



**TOWN MEETING AGENDA
JANUARY 19, 2023**

- I. Call to order and roll call
- II. Pledge of Allegiance
- III. Approval of the agenda
- IV. Public Comment on any item on the agenda
- V. Approval of the minutes of the December 15, 2022 Town Council Meeting.

Approval of the minutes of the December 15, 2022 Closed Session.

Approval of the minutes of the January 3, 2023 Special Meeting.

Approval of the minutes of the January 3, 2023 Closed Session.
- VI. **Petitions and Communications**
 - A. Town Administrator's Report
 - B. Operations Manager Report
 - C. Public Works Administrators Report
 - D. Water Reclamation Treatment Plant Report
 - E. Code Enforcement Report
 - F. Town Treasurer's Report
 - G. Town Engineer's Report



H. Deputy's Report

I. North Beach Volunteer Fire Department

J. Mayor's Report

VII. Resolutions & Ordinances

VIII. Report of Officers, Boards and Committees

A. Planning & Zoning Commission – Cindy Greengold

B. Board of Appeals – No hearing held.

C. Chesapeake Beach Oyster Cultivation Society – Sue Alexander

D. Climate Change Advisory Group – Larry Jaworski

E. Economic Development Committee – Larry Jaworski

F. Green Team – Valerie Beaudin

G. Kellam's Revitalization Committee – Greg Morris

H. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck

I. Walkable Community Advisory Group – Charles Fink

IX. Unfinished Business

X. New Business

1. Town Council to consider the reappointment of Farhad Safaie to the Ethics Commission for a three-year term commencing March 2023.



2. Town Council to consider authorizing the Mayor to enter into a contract with Windmill Farms LLC. for three years with two one-year options of renewal. The contract award for year 1-3 amounts to \$531,990 base lump sum and \$376,940 for year 4-5 base lump sum from the General Fund Landscape Line Item and Mitigation Fund.
3. Town Council consider authorizing the Mayor to enter into a contract with Windmill Farms for alternate pricing option 1,2,4,6 and 10 for an additional annual cost of \$29,428 from the General Fund Landscape Line item and \$11,875 from the Chesapeake Beach Water Park landscape maintenance line item for year one and \$6,070 for the four years thereafter. Street Sweeping will be charged on an as needed basis per the itemized pricing.

XI. Public Comment

XII. Council Lightning Round

XIII. Adjournment



**MINUTES OF THE
TOWN COUNCIL MEETING
DECEMBER 15, 2022**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance were, L. Charles Fink, Lawrence P. Jaworski, Margaret P. Hartman, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Brittany Moran, Town Treasurer, Todd Pounds, Town Attorney, Carla Richard, Operations Manager, Wayne Newton, Town Engineer, Josh Stinnett, WRTP Manager, and Lieutenant Hollinger. Absent were Dr. Valerie Beaudin, Council Member, James Berry, Public Works Manager, and Dennis Burger, Code Enforcement Officer.

The Mayor started the evening with the presentation of the 2022 Barbara “Jo” Finch Brightest Beacon on the Bay awards. The Mayor shared fond memories of past years with Ms. Finch, also known as “Mother Christmas.” Ms. Wahl stated this year the Town hosted the Holiday Lights Tour. The Tour included skits conducted by Carla Richard, and guests on the tour were able to vote for the Brightest Beacon on the Bay. Special thanks to Andrew Gibson who played “Buddy” on the tour, Ms. Richard, Ms. Kennedy, Filo Blake, and the water park staff. Ms. Richard presented a video of the tour and Ms. Wahl presented a video displaying this year’s Brightest Beacon on the Bay winners!

- II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

- III. Approve the Agenda.**

MOTION: Councilman Jaworski moved to approve the December 15, 2022 agenda. Seconded by Councilman Pardieck, all in favor.

- IV. Public comment on any item on the agenda.**

1. Ms. Peggy McKelly, Ladies of Charity, expressed on behalf of the Ladies of Charity their appreciation to the Town Council for allowing them to present their work at their October meeting. She took the opportunity to speak to the Council on food insecurity.

- V. Approval of the minutes of the November 17, 2022 Public Hearings.**

MOTION: Councilwoman Hartman moved to approve the minutes of the November 17, 2022 Public Hearings. Seconded by Councilman Jaworski, all in favor.

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Approval of the minutes of the November 17, 2022 Town Council Meeting.

MOTION: Councilman Pardieck moved to approve the minutes of the November 17, 2022 Town Council Meeting. Seconded by Councilwoman Hartman, all in favor.

Approval of the minutes of the December 5, 2022 Informational Work Session.

MOTION: Councilman Fink moved to approve the minutes of the December 5, 2022 Informational Work Session. Seconded by Councilman Pardieck, all in favor.

VI. Petitions and Communications –

- A. Town Administrator’s Report** – Ms. Wahl submitted the attached written report and was present to address the Council on report items. Ms. Wahl noted the 2023 Town calendars are expected to be mailed out early next week and will be available at Town Hall then, as well. The Mayor took the opportunity to recognize Ms. Wahl. Her efforts, perseverance, and the relationship she established with the Governor’s Office over these past years has resulted in State grants for the Town. Thank you, Ms. Wahl.
- B. Operations Manager Report** – Ms. Richard submitted the attached written report and was present to address the Council. The Council thanked Ms. Richard for the video tonight and all she does with the Town events.
- C. Public Works Report** – Mr. Berry submitted the attached written report but was not present. Ms. Wahl addressed the Council’s questions.
- D. Water Reclamation Treatment Plant Report** – Mr. Stinnett submitted the attached written report and was present to address the Council on report items. The Council congratulated Randy Wilkerson and Eric Montgomery on their OSHA 30-hour training course.
- E. Code Enforcement Report** – Mr. Burger submitted the attached written report but was not present to address the Council.
- F. Town Treasurer’s Report** – No report.
- G. Town Engineer Report** – Mr. Newton submitted the attached written report and was present to address the Council. Mr. Newton briefed the Council on the status of ongoing town projects.

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- H. **Deputy's Report** – Sergeant Shrawder submitted the attached written report and Lt. Hollinger was present to address the Council. The Council thanked Lt. Hollinger and his staff for their service and keeping the Town safe.
- I. **North Beach Volunteer Fire Department** – No report. Councilman Jaworski noted that Santa did not make his rounds tonight due to the inclement weather but will add an extra day to his tour, so check the website for more information.
- J. **Mayor' Report** – The Mayor commented it's Christmas, the holiday season, and a time to give. Eight days ago, December 8th, when a young child went missing, this community came together looking for the child, resulting in a happy ending. The Mayor wanted to thank Bayside Baptist Church for opening their doors as a command center for our deputies and first responders. Word to our new incoming Sheriff, if you ever have the need to deputize volunteers look no further than Chesapeake Beach! And with the words of Burl Ives, "Have a Holly, Jolly Christmas."

VII. **Resolutions & Ordinances:** None.

VIII. **Report of Officers, Boards and Committees:**

- A. **Planning & Zoning Commission** – Ms. Greengold submitted the attached written report.
- B. **Board of Appeals** – No hearing was held.
- C. **Chesapeake Beach Oyster Cultivation Society** – Ms. Alexander submitted the attached written report.
- D. **Climate Change Advisory Committee** – Councilman Jaworski reported he participated in a virtual meeting today hosted by the Maryland Commission on Climate Change with discussion focusing on state recommendation for protecting against impacts of climate change. The EPA has scheduled a series of site visits and meetings for early January to discuss resiliency projects, and lastly, the Coastal Resiliency Steering Committee will meet Tuesday, December 20th at 6 pm at Town Hall. Town residents and businesses are encouraged to participate and share thoughts on steps to address the impacts of climate change.
- E. **Economic Development Committee** – Councilman Jaworski conveyed congratulations to the Mayor, Holly Wahl, Carla Richard, and Town staff on the outstanding job done on organizing and conducting the Holiday Lights Tour. A huge thank you to elves, "Ellie" & "Buddy" for hosting the tours and doing an amazing job of entertaining the attendees. Planning has started for next year's Taste the Beaches which is tentatively scheduled for September 10th at Kellam's Field.
- F. **Green Team Committee** – No report.

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- G. **Kellam's Revitalization Committee** – Councilman Morris had no report this month.
- H. **Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported the group is scheduled to meet in January and reminded folks that the deadline for the opioid overdose awareness sculpture competition is January 31st.
- I. **Walkable Community Advisory Group** – Councilman Fink reported a number of projects are underway and the group is excited about that, but a little frustrated that the projects are not going as fast as they'd like, but good news is, possible ground-breaking on some by Spring!

IX. Unfinished Business: None.

- X. **Closed Session** – Councilwoman Hartman moved to close the regular meeting at 7:53 pm to go into a closed session under the Statutory Authority of the Md. Annotated Code, pursuant to General Provisions Article, §3-305(b) subsection (7) “to consult with Counsel to obtain legal advice.” Seconded by Councilman Jaworski, all in favor.

The Mayor re-opened the regular meeting at 8:16 pm.

All members that voted to close the meeting for a closed session were present the entire closed session and the purpose was to consult with counsel to obtain legal advice on pending litigation.

XI. New Business:

- 1. Town Council to consider awarding a contract to Johnson Construction Company in the amount of **\$616,740** for the Chesapeake Beach Water Reclamation Treatment Plant (CBWRTP) launder covers from the CBWRTP capital improvements line item of the FY24 budget.

MOTION: Councilman Jaworski moved to approve awarding a contract to Johnson Construction Company in the amount of \$616,740 for the CBWRTP launder covers. Seconded by Councilwoman Hartman, all in favor.

- 2. Town Council to consider authorizing the Mayor to issue payment to the Maryland Department of Environment in the amount of **\$20,300** per the Consent Agreement CO-13-1837 entered into by the Town in January 2013 during the Enhanced Nutrient Removal upgrade project.

MOTION: Councilman Jaworski moved to approve authorizing the Mayor to issue payment to MDE in the amount of \$20,300. Seconded by Councilwoman Hartman, all in favor.

- 3. Town Council to consider authorizing the Mayor to execute an amendment with Rekor Recognition Systems, Inc. to assign the contract to Alumint per the Calvert County Agreement, that the Town

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is using as a piggyback agreement for the traffic cameras located on Bayside Rd and Old Bayside Rd at Beach Elementary School.

MOTION: Councilman Pardieck moved to approve authorizing the Mayor to execute an amendment with Rekor Recognition Systems to assign the contract to Alumint per the Calvert County agreement, that the Town is using as a piggyback agreement for the traffic cameras. Seconded by Councilman Fink, all in favor.

4. Town Council to consider an allocation of American Rescue Plan Act funds in the amount of **\$200,000** that will be dedicated to food insecurities and food pantry services that directly serve the citizens of the Town of Chesapeake Beach. No funds will be distributed without further review and approval by the Town Council.

MOTION: Councilwoman Hartman moved to approve an allocation of American Rescue Plan Act funds in the amount of \$200,000 to be dedicated to food insecurities and food pantry services. Seconded by Councilman Pardieck, all in favor.

5. Town Council to consider the cancellation of the August 2023 Town meeting for summer break.

MOTION: Councilman Fink moved to approve the cancellation of the August 2023 Town Council meeting for summer break. Seconded by Councilwoman Hartman, all in favor.

XII. Public comment was received by:

1. Barbara Glover, Food Pantry Manager with the Ladies of Charity, expressed her appreciation to the Town Council for supporting the cause of food insecurities.

XIII. Council Lightning Round:

1. Ms. Hartman wished everyone “Happy Holidays” and looks forward to reconvening in the new year.
2. Mr. Pardieck wished everyone a Merry Christmas and a Happy New Year. Be safe and enjoy the time with family and friends.
3. Mr. Morris wished everyone “Happy Holidays” and looks forward to coming back in 2023.
4. Mr. Jaworski wished everyone a “Merry Christmas”, “Happy Holidays”, Happy Hanukkah, and “Happy New Year.”

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5. Mr. Fink stated, with the recent power outage, having informative email updates from the Town was appreciated, and encouraged folks to sign up for the Town emails if they haven't. On another note, kudos to an awesome job in Chesapeake Village on the Luminaria! Outstanding! Happy Holidays, Happy Festivus!

