



PUBLIC HEARINGS: 6:45 PM

Ordinance O-20-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 to reconcile expenses and income and ratify over expenditures.

Ordinance O-20-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 to reconcile expenses and income and ratify over expenditures.

Ordinance O-20-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 to reconcile expenses and income and ratify over expenditures.

Ordinance O-20-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Reclamation and Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 to reconcile expenses and income and ratify over expenditures.

Ordinance O-20-5, an ordinance of the Town Council of Chesapeake Beach, Maryland, repealing in its entirety and reenacting Chapter 25, "Ethics, Public," of the Chesapeake Beach Code, to comply with MD Code Ann., General Provisions Article, Title 5, and to meet the Town's need for ethical and efficient government; and matters generally relating to public ethics for officials, appointees and employees of the Town.

**TOWN MEETING AGENDA
FEBRUARY 20, 2020**

- I. Call to order and roll call.
- II. Pledge of Allegiance.
- III. Approval of the agenda.
- IV. Public Comment on any item on the agenda.
- V. Approval of the minutes of the January 16, 2020 Public Hearings.

Approval of the minutes of the January 16, 2020 Town Council Meeting.

VI. Petitions and Communications

- A. Jeff Larsen- Candidate for Planning & Zoning
- B. Special Presentation – Safety relating to Bayfront Park Cliff Collapse
- C. Special Presentation – NBVFD - Fire Safety
- D. North Beach Volunteer Fire Department.
- E. Deputy’s Report.
- F. Public Work’s Report.
- G. Code Enforcement Report.
- H. Town Engineer’s Report.
- I. Water Park Report.
- J. Water Reclamation Treatment Plant Report.
- K. Town Treasurer’s Report.
- L. Town Administrator’s Report.
- M. Mayor’s Report.

VII. Resolutions & Ordinances –

- A. Vote on Ordinance O-20-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 to reconcile expenses and income and ratify over expenditures.
- B. Vote on Ordinance O-20-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 to reconcile expenses and income and ratify over expenditures.
- C. Vote on Ordinance O-20-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 to reconcile expenses and income and ratify over expenditures.

- D. Vote on Ordinance O-20-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Reclamation and Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 to reconcile expenses and income and ratify over expenditures.
- E. Vote on Ordinance O-20-5, an ordinance of the Town Council of Chesapeake Beach, Maryland, repealing in its entirety and reenacting Chapter 25, "Ethics, Public," of the Chesapeake Beach Code, to comply with MD Code Ann., General Provisions Article, Title 5, and to meet the Town's need for ethical and efficient government; and matters generally relating to public ethics for officials, appointees and employees of the Town.

VIII. Report of Officers, Boards and Committees

- A. Planning & Zoning Commission – A meeting was held January 22, 2020.
- B. Board of Appeals – No hearing held.
- C. Chesapeake Beach Oyster Cultivation Society – John Bacon
- D. Economic Development Committee – Larry Jaworski
- E. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck
- F. Walkable Community Advisory Group – Derek Favret

IX. Unfinished Business

X. New Business

- 1. Council to appoint Jeff Larsen to the Planning and Zoning Commission.

XI. Public Comment

XII. Council Lightning Round

XIII. Adjournment



PUBLIC HEARING MINUTES
January 16, 2020

Patrick J. Mahoney, Mayor, called the public hearing to order at 6:55 p.m. In attendance were: Dr. Valerie L. Beaudin, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Elissa Levan, Town Attorney, James Berry, Public Works Manager, Connie O'Dell, Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Manager, and Lieutenant Naughton.

The Mayor opened the public hearing and read into the record Ordinance O-19-17.

Ordinance O-19-17, an ordinance of the Town Council of Chesapeake Beach, Maryland amending Chapter 196 "Parks and Public Areas", Article I, "Regulations concerning all public parks, public venues and restricted property", to enact Section 196-9.1, "Smoking on Town Property", to prohibit smoking on specified town property and to provide a sanction for a violation of Section 196-9.1.

The Mayor called for public comment. There were no comments received.

There being no further comments, the hearing was adjourned at 6:56 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Pardieck, all in favor.

The Mayor opened the public hearing and read into the record Ordinance O-19-18.

Ordinance O-19-18, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting a revised water and sewer policy manual.

The Mayor stated that Councilman Jaworski will be presenting a number of amendments for consideration. Councilman Jaworski read into the record his proposed amendments.

The Mayor called for public comment. There were no comments received.

There being no further comments, the hearing was adjourned at 6:59 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Pardieck, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk



**MINUTES OF THE
TOWN COUNCIL MEETING
January 16, 2020**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Elissa Levan, Town Attorney, Jay Berry, Public Works Manager, Connie O'Dell, Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Manager, and Lieutenant Naughton.

II. Pledge of Allegiance. The Council led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Councilman Jaworski moved to approve the agenda.
Seconded by Councilwoman Beaudin, all in favor.

IV. Public comment on any item on the agenda. None.

V. Approval of the minutes of the December 19, 2019 public hearings.

MOTION: Councilwoman Beaudin moved to approve the minutes of the December 19, 2019 public hearings. Seconded by Councilman Fink, all in favor.

Approval of the minutes of the December 19, 2019 Town Council meeting.

MOTION: Councilman Jaworski moved to approve the minutes of the December 19, 2019 Town Council meeting. Seconded by Councilman Pardieck, all in favor.

Approval of the minutes of the January 6, 2020 Work Session.

MOTION: Councilwoman Beaudin moved to approve the minutes of the January 6, 2020 Work Session. Seconded by Councilman Fink, all in favor.

VI. Petitions and Communications

A. Dr. Drew Fuller – Medical Director of the Mobile Crisis Center – Dr. Fuller provided a very informative power point outlining the need for addiction services and how to seek services for yourself or a loved one.

B. Special Presentation by the American Cancer Society- Nancy Miller, Senior Community Development Manager for the American Cancer Society for Calvert County was present to speak on the “Real Men Wear Pink” program. This program, held in October, raises awareness about breast cancer. All funds raised are specifically restricted to breast cancer research. Ms. Miller was honored to present to the Twin Beach Deputies,

a plaque in appreciation for their generous support in the fight against breast cancer. The "Real Men Wear Pink" team consisted of, Lieutenant Naughton, Master DFC Jacobs, and DFC Holt.

- C. North Beach Volunteer Fire Department** – The attached written report was submitted.
- D. Deputy's Report** –Sergeant Phelps submitted the attached written report. Lieutenant Naughton was present to address the Council.
- E. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council.
- F. Code Enforcement Report** – Mrs. O'Dell submitted the attached written report and was present to address Council. Mrs. O'Dell updated the Council on the Harbor Road matter.
- G. Town Engineer's Report** – Mr. Woodburn submitted the attached written report and was present to address the Council.
- H. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council.
- I. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council.
- J. Town Treasurer Report** – Mr. Clark submitted the attached written report and was present to address the Council.
- K. Town Administrator's Report**- Mrs. Wahl submitted the attached written report and was present to address the Council. Mrs. Wahl reported the Town received their waiver for the dredging and anticipates it to take place the last week of January, first week of February.
- L. Mayor' Report** -

1. The Mayor was pleased to present the State of the Town Mayoral Address. He thanked the Town Administrator and her staff for the hard work put forth in preparing this report.

VII. Resolutions & Ordinances:

- A.** Vote on Ordinance O-19-17, an ordinance of the Town Council of Chesapeake Beach, Maryland amending Chapter 196 "Parks and Public Areas", Article I, "Regulations concerning all public parks, public venues and restricted property", to enact Section 196-9.1, "Smoking on Town Property", to prohibit smoking on specified town property and to provide a sanction for a violation of Section 196-9.1.

MOTION: Councilwoman Beaudin moved to approve Ordinance O-19-17.
Seconded by Councilman Fink, all in favor.

- B.** Vote on Ordinance O-19-18, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting a revised water and sewer policy manual.

MOTION: Councilman Jaworski moved to approve Ordinance O-19-18. Seconded by Councilwoman Beaudin.

MOTION: Councilman Jaworski moved to amend Ordinance O-19-18 as follows:

- 1) Page 8 under EDU definition, add "Reference Appendix G for the Schedule of equivalent dwelling units"
- 2) Page 10 under the Property line definition, add a period (.).
- 3) Section 2.4 Under Responsibilities, add "Reference Appendix H for general information related to water and sewer connections"
- 4) Section 7.11 Under Responsibilities, add "Reference Appendix H for general information related to water and sewer connections"
- 5) Amend the ordinance to add, "Town Council is authorized to amend the Appendixes annually by resolution" prior to the signature line.
- 6) Add a Section 2 to the ordinance stating, "It is the intention of the Mayor and Town Council that the water and sewer manual be reviewed at least once every four years."
- 7) Amendments requested by Councilman Pardieck for Appendix H, add a header "General Connection Type", add a header "Community Name" and remove the * reference at the bottom of the page and replace it with the word "Note". All changes are on page 1 of the Appendix.

Seconded by Councilman Favret, all in favor.

The Council voted on Ordinance O-19-18 as amended, all in favor.

- C. Ordinance O-20-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 to reconcile expenses and income and ratify over expenditures. **A public hearing will be held at 6:45 pm prior to the next regularly scheduled meeting.**
- D. Introduce Ordinance O-20-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 to reconcile expenses and income and ratify over expenditures. **A public hearing will be held at 6:48 pm prior to the next regularly scheduled meeting.**
- E. Introduce Ordinance O-20-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 to reconcile expenses and income and ratify over expenditures. **A public hearing will be held at 6:51 pm prior to the next regularly scheduled meeting.**

- F. Introduce Ordinance O-20-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Reclamation and Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 to reconcile expenses and income and ratify over expenditures. **A public hearing will be held at 6:53 pm prior to the next regularly scheduled meeting.**

- G. Introduce Ordinance O-20-5, an ordinance of the Town Council of Chesapeake Beach, Maryland, repealing in its entirety and reenacting Chapter 25, "Ethics, Public," of the Chesapeake Beach Code, to comply with MD Code Ann., General Provisions Article, Title 5, and to meet the Town's need for ethical and efficient government; and matters generally relating to public ethics for officials, appointees and employees of the Town. **A public hearing will be held at 6:55 pm prior to the next regularly scheduled meeting.**

VIII. Report of Officers, Boards and Committees:

- A. **Planning & Zoning Commission** – A meeting is scheduled for January 22, 2020.

- B. **Board of Appeals** – No hearing was held.

- C. **Chesapeake Beach Oyster Cultivation Society** – John Bacon submitted the attached written report.

- D. **Economic Development Committee** – Councilman Jaworski stated he and Councilman Morris attended the Walkable Community Advisory Group meeting and will defer to Councilman Favret for the report.

- E. **Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported a meeting was held January 14th and highlighted a few things discussed and commented the TBOAAC 2019 activity report will be posted on the website for viewing. Mr. Pardieck expressed his appreciation to all those partnering agencies and citizen participation that have done so much work with, and for, this committee.

- F. **Walkable Community Advisory Group** – Councilman Favret reported the Group met on January 13th. The Group was joined by Councilmen Jaworski and Morris of the Economic Development Committee in an effort to identify and confirm some of the joint priorities that both groups have. The Group had a conference call with their planning firm receiving an update on the work that they have been doing, and hopes to come down for another site visit in early February.

IX. Unfinished Business: None

X. New Business: None

XI. Public comment was received by: None

XII. Council Lightning Round:

1. Dr. Beaudin looks forward to working with Council in 2020.
2. Mr. Fink commented he was sad to see the Christmas lights come down.
3. Mr. Jaworski wanted to express his deep appreciation to Holly, Jay, Connie, Paul, Chris, Jon, and everyone that participated in the three-year long effort on the revision of the water/sewer manual. Go Packers and Chiefs!
4. The Mayor echoed Councilman Jaworski's comments, again thanking the team for all their input and dedication in staying with it and getting it done!
5. Mr. Morris commented for all to enjoy the rest of January and February beings leap year this year.
6. Mr. Pardieck wanted to thank John Bacon and CBOCS for all the work they have done and apologized that he would not be able to attend the mural painting this year.
7. Mr. Favret stated he will have another opportunity to do one of the more enjoyable aspects of being a councilman. He will have the pleasure of speaking to another Boy Scout troop on the responsibilities of being a local government leader and how one can become involved in the local community. He looks forward to it.

XIII. Adjournment:

There being no further business, the meeting adjourned at 8:27 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Favret, all in favor.

Submitted by,



Sharon L. Humm,
Town Clerk

Candidate for Planning and Zoning Commission

From: Jeff Larsen <jlarsen@larsenproducts.com>
Sent: Monday, January 13, 2020 1:18 PM
To: Pat Mahoney <pmahoney@chesapeakebeachmd.gov>
Subject: Larsen resume

University of Virginia BA 1972
University of Virginia M.Ed. 1974

Taught Theater Arts, Psychology - 1975-1980 Culpeper County High School.

Founded Safeguard Lighting Systems - Havertown, PA 1980-1985

President - Larsen Products Corp. 1985- present

Active with Twin Beach Players since 1997.

Active with Dunkirk Baptist Church since 1999.

Moved to Chesapeake Beach in 1995, raised six children here. Helping to raise 10 grandchildren here as well.

I have grown deeply attached to Chesapeake Beach in the past 25 years. I have seen it become a delightful and charming place to live and wish to be a part of shaping its future.

Jeff Larsen
8719 C Street
Chesapeake Beach, MD 20732



January 2020 Town Stats,

Fire = 49

AFA = 1

Brush = 1

Fire Calls dispatched in the Town of CB = 37

EMS = 32

Fire Calls dispatched in the Town of NB = 12

Fire's = 3

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 0

Fire Drill: Front Seat Operations

Investigation = 2

MVA = 2

Helicopter Landing = 1

Service = 5

Water Rescue = 2

Fundraising: Hall Rental 1/18, 1/25.



EMS = 81

Chest Pains = 9

Diabetic Emergency = 2

Fire Standby = 2

MVC = 2

Overdose = 2

Psychiatric Emerg. = 1

Respiratory Distress = 14

Seizures = 4

Stroke (CVA) = 2

Unconscious Subj. = 8

Other Non- Emergent dispatched Calls = 16

EMS Calls dispatched in the Town of CB = 55

EMS Calls dispatched in the Town of NB = 26

EMS DRILL : Medications

Choking = 0

Syncope = 4

Suicide = 0

Gun Shot = 0

Head Injury = 0

Hypertension = 2

Assault = 2

Hemorrhage- 3

Cardiac Arrest - 1

Altered Mental Status - 3

Allergic Reaction -2

Traumatic Injury = 2



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: February 13, 2020
To: Sharon Humm
From: Sergeant Thomas S. Phelps
Re: Sheriff's Office Report-Chesapeake Beach

In January of 2020, the Sheriff's Office handled 245 calls for service in Chesapeake Beach. This is down from 250 calls in December of 2019.

