds in equipment purchases and chemicals expense; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the Fiscal Year 2023 Treatment Plant Fund budget to appropriate the necessary funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The adopted budget for the Treatment Plant Fund of the Town of Chesapeake Beach for the Fiscal Year 2023 is hereby amended as set forth in the attached Exhibit A hereto.

Section 2. In all other respects the budget for the Treatment Plant Fund, as adopted on March 16, 2023, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2023.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 18th day of January, 2024, that a public hearing was held on the 15th day of February, 2024, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 15th day of February 2024. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

L. Charles Fink, Council Vice-President

Valerie L. Beaudin, Councilwoman

Margaret P. Hartman, Councilwoman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

FY23 Budget - Amended
Treatment Plant
EXHIBIT A

		FY23		
		BUDGET	AMENDMENT	AMENDED BUDGET
FIXED REVENUES				
300-430010	Anne Arundel - Fixed - 10.44%	128,409		128,409
300-430020	Calvert County - Fixed - 21.81%	268,258		268,258
300-430030	Chesapeake Beach - Fixed - 49.66%	610,806		610,806
300-430040	North Beach - Fixed - 18.09%	222,503		222,503
				-
VARIABLE REVENUES				
300-431010	Anne Arundel - Variable - 12%	97,725		97,725
300-431020	Calvert County / NB - Variable - 37%	291,879		291,879
300-431030	Chesapeake Beach - Variable - 51%	421,396		421,396
				-
CAPITAL & OTHER REVENUE SOURCES				
300-432010	Capital - Anne Arundel	70,470		70,470
300-432020	Capital - Calvert County	147,218		147,218
300-432030	Capital - Chesapeake Beach	335,204		335,204
300-432040	Capital - North Beach	122,108		122,108
300-439030	Grants - Chesapeake Beach	-		-
	TOTAL REVENUES:	2,715,976	-	2,715,976
FIXED COST				
300-6975-601000	Salaries and Wages	513,000		513,000
300-6975-610500	Plant Benefits	311,976		311,976
300-6975-621000	Administration - TCB	38,000		38,000
300-6975-621401	Engineering & Professional Fees	30,000	48,261	78,261
300-6975-621500	Safety	13,000		13,000
300-6975-622000	Telephone	6,000		6,000
300-6975-623000	Lab Analysis & Supplies	73,000		73,000
300-6975-626000	Equipment Repairs & Maintenance	80,000		80,000
300-6975-628000	Equipment Purchases	80,000	(55,086)	24,914
300-6975-628500	TP Office Expense	30,000		30,000
300-6975-780000	Insurance - Plant	55,000	14,460	69,460
VARIABLE COSTS				
300-6975-684601	Chemicals	315,000	(60,569)	254,431
300-6975-684701	Landfill Tipping Fees	246,000		246,000
300-6975-687501	Utilities	250,000	52,934	302,934
CAPITAL & OTHER				
300-6975-790000	Transfer Out - TP Reserves	-		-
300-6975-801000	Capital Projects	675,000		675,000
300-6975-820000	Depreciation	-		-
	TOTAL EXPENSES:	2,715,976	-	2,715,976
	SURPLUS/DEFICIT:	-	-	-

#O-24-3
Passed _____
Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
AMENDING THE ANNUAL BUDGET FOR THE UTILITY FUND OF
THE TOWN OF CHESAPEAKE BEACH FOR THE FISCAL YEAR JULY
1, 2022 TO JUNE 30, 2023 TO RECONCILE EXPENSES AND RATIFY
OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after due notice and a public hearing, the Town Council adopted an annual budget for the Utility Fund on April 11, 2023; and

WHEREAS, after the adoption of the Utility Fund budget for Fiscal Year 2023, the Town Treasurer became aware that various expense accounts had inadequate funds to cover unbudgeted increases in costs related to meters, water plant repairs and maintenance, pump station repairs, engineering and professional fees, safety, supplies, postage, banking fees, utilities and insurance and must be off-set with unexpended funds in connection fee reimbursement; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the Fiscal Year 2023 Utility Fund budget to appropriate the necessary funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The adopted budget for the Utility Fund of the Town of Chesapeake Beach for the Fiscal Year 2023 is hereby amended as set forth in the attached Exhibit A hereto.