XIV. Adjournment

There being no further comments, the meeting adjourned at 8:30 pm on a motion by Councilwoman Hartman. Seconded by Councilman Pardieck, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk



**TOWN COUNCIL
SPECIAL MEETING MINUTES
JANUARY 3, 2023**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Margaret P. Hartman, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Brittany Moran, Town Treasurer, and Todd Pounds, Town Attorney (in attendance virtually).

II. Pledge of Allegiance – The Mayor led the Pledge of Allegiance.

III. Approval of Agenda

MOTION: Councilwoman Hartman moved to approve the special meeting agenda. Seconded by Councilman Jaworski, all in favor.

IV. Closed Session – Councilman Jaworski moved to close the special meeting at 6:02 pm to go into closed session under the Statutory Authority of the Md. Annotated Code, pursuant to General Provisions Article, §3-305(b), subsection (7) “to consult with counsel to obtain legal advice.” Seconded by Councilwoman Beaudin, all in favor.

The Mayor re-opened the special meeting at 6:45 pm. Councilman Jaworski made a motion to end the closed session. Seconded by Councilwoman Beaudin, all in favor.

All members that voted to close the special meeting to go into closed session were present the entire closed session and the purpose was to obtain legal advice relating to the Youth Sports Provider Agreement for access to Kellam’s Field.

V. Adjournment

There being no further comments the special meeting adjourned at 6:45 pm on a motion by Councilman Jaworski. Seconded by Councilwoman Hartman, all in favor.

Submitted by,

Holly K. Wahl
Town Administrator



Town Administrators Report – January 2023

I. UPCOMING REQUESTS FOR PROPOSALS:

Safe Routes to School (SRTS) 100% design phase and construction drawing RFP: This RFP was sent to the State of MD SHA for approval. There were several additional items requested by the State prior to approval. All items were provided by the Town. The Town Administrator and Town Engineer held a conference call with the State the week of December 22nd. The Town is seeking approval from the Office of Structures (OOS), in the coming weeks. Once received the Town will be able to release the RFP for the 100% design.

Pocket Parks RFP: The pocket park RFP will be released this month for three pocket parks funded by the Maryland Parks and Playground program. The projects are (i) the Kellam's northern connection, (ii) a waterfront park at 8323 Bayside Rd, and (iii) 7515 B street.

II. AWARDED REQUEST FOR PROPOSALS:

The Mayor and Town Council awarded a contract to Johnston Construction Company for the total of \$616,740. Upon contract execution it was recognized that this cost did not cover a 5% product markup totaling \$3,957. This cost has been added to the project and we expect work to begin as soon as the contractor confirms they can have the materials delivered.

III. FEDERAL DREDGE WORK STATUS:

The Town created a page on the website under Resident Resources that provides continual updates on dredging activity. The page is linked [here](#).

The work on the jetty wall will take place when there is a weather window that is safe for the contractor to work in and around the water, due to the upcoming freezing conditions in January and February that present safety hazards. Surveys are to be conducted for after the dredge completion and after the jetty wall completion per the Army Corps of Engineers.

Recent updates include:

To view the Army Corps of Engineers Federal Dredge Plans, please click [here](#).

To view the Army Corps of Engineers Federal Dredge Specifications, please click [here](#).



Town Administrators Report – January 2023

IV. INFRASTRUCTURE PROJECTS:

The sidewalk along RT 261 connecting Chesapeake Beach to North Beach along the east side of RT 261 between the firehouse and Seagate: The Town Engineer created concept plans for submission to the State. Surveys, right of way and utility locates will take place as the next step in the feasibility study.

The Chesapeake Beach Water Park 3-D modeling is complete to address above-the-water line repairs to structures that contain the mechanical equipment of the park. Plans on the next steps of moving forward to obtain pricing for repairs are currently in the works.

V. TOWN ASSETS:

- **Kellam's Field:** the Town continues to work through the permitting process with the Maryland Department of Environment (MDE) to install approximately 430' of 18" HDPE storm drain across the ball field. This will include the installation of a concrete precast storm drain inlet on the receiving south end. A rip rap channel will be discharging into a small sediment pond on the North end.
- **Bayfront Park:** Bayfront Park remains closed to the general public. The Park is open to Town guests, NBVFD, Twin Beach Deputies, and guests accompanying them.

The Town recently removed vines from trees along the waterfront along the boardwalk heading to Bayfront Park. The vines were removed in coordination with guidance from the Chesapeake Beach Green team to ensure the health of the trees.



Image of vine removal



Town Administrators Report – January 2023

- **Public Boat Ramps:** As a reminder as of December 1, the Town operates the Town owned public ramps located off Gordon Stinnett Ave below for the layout of the ramp and parking access.

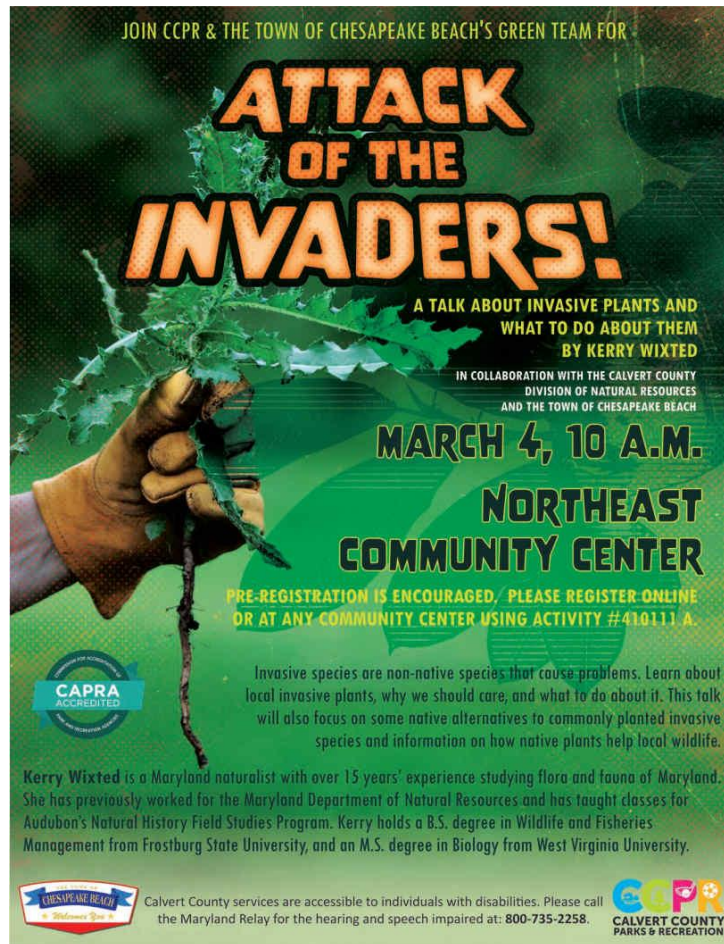
Figure 1: Public Boat ramp layout outlining public and private property





Town Administrators Report – January 2023

- VI. **UPCOMING OUTREACH:** Join the Green Team and Calvert County Parks and Recreation for “Attack of the Invaders” March 4, 10 AM at the Northeast Community Center.



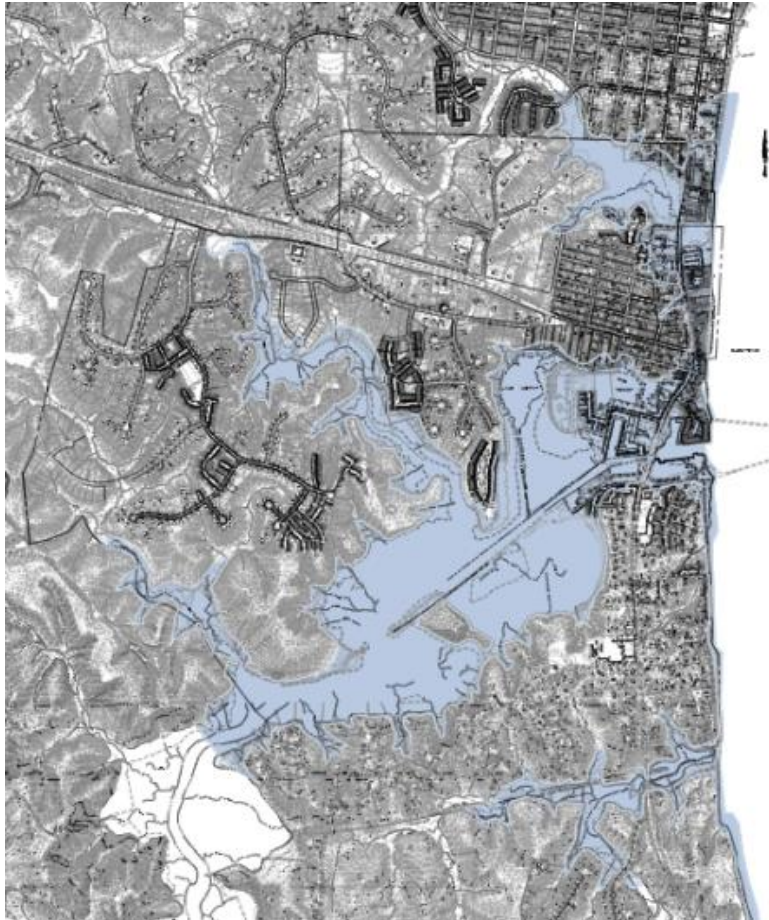
VII. GRANTS:

1. **Pocket Park funding for \$150,000 with \$0 match for three pocket parks.** The Town continues to work to finalize the scope of work on the three pocket parks funded by the Maryland Department of Natural Resources Local Parks and Playgrounds Infrastructure. Thank you to the Board of County Commissioners for their support of these projects. To view the presentation of feedback received from public comments, please click [here](#).
2. **Parks and Playgrounds Infrastructure Grant for the Kellam's Tot Lot at \$150,000 with \$0 match:** Funding will be used for the children's play area and senior playground concept. Thank you to the Board of County Commissioners for their support of these projects.



