



Due to COVID-19 social distancing requirements the July Town Council meeting will be conducted virtually with public participation available.

To join the meeting via web join via <https://us02web.zoom.us/j/8697557180>. To join by phone please call **(929) 205-6099** and enter **Meeting ID 869 755 7180**. Public comment will be accepted by phone or computer audio during the public comment portion of the meeting or in writing via email to the Town Clerk, at shumm@chesapeakebeachmd.gov by 4:30 PM on July 15th. Participants will be muted upon entering the meeting and are asked to remain muted until the public comment period of the meeting.

TOWN MEETING AGENDA JULY 15, 2021

- I. Call to order and roll call.
- II. Pledge of Allegiance.
- III. Approval of the agenda.
- IV. Public Comment on any item on the agenda: Public comment will be accepted by dialing **(929) 205-6099** and enter **Meeting ID 869 755 7180**.
- V. Approval of the minutes of the June 17, 2021 Town Council Meeting.

Approval of the minutes of the July 6, 2021 Special Town Council Meeting.

Approval of the minutes of the July 6, 2021 Work Session.

Approval of the minutes of the July 6, 2021 Closed Session.



VI. Petitions and Communications

- A. Town Administrator's Report
- B. Public Works Administrators Report
- C. Water Reclamation Treatment Plant Report
- D. Code Enforcement Report
- E. Town Treasurer's Report
- F. Town Engineer's Report
- G. Deputy's Report
- H. North Beach Volunteer Fire Department
- I. Mayor's Report –

VII. Resolutions & Ordinances

- A. Introduce and Vote on Resolution R-21-7, a resolution of the Town Council of Chesapeake Beach clarifying the definition of a "Tourist Home" allowing Short-Term Rentals as a "Permitted Use with Conditions" in the Commercial and Maritime Zoning Districts.

VIII. Report of Officers, Boards and Committees

- A. Planning & Zoning Commission – Larry Brown
- B. Board of Appeals – No hearing held.
- C. Chesapeake Beach Oyster Cultivation Society – John Bacon



- D. Climate Change Advisory Group – Larry Jaworski
- E. Economic Development Committee – Larry Jaworski
- F. Green Team – Valerie Beaudin
- G. Kellam’s Revitalization Committee – Greg Morris
- H. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck
- I. Walkable Community Advisory Group – Charles Fink

IX. Unfinished Business

X. New Business

XI. Public Comment

XII. Council Lightning Round

XIII. Adjournment



**MINUTES OF THE
TOWN COUNCIL MEETING
June 17, 2021**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance remotely were Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, James Berry, Public Works Manager, Wayne Newton, Acting Town Engineer, Connie O'Dell, Code Enforcement Officer, Marilyn VanWagner, Water Park General Manager, and Sergeant Shrawder. Absent were Todd Pounds, Town Attorney and Jon Castro, WRTP Manager.

The Mayor asked a moment of silence in remembrance of BeBee Henderson Castro, mother of Jon Castro.

- II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

- III. Approve the Agenda.**

MOTION: Councilwoman Beaudin moved to approve the agenda.
Seconded by Councilman Favret, all in favor.

- IV. Public comment on any item on the agenda.** None

- V. Approval of the minutes of the May 20, 2021 Public Hearings.**

MOTION: Councilman Jaworski moved to approve the minutes of the May 20, 2021 public hearings. Seconded by Councilwoman Beaudin, all in favor.

Approval of the minutes of the May 20, 2021 Town Council meeting.

MOTION: Councilman Pardieck moved to approve the minutes of the May 20, 2021 Town Council meeting. Seconded by Councilman Favret, all in favor.

Approval of the minutes of the June 7, 2021 Work Session.

MOTION: Councilwoman Beaudin moved to approve the minutes of the June 7, 2021 Work Session. Seconded by Councilman Pardieck, all in favor.

- VI. Petitions and Communications –**

- A. Town Administrator's Report** – Mrs. Wahl submitted the attached written report and addressed Council's questions. Mrs. Wahl announced the Town is working on a re-opening plan which will be done in two phases. Phase 1 the Town Hall will open to the public

beginning July 1st. Masks will be required by the public entering the building, with hybrid public meetings expected to start with the July 15th Town Council meeting. Phase 2 is expected to start September 1st with town meetings being open to the public.

- B. Public Works Report** – Mr. Berry submitted the attached written report and was present to address questions from the Council.
- C. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report but was not present.
- D. Code Enforcement Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Mrs. O'Dell stated the Town is looking really good and thanked the residents for a great job.
- E. Town Treasurer's Report** – No report.
- F. Town Engineer Report** – Mr. Newton submitted the attached written report and was present to address the Council's questions on report items.
- G. Deputy's Report** – Sergeant Shrawder submitted the attached written report and was present to address the Council. The Sergeant briefed the Council on the C Street & 28th Street burglaries. The investigation is ongoing but will keep the Council updated. Councilwoman Beaudin asked if the deputies could do boardwalk patrols on Friday, Saturday, and Sunday evenings after 9 pm at the Bayfront Park boardwalk if possible.
- H. North Beach Volunteer Fire Department** – The attached written report was submitted.
- I. Mayor' Report** – The Mayor took the opportunity to recognize Dr. Shisler, Principal of Beach Elementary School on his retirement. Dr. Shisler has spent the last 43 years in teaching, including 2 years in the Peace Corps. The last 33 years Dr. Shisler has served as vice principal and principal to Beach Elementary School. He is an extraordinary man, and one could say there has been no one who has made a larger contribution to Chesapeake Beach than him.

VII. Resolutions & Ordinances:

VIII. Report of Officers, Boards and Committees:

- A. Planning & Zoning Commission** – Mr. Brown submitted the attached written report and was present to address Council. The Council commended the Commission for their hard work and hours spent on the Comprehensive Plan.
- B. Board of Appeals** – No hearing was held.
- C. Chesapeake Beach Oyster Cultivation Society** – Mr. Bacon submitted and was present to give the attached written report.

- D. Climate Advisory Committee** – Councilman Jaworski reported the Town, in conjunction with the Town of North Beach, will be involved in a flood and sea level rise action plan study with the purpose to identify and characterize nuisance flooding and flooding from larger storm events, assess vulnerability of specific geographic areas and recommend mitigation and adaptation options tailored to address sea level rise impacts and prepare implementation strategies. Councilman Jaworski also reported that the Town of North Beach will be replacing their decorative light poles with new LED fixtures.
- E. Economic Development Committee** – Councilman Jaworski attended and reported on items discussed at the June 9th Calvert County Economic Development Advisory meeting. Councilmen Jaworski and Morris attended the June 15th Planning & Zoning work session, speaking in regard to the memo the EDC had provided to the Planning Commission.
- F. Green Team Committee** – Councilwoman Beaudin reported the Team held the Bayfront Park cleanup and vine clipping on June 5th. An inventory was taken of weathered/worn out signs on the Railway Trail and new signs will be ordered, replacing the worn-out ones. The Team is still working on details for the September 25th Paddle and Pathway pickup event at the Fishing Creek and also how to get water to the Pollinator & Mosquito Repellent Gardens to keep the plants watered. The Team's next meeting, June 14th, will be held in person, outside at the pavilions by the water park.
- G. Kellam's Revitalization Committee** – No report.
- H. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported the Group met June 3rd. Events in the works are, the purple light event for August 31st, which is International Overdose Awareness Day, naloxone training, prescription drug take back, along with some outreach events. Also, arrangements for a candlelight vigil to be held in North Beach on August 31st is being planned.
- I. Walkable Community Advisory Group** – Councilman Fink reported the Group is in the process of working through some funding for projects they are looking to do but is slow going. Information on the Group's next meeting will be forthcoming.