Section 2. In all other respects the budget for the Utility Fund, as adopted on April 11, 2023, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2023.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 18th day of January, 2024, that a public hearing was held on the 15th day of February, 2024, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 15th day of April 2024. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

L. Charles Fink, Council Vice-President

Valerie L. Beaudin, Councilwoman

Margaret P. Hartman, Councilwoman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

FY23 Budget - Amended
Utility Fund
EXHIBIT A

		FY23		
		BUDGET	AMENDMENT	AMENDED BUDGET
REVENUES				
400-430130	Transfer In - General Fund	1,600,000		1,600,000
400-430140	Transfer In - Fund Reserves	425,184		425,184
400-430150	Transfer In - Fund Reserves - Restricted			-
400-440010	Sewer Usage Charges	783,480		783,480
400-440020	Sewer Miscellaneous Income	1,000		1,000
400-440040	Sewer Penalties & Interest	2,000		2,000
400-441010	Water Usage Charges	348,380		348,380
400-441020	Miscellaneous Fees	2,000		2,000
400-441030	Water Penalties and Interest	2,000		2,000
400-450000	Investment Interest	1,500		1,500
400-460000	Fixed Fee	562,898		562,898
400-460050	Infrastructure Fees	18,000		18,000
400-460100	Sewer Capital Connection Fee	360,000		360,000
400-460200	Water Capital Connection Fee	120,000		120,000
400-460600	Treatment Plant ENR (45.34%) MDE	-		-
* 400-461000	Tower Site Rental	-		-
TOTAL REVENUES:		4,226,442	-	4,226,442
EXPENSES				
400-6700-625300	Interest Expense - Sewer	-		-
400-6700-820100	Depreciation - Sewer	-		-
* 400-6850-601000	Salaries & Wages	-		-
* 400-6850-602400	Continuing Education	-		-
* 400-6850-610500	Taxes & Benefits	-		-
400-6850-662200	Meter Repairs & Maintenance	-		-
400-6850-662300	Meters - MXU's	43,000	5,220	48,220
400-6850-715100	Water Plant Repairs & Maintenance	30,000	45,455	75,455
400-6850-715500	Water Testing	13,000		13,000
400-6850-719200	Principal - DHCD 2010 Bond	-		-
400-6850-820400	Depreciation - Water	-		-
400-6900-621400	Engineering & Professional Fees	6,000	1,464	7,464
400-6900-621501	Safety	7,500	6,540	14,040
400-6900-625300	Interest & Administrative Expense - LT Debt	70,948		70,948
400-6900-626001	Pump Station Repair	50,000	12,662	62,662
400-6900-630500	Supplies	30,000	2,658	32,658
400-6900-631500	Postage	4,500	894	5,394
400-6900-632400	Miss Utility Fees	1,500		1,500
400-6900-632500	Line Repairs & Maintenance	95,000		95,000
400-6900-632800	Banking Fees	8,000	10,898	18,898
400-6900-670000	TPF Fixed / Capital Costs	946,010		946,010
400-6900-670100	TPF Variable	421,395		421,395
400-6900-687500	Utilities	70,000	32,609	102,609
400-6900-717600	Miscellaneous	500		500
400-6900-780000	Insurance	15,002	3,151	18,153
* 400-6900-801000	Capital Projects	400,000		400,000
400-6900-802000	Transfer In - UF Restricted	1,200,000		1,200,000
400-6900-840500	Connection Fee Reimbursement	300,000	(121,552)	178,448
DEBT SERVICE				
400-6900-719300	Principal - 2014 - ENR	190,427		190,427
400-6900-748100	Principal - 2008 SRF Loan	287,098		287,098
400-6900-748300	Principal - ARRA Loan (2009)	36,562		36,562
TOTAL EXPENSES:		4,226,442	-	4,226,442
SURPLUS/DEFICIT:		-	-	-