Call Breakdown for January of 2020:

107 calls were self-initiated (patrol checks, follow-up investigations, etc)

138 calls were received by other means (citizens, alarm companies, etc)

Of the 245 calls, we handled:

- 1 CDS Violations (Subject Possessed Oxycodone, Cocaine and Marijuana) (Closed by Arrest)
- 2 Destruction of Properties
 - Damaged Christmas Lights – Dentzel Ct (Under Investigation)
 - Dog Waste Station Damaged – Chesapeake Village (Under Investigation)
- 1 Trespassing Arrest
- 1 Non-Fatal Heroin Overdose
- 4 Marijuana Civil Violations
- 3 Dis-Orderly Arrests
- 1 Assault Arrest
- 1 Child Neglect Arrest
- 2 DUI Arrests

January 2020 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	12	12	Fireworks Complaint	0	0	Relay	0	0
Abandoned Vehicle	2	2	Follow Up	5	5	Robbery	0	0
Accident	12	12	Found Property	0	0	Search Warrant	0	0
Alarm	3	3	Fraud	3	3	Sexual Assault	0	0
Alcohol Violation	0	0	Harassment	0	0	Sex Offender Registry	0	0
Animal Complaint	2	2	Illegal Dumping	0	0	Special Assignment	2	2
Assault	0	0	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	4	4	Indecent Exposure	1	1	Stolen Vehicle	0	0
Assist Other Dept	7	7	Intoxicated Person	1	1	Summons Service	1	1
Assist Sick/Injured	6	6	Kidnapping/Abduction	0	0	Suspicious Person	6	6
Attempt to Locate	9	9	Loitering	0	0	Suspicious Vehicle	11	11
Burglary	1	1	Lost Property	0	0	Tampering with MV	2	2
CDS Violation	0	0	Loud Party/ Music	1	1	Telephone Misuse	0	0
Check Welfare	8	8	Mental Subject	1	1	Theft	1	1
Conservor of Peace	1	1	Missing Person	2	2	Traffic Complaint	7	7
Destruction of Property	2	2	Neighborhood Dispute	0	0	Traffice Control	0	0
Death Investigation	0	0	Notification	0	0	Traffic Enforcement	5	5
Disorderly	5	5	Parking Complaint	5	5	Trespassing	1	1
Domestic	3	3	Patrol Check	102	102	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	0	0	Unknown Problem	0	0
Eviction	0	0	Police Information	5	5	Violation Protective Order	0	0
Fight	0	0	Protective/Peace Order	2	2	Warrant Service	4	4
Firearms Complaint	0	0	Prowler	0	0			
Total Calls							245	245

	Month	Year		Month	Year		Month	Year
DUI Arrest	2	2	CDS Arrest	1	1	Other Arrest	6	6
Civil Marijuana Citations	4	4	Non Fatal Overdose	1	1	Fatal Overdose	0	0

**** Notes ****

Deputies assigned to the Twin Beach Patrol handled 255 calls outside of the Twin Beach Patrol Area in this month.
(These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)

January 2020 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	7	7	Fireworks Complaint	0	0	Relay	0	0
Abandoned Vehicle	0	0	Follow Up	6	6	Robbery	0	0
Accident	2	2	Found Property	1	1	Search Warrant	0	0
Alarm	2	2	Fraud	0	0	Sexual Assault	0	0
Animal Complaint	0	0	Harassment	0	0	Sex Offender Registry	0	0
Assault	3	3	Illegal Dumping	1	1	Special Assignment	2	2
Assist Motorist	0	0	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	2	2	Indecent Exposure	0	0	Stolen Vehicle	1	1
Assist Sick/Injured	0	0	Intoxicated Person	1	1	Summons Service	1	1
Attempt to Locate	5	5	Kidnapping/Abduction	0	0	Suspicious Person	5	5
BioChem/ Susp Package	0	0	Loitering	0	0	Suspicious Vehicle	2	2
Burglary	0	0	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	0	0	Loud Party/ Music	3	3	Telephone Misuse	0	0
Check Welfare	6	6	Mental Subject	0	0	Theft	4	4
Conservor of Peace	0	0	Missing Person	0	0	Traffic Complaint	1	1
Destruction of Property	2	2	Neighborhood Dispute	0	0	Traffice Control	0	0
Death Investigation	1	1	Notification	0	0	Traffic Enforcement	0	0
Disorderly	2	2	Parking Complaint	1	1	Trespassing	0	0
Domestic	2	2	Patrol Check	55	55	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	0	0	Unknown Problem	1	1
Eviction	1	1	Police Information	1	1	Violation Protective Order	0	0
Fight	0	0	Protective/Peace Order	0	0	Warrant Service	2	2
Firearms Complaint	0	0	Prowler	0	0			
Total Calls							123	123

	Month	Year		Month	Year		Month	Year
DUI Arrest	0	0	CDS Arrest	1	1	Other Arrest	3	3
Civil Marijuana Citations	1	1	Non Fatal Overdose	0	0	Fatal Overdose	0	0

**** Notes ****



Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: February 20, 2020

Water leak- We had no water main breaks since my last report. (knock on wood)

Wet wells- I am shopping a flow meter to install at Bayview Hills sewer wet well.

Water meter/MXU- We have started back with changing out MXU's to make ready for the remote read system. We continue to change out water meter pits when necessary during this process.

Flushing- We have completed our 3rd and final round of flushing for the year, we will start the process again in March 2020.

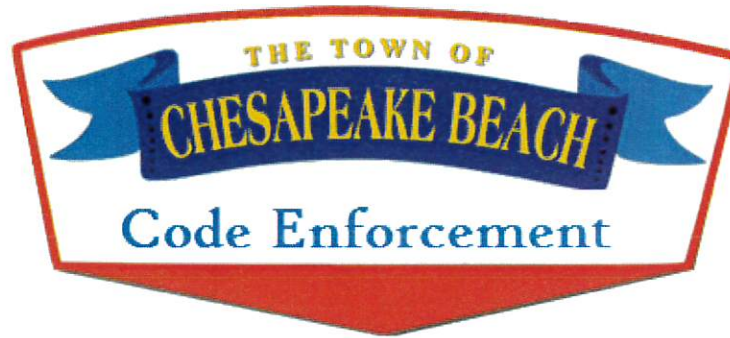
Ball fields – we currently are working on sleeving 100' of 15" metal storm drainpipe and replacing 120' of 16" metal storm drainpipe. Both of these lines have failed do to rusting out.

Railway Trail – We are replacing wooden handrails with composite as weather permits. I am looking into camera upgrades to make them more reliable.

Water park – We will be helping the water technician replace the pump 5 feature return line starting this month. This is now complete, and we are assisting with other projects at the park.

The Heritage – This project is now at the point where utilities are being installed. Public works meets with the contractor on a regular basis to inspect and ensure everything is to plan. Rain has slowed progress down tremendously.

Emergency calls – We have had 5 emergency calls since our last meeting. 3 requiring a response, 2 for homeowner side water leaks, and 1 for a sewer back up that was on a homeowner's side.



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Open	O'Dell, Connie		All	All	From To	From To	From To

CE Totals

	Total	Closed Cases	Open Cases
Totals	22	0	22

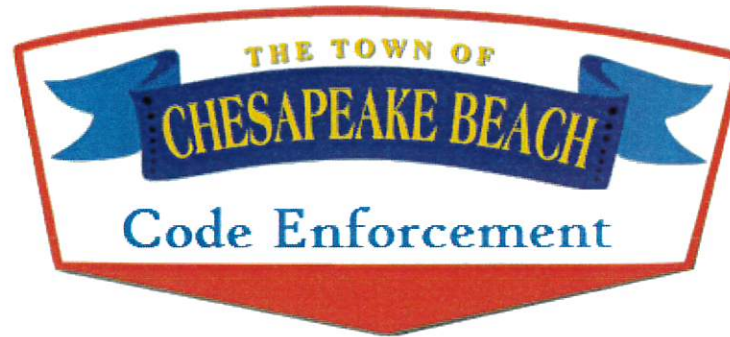
CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	22	0	22
Totals	22	0	22

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	2	0	2
115-3 Dangerous Buildings - Failure to Comply	3	0	3
200-6 Violations and penalties for Property Maintenance	3	0	3
Fence Over 42"	0	0	0
Foreclosure	2	1	1
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	1	0	1
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	1	0	1
Minimum Housing Standards - Exterior Structure B (1)	1	0	1

Minimum Housing Standards - Exterior Structure B (2)	2	0	2
Minimum Housing Standards - Exterior Structure B (3)	1	0	1
Minimum Housing Standards - Exterior Structure B (5)	1	0	1
Minimum Housing Standards - Exterior Structure B (9)	1	0	1
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	1	0	1
Property Maintenance - Minimum Maintenance Requirements (B)	3	0	3
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	7	0	7
Property Maintenance - Sanitary Maintenance - Grass	3	0	3
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	1	0	1
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	6	2	4
Sanitary Maintenance	3	0	3
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	1	0	1
Waste/Sewer Back Up	0	0	0
Zoning Permit Required	3	1	2
Totals	46	4	42



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Closed	O'Dell, Connie		All	All	From To	From To	From 12/13/2019 To 02/12/2020

CE Totals

	Total	Closed Cases	Open Cases
Totals	13	13	0

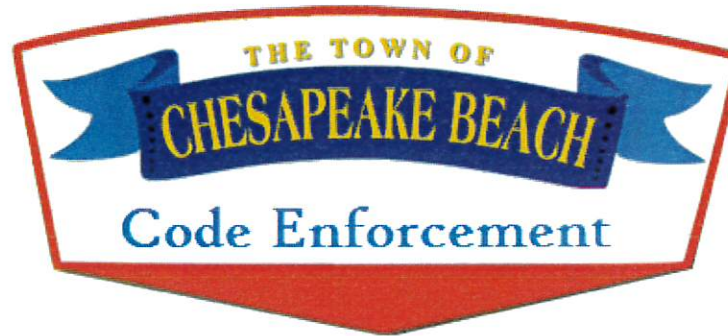
CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	13	13	0
Totals	13	13	0

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	1	1	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0

Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	1	1	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	2	2	0
Property Maintenance - Minimum Maintenance Requirements (B)	3	3	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	4	4	0
Property Maintenance - Sanitary Maintenance - Grass	1	1	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	1	1	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	4	4	0
Sanitary Maintenance	1	1	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	0	0	0
Waste/Sewer Back Up	1	1	0
Zoning Permit Required	0	0	0
Totals	19	19	0



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From To	From To	From 12/12/2019 To 02/12/2020	

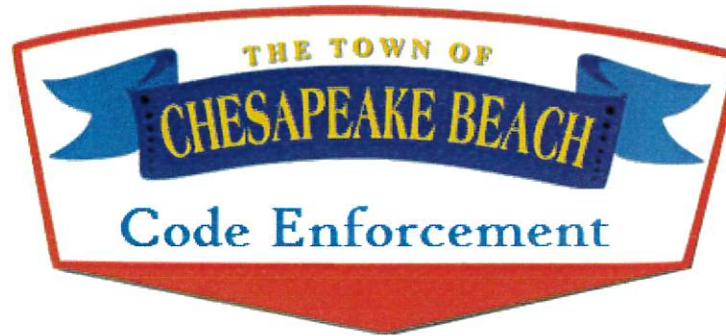
Report Details

Case#	<u>eFM Case#</u>	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE20-6		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	3904	17TH		St		20732	0503070441	Self-Initiated	01/29/2020	02/10/2020	O'Dell, Connie
CE20-4		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	8617		Bayside			20732		Complaint	01/07/2020	01/20/2020	O'Dell, Connie
CE20-3		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	8405		BAYSIDE	Rd		20732		Self-Initiated	01/06/2020	01/20/2020	O'Dell, Connie
CE20-2		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	7530		C	St		20732	0503069516	Self-Initiated	01/06/2020	01/20/2020	O'Dell, Connie
CE20-1		Closed: City Abated	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	8407		F	St		20732	0503044173	Self-Initiated	01/03/2020	01/20/2020	O'Dell, Connie

CE19-99	Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements (B) - Closed Property Maintenance - Minimum Maintenance Requirements - Closed	Medium	7905	Bayside Rd	20732		Complaint	12/03/2019	12/17/2019	O'Dell, Connie
CE19-97	Closed: Voluntary Compliance	Waste/Sewer Back Up - Closed Property Maintenance - Minimum Maintenance Requirements - Closed	Medium	7629	B St	20732	0503070263	Self-Initiated	11/25/2019	12/17/2019	O'Dell, Connie
CE19-95	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	3731	27TH St	20732	0503044602	Self-Initiated	11/15/2019	12/17/2019	O'Dell, Connie
CE19-94	Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements (B) - Closed	Medium	7349	F St	20732	0503094693	Self-Initiated	11/14/2019	12/17/2019	O'Dell, Connie
CE19-87	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed Minimum Housing Standards - Broken or Defective Windows and Door Openings - Closed	Medium	3709	28TH St	20732	0503043967	Complaint	11/08/2019	12/17/2019	O'Dell, Connie
CE19-70	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	7343	F St	20732	0503094707	Complaint	08/27/2019	12/17/2019	O'Dell, Connie
CE19-66	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance -	Medium	3712	12TH St	20732	0503079058	Self-Initiated	08/20/2019	01/20/2020	O'Dell, Connie

		Nuisance, Health or Fire Hazard - Closed										
CE19- 32	Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements (B) - Closed Sanitary Maintenance - Closed Pool Fencing - Missing or Non-Compliant - Closed	Medium	3267	FORTIER LOOKOUT	St	20732	0503130355	Complaint	05/08/2019	01/20/2020	O'Dell, Connie

Number of Cases: 13



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Open	All	All	All	All	All	All	From To	From To	From To	

Report Details

Case#	<u>eFM</u> Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE20-12		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	3925		GORDON STINNETT	Ave		20732	0503163288	Self-Initiated	02/12/2020	02/26/2020	O'Dell, Connie
CE20-11		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	3325	E	CHESAPEAKE BEACH	Rd		20732	0503005402	Self-Initiated	02/12/2020	02/26/2020	O'Dell, Connie
CE20-10		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	8240		HARRISON	Blvd		20732	0503165183	Self-Initiated	02/12/2020		O'Dell, Connie
CE20-9		Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	7975		EAGLE VIEW	Dr		20732	0503175456	Self-Initiated	02/12/2020	02/26/2020	O'Dell, Connie
CE20-8		Notice of Violation	Zoning Permit Required - Open	Medium	7410		WOODSHIRE	Ave		20732	0503133818	Self-Initiated	02/12/2020	02/19/2020	O'Dell, Connie

	Given												
CE20-7	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	3210	COX	Rd	20732	0503096327	Complaint	01/31/2020	02/18/2020	O'Dell, Connie	
CE20-5	Notice of Violation Given	Sanitary Maintenance - Open	High	8072	WINDWARD KEY	Dr	20732	0503125688	Complaint	01/21/2020	02/18/2020	O'Dell, Connie	
CE19-96	Notice of Violation Given	Minimum Housing Standards - Exterior Structure B (2) - Open	Medium	3398	COX	Rd	20732	0503090965	Self-Initiated	11/20/2019	02/18/2020	O'Dell, Connie	
CE19-92	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	7403	B	St	20732	0503049019	Complaint	11/14/2019	03/06/2020	O'Dell, Connie	
CE19-91	Complaint Filed	Property Maintenance - Sanitary Maintenance - Vehicles - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary Maintenance - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	7524	C	St	20732	0503070557	Self-Initiated	11/14/2019	02/26/2020	O'Dell, Connie	
CE19-81	Inspection	110-15: Steep Slope Construction on or Adjacent to - Open	Medium	3791	HARBOR	Rd	20732	0503156729	Self-Initiated	10/10/2019	02/26/2020	O'Dell, Connie	
CE19-74	Inspection	Foreclosure - Open Property	Medium	7331	WOODSHIRE	Ave	20732	0503064727	Self-Initiated	09/12/2019	02/26/2020	O'Dell, Connie	

		Maintenance - Sanitary Maintenance - Vehicles - Closed											
CE19-72	Inspection	Property Maintenance - Sanitary Maintenance - Grass - Open Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium 7626	C	St	20732	0503067939	Complaint	09/04/2019	02/26/2020	O'Dell, Connie		
CE19-68	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary Maintenance - Open	Medium 3915	27TH	St	20732	0503047873	Self- Initiated	08/22/2019	04/30/2020	O'Dell, Connie		
CE19-67	Notice of Violation Given	Sign Ordinance - Open	Medium 4160	MEARS	Ave	20732	0503085635	Self- Initiated	08/21/2019	02/26/2020	O'Dell, Connie		
CE19-47	Inspection	Zoning Permit Required - Open	Medium 3805	16TH	St	20732	0503064956	Self- Initiated	06/04/2019	02/26/2020	O'Dell, Connie		
CE19-29	Inspection	Property Maintenance - Minimum Maintenance Requirements (B) - Open 200-6 Violations and penalties for Property Maintenance - Open Property Maintenance - Sanitary Maintenance - Grass - Open	Medium 7871	OLD BAYSIDE	Rd	20732	0503066967	Self- Initiated	05/01/2019	03/10/2020	O'Dell, Connie		
CE19-23	Administrative Citation Issued	110-15: Steep Slope Construction on	Medium	Delores	Ct	20732		Complaint	04/10/2019	02/10/2020	O'Dell, Connie		

		or Adjacent to - Open											
CE19-17	Notice of Violation Given	Zoning Permit Required - Closed Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required - Open	High	7340	G	St	20732	0503095037	Complaint	03/22/2019	03/10/2020	O'Dell, Connie	
CE18-76	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	2541		SHADY OAK Ct	20732	0503174379	Complaint	10/19/2018	02/26/2020	O'Dell, Connie	
CE18-30	Inspection	200-6 Violations and penalties for Property Maintenance - Open Property Maintenance - Minimum Maintenance Requirements (B) - Open 115-3 Dangerous Buildings - Failure to Comply - Open Minimum Housing Standards - Condition of the Premises A (3) - Open Minimum Housing Standards - Exterior Structure B (3) - Open Minimum Housing Standards - Exterior Structure B (5) - Open Minimum Housing Standards - Exterior Structure	High	3725		HARBOR Rd	20732	0503068943	Self-Initiated	06/13/2018	02/26/2020	O'Dell, Connie	

B (9) - Open
Minimum Housing
Standards -
Exterior Structure
B (1) - Open
Minimum Housing
Standards -
Exterior Structure
B (2) - Open

CE18-10	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Open Property Maintenance - Minimum Maintenance Requirements (B) - Open 200-6 Violations and penalties for Property Maintenance - Open Property Maintenance - Sanitary Maintenance - Grass - Open 115-3 Dangerous Buildings - Failure to Comply - Open Foreclosure - Closed 115-3 Dangerous Buildings - Failure to Comply - Open	High	7636	BAYSIDE	Rd	20732	0503068315	Self-Initiated	05/18/2018	02/26/2020	O'Dell, Connie
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Number of Cases: 22

February 14, 2020

J-B03021-4775

TOWN OF CHESAPEAKE
BEACH
Engineering Report

NEW BUSINESS

Fishing Creek Dredging –

February, 2020 Update: We have obtained permission from MDE to maintain the drainage swale up to the Kellams Field Pond from the spoil site. The contract has been awarded and we anticipate the work moving forward soon.