XI. Unfinished Business: None

X. New Business:

1. Council to consider the appointment of Teresa Frederick to the Board of Appeals.

MOTION: Councilman Fink moved to approve the appointment of Teresa Frederick to the Board of Appeals. Seconded by Councilman Jaworski, all in favor.

2. Council to consider the appointment of Peter Feuerle to the Ethics Commission.

MOTION: Councilwoman Beaudin moved to approve the appointment of Peter Feuerle to the Ethics Commission. Seconded by Councilman Jaworski, all in favor.

3. Chesapeake Bay Detachment – Navy Research Laboratory Mitigation response and coordination by the Town of Chesapeake Beach. – Ryan Mayer, Remedial Project Manager and Kevin Britt, Co-chair for the Remediation Advisory Board were present to address the Council. Mr. Mayer gave a brief overview on the current status of the mitigation response and sampling data. Mr. Mayer addressed the Council's questions and concerns, and Mrs. Wahl added the Town has taken additional voluntary precautionary measures to test the Town's drinking water. Tests were conducted on all Town drinking wells resulting in no traces of per-and polyfluoroalkyl substances. The Town will continue to follow the Navy's testing results and continue monitoring the Town's drinking water source. The next RAB meeting is scheduled for October.
4. Council to consider a contract in the amount of **\$248,245.00 on a per yard and per linear feet basis according to the RFP to Beltway Paving Co. Inc for General Paving Services.** Funding for these services will come from the FY21 Highway User Fund revenue received by the Town. The remaining funds for FY21 will be held for FY22 projects.

MOTION: Councilman Morris moved to approve a contract to Beltway Paving for general paving services. Seconded by Councilman Jaworski, all in favor.

5. Council to consider awarding a contract to **SJ Johnson in the amount of \$16,990.00 from the Water Park Capital improvement FY22 budgeted funds to replace the water park hot water heater.**

MOTION: Councilwoman Beaudin moved to approve a contract to SJ Johnson for the replacement of a hot water heater at the Water Park. Seconded by Councilman Pardieck, all in favor.

XI. Public comment was received by: None.

XII. Council Lightning Round:

1. Dr. Beaudin praised Dr. Shisler and the amazing impact he has had at Beach Elementary and throughout the community for over three decades. He made it his job to know by name and greet each student every day. The Town has been blessed to have had Dr. Shisler as Beach Elementary School's Principal.
2. Mr. Fink stated he appreciates what the Town is doing in regard to the PFAS issue and hopes tonight's presentation has been a help to the folks that have reached out to him with concerns on this issue. Also, Mr. Fink thanked the Sheriff's Department again for their quick response to the C Street incident and hopes for a successful closure.

3. Mr. Jaworski echoed Dr. Beaudin and the Mayor's comments on Dr. Shisler. Happy first day of Summer on Monday, enjoying almost 15 hours of daylight, and Happy July 4th.
4. Mr. Morris stated, with the disappointment of the July 4th fireworks being canceled due to COVID, there has been talk, if it can be done safely, of having a September/October event where the Town could possibly include the fireworks. On another note, Mr. Morris recommended the Town send a letter of support to the Board of Education suggesting the new Beach Elementary School be dedicated to Dr. Shisler.
5. Mr. Pardieck offered his congratulations to Dr. Shisler on his retirement and supported Mr. Morris's idea but also had an idea of possibly doing a pavilion at the Kellam's Field with chess tables to honor Dr. Shisler for all the work he did with the kids and chess. He also appreciated Dr. Shisler's involvement in the Opioid Abuse Awareness Group. Mr. Pardieck wished everyone a Happy Juneteenth!
6. Mr. Favret echoed all the sentiments and suggestions mentioned for Dr. Shisler tonight. He looks forward to having an in person meeting next month and wished everybody a safe and happy summer.

The Mayor requested the Council email to the Clerk, any additional ideas on ways to honor Dr. Shisler. Due to a family emergency, Town Attorney Todd Pounds was not present tonight. The Mayor asked prayer for his family.

XIII. Adjournment and Closed Session – The Mayor stated the closed session is postponed until the Council's July work session.

There being no further comments, the meeting adjourned at 8:24 pm on a motion by Councilman Jaworski. Seconded by Councilwoman Beaudin, all in favor.

Submitted by,



Sharon L. Humm,
Town Clerk



**MINUTES OF THE
SPECIAL TOWN MEETING
July 6, 2021**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance remotely were, Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, and Wayne Newton, Acting Town Engineer.

II. Pledge of Allegiance. The Mayor led the Pledge of Allegiance.

III. Resolutions:

A. Introduce and vote on Resolution R-21-6, a resolution of the Town Council of the Town of Chesapeake Beach in support of Dredge Funding.

Mrs. Wahl stated the resolution basically allows the Town to access funding that is currently in the dredge fund to clean out the dredge material placement site to accommodate for the dredge material that will come from the Fishing Creek channel dredge. With an estimated total cost of 3.7 million for the dredging and jetty wall rehabilitation project, the Town will cover 12% of the cost, the State 7%, and the Federal Government 81%. The Town will piggyback on the County contract with Edwin A. & John O. Crandell, Inc. which will result in cost savings to the Town.

The Town's current balance in the dredge fund is \$700,653. The impact to the Town's dredge fund, after reimbursement from the State, is estimated to be \$450,000.

Mrs. Wahl and Town Engineer Mr. Newton received comments and addressed questions and concerns from the Council. Councilwoman Beaudin suggested that during the budget cycle a plan be put in place to replenish this Fund for future dredge needs.

MOTION: Councilwoman Beaudin moved to approve Resolution R-21-6. Seconded by Councilman Jaworski, all in favor.

IV. Adjournment

There being no further business, the meeting adjourned at 6:19 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Favret, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk



**MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
JULY 6, 2021**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 6:19 p.m. In attendance remotely were Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, and Wayne Newton, Acting Town Engineer.

II. **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.

III. **Informational Discussion on the following items:**

1. **Closed Session** – Councilman Favret moved to close the regular meeting at 6:21 pm to go into a closed session under the Statutory Authority of the Md. Annotated Code, pursuant to General Provisions Article, §3-305(b), subsection (7) “to consult with counsel to obtain legal advice”. Seconded by Councilman Pardieck, all in favor.

The Mayor re-opened the regular meeting at 6:38 pm.

All members that voted in favor to go into a closed session were present the entire closed session seeking legal advice regarding short-term rentals in association with the zoning code.

2. **Discussion of Ordinance O-21-7**, an ordinance of the Town Council of Chesapeake Beach, Maryland to amend the language of the Zoning code regarding short-term rentals.

The Mayor stated Ordinance O-21-7 contains thirteen conditions to be discussed by the Council concerning Section 290-11 (Q) – “Rooming, Boarding and Lodging House” as stated in the Table of Uses in the Zoning Code. This would be modified to read “Vacation Rental, Short-Term Rentals, Rooming House, and Lodging House. The Council discussed each condition in this Section, as provided in the ordinance, and offered amendments/recommendations to the language. Staff will incorporate recommendations and circulate a draft for review and final comments before introduction.

3. **Memorandum of Understanding** with the Board of Commissioners of Calvert County Government regarding the Highlands Sewer Connection.

Mrs. Wahl presented to Council a revised MOU from the Board of County Commissioners addressing the Highlands Sewer Connection and details of the project. Mrs. Wahl addressed questions and concerns from the Council regarding the terms and conditions of the Inter-Governmental Agreement.

Noted, was the Town will purchase from the County connection fees at the county rate of \$5,400 per connection for 40 lots and sewer usage will be billed at the Town rate. The Council was in support of the Agreement.