#O-24-4
Passed _____
Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
AMENDING THE ANNUAL BUDGET FOR THE WATER PARK FUND
OF THE TOWN OF CHESAPEAKE BEACH FOR THE FISCAL YEAR
JULY 1, 2022 TO JUNE 30, 2023 TO RECONCILE EXPENSES AND
RATIFY OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after due notice and a public hearing, the Town Council adopted an annual budget for the Water Park Fund on April 11, 2023; and

WHEREAS, after the adoption of the Water Park Fund budget for Fiscal Year 2023, the Town Treasurer became aware that various expense accounts had inadequate funds to cover unbudgeted increases in costs related to cost of goods sold, pool supplies, professional fees, education and travel, landscaping, utilities and insurance and must be off-set with unexpended funds in bank and credit card charges and capital repairs; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the Fiscal Year 2023 Water Park Fund budget to appropriate the necessary funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The adopted budget for the Water Park Fund of the Town of Chesapeake Beach for the Fiscal Year 2023 is hereby amended as set forth in the attached Exhibit A hereto.

Section 2. In all other respects the budget for the Water Park Fund, as adopted on April 11, 2023, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2023.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 18th day of January, 2024, that a public hearing was held on the 15th day of February, 2024, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 15th day of February 2024. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

L. Charles Fink, Council Vice-President

Valerie L. Beaudin, Councilwoman

Margaret P. Hartman, Councilwoman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

FY23 Budget - Amended

Water Park

EXHIBIT A

		FY23		
		BUDGET	AMENDMENT	AMENDED BUDGET
REVENUES				
500-430130	Reserves Allocation	311,858		311,858
500-450110	Parties	17,500		17,500
500-450120	Daily Admissions	717,500		717,500
500-450130	Group Events	12,000		12,000
500-450135	Miscellaneous Income	500		500
500-450160	Rentals - Cabanas and Lockers	45,000		45,000
500-450165	Rentals - Pavilions	1,000		1,000
500-450170	Retail Store Sales	260,000		260,000
500-450175	Season Passes	130,000		130,000
500-450190	Swim Lessons	13,000		13,000
500-495000	Investment Interest	1,000		1,000
	TOTAL REVENUES:	1,509,358	-	1,509,358
COST OF GOODS SOLD				
500-6925-542500	Cost of Goods Sold	103,174	3,533	106,707
EXPENSES				
500-6925-602000	Salaries and Wages	479,120		479,120
500-6925-602010	Administration - TCB	240,000		240,000
500-6925-602050	FICA	56,856		56,856
500-6925-602100	Medical and Life Insurance	73,583		73,583
500-6925-602300	Retirement	42,525		42,525
500-6925-623900	Professional Fees	50,000	43,050	93,050
500-6925-632800	Bank & Credit Card Fees	70,000	(37,955)	32,045
500-6925-633000	Marketing	25,000		25,000
500-6925-637000	Education & Travel	15,000	8,764	23,764
500-6925-665603	Pool Supplies	38,000	5,433	43,433
500-6925-684600	Chemicals	48,000		48,000
500-6925-685200	Repairs & Maintenance	75,000		75,000
500-6925-685220	Landscape Maintenance	8,600	4,675	13,275
500-6925-687500	Utilities	70,000	15,560	85,560
500-6925-741000	Capital Repairs	69,500	(48,744)	20,756
500-6925-780000	Insurance	45,000	5,683	50,683
500-6925-820000	Depreciation	-		-
	TOTAL EXPENSES:	1,509,358	-	1,509,357
	SURPLUS/DEFICIT:	-		-



OFFICE OF THE PLANNING COMMISSION

TO: Mayor and Town Council
FROM: Kathleen Berault, Chair, Planning and Zoning Commission
DATE: February 15, 2024
RE: Planning and Zoning Meeting Report

The Planning and Zoning Commission convened at 6:00 pm. All Commissioners were in attendance save Commission Huhn. The meeting agenda was approved. Prior to approval of the minutes, a motion was offered to specifically identify the area pertaining to Fees-in-Lieu.

Calendar dates were revised for February, November, and December. The latter dates adjusted for the Holidays.

A written public comment was read into the Record. No other comments were offered.

