



Due to COVID-19 social distancing requirements the January Town Council meeting will be conducted virtually with public participation available.

To join the meeting via web join via <https://us02web.zoom.us/j/8697557180>. To join by phone please call (929) 205-6099 and enter **Meeting ID 869 755 7180**. Public comment will be accepted by phone or computer audio during the public comment portion of the meeting or in writing via email to the Town Clerk, at shumm@chesapeakebeachmd.gov by 4:30 PM on January 21st. Participants will be muted upon entering the meeting and are asked to remain muted until the public comment period of the meeting.

PUBLIC HEARING: 6:50 PM

Ordinance O-20-11, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures.

Ordinance O-20-12, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures.

Ordinance O-20-13, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures.

Ordinance O-20-14, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures.

**TOWN MEETING AGENDA
JANUARY 21, 2021**

- I. Call to order and roll call.



- II. Pledge of Allegiance.
- III. Moment of Silence – Senate President Emeritus Thomas V. Mike Miller, Jr.
- IV. Approval of the agenda.
- V. Public Comment on any item on the agenda: Public comment will be accepted by dialing **(929) 205-6099** and enter **Meeting ID 869 755 7180**.
- VI. Approval of the minutes of the December 17, 2020 Town Council Meeting.
Approval of the minutes of the January 11, 2021 Town Council Work Session.
Approval of the minutes of the January 11, 2021 Closed Session.
- VII. **Petitions and Communications**
 - A. Town Administrator’s Report
 - B. Public Works Administrators Report
 - C. Water Reclamation Treatment Plant Report
 - D. Code Enforcement Report
 - E. Town Treasurer’s Report
 - F. Town Engineer’s Report
 - G. Deputy’s Report
 - H. North Beach Volunteer Fire Department
 - I. Mayor’s Report



VIII. Resolutions & Ordinances

- A. Vote on Ordinance O-20-11, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures.
- B. Vote on Ordinance O-20-12, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures.
- C. Vote on Ordinance O-20-13, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures.
- D. Vote on Ordinance O-20-14, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures.

IX. Report of Officers, Boards and Committees

- A. Planning & Zoning Commission – Larry Brown
- B. Board of Appeals – No hearing held.
- C. Chesapeake Beach Oyster Cultivation Society – John Bacon
- D. Climate Change Advisory Group – Larry Jaworski
- E. Economic Development Committee – Larry Jaworski



- F. Green Team – Valerie Beaudin
- G. Kellam’s Revitalization Committee – Greg Morris
- H. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck
- I. Walkable Community Advisory Group – Charles Fink

X. Unfinished Business

XI. New Business

1. Council to consider canceling the August 2021 Town Council meeting for a summer break.
2. Council to consider Resolution R-21-1, a resolution of the Town Council of Chesapeake Beach to establish December 3 as Senate President Emeritus Thomas V. Mike Miller, Jr. Day.

XII. Public Comment

NOTE: Public comment will be accepted by dialing **(929)205-6099** and enter **Meeting ID 869 755 7180**.

XIII. Council Lightning Round

XIV. Adjournment



**MINUTES OF THE
TOWN COUNCIL MEETING
December 17, 2020**

- I. Patrick J. Mahoney, Mayor, called the meeting to order at 7:08 p.m. In attendance remotely were Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Wayne Newton, Acting Town Engineer, Connie O'Dell, Code Enforcement Officer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Manager, and Lieutenant Hollinger.
- II. **Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.
- III. **Swearing in of the Mayor.** The Mayor reported he was sworn in today outside the Calvert County Courthouse, at 11 am, by the Clerk of the Circuit Court. The Mayor wanted to take the opportunity to thank the Town Council for all they did these past four years for making Chesapeake Beach a better place and for working to keep the citizens safe during this pandemic.
- IV. **Swearing in of the Town Council.** The entire Town Council was sworn in personally, earlier in the evening, recorded, and the video clip displayed at the meeting.
- V. **Swearing in of the Town Treasurer and Town Clerk.** Town Treasurer Dale Clark and Town Clerk Sharon Humm were sworn in virtually.
- VI. **Swearing in of the Town Attorney.** The Mayor swore in Town Attorney Todd Pounds.
- VII. **Elect a Council Vice-President.** Councilman Jaworski along with all the Council, thanked Councilwoman Beaudin for her leadership these last four years as Council Vice-President.

MOTION: Councilman Jaworski moved to nominate and elect Councilman Favret for Council Vice-President. Seconded by Councilman Morris, all in favor.

VIII. Approve the Agenda.

MOTION: Councilman Favret moved to approve the agenda. Seconded by Councilwoman Beaudin, all in favor.

IX. Public comment on any item on the agenda. None

X. Approval of the minutes of the November 19, 2020 Town Council meeting.

MOTION: Councilman Jaworski moved to approve the minutes of the November 19, 2020 Town Council meeting. Seconded by Councilman Pardieck, all in favor.