Town Administrators Report – January 2023

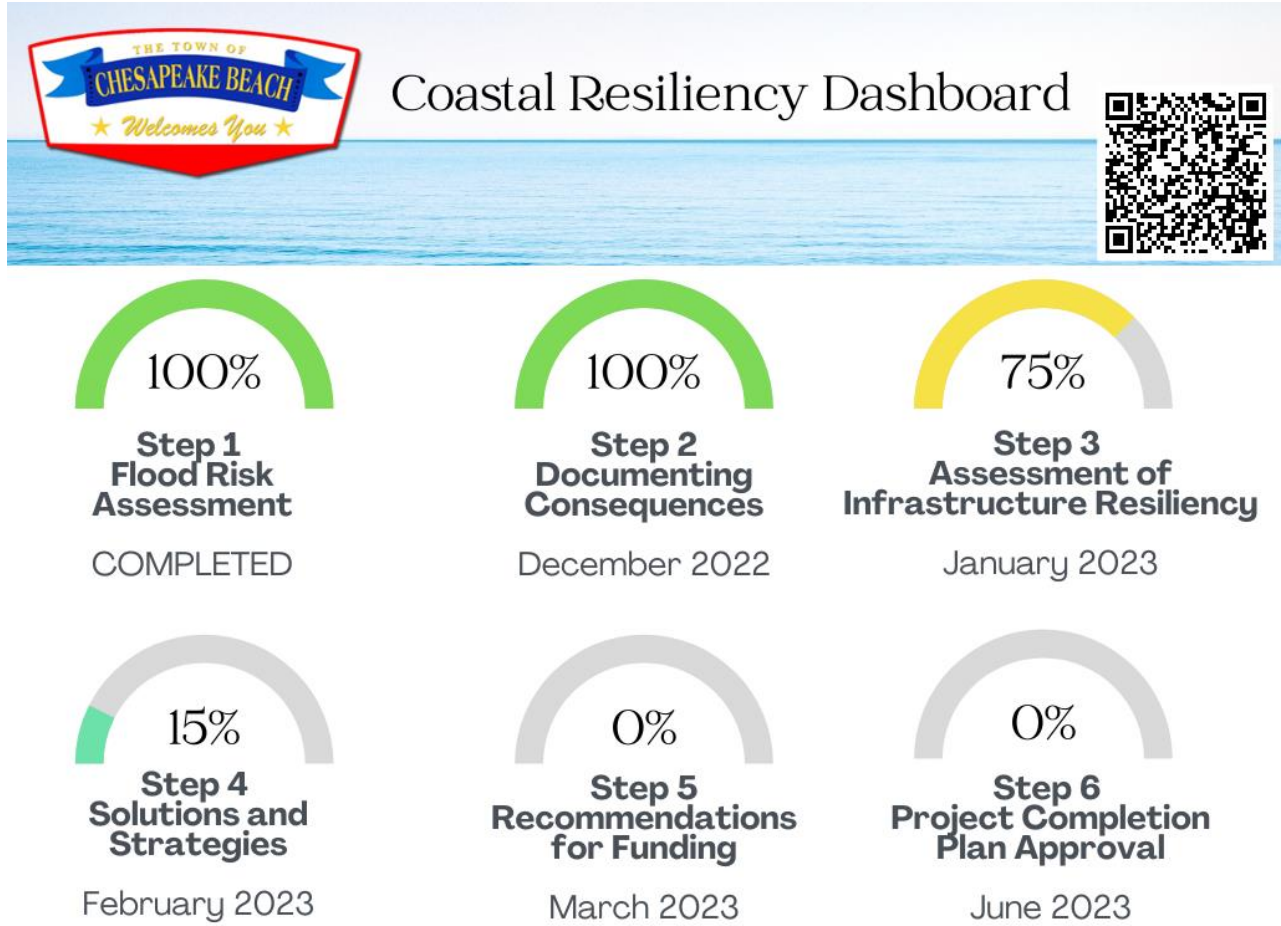
3. **Safe Routes to School SRTS 100% design:** The Town continues to work towards starting the work for the 100% design and construction drawings for the SRTS grant to build sidewalks from Beach Elementary School to Chesapeake Village and a portion of Old Bayside Rd.
4. **Coastal Resiliency Grant:** The Town continues to work through planning for coastal resiliency through the grant funding provided by the Maryland Department of Natural Resources. Updated maps have been posted on the [Town website](#) for public view. The Coastal Resiliency Steering Committee held a meeting on December 20th with approximately 10 citizens in attendance and 30 views of the meeting virtually. Additional public meetings will be held in the month of February for further public engagement. Tentative dates include February 6th at 6:00 PM at the North Beach Volunteer Fire Department and February 27th at 6:00 PM at the Northeast Community Center. For information on the Committee's work and to view updated flood [mapping](#) please visit the Town's website [here](#). This meeting will be held in Town Hall and live streamed on the Town's [Channel](#).





Town Administrators Report – January 2023

Figure 2: Coastal Resiliency Dashboard – Current status



- 5. **CREAT Coastal Resiliency Technical Assistance:** The Town hosted the EPA on January 11th starting with a site tour at the Chesapeake Beach Water Reclamation Treatment Plant and ending at Town Hall with a work session that included the City of Crisfield and City of Cambridge. The EPA is providing free technical assistance to the Town to establish financial modeling for coastal resiliency projects. The Town is focusing on the cost of inundation at the Treatment plant from flow from the Town and partnering jurisdictions of the Town of North Beach, Calvert County and Anne Arundel County.



Town Administrators Report – January 2023

V. TOWN PERMIT ACTIVITY:

Permit #	Address:	Improvement:
pending	2747 Oak Ridge Dr	Expand driveway
2022-145	2945 Heritage Dr.	Solar panels
2022-146	3819 Harbor Rd. #104	New Pharmacy
2022-148	7544 Bayside Rd.	Re-open Day Care
2022-149	4014 17th St.	Solar panels
2022-150	4009 Old Bayside Rd.	Patio Pavers, 2ft Ret. Wall, Landscape
2022-151	4160 Mears Ave	Temp Construction Trailer
n/a	7528 I St.	Regrade, addition, deck & driveway



TOWN EVENTS:

2023 Town Event Survey

As we plan the 2023 Town events, we want to know your thoughts! The [survey's](#) purpose is to make sure we are producing local events that align with the values and desires of our residents. There is also an opportunity in the survey to take part in a focus group with the event planning committee.

WE WANT YOUR FEEDBACK

Attention Town Residents!

TELL US YOUR THOUGHTS ON THE 2022 TOWN EVENTS TO PLAN FOR 2023!

CLICK HERE TO TAKE THE SURVEY!



PARKS & RECREATION:

CBWP Awarded the 2022 Silver International Aquatic Safety Award

The Chesapeake Beach Water Park contracts with Jeff Ellis & Associates for all licensed aquatic safety training for our lifeguards and aquatics supervisors. The aquatics team, managed by Savannah Richardson, begins training months before the park opens for the operating season. Repeat employees gain continual education and training over time to truly master these skills by re-certifying each year. Training to become a lifeguard is a rigorous three step process that begins with an online and classroom course before they start training in the pool. Lifeguards are not hired until they successfully complete all portions of the training and have met all requirements and expectations. The safety of our patrons is the core of this training and part of this process is the conduction of unannounced safety audits. Jeff Ellis & Associates performs three annual audits during the season. An auditor comes to the water park presented as a regular patron and conducts the audit secretly. This involves observing and videotaping lifeguards and managers in action. Once the auditor evaluates the aquatics team, the video tapes along with detailed notes are presented to the aquatics manager for a thorough review and assessment of the score. The aquatics team is assessed on a meticulous matrix to make sure that each lifeguard and manager is performing their job duties with the highest level of safety expectations and quality. We are thrilled to accept the 2022 Silver International Aquatic Safety Award from Jeff Ellis & Associates and promise to continue to provide a safe environment for all water park guests.





Season Passes for Sale!

2023 Season Passes are officially available to purchase! Check out the [website](#) to purchase yours today!



The Water Park is hiring for the 2023 season!

As management staff prepares for the 2023 season, applications are open! If you are interested in working at the Chesapeake Beach Water Park, Bayfront Park, or Kellam’s Field for the 2023 season please fill out an application:

<https://chesapeakebeachwaterpark.com/employment/>

Interviews and orientations for all positions *other than aquatics* will be held **each Saturday in March at Town Hall**. There will be another aquatics orientation on **Friday, February 24, 2023 from 5:30-7:30pm**.





Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: January 19, 2023

Water leak- We have repaired a failed water lateral on C street at the north end of Town

Wet wells- Pump 2 is back from Hills electric and we have installed it at Mears Ave wet well. C and 31st dri-prime had a cracked fuel pump that was ordered and replaced, back online.

Water meter/MXU- The meter suppliers are catching up with all of the back ordered stock. We are looking into making a bulk purchase.

Flushing- next flushing is scheduled for late November. This will depend on getting Richfield Tower back online. This Tower should be back online early in January. Richfield Tower will be online this month.

Ball fields – We are moving forward with LED fixtures for the field. 5 have already been installed to check mounting hardware and output.

Railway Trail – When the weather warms up, we will continue with composite top rail replacement

Water Park – Nothing new to report.

PW Trainings- At PW we have continued with OSHA certified classes to include specific harness and water tower climbing instruction.

The Heritage – final asphalt topping was installed, and we will be joining the County to complete a final walk through. This meeting is scheduled for early February.

Emergency calls – We received 4 calls that we responded to. 2 for water leaks, 1 for heavy ice in the road and one for a low temp alarm at Richfield Station wet well.



To: Mayor & Town Council

From: Josh Stinnett

Subject: Water Reclamation Plant Report

Date: January 19, 2023

WRTP Staff performed scheduled regularly preventative maintenance checks and services as scheduled through the asset management program, which generated work orders for routine, scheduled, predictive, and corrective repairs for equipment based on readings, pressures, or time in service for equipment in the plant.

WRTP Staff performed routine preventive maintenance for lubrication of Clarifiers #1 and #2 worm gear, Aeration Blower #1 and #2 blower bearing, Return Activated Sludge pumps #3 pump bearing, and Influent Channel Bar Screen bearings. Routine replenishment of Influent Channel Bar Screen automatic chain oilers. Routine cleaning of the media and structure surfaces for Filter #4 to remove accumulating material on the surface of the filter. Routine inspection of belt filter press belt seams to identify any broken retaining wires or misaligned seams for the three belts. Routine replacement of eyewash solution in on-site portable eyewash stations in locations where potable water is not present and eye hazards are present (Non-Potable Water Station, PACL Station, Filter Pipe Gallery). Routine safety inspections were conducted for the Plant eyewash stations and on-site monthly fire extinguisher inspections.

WRTP Staff performed corrective maintenance to replace the faulty check valve for Polymer Feed System #2. Replaced a faulty air relief valve for Air Scour Blower #2. Repaired the chlorine injection port for RAS pump #3. Replaced a broken shear pin for the valve actuator for the return sludge feed valve for RAS pump #1. Replaced a faulty elapsed time meter (ETM) for Basin Mixer #9.

WRTP Staff worked to troubleshoot an intermittent deficiency in the level sensor ultrasonic transducer for Filter #2. The level sensor would give inaccurate readings of the level of the water in the filter unit, on occasion resulting in call-outs to confirm the level and condition of the filter. Following a heavy rain event on December 15th, the sensor malfunctioned and would not read an accurate level reading. As this was late on a Friday, the filter was placed out of service for the night and was operated under close supervision during the day over the weekend. On December 19th, troubleshooting was performed, and no immediate cause of the inaccurate level sensing was identified. It was assumed that there was possible damage to the seal for the sensor and that water may have entered the unit. This assumption was based on previous issues with this sensor following similar weather conditions. The sensor was replaced with a new sensor and retained in inventory until it could be confirmed that it was indeed faulty. This new sensor provided similar reading discrepancies and further troubleshooting was performed, including contact with the original vendor that had provided technical assistance in the past with these units. As there was no apparent issue in the setpoints of the unit, and all wiring connections appeared to be in good condition, further searching was performed online to see if there could be any installation-related issues that could cause the observed issues. A search for this style of sensor provided guidance that if the unit was installed into a metallic pipe fitting, and tightened too tightly, it could experience “ring back”. Ring back is when the unit has sent out its ultra-sonic pulse, the metallic pipe would continue resonating when the unit is “listening” for the signal return resulting in inaccurate readings. A check of the installation showed that

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the unit was firmly installed in a metallic fitting. The unit was removed, and Teflon thread tape was applied to the threads before being re-installed into the fitting to a point just tight enough to ensure it would not fall out. Filter #2 was observed through the night, with no issues with level readings, and was placed back in full service on December 21st. A similar issue was identified with the level sensor for Filter #4 during the chemical cleaning on December 22nd. The sensor was identified to be installed in the same manner as Filter #2. The sensor was removed and was identified to be in poor condition. This unit was replaced with the unit previously removed from Filter #2 and placed back in service on December 23rd following completion of filter cleaning.

WRTP Staff conducted preparatory work to allow DSI Inc. to remove the effluent valve for Filter #2 due to improper closing, preventing the cleaning of Filter #2. DSI Inc. requested that staff remove the power supply to the valve actuator prior to their start of work to remove the valve. The valve was removed on January 4th, and blind flanges were installed to seal off the two sides of the pipe where the valve was installed. An inspection of the valve showed that the valve was still partially open when the actuator was set at 0%. DSI Inc. adjusted the valve visually to a positive closed position, and on re-installment following the chemical cleaning of Filter #2, the 0% point will be corrected in the actuator when power is reconnected. DSI Inc. is scheduled to re-install the valve following the cleaning of the filter by Blue Earth.

In October WRTP Staff had identified a slowing in settling sludge in the clarifiers, which was identified as an increase of filamentous bacteria in the process. The application of hypochlorite was begun on November 29th at a low dosing rate. Close monitoring of the process was performed, and the application of sodium hypochlorite was ended on December 21st, once adequate sludge settling was observed. Permit-required sampling for Total Residual Chlorine was continued during the time of application and for two days past to ensure no residual chlorine was discharged through the effluent.

WRTP Staff completed audiometric testing for equipment in the Plant on December 14th as part of the work being performed to develop a Hearing Conservation Plan. This data has been utilized to identify areas where Staff may be required to use hearing protection while equipment is in operation. The data was assessed to identify the appropriate level of hearing protection required, which was then purchased. The Staff has received preliminary instruction on where and when to use hearing protection, and a formal training program will be developed as part of the Plant's Hearing Conservation Plan.