The Commission's Rules of Procedures were reviewed with a minor edit regarding the Commission Clerk. A Membership requirement was rescinded and tabled for future consideration.

The Town Planner presented a summary of the State's Chesapeake Bay Critical Area Commission (CBCAC) Review. Three options were recommended for consideration regarding the 200-foot buffer. The CBCAC offered that the 200-foot buffer will create more variance requests and an enforcement problem and suggested creating a coastal resiliency overlay with a higher level of mitigation and tie that to the sea level rise maps within the coastal resiliency plan. This concept would more directly address concerns in the area which will be impacted rather than just expanding the buffer. Additional changes identified from the CBCAC are statutorily required. After a protracted discussion, the Commission determined to keep the ordinance as revised with no changes. Regardless of the potential that this could possibly create administrative problems and increase likelihood for non-permitted development, increasing the need for greater enforcement in this area. Motions were presented to amend the requirements for review of projects in the Resource Conservation Area, Buffer Area and increase the Fees-in-Lieu cost for properties. Modifications were made pertaining to Other Habitat Protection Areas, Water Dependent Facilities, Growth Allocation and Grandfathering. It was moved to approve the document and send the amended critical area version to the Town Council and the CBCAC for comment.

Chesapeake Beach Oyster Cultivation Society Report

February 15, 2024

Chesapeake Beach Town Council Meeting

The Spring Oyster Reef Ball Build program is gearing up. CHESPAX has contacted CBOCS to provide volunteers to assist with the builds at six of the northern Calvert elementary schools – Beach, Windy Hill, Plum Point, Huntingtown, Sunderland, and Mt. Harmony. The actual events will run from early March through late May.

The CBOCS annual report for 2023 was submitted to Town Hall and is available for review on the CBOCS page of the town website.

Green Team Committee Meeting Minutes

January 25, 2024

The meeting was called to order at 6:30 at Calvert Library

Attendees:

Valerie Beaudin

Linda Draper

Joanne Mattingly

Joanie Martin

Sue Alexander

Melanie Crowder

Ken Rasmussen

Madeleine Blake

Upcoming Events

- Osprey Talk with Greg Kerns – February 24th . Online registration will be encouraged when Parks and Rec issues the link so that NECC can get statistical credit for our participants.
- Earth Day – Spring Cleanup – April 20th
- Arbor Day – Tree Plantings – April 27th

Tree City

- The application for Tree City Designation has been approved by the Regional Director of the program and has been forwarded to the state office for final approval.

Osprey Talk – Febr 24th

- Joanne's friend will donate 3 osprey books to be raffled off.
- A registration desk will be setup to collect contact info and headcount of attendees
- Table displays:
 - o Overlook Nature Center
 - o Mary Bean – Naturalist
 - o Baywise Program
 - o MD Osprey Festival
 - o CBOCS/Green Team

-
- Valerie will get raffle tickets from town hall
- Llinda will contact Holly to arrange for projector/screen/operator
- Madeleine will contact Erica to arrange for window coverings
- Contact Holly to arrange for media coverage

Arbor Day

- Valerie and Melanie will meet with Holly the last week of February to coordinate plantings at pocket parks with Arbor Day event.

Other Items

- The installation of an additional bridge rail and garden on the south side of the Bayfront Park entrance is in process.
Water bottles with Green Team logo for event giveaways have been ordered.

-

The meeting was adjourned at 7:30 pm. The next meeting will be at 6:30 pm on February 22 at the Twin Beaches Library.