The Corps of Engineers has acknowledged the need for a future dredge and jetty repair and has placed \$1.3 million in the FY19 budget cycle. We have discussed the jetty repair project with them and have coordinated their needs for the Town spoil facility. We have expressed to them our thoughts to review the alignment of the existing jetties which we believe may enhance the flow of sediments out of the channel & reduce the need to dredge as often. They said our request will be considered and reviewed with their design team. Their design team believes that the increase shoaling in Fishing Creek is likely caused by sand/sediment going over and thru the jetty they have prepared a design (attached) which they believe will significantly reduce this problem. A geotechnical exploration took place in October to better determine the migration of the sands/silts within the stream from the south side of the Jetty. The results showed significant migration North which is what they believe is the major cause of rapid channel filling. We believe the project design completion will be in the late fall to early spring of 2020 with an anticipated construction start of (Fall 2020). The Corps is also searching for a sand placement location as a result of needing to remove existing sand from around the existing jetty. They may contact the Chesapeake Station HOA to see if they may want the sand on their beach. We have again reached out to the corps requesting an update but have not received any additional information. (On-Going).

The last DNR channel depth survey (summer 2019) shows that the Fishing Creek main channel has filled in again and is in need of a new dredge. A contract was awarded to dredge the main center channel. The MDE permit was issued on November 4, 2019 and the corps permit is also now issued. The time of year restriction waiver to work in the channel before March 2020 was granted and dredging is moving forward.

Kellams Marina –

February, 2020 Update: We have received permit approval from MDE to improve the two existing boat ramps (west side of marina west). We have also recently received DNR funding for this fiscal year. As a condition of funding, DNR has provided a strong suggestion that the project include a floating pier in lieu of a fixed pier. We have discussed the floating pier further with DNR and they have agreed to allow the Town to include at least one finger to be floating to allow for ADA access. Shop drawings for the proposed ramp have been provided by the contractor and approved by the Town. The installation is near complete and in punch list status. We have also reached out to DNR with the construction progress.

Richfield Station –

February, 2020 Update: The State Highway Administration provided their findings at a meeting held at Town Hall on May 3, 2018. The findings outline the need for a light on both the east bound and west bound intersections of Harrison Boulevard and Limerick Lanes at Maryland Route 260. The light will be installed sometime in the next two years. We have been provided a preliminary design plan from SHA for review and comments. They expect final plan approval in spring of 2020 & construction in the fall of 2020. I spoke to SHA design team and encouraged them to include a right hand thru movement from Harrison Boulevard northbound onto MD Route 260. We hope to see construction advancing in early spring.

The final Crest View Lane townhouse section (at the trail head) is moving forward again and plans and new permits have been provided to the Town and planning commission for review. We continue to work with the developer on permits, bonding, as-built reviews and approvals. We have also provided the developer a list of HOA repair items for their consideration. We have been provided copies of the current Calvert County grading permits. The developer filed public works agreements drafts to the Town to move the project forward.

261 Sidewalk -

February, 2020 Update: The Town design consultant (BAI) has provided the Town with 30% drawings and documents. The State has requested a few additional tasks such as a different wall concept before we go to the final 30% drawing approval. The next step will be to apply for funding to go to 100% design and construction drawings. The state office of Traffic has asked for an additional wall design review for the retaining wall to sign off on the 30% design drawings. We are working with the consulting to get this task completed. (On going)

Heritage –

February, 2020 Update: Site work (grading) is continuing. Ongoing meetings are being held with the contractor to ensure the Town staff is engaged thru the grading and construction process. Mass grading continues as weather permits. Utility installation shop drawings and inspection payments have been paid to the Town for the utility permit & inspection release. Utility installation of the water and sewer and final grading are underway. We continue to monitor utility installation, grading and geotechnical reports. (On going).

Wilson House -

February, 2020 Update: We are working with the property owner & their architect to have needed safety improvements performed to the building and area around the building. A hearing before the Calvert County District Courts to move compliance along is to be scheduled for January 7, 2020. The hearing was held and the judge afforded the property owner several additional months to get the work completed.

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Water Park Report

Marilyn VanWagner, General Manager
February 20, 2020

Staffing – Lifeguard Orientations are being held twice a month. All new Lifeguard Supervisors have completed the Jeff Ellis & Associates Instructor Course and are trained and certified to train our new lifeguard recruits over Spring Break.

It is not too late to sign up. We still have many positions, including lifeguards available. Anyone interested in working at the Water Park this summer can visit our website, click on employment opportunities, and sign up for the orientation for the position of their choice. Orientations for all other positions will take place in March. <http://www.chesapeakebeachwaterpark.com>

Season Passes – Season Passes are currently being offered on our website. Purchasing a Season Pass is a perfect way for our friends and neighbors, the residents of Chesapeake Beach, to avoid the long lines, and save 20% on all food and store items.

Special Events – We are currently attending all planning meetings for both the Easter Festival on Sunday March 29th and the Stars and Stripes event. Plans are in the works for the Water Park to be more involved in the Stars and Stripes event this year which always takes place over Memorial Day Weekend. In addition, we have many special events in the planning phase for the 2020 Season. We will be hosting again, for our 10th consecutive season, The World's Largest Swim Lesson. Plans for our Night Slide events, and Special Character Days are well underway. Most of our events for the 2020 Season are already available on the website including the final list of Characters for the 2020 Season and dates for all Night Slides. On Character Days our guests will enjoy children's games and special treats that are consistent with the Characters for that event.

Swim Lesson Program – On March 1 signups for Swim Lessons will be open on the website. We are bringing back again this year, our Junior Lifeguard Program. This gives children ages 12 to 14 the opportunity to learn what it is like to be a lifeguard. In this program they will also learn all the life safety skills (i.e. CPR and First Aid) that are necessary to be certified as a lifeguard. Also brought back by popular demand for the 2020 Season, are Adult Swim and Parents with Preschoolers. Every Town Resident will also be eligible to enjoy Chesapeake Beach Appreciation Days! All information for these events is available on our website. <http://www.chesapeakebeachwaterpark.com>

Budget – Data is currently being gathered for the upcoming budget meetings with the Treasurer and Town Administrator. This is in preparation for the upcoming FY2021 Budgets being presented to Council.

Maintenance/Upgrades- The two largest projects on our radar are:

- the octagon roof needs repair and painting.
- the large rocks surrounding the park need cleaning, caulking and painting in some areas.

Filo our Maintenance Tech is busier than ever making improvements everywhere. Some of the things he is working on are:

- Replacing netting and rope.
- Refurbishing the floatables
- Repairing the stairs on both bridges in park
- Painting, painting, and more painting!



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Plant Report

Date: February 20, 2020

On January 8th, 9th, 10th, DSI started the install of three new 14" three position valves to replace on the Influent Pumps. All flow into the plant was directed to the surge tank these three days in order for the install to be done. The job was completed on 1-9-2020.

The PACL Chemical Storage Tanks were inspected by the Chemical Company Coyne on 1-9-2020. The tanks were approved for Chemical delivery. The Rebuilding should be finished in February 2020 and back online.

On 1-10-2020, American Steel Buildings installed a steel storage building at the plant. This building will house the plant's Dri-Prime Pump and equipment to keep out of the weather and prevent from rusting.

January 14th IMACS and Wire's Inc was here to work on the influent valves. The chlorine pump representative was here to assist with the injector pumps.

The Plant staff began to take #2 Clarifier offline for repairs on 1-21-2020. An operator came back in at 8:00 pm to check the operation of taking #2 Clarifier offline. The operator discovered a high blanket in Clarifier #1. An additional operator was called in to assist in putting #2 Clarifier back online and take steps to reduce the blanket in #1 Clarifier. The Solids Press was started up to reduce the blanket in Clarifier #1 through the night. The steps taken got the plant under control.

On January 22nd the plant was still taking steps to get plant back to normal operations. At 5:45 am all flow was diverted to the shellfish tank again. Began filling Clarifier #2 at 12:45pm. Air is back on at 1:10 am after 16 hours and at 11pm the plant was back to normal flow.

On January 25th the plant received heavy flow due to heavy rain. The flows were put into split flow to the shellfish tank at 9:45 am, and back to normal flow at 12:25. 6:20 pm. All steps were taken to contain the heavy flows. The Filters were put into a full by-pass due to the heavy flows. All MDE procedures were followed and all reports were sent in with all data and testing performed. The Filters were put back online on 1-26-2020.

February 4th all flow was diverted to the shellfish tank at 7:45 am so maintenance cleaning could be performed on the UV tanks, Denitrification distribution tanks, and the Denitrification wet well tank, and the manholes at the front of the plant were cleaned out by a Vac Truck.

February 6th the plant received heavy flows from rain. An operator arrived at plant at 7:00 pm to check operations. It was decided to split flow due to high Influent flow. Plant was at normal flow on February 7th at 2:00 pm.



On February 10th plant staff began sampling the plant effluent for the MDE Bio-monitoring tests. This test will run all week long and is required by Permit. Samples will be shipped FEDX overnight to two labs. The plant took a beating in January and February, but these are the only months MDE states the testing to be performed.

Plant Operations diverted flow to the shellfish tank 6 times. Three of those times: January 9th, January 10th, and February 4th were due to contractors coming to the plant requiring minimal flow to perform duties. The other four times: January 21st, January 22nd, January 25th, and February 6th were all due to high flows from heavy rainfall.

The plant had two alarm calls for the month: January 20th Val came in for a methanol leak, and January 21st Jimmy came in for a blower alarm. January 11th Dave came in to assist Val with a leaking chemical tank. There were four times when plant staff came in to check on the status of heavy flows: January 21st Randy then Dave came in to check plant operations and found plant needed processes adjusted to get the plant back to normal. January 25th Jim checked the operation of the plant due to heavy flows. January 23rd Emily came in to check the plant operation and all was well. February 6th Emily came in to check plant operation and had to split flow to the shellfish tank.

There were five PO's costs over \$5,000.00 but not over the threshold limit of \$10,000.00 for equipment or repair this month. These costs are included in the Treasurer's report.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Old Line Hauling and Chesapeake Labs. Old Line Inc. was sold to Synagro in May of 2019. A new Contract was signed with Old Line/Synagro in August 2019 after rebidding out the Solids Hauling Contract in June 2019.

The Wastewater Treatment Plant had no spills to report for this February report.

Future Projects:

To complete working out the problem areas in the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date of the plant's present budget year or within two years after the ENR Upgrade.



Town Administrators Report – February 2020

I. CURRENT REQUESTS FOR PROPOSALS:

- 1. Audit Services:** The Town of Chesapeake Beach seeks sealed proposals for financial auditing services. A mandatory pre-bid meeting will be held on March 2nd at 10:00 AM at Town Hall. Sealed proposals should be delivered to Town Hall by March 23rd at 9:00 AM. eMaryland Marketplace [Bid # BPM018193](#).
- 2. Trash Services:** The Town of Chesapeake Beach seeks sealed proposals for Refuse, Recycling, Bulk Collection and Disposal in coordination with the Town of North Beach. A mandatory pre-bid meeting was held on February 5th at 10:00 AM at Town Hall. Clarifications were released on February 7th, 2020. Sealed proposals are due to Town Hall by February 19th at 9:00 AM. eMaryland Marketplace Advantage Bid [# BPM017843](#).
- 3. Light Up the Town Installation and Light Up the Town Electrical Connection:** The Town of Chesapeake Beach seeks sealed proposals for the Light Up the Town installation and electrical connection establishment. A mandatory pre-bid meeting will be held for both services on February 20th at 10:30 AM at Town Hall. Sealed proposals should be delivered to Town Hall by March 2nd at 9:00 AM. eMaryland Marketplace [BID # BPM018195](#) for the electrical service and [BID #BPM018194](#) for installation services.
- 4. Rental Inspection Services:** The Town of Chesapeake Beach seeks sealed proposals for the rental inspection program per Town code. A mandatory pre-bid meeting will be held at Town Hall on February 27th at 9:00 AM. Sealed proposals are due to Town Hall on March 3rd at 9:00 AM. eMaryland Marketplace [BID #BPM018329](#).

II. UPCOMING REQUESTS FOR PROPOSALS:

- 1. Town Engineer Services:** The Town will release an RFP for general Town Engineer services on or before the week of February 17th. This RFP will be posted on eMaryland Marketplace.
- 2. Town Legal Services:** The Town will release an RFP for general Town Attorney services on or before the week of February 17th. This RFP will be posted on eMaryland Marketplace.

III. TOWN PERMITS:

Permits Granted:

Permit Number	Address	Improvement
2020-05	8728 D Street	8x12 deck
2020-06	3707 28 th Street	Fence 6' white vinyl



Town Administrators Report – February 2020

IV. PARTNERSHIPS WITH LOCAL, STATE AGENCIES:

- **Census 2020 Grant:** The Town received a grant of \$5,000 for Census2020 outreach. The Mayor will participate in a commercial series coordinated through the County to further awareness of Census2020.
- **MD Department of Natural Resources Community Resilience Grant:** The Town has submitted a grant to fund efforts to better prepare for sea level rise as a result of the Comprehensive plan update.
- **Kellam's Complex:** The Town is currently working with the County for the transfer of the Kellam's complex to the Town with a termination of the lease agreement between the Town and County for the field and parking area. The County is in the process of appraising the parcel to be completed prior to February 17th.
- **Fishing Creek Dredging funding by Maryland Department of Natural Resources Waterway Improvement Fund:** The Town received the waiver to start work, the contractor has mobilized, and dredging has started.
- **Public Boat Ramps in coordination with the Maryland Department of Natural Resources Waterway Improvement Fund:** The work on the public boat ramps is complete and approved by the Maryland Department of Natural Resources Waterway improvement fund division. The ramps are now ADA accessible.

V. ENVIRONMENTAL & HEALTH INITIATIVES:

- **Japanese Barberry Removal:** The Town has planned the removal of Japanese Barberry on Town property to reduce the risk of tick-borne illnesses. The Town's has been removing these in phases and we are happy to report they are 100% removed.
- **Buffer Gardens:** The Chesapeake Beach Green team is underway in planning a community buffer garden to reduce impacts of run off into the Bay as well as serve as education to the community on how you can create your own buffer garden. Plants will be purchased through DNR's TREMENDOUS program.

#O-20- 1
Passed _____
Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
AMENDING THE ANNUAL BUDGET FOR THE GENERAL FUND OF
THE TOWN OF CHESAPEAKE BEACH FOR THE FISCAL YEAR JULY
1, 2018 TO JUNE 30, 2019 TO RECONCILE EXPENSES AND INCOME
AND RATIFY OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the "Town") is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after due notice and a public hearing, the Town Council adopted an annual budget for the General Fund on April 19, 2018; and

WHEREAS, it has come to the attention of the Town Treasurer that the Town incurred certain expenses during FY '19 that exceeded the amounts budgeted because of unanticipated FICA expense for a new professional employee and an unanticipated staffing need at Bayfront Park arising from increased patronage; and

WHEREAS, the overexpenditures can be offset by admissions and amusement tax revenue; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the FY 19 General Fund budget to appropriate the necessary funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The adopted budget for the General Fund of the Town of Chesapeake Beach for the Fiscal Year 2019 is hereby amended as set forth in the attached Exhibit A hereto.