Staff performed the required Quarterly Stormwater Facility Inspection on December 22nd completing the required quarterly inspections of the Plant for General Discharge Permit for Stormwater Associated Activity (12-SW), and the Annual Stormwater Comprehensive Report for 2022 was completed on January 3rd. Both reports were filed with the existing Stormwater Pollution Prevention Plan (SWPPP) in a binder located at the Plant as required by the permit.

The Plant Superintendent and Assistant Superintendent had a virtual discussion with [Moonshot Missions](#) on December 14th. This was a follow-up on previous discussions performed by the previous Plant Superintendent to identify possible grant sources for several priority areas in the Plant operations. These priority areas consisted of 1) Improvements to the Headworks at the Plant, 2) Climate/Coastal Resiliency, 3) Nuisance algae growth in the Plant, and 4) Meeting nutrient discharge limits. Through discussion, it



was determined that the issues with algae growth and nutrient discharge limits have been largely addressed through increased preventive maintenance procedures. Request for additional information regarding priority areas 1) Improvements to the Headworks at the Plant, and 2) Climate/Coastal Resiliency, and that these should receive primary concern, with information for the other two priority areas having some interest in additional information regarding possible options.

MDE issued the new General Discharge Permit for Stormwater Associated with Industrial Activity (20-SW) on November 18th. With the issuance of this renewal permit, permittees are required to submit a Notice of Intent (NOI) and updated SWPPP no later than July 31st, 2023. Work was begun in November to complete the NOI and review the new permit. The NOI was mailed via certified mail on January 4th and the revised SWPPP was submitted via email on the same day.

Following the completion of the tabulation of the laboratory data for nutrients discharged for 2022, it has been identified that the Plant should be qualified for a second consecutive year for the Bay Restoration Fund Annual O&M Grant for Wastewater Treatment Plants. MDE disseminates these awards based on each wastewater facility's ability to achieve enhanced nutrient removal (ENR) performance levels of 3.0 mg/l total nitrogen and 0.3 mg/l total phosphorus in wastewater effluent concentration. The grant payments are based on the Plant's design capacity at the time of the ENR upgrade, with the base grant amount being based at \$30,000 per 1.0 million gallons per day (MGD) design capacity up to 10.0 MGD. The Plant's design capacity is 1.5 MGD, which equates to a base grant expected at \$45,000. The Plant's 2022 annual average discharge concentration for total nitrogen was 1.53 mg/L, and 0.11 mg/L for total phosphorus. The Plant should qualify for additional funding as a result of the outperformance of the 3.0 mg/L goal for total nitrogen. The additional grant funding for outperformance for total nitrogen is calculated based on the total remaining O&M grant funds after total base grant funds have been awarded. The total additional reduction from all WWTPs in the state is then used to calculate the cost per pound of nitrogen reduction. The Plant's total additional reduction for 2022 was 3,322 lbs. This would then be multiplied against the set cost per pound of nitrogen reduction. The 2021 additional funding received by the Plant was \$15,113.00 for 1,598.7 lbs. of nitrogen reduction. There is no additional funding provided for outperformance for total phosphorus.

Blue Earth Labs performed the cleaning of Filter #4 the week of December 20th and was placed back in service on December 23rd. To date, Filter #4 is showing a similar improvement in operation as was observed with the previous two filter cleanings (Filter #1 and #3). Filter #2 was previously skipped pending troubleshooting an issue with the full closure of the effluent valve for the filter. Filter #2 cleaning was started on January 10th. This will complete the chemical cleaning of all four filter units.

The local representative for Northeast Technical was onsite on December 14th to introduce the new local representative. Northeast Technical is the local service company for the Hach gravity flowmeter utilized by the Town to record gravity sanitary flow to the Plant. While on-site, a request for proposal for possible replacement of the existing sludge blanket level sensors in the clarifiers was requested. The existing sensors were re-purposed from the Plant's two aerobic digesters, but have not provided reliable readings due to not being the best product for the application.



JDT Electric performed the installation of a duplex GFCI outlet for the Non-Potable Water Station to allow the use of electric heated blankets installed around the pump body for each of the pumps. In the past, the packing seal for these pumps had frozen during extremely cold weather resulting in damage to the seal. A similar application of heated blankets is used on the Denitrification Filter Air Scour valve actuators to prevent freezing of the solenoid controls. Installation was completed on December 8th.

Fidelity Generator was on-site on December 28th to perform routine preventive maintenance checks of the generator as per their contract with the Plant. An analysis of the fuel was conducted as part of this scheduled service, with no issues identified.

The Shellfish Protection Tank was utilized twice during this period for a total of 1.322 million gallons from 4.31” of rainfall from rain events that occurred on December 15th (3.08”) and 22nd (1.23”).

No incidents were reported in the plant’s Solids and Handling Operation. The present Solids Hauling Contract will expire on August 1, 2023, with options for renewal for two additional one-year periods.

The WRTP had no SSO spills or Filter Bypasses to report for this month’s meeting.

Future Projects:

To complete working on setting up an inventory of priority spare parts. Continued training on maintenance of plant equipment. Conduct a review and update of Plant SOPs to fit with the appropriate procedures for use of equipment and processes for Plant operation. Additional work to refine some of the process control systems to make the Plant more energy efficient.



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Address/APN Not Validated

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Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Closed	All		All	All	From To	From To	From 12/15/2022 To

CE Totals

	Total	Closed Cases	Open Cases
Totals	1	1	0

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	1	1	0
Totals	1	1	0

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Constructing an Improvement within Town Rights-of-Way	0	0	0
Exterior Structure - Lack of minimum general maintenance	0	0	0
Failure to maintain a building, structure or premises	0	0	0
Failure to Obtain a Rental License	1	1	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0
Ingress/Egress obstructed by fire hazardous objects	0	0	0
Inoperable climate control unit	0	0	0
Inoperable Vehicle	0	0	0
Littering in the Chesapeake Bay	0	0	0
Mildew/Mold/Damp Interior Surfaces	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Minimum Housing Standards - Interior Structure	0	0	0
Operating a Business/Activity without a License	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	0	0	0
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	0	0	0
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0

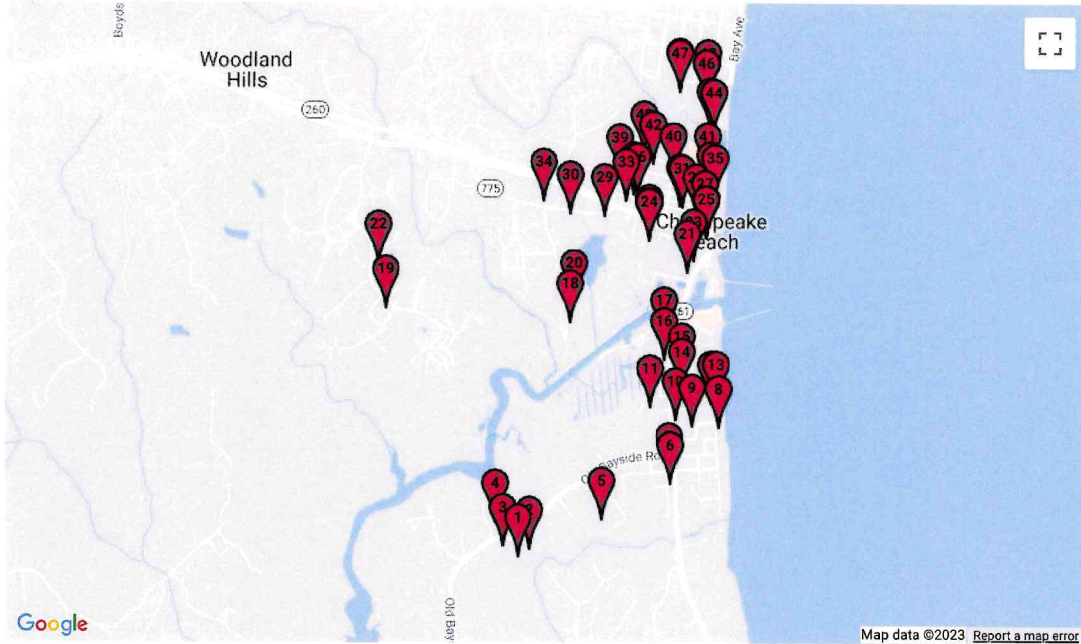
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	0	0	0
Property Maintenance - Sanitary Maintenance - Grass	0	0	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	0	0	0
Sanitary Maintenance	0	0	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	0	0	0
Waste/Sewer Back Up	0	0	0
Zoning Infraction	0	0	0
Zoning Permit Required	0	0	0
Totals	1	1	0



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SHOW CURRENT LOCATION



Enter search criteria (at least one)

Open Date: From: 01/01/2022
Follow Up Date: From:
Case Assigned To: --Select--
Priority: Low Medium High
Violation: 110-15: Steep Slope Co 115-3 Dangerous Buildi 200-6 Violations and pe Constructing an Improv Exterior Structure - Lac
Status: Show All Closed
Color Code By: Follow up date
 Save settings

53 cases found
 Follow Up Date
 30+ days past due (53 cases)
 15-29 days past due
 4-14 days past due
 1-3 days past due
 Due Today
 1-3 days away
 More than 4 days away
 No follow up date

Change map layers >>

Case Number	Date	Location	Status	Violations
1. CE22-10	02/28/2022	7669 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Prohibited Animals
2. CE22-61	07/19/2022	7685 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Failure to Obtain a Rental License
3. CE22-9	02/28/2022	7625 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Prohibited Animals
4. CE22-2	01/12/2022	7513 H ST CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Zoning Permit Required
5. CE22-8	02/28/2022	3609 12TH St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Rodents
6. CE22-79	10/07/2022	7401 WOODSHIRE Ave CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
7. CE22-78	10/07/2022	7405 WOODSHIRE Ave CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
8. CE22-77	09/23/2022	7533 B St CHESAPEAKE BEACH, MD 20732	Zoning Permit Obtained	Zoning Permit Required, Zoning Permit Required, Zoning Permit Required
9. CE22-47	06/06/2022	7536 C St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
10. CE22-69	08/10/2022	3900 15TH St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Prohibited Parking
11. CE22-58	07/15/2022	3804 16TH St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Sanitary Maintenance

12.	CE22-67	08/03/2022	7625 B St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris
13.	CE22-68	08/03/2022	7627 B St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris
14.	CE22-48	06/10/2022	3908 17TH St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
15.	CE22-74	09/19/2022	3910 18TH St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
16.	CE22-4	02/18/2022	3812 19TH St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Prohibited Parking
17.	CE22-6	02/25/2022	7905 DE FOREST Dr CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Prohibited Parking
18.	CE22-75	09/19/2022	7951 DELORES Ct CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
19.	CE22-43	05/31/2022	2313 CARDINAL Way CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris
20.	CE22-26	04/04/2022	8023 DELORES Ct CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Operating a short term rental
21.	CE22-11	03/02/2022	8054 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris
22.	CE22-22	03/14/2022	2467 GREEN LEAF Ter CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris
23.	CE22-7	02/28/2022	8132 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Sanitary Maintenance, Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris
24.	CE22-40	05/20/2022	8203 ELM CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
24.	CE22-23	03/22/2022	8203 ELM CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Prohibited Parking, Property Maintenance - Minimum Maintenance Requirements, Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard
25.	CE22-70	08/29/2022	8216 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
25.	CE22-59	07/15/2022	8216 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
25.	CE22-39	05/18/2022	8216 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
26.	CE22-24	03/22/2022	8207 ELM CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Prohibited Parking, Property Maintenance - Minimum Maintenance Requirements, Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard
27.	CE22-76	09/19/2022	8232 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
28.	CE22-55	07/05/2022	3905 27TH St CHESAPEAKE BEACH, MD 20732	Zoning Permit Obtained	Zoning Permit Required
29.	CE22-1	01/06/2022	3559 COX Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris, Sanitary Maintenance
30.	CE22-42	05/24/2022	3447 COX Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
31.	CE22-3	02/08/2022	3816 27TH St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements
32.	CE22-27	04/05/2022	3814 27TH St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements
33.	CE22-45	06/01/2022	3613 27TH St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
34.	CE22-37	05/11/2022	3398 COX Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
35.	CE22-33	05/04/2022	4010 28TH St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass

36.	CE22-46	06/01/2022	3624 27TH St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles
37.	CE22-32	05/04/2022	3620 27TH St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles
38.	CE22-72	09/09/2022	8319 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
39.	CE22-44	06/01/2022	3600 28TH St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
40.	CE22-41	05/23/2022	3808 29TH St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements
41.	CE22-21	03/09/2022	8405 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Prohibited Parking
42.	CE22-31	05/04/2022	8421 F St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
43.	CE22-36	05/11/2022	3624 30TH St CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
44.	CE22-17	03/07/2022	4016 SEA GATE CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements
45.	CE22-13	03/07/2022	4004 SEA GATE CHESAPEAKE BEACH, MD 20732	Duplicate Entry	Property Maintenance - Minimum Maintenance Requirements , Failure to maintain a building, structure or premises
46.	CE22-52	06/23/2022	8718 BAYSIDE Rd Unit A CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Failure to Obtain a Rental License
46.	CE22-25	03/24/2022	8718 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Minimum Housing Standards - Broken or Defective Windows and Door Openings
47.	CE22-34	05/04/2022	8730 DAVID CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Sanitary Maintenance
48.	CE22-73	09/16/2022	8730 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass
49.	CE22-35	05/04/2022	8732 DAVID CHESAPEAKE BEACH, MD 20732	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass



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Fee Summary Report

Fee Payment Summary Report

Fee Payment Report

Rental Registration

Administrator

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Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Open	All		All	All	From 12/15/2022 To	From To	From To

CE Totals

	Total	Closed Cases	Open Cases
Totals	1	0	1

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
Burger, Dennis	1	0	1
Totals	1	0	1

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Constructing an Improvement within Town Rights-of-Way	0	0	0
Exterior Structure - Lack of minimum general maintenance	0	0	0
Failure to maintain a building, structure or premises	0	0	0
Failure to Obtain a Rental License	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0
Ingress/Egress obstructed by fire hazardous objects	0	0	0
Inoperable climate control unit	0	0	0
Inoperable Vehicle	0	0	0
Littering in the Chesapeake Bay	0	0	0
Mildew/Mold/Damp Interior Surfaces	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Minimum Housing Standards - Interior Structure	0	0	0
Operating a Business/Activity without a License	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	0	0	0
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	1	1	0
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0

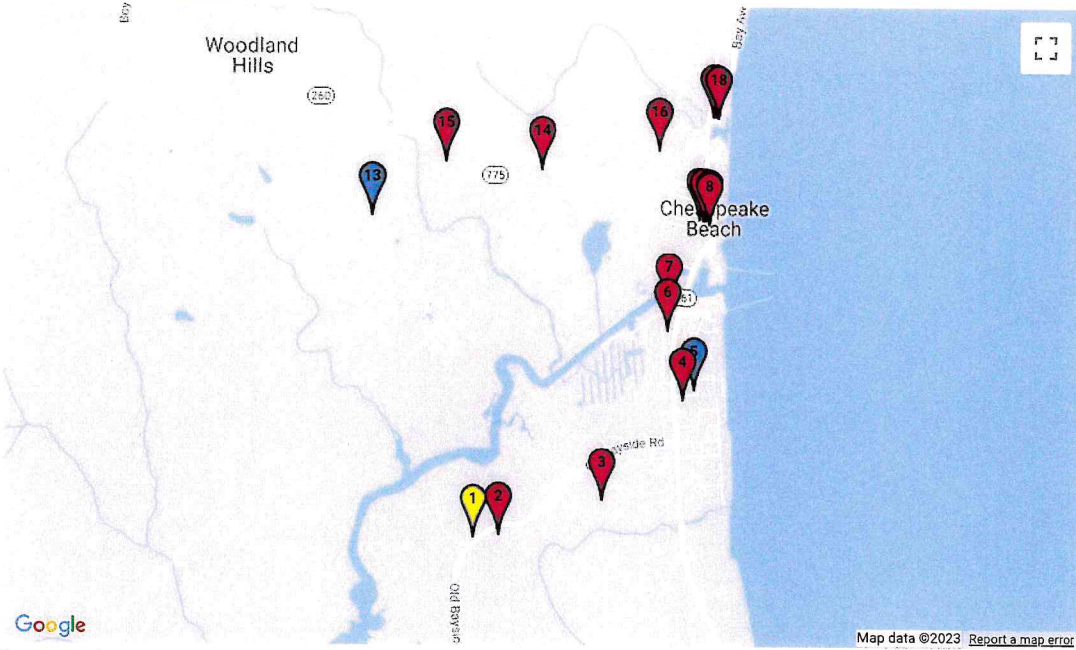
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	2	1	1
Property Maintenance - Sanitary Maintenance - Grass	0	0	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	0	0	0
Sanitary Maintenance	0	0	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	0	0	0
Waste/Sewer Back Up	0	0	0
Zoning Infraction	0	0	0
Zoning Permit Required	0	0	0
Totals	3	2	1



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CE GIS Maps RR GIS Maps

SHOW CURRENT LOCATION



Enter search criteria (at least one)

Open Date: From: 01/01/2022
Follow Up Date: From:
Case Assigned To: --Select--
Priority: Low, Medium, High
Violation: 110-15: Steep Slope Co, 115-3 Dangerous Buildi, 200-6 Violations and pe, Constructing an Improv, Exterior Structure - Lac
Status: Show All Open
Color Code By: Follow up date
 Save settings

22 cases found
 Follow Up Date
 30+ days past due (19 cases)
 15-29 days past due
 4-14 days past due (1 cases)
 1-3 days past due
 Due Today
 1-3 days away
 More than 4 days away (2 ca)
 No follow up date

Change map layers >>

Case Number	Date	Location	Status	Violations
1. CE22-82	11/18/2022	7516 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply, Exterior Structure - Lack of minimum general maintenance, Failure to maintain a building, structure or premises, Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard
2. CE22-66	07/27/2022	7603 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Exterior Structure - Lack of minimum general maintenance, Property Maintenance - Minimum Maintenance Requirements
3. CE22-50	06/13/2022	3605 12TH St CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Operating a Business/Activity without a License
4. CE22-49	06/10/2022	3907 16TH St CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Operating a Business/Activity without a License
5. CE22-81	11/16/2022	7626 C St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply, Failure to maintain a building, structure or premises, Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris, Property Maintenance - Sanitary Maintenance - Grass, Minimum Housing Standards - Broken or Defective Windows and Door Openings, Minimum Housing Standards - Condition of the Premises A (3), Exterior Structure - Lack of minimum general maintenance
6. CE22-5	02/18/2022	7839 DE FOREST Dr CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Zoning Permit Required, Zoning Permit Required
7. CE22-57	07/15/2022	8016 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Sanitary Maintenance
8. CE22-64	07/19/2022	8216 BAYSIDE Rd C CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Failure to Obtain a Rental License
9. CE22-62	07/19/2022	8216 BAYSIDE Rd A CHESAPEAKE BEACH, MD 20732	Inspection	Failure to Obtain a Rental License
9. CE22-63	07/19/2022	8216 BAYSIDE Rd B CHESAPEAKE	Administrative Citation Issued	Failure to Obtain a Rental License

		BEACH, MD 20732		
10.	<u>CE22-54</u>	06/28/2022	3919 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Rental Inspection Scheduled Failure to Obtain a Rental License
11.	<u>CE22-60</u>	07/19/2022	3917 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued Failure to Obtain a Rental License
12.	<u>CE22-56</u>	07/06/2022	3911 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 00000	Administrative Citation Issued Failure to Obtain a Rental License, 115-3 Dangerous Buildings - Failure to Comply, Failure to Obtain a Rental License, Failure to maintain a building, structure or premises
13.	<u>CE23-1</u>	01/03/2023	2615 SANSBURY Dr CHESAPEAKE BEACH, MD 20732	Notice of Violation Given Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris, Property Maintenance - Minimum Maintenance Requirements , Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris
14.	<u>CE22-51</u>	06/15/2022	3325 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued Failure to Obtain a Rental License
15.	<u>CE22-80</u>	11/07/2022	2952 HERITAGE Dr CHESAPEAKE BEACH, MD 20732	Awaiting Zoning Permit 110-15: Steep Slope Construction on or Adjacent to, Zoning Permit Required, 110-15: Steep Slope Construction on or Adjacent to
16.	<u>CE22-71</u>	09/01/2022	8421 F St CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued Property Maintenance - Sanitary Maintenance - Grass, Exterior Structure - Lack of minimum general maintenance
17.	<u>CE22-19</u>	03/07/2022	4024 SEA GATE CHESAPEAKE BEACH, MD 20732	Notice of Violation Given Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements
18.	<u>CE22-18</u>	03/07/2022	4020 SEA GATE CHESAPEAKE BEACH, MD 20732	Notice of Violation Given Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements
19.	<u>CE22-16</u>	03/07/2022	4012 SEA GATE CHESAPEAKE BEACH, MD 20732	Notice of Violation Given Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements
20.	<u>CE22-15</u>	03/07/2022	4008 SEA GATE CHESAPEAKE BEACH, MD 20732	Notice of Violation Given Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements
21.	<u>CE22-14</u>	03/07/2022	4004 SEA GATE CHESAPEAKE BEACH, MD 20732	Notice of Violation Given Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Open	All	All	All	All	All	All	From To	From To	From To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE23-1		Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed Property Maintenance - Minimum Maintenance Requirements - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	2615		SANSBURY Dr			20732	0503173135	Complaint	01/03/2023	02/06/2023	Burger, Dennis
CE22-82		Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply - Open Exterior Structure - Lack of minimum general maintenance - Open Failure to maintain a building, structure or premises - Open Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Open	Medium	7516		OLD BAYSIDE Rd			20732	0503068625	Complaint	11/18/2022	12/30/2022	Burger, Dennis
CE22-81		Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply - Open Failure to maintain a building, structure or premises - Open Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Grass - Open Minimum Housing Standards - Broken or Defective Windows and Door Openings - Open Minimum Housing Standards -	Medium	7626		C St			20732	0503067939	Complaint	11/16/2022		Burger, Dennis