To: The Honorable Mayor and Town Council

From: Holly Wahl, Town Administrator

Subject: Kellams Field – Miller / Loveless Park Improvements eMMA # BPM041602

Date: February 12, 2024

I. BACKGROUND:

A Request for Proposal (RFP) was released on January 2, 2024, was posted on the public solicitation portal eMaryland Marketplace Advantage eMMA (**BID posting # BPM041602**) and sent directly to 150+ contractors that conduct work within the State of Maryland under the classification code of the project. A mandatory pre-bid meeting was held on January 18, 2024, with representatives present from; Bright Construction, E&R Services, Trinity Subsurface, Gradient, Honey Cove Landscaping and Tree Services, Grassfield Construction, Stratfield, Inc., Eminence, Cedar Lane, Scheibal Construction, McKenzie Contracting, Triple Creek Farm, LLC., Windmill Farms, LLC, Quality Cutz, LLC. Clarifications were issued on January 30th as Amendment #1 and posted on the eMMA portal, were sent to all potential bidders, and sent directly to bidders who attended the pre-bid meeting. The bid due date was extended to February 6, 2024, at 9 AM with sealed proposals received from Bright Masonry, Inc, Windmill Farms, LLC, Quality Cutz, LLC., Honey Cove Lawn Care, Cedar Lane, LLC., McKenzie Contracting and E&R Services, Inc.

II. PROJECT GOALS:

The goal of subject project is to install a new storm drain under the sports field to allow positive drainage to the park's southfall in the northwest corner of the park as well as install a new elevated playground in the southwest corner of the park where residents of all ages can enjoy safe exercise and play. The Town has worked with All Recreation of Ashburn, Virginia to develop a conceptual playground layout and amenities list. The Town will consider reviewing alternates per the Town's approved permitted plans if the amenities proposed are determined to be equal or better at the Town's sole discretion. The proposed play area shall be ADA accessible, and the surface shall be a rubberized or turf surface as shown on the project plans. The playground construction shall comply with The United States Consumer Product Safety Commission's Public Playground Safety requirements as well as all local, state & federal regulations.

III. PRICING:

Sealed proposals provided responses to pricing options for lump sum bid responses, as follows.

PART #1 LUMP SUM PROPSALS:

ITEM #1: Storm Drain under Sports Field – The Bid Price includes all work, labor, tools, equipment, bonds, sureties, materials, overhead, profit, commissions, water control and incidental items required to complete the Storm Drain Improvements complete and in-place to the satisfaction of the Town.

ITEM #2: Smith/Loveless Park/Playground Improvements –The Bid Price includes all work, labor, tools, equipment, bonds, sureties, materials, overhead, profit, commissions, water control and incidental items required to complete the Playground and all associated amenities complete and in-place to the satisfaction of the Town including Base Bid Play Equipment.



PART #2: FIXED PRICING FOR EXTRA ITEMS

The Town is seeking per unit itemized pricing for:

1. Additional Class I and III Rip Rap
2. Additional silt fencing
3. Additional CR-6 for stabilization
4. Additional #57 Stone
5. Permanent seed and mulch
6. Undercut for the wall subbase, including haul off and disposal and refill with #2 stone (2' deep)
7. Undercut for Storm Drain including haul off and disposal and refill with #2 stone (2' deep)
8. Steel concrete bollards
9. Material allowance
10. Adding a sun sail, complete and in place
11. Adding additional play equipment per the plan

IV. RESULTS:

See Exhibit A

V. RECOMMENDATION:

Town Council to consider awarding a contract to Cedar Lane LLC. in the amount of \$379,229.40 from the General Fund Capital Improvement line item FY24 and FY25 for Kellam's Miller – Loveless Improvements for Part #1 Item #1 and Part #1 Item #2 excluding the play equipment.

Cedar Lane LLC. has constructed several parks in Maryland for Anne Arundel County Government to include the Beverly Triton Nature Park (Edgewater, MD), the Hot Sox Park at Wilson Field (Galesville, MD) and Fort Smallwood Park (Pasadena, MD).