IV. Council Lightning Round –

1. Dr. Beaudin stated, though she may not support short-term rentals, she agrees this ordinance will help move this topic along and wanted to thank Councilman Favret for his work on this.
2. Mr. Fink echoed Dr. Beaudin's comments and appreciates all the time and work spent by everyone on this and hopes the Council can reach a decision and put this behind us.
3. Mr. Jaworski echoed comments from tonight stating it was a good discussion on such a controversial topic with everyone sharing their thoughts cordially and thanked everyone on a good job. On another note, Mr. Jaworski wanted to point out that the deadline for the Maryland Sustainable Growth Awards is July 23rd.
4. Mr. Morris inquired, with moving into the post COVID realm and getting back to in-person meetings, would it be legal to be able to dial in and be a part of the live meeting remotely? He appreciated the good discussions tonight and the organization behind it all and wished everyone a great rest of the summer.
5. Mr. Pardieck also commented on the great discussions this evening, especially on the short-term rentals. On another note, Mr. Pardieck inquired as to the possibility of the Town considering street cleaning.
6. Mr. Favret stated, great discussions tonight on two important topics, appreciates being able to work with everyone to accomplish things, which is a great testament to this body, and looks forward to moving onto other things as well. See you next week.

V. Adjournment:

The meeting adjourned at 8:18 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Morris, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk



Town Administrators Report – July 2021

I. PLAN CHESAPEAKE BEACH:

Bookmark the website www.planchesapeakebeachmd.gov for updates related the Planning & Zoning Commission and the 2040 Comprehensive Plan.

II. CHESAPEAKE BEACH DETACHMENT NAVY RESEARCH LABORATORY:

The Town continues to coordinate with MDE regarding the CBD-NRL and share all testing results for interpretation by the MDE toxicology division.

The Town Administrator and Public Works Superintendent met with MDE staff on July 8, 2021 to discuss a plan moving forward. MDE staff provided information for sampling plans and further information on their current testing and advisories. The Town will post this information on the Town website for a quick link for residents and visitors.

III. FEDERAL DREDGE:

The Town received Department of Natural Resources (DNR) Waterway Improvement Funds in the amount of \$250,000 to rehabilitate the Chesapeake Beach dredge containment facility in preparation for the Federal Dredge.

The dredge rehabilitation work is currently being mobilized in order to meet the October 2021 deadline for the federal dredge and jetty wall rehabilitation.

IV. GRANTS:

The Town Administrator and Town Engineer met with State Highway Administration (SHA) Maryland Department of Transportation (MDOT) on July 8, 2021 regarding two applications submitted for the grant funding program Transportation Alternative Program (TAP).

- a) **Safe Routes to School SRTS 100% design and construction drawings**
- b) **Bayside Walkway and Overlook**

V. TOWN ASSETS:

- **Bayfront Park:** Bayfront park remains closed to the general public. The Park is open to Town guests, NBVFD, Twin Beach Deputies and guests that are accompanying them. The Town reminds citizens to adhere to the signage restricting access to the cliff areas. To view the full public safety announcement click [here](#).



Town Administrators Report – July 2021

- **Kellam's Field:** The Town has allocated staff for the field in order to open the field to Town resident access. Field access mirrors the hours of operation of the Chesapeake Beach Water Park. Summer maintenance has started with new improvements to include (a) expansion of the Bermuda grass area to provide additional green space and (b) a hardscape entrance way. The large trees at the Park were limbed up to create a space to sit and enjoy the shade.

a) Additional grass area for expanded green space:



b) Paver installation at the entrance where high foot traffic occurs entering the Park:





Town Administrators Report – July 2021

VI. EVENTS:

Taste the Beaches 2021: The Town plans to hold the Taste the Beaches event in 2021 on September 18, 2021 with annual fireworks display taking place that evening. Vendor forms are expected to be released in the coming week.

VII. TOWN PERMIT ACTIVITY:

<i>Permit #</i>	<i>Address</i>	<i>Improvement</i>
2021-53	8714 Bayside Rd.	patio, driveway, pergola
2021-52	7744 Old Bayside Rd.	replace 8x10 sunroom
2021-40	7514 Old Bayside Rd.	Fence
2021-57	8361 Harrison Blvd.	Fence and sidewalk
2021-69	3914 18th St.	deck
2021-58	7326 F St	10x8 Shed
n/a	8182 Moffat Run	tree removal
pending	Behind 2944,2940,2936	Heritage Dr. Retaining Wall
2021-60	8019 Valley View Dr.	Fence
2021-68	2555 Sansbury Dr.	Fence
2021-69	3914 18th St.	Deck
2021-63	2961 Heritage Dr.	Fence
pending	3912 & 3908 Old Bayside Rd	Fence
2021-61	7830 C St	Solar Panels
2021-62	2985 Heritage Dr.	Fence
2021-34	7900 Old Bayside Rd	Replace Beach Elem Sch.
2021-72	8315 Legacy Cir	New SFD
2021-71	8336 Legacy Cir	New SFD
pending	3814 12th St.	Driveway for turnaround
pending	3810 Chesapeake Beach Rd.	Deck/ partial to be screened in
2021-76	2985 Heritage Dr.	Deck
2021-77	8268 Greenspring Dr.	Deck
2021-78	8340 Legacy Circle	New SFD



Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: July 15, 2021

Water leak-No water main breaks to report since our last Council meeting.

Wet wells- Pump one at Mears Ave wet well was pulled and sent out for a complete rebuild. The cost was \$18,464.75. These are the largest pumps we have in Town. This amount was in the budget. A new pump cost \$25,084.00 and the Town will purchase one as new development comes online to have 3 electric pumps for the largest Wet well in Town.

Water meter/MXU- We just completed a water meter reading and will have a new list of failed MXU's to change out.

Flushing- Will have started by the time of this meeting. Please keep a look out for signs in your neighborhood and the schedule is updated on the Town website.

Ball fields – Repairs have been made to the press box and steps located behind the bleachers. Other upgrades are underway currently.

Railway Trail – We plan to replace sections of handrail as soon as our new RTV is delivered. We are keeping up with the vegetation that is growing wild this year.

Water Park – The Park is up and running and Public Works is only on call when needed now.

The Heritage – The pump station is just about complete. It will be online by next Council meeting.

Emergency calls – We received 5 calls and only one needed a response for a water leak on the Homeowners side that Public Works shut off at the pit.



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Plant Report

Date: July 15, 2021

The Water Reclamation Treatment Plant had implemented new COVID-19 operations following all Federal, State, County, and Town's Mayor and Council Guidelines to control the spread of the virus. On April 6, 2020, two employee crews started alternating each week and the supervisors used a rotation every other week. As of July 1, 2021, staff has returned to normal operations as per General Operations Phase 1 Re-Opening.

WRTP staff worked on an Energy Management Guide for the Plant to Ensure a Sustainable Future. The report included Renewable Energy Sources Options and cost projections along with Energy Management Costs on the energy bill. This report has been submitted to the Town Administrator for review.

The Asset Management Data Program is progressing with data collection and getting ready for installing into the program. The program needed an additional updated storage server installed before downloading the ALL Max Software. The server was received on July 5, 2021, and is awaiting installation and set up by Facchina Strategic Planning Inc. The current servers at the plant are utilizing out-of-date software, which is being run on an older operating system. Re-using the present servers was deemed to not be cost-effective, as the existing hardware will need to be replaced in one year or less. It is estimated that the installation and setup of the server and software will be completed by July 16, 2021.

The WRTP submitted sampling for PFAS Chemicals of the plant's Effluent on June 10, 2021. These tests were not required by the NPDES Permit at the plant but for a preliminary base test for future references. Test results were received on July 5, 2021 and forwarded to the Town Administrator for review.

The presently used Chemical Company (Coyle Chemical) may be increasing their prices in July. Plant staff has been in touch with other Chemical Companies and looking at alternatives for competitive pricing.