		Condition of the Premises A (3) - Closed Exterior Structure - Lack of minimum general maintenance - Open												
CE22-80	Awaiting Zoning Permit	110-15: Steep Slope Construction on or Adjacent to - Closed Zoning Permit Required - Open 110-15: Steep Slope Construction on or Adjacent to - Open	High	2952		HERITAGE	Dr	20732	0503252666	Self-Initiated	11/07/2022	11/28/2022	Burger, Dennis	
CE22-71	Administrative Citation Issued	Property Maintenance - Sanitary Maintenance - Grass - Closed Exterior Structure - Lack of minimum general maintenance - Open	Medium	8421		F	St	20732	0503043541	Self-Initiated	09/01/2022	11/07/2022	Burger, Dennis	
CE22-66	Administrative Citation Issued	Exterior Structure - Lack of minimum general maintenance - Closed Property Maintenance - Minimum Maintenance Requirements - Open	Medium	7603		OLD BAYSIDE	Rd	20732	0503096408	Complaint	07/27/2022	11/14/2022	Burger, Dennis	
CE22-64	Administrative Citation Issued	Failure to Obtain a Rental License - Open	Medium	8216		BAYSIDE	Rd	C	20732	0503048381	Self-Initiated	07/19/2022	08/09/2022	O'Dell, Connie
CE22-63	Administrative Citation Issued	Failure to Obtain a Rental License - Open	Medium	8216		BAYSIDE	Rd	B	20732	0503048381	Self-Initiated	07/19/2022	08/09/2022	O'Dell, Connie
CE22-62	Inspection	Failure to Obtain a Rental License - Open	Medium	8216		BAYSIDE	Rd	A	20732	0503048381	Self-Initiated	07/19/2022	08/09/2022	Burger, Dennis
CE22-61	Administrative Citation Issued	Failure to Obtain a Rental License - Open	Medium	7685		OLD BAYSIDE	Rd		20732	0503092224	Self-Initiated	07/19/2022	08/09/2022	O'Dell, Connie
CE22-60	Administrative Citation Issued	Failure to Obtain a Rental License - Open	Medium	3917	E	CHESAPEAKE BEACH	Rd		20732	0503047458	Self-Initiated	07/19/2022	08/09/2022	O'Dell, Connie
CE22-57	Notice of Violation Given	Sanitary Maintenance - Open	Medium	8016		BAYSIDE	Rd		20732	0503153517	Self-Initiated	07/15/2022	07/22/2022	O'Dell, Connie
CE22-56	Administrative Citation Issued	Failure to Obtain a Rental License - Open 115-3 Dangerous Buildings - Failure to Comply - Open Failure to Obtain a Rental License - Open Failure to maintain a building, structure or premises - Open	Medium	3911	E	CHESAPEAKE BEACH	Rd		00000	0503048586	Self-Initiated	07/06/2022	08/09/2022	Burger, Dennis
CE22-54	Rental Inspection Scheduled	Failure to Obtain a Rental License - Open	Medium	3919	E	CHESAPEAKE BEACH	Rd		20732	0503048535	Self-Initiated	06/28/2022	08/18/2022	O'Dell, Connie
CE22-51	Administrative Citation Issued	Failure to Obtain a Rental License - Open	Medium	3325	E	CHESAPEAKE BEACH	Rd		20732	0503005402	Self-Initiated	06/15/2022	07/28/2022	O'Dell, Connie
CE22-50	Administrative Citation Issued	Operating a Business/Activity without a License - Open	Medium	3605		12TH	St		20732	0503094979	Self-Initiated	06/13/2022	07/19/2022	O'Dell, Connie
CE22-	Administrative	Operating a	Medium	3907		16TH	St		20732	0503049426	Self-	06/10/2022	07/19/2022	O'Dell,

49	Citation Issued	Business/Activity without a License - Open						Initiated			Connie
CE22-20	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4004-4024	SEA GATE		20732	Self-Initiated	03/07/2022	07/18/2022	O'Dell, Connie
CE22-19	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4024	SEA GATE		20732 0503158535	Self-Initiated	03/07/2022	07/18/2022	O'Dell, Connie
CE22-18	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4020	SEA GATE		20732 0503158527	Self-Initiated	03/07/2022	07/18/2022	O'Dell, Connie
CE22-16	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4012	SEA GATE		20732 0503158497	Self-Initiated	03/07/2022	07/18/2022	O'Dell, Connie
CE22-15	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4008	SEA GATE		20732 0503158489	Self-Initiated	03/07/2022	07/18/2022	O'Dell, Connie
CE22-14	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4004	SEA GATE		20732 0503158462	Self-Initiated	03/07/2022	07/18/2022	O'Dell, Connie
CE22-5	Administrative Citation Issued	Zoning Permit Required - Open Zoning Permit Required - Open	Medium	7839	DE FOREST	Dr	20732 0503070603	Self-Initiated	02/18/2022	06/10/2022	O'Dell, Connie
CE21-84	Administrative Citation Issued	Zoning Permit Required - Open Zoning Infraction - Open	Medium	3605	12TH	St	20732 0503094979	Self-Initiated	12/08/2021	08/02/2022	O'Dell, Connie
CE21-78	Administrative Citation Issued	Zoning Permit Required - Open Zoning Infraction - Open	Medium	3907	16TH	St	20732 0503049426	Complaint	11/09/2021	08/02/2022	O'Dell, Connie
CE19-91	Inspection	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	7524	C	St	20732 0503070557	Self-Initiated	11/14/2019	07/22/2022	O'Dell, Connie

		Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary Maintenance - Open Property Maintenance - Minimum Maintenance Requirements - Open													
CE19- 17	Inspection	Zoning Permit Required - Closed Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required - Closed	High	7340	G	St	20732	0503095037	Complaint	03/22/2019	07/22/2022	O'Dell, Connie			

Number of Cases: 28



Town of Chesapeake Beach
Treasurer's Report
Town Council Meeting
January 2023

FY22 Close Out:

- FY22 line item reconciliation is being finalized and the results will be reviewed with Town Council during the February Work Session.

Current Activities:

- *2022 year end payroll reporting* is underway. All tax reporting and W-2s will be completed and distributed by the end of the month.
- *FY24 Budgets*
 - The FY24 budget process began in December and is underway.
 - The General Fund, Mitigation Fund and WRTP budgets will be reviewed with Town Council during the February Work Session, February 7th.
 - The Utility Fund and Water Park Fund will be reviewed with Town Council during the March Work Session, March 7th.
- *FY23 2nd quarter utility bills* will be sent to property owners on Friday, January 13th. Outstanding balances are to be paid by February 13th.



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Town of Chesapeake Beach

Engineer's Report 1-11-23

From: Messick Group, Inc (MGI)
Wayne A. Newton, P.E

Below is the monthly update of projects and upcoming action items to be completed by our office:

Fishing Creek Dredging:

Action: Jay is coordinating directly with the contractor to monitor progress. Messick to be in a support role as needed.

Richfield Station:

Action: No Change from last month - M&A signed the final forms of PWA's and forwarded to Town for completion of the Plats on 7/27/21. Met with Jay to review video pipe inspections the Town has performed to note concerns in the existing completed utilities and generated a list of items required to be repaired prior to completion of the project and release of bonds. Todd is coordinating a meeting with the owner and his attorney to review a final list of requirements that need to be accomplished prior to the start of work.

261 Sidewalks:

Action: 100% design RFP prepared and sent to SHA for review. NEPA approval is currently being processed by SHA. Messick sent rough estimates of the environmental impacts to SHA on 12/22/22 to allow them to proceed with the NEPA approval. We were previously requested to wait until final impacts were assessed. SHA anticipates end of January to complete the NEPA review. RFP for design services to be advertised once SHA approval is received. M&A updated the 30% design level cost estimate for current economic conditions and sent it to SHA for their uses in computing the required minority participation. Waiting for SHA authorization to proceed.

Heritage:

Action: Jay is coordinating final walkthrough and punch list work. County in-field review meeting to be held 1/30/23.

Kellams Field:

Action: Final construction documents from play equipment manufacturer/supplier received. Messick preparing final bid documents for RFP release.

Calvert County and MDE review/approval of the grading permit and non-tidal wetlands authorization submitted for review and approval. Waiting for comments or approvals.



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WWTP UV Protection RFP

Action: Johnston Construction Contract Awarded. Waiting for start of construction.

Flood Resiliency Plan

Action: M&A working with Chris Jakubiak and Committee to explore recommendations to address future sea level rise concerns. M&A completed 2100 sea level mapping. Completing vulnerable infrastructure assessment at this time.

Water Park

Action: M&A and Town staff met with Paddock Pools virtually to obtain their assistance with evaluation and suggested repairs to the above water structure. A site meeting is being coordinated with Paddock staff to discuss specifics. Scanning of the site to create a 3D model of the existing conditions completed and ready for design.

Pocket Parks

Action: B Street Pocket Park plans and RFP documents are being completed for a late January release for bid. 29th Street park will be released for bid in early February.

Water Reclamation Plant Headworks

Action: The Headworks Design RFP is ready for bidding. Anticipate January release.

Route 261 Pedestrian Path

Action: Messick completed the concept plan/layout for the pedestrian path/boardwalk. We are waiting for the final report from the State summarizing our 12/12 field walk and completing the cost estimate and summary narrative of the results of the study along with findings and recommendations.



CALVERT COUNTY SHERIFF'S OFFICE

TWIN BEACHES PATROL

Date: January 4, 2023
To: Sharon Humm
From: Sergeant Gary Shrawder
Re: Sheriff's Office Report-Chesapeake Beach

In December of 2022, the Sheriff's Office handled 161 calls for service in Chesapeake Beach. This is down from 187 calls in November of 2022.

Twin Beach deputies had 787 self-initiated (patrol checks = 699, follow-up investigations = 4, traffic stops = 84)

Twin Beach deputies received 161 calls for service by other means (citizens, alarm companies, etc)

Call Breakdown for the 161 calls, we handled:

- **Assault**

1. (12/9) Northeast Community Center- juvenile pushed another juvenile while playing basketball parents wanted juvenile charged- 1 arrested
2. (12/11) Abner's- boyfriend was spat on and punched by girlfriend. He then assaulted her- 2 arrested
3. (12/15) Harrison Blvd- mother slapped and assaulted adult daughter- 1 arrested
4. (12/24) Gordon Stinnett Ave- suspect attempted to strike victim with vehicle. Suspect and victim know each other- 1 arrested
5. (12/30) Bayside Rd- girlfriend assaulted(slapped) boyfriend after an verbal argument that turned physical- 1 arrested

- **Destruction of Property**

1. (12/17) Windward Key Dr- juvenile suspect intentionally broke basketball backboard- victim agreed to let juveniles pay for damage

2. (12/16) 26th St- while out of town for a lengthy time victim's house and vehicle were damaged by an unknown means- under investigation
3. (12/29) Cavalcade Ct- ex-girlfriend broke victim's windshield out of victim's vehicle- 1 arrested
4. (12/4) Meridian Ct- juvenile suspects damaged victim's house by throwing objects- juveniles were under chargeable age- no police action

- **Trespassing**

1. (12/27) Gordon Stinnett Ave- known suspect trespassed on property after told not to be on property- 1 arrested
2. (12/31) Rod N Reel- suspect refused to leave property after being told to leave by security- 1 arrested

- **DUI/DWI**

1. (12/24) Gordon Stinnett- stemming from above assault- 1 arrested

December 2022 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year	
911 Hang Up	36	319	Firearms Complaint	0	2	Relay	1	10	
Abandoned Vehicle	2	21	Fireworks Complaint	0	2	Robbery	0	1	
Accident	15	99	Found Property	0	9	Search Warrant	0	2	
Alarm	4	90	Fraud	0	21	Sexual Assault	0	3	
Alcohol Violation	0	0	Harassment	0	13	Sex Offender Registry	0	0	
Animal Complaint	3	39	Illegal Dumping	0	1	Special Assignment	2	59	
Assault	5	21	Industrial Accident	0	3	Stalking	0	0	
Assist Motorist	5	75	Indecent Exposure	0	1	Stolen Vehicle	0	1	
Assist Other Dept	1	32	Intoxicated Person	0	1	Summons Service	2	18	
Assist Sick/Injured	5	56	Kidnapping/Abduction	0	0	Suspicious Person	0	65	
Attempt to Locate	0	89	Loitering	0	6	Suspicious Vehicle	3	59	
Burglary	0	5	Lost Property	1	7	Tampering with MV	1	2	
CDS Violation	0	7	Loud Party/ Music	1	3	Telephone Misuse	0	0	
Check Welfare	14	114	Mental Subject	2	16	Theft	0	25	
Conservor of Peace	2	23	Missing Person	2	9	Traffic Complaint	5	69	
Destruction of Property	4	12	Neighborhood Dispute	0	4	Traffice Control	0	7	
Death Investigation	0	3	Notification	0	5	Traffic Enforcement	9	46	
Disorderly	5	84	Parking Complaint	4	43	Trespassing	1	34	
Domestic	12	92	Person with Weapon	0	1	Unauthorized Use MV	0	1	
Escort	0	1	Police Information	10	181	Unknown Problem	1	15	
Eviction	0	7	Protective/Peace Order	1	24	Violation Protective Order	0	5	
Fight	1	11	Prowler	0	0	Warrant Service	1	15	
							Total Calls	161	1987
	Month	Year		Month	Year		Month	Year	
DUI Arrest	1	23	CDS Arrest	0	11	Other Arrest	9	66	
Civil Marijuana Citations	0	41	Non Fatal Overdose	0	1	Fatal Overdose	0	1	
Patrol Checks	699	7201	Traffic Stops	84	1103	Follow Ups	4	72	
**** Notes ****									
Deputies assigned to the Twin Beach Patrol handled 137 calls outside of the Twin Beach Patrol Area in this month. (These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)									