Exhibit A

Bidder	Part 1 Item #1	Part 1 Item #2	Total Lump Sum Bid	Part 2 Fixed Pricing	Total Bid	Bid Position							
Bright Masonry Inc. (Fairfax, VA)	\$ 110,500.00	\$ 515,150.00	\$ 625,650.00	Additional Class I Rip Rap	\$ 3,750.00	\$ 764,650.00	2						
				Additional Class III Rip Rap	\$ 3,750.00								
				Additional Silt Fence	\$ 1,200.00								
				Additional CR-6 for Stabilization	\$ 2,000.00								
				Additional #57 Stone	\$ 2,000.00								
				Permanent Seed & Mulch	\$ 4,000.00								
				Undercut for wall subbase including haul off with #2 stone	\$ 16,000.00								
				Undercut for storm drain including haul off and disposal and refill with #2 stone	\$ 16,000.00								
				Steel concrete bollard	\$ 2,850.00								
				Materials Allowance	\$ 10,000.00								
				Add Alternate #1 Sun Shade Sail. Complete and in place.	\$ 45,200.00								
				Add Alternate #2 Additional play equipment per All Rec. plan. Complete and in place	\$ 11,150.00								
				Add Alternate #3 Additional play equipment per All Rec plan. Complete and in place	\$ 21,100.00								
				Total Fixed Price Bid	\$ 139,000.00								
				Total Bid	\$ 943,485.00								
				Windmill Farms, LLC. (Owings, MD)	\$ 197,500.00			\$ 589,000.00	\$ 786,500.00	Additional Class I Rip Rap	\$ 3,600.00	\$ 943,485.00	6
										Additional Class III Rip Rap	\$ 4,800.00		
Additional Silt Fence	\$ 990.00												
Additional CR-6 for Stabilization	\$ 2,075.00												
Additional #57 Stone	\$ 2,350.00												
Permanent Seed & Mulch	\$ 600.00												
Undercut for wall subbase including haul off with #2 stone	\$ 26,400.00												
Undercut for storm drain including haul off and disposal and refill with #2 stone	\$ 26,400.00												
Steel concrete bollard	\$ 2,250.00												
Materials Allowance	\$ 10,000.00												
Add Alternate #1 Sun Shade Sail. Complete and in place.	\$ 46,800.00												
Add Alternate #2 Additional play equipment per All Rec. plan. Complete and in place	\$ 10,440.00												
Add Alternate #3 Additional play equipment per All Rec plan. Complete and in place	\$ 2,850.00												
Total Fixed Price Bid	\$ 156,985.00												
Total Bid	\$ 1,036,197.50												
Quality Cutz, LLC. (Lothian, MD)	\$ 217,250.00	\$ 647,900.00	\$ 865,150.00			Additional Class I Rip Rap	\$ 3,975.00			\$ 1,036,197.50	7		
						Additional Class III Rip Rap	\$ 5,275.00						
				Additional Silt Fence	\$ 1,087.50								
				Additional CR-6 for Stabilization	\$ 2,275.00								
				Additional #57 Stone	\$ 2,575.00								
				Permanent Seed & Mulch	\$ 660.00								
				Undercut for wall subbase including haul off with #2 stone	\$ 29,000.00								
				Undercut for storm drain including haul off and disposal and refill with #2 stone	\$ 29,000.00								
				Steel concrete bollard	\$ 2,400.00								
				Materials Allowance	\$ 10,000.00								
				Add Alternate #1 Sun Shade Sail. Complete and in place.	\$ 51,000.00								
				Add Alternate #2 Additional play equipment per All Rec. plan. Complete and in place	\$ 11,500.00								
				Add Alternate #3 Additional play equipment per All Rec plan. Complete and in place	\$ 22,300.00								
				Total Fixed Price Bid	\$ 171,847.50								
				Total Bid	\$ 854,066.90								
				Honey Cove Lawn Care (Prince Frederick, MD)	\$ 117,600.00	\$ 614,841.90	\$ 732,441.90	Additional Class I Rip Rap	\$ 1,950.00			\$ 854,066.90	4
								Additional Class III Rip Rap	\$ 3,625.00				
Additional Silt Fence	\$ 600.00												
Additional CR-6 for Stabilization	\$ 1,625.00												
Additional #57 Stone	\$ 1,875.00												
Permanent Seed & Mulch	\$ 400.00												
Undercut for wall subbase including haul off with #2 stone	\$ 12,000.00												