The WRTP Launder Cover Design for Filters and Clarifiers RFP has been moved to the FY22 budget pending receipt of contractor bids.

The WRTP conducted the annual DMRQ testing as required to certify the lab. WRTP test results for pH, Total Suspended Solids, and Fecal were submitted to the appropriate authority on June 23, 2021. A response confirming results is pending.

The WRTP communicated with the Calvert County Solid Waste Division to have expired and unused hazardous chemicals removed from the plant. Solid Waste personnel picked up the chemicals on July 1, 2021.



WRTP Maintenance projects for this month's report consisted of scheduled preventive maintenance for Return Activated Sludge Pumps #1 and #3, Aeration Blowers #1 and #2, UV banks, and the Denitrification Filter Chemsan unit. Hour meters were installed to allow for tracking of hours ran for pieces of equipment which lacked hour meters. Stillwater Septic was on site on June 25, 2021, to assess the cleaning of the influent wetwell, denitrification influent tank, Clearwell, and Mudwell. Quote for work received on July 5, 2021. Hills Electric Motor Service was on site on July 1, 2021, to assess Sludge Pump #1 for the replacement of the pump shaft. Preliminary work was performed by Plant personnel to remove the mechanical seal for Sludge Pump #1 in preparation for this work. Continued cleaning and painting plant equipment.

The WRTP did have a budget purchase cost item between \$5,000.00 and \$10,000.00 for this month's report. This was the purchase of a new server to fit the needs of the Asset Management Program for \$8,705.72. This was purchased in the FY 2021 budget.

The Shellfish Protection Tank was not utilized during this reporting period.

The WRTP had two alarm calls for this month's report. The first was for Return Activated Sludge Pump #2 due to the pump tripped from high hertz. The pump was checked and reset with no issues. The second was for Influent Pump #2 due to the pump fail to start following a power fluctuation. The pump was checked and reset with no issues.

There were no incidents to report in the plant's Solids and Handling Operation. The present Solids Hauling Contract will expire on August 1, 2022, and extension or bids will begin next year.

The WRTP had no Bypass to report for this month's report.

The WRTP had no spills to report for this month's report.

Future Projects:

To complete working setting up an inventory of priority spare parts and increase training on maintenance of plant equipment. All plant SOPs are to be upgraded on plant equipment with pictures included in the maintenance and lab procedures. Training on all plant maintenance, lab, and daily operations will be videotaped to store for future references. The projects noted in the Capital Projects requests are on track for the RFP to be completed in the 2022 budget.



Rental Registration Case by Status Report

Report Criteria:

Case Open From To Case Close From To

Report Details:

<i>Status</i>	<i># of cases with this status</i>
Application received	1
Application reviewed - need more info	0
Inspections in progress	9
Waiting on License Fee	41
License Current	135
License Expired	0
Declaration of Ineligibility	0
Closed: Expired - Will not renew	0
Notification Process	56
Closed	25
Re-Inspection	5
Total Cases	272



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From To	From To	From 06/10/2021 To 07/07/2021	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE21-44		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	7625		C	St		20732	0503069958	Self-Initiated	06/09/2021	06/25/2021	O'Dell, Connie
CE21-42		Closed: Voluntary Compliance	Prohibited Parking - Closed	Medium	8310		BAYSIDE	Rd		20732	0503047504	Complaint	06/09/2021	06/25/2021	O'Dell, Connie
CE21-40		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3811		28TH	St		20732	0503048276	Self-Initiated	06/09/2021	06/23/2021	O'Dell, Connie

Number of Cases: 3



Code Enforcement Summary Report

Report Criteria:

<i>Status</i>	<i>Assigned To</i>	<i>Census Tract</i>	<i>Violation</i>	<i>Initiation</i>	<i>Open Date Range</i>	<i>Follow up Date Range</i>	<i>Close Date Range</i>
All Closed	All		All	All	From To	From To	From 06/10/2021 To 07/07/2021

CE Totals

	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
Totals	3	3	0

CE Cases by Employee

<i>Employee</i>	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
O'Dell, Connie	3	3	0
Totals	3	3	0

CE Cases by Violation

<i>Violation</i>	<i>Total Violations</i>	<i>Closed Violations</i>	<i>Open Violations</i>
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0
Ingress/Egress obstructed by fire hazardous objects	0	0	0
Mildew/Mold/Damp Interior Surfaces	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	0	0	0

Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	1	1	0
Property Maintenance - Minimum Maintenance Requirements	0	0	0
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	0	0	0
Property Maintenance - Sanitary Maintenance - Grass	2	2	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	0	0	0
Sanitary Maintenance	0	0	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	0	0	0
Waste/Sewer Back Up	0	0	0
Zoning Infraction	0	0	0

Zoning Permit Required	0	0	0
Totals	3	3	0



Code Enforcement Summary Report

Report Criteria:

<i>Status</i>	<i>Assigned To</i>	<i>Census Tract</i>	<i>Violation</i>	<i>Initiation</i>	<i>Open Date Range</i>	<i>Follow up Date Range</i>	<i>Close Date Range</i>
All Open	All		All	All	From To	From To	From To

CE Totals

	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
Totals	18	0	18

CE Cases by Employee

<i>Employee</i>	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
O'Dell, Connie	18	0	18
Totals	18	0	18

CE Cases by Violation

<i>Violation</i>	<i>Total</i>	<i>Closed</i>	<i>Open</i>
------------------	--------------	---------------	-------------

	<i>Violations</i>	<i>Violations</i>	<i>Violations</i>
110-15: Steep Slope Construction on or Adjacent to	1	0	1
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	1	0	1
Ingress/Egress obstructed by fire hazardous objects	0	0	0
Mildew/Mold/Damp Interior Surfaces	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	0	0	0
Operating an unlicensed recreational vehicle on public highways	0	0	0

Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	1	0	1
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	4	0	4
Property Maintenance - Sanitary Maintenance - Grass	8	0	8
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	3	1	2
Sanitary Maintenance	2	0	2
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	1	0	1
Waste/Sewer Back Up	0	0	0
Zoning Infraction	2	0	2
Zoning Permit Required	4	1	3
Totals	27	2	25



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Open	All	All	All	All	All	All	From To	From To	From To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE21-48		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3706		27TH	St		20732	0503044777	Self-Initiated	07/07/2021	07/28/2021	O'Dell, Connie
CE21-47		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3820		27TH	St		20732	0503048144	Self-Initiated	07/07/2021	07/28/2021	O'Dell, Connie
CE21-46		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3707		28TH	St		20732	0503044769	Self-Initiated	07/07/2021	07/28/2021	O'Dell, Connie
CE21-45		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	8729		D	St		20732	0503070077	Self-Initiated	07/07/2021	07/28/2021	O'Dell, Connie

CE21-43	Inspection	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	4019		OLD BAYSIDE	Rd	20732	0503070247	Self-Initiated	06/09/2021	07/28/2021	O'Dell, Connie
CE21-41	Inspection	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	7526		H ST		20732	0503107477	Complaint	06/09/2021	07/28/2021	O'Dell, Connie
CE21-39	Inspection	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	8226		BAYSIDE	Rd	20732	0503048306	Complaint	06/08/2021	07/28/2021	O'Dell, Connie
CE21-38	Inspection	Property Maintenance - Sanitary Maintenance - Grass - Open Sanitary Maintenance - Open	Medium	3398		COX	Rd	20732	0503090965	Self-Initiated	06/01/2021	07/28/2021	O'Dell, Connie
CE21-32	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	3911	E	CHESAPEAKE BEACH	Rd	00000	0503048586	Self-Initiated	05/12/2021	07/28/2021	O'Dell, Connie
CE21-13	Administrative Citation Issued	Zoning Permit Required - Open 110-15: Steep Slope Construction on or Adjacent to - Open	Medium	4026		11TH	St	20732	0503252767	Complaint	02/26/2021	07/28/2021	O'Dell, Connie
CE21-8	Inspection	Zoning Permit Required - Open	Medium	3712		28TH	St	20732	0503043797	Self-Initiated	02/09/2021	07/28/2021	O'Dell, Connie
CE20-86	Notice of Violation Given	Zoning Permit Required - Open Zoning Infraction - Open	Medium	7536		C	St	20732	0503069559	Complaint	12/16/2020	07/28/2021	O'Dell, Connie
CE20-80	Inspection	Zoning Infraction - Open	Medium	8131		BAYVIEW HILLS	Dr	20732	0503130509	Complaint	10/14/2020	08/25/2021	O'Dell, Connie
CE20-48	Verbal Warning Given	Property Maintenance - Sanitary	Medium	3925		GORDON STINNETT	Ave	20732		Self-Initiated	07/01/2020	06/25/2021	O'Dell, Connie