Section 2. In all other respects the budget for the General Fund, as adopted on April 19, 2018, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2019.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 16th day of January, 2020, that a public hearing was held on the 20th day of February, 2020, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 20th day of February, 2020. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

**Exhibit A
Fiscal Year 2019
General Fund**

	Annual Budget FY 2019	Amendment	As Amended - Annual Budget FY 2019
Income			
Local Sources			
100-410000 · Real Estate Taxes	\$ 2,625,147		\$ 2,625,147
100-410100 · Admission & Amusement Tax	\$ 1,008,852	\$ 10,698	\$ 1,019,550
100-410115 · Hotel Tax	\$ 90,000		\$ 90,000
100-410120 · Operating Property Tax	\$ 49,200		\$ 49,200
100-410125 · Penalties & Interest	\$ 2,500		\$ 2,500
100-410130 · Liquor License	\$ 2,000		\$ 2,000
100-410135 · Traders License - County	\$ 1,200		\$ 1,200
100-410140 · Zoning Permits & Site Plans	\$ 6,000		\$ 6,000
100-410145 · Interest on savings & investmen	\$ 30,000		\$ 30,000
100-410160 · Bayfront Park Admissions	\$ 50,000		\$ 50,000
100-410165 · Tower Site Rental	\$ 95,000		\$ 95,000
100-410170 · Cable Franchise Fee	\$ 80,000		\$ 80,000
100-410175 · Speed Camera & Other Fines	\$ 60,000		\$ 60,000
Total Local Sources	\$ 4,099,899	\$ 10,698	\$ 4,110,597
Federal, State, & County Sources			
100-420100 · State income taxes	\$ 800,000		\$ 800,000
100-420105 · Highway User Revenues	\$ 259,370		\$ 259,370
100-420115 · State Aid Police Protection	\$ 47,418		\$ 47,418
Total Federal, State, & County Sources	\$ 1,106,788		\$ 1,106,788
Other Income			
100-430130 Unexpended allocated funds	\$ 1,262,400		\$ 1,262,400
100-432200 Miscellaneous Grants	\$ 235,000		\$ 235,000
Total Other Income	\$ 1,497,400	\$ -	\$ 1,497,400
Total Income	\$ 6,704,087	\$ 10,698	\$ 6,714,785

**Exhibit A
Fiscal Year 2019
General Fund**

Expense	Annual Budget FY 2019	Amendment	As Amended - Annual Budget FY 2019
GENERAL GOVERNMENT			
Salaries, Wages, Payr Txs, Bene			
100-6000-602000 · Salaries - Office	\$ 459,294		\$ 459,294
100-6000-602050 · Fica Expense	\$ 34,964	\$ 616	\$ 35,580
100-6000-602100 · Medical and Life Insurance	\$ 91,514		\$ 91,514
100-6000-602300 · Retirement	\$ 82,421		\$ 82,421
100-6000-602400 · Continuing Education	\$ 20,000		\$ 20,000
Total Salaries, Wages, Payr Txs, Bene	\$ 688,193	\$ 616	\$ 688,809
Contracted Services			
100-6000-620400 · Audit	\$ 31,420		\$ 31,420
100-6000-620600 · Legal Counsel	\$ 100,000		\$ 100,000
100-6000-620700 · Notification System	\$ 500		\$ 500
100-6000-620800 · SDAT Fees	\$ 11,558		\$ 11,558
100-6000-621100 · Annual Software Agr	\$ 37,835		\$ 37,835
100-6000-621200 · Planning & Zoning	\$ 100,000		\$ 100,000
100-6000-621400 · Engineering	\$ 150,000		\$ 150,000
100-6000-621600 · IT Support	\$ 25,000		\$ 25,000
100-6000-622500 · T.H. Building Maintenance	\$ 50,000		\$ 50,000
100-6000-623300 · Newsletter	\$ 15,000		\$ 15,000
100-6000-623400 · Library RENT Grant	\$ 40,306		\$ 40,306
100-6000-623900 · Professional Fees	\$ 6,000		\$ 6,000
100-6000-624500 · Web Maintenance	\$ 10,000		\$ 10,000
100-6000-624700 · Document Imaging	\$ 5,500		\$ 5,500
Total Contracted Services	\$ 583,119	\$ -	\$ 583,119
Other Charges			
100-6000-631200 · Council's Expenses	\$ 6,000		\$ 6,000
100-6000-632210 · Legislative Educ / Travel	\$ 29,000		\$ 29,000
100-6000-632220 · Dues and Subscriptions	\$ 10,000		\$ 10,000
100-6000-631300 · Grants to Local Orgs	\$ 37,500		\$ 37,500
100-6000-632000 · Miscellaneous Expense	\$ 5,000		\$ 5,000
100-6000-632300 · Office Expense	\$ 62,000		\$ 62,000
100-6000-634101 · Council Compensation	\$ 18,000		\$ 18,000
100-6000-634102 · Mayor Compensation	\$ 18,000		\$ 18,000
100-6000-634103 · FICA Exp-Mayor & Council	\$ 2,754		\$ 2,754
100-6000-634500 · Town Hall Telephone	\$ 18,000		\$ 18,000
100-6000-635000 · Town Hall Utilities	\$ 28,000		\$ 28,000
100-6000-636101 · Special Events	\$ 132,750		\$ 132,750
100-6000-636201 · Economic Development	\$ 38,000		\$ 38,000
100-6000-637010 · Opold Awareness Committee	\$ 3,000		\$ 3,000
100-6000-637020 · Green Team	\$ 3,000		\$ 3,000
100-6000-780000 · Insurance	\$ 50,000		\$ 50,000
Total Other Charges	\$ 461,004	\$ -	\$ 461,004
Total GENERAL GOVERNMENT	\$ 1,732,316	\$ 616	\$ 1,732,932

**Exhibit A
Fiscal Year 2019
General Fund**

	Annual Budget FY 2019	Amendment	As Amended - Annual Budget FY 2019
PUBLIC SAFETY			
100-6450-645500 · Police - Deputy in Residence	\$ 1,020,860		\$ 1,020,860
100-6450-645800 · Police - Other Costs	\$ 1,680		\$ 1,680
100-6450-646000 · Bayfront Park and Town Beautification	\$ 50,000	\$ 10,082	\$ 60,082
100-6450-646500 · North Beach VFD Cap Exp	\$ 50,000		\$ 50,000
Total PUBLIC SAFETY	\$ 1,122,540	\$ 10,082	\$ 1,132,622
PUBLIC WKS			
Salaries and Benefits			
100-6500-602000 · P.W. - Salaries	\$ 418,332		\$ 418,332
100-6500-602050 · P.W. - Fica Expense	\$ 32,002		\$ 32,002
100-6500-602100 · P.W. - Medical & Life Ins.	\$ 141,788		\$ 141,788
100-6500-602300 · P.W. - Retirement Plan	\$ 67,822		\$ 67,822
100-6500-602400 · P.W. - Continuing Education	\$ 7,500		\$ 7,500
Total Salaries and Benefits	\$ 667,444		\$ 667,444
Supplies (Public Works)			
100-6500-665200 · Gasoline/Tolls	\$ 20,010		\$ 20,010
100-6500-665400 · Equipment Repair & Maint	\$ 35,000		\$ 35,000
100-6500-665600 · Supplies	\$ 15,000		\$ 15,000
Total Supplies (Public Works)	\$ 70,010		\$ 70,010
Contracted Services			
100-6500-672000 · Holiday Lights - Maint.	\$ 85,000		\$ 85,000
100-6500-673000 · Road Repairs & Maintenance	\$ 20,000		\$ 20,000
100-6500-674000 · Trash Removal Service	\$ 375,000		\$ 375,000
Total Contracted Services	\$ 480,000	\$ -	\$ 480,000
Other Charges (P.W.)			
100-6500-684300 · CBOCS Oyster Program	\$ 5,800		\$ 5,800
100-6500-684700 · Landfill Tipping Fees	\$ 160,000		\$ 160,000
100-6500-684900 · Miscellaneous	\$ 2,000		\$ 2,000
100-6500-685200 · Property Maintenance - General	\$ 85,000		\$ 85,000
100-6500-685201 · Security	\$ 12,000		\$ 12,000
100-6500-685220 · Property Maintenance - Landscape	\$ 165,000		\$ 165,000
100-6500-685240 · Property Maintenance - Tree Trimming	\$ 10,000		\$ 10,000
100-6500-685500 · Recreation - Operations	\$ 70,000		\$ 70,000
100-6500-686000 · Snow & Ice Removal	\$ 40,000		\$ 40,000
100-6500-686500 · Street Lights	\$ 88,525		\$ 88,525
100-6500-687000 · Telephone	\$ 7,200		\$ 7,200
100-6500-687500 · Utilities	\$ 4,000		\$ 4,000
Total Other Charges (P.W.)	\$ 649,525	\$ -	\$ 649,525
Total PUBLIC WKS	\$ 1,866,979	\$ -	\$ 1,866,979

**Exhibit A
Fiscal Year 2019
General Fund**

	Annual Budget FY 2019	Amendment	As Amended - Annual Budget FY 2019
General Fund Capital Expenditure			
100-7100-725000 · Capital Expenditures	\$ 1,947,070		\$ 1,947,070
Total General Fund Capital Expenditure	\$ 1,947,070	\$ -	\$ 1,947,070
DEBT SERVICE			
100-8000-806000 · DNR #6 Seawall \$10,032 (FY 19)	\$ 10,032		\$ 10,032
100-8000-807000 · DNR #7 Seawall \$25,150 (FY21)	\$ 25,150		\$ 25,150
Total 8000 · DEBT SERVICE	\$ 35,182	\$ -	\$ 35,182
Total Expense	\$ 6,704,087	\$ 10,698	\$ 6,714,785
FY Surplus	\$ -	\$ -	\$ -

#O-20- 2
Passed _____
Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
AMENDING THE ANNUAL BUDGET FOR THE WATER PARK FUND
OF THE TOWN OF CHESAPEAKE BEACH FOR THE FISCAL YEAR
JULY 1, 2018 TO JUNE 30, 2019 TO RECONCILE EXPENSES AND
INCOME AND TO RATIFY OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the "Town") is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, on or about May 17, 2018, following required advertisement and public hearing, the Town Council approved a budget ordinance for the Town's Water Park Fund for Fiscal Year 2019; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after the adoption of the Water Park Fund budget for Fiscal Year 2019, the Town Treasurer determined that the budgeted amounts for payment of bank and credit card charges at the Water Park exceeded actual expenditures because the Water Park's income from fees paid by credit card had substantially increased over the previous year; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the Fiscal Year 2019 Water Park budget to appropriate the necessary funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Water Park Fund of the Town of Chesapeake Beach for the Fiscal Year 2019 is hereby amended as set forth in the attached Exhibit A hereto.

Section 2. In all other respects the budget for the Water Park Fund, as adopted on May 17, 2018, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2019.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 16th day of January, 2020, that a public hearing was held on the 20th day of February, 2020, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 20th day of February, 2020. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

Exhibit A
Fiscal Year 2019
Water Park Fund

	Annual Budget FY 2019	Amended	As Amended Annual Budget FY 2019
Income			
500-430130 · Reserves Allocation	\$ 447,755		\$ 447,755
500-450110 · Birthday Parties	\$ 20,000		\$ 20,000
500-450120 · Daily Admissions	\$ 750,000		\$ 750,000
500-450130 · Group Sales	\$ 55,000	\$ 1,447	\$ 56,447
500-450135 · Miscellaneous Income	\$ 500		\$ 500
500-450160 · Rentals - Cabanas and Lockers	\$ 65,000		\$ 65,000
500-450165 · Rentals - Pavilion	\$ 6,000		\$ 6,000
500-450170 · Retail Store Sales	\$ 80,000		\$ 80,000
500-450175 · Season Passes	\$ 50,000		\$ 50,000
500-450180 · Snack Bar Sales	\$ 350,000		\$ 350,000
500-450190 · Swim Lessons	\$ 12,000		\$ 12,000
500-495000 · Investment Interest	\$ 2,500		\$ 2,500
Total Income	\$ 1,838,755	\$ 1,447	\$ 1,840,202
Cost of Goods Sold			
500-6925-542500 · Cost of Goods Sold	\$ 25,000		\$ 25,000
500-6925-543000 · Snack Bar Supplies	\$ 130,000		\$ 130,000
Total Cost of Goods Sold	\$ 155,000	\$ -	\$ 155,000
Gross Profit	\$ 1,683,755	\$ 1,447	\$ 1,685,202

Exhibit A
Fiscal Year 2019
Water Park Fund

Annual Budget FY 2019	Amended	As Amended Annual Budget FY 2019
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Expense

500-6925-602000 · Salaries and Wages	\$	546,396		\$	546,396
500-6925-602010 · Wages - Admin & Maint Support	\$	154,023		\$	154,023
500-6925-602050 · FICA	\$	53,582		\$	53,582
500-6925-602100 · Medical & Life Insurance	\$	43,821		\$	43,821
500-6925-602300 · Retirement	\$	28,221		\$	28,221
500-6925-623900 · Professional Fees	\$	70,000		\$	70,000
500-6925-632800 · Bank & Credit Card Charge	\$	32,000	\$ 1,447	\$	33,447
500-6925-633000 · Marketing	\$	32,000		\$	32,000
500-6925-637000 · Education & Travel	\$	12,000		\$	12,000
500-6925-665603 · Pool Supplies	\$	49,962		\$	49,962
500-6925-684600 · Chemicals	\$	25,000		\$	25,000
500-6925-685200 · Repairs & Maintenance	\$	138,750		\$	138,750
500-6925-685220 · Landscape Maintenance	\$	15,995		\$	15,995
500-6925-687500 · Utilities	\$	60,000		\$	60,000
500-6925-780000 · Insurance	\$	38,000		\$	38,000
500-6925-00100 · Restricted Savings	\$	50,000		\$	50,000
500-6925-741000 · Capital Repairs	\$	334,005		\$	334,005

Total Expense

	\$	1,683,755	\$ 1,447	\$	1,685,202
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FY Surplus

	\$	-	\$ -	\$	-
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#O-20-3

Passed _____

Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH,
MARYLAND, AMENDING THE ANNUAL BUDGET FOR THE
UTILITY FUND OF THE TOWN OF CHESAPEAKE BEACH FOR
THE FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019 TO
RECONCILE EXPENSES AND INCOME AND RATIFY
OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the "Town") is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, on or about May 17, 2018, following required advertisement and public hearing, the Town Council approved a budget ordinance for the Town's Utility Fund for Fiscal Year 2019; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after the adoption of the Utility Fund budget for Fiscal Year 2019, the Town Treasurer became aware that the utilities line item expense had inadequate funds to cover utility costs and must be off-set with investment interest; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the Fiscal Year 2019 Utility Fund budget to appropriate the necessary funds.

NOW THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Utility Fund of Chesapeake Beach for the Fiscal Year 2019 is hereby amended as shown on the attached Exhibit A.

Section 2. In all other respects the budget for the Utility Fund, as adopted on May 17, 2018, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2019.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 16th day of January, 2020, that a public hearing was held on the 20th day of February, 2020, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 20th day of February, 2020. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

Exhibit A
Fiscal Year 2019
Utility Fund

	Annual Budget FY 2019	<u>Amended</u>	As Amended - Annual Budget FY 2019
Revenues - Sewer			
400-440010 · Sewer Usage Charge	\$ 779,800		\$ 779,800
400-450000 · Investment Interest	\$ 5,000	\$ 7,074	\$ 12,074
400-440040 · Penalties and Interest	\$ 8,000		\$ 8,000
Total Revenues - Sewer	\$ 792,800	\$ 7,074	\$ 799,874
Revenues - Water			
400-441010 · Water Usage Charges	\$ 281,400		\$ 281,400
400-441020 · Miscellaneous Income - Other	\$ 600		\$ 600
Total Revenues - Water	\$ 282,000	\$ -	\$ 282,000
Revenues - Other			
400-430130 · Unallocated reserves from General Fund	\$ 869,596		\$ 869,596
400-460000 · Fixed Fee	\$ 481,000		\$ 481,000
400-460050 · Infrastructure Fees	\$ 100,000		\$ 100,000
	\$ 1,450,596	\$ -	\$ 1,450,596
Total Income	\$ 2,525,396	\$ 7,074	\$ 2,532,470

Exhibit A
Fiscal Year 2019
Utility Fund

Expense	Annual Budget FY 2019	<u>Amended</u>	As Amended - Annual Budget FY 2019
400-6850-662200 · Meters / MXU's	\$ 50,000		\$ 50,000
400-6850-715100 · Water Plant Repair & Maint	\$ 12,000		\$ 12,000
400-6850-715500 · Water Testing	\$ 10,000		\$ 10,000
400-6900-621400 · Engineering & Prof Fees	\$ 10,000		\$ 10,000
400-6900-621501 · SAFETY	\$ 6,500		\$ 6,500
400-6900-626001 · Pump Station Repair & Maint	\$ 40,000		\$ 40,000
400-6900-630500 · Supplies	\$ 25,000		\$ 25,000
400-6900-631500 · Postage	\$ 4,240		\$ 4,240
400-6900-632400 · Miss Utility Fees	\$ 2,800		\$ 2,800
400-6900-632500 · Line Repairs & Maintenance	\$ 246,600		\$ 246,600
400-6900-632800 · Banking Fees	\$ 10,090		\$ 10,090
400-6900-670000 · TPF Fixed Costs	\$ 537,174		\$ 537,174
400-6900-670100 · TPF Variable/Capital Costs	\$ 250,717		\$ 250,717
400-6900-687500 · Utilities	\$ 60,000	\$ 7,074	\$ 67,074
Total Expenses	\$ 1,265,121	\$ 7,074	\$ 1,272,195
400-6900-780000 · Property Insurance	\$ 15,002		\$ 15,002
400-105000 · Savings Account for ENR principal payments	\$ 500,000		\$ 500,000
Debt Service			
400-6900-719300 · Principal - 2014 - ENR	\$ 182,996		\$ 182,996
400-6900-748100 · Principal - 2008 SRF Loan	\$ 274,805		\$ 274,805
400-6900-748300 · Principal - ARRA Loan (2009)	\$ 35,135		\$ 35,135
400-6850-719200 · Principal - DHCD 2010 Bond	\$ 98,500		\$ 98,500
400-6900-6253 · Interest Expense	\$ 153,837		\$ 153,837
Total Debt Service	\$ 745,273	\$ -	\$ 745,273
Total Expense	\$ 2,525,396	\$ 7,074	\$ 2,532,470
FY Surplus	\$ -	\$ -	\$ -

#O-20- 4
Passed _____
Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
AMENDING THE ANNUAL BUDGET FOR THE WATER RECLAMATION AND
TREATMENT PLANT FUND OF THE TOWN OF CHESAPEAKE BEACH
FOR THE FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019 TO RECONCILE
EXPENSES AND INCOME AND RATIFY OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the "Town") is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after due notice and a public hearing, the Town Council adopted an annual budget for the Wastewater Reclamation and Treatment Plant on April 19, 2018; and

WHEREAS, it has come to the attention of the Town Treasurer that the Town incurred certain expenses during Fiscal Year 2019 that exceeded the amounts budgeted because land tipping fees were processed as an accrual expense instead of a cash basis expense; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the Fiscal Year 2019 Wastewater Reclamation and Treatment Plant Fund budget to appropriate the necessary funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Water Reclamation and Treatment Plant Fund of the Town of Chesapeake Beach for the Fiscal Year 2019 is hereby amended as set forth in the attached Exhibit A hereto.