Undercut for storm drain including haul off and disposal and refill with #2 stone	\$ 10,000.00												
Steel concrete bollard	\$ 2,850.00												
Materials Allowance	\$ 10,000.00												
Add Alternate #1 Sun Shade Sail. Complete and in place.	\$ 45,000.00												
Add Alternate #2 Additional play equipment per All Rec. plan. Complete and in place	\$ 10,700.00												
Add Alternate #3 Additional play equipment per All Rec plan. Complete and in place	\$ 21,000.00												
Total Fixed Price Bid	\$ 121,625.00												
Total Bid	\$ 723,867.40												
Colar Lane, LLC (Edgewater, MD)	\$ 64,288.00	\$ 559,033.90	\$ 623,321.90					Additional Class I Rip Rap	\$ 1,725.00	\$ 723,867.40	1		
								Additional Class III Rip Rap	\$ 1,812.50				
				Additional Silt Fence	\$ 1,350.00								
				Additional CR-6 for Stabilization	\$ 1,275.00								
				Additional #57 Stone	\$ 1,200.00								
				Permanent Seed & Mulch	\$ 170.00								
				Undercut for wall subbase including haul off with #2 stone	\$ 7,600.00								
				Undercut for storm drain including haul off and disposal and refill with #2 stone	\$ 7,600.00								
				Steel concrete bollard	\$ 1,275.00								
				Materials Allowance	\$ 10,000.00								
				Add Alternate #1 Sun Shade Sail. Complete and in place.	\$ 40,170.00								
				Add Alternate #2 Additional play equipment per All Rec. plan. Complete and in place	\$ 8,961.00								
				Add Alternate #3 Additional play equipment per All Rec plan. Complete and in place	\$ 17,407.00								
				Total Fixed Price Bid	\$ 100,545.50								
				Total Bid	\$ 859,763.66								
				McKenzie Contracting (St. Leonard, MD)	\$ 98,455.08	\$ 643,906.08	\$ 742,361.16	Additional Class I Rip Rap	\$ 1,500.00			\$ 859,763.66	5
								Additional Class III Rip Rap	\$ 1,875.00				
Additional Silt Fence	\$ 1,125.00												
Additional CR-6 for Stabilization	\$ 837.50												
Additional #57 Stone	\$ 1,000.00												
Permanent Seed & Mulch	\$ 750.00												
Undercut for wall subbase including haul off with #2 stone	\$ 13,500.00												
Undercut for storm drain including haul off and disposal and refill with #2 stone	\$ 13,500.00												
Steel concrete bollard	\$ 825.00												
Materials Allowance	\$ 10,000.00												
Add Alternate #1 Sun Shade Sail. Complete and in place.	\$ 43,290.00												
Add Alternate #2 Additional play equipment per All Rec. plan. Complete and in place	\$ 9,700.00												
Add Alternate #3 Additional play equipment per All Rec plan. Complete and in place	\$ 19,500.00												
Total Fixed Price Bid	\$ 117,402.50												
Total Bid	\$ 773,681.00												
E&R Services, Inc.	\$ 96,727.50	\$ 540,496.00	\$ 637,225.50					Additional Class I Rip Rap	\$ 4,050.00	\$ 773,681.00	3		
								Additional Class III Rip Rap	\$ 4,387.50				
				Additional Silt Fence	\$ 1,012.50								
				Additional CR-6 for Stabilization	\$ 2,700.00								
				Additional #57 Stone	\$ 3,037.50								
				Permanent Seed & Mulch	\$ 2,700.00								
				Undercut for wall subbase including haul off with #2 stone	\$ 13,500.00								
				Undercut for storm drain including haul off and disposal and refill with #2 stone	\$ 13,500.00								
				Steel concrete bollard	\$ 4,050.00								
				Materials Allowance	\$ 10,000.00								
				Add Alternate #1 Sun Shade Sail. Complete and in place.	\$ 46,800.00								
				Add Alternate #2 Additional play equipment per All Rec. plan. Complete and in place	\$ 10,440.00								
				Add Alternate #3 Additional play equipment per All Rec plan. Complete and in place	\$ 20,280.00								
				Total Fixed Price Bid	\$ 136,457.50								

Remove Play Equipment	\$278,100.00
Reject all Add Alternates	\$66,538.00
Adjusted Bid	\$ 379,229.40
Buy Equipment Direct	\$ 270,000.00
Total Project Cost	\$ 649,229.40