		Maintenance - Vehicles - Open											
CE19-91	Inspection	Property Maintenance - Sanitary Maintenance - Vehicles - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary Maintenance - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	7524	C	St	20732	0503070557	Self- Initiated	11/14/2019	06/25/2021	O'Dell, Connie	
CE19-67	Notice of Violation Given	Sign Ordinance - Open	Medium	4160	MEARS	Ave	20732	0503085635	Self- Initiated	08/21/2019	07/16/2021	O'Dell, Connie	
CE19-17	Inspection	Zoning Permit Required - Closed Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required - Open	High	7340	G	St	20732	0503095037	Complaint	03/22/2019	07/16/2021	O'Dell, Connie	
CE18-76	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	2541	SHADY OAK	Ct	20732	0503174379	Complaint	10/19/2018	07/28/2021	O'Dell, Connie	

Number of Cases: 18



**Town of Chesapeake Beach
Treasurer's Report
Town Council Meeting
July 2021**

American Rescue Plan - Coronavirus State and Local Fiscal Recovery Funds

At this time, we still do not have confirmation on the amount to be received by the Town of Chesapeake Beach, but here is a quick update

- The State of Maryland has received \$264M from Treasury and funds to be received by the Town of Chesapeake Beach will be coming from the State
- The State has 30 days to submit the funds to the Non-entitlement units of local government which includes the Town.
- The State is targeting to send the funds by July 22nd
- The funds will be received 50% at a time over the next two years
- As a reminder, the funds can be used for revenue losses as a result of the COVID-19 emergency. They can also be used to make necessary investments in water, sewer or broadband infrastructure. Treasury has published a 151 page guideline.
- The coverage period for American Rescue Plan Funds starts 3/3/2021. So the Town could potentially use some of these funds retroactively.
- Treasury will allow consulting costs to be expensed to help manage these funds once we receive them. The State of Maryland is using Haggerty Consulting.
- We have had confirmation that our paperwork is the works from their consultant.
- Once the funds are received, the Town has to commit usage of the funds by 12/31/2024 and spend by 12/31/2026

I will keep the Mayor and Town Council updated as I receive additional information



7 Old Solomons Island Road • Suite 202 • Annapolis, MD 21401
(410) 266-3212 • Fax (410) 266-3502 • www.messickandassociates.com

Town of Chesapeake Beach

Engineer's Report 7-7-21

From: Messick Group, Inc (MGI)
Wayne A. Newton, P.E

Below is the monthly update of projects and upcoming action items to be completed by our office:

Fishing Creek Dredging:

Action: Working on contracting for dredge removal. MGI coordinating with USACOE to determine if raising the DMP berm makes sense and coordinating with standing order contractors to determine scope and cost to export the material. Dredge work now anticipated to start late 2021 or early 2022.

MGI submitted Grant Application for funding to remove prior dredge spoil from DMP to make room for the USACOE dredge material on 10/9/2020. We had a virtual meeting with the USACOE & DNR on January 27th for an update and to confirm sedimentation at the Rod n Reel is coming from the Bay. We received 75% drawings for review from the USACOE. USACOE reported to us that they need 40,000 cy of material placement space in the DMP site. MGI to coordinate material removal plan submittal to gain space for the dredge material.

Richfield Station:

Action: MGI has reviewed and commented on the updated cost estimates from the developer in reference to value of remaining work to be completed on each PWA and sent back for revision. MGI sent back final form of document to developers attorney on 12/10/20 and resent on 2/26/21. MGI approved remaining work cost estimates for revised PWA's and appropriate bonding on 5/10/21.

MGI approved whole house plans and emailed to McCrone on 9/24/20

261 Sidewalks:

Action: MGI followed up with BAI on 2/19/21 and requested a revised change order for the scope SHA requires to complete 30% design drawings. SHA confirmed the retaining wall design work is not required for the 30% design, but additional cross sections are required for the 30% design. MGI coordinating with SHA for approval of design change order.

Heritage:

Action: MGI attended virtual meeting with Ryan Homes, Jay & Holly in reference to the sidewalk construction methods. Ryan to provide certified subbase prior to pouring sidewalks and driveway aprons. Pump Station plans approved and emailed to McCrone on 9/24/20.

Kellams Field:

Action: MGI created Grading & Sediment Control Plans for the removal of the excess material from the DMP site for use on the Field. Looks like current dredge spoil removal timing will not coordinate with field renovations.



Prepared concept plan for the renovation and refurbishing of the tot lot into an adult exercise and child's play area on 10/5/20. Received results of the citizens survey for the park improvements and are now selecting equipment to design fall zones and overall play area sizing.

Richfield Tower:

Action: Bids received and recommendation of award forwarded. Waiting for construction.

Rod N Reel:

Action: MGI and Town staff attended a virtual meeting with Rod n Reel representatives on 2/26/21 to review maintenance responsibilities based on our limits of the Town's maintenance responsibilities exhibit from 5/1/20. Rod n Reel representatives agreed to our request and offered to accept maintenance for additional items (planting & irrigation) in the Mears Avenue right of way. MGI prepared a revised exhibit to accompany a revised PWA.

Highlands Sewer Study:

Action: MGI submitted State grant/loan application on 1/29/21. Responded to State questions on 2/22/21.

Wesley Stinnett Water Study:

Action: MGI created a preliminary alignment map to serve the Wesley Stinnett Dr community with Town Water. The preliminary water extension alignment and Cost estimate completed as of 8/24/20. Water system capacity needs to be reviewed. Grant/loan application's filed on 1/29/21. Responded to State questions on 2/22/21.

Fishing Creek Wet Well:

Action: MGI to review needed improvements to prevent inundation by sea level rise and repair the existing facilities and create a concept design as well as budget for a future capital project.

Town Hall HVAC Replacement

Action: Project complete

WWTP UV Protection RFP

Action: MGI working with Jon Castro to develop and RFP to design the Launder Covers for UV protection at the Waste Water Treatment Plant. One bid received, Town to reject the one bid. MGI to manage the design by Environmental design subcontractor.

Beach ES DD Plan Review

Action: MGI approved plans and recommended permit issuance.



CALVERT COUNTY SHERIFF'S OFFICE

TWIN BEACHES PATROL

Date: July 2, 2021

To: Sharon Humm

From: Sergeant Gary Shrawder

Re: Sheriff's Office Report-Chesapeake Beach

In June of 2021, the Sheriff's Office handled 661 calls for service in Chesapeake Beach. This is up from 583 calls in May of 2021.