Section 2. In all other respects the budget for the Utility Fund, as adopted on April 19, 2018, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2019.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 16th day of January, 2020, that a public hearing was held on the 20th day of February, 2020, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 20th day of February, 2020. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

Exhibit A
Fiscal Year 2019
Treatment Fund

	Annual Budget FY 2019	<u>Amended</u>	As Amended - Annual Budget FY 2019
Revenues			
300-430010 - Anne Arundel Fixed - 10.44%	\$ 95,182		\$ 95,182
300-430020 - Calvert County- Fixed - 21.81%	\$ 198,842		\$ 198,842
300-430030 - Chesapeake Beach - Fixed - 49.66%	\$ 452,752		\$ 452,752
300-430040 - North Beach - Fixed - 18.09%	\$ 164,927		\$ 164,927
300-431010 - Anne Arundel - Variable	\$ 56,396	\$ 564	\$ 56,960
300-431020 - Calvert County / NB Variable	\$ 119,535	\$ 3,058	\$ 122,593
300-431030 - Chesapeake Beach - Variable	\$ 250,717	\$ 2,506	\$ 253,223
300-431040 - North Beach - Variable	\$ 186,352		\$ 186,352
300-432010 - Capital - Anne Arundel	\$ 17,748		\$ 17,748
300-432020 - Capital - Calvert County	\$ 37,077		\$ 37,077
300-432030 - Capital Chesapeake Beach	\$ 84,422		\$ 84,422
300-432040 - Capital - North Beach	\$ 30,753		\$ 30,753
300-439010 - Grants - Anne Arundel	\$ -		\$ -
300-439020 - Grants - Calvert County	\$ -		\$ -
300-439030 - Grants - Chesapeake Beach	\$ -		\$ -
300-439040 - Grants - North Beach	\$ -		\$ -
Total Income	\$ 1,694,703	\$ 6,128	\$ 1,700,831

Exhibit A
Fiscal Year 2019
Treatment Fund

Expense	Annual Budget FY 2019	<u>Amended</u>	As Amended - Annual Budget FY 2019
300-6975-601000 - Salaries and Wages	\$ 394,327		\$ 394,327
300-6975-610500 - Plant Benefits	\$ 249,351		\$ 249,351
300-6975-621000 - Administration - TCB	\$ 28,525		\$ 28,525
300-6975-621401 - Eng and Prof Fees	\$ 6,000		\$ 6,000
300-6975-621500 - Safety	\$ 10,000		\$ 10,000
300-6975-622000 - Telephone	\$ 6,000		\$ 6,000
300-6975-623000 - Lab Analysis and Supplies	\$ 61,000		\$ 61,000
300-6975-626000 - Eq Repair and Maintenance	\$ 65,000		\$ 65,000
300-6975-627000 - Misc - Fixed	\$ 1,500		\$ 1,500
300-6975-628000 - Equipment Purchases	\$ 65,000		\$ 65,000
300-6975-684601 - Chemicals	\$ 175,000		\$ 175,000
300-6975-684701 - Landfill Tipping Fees	\$ 135,000	\$ 6,128	\$ 141,128
300-6975-687501 - Utilities	\$ 300,000		\$ 300,000
300-6975-713000 - Misc. Variable	\$ 3,000		\$ 3,000
300-6975-780000 - Insurance - Plant	\$ 25,000		\$ 25,000
300-6975-801000 - Capital Projects	\$ 170,000		\$ 170,000
Total Expenses	\$ 1,694,703	\$ 6,128	\$ 1,700,831
FY Surplus	\$ -	\$ -	\$ -

ORDINANCE O-20-5

AN ORDINANCE OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND, REPEALING IN ITS ENTIRETY AND REENACTING CHAPTER 25, "ETHICS, PUBLIC," OF THE CHESAPEAKE BEACH CODE, TO COMPLY WITH MD CODE ANN., GENERAL PROVISIONS ARTICLE, TITLE 5, AND TO MEET THE TOWN'S NEED FOR ETHICAL AND EFFICIENT GOVERNMENT; AND MATTERS GENERALLY RELATING TO PUBLIC ETHICS FOR OFFICIALS, APPOINTEES AND EMPLOYEES OF THE TOWN

WHEREAS, pursuant to Md. Code Ann., Local Gov't. Article, § 5-202, Chesapeake Beach ("the Town") has the authority to pass such ordinances as it deems necessary to preserve peace and good order, to secure persons from danger and destruction and to protect the health, comfort and convenience of the citizens of the municipality; and

WHEREAS, the Maryland Public Ethics Law ("the State Public Ethics Law"), Md. Code Ann., Gen. Provs. Art., Title 5, Subtitle 8, Part II, "Public Ethics Laws for Counties and Municipal Corporations," states that the express powers contained in the Local Gov't. Article are intended and shall be deemed to incorporate and include the power and authority contained in the State Public Ethics Law"; and

WHEREAS, the State Public Ethics Law requires that Town elected officials, Town employees and certain persons appointed to Town Boards and Commissions be subject to conflict of interest prohibitions and certain financial disclosure requirements; and

WHEREAS, the Maryland Public Ethics Law requires that the Town adopt an ethics ordinance with conflict of interest and public disclosure provisions that are at least equivalent to or exceed the requirements of the State law for state officials and employees; and

WHEREAS, the Town previously enacted and amended a public ethics ordinance for Chesapeake Beach by Ordinance Nos. O-16-11 and O-17-15; and

WHEREAS, the Town wishes to exercise its discretion to adopt provisions of its public ethics ordinance which exceed the requirements of State law for State officials and employees and to make other revisions to the Town's public ethics ordinance.

Section 1. NOW THEREFORE BE IT ORDAINED AND ENACTED by the Town Council of Chesapeake Beach, that Chapter 25, "Ethics, Public," of the Chesapeake Beach Code is repealed in its entirety and re-enacted to read as follows:

CHAPTER 25. ETHICS, PUBLIC

ARTICLE I APPLICABILITY, PURPOSES, AND DEFINITIONS

§ 25-1 APPLICABILITY

THE PROVISIONS OF THIS CHAPTER APPLY TO ALL TOWN ELECTED AND APPOINTED OFFICIALS, CANDIDATES FOR ELECTION, EMPLOYEES, AND TO APPOINTEES TO BOARDS AND COMMISSIONS OF THE TOWN.

§ 25-2 PURPOSES

THE PURPOSES OF THIS CHAPTER ARE:

(A) TO MAKE IT AS DIFFICULT AS POSSIBLE FOR ANY OFFICIAL OR EMPLOYEE OF THE TOWN TO ACT CORRUPTLY;

(B) TO MAKE IT AS EASY AS POSSIBLE FOR CORRUPTION TO BE DETECTED AND PUNISHED AND ITS EFFECTS REMEDIED; AND

(C) TO FACILITATE THE CLARIFICATION OF AMBIGUOUS SITUATIONS, SO THAT OFFICIALS AND EMPLOYEES CAN HONESTLY CARRY OUT THEIR DUTIES DESPITE ERRONEOUS APPEARANCES OF POSSIBLE IMPROPRIETIES.

§ 25-3 DEFINITIONS

(A) *IN GENERAL*. — IN THIS CHAPTER, THE FOLLOWING WORDS HAVE THE MEANINGS INDICATED UNLESS:

- (1) THE CONTEXT CLEARLY REQUIRES A DIFFERENT MEANING; OR
- (2) A DIFFERENT DEFINITION IS ADOPTED FOR A PARTICULAR PROVISION.

(B) *APPOINTED OFFICIAL* MEANS:

- (1) THE TOWN ADMINISTRATOR;
- (2) TOWN CLERK;
- (3) TOWN TREASURER;
- (4) TOWN ATTORNEY;
- (5) ANY SPECIAL COUNSEL APPOINTED BY THE MAYOR;
- (6) TOWN ZONING ADMINISTRATOR;
- (7) TOWN ENGINEER;
- (8) TOWN CODE ENFORCEMENT OFFICIAL;
- (9) ALL TOWN DEPARTMENT DIRECTORS;
- (10) MEMBERS OF THE TOWN PLANNING COMMISSION, BOARD OF APPEALS, BOARD OF ELECTIONS, AND ETHICS COMMISSION.

(C) *BOARD* OR *COMMISSION* MEANS A UNIT COMPOSED OF AT LEAST TWO MEMBERS, ALL OF WHOM ARE APPOINTED AND SERVE ON A PART-TIME BASIS.

(D) *BUSINESS ENTITY* MEANS A PERSON OR COMPANY ENGAGED IN BUSINESS, WHETHER PROFIT OR NONPROFIT, REGARDLESS OF FORM.

(E) *CLOSE RELATIVE* MEANS ONE'S PARENTS, SPOUSE, DOMESTIC PARTNER, SIBLINGS, AND CHILDREN.

(F) *COMMISSION: SEE "BOARD OR COMMISSION."*

(G) *COMPENSATION* MEANS MONEY OR ANY OTHER VALUABLE THING, REGARDLESS OF FORM, RECEIVED OR TO BE RECEIVED BY A PERSON FROM AN EMPLOYER FOR SERVICES RENDERED.

(H) *CONFLICT OF INTEREST* MEANS THAT (1) A COVERED PERSON, (2) A CLOSE RELATIVE OF THE PERSON, OR (3) AN ORGANIZATION OR ENTITY TO WHICH THE COVERED PERSON OWES A FIDUCIARY DUTY, HAS INTERESTS WHICH DIFFER FROM THOSE OF THE TOWN WITH RESPECT TO A SPECIFIC MATTER.

(I) *CONTINGENT COMPENSATION FOR REPRESENTATION* MEANS COMPENSATION DEPENDENT ON THE SUCCESS OF THE REPRESENTATION.

(J) *COVERED PERSON* MEANS, AN ELECTED OFFICIAL, ANOTHER OFFICIAL, OR AN EMPLOYEE.

(K) *EARNED INCOME* HAS THE SAME MEANING AS UNDER FEDERAL TAX LAW. IT INCLUDES WAGES, SALARIES, TIPS, STRIKE BENEFITS, LONG TERM DISABILITY BENEFITS RECEIVED PRIOR TO MINIMUM RETIREMENT AGE, AND NET EARNINGS FROM SELF-EMPLOYMENT FROM A BUSINESS OR FARM OWNED BY THE PERSON. IT DOES NOT INCLUDE, INTEREST, DIVIDENDS, RETIREMENT INCOME, SOCIAL SECURITY, UNEMPLOYMENT BENEFITS, ALIMONY, OR CHILD SUPPORT.

(L) *ELECTED OFFICIAL* MEANS THE MAYOR, THE MAYOR-ELECT, OR A MEMBER OR MEMBER-ELECT OF THE TOWN COUNCIL.

(M) *EMPLOYEE* MEANS A PERSON WHO IS EMPLOYED BY THE TOWN BUT DOES NOT INCLUDE AN ELECTED PUBLIC OFFICIAL.

(N) *EMPLOYER* MEANS AN ENTITY THAT PAYS OR AGREES TO PAY COMPENSATION TO ANOTHER ENTITY FOR SERVICES RENDERED.

(O) *ENTITY* MEANS A PERSON, A COMPANY, OR A GOVERNMENT OR INSTRUMENTALITY OF GOVERNMENT.

(P) *ENTITY DOING BUSINESS WITH THE TOWN* MEANS AN ENTITY WHICH HAS A CONTRACT WITH THE TOWN, HAS SOLD THE TOWN ANY GOODS OR SERVICES, OR HAS PROPOSED A CONTRACT OR SALE OF GOODS OR SERVICES.

(Q) *ETHICS COMMISSION* MEANS THE TOWN ETHICS COMMISSION.

(R) *FINANCIAL INTEREST* MEANS:

(1) OWNERSHIP OF AN INTEREST AS THE RESULT OF WHICH THE OWNER HAS RECEIVED WITHIN THE PAST 3 YEARS, IS CURRENTLY RECEIVING, OR IN THE FUTURE IS ENTITLED TO RECEIVE, MORE THAN \$1,000 PER YEAR; OR

(2) OWNERSHIP OF MORE THAN 3% OF A BUSINESS ENTITY BY A COVERED PERSON OR HIS OR HER SPOUSE; OR

(3) OWNERSHIP OF SECURITIES OF ANY KIND THAT REPRESENT, OR ARE CONVERTIBLE INTO, OWNERSHIP OF MORE THAN 3% OF A BUSINESS ENTITY BY A COVERED PERSON OR HIS OR HER SPOUSE.

(S) *GIFT* MEANS THE TRANSFER OF ANYTHING OF ECONOMIC VALUE, REGARDLESS OF FORM, WITHOUT ADEQUATE AND LAWFUL CONSIDERATION.

(T) *HONORARIUM* MEANS MONEY OR A THING OF VALUE, EXCEPT A PAYMENT FOR WRITING A BOOK THAT HAS BEEN OR IS INTENDED TO BE PUBLISHED, THAT IS TRANSFERRED TO A PERSON FOR:

(1) SPEAKING TO, PARTICIPATING IN, OR ATTENDING A MEETING OR OTHER FUNCTION; OR

(2) WRITING AN ARTICLE THAT HAS BEEN OR IS INTENDED TO BE PUBLISHED.

(U) *INTEREST* MEANS A LEGAL OR EQUITABLE ECONOMIC INTEREST THAT IS OWNED OR HELD WHOLLY OR PARTLY, JOINTLY OR SEVERALLY, OR DIRECTLY OR INDIRECTLY, WHETHER OR NOT THE ECONOMIC INTEREST IS SUBJECT TO AN ENCUMBRANCE OR CONDITION. *INTEREST* DOES NOT INCLUDE:

(1) AN INTEREST HELD IN THE CAPACITY OF AGENT, CUSTODIAN, FIDUCIARY, PERSONAL REPRESENTATIVE, OR TRUSTEE, UNLESS THE HOLDER HAS AN EQUITABLE INTEREST IN THE SUBJECT MATTER;

(2) AN INTEREST IN A TIME OR DEMAND DEPOSIT IN A FINANCIAL INSTITUTION; AN INTEREST IN AN INSURANCE POLICY, ENDOWMENT POLICY, OR ANNUITY CONTRACT BY WHICH AN INSURER PROMISES TO PAY A FIXED AMOUNT OF MONEY IN A LUMP SUM OR PERIODICALLY FOR LIFE OR A SPECIFIED PERIOD;

(3) A COMMON TRUST FUND OR A TRUST THAT FORMS PART OF A PENSION OR A PROFIT-SHARING PLAN THAT:

[A] HAS MORE THAN 25 PARTICIPANTS; AND

[B] IS DETERMINED BY THE INTERNAL REVENUE SERVICE TO BE A QUALIFIED TRUST OR COLLEGE SAVINGS PLAN UNDER THE INTERNAL REVENUE CODE; OR

(4) A MUTUAL FUND THAT IS PUBLICLY TRADED ON A NATIONAL SCALE UNLESS THE MUTUAL FUND IS COMPOSED PRIMARILY OF HOLDINGS OF STOCKS AND INTERESTS IN A SPECIFIC SECTOR OR AREA THAT IS REGULATED BY THE PERSON'S GOVERNMENTAL UNIT.

(V) *INTEREST ATTRIBUTABLE*. THE FOLLOWING ARE DEEMED TO BE THE INTERESTS OF A PERSON COVERED BY THIS CHAPTER:

(1) AN INTEREST OF A CLOSE RELATIVE IN WHICH THE COVERED PERSON (OR AN ENTITY IN WHICH THE COVERED PERSON HELD A GREATER THAN 50% INTEREST) HELD A GREATER THAN 50% INTEREST AT ANY TIME DURING THE APPLICABLE PERIOD;

(2) AN INTEREST HELD BY A BUSINESS ENTITY IN WHICH THE COVERED PERSON HELD A 30% OR GREATER INTEREST AT ANY TIME DURING THE APPLICABLE PERIOD.

(3) AN INTEREST HELD BY A TRUST OR ESTATE IN WHICH, AT ANY TIME DURING THE APPLICABLE PERIOD, THE COVERED PERSON WAS A BENEFICIARY OR HELD A REVERSIONARY INTEREST OR, IF A REVOCABLE TRUST, WAS A SETTLOR.