December 2022 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	8	124	Firearms Complaint	0	1	Relay	1	6
Abandoned Vehicle	0	6	Fireworks Complaint	0	2	Robbery	0	1
Accident	1	43	Found Property	0	11	Search Warrant	0	1
Alarm	1	33	Fraud	0	5	Sexual Assault	0	2
Alcohol Violation	0	1	Harassment	0	8	Sex Offender Registry	0	0
Animal Complaint	1	15	Illegal Dumping	0	5	Special Assignment	2	23
Assault	1	7	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	1	22	Indecent Exposure	0	1	Stolen Vehicle	0	0
Assist Other Dept	4	11	Intoxicated Person	0	1	Summons Service	0	12
Assist Sick/Injured	2	32	Kidnapping/Abduction	0	0	Suspicious Person	3	24
Attempt to Locate	6	44	Loitering	0	3	Suspicious Vehicle	1	13
Burglary	0	1	Lost Property	0	0	Tampering with MV	2	2
CDS Violation	0	12	Loud Party/ Music	0	2	Telephone Misuse	0	0
Check Welfare	6	90	Mental Subject	1	7	Theft	0	13
Conservor of Peace	0	8	Missing Person	0	8	Traffic Complaint	0	25
Destruction of Property	1	12	Neighborhood Dispute	0	3	Traffice Control	0	0
Death Investigation	0	0	Notification	0	2	Traffic Enforcement	8	79
Disorderly	2	45	Parking Complaint	0	43	Trespassing	0	16
Domestic	5	44	Person with Weapon	0	2	Unauthorized Use MV	0	2
Escort	0	2	Police Information	2	71	Unknown Problem	0	5
Eviction	0	8	Protective/Peace Order	1	12	Violation Protective Order	1	2
Fight	0	4	Prowler	0	1	Warrant Service	0	8
Total Calls							61	985
	Month	Year		Month	Year		Month	Year
DUI Arrest	0	4	CDS Arrest	0	8	Other Arrest	4	42
Civil Marijuana Citations	1	21	Non Fatal Overdose	0	3	Fatal Overdose	0	1
Patrol Checks	263	2757	Traffic Stops	14	327	Follow Ups	1	24
**** Notes ****								



December 2022

Fire = 51

AFA = 4

Brush = 2

EMS Assist = 18

Working Fire = 2

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 0

Investigation = 6

MVA = 3

Helicopter Landing = 1

Service = 15

Water Rescue = 0

Fire Calls dispatched in the Town of Chesapeake Beach = 36

Fire Calls dispatched in the Town of NB =15

December Fire Drill: Building Construction

Fundraising: Christmas Tree Sales

Community Events: Toys for Tots; Santa Runs; Cookies With Santa



EMS = 81

Chest Pains = 4

Diabetic Emergency = 2

Fire Standby = 2

Motor Vehicle Accident = 3

Overdose = 3

Psychiatric = 3

Respiratory Distress = 20

Seizures = 1

Stroke (CVA) = 3

Unconscious Subject = 9

Other Non-Emergent = 31

EMS Calls dispatched in the Town of Chesapeake Beach = 57

EMS Calls dispatched in the Town of NB = 24

December EMS Drill: Medical and Cold Environmental Emergencies



OFFICE OF THE PLANNING AND ZONING COMMISSION

To: Mayor and Town Council, Chesapeake Beach, MD

From: Cindy Greengold, Chair, Planning and Zoning Commission

Date: January 19, 2023

Re: Town Council Report

The Planning and Zoning Commission held a Public Hearing on December 7, 2022, to hear testimony regarding an amendment to Article V, Section 290-19M, Design Standards for Townhouses and Multi-Family developments.

The Commission deliberated extensively over this important section of Article V and made significant changes in all areas of design including setbacks, lighting, parking, and landscaping as well as guidance on particular design elements such as roofing and the addition of porches and balconies.

The Commission unanimously voted to transmit these recommendations to the Town Council.

On January 25, 2023, the Commission will hold a Public Hearing to address an amendment to Article V, by adding a new section entitled “Section 290-23, Findings of Compatibility” which if approved by the Town Council, will create compatibility standards applicable to new development and also add regulations on their purpose, applicability, and administration.

This section of the code is being considered in order to guide future development towards maintaining a compatible neighborhood look and appeal. By utilizing compatible design elements and sizing from neighboring structures, preservation of the “historic, coastal community” look is possible, as well as fulfilling another goal in the Town’s Comprehensive Plan.

Finally, our next agenda will include discussion of the Critical Area Program. We will examine its purpose, goals, and the implementation of those goals, as well as identification of the designated zones.

Chesapeake Beach Oyster Cultivation Society Report
January 2023
Chesapeake Beach Town Council Meeting

There was no activity for CBOCS in the month of December.



To: The Honorable Mayor and Town Council

From: Holly Wahl, Town Administrator

Subject: General Landscape Contract

Date: January 13, 2023

I. BACKGROUND:

The Town of Chesapeake Beach went out to bid for General Landscaping services. The bid proposal was posted on eMaryland Marketplace Bid #BPM034983, the Town website and local newspapers. The bid was sent to 371 bidders through eMaryland Marketplace who contract services for the cost codes sought by the Town.

A mandatory pre-bid meeting was held on January 9th at Town Hall with four bidders in attendance. Bidders in attendance were *Windmill Farms, Colentro, Brown Landscaping, Metropolitan Site & Safety Equipment*. One proposal was received on January 13, 2023 from Windmill Farms.

II. PROJECT GOALS:

The goals of the general landscape contract are to provide an attractive gateway into the Town of Chesapeake Beach. The general landscape should complement the Coastal environment of the Chesapeake Bay while providing positive environmental impacts. Landscape aspects clearly designate the municipal boundaries branding the community.

Project goals were coordinated with the Chesapeake Beach Green Team with a focus on (i) removing invasives, (ii) replacing invasives with native plants in coordination with the Green Team, (iii) decreasing watering needs where possible, (iv) supporting new tree growth, (v) maintaining healthy established trees, (vi) reducing the use of products, and (v) ensuring products that are used are environmentally friendly and non-toxic. The project goals establish the support necessary to become a Tree City.

III. SCOPE OF WORK:

A map of landscape locations and irrigation can be found at <https://bit.ly/TOCBLandscape>

The General Landscape contact seeks contracted services for:

- 1) General mowing
- 2) Interior Water Park seasonal color program
- 3) Maintenance of sidewalks and walkways keeping them clear of weeds at the entrance of Town and along the main through ways
- 4) Limited maintenance of parks and upcoming pocket parks
- 5) Kellam's field Bermuda grass comprehensive maintenance

Expanded service requests include:

- 1) Options for street sweeping
- 2) Self-watering planters



- 3) Mitigation of Japanese Knotweed at the Bayfront Park
- 4) Maintaining trees on the waterfront at Bayfront Park and boardwalk to keep the vines off the trees
- 5) A new flower bed on the south side of Town
- 6) Mitigation of phragmites near Kellam's field
- 7) Maintenance of the new Green Team bed along 17th Street and B Street

IV. RESULTS:

See attached Exhibit A and summary below

<i>Windmill Farms</i>						
	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>	
<i>Base lump sum bid</i>	\$ 188,630.00	\$ 171,680.00	\$ 171,680.00	\$ 188,470.00	\$ 188,470.00	\$ 908,930.00

V. RECOMMENDATION:

It is recommended that the Town Council authorize the Mayor to enter into a contract with Windmill Farms LLC. for three years with two one-year options of renewal. The contract award for year 1-3 amounts to \$531,990 base lump sum and \$376,940 for year 4-5 base lump sum from the General Fund Landscape Line Item and Mitigation Fund.

It is recommended that Town Council also award alternate pricing option 1,2,4,6 and 10 for an additional annual cost of \$29,428 from the General Fund Landscape Line item and \$11,875 from the Chesapeake Beach Water Park landscape maintenance line item for year one and \$6,070 for the four years thereafter. Street sweeping will be charged on an as needed basis per the itemized pricing.

Landscape Maintenance Bid Sheet Breakdown Worksheet

			Windmill Farms	
Location No.	Irrigation in Place	Locations	3-Year Base Bid (Per Location) annual cost for year 1,2,3	5-Year Base Bid (Per Location) annual cost for year 4,5
1	Yes	Route 260 (Center Island Beds), Clock Tower Bed & 4 Planters	\$ 3,950.00	\$ 4,250.00
2	Yes	Route 260, from Harrison Boulevard east to 'G' Street where traffic lanes come together	\$ 2,890.00	\$ 3,220.00
3	Yes	"C.B." bed and hillside at G St. and Route 260 including plant bed along top of retaining wall between G & F St.	\$ 3,400.00	\$ 3,700.00
4	Yes	Two center island beds located on Route 260 between G St. and Route 261, the corner bed at F St. and Route 260, as well as corner beds at Routes 260 & 261	\$ 3,200.00	\$ 3,550.00
5	Yes	"Welcome" sign bed at Route 260 and Cox Road	\$ 4,200.00	\$ 4,600.00
6	Yes	Routes 260 & 261 intersection (includes Welcome Sign at light)	\$ 2,900.00	\$ 3,200.00
7	Yes	Veterans Memorial Park	\$ 7,700.00	\$ 8,500.00
8	Partial	Town Hall bed area & corner bed along Route 261 at Town Hall back parking lot	\$ 4,650.00	\$ 5,100.00
9	No	Route 261 and 1 st St. and the south end of 261 "Welcome" signs	\$ 4,800.00	\$ 5,300.00
10a	Partial	Gordon Stinnett Ave., all beds including the bed at Water Park sign at Water Park, beds along Gordon Stinnett and the playground area	\$ 1,200.00	\$ 1,400.00
10b	No	Phragmite management near Kellam's and behind the Northeast Community Center	\$ 1,200.00	\$ 1,400.00
10c	Yes	Kellam's field removal of large baseball field and convert to grass	\$ 16,950.00	\$ -
10d	Yes	Comprehensive bermuda grass management plan	\$ 7,450.00	\$ 8,950.00
10e	Partial	Community Center and Chesapeake Beach Water Park entrance	\$ 9,735.00	\$ 10,500.00
11	Yes	Mears Avenue planting beds & Old Bayside Road bed	\$ 4,460.00	\$ 4,990.00
12a	No	Sidewalk beds along Route 261 from Route 260/Route 261 light, south bound to Beach Elementary school along 260 from the light to 'F' Street	\$ 5,190.00	\$ 5,750.00
12b	No	Street scape beds	\$ 2,900.00	\$ 3,200.00
12c	No	New color program bed near Beach Elementary School (BES)	\$ 900.00	\$ 1,050.00
13	No	17 th St. Island & all areas along boardwalk down to B. St. Pump Station	\$ 3,900.00	\$ 4,300.00
13a	No	Management of Japanese Knotweed	\$ 4,800.00	\$ 5,400.00
14	No	Bayside (Deloris Court) Trail Bed	\$ 800.00	\$ 900.00
15a	No	Pocket Park - Kellams Northern Access Point	\$ 725.00	\$ 875.00
15b	No	Pocket Park - B Street	\$ 2,500.00	\$ 2,750.00
15c	No	Pocket Park - Bayside Pocket	\$ 650.00	\$ 725.00
16	No	Mowing, mulching and tree trimming along RT260	\$ 2,100.00	\$ 2,400.00
17	No	South Side Welcome Sign and Bayfront Park entrance	\$ 600.00	\$ 660.00
Turf Management (Areas 1-18)	Partial	Mow, trim, remove trash debris throughout growing season on a weekly basis, approximate number of cuts is 26, nutrient management program using ecofriendly fertilizers and chemicals	\$ 75,880.00	\$ 82,500.00
Kellams Bermuda Grass	Yes	Mow, trim, edge, remove all trash and debris throughout the growing season on a weekly basis, approximate number of cuts is 30 (increased frequency, 4-5 days, during August - September required)	\$ 8,500.00	\$ 9,300.00
Itemized Pricing			Part C- Additional ITEMS for individual pricing	
#1: WP Interior 10f	Partial	<i>ITEMIZED PRICING FOR THE WATER PARK INTERIOR must specify plan and plantings itemized</i>	\$ 11,875.00	\$ 6,070.00
#2: Hanging Baskets	No	Hanging Baskets through Town installed 1 week before Memorial Day - October 15) watered every other day	\$ 9,950.00	\$ 9,950.00
#3: Mulch	N/A	Replace all mulch that is listed as double shredded and stained brown with double shredded pine bark mulch	\$ 25,600.00	
#4: Provide all plants listed as Install only	N/A	All areas of the RFP that list that the Town will provide the plants, provide a price for the Contractor to provide	\$ 16,278.00	
#5: Removal and replacement of invasive plants	Partial	All areas identified as having invasive plants, provide a provide to remove and replace with a native plant	\$ 4,530.00	
#6: Weed maintenance of sidewalks	N/A	Provide weed mitigation within all areas of the main thoroughways: RT260, RT261 and Gordon Stinnett	\$ 3,200.00	\$ 3,600.00
#7: Hourly labor rate	N/A	Provide an hourly labor rate for the contract term	\$ 55.00	\$ 65.00
#8: Large Self Watering Pots	N/A	Provide a spec and \$ for large self watering pots with a perennial in the center and color program on the sides	\$ 950.00	\$ 350.00
#9: Eliminating pre-emergent	N/A	Provide a price to add or decrease from the contract if the Town removed pre-emergent and utilized labor to keep beds clear of weeds	\$ 33,280.00	
#10: Street Sweeping	N/A	Rt 260/ RT 261 from the welcome sign to the stop light at 261/260- welcome sign south of town to north of town	\$ 675.00	\$ 675.00
Point of Contact for the Town			POC Les King, President and Owner 38 Years with the Company	