Call Breakdown for June of 2021:

441 calls were self-initiated (patrol checks, follow-up investigations, traffic stops etc)

220 calls were received by other means (citizens, alarm companies, etc)

Of the 220 calls, we handled:

- 1 Robbery
 1. Kellum's Field- subject walking home from Abner's after "winning" \$1,000 3 unknown males jumped him stole money and drove away. CIB investigating believed to be false still under investigation

- 7 Arrests
 1. Burglary- Mrs. Creek entered neighbor's house (Mrs. Creek is mentally unstable)
 2. Violation of Protective order
 3. Disorderly- Abner's intoxicated subject causing a disturbance
 4. Disorderly- subject from a domestic incident became disorderly and was causing a disturbance
 5. Disorderly- intoxicated subject from Rod N Reel was causing a disturbance
 6. Domestic assault subject was intoxicated and assaulted another
 7. Trespassing- Mrs. Creek was on a neighbor's property after being told no to. (Mrs. Creek is mentally unstable)

- Thefts
 1. Theft of purse from Rod N Reel
 2. Wallet stolen from Water park case closed charges pending
 3. Subject stole chips from Fastop. They returned and paid for chips Fastop wishes no further
 4. Business partner stole money from business account under investigation
 5. Unknown subject stole iPhone from victim
 6. Employee/Ex-employee dispute subjects wish no further

- DOP
 1. Unknown subject broke pickets off railing
 2. Unknown subject ripped off molding of victim's vehicle
- 2 marijuana civil citations
- 1 DUI/DWI arrest

June 2021 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	30	176	Fireworks Complaint	0	1	Relay	0	0
Abandoned Vehicle	0	1	Follow Up	5	31	Robbery	1	2
Accident	14	55	Found Property	1	5	Search Warrant	0	1
Alarm	6	53	Fraud	0	11	Sexual Assault	0	1
Alcohol Violation	0	3	Harassment	1	6	Sex Offender Registry	0	0
Animal Complaint	4	13	Illegal Dumping	0	1	Special Assignment	3	52
Assault	0	11	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	8	26	Indecent Exposure	0	0	Stolen Vehicle	0	2
Assist Other Dept	2	17	Intoxicated Person	2	2	Summons Service	1	8
Assist Sick/Injured	3	28	Kidnapping/Abduction	0	0	Suspicious Person	5	22
Attempt to Locate	3	16	Loitering	0	0	Suspicious Vehicle	5	33
Burglary	1	11	Lost Property	0	3	Tampering with MV	2	3
CDS Violation	0	4	Loud Party/ Music	4	21	Telephone Misuse	0	0
Check Welfare	13	93	Mental Subject	0	17	Theft	6	21
Conservor of Peace	1	5	Missing Person	3	5	Traffic Complaint	15	43
Destruction of Property	2	8	Neighborhood Dispute	1	4	Traffice Control	0	3
Death Investigation	0	0	Notification	0	0	Traffic Enforcement	1	16
Disorderly	10	45	Parking Complaint	4	26	Trespassing	6	13
Domestic	7	37	Patrol Check	353	1235	Unauthorized Use MV	0	0
Escort	0	1	Person with Weapon	0	0	Unknown Problem	1	4
Eviction	0	0	Police Information	3	43	Violation Protective Order	3	4
Fight	3	10	Protective/Peace Order	1	16	Warrant Service	2	6
Firearms Complaint	0	3	Prowler	0	0			
Total Calls							536	2277

	Month	Year		Month	Year		Month	Year
DUI Arrest	1	3	CDS Arrest	0	4	Other Arrest	7	22
Civil Marijuana Citations	2	7	Non Fatal Overdose	2	4	Fatal Overdose	0	1

**** Notes ****

Deputies assigned to the Twin Beach Patrol handled 404 calls outside of the Twin Beach Patrol Area in this month.
(These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)

June 2021 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	21	69	Fireworks Complaint	0	0	Relay	0	0
Abandoned Vehicle	0	1	Follow Up	5	22	Robbery	0	1
Accident	10	25	Found Property	5	9	Search Warrant	0	2
Alarm	3	24	Fraud	2	8	Sexual Assault	0	2
Alcohol Violation	0	1	Harassment	0	4	Sex Offender Registry	0	0
Animal Complaint	0	4	Illegal Dumping	0	2	Special Assignment	1	4
Assault	1	7	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	5	10	Indecent Exposure	0	0	Stolen Vehicle	0	0
Assist Other Dept	0	6	Intoxicated Person	0	1	Summons Service	1	5
Assist Sick/Injured	3	10	Kidnapping/Abduction	0	0	Suspicious Person	1	9
Attempt to Locate	2	18	Loitering	0	0	Suspicious Vehicle	6	19
Burglary	0	4	Lost Property	0	0	Tampering with MV	1	1
CDS Violation	0	3	Loud Party/ Music	3	16	Telephone Misuse	0	0
Check Welfare	6	27	Mental Subject	0	0	Theft	3	11
Conservor of Peace	1	8	Missing Person	0	0	Traffic Complaint	3	19
Destruction of Property	2	10	Neighborhood Dispute	0	4	Traffice Control	0	0
Death Investigation	0	0	Notification	3	4	Traffic Enforcement	1	9
Disorderly	6	24	Parking Complaint	5	16	Trespassing	0	7
Domestic	6	29	Patrol Check	291	898	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	0	0	Unknown Problem	0	0
Eviction	1	2	Police Information	10	24	Violation Protective Order	5	8
Fight	2	8	Protective/Peace Order	0	7	Warrant Service	2	3
Firearms Complaint	0	2	Prowler	0	0			
Total Calls							417	1407

	Month	Year		Month	Year		Month	Year
DUI Arrest	0	1	CDS Arrest	0	5	Other Arrest	2	9
Civil Marijuana Citations	2	7	Non Fatal Overdose	0	2	Fatal Overdose	1	1

**** Notes ****



June 2021 Town Stats

Fire = 56

AFA = 3

Brush 3

Fire Calls dispatched in the Town of CB = 34

EMS = 29

Fire Calls dispatched in the Town of NB = 22

Fire's = 0

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 0

Fire Drill: grill fires

Investigation = 5

MVA = 9

Helicopter Landing = 1

Service = 4

Water Rescue = 3

Fundraising: N/A Due to COVID 19



EMS =112

Chest Pains= 10

Other Non- Emergent dispatched Calls = 11

Diabetic Emergency = 1

Hemorrhage= 4

Cardiac Arrest - 1

Altered Mental Status =0

Allergic Reaction - 0

Traumatic Injury = 15

Abdominal pains- 7

Sick person = 19

Med Alarm - 2

Fire Standby = 0

MVC = 9

Overdose =6

Psychiatric Emerg. = 2

Respiratory Distress = 11

Seizures = 3

Stroke (CVA) = 4

Unconscious Subj. = 9

Choking = 1

Syncope = 0

Suicide = 0

Gun Shot =0

Head Injury = 0

Hypertension = 1

water rescue =1

Assault = 4

Ems calls for Chesapeake Beach = 60

Ems calls for North Beach = 52

Ems Drill= burns



To: The Honorable Mayor and Town Council
Subject: Short Term Rentals

From: Holly Wahl, Town Administrator

Date: July 13, 2021

BACKGROUND:

There has been much discussion as it relates to Short term rentals and how they apply within the current Town Code.

In coordination with our Planning and Zoning Administrator, Chris Jakubiak, please find below additional background information on the topic.

"Short term rental" describes the manner in which and length of time for which a room or dwelling unit is leased. It does not describe the type of unit that is rented; a dwelling unit in a condominium building can be a short-term rental just like a single-family house can be. A dwelling unit that is accessory to another dwelling unit, such as a granny flat, basement apartment, or studio apartment above the garage, can be a short-term rental.

In the Zoning Ordinance, the land use called Tourist Home is grouped with Hotels and Motels, however it is not included in the definition of Hotels and Motels. For this reason, it is allowed under the same conditions of a hotel or motel, but it is neither.