(W) *LEGISLATIVE ACTION* MEANS AN OFFICIAL ACTION, INCLUDING INTRODUCTION, SPONSORSHIP, CONSIDERATION, DEBATE, AMENDMENT, PASSAGE, DEFEAT, APPROVAL, AND VETO, OR NON-ACTION RELATING TO:

(1) AN ORDINANCE, A RESOLUTION, AN AMENDMENT, A NOMINATION, AN APPOINTMENT, A REPORT, OR ANY OTHER MATTER WITHIN THE JURISDICTION OF THE TOWN COUNCIL;

(2) AN ORDINANCE PRESENTED TO THE MAYOR FOR SIGNATURE OR VETO; OR

(3) TESTIMONY OR OTHER ADVOCACY IN AN OFFICIAL CAPACITY AS A MEMBER OF THE TOWN COUNCIL BEFORE A UNIT OF STATE OR LOCAL GOVERNMENT.

(X) *OBLIGEE* MEANS AN ENTITY TO WHOM A DEBT OR OTHER MONETARY OBLIGATION IS OWED.

(Y) *POLITICAL CONTRIBUTION* MEANS A CONTRIBUTION AS DEFINED IN § 1-101 OF THE MARYLAND ELECTION LAW ARTICLE.

(Z) *PROCUREMENT CONTRACT* HAS THE MEANING STATED IN § 11-101 OF THE MARYLAND STATE FINANCE AND PROCUREMENT ARTICLE.

(AA) *PUBLIC OFFICIAL* MEANS AN ELECTED OFFICIAL OR APPOINTED OFFICIAL.

(BB) *RESPONDENT* MEANS ANYONE WHO IS THE SUBJECT OF A COMPLAINT BEFORE THE ETHICS COMMISSION.

ARTICLE II ETHICS COMMISSION

§ 25-4. ETHICS COMMISSION

THERE IS A CHESAPEAKE BEACH ETHICS COMMISSION CONSISTING OF THREE MEMBERS, APPOINTED BY THE MAYOR WITH THE APPROVAL OF THE COUNCIL.

§ 25-5 TERMS

THE CURRENTLY SERVING COMMISSIONERS WERE APPOINTED IN 2017 TO FIVE YEAR TERMS. THE TERMS OF THE CURRENT COMMISSIONERS ARE CONTINUED. UPON THE EXPIRATION OF THE TERMS OF THE CURRENT COMMISSIONERS, ONE MEMBER OF THE COMMISSION SHALL BE APPOINTED TO A ONE YEAR TERM, ONE MEMBER SHALL BE APPOINTED TO A THREE YEAR TERM, AND ONE MEMBER SHALL BE APPOINTED TO A FIVE YEAR TERM. UPON THE EXPIRATION OF EACH OF THOSE TERMS, APPOINTMENTS SHALL BE FOR THREE YEAR TERMS.

§ 25-6 REMOVAL OF MEMBERS OF THE ETHICS COMMISSION

ANY MEMBER OF THE ETHICS COMMISSION CAN BE REMOVED BY THE COUNCIL FOR GOOD CAUSE, INCLUDING, BUT NOT LIMITED TO, MALFEASANCE, MISFEASANCE, AND NONFEASANCE, AFTER WRITTEN NOTICE AND OPPORTUNITY FOR HEARING BEFORE THE TOWN COUNCIL.

§ 25-7 VACANCIES

VACANCIES SHALL BE FILLED BY APPOINTMENT BY THE MAYOR WITH THE APPROVAL OF THE COUNCIL. VACANCIES SHALL BE FILLED FOR THE BALANCE OF THE UNEXPIRED TERM.

§ 25-8 QUORUM

EXCEPT AS PROVIDED ELSEWHERE IN THIS CHAPTER, A QUORUM SHALL CONSIST OF TWO MEMBERS OF THE COMMISSION, AND MOTIONS SHALL BE PASSED BY MAJORITY VOTE.

§ 25-9 DUTIES OF COMMISSION

THE COMMISSION SHALL:

- (A) DEVISE, RECEIVE, AND MAINTAIN ALL FORMS REQUIRED BY THIS CHAPTER.
- (B) PROVIDE ADVISORY OPINIONS IN APPROPRIATE CASES.
- (C) DEVELOP PROCEDURES AND POLICIES FOR THE PROCESSING OF COMPLAINTS TO MAKE APPROPRIATE DETERMINATIONS REGARDING COMPLAINTS FILED BY ANY PERSON ALLEGING VIOLATIONS OF THIS CHAPTER.
- (D) CONDUCT A PUBLIC INFORMATION PROGRAM REGARDING THE PURPOSES AND APPLICATION OF THIS CHAPTER.
- (E) SUBMIT A REPORT ON ITS ACTIVITIES AT EACH MEETING OF THE TOWN COUNCIL.
- (F) CONSULT WITH THE STATE ETHICS COMMISSION AND OTHERS REGARDING POSSIBLE IMPROVEMENTS IN THE TOWN'S ETHICS PROGRAM.
- (G) CERTIFY TO THE STATE ETHICS COMMISSION ON OR BEFORE OCTOBER 1 OF EACH YEAR THAT THE TOWN IS IN COMPLIANCE WITH THE STATE PUBLIC ETHICS LAW, OR, IF NOT IN COMPLIANCE, THE STATUS OF EFFORTS TO BRING IT INTO COMPLIANCE.
- (H) CONSIDER WHETHER CHANGES SHOULD BE MADE TO THIS CHAPTER AND, IF SO, SHALL RECOMMEND THOSE CHANGES TO THE TOWN COUNCIL FOR CONSIDERATION. THE COUNCIL RETAINS FULL DISCRETION ON ACTING ON THE COMMISSION'S RECOMMENDATION.
- (I) ADOPT OTHER POLICIES AND PROCEDURES TO ASSIST IN THE IMPLEMENTATION OF THE COMMISSION'S PROGRAMS ESTABLISHED IN THIS CHAPTER.

§ 25-10 LEGAL COUNSEL

- (A) THE MAYOR SHALL ASSIGN INDEPENDENT LEGAL COUNSEL TO ADVISE AND REPRESENT THE COMMISSION.
- (B) EFFECTIVE JANUARY 1, 2021, AN ATTORNEY OR LAW FIRM IS NOT INDEPENDENT IF, CURRENTLY OR WITHIN THE PREVIOUS CALENDAR YEAR, HE, SHE, OR IT HAS REPRESENTED OR ADVISED, OTHER THAN THE ETHICS COMMISSION:
 - (1) ANYONE COVERED BY THIS CHAPTER;
 - (2) THE MAYOR OR TOWN COUNCIL AS AN INSTITUTION; OR
 - (3) ANY ENTITY THAT DID, OR PROPOSED TO DO, BUSINESS WITH THE TOWN.

§ 25-11 INVESTIGATOR

THE COMMISSION MAY REQUEST THE TOWN TO PROVIDE A PRIVATE INVESTIGATOR WHEN NEEDED TO DISCOVER FACTS RELEVANT TO AN ALLEGATION OF VIOLATION OF THIS CHAPTER.

§ 25-12 RECORDS

(A) THE TOWN CLERK OR OTHER TOWN OFFICIAL DESIGNATED BY THE MAYOR SHALL MAINTAIN, AND MAKE AVAILABLE FOR PUBLIC REVIEW ELECTRONICALLY:

- (1) FINANCIAL DISCLOSURES MADE TO IT;
- (2) STATEMENTS OF RECUSAL OR EXCEPTION;
- (3) AND WITH REDACTIONS TO PROTECT INVASIONS OF PRIVACY, ADVISORY OPINIONS IT ISSUES.

(B) FINANCIAL DISCLOSURES STATEMENTS MUST BE RETAINED FOR AT LEAST FOUR YEARS FROM THE DATE OF RECEIPT.

ARTICLE III CONFLICTS OF INTEREST.

§ 25-13 COVERAGE OF ARTICLE

(A) ALL TOWN ELECTED OFFICIALS, APPOINTED OFFICIALS, AND EMPLOYEES ARE SUBJECT TO THIS ARTICLE.

(B) WHEN A POSITION IS FILLED THROUGH A CONTRACT WITH A FIRM, THE FIRM ITSELF, AS WELL AS THE PERSON ASSIGNED TO PERFORM THE DUTIES OF THE OFFICE, IS SUBJECT TO THIS ARTICLE.

§ 25-14 LIST OF ENTITIES

(A) THE TOWN ADMINISTRATOR SHALL COMPILE IN JANUARY OF EACH YEAR AN ALPHABETIZED LIST OF ENTITIES THAT, AT THAT DATE OR DURING THE PREVIOUS CALENDAR YEAR:

- (1) HOLDS OR HELD A CONTRACT WITH THE TOWN;
- (2) HAD NEGOTIATED OR IS NEGOTIATING ON A CONTRACT WITH THE TOWN;
- (3) HAD RESPONDED TO A FORMAL OR INFORMAL REQUEST FOR PROPOSAL FROM THE

TOWN;

(B) CONTRACTS OF LESS THAN \$ 500 MAY BE OMITTED FROM THE LIST.

(C) THE LIST SHALL BE ACCESSIBLE ONLINE.

(D) THE LIST SHALL BE KEPT UP-TO-DATE THROUGHOUT THE YEAR.

§ 25-15 DECISIONS IN SOLE INTEREST OF TOWN

DECISIONS AND OTHER ACTIONS BY COVERED PEOPLE SHALL BE TAKEN IN THE SOLE INTEREST OF THE TOWN.

§ 25-16 ADVISORY OPINIONS

(A) APPEARANCE OF CONFLICT OF INTEREST. WHERE CONDUCT PRESENTS AN APPEARANCE OF A CONFLICT OF INTEREST, ANY COVERED PERSON, WHETHER OR NOT INVOLVED IN THE CONDUCT GIVING RISE TO AN APPEARANCE OF A CONFLICT, MAY OBTAIN AN ADVISORY OPINION FROM THE COMMISSION AS TO WHETHER THERE IS AN ACTUAL CONFLICT OF INTEREST.

(B) OTHER. ANY COVERED PERSON CAN ASK FOR AN ADVISORY OPINION IN CASES NOT INVOLVING THE APPEARANCE OF A CONFLICT OF INTEREST BUT IN THESE CASES THE COMMISSION MAY DENY THE REQUEST.

PARTICIPATION RESTRICTIONS

§ 25-17 GENERAL

EXCEPT AS PROVIDED § 25-21, A COVERED PERSON IS DISQUALIFIED FROM PARTICIPATING IN ANY MATTER, INCLUDING ATTEMPTING TO INFLUENCE THE DECISION IN THAT MATTER, WHICH INVOLVES A CONFLICT OF INTEREST.

§ 25-18 SPECIFIC CONFLICTS -- REAL PROPERTY

A COVERED PERSON MAY NOT PARTICIPATE IN ANY MATTER THAT WOULD AFFECT THE VALUE OF REAL ESTATE IN WHICH THE COVERED PERSON OR A CLOSE RELATIVE HAS AN OWNERSHIP INTEREST, EXCEPT WHERE THE EFFECT APPLIES GENERALLY TO REAL ESTATE THROUGHOUT THE TOWN OR A NEIGHBORHOOD OR SECTION OF THE TOWN;

§ 25-19 SPECIFIC CONFLICTS -- BUSINESS ENTITIES

A COVERED PERSON MAY NOT PARTICIPATE IN ANY MATTER THAT WOULD AFFECT THE VALUE OF AN ENTITY IN WHICH THE COVERED PERSON HAS A DIRECT FINANCIAL INTEREST, FOR EXAMPLE, AS A SHAREHOLDER.

§ 25-20 SPECIFIC CONFLICTS—PARTIES

A COVERED PERSON MAY NOT PARTICIPATE IN ANY MATTER IN WHICH ANY OF THE FOLLOWING IS A PARTY:

(A) AN ENTITY FOR WHICH THE COVERED PERSON OR, IF KNOWN BY THE COVERED PERSON, A CLOSE RELATIVE, IS AN OFFICER, DIRECTOR, TRUSTEE, PARTNER, OR EMPLOYEE;

(B) AN ENTITY WITH WHICH THE COVERED PERSON OR, IF KNOWN BY THE COVERED PERSON, A CLOSE RELATIVE IS NEGOTIATING EMPLOYMENT OR HAS ANY ARRANGEMENT CONCERNING PROSPECTIVE EMPLOYMENT;

(C) AN ENTITY THAT IS A PARTY TO AN EXISTING CONTRACT WITH THE COVERED PERSON OR A CLOSE RELATIVE, IF THE CONTRACT REASONABLY COULD BE EXPECTED TO RESULT IN A CONFLICT BETWEEN THE PRIVATE INTERESTS OF THE COVERED PERSON AND HIS OR HER OFFICIAL DUTIES;

(D) AN ENTITY THAT IS DOING BUSINESS WITH THE TOWN AND IN WHICH A DIRECT FINANCIAL INTEREST IS OWNED BY ANOTHER ENTITY IN WHICH THE OFFICIAL OR EMPLOYEE HAS A DIRECT FINANCIAL INTEREST, IF THE COVERED PERSON MAY BE REASONABLY EXPECTED TO KNOW OF BOTH DIRECT FINANCIAL INTERESTS; OR

(E) AN ENTITY THE COVERED PERSON KNOWS IS A CREDITOR OR OBLIGEE OF THE COVERED PERSON OR CLOSE RELATIVE WITH RESPECT TO A THING OF ECONOMIC VALUE; AND IS IN A POSITION TO DIRECTLY AND SUBSTANTIALLY AFFECT THE INTEREST OF THE COVERED PERSON OR CLOSE RELATIVE OF THE COVERED PERSON.

§ 25-21 EXCEPTIONS

(A) THE PROHIBITIONS OF SECTIONS 25-17 THROUGH 25-20 DO NOT APPLY IF:

- (1) PARTICIPATION IS ALLOWED BY REGULATION OR OPINION OF THE COMMISSION; OR
- (2) THE PERSON IS ACTING OR PARTICIPATING IN A DECISION IN THE EXERCISE OF AN ADMINISTRATIVE OR MINISTERIAL DUTY THAT DOES NOT AFFECT THE DISPOSITION OR DECISION WITH RESPECT TO THE MATTER.

(B) A PERSON WHO IS DISQUALIFIED FROM PARTICIPATING UNDER SUBSECTION (A) SHALL DISCLOSE THE NATURE AND CIRCUMSTANCES OF THE CONFLICT AND MAY PARTICIPATE OR ACT IF:

- (1) THE DISQUALIFICATION LEAVES A BODY WITH LESS THAN A QUORUM CAPABLE OF ACTING;
- (2) THE DISQUALIFIED OFFICIAL OR EMPLOYEE IS REQUIRED BY LAW TO ACT; OR
- (3) THE DISQUALIFIED OFFICIAL OR EMPLOYEE IS THE ONLY PERSON AUTHORIZED TO ACT.

§ 25-22 STATEMENT OF RECUSAL OR EXCEPTION

(A) WHENEVER A COVERED PERSON IS DISQUALIFIED FROM PARTICIPATING IN A MATTER, HE OR SHE MUST FILE, AT OR BEFORE THE TIME OF RECUSAL, A STATEMENT WITH THE COMMISSION DESCRIBING THE CIRCUMSTANCE OF THE APPARENT CONFLICT AND THE STEPS TAKEN TO AVOID PARTICIPATION IN MATTERS RELATED TO IT.

(B) WHENEVER A COVERED PERSON WOULD BE DISQUALIFIED FROM PARTICIPATING IN A MATTER BUT FOR ONE OF THE EXCEPTIONS IN § 25-21(B), HE OR SHE MUST FILE IN ADVANCE OF THE PARTICIPATION A STATEMENT WITH THE COMMISSION DESCRIBING THE CIRCUMSTANCE OF THE APPARENT CONFLICT AND THE BASIS FOR BELIEVING AN EXCEPTION APPLIED.

(C) IF AN ELECTED OFFICIAL DISCOVERS THE NEED FOR A STATEMENT UNDER SUBSECTION (A) OR (B) ONLY AFTER A TOWN COUNCIL MEETING OR WORK SESSION HAS BEGUN, HE OR SHE MAY PROVIDE THE STATEMENT DURING THE MEETING.

OTHER RESTRICTIONS AND PROHIBITIONS

§ 25-23 EMPLOYMENT AND FINANCIAL INTEREST RESTRICTIONS

(A) IN GENERAL, A COVERED PERSON MAY NOT BE EMPLOYED BY OR HAVE A FINANCIAL INTEREST IN ANY ENTITY WHERE THAT WOULD IMPAIR HIS OR HER IMPARTIALITY OR INDEPENDENCE OF JUDGMENT.

(B) A COVERED PERSON MAY NOT BE EMPLOYED BY OR HAVE A FINANCIAL INTEREST IN ANY ENTITY:

- (1) THAT IS SUBJECT TO THE AUTHORITY OF THE TOWN; OR
- (2) THAT IS NEGOTIATING OR HAS ENTERED INTO A CONTRACT WITH THE TOWN.