Exhibit "B" **REQUIRED BID FORM- ALL FORMS MUST BE COMPLETED**

BID FORM

CONTRACTOR'S BID

FOR

General Landscape Maintenance Contract

CHESAPEAKE BEACH, MARYLAND

THIS BID IS SUBMITTED TO:

THE TOWN OF CHESAPEAKE BEACH
8200 BAYSIDE ROAD
POST OFFICE BOX 400
CHESAPEAKE BEACH, MARYLAND 20732

BY: BIDDER INFORMATION:

Company Name:	Windmill Farms LLC
Submitters Name and Position:	Lester H. King President
Company Address:	1025 East Chesapeake Beach Rd. PO Box 549 Owings, MD 20734
Telephone #	410-257-9343
Email Address	Windmillfarmsllc@aol.com

1.01 The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

Exhibit "B" REQUIRED BID FORM- ALL FORMS MUST BE COMPLETED

2.01 BIDDER accepts all of the terms and conditions of the Advertisement or Invitation to Bid and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. The Bid will remain subject to acceptance for one hundred and twenty days after the Bid opening.

3.01 In submitting this Bid, BIDDER represents, as set forth in the Agreement, that:

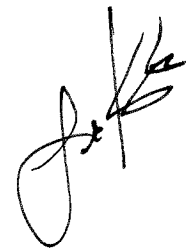
- A. BIDDER has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of all, which is hereby acknowledged:

Addendum No.

1

Addendum Date

1/9/22



BID PROPOSAL

- B. BIDDER has visited each Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance of the Work.
- C. BIDDER is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.
- D. BIDDER has correlated the information known to BIDDER, information and observations obtained from visits to each Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.

ALL PRICING MUST BE INCLUDED ON THE FOLLOWING BID SPREADSHEET

BIDDER PRICING (provide pricing details for Base Lump Sum and Items 1-8):

BASE BID LUMP SUM FOR Item A (Areas 1-18, Turf Management and Kellams Bermuda Grass)

Item 1: BIDDER agrees to provide all material and perform all work outlined within the contact documents to complete general landscaping services for cost of (total sum for year 1,2,3,4,5):

Nine Hundred Eight Thousand and 00 Cents/SY (in writing)
and Nine Hundred Thirty Dollars
\$ 908,930.00 (in figures)

Item 2:

Itemized pricing: Bidders must complete the itemized bid sheet. **See Part B.**

Windmill Farms, LLC

1025 Chesapeake Beach Rd. E

P.O. Box 549

Owings, MD 20736

410-257-9343

January 12, 2023

Town of Chesapeake Beach Landscape Contract Pricing

Year #1 Total: \$188,630.00

Year #2 Total: \$171,680.00

Year #3 Total: \$171,680.00

Year #4 Total: \$188,470.00

Year #5 Total: \$188,470.00

Total for 5 years: \$908,930.00

Acceptance

Date



WINDFAR-01

ASHLEYSAULS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/9/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NFP Property & Casualty Services, Inc. 41625 Park Avenue P O Box 661 Leonardtown, MD 20650		CONTACT NAME: Ashley Sauls PHONE (A/C, No, Ext): (301) 475-7991 FAX (A/C, No): E-MAIL ADDRESS: ashley.sauls@nfp.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A : Ohio Security Insurance Company	NAIC # 24082
		INSURER B : Ohio Casualty Insurance Company	NAIC # 24074
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
		INSD	WVD					
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BKS63601283	11/15/2022	11/15/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000	
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BAS63601283	11/15/2022	11/15/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			USO63601283	11/15/2022	11/15/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	XWS63601283	11/15/2022	11/15/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

Town of Chesapeake Beach, MD PO Box 400 Chesapeake Beach, MD 20732	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Ashley Sauls</i>

TOWN OF CHESAPEAKE BEACH, MARYLAND

CONTRACTOR RESPONSIBILITY FORM

1. Summarize briefly your experience in providing the commodities or service outlined in the attached specifications:

Over 38 years experience supplying and installing
plant material and grounds maintenance
r See attached pages

2. List the name and address of one bank or other institution that can provide the Town with an adequate credit reference:

Community Bank of the Chesapeake Prince Frederick, MD 20678

3. Have you ever refused to sign a contract at your original bid price? Yes No

4. Have you ever defaulted on a contract? Yes No

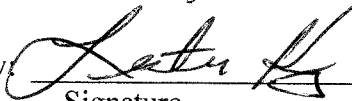
Federal I.D. #
45-4775249

Name of Contractor: Windmill Farms LLC

Address: 1025 East Chesapeake Beach Rd
Owings, MD 20756

Telephone #:

240-375-2060

By: 
Signature

Lester H. King and President
Typed Name Title

Windmill Farms, LLC

P. O. Box 549

1025 Chesapeake Beach Rd E.

Owings, MD 20736

410-257-9343

410-286-7477-fax

windmillfarmsllc@aol.com

Summarized Letter of Experience

Windmill Farms is a 37 year old landscaping company which has extensive knowledge in landscape construction and maintenance. Just to name a few of our previous projects:

- **TOWN OF CHESAPEAKE BEACH – We have been very fortunate to be working for the Town of Chesapeake Beach for the past 23 years. Our responsibilities included mowing, trimming and edging for the town as well as many town beautification projects such as annual plantings and mulching, snow removal and Kellam’s Field construction and maintenance. We are very fortunate that our base of operations for Windmill Farms is located just 1.5 miles from the Town of Chesapeake Beach. This allows us to have personnel in the town every day as well as weekends if necessary. In the event of an emergency, we are able to respond 24 hours, 7 days a week. We take extreme pride in the Town of Chesapeake Beach for the landscape appearance. Being born and raised in this town, I take it personally that our town always looks its best.**
- **ANDREWS AIR FORCE BASE - 22 year landscape contract with Andrews Air Force Base providing landscape construction and complete landscape maintenance for military housing at Andrews Air Force base and offsite facilities. Responsibilities for this contract included mowing, trimming and edging approximately 2100 acres per week as well as flower bed maintenance including new plant material and mulching as well as designing, administering and completing new landscape projects. Our responsibilities also included taking care of all general officer’s quarters (GOQ’s) as well as landscaping, landscape maintenance and snow removal for special air missions otherwise known as SAM. This was to provide a beautiful entranceway from the White House to Airforce One’s hangar for the President and all foreign dignitaries as this route had to be kept well-groomed and accessible 24/7.**
- **BOWLING AIR FORCE BASE, Washington, D.C. – There we were tasked for tree removal and landscape construction, as well as landscape maintenance throughout the military housing and the Presidential Helo Squadron.**
- **SUMMERFIELD MILITARY HOUSING, Capitol Heights, MD – 1200 unit family housing project in which our responsibilities included complete landscape maintenance as well as landscape construction.**

- **BRANDYWINE/DAVIDSONVILLE DETACHMENTS FOR ANDREWS AIR FORCE BASE –**
Otherwise known as Nike Sites – Our responsibilities included mowing and trimming extremely large areas where the military antennas are located.
- **CHESAPEAKE BEACH HOTEL & SPA AND ROD “N” REEL PROPERTIES –** For 17 years, we were tasked with all new landscape construction and all landscape maintenance for all properties associated with this business including Marina West.

TOWN OF CHESAPEAKE BEACH, MARYLAND

Equal Opportunity Employer
And
Drug Free Workplace Certification

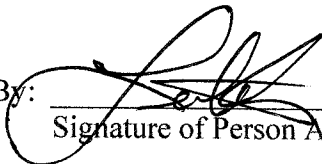
I HEREBY AFFIRM THAT THIS COMPANY DOES NOT DISCRIMINATE IN ANY MANNER AGAINST ANY EMPLOYEE OR APPLICANT FOR EMPLOYMENT BECAUSE OF RACE, NATIONAL ORIGIN OR ETHNICITY, SEX, PREGNANCY, GENDER IDENTITY, OR FAMILY STATUS, CREED OR RELIGION, OR DISABILITY.

I HEREBY AFFIRM THAT THIS COMPANY COMPLIES WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS AND POLICIES AND PROGRAMS REGARDING DRUG, ALCOHOL AND A SMOKE-FREE WORK PLACES.

Bidder: Windmill Farms
Type/Print Name of Firm

Address: 1025 Chesapeake Beach Rd E

Town/State: Owings Md. 20736
Zip Code

By: 
Signature of Person Authorized to Sign Bid

Lester H King
Type/Print Name and Title of Person Authorized to Sign Bid

TOWN OF CHESAPEAKE BEACH, MARYLAND

Equal Opportunity Employer
And
Drug Free Workplace Certification


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Bidder: Windmill Farms LLC
Type/Print Name of Firm

Address: 1025 East Chesapeake Beach Road

Town/State: Owings, MD 20736
Zip Code

By: 
Signature of Person Authorized to Sign Bid

Lester H. King President
Type/Print Name and Title of Person Authorized
to Sign Bid

TOWN OF CHESAPEAKE BEACH, MARYLAND

STATEMENT UNDER OATH TO ACCOMPANY BID

The bidder represents, and it is a condition of the acceptance of this bid, that the bidder has not been a party with other bidders to any agreement to bid a fixed or uniform price. The bidder also represents that none of its officers, directors, partners, or employees who are directly involved in obtaining or performing contracts with any public bodies has:

- (1) been convicted of bribery, attempted bribery, or conspiracy to bribe, under the laws of any state or of the federal government;
- (2) been convicted under a State or federal law or statute of any offense enumerated in Md. Code Ann., State Fin. and Proc. §16-203; or
- (3) been found civilly liable under a State or federal antitrust statute as provided in Md. Code Ann., State Fin. and Proc., §16-203.

The Contractor warrants that it has not been debarred or suspended under Md. Code Ann., State Fin., and Proc., Title 16 Subtitle 3 and that it shall not knowingly enter into a contract with a public body under which a person or business debarred or suspended under Md. Code Ann., State Fin., and Proc., Title 16, Subtitle 3 will provide, directly or indirectly, supplies, services, architectural services, construction related services, leases of real property, or construction.

The Bidder/Offeror and/or any person signing on its behalf acknowledges that all documents, information and data submitted in its Bid/Proposal shall be treated as public information unless otherwise indicated.

ATTEST/WITNESS

Windmill Farms
Name of Bidder-Type/Print

Jacqueline E. Waegmire By: Lester King
Signature of Person Authorized to Sign

Lester King (PRESIDENT)
Name and Title of Signatory (Type or Print)

STATE OF CALVERT, MARYLAND
COUNTY OF CALVERT, TO WIT:

On this 11 day of JAN 20 23, before the undersigned officer, personally appeared _____, known to me or satisfactorily proven to be the person whose name is subscribed on the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal the day and year aforesaid.

[Signature]
Notary Public

My Commission Expires: March 9 2024