While the Zoning Ordinance does not explicitly define the term "Tourist Home" it does imply in part what a Tourist Home is. As shown in Section 290-43, the definition of "Roomer, Boarder or Lodger" contains this statement: **"Any person occupying such room or rooms and paying such compensation without prearrangement or for less than a week at a time shall be classed for purposes of this chapter, not as a roomer, boarder or lodger, but as a guest of a commercial establishment (motel, hotel or tourist home)"**. As described a tourist home is a commercial establishment and would seem to be a use that allows paying guests to stay without prearrangement or to stay for less than a week at a time in the same manner as a hotel. This piecemeal definition does not preclude a tourist home from having prior reservations of course, nor does it preclude guests from staying longer than one week. These are just factors that help differentiate it from rooming and boarding houses. A Tourist home is a commercial use that serves people who want to rent a place for a short term (presumably while visiting).

A Tourist Home is a commercial use that does short term rentals like a hotel or motel but it is clearly different than a hotel and motel which are explicitly defined by the Zoning Ordinance. Unlike these uses, it is clear the term Tourist Home refers to something of a residential nature and in light of the definition of hotel and motel is easy to deduce that it is a smaller establishment. Traditionally a Tourist Home is a private home in which rooms are for rent to visitors/travelers/transients.

Here is a definition for the term Tourist Home that is inclusive of the concept and practice of "short term rental", is consistent with the references made in the Roomer, Boarder or Lodger definition, and is appropriately different than the other overnight accommodations uses (hotels and motels):



Tourist Home: A residential building, that is rented commercially in whole or in part, or a separate dwelling unit accessory to a such a building that is rented commercially, in which paying guests are provided, with or without prearrangement, overnight accommodations on a short term basis—that is, no greater than 30 days, for commercial compensation.

Note that the conditions set forth in Section 290-11R are still applicable.
The use is only allowed in the C and M districts.

As for parking, Section 290-20 provides that hotels, motels, and tourist homes provide one off-street parking space per unit, plus one per staff. In practice, our Planning and Zoning Administrator interprets “unit” in light of the zoning provision 290-4 that declares that the Zoning code’s standards reflect minimums only. So where only one unit was rented to a party of guests — as with a whole house, the Planning and Zoning Administrator would base the parking requirement on the project as proposed like I would do with Bed and Breakfast Establishments where the parking standard is also one per unit. In such cases, note that there is already a requirement that there be two off-street spaces for a residential use, this is considered the baseline.

RECOMMENDATION:

It is recommended that Town Council consider resolution R-21-7 as clarification for the term tourist home, as currently permitted in Maritime and Commercial Zones of the Town, to include short term rentals.

RESOLUTION R-21-7

A Resolution of the Town Council of Chesapeake Beach clarifying the definition of a “Tourist Home” allowing Short-Term Rentals as a “Permitted Use with Conditions” in the Commercial and Maritime Zoning Districts

Whereas: A Tourist Home is a Permitted Use with Conditions in the Commercial and Maritime zoning districts; and

Whereas: A Tourist Home is commonly understood to be residential buildings with rooms for commercial let to overnight paying guests; and

Whereas: Trends in technology and society emerging since the last comprehensive amendment of the Town's Zoning Ordinance have made it possible to commercially let one's entire house or other legal dwelling unit to just one party rather than letting separate rooms within the house to separate guests; and

Whereas: The Town's Zoning Ordinance lacks a clear definition of the term “Tourist Home” though it is referenced in multiple places in the Ordinance such that it can reasonable be inferred that it is a commercial use within a residential building providing short term rental opportunities to overnight paying guests by prearrangement or not; and

Whereas: Correcting the Zoning Ordinance with a clear definition that is consistent with the ways the term is used in the Zoning Ordinance and consistent with a customary understanding of the practical use of buildings as tourist homes, would clarify that the method of leasing a residential building in whole or part for overnight accommodations on a short-term basis for paying guests is a Tourist Home; and

Whereas: The Town Council believes improving the Zoning Ordinance's readability by perfecting a definition of a term aids the Town's administrative staff in implementing the Ordinance without changing its meaning;

Therefore, let it be Resolved That the Town Council directs that the following clarifying definition be placed in the appropriate position in Section 290-43 of the Zoning Ordinance:

“Tourist Home”: A residential building, that is rented commercially in whole or in part, or a separate dwelling unit accessory to a such a building that is rented commercially, in which paying guests are provided, with or without prearrangement, overnight accommodations on a short-term basis for commercial compensation.

Approved: _____

TOWN OF CHESAPEAKE BEACH

Patrick J. Mahoney, Mayor

Derek J. Favret, Councilman

Valerie L. Beaudin, Councilwoman

Lawrence P. Jaworski, Councilman

L. Charles Fink, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman



PLANNING & ZONING MEMORANDUM

To: Mayor and Town Council, Chesapeake Beach, MD

From: Larry Brown
Chairman, Planning and Zoning Commission

Date: July 6, 2021

Re: Report

The **Planning Commission** held “virtual” meetings via publicly assessable “Zoom” on June 15 and June 23. The meetings were recorded and are available on YouTube; the public participated by phone and via the internet. One meeting is scheduled this month.

The Town Code requires the Commission to elect a Chairman each year. At the June 23rd meeting, Larry Brown was re-elected for a second term as Chairman, and Lori Blackwelder was re-elected to a second term as Vice Chairman.

At the July meeting the Commission will continue its review of the update to Chapter 5, Land Use, and Chapter 3, Municipal Growth, received from the Zoning Administrator on June 23rd.

In addition to reviewing the updated Chapters 3 & 5, and awaiting first drafts of several sections, other future topics being considered include?

1. Reference to the Town’s Flood and Sea Level Rise Action Plan framework.
2. Reference to the Town’s referendum, and Ordinance O-21-1, prohibiting full casino or sports betting licenses.
3. The Commission received a briefing from the Town’s Economic Development Committee on June 15, 2021, which recommended:
 - a. Expanding the potential commercial areas along Rt 260 and 261.
 - b. Opposing the recommended 35 foot building height restrictions
 - c. Support for limited and regulated short term rentals

The current status of the Plan's Chapters are as follows:

1. Introduction (reviewed)
2. Population of Chesapeake Beach (reviewed)
3. Municipal Growth (draft with significant revisions being reviewed)
4. Natural Environment (reviewed)
5. Land Use (draft with significant revisions being reviewed)
6. Housing (reviewed)
7. Transportation/Circulation (reviewed)
8. Community Facilities (reviewed)
9. Water Resources (reviewed)
10. Implementation, Development Regulations and Areas of State Significance (awaiting first drafts)

Appendices adopted:

Master Walkability Plan

Thus far the Commission plans to propose the following significant recommendations to the Land Use Chapter in the Update to the Comprehensive Plan.

- Amend the height limit to 35 'feet, from original grade level, for any building, in any zone. An additional five feet may be added if applicants can demonstrate the additional height is needed to comply with the Town of Chesapeake Beach's floodplain management regulations.
- Develop design standards for each district to ensure that development and redevelopment is harmonious and with existing structures and that a strong sense of place emerges or is retained within each district as development and redevelopment takes place.
- Allow apartments above new commercial development on MD260 as part of the redevelopment / revitalization of that commercial gateway mixed use area.
- Within the Town Center and Maritime District; not to allow additional or new multi-family housing types; not to allow residential units above commercial buildings; that development or redevelopment of commercial structures for residential use not be an option.
- Amend the description of the Residential Medium Density (R-MD) District to include only single family houses.
- Not to amend the current description of the Residential Village (RV) District, but:

- To restrict development or redevelopment in the Residential Village (RV) District South of MD 260, north of Kellam's Field and 26th Street to single family homes, with no multi-family options.
- To change the zoning to only single family units in the Residential Village (RV) District at the north end of Rt 261, along the waterfront by the fire station and the area north of the marsh.