(C) THE PROHIBITIONS OF SUBSECTIONS (A) AND (B) DO NOT APPLY TO:

(1) A COVERED PERSON WHO IS APPOINTED TO A REGULATORY OR LICENSING AUTHORITY, PURSUANT TO A STATUTORY REQUIREMENT THAT PERSONS SUBJECT TO THE JURISDICTION OF THE AUTHORITY BE REPRESENTED IN APPOINTMENTS TO THE AUTHORITY;

(2) SUBJECT TO OTHER PROVISIONS OF LAW, A MEMBER OF A BOARD OR COMMISSION IN REGARD TO A FINANCIAL INTEREST OR EMPLOYMENT HELD AT THE TIME OF APPOINTMENT, PROVIDED THE FINANCIAL INTEREST OR EMPLOYMENT IS PUBLICLY DISCLOSED TO THE APPOINTING AUTHORITY AND THE COMMISSION;

(3) AN OFFICIAL OR EMPLOYEE WHOSE DUTIES ARE MINISTERIAL, IF THE PRIVATE EMPLOYMENT OR FINANCIAL INTEREST DOES NOT CREATE A CONFLICT OF INTEREST OR THE APPEARANCE OF A CONFLICT OF INTEREST, AS PERMITTED BY AND IN ACCORDANCE WITH REGULATIONS ADOPTED BY THE COMMISSION; OR

(4) EMPLOYMENT OR FINANCIAL INTERESTS ALLOWED BY REGULATION OF THE COMMISSION IF THE EMPLOYMENT DOES NOT CREATE A CONFLICT OF INTEREST OR THE APPEARANCE OF A CONFLICT OF INTEREST OR THE FINANCIAL INTEREST IS DISCLOSED.

§ 25-24 POST-EMPLOYMENT LIMITATIONS AND RESTRICTIONS

(A) A FORMER OFFICIAL OR EMPLOYEE MAY NOT WORK FOR, CONTRACT WITH, ASSIST OR REPRESENT ANY PARTY OTHER THAN THE TOWN FOR COMPENSATION IN A CASE, CONTRACT, OR OTHER SPECIFIC MATTER INVOLVING THE TOWN, IF THAT MATTER IS ONE IN WHICH THE FORMER OFFICIAL OR EMPLOYEE SIGNIFICANTLY PARTICIPATED AS AN OFFICIAL OR EMPLOYEE.

(B) UNTIL THE CONCLUSION OF THE TOWN ELECTIVE TERM THAT BEGINS AFTER THE ELECTED OFFICIAL LEAVES OFFICE, OR FOR ONE CALENDAR YEAR AFTER LEAVING OFFICE, WHICHEVER IS LONGER, A FORMER ELECTED OFFICIAL MAY NOT WORK FOR, CONTRACT WITH, ASSIST OR REPRESENT ANOTHER PARTY FOR COMPENSATION IN A MATTER THAT IS THE SUBJECT OF LEGISLATIVE ACTION.

§ 25-25 CONTINGENT COMPENSATION

EXCEPT IN A JUDICIAL OR QUASI-JUDICIAL PROCEEDING, A COVERED PERSON MAY NOT ASSIST OR REPRESENT A PARTY FOR CONTINGENT COMPENSATION IN ANY MATTER BEFORE OR INVOLVING THE TOWN.

§ 25-26 USE OF PRESTIGE OF OFFICE

(A) A COVERED PERSON MAY NOT INTENTIONALLY USE THE PRESTIGE OF OFFICE OR PUBLIC POSITION FOR THE PRIVATE GAIN OF THAT PERSON OR THE PRIVATE GAIN OF ANOTHER.

(B) THIS SECTION DOES NOT PROHIBIT THE PERFORMANCE OF USUAL AND CUSTOMARY CONSTITUENT SERVICES.

§ 25-27 GIFTS

(A) A COVERED PERSON MAY NOT SOLICIT ANY GIFT FOR HIMSELF OR HERSELF, NOR DIRECTLY SOLICIT OR FACILITATE THE SOLICITATION OF A GIFT ON BEHALF OF ANOTHER PERSON.

(B) A COVERED PERSON MAY NOT KNOWINGLY ACCEPT A GIFT, DIRECTLY OR INDIRECTLY, FROM A PERSON THAT THE OFFICIAL OR EMPLOYEE KNOWS OR HAS THE REASON TO KNOW:

- (1) IS DOING BUSINESS WITH OR SEEKING TO DO BUSINESS WITH THE TOWN;
- (2) HAS FINANCIAL INTERESTS THAT MAY BE SUBSTANTIALLY AFFECTED, IN A MANNER DISTINGUISHABLE FROM THE PUBLIC GENERALLY, BY THE PERFORMANCE OR NONPERFORMANCE OF THE OFFICIAL DUTIES OF THE COVERED PERSON; OR
- (3) IS ENGAGED IN AN ACTIVITY REGULATED OR CONTROLLED BY THE TOWN.

(C) NOTWITHSTANDING SUBSECTIONS (A), AND (B) A COVERED PERSON MAY ACCEPT THE FOLLOWING:

- (1) MEALS AND BEVERAGES CONSUMED IN THE PRESENCE OF THE DONOR OR SPONSORING ENTITY;
- (2) CEREMONIAL GIFTS OR AWARDS THAT HAVE INSIGNIFICANT MONETARY VALUE;
- (3) UNSOLICITED GIFTS OF NOMINAL VALUE THAT DO NOT EXCEED \$20 IN COST OR TRIVIAL ITEMS OF INFORMATIONAL VALUE;
- (4) REASONABLE EXPENSES FOR FOOD, TRAVEL, LODGING, AND SCHEDULED ENTERTAINMENT OF THE COVERED PERSON AT A MEETING WHICH IS GIVEN IN RETURN FOR THE PARTICIPATION OF HIM OR HER IN A PANEL OR SPEAKING ENGAGEMENT AT THE MEETING;
- (5) GIFTS OF TICKETS OR FREE ADMISSION EXTENDED TO AN ELECTED LOCAL OFFICIAL TO ATTEND A CHARITABLE, CULTURAL, OR POLITICAL EVENT, IF THE PURPOSE OF THIS GIFT OR ADMISSION IS A COURTESY OR CEREMONY EXTENDED TO THE ELECTED OFFICIAL'S OFFICE;
- (6) A SPECIFIC GIFT OR CLASS OF GIFTS THAT THE COMMISSION EXEMPTS FROM THE OPERATION OF THIS SUBSECTION UPON A FINDING, IN WRITING, THAT ACCEPTANCE OF THE GIFT OR CLASS OF GIFTS WOULD NOT BE DETRIMENTAL TO THE IMPARTIAL CONDUCT OF THE BUSINESS OF THE TOWN AND THAT THE GIFT IS PURELY PERSONAL AND PRIVATE IN NATURE;
- (7) GIFTS FROM A PERSON RELATED TO THE COVERED PERSON BY BLOOD OR MARRIAGE, OR FROM ANY OTHER INDIVIDUAL WHO IS A MEMBER OF THE COVERED PERSON'S HOUSEHOLD; OR
- (8) AN HONORARIUM FOR SPEAKING TO OR PARTICIPATING IN A MEETING, PROVIDED THAT THE OFFERING OF THE HONORARIUM IS NOT RELATED IN ANY WAY TO THE COVERED PERSON'S OFFICIAL POSITION.

(D) THE PRECEDING SUBSECTION (C) DOES NOT APPLY TO A GIFT:

- (1) THAT WOULD TEND TO IMPAIR THE IMPARTIALITY AND THE INDEPENDENCE OF JUDGMENT OF THE COVERED PERSON RECEIVING THE GIFT;

(2) OF SIGNIFICANT VALUE THAT WOULD GIVE THE APPEARANCE OF IMPAIRING THE IMPARTIALITY AND INDEPENDENCE OF JUDGMENT OF THE COVERED PERSON; OR

(3) OF SIGNIFICANT VALUE THAT THE RECIPIENT COVERED PERSON BELIEVES OR HAS REASON TO BELIEVE IS DESIGNED TO IMPAIR HIS OR HER IMPARTIALITY AND INDEPENDENCE OF JUDGMENT.

§ 25-28 PARTICIPATION IN PROCUREMENT

(A) NO ONE WHO ASSISTS THE TOWN IN DRAFTING SPECIFICATIONS, INVITATIONS FOR BIDS, OR REQUESTS FOR PROPOSALS FOR A PROCUREMENT MAY SUBMIT A BID OR PROPOSAL FOR THAT PROCUREMENT, OR ASSIST ANOTHER TO DO SO.

(B) AN ENTITY THAT EMPLOYS SOMEONE WHO ASSISTS THE TOWN IN THE DRAFTING OF SPECIFICATIONS, AN INVITATION FOR BIDS, OR A REQUEST FOR PROPOSALS FOR A PROCUREMENT MAY NOT SUBMIT A BID OR PROPOSAL FOR THAT PROCUREMENT OR ASSIST OR REPRESENT ANOTHER PERSON, DIRECTLY OR INDIRECTLY, WHO IS SUBMITTING A BID OR PROPOSAL FOR THE PROCUREMENT.

(C) THE COMMISSION MAY ESTABLISH EXEMPTIONS FROM THE REQUIREMENTS OF THIS SUBSECTION FOR PROVIDING DESCRIPTIVE LITERATURE, SOLE SOURCE PROCUREMENTS, AND WRITTEN COMMENTS SOLICITED BY THE TOWN.

§ 25-29 DISCLOSURE OF CONFIDENTIAL INFORMATION

A COVERED PERSON MAY NOT DISCLOSE OR USE CONFIDENTIAL INFORMATION THAT HE OR SHE ACQUIRED BY REASON OF HIS OR HER PUBLIC POSITION AND THAT IS NOT AVAILABLE TO THE PUBLIC, FOR THE ECONOMIC BENEFIT OF THE COVERED PERSON OR ANYONE ELSE.

ARTICLE IV FINANCIAL DISCLOSURE BY ELECTED OFFICIALS, CANDIDATES FOR ELECTION, AND APPOINTED OFFICIALS

§ 25-30 COVERAGE OF ARTICLE

THIS ARTICLE APPLIES TO:

(A) ALL LOCAL ELECTED OFFICIALS AND CANDIDATES TO BE LOCAL ELECTED OFFICIALS;

(B) TO THE APPOINTED OFFICIALS LISTED ABOVE IN § 25-3(B); AND

(C) WHERE A POSITION IS FILLED THROUGH A CONTRACT WITH A FIRM, EFFECTIVE ONE YEAR FROM THE ADOPTION OF THIS ORDINANCE, THE FIRM ITSELF.

§ 25-31 REQUIREMENT TO FILE

THOSE COVERED BY THIS ARTICLE SHALL FILE THE FINANCIAL DISCLOSURE STATEMENT REQUIRED UNDER THIS SECTION WITH THE COMMISSION, ON A FORM PROVIDED BY THE COMMISSION, AND SIGNED AS TRUE UNDER PENALTY OF PERJURY.

§ 25-32 DEADLINES

(A) DEADLINES FOR INCUMBENT ELECTED AND APPOINTED OFFICIALS

(1) AN INCUMBENT ELECTED OR APPOINTED OFFICIAL SHALL FILE A FINANCIAL DISCLOSURE STATEMENT ANNUALLY NO LATER THAN APRIL 30 OF EACH YEAR FOR THE PRECEDING CALENDAR YEAR.

(2) AN INDIVIDUAL WHO IS APPOINTED TO FILL A VACANCY IN AN OFFICE FOR WHICH A FINANCIAL DISCLOSURE STATEMENT IS REQUIRED AND WHO HAS NOT ALREADY FILED A FINANCIAL DISCLOSURE STATEMENT SHALL FILE A STATEMENT FOR THE PRECEDING CALENDAR YEAR WITHIN 30 DAYS AFTER APPOINTMENT.

(3) AN INDIVIDUAL WHO LEAVES AN OFFICE FOR WHICH A STATEMENT IS REQUIRED SHALL FILE A STATEMENT WITHIN 60 DAYS AFTER LEAVING THE OFFICE. THE STATEMENT SHALL COVER THE CALENDAR YEAR IMMEDIATELY PRECEDING THE YEAR IN WHICH THE INDIVIDUAL LEFT OFFICE, UNLESS A STATEMENT COVERING THAT YEAR HAS ALREADY BEEN FILED BY THE INDIVIDUAL; AND THE PORTION OF THE CURRENT CALENDAR YEAR DURING WHICH THE INDIVIDUAL HELD THE OFFICE.

(B) DEADLINE FOR STATEMENTS BY CANDIDATES FOR ELECTED OFFICE

(1) CANDIDATES FOR ELECTED OFFICE, INCLUDING INCUMBENTS, SHALL INCLUDE A FINANCIAL DISCLOSURE STATEMENT ALONG WITH THEIR DECLARATION OF CANDIDACY WHICH IS FILED WITH THE TOWN CLERK AT LEAST 56 DAYS PRIOR TO THE ELECTION (SEE § 22-26A). THE BOARD OF ELECTIONS MAY NOT ISSUE A CERTIFICATE OF CANDIDACY FOR A CANDIDATE THAT HAS NOT PROVIDED A FINANCIAL DISCLOSURE STATEMENT AT LEAST 56 DAYS PRIOR TO THE ELECTION.

(2) THE TOWN CLERK SHALL FORWARD THE ORIGINAL SIGNED DISCLOSURE FORM TO THE ETHICS COMMISSION AND A COPY OF THE DISCLOSURE FORM TO THE BOARD OF ELECTIONS WITH THE CANDIDATE'S DECLARATION OF CANDIDACY.

(3) PRIOR TO THE 42ND DAY BEFORE THE ELECTION, THE COMMISSION SHALL INFORM THE BOARD OF ELECTIONS OF ANY CASE IN WHICH THE FINANCIAL DISCLOSURES OF A CANDIDATE WERE FACIALLY INCOMPLETE OR DEFECTIVE AND PROVIDE COPIES OF ANY CORRESPONDENCE WITH THE CANDIDATE REGARDING THE MATTER.

§ 25-33 CONTENT OF STATEMENT

EACH STATEMENT MUST INCLUDE SCHEDULES PROVIDING THE FOLLOWING INFORMATION:

(A) INTERESTS IN REAL PROPERTY

FOR APPOINTED OFFICIALS, THE ADDRESSES OF INTERESTS IN REAL PROPERTY LOCATED IN THE TOWN OF CHESAPEAKE BEACH, OR WITHIN 10 MILES OF THE BOUNDARIES OF CHESAPEAKE BEACH. FOR ELECTED OFFICIALS, A LIST OF ALL INTERESTS IN REAL PROPERTY, WHEREVER LOCATED, AND FOR EACH PROPERTY OF THE ELECTED OFFICIAL A STATEMENT OF:

(1) THE NATURE OF THE PROPERTY AND THE LOCATION BY STREET ADDRESS, MAILING ADDRESS, OR LEGAL DESCRIPTION OF THE PROPERTY;

(2) THE NATURE AND EXTENT OF THE INTEREST HELD, INCLUDING ANY CONDITIONS AND ENCUMBRANCES ON THE INTEREST;

(3) THE DATE WHEN, THE MANNER IN WHICH, AND THE IDENTITY OF THE PERSON FROM WHOM THE INTEREST WAS ACQUIRED;

(4) THE NATURE AND AMOUNT OF THE CONSIDERATION GIVEN IN EXCHANGE FOR THE INTEREST OR, IF ACQUIRED OTHER THAN BY PURCHASE, THE FAIR MARKET VALUE OF THE INTEREST AT THE TIME ACQUIRED;

(5) IF ANY INTEREST WAS TRANSFERRED, IN WHOLE OR IN PART, AT ANY TIME DURING THE REPORTING PERIOD, A DESCRIPTION OF THE INTEREST TRANSFERRED, THE NATURE AND AMOUNT OF THE CONSIDERATION RECEIVED FOR THE INTEREST, AND THE IDENTITY OF THE PERSON TO WHOM THE INTEREST WAS TRANSFERRED; AND

(6) THE IDENTITY OF ANY OTHER PERSON WITH AN INTEREST IN THE PROPERTY.

(B) INTEREST IN BUSINESS ENTITIES

FOR APPOINTED OFFICIALS, THE NAME AND ADDRESS OF ANY BUSINESS ENTITY, OTHER THAN MUTUAL FUNDS, DOING BUSINESS WITH THE TOWN, IN WHICH THE FILER HAS A FINANCIAL INTEREST. FOR ELECTED OFFICIALS, THE NAME AND ADDRESS OF ANY BUSINESS ENTITY, OTHER THAN MUTUAL FUNDS, REGARDLESS OF WHETHER OR NOT IT DOES BUSINESS WITH THE TOWN, IN WHICH THE FILER HAS A FINANCIAL INTEREST, AND FOR EACH ENTITY, A STATEMENT OF:

(1) THE NAME AND ADDRESS OF THE PRINCIPAL OFFICE OF THE ENTITY;

(2) THE NATURE AND AMOUNT OF THE INTEREST HELD, INCLUDING ANY CONDITIONS AND ENCUMBRANCES ON THE INTEREST;

(3) WITH RESPECT TO ANY INTEREST TRANSFERRED, IN WHOLE OR IN PART, AT ANY TIME DURING THE REPORTING PERIOD, A DESCRIPTION OF THE INTEREST TRANSFERRED, THE NATURE AND AMOUNT OF THE CONSIDERATION RECEIVED FOR THE INTEREST, AND, IF KNOWN, THE IDENTITY OF THE PERSON TO WHOM THE INTEREST WAS TRANSFERRED; AND

(4) WITH RESPECT TO ANY INTEREST ACQUIRED DURING THE REPORTING PERIOD:

(I) THE DATE WHEN, THE MANNER IN WHICH, AND THE IDENTITY OF THE PERSON FROM WHOM THE INTEREST WAS ACQUIRED; AND

(II) THE NATURE AND THE AMOUNT OF THE CONSIDERATION GIVEN IN EXCHANGE FOR THE INTEREST OR, IF ACQUIRED OTHER THAN BY PURCHASE, THE FAIR MARKET VALUE OF THE INTEREST AT THE TIME ACQUIRED.

(5) AN INDIVIDUAL MAY SATISFY THE REQUIREMENT TO REPORT THE AMOUNT OF THE INTEREST HELD UNDER SUBSECTION (B)(2) BY REPORTING, INSTEAD OF A DOLLAR AMOUNT:

(I) FOR AN EQUITY INTEREST IN A CORPORATION, THE NUMBER OF SHARES HELD AND, UNLESS THE CORPORATION'S STOCK IS PUBLICLY TRADED, THE PERCENTAGE OF EQUITY INTEREST HELD; OR

(II) FOR AN EQUITY INTEREST IN A PARTNERSHIP, THE PERCENTAGE OF EQUITY INTEREST HELD.

(6) INTERESTS IN MUTUAL FUNDS MAY BE EXCLUDED FROM THE DISCLOSURE OF CORPORATE INTERESTS OTHERWISE REQUIRED BY THIS SUBSECTION.

(C) EMPLOYMENT WITH OR INTERESTS IN ENTITIES DOING BUSINESS WITH THE TOWN

(1) A LIST OF ALL ENTITIES DOING BUSINESS WITH THE TOWN DURING THE REPORTING PERIOD IN WHICH:

- [I] THE FILER OR A CLOSE RELATIVE HELD AN OFFICE, DIRECTORSHIP, OR SALARIED EMPLOYMENT.
- [II] THE FILER OR A CLOSE RELATIVE SOUGHT EMPLOYMENT.
- [III] THE FILER OR A CLOSE RELATIVE HAD A CONTRACT.
- [IV] THE FILER HAD A DIRECT FINANCIAL INTEREST IN AN ENTITY WHICH HAD A DIRECT FINANCIAL INTEREST IN THE ONE DOING BUSINESS WITH THE TOWN.

(2) FOR EACH POSITION REPORTED UNDER THIS SUBSECTION, THE SCHEDULE SHALL INCLUDE:

- [I] THE NAME AND ADDRESS OF THE PRINCIPAL OFFICE OF THE BUSINESS ENTITY;
- AND
- [II] THE TITLE AND NATURE OF THE OFFICE, DIRECTORSHIP, OR SALARIED EMPLOYMENT HELD AND THE DATE IT COMMENCED.

(D) INDEBTEDNESS TO ENTITIES DOING BUSINESS WITH THE TOWN

(1) A LIST OF ALL LIABILITIES, EXCLUDING RETAIL CREDIT ACCOUNTS, TO PEOPLE DOING BUSINESS WITH THE TOWN OWED AT ANY TIME DURING THE REPORTING PERIOD BY THE PERSON; OR BY A CLOSE RELATIVE IF THE PERSON WAS INVOLVED IN THE TRANSACTION GIVING RISE TO THE LIABILITY.

(2) FOR EACH LIABILITY REPORTED UNDER THIS SUBSECTION, THE SCHEDULE SHALL INCLUDE:

- [I] THE IDENTITY OF THE PERSON TO WHOM THE LIABILITY WAS OWED AND THE DATE THE LIABILITY WAS INCURRED;
- [II] THE AMOUNT OF THE LIABILITY OWED AS OF THE END OF THE REPORTING PERIOD;
- [III] THE TERMS OF PAYMENT OF THE LIABILITY AND THE EXTENT TO WHICH THE PRINCIPAL AMOUNT OF THE LIABILITY WAS INCREASED OR REDUCED DURING THE YEAR; AND
- [IV] THE SECURITY GIVEN, IF ANY, FOR THE LIABILITY.

(E) GIFTS

(1) EACH GIFT IN EXCESS OF \$20 IN VALUE OR A SERIES OF GIFTS TOTALING \$100 OR MORE RECEIVED DURING THE REPORTING PERIOD FROM OR ON BEHALF OF, DIRECTLY OR INDIRECTLY, ANY ONE PERSON WHO DOES BUSINESS WITH OR IS REGULATED BY THE TOWN.

(2) FOR EACH GIFT REPORTED, THE SCHEDULE SHALL INCLUDE A DESCRIPTION OF THE NATURE AND VALUE OF THE IDENTITY OF THE PERSON FROM WHOM, OR ON BEHALF OF WHOM, DIRECTLY OR INDIRECTLY, THE GIFT WAS RECEIVED.

(3) EACH INSTANCE IN WHICH THE FILER SOLICITED, OR FACILITATED THE SOLICITATION OF, A GIFT TO THE FILER OR ANYONE ELSE.

(F) SOURCES OF EARNED INCOME

(1) THE NAME AND ADDRESS OF EACH PLACE OF EMPLOYMENT AND OF EACH BUSINESS ENTITY OF WHICH THE FILER OR A CLOSE RELATIVE WAS A SOLE OR PARTIAL OWNER AND FROM WHICH THE FILER OR A CLOSE RELATIVE RECEIVED EARNED INCOME, AT ANY TIME DURING THE REPORTING PERIOD.

(2) A MINOR CHILD'S EMPLOYMENT OR BUSINESS OWNERSHIP NEED NOT BE DISCLOSED IF THE AGENCY THAT EMPLOYS THE INDIVIDUAL DOES NOT REGULATE, EXERCISE AUTHORITY OVER, OR CONTRACT WITH THE PLACE OF EMPLOYMENT OR BUSINESS ENTITY OF THE MINOR CHILD.

(3) APPOINTED OFFICIAL NEED PROVIDE INFORMATION ONLY AS TO ENTITIES LOCATED IN THE TOWN OR DOING BUSINESS WITH THE TOWN.

(G) CLOSE RELATIVES

A LIST OF THE CLOSE RELATIVES OF THE REPORTING PERSON EMPLOYED BY THE TOWN IN ANY CAPACITY AT ANY TIME DURING THE REPORTING PERIOD.

(H) CONTINGENT COMPENSATION

ALL INSTANCES IN WHICH THE FILER ASSISTED OR REPRESENTED A PARTY FOR CONTINGENT COMPENSATION ON ANY MATTER BEFORE OR INVOLVING THE TOWN, OTHER THAN IN JUDICIAL OR QUASI-JUDICIAL PROCEEDINGS.

(I) PRESTIGE OF POSITION

(1) EACH INSTANCE IN WHICH THE FILER USED OR ATTEMPTED TO USE THE PRESTIGE OF HIS OR HER OFFICE OR PUBLIC POSITION FOR THE PRIVATE GAIN OF THE FILER OR ANYONE ELSE.

(2) EACH INSTANCE THE FILER INFLUENCED OR ATTEMPT TO INFLUENCE THE AWARD OF A TOWN CONTRACT TO A SPECIFIC PERSON OR ENTITY.

(J) CONFIDENTIAL INFORMATION

EACH INSTANCE IN WHICH THE FILER DISCLOSED OR USED CONFIDENTIAL INFORMATION, ACQUIRED BY REASON OF THE FILER'S TOWN POSITION, FOR THE ECONOMIC BENEFIT OF THE FILER OR ANYONE ELSE.

§ 25-34 COMMISSION REVIEW AND ENFORCEMENT

THE COMMISSION SHALL REVIEW THE FINANCIAL DISCLOSURE STATEMENTS SUBMITTED UNDER THIS ARTICLE AND SHALL NOTIFY AN INDIVIDUAL SUBMITTING THE STATEMENT OF ANY OMISSIONS OR DEFICIENCIES, WHICH THE INDIVIDUAL SHALL REMEDY WITHIN ONE WEEK AFTER NOTICE, EXCEPT THAT IN THE CASE OF A CANDIDATE FOR ELECTION, PRIOR TO THE 43RD DAY BEFORE THE ELECTION.

ARTICLE V ENFORCEMENT

§ 25-35 FEES FOR FAILURE TO TIMELY FILE FINANCIAL REPORTS

THE COMMISSION MAY ASSESS A LATE FEE OF \$2 PER DAY FOR A FAILURE TO TIMELY FILE A FINANCIAL DISCLOSURE STATEMENT REQUIRED UNDER § 25-31 OF THIS CHAPTER. THE COMMISSION MAY PETITION THE CIRCUIT COURT FOR AN ORDER COMPELLING PAYMENT OF AN ASSESSED FEE.

§ 25-36 COMMISSION INVESTIGATION OF POSSIBLE VIOLATIONS

BASED ON A COMPLAINT FILED WITH IT, INFORMATION DEVELOPED IN CONNECTION WITH A REQUEST FOR AN ADVISORY OPINION, OR ON ITS OWN REVIEW OF INFORMATION AVAILABLE TO IT, THE COMMISSION MAY INVESTIGATE POSSIBLE VIOLATIONS OF THIS CHAPTER.

§ 25-37 POTENTIAL CRIMINAL OFFENSE

IF THE COMMISSION FINDS THAT THERE ARE REASONABLE GROUNDS TO BELIEVE THAT A COVERED PERSON MAY HAVE COMMITTED A CRIMINAL OFFENSE, SUCH AS BRIBERY, PERJURY, CORRUPT BEHAVIOR, OR OTHER MISCONDUCT IN OFFICE, IT SHALL PROMPTLY REFER THE MATTER TO AN APPROPRIATE PROSECUTING AUTHORITY, AND STAY ITS OWN INVESTIGATION.

§ 25-38 INFORMAL RESOLUTION

IF THE COMMISSION DETERMINES, BASED ON CONSIDERATION OF THE MATTER, INCLUDING THE ANSWER OF A COVERED PERSON, BY A UNANIMOUS VOTE OF ALL MEMBERS THEN SERVING, THAT THERE IS A REASONABLE BASIS FOR BELIEVING THE CONFLICT OF INTEREST OR FINANCIAL DISCLOSURE PROVISIONS OF THIS CHAPTER HAVE BEEN VIOLATED, IT SHALL MAKE AN EFFORT TO RESOLVE THE MATTER INFORMALLY.

§ 25-39 JUDICIAL ENFORCEMENT

(A) IF EFFORTS TO RESOLVE THE MATTER INFORMALLY ARE UNSUCCESSFUL, THE COMMISSION MAY PETITION THE CIRCUIT COURT TO ENFORCE COMPLIANCE AND PUNISH VIOLATIONS.

(B) THE COURT MAY:

- (1) ISSUE AN ORDER TO CEASE AND DESIST FROM THE VIOLATION;
- (2) VOID AN OFFICIAL ACTION TAKEN BY A COVERED PERSON WITH A CONFLICT OF INTEREST PROHIBITED BY THIS CHAPTER WHEN THE ACTION ARISES FROM OR CONCERNS THE SUBJECT MATTER OF THE CONFLICT PROVIDED:

[I] THE COURT DEEMS VOIDING THE ACTION TO BE IN THE BEST INTEREST OF THE PUBLIC;

[II] THE LEGAL ACTION IS BROUGHT WITHIN 90 DAYS OF THE OCCURRENCE OF THE OFFICIAL ACTION; AND

[III] THE OFFICIAL ACT DOES NOT APPROPRIATE PUBLIC FUNDS, IMPOSE A TAX, OR PROVIDE FOR THE ISSUANCE OF A BOND, A NOTE, OR ANY OTHER EVIDENCE OF PUBLIC OBLIGATION.

(3) PUNISH A VIOLATION OF ANY PROVISION OF THIS CHAPTER BY A FINE OF UP TO \$5,000. EACH DAY THAT A VIOLATION OF THIS CHAPTER CONTINUES SHALL CONSTITUTE A SEPARATE OFFENSE.

§ 25-40 DISCIPLINARY ACTION

A COVERED PERSON FOUND TO HAVE VIOLATED THIS CHAPTER IS SUBJECT TO DISCIPLINARY OR OTHER APPROPRIATE PERSONNEL ACTION, INCLUDING REMOVAL FROM OFFICE, DISCIPLINARY ACTION, SUSPENSION OF SALARY, OR OTHER SANCTION.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the ____ day of _____, 2020, that a public hearing was held on the ____ day of _____, 2020, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and ____ votes of approval and ____ votes of disapproval were cast. The resulting majority of the Council _____ (*approved or disapproved*) the passage of this ordinance this ____ day of _____, 2020. This Ordinance shall become effective 20 days after approval by the Mayor or approved by the Council over the Mayor's veto or seven days after the last required publication.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

Chesapeake Beach Oyster Cultivation Society Report

February, 2020

Chesapeake Beach Town Council Meeting

**We Cured the Winter Blahs, Blues
and Doldrums on January 25, 26**

We experienced the excitement as almost 200 students from Beach and Windy Hill Elementary Schools painted sea life and marsh critters on 3 LARGE MURALS.

Final count is not available yet but estimates are that more than 1600 items were painted. Volunteer counters are welcome. The mural in town hall is 1 of the 3 painted.

Thanks to Tracy Bensing, Beach Elementary and Maggie Pike, Windy Hill Elementary art teachers and the 19 CBOCS volunteers. We listened to the Beach chorus sing many lovely environmental songs and heard Beach entrepreneurs present their ideas to Northern High Future Business Leaders of America. They mentor our students throughout the year.

15 members and friends attended the CBOCS ANNUAL MEETING on February 8. We reviewed the past accomplishments and planned some exciting new ones for 2020. Items on that list include: a complete rework and upgrade of our literature to include QR code availability, hosting all 5th grade Calvert County Elementary Students, welcoming the Edna E. Lockwood (the last bugeye boat which preceded the skipjacks) to the Stars and Stripes festival and updating the Old Rock Reef protection. Sincere thanks go to Holly Wahl who video-taped the meeting and posted it along with the power point presentation on the CBOCS web site. A copy of the CBOCS calendar for 2020 is available tonight and on the web site.

Walkable Community Advisory Group (WCAG)
January 13, 2020

Attendees:

WCAG: Madeleine Blake, Lori Blackwelder, Amenda Brown, Charlie Fink & Derek Favret

EDC: Larry Jaworski & Greg Morris

Members of the WCAG welcomed the co-chairs of the Chesapeake Beach Economic Development Committee (EDC) to the January 2020 Public Meeting. The EDC was invited for a joint discussion of initiatives that may overlap between the Committees.

The WCAG chair opened the meeting by welcoming all attendees and summarizing the provisions of the Open Meeting Act (OMA) since 4 members of the Town Council were in attendance. Although the monthly WCAG meetings are announced to the public and are open for public participation, as required by the OMA, the WCAG chair suggested the topics of discussion remain broad in nature.

The EDC co-chair informed the WCAG members that his committee remain very supportive of the WCAG efforts to develop comprehensive “walkability” plans for the town, indicating it is currently difficult for safe pedestrian movement between businesses. Improved walkability will provide a strong incentive for maintaining and evolving economic development in the town.

The EDC co-chairs discussed joint meetings with the North Beach EDC regarding enhanced movement between the towns, including reinstating local public transportation and improved walkability. The EDC noted the gap in sidewalk on the Bay-side of RT 261, near the NBVFD, is critical to this initiative. The WCAG indicated this area was critical to its “wayfaring” planning to allow for unbroken movement within Chesapeake Beach and to North Beach.

The EDC co-chairs noted clearly-marked movement between Bayfront Park and the Railway Trail is also beneficial for continued economic development, noting North Beach built amenities that improved walkability which attracted businesses. The members discussed eco-tourism and the benefits of engaging local businesses in developing a wayfaring strategy for the town.

In summary, business and walkability go “hand-in-hand” and the upcoming revision to the Comprehensive Plan is key to these advancements.

Following the discussion with the EDC, the WCAG members compiled a list of new initiatives, beyond those being developed by the planning firm (RK&K). WCAG priorities included:

- Benches at strategic locations around Town
- Review County transit stops and identify safety enhancements (i.e. shelters)
- Crosswalks on Town roads (complement SHA efforts on State Roads)
- Pavement marking for turn lanes at Mears Ave (need to coordinate with SHA)
- Old Bayside Rd – “end school zone” sign needs to be moved or removed (need to coordinate with County)