Future PC meetings will be held at the Town Hall.

Chesapeake Beach Oyster Cultivation Society Report

July, 2021

Chesapeake Beach Town Council Meeting

CBOCS has collected and prepared samples of oysters, rockfish and soil for PFAS testing. This the samples are being transported to a laboratory in Pennsylvania for analysis. Results are expected in 2 weeks. Jay Berry collected the samples and Jon Castro prepared them. Many thanks for their effort.

CBOCS is waiting for word from the Calvert County School system in late July about the resumption of 5th grade oyster field trips on Fishing Creek. We have 3 volunteers ready but still need 2 or 3 more to allow for rotation of duties on the possible 26 field trips.

CBOCS is working with the Coastal Conservation Association and the Chesapeake Bay Foundation to expand the Old Rock Reef to historical levels. This on-going project will take several years. The next step is for CBF to deposit 150 reef balls with spat in an area just north of our existing reef. This will allow us to deposit oyster spat amongst these reef balls to insure their protection and growth.

Bobby Abner's Oyster Hatchery is producing exceptional results. Recently 5 million oyster larvae were set on shells. The set was the greatest I have ever seen. Bobby has just received permission to expand his lease to 100 acres. This is just in-shore from the CBOCS reefs. See the attached pictures.



Green Team Meeting

June 24, 2021

Attendees:

Sue Alexander
Melanie Crowder
Linda Draper
Madeleine Blake
Terry
Valerie Beaudin

Meeting came to order at 7:00

Green Team Action Plan is now on town website for review and comment.

Bayfront Park

- Cleanup went well – 8 people turned out.
- **Recommendation:** Schedule event monthly to continue momentum. Use black plastic bags to collect clippings to prevent regrowth
- Valerie will contact Holly about necessity to get Critical Area permit to dig up root systems of vines. Also see if Public Works would collect bags of clippings if we leave them on the trails.
-
- **Paddle and Pickp**
- In conjunction with Calvert Parks and Rec on Sept 25th for cleanup of Fishing Creek. Find out from NECC what supplies we need versus what they will provide: bags, gloves, grabbers, water, etc.
- **Recommendation:** Have several small boats running the creek to collect trash from Kayaks as they progress so they can keep moving and not have to return to base with every load.
- **Recommendation:** Green Team provide pizza or doughnuts as incentive.

- MD Forestry Service and Master Gardeners distribute small trees in the spring to municipalities for free. An organization called Treemendous does the same and may have a better selection. Melanie C may have contact info.

- **Recommendation:** Determine a plan (how many) for the trail to Bayfront Park and obtain some of these free trees to plant.

Signage

- TNT Graphics has original file of trail signs and is working to get replacement signs created.
- Next year allot budget to remove signage that is no longer applicable and install new signs on other healthy plants/trees.

Pollinator Gardens:

- Irrigation system is still not working. Team needs resolution by July in order to keep plants watered.
- **Recommendation:** Valerie will contact Jay about the ability to use a hose there. Install a storage box for green team supplies and equipment behind spigot – hose, pails, shovels, bags, etc.
- **Recommendation:** Melanie will write exact list of materials/plants needed to replace mountain mint in boxes. Valerie will place order.

Education and Outreach

- Must pay attention to other areas of town besides Fishing Creek Trail and Bayfront Park.
- Discussed possibility of contacting all HOAs and providing workshops/tutorials on planting natives, trimming/pruning individual gardens on-site in the neighborhoods. Attract new Green Team members?

Storm Runoff Mitigation

- No current discussion

Other Ideas

- Sometime fall/winter – develop 5-year plan for removing all Japanese Knotweed plants at Bayfront Park.
 - o Is town ready to tackle this
 - o Obtain grant to have experts review beach, develop plan suggesting replacements, and execute plan
 - o Mitigation Fund may be possible funding source
- Discuss/develop plans for more effective garden/plantings on the 260 median.
- Determine expiration date of Windmill Landscaping contract with town. Request opportunity to be involved in renewal process.
- Develop ideas for attracting new members to the committee.

Sue Alexander will pull together Idea List from previous years Committee Meetings before our next meeting.

Next meeting scheduled for July 22nd, 7:00 pm Kellam Field Pavillon.

KELLAM'S PARK REVITALIZATION COMMITTEE

MEETING REPORT

Meeting Time: 700PM June 29, 2021

Location: Kellam's Field Pavilion (next to the electric car charging Station)

- 1) The committee established these tenets as its guiding principals and goals:
 - a. Create a welcoming, community oriented outdoor space
 - b. Maximize diverse facility uses while emphasizing enjoyable outdoor green space
 - c. Commitment to local sports teams
 - i. Home of the Bucs
 - ii. Ease means for their continued operation and vitality
 - d. Provide a walkable facility and emphasize connectivity to other parts of town
 - e. Promote a variety of community and organizational events
 - f. Commitment to quality grounds and facility maintenance

- 2) Roundtable Brain Storm Ideas discussed:
 - a. Walk/bike trail circumnavigating the facility
 - b. Fitness course equipment along the trail
 - c. Expanded/relocated playground for kids
 - i. Include pirate ship as Bucs theme
 - d. Improve pathways and access to various points of the field including visitors stands
 - e. Repurpose both baseball areas
 - f. Fenced in area for dogs
 - g. Introduce some tables with chessboard design
 - h. What happened to the grills?
 - i. Wi-Fi availability
 - j. Fitness course equipment on trail
 - k. Sign "Home of The Bucs" (Arched PVC to walk under when entering main gate simple mounting for possible relocation/use) would like this for 2021 anniversary season
 - l. Find a place where someone could fish the creek
 - m. Introduce some colorful paint schemes
 - n. Repurpose/revise standard parking layouts. Square parking area not used
 - o. Provide for gated, alternative vehicle exit/entrance to 26th street.
 - p. Bathroom questions
 - q. More trash cans
 - r. Position new pavilion or gazebo at the home plate location of the existing small baseball diamond. Provide power for ease of live music, movies or other uses where audience can sit on grass and enjoy.
 - s. Basketball court

- t. Volleyball area with sand
 - u. Field sports turf was brought up several times. While an expensive consideration, the nature of the ground may prohibit these types of field systems. Need more information
 - v. Include area for mosquito spray best that access will allow.
 - w. Historic interpretive signage noting area, Park namesake Linwood Kellam's
 - x. Certain areas to have special dedication signage like the planned Callis Park area
- 3) Providing for continued variety of special events was discussed. Of note:
- a. Continue Taste the Beach and Stars and Stripes sized events
 - b. Movie nights (On green or drive in style), afternoon concerts
 - c. Farmers market-style events
 - d. Support team sports oriented fundraising events
- 4) Miscellaneous items brought up
- a. Malfunctioning scoreboard
 - b. Replace burned out bulbs at field lighting
 - i. Can these convert to LED?
 - c. TOCB lease with DNR requires the 70 boat trailer length parking spaces. Engage DNR NOW; lobby to reduce this number to free up for regular parking or other repurpose. GM stated he thought current lease agreement expires in 2024. Boating is an important aspect of the Towns identity but it seems that 70 spaces are excessive. Eliminating just 10 spaces will make a big difference
 - d. Dredge spoils site likely cannot/should not be repurposed.
 - e. There is plenty of parking that can be co-shared between county community center, waterpark and Kellam's Park
 - f. Bucs organization is a special and valuable partner who put kids first
 - g. It was noted that IF both Harbor Vista South and West are built, a traffic light might likely need to be installed at the intersection of Gordon Stinnett and MD 260
- 5) The meeting culminated with the group agreeing there was enough information available to engage a professional consultant to more fully explore and begin developing a DRAFT Kellam's Park plan
- a. Field trip with consultant to Bucs night game in early September
 - b. Concurrently continue public outreach in a variety of ways