Approval of the minutes of the November 19, 2020 Closed Session.

MOTION: Councilwoman Beaudin moved to approve the minutes of the November 19, 2020 Closed Session. Seconded by Councilman Fink, all in favor.

Approval of the minutes of the December 7, 2020 Work Session.

MOTION: Councilman Pardieck moved to approve the minutes of the December 7, 2020 Work Session. Seconded by Councilman Favret, all in favor.

XI. Petitions and Communications –

- A. Proclamation** – The Mayor was pleased to read and present a proclamation honoring Doris J. Cammack Spencer for her volunteerism to serve on the Chesapeake Beach Zoning Board of Appeals for almost 20 years. The Town Council also expressed their appreciation.
- B. Town Administrator's Report** – Mrs. Wahl submitted the attached written report. Councilman Morris appreciated the idea of the Town conducting a public survey on short-term rentals. Councilman Jaworski stated he looks forward to further work regarding green initiatives, hoping to add solar panels at the charging station. Councilwoman Beaudin commented she liked the idea of the citizens being able to participate in the voting of the Brightest Beacon and the calendar and hopes that can continue each year.
- C. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council's questions.
- D. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report and addressed the Council's questions. Councilman Jaworski congratulated Mr. Castro and his staff for another year of no spills.
- E. Code Enforcement Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council.
- F. Town Treasurer's Report** – Mr. Clark submitted the attached written report. Councilman Jaworski asked Mr. Clark to explain what a fund balance policy and a capitalization policy were.
- G. Town Engineer Report** – Mr. Newton submitted the attached written report and was present to address the Council. Mr. Newton updated the Council on the 261 sidewalks and the latest on the Fishing Creek Dredging.
- H. Deputy's Report** – Sergeant Phelps submitted the attached written report. Lt. Hollinger was available to answer questions from the Council. Councilman Morris gave a special shout out to Deputy Gilmore and the whole police team from the Richfield Station Neighborhood watch for all they do. It is much appreciated.

- I. **North Beach Volunteer Fire Department** – The attached written report was submitted. Councilwoman Beaudin thanked the fire department for the Santa ride around.
- J. **Mayor' Report** – The Mayor wanted to wish everyone a Merry Christmas and a safe and happy New Year. The Mayor stated this is his 25th Christmas year in office and with that presented a video clip of the Town's holiday lights display.

XII. Resolutions & Ordinances:

- A. Ordinance O-20-11, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures. **A public hearing will be held on January 21, 2021 beginning at 6:50 pm.**
- B. Ordinance O-20-12, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures. **A public hearing will be held on January 21, 2021 beginning at 6:54 pm.**
- C. Ordinance O-20-13, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures. **A public hearing will be held on January 21, 2021 beginning at 6:56 pm.**
- D. Ordinance O-20-14, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2019 to June 30, 2020 to reconcile expenses and income and ratify overexpenditures. **A public hearing will be held on January 21, 2021 beginning at 6:58 pm.**

XIII. Report of Officers, Boards and Committees:

- A. **Planning & Zoning Commission** – Mr. Brown submitted the attached written report and was present to address the Council. Mr. Brown reported on the status of the comprehensive plan and updated the Council on the Rod n Reel revision. It was requested that the Commission address the results of the referendum relating to the ballot questions in the coming months. A meeting is scheduled for January 27th to discuss short-term rentals.
- B. **Board of Appeals** – No hearing was held.
- C. **Economic Development Committee** – Councilman Jaworski reported the Calvert County Economic Development Advisory Commission met on December 9th discussing the Maryland Restaurant relief grant program and conducted a virtual walk on various non-

profits across the county. The Board of County Commissioners held a public hearing on December 15th on expansion of broadband services here in the county, and he, along with Mrs. Wahl and Mr. Berry attended the stormwater solutions work group meeting discussing green solutions and low impact development. Lastly, the Twin Beaches shopping and holiday light displays got a shout out on the local radio station WKIK, inviting everyone to come into Town and view the lights and visit our businesses. Councilman Morris reported it has been 18 months since the initial meeting, but the 2nd meeting of the Restoration Advisory Board was recently held, and a spokesperson was selected. The RAB is a Board organized under the Navy, that is an intermediary between the Navy, clean-up efforts, and residents nearby the research laboratory. Mr. Morris extended appreciation to Delegate Fisher for his part in getting this going and looks forward to future discussions and will report back to Council.

D. Twin Beaches Opioid Abuse Awareness Coalition – Councilman Pardieck stated the group met on December 10th. Mr. Pardieck reported the Calvert Alliance Against Substance Abuse held a drug take back day event resulting in a good turn out and are now in the process of sending out mailings and resource cards to areas with high opioid abuse activity with information about recovery resources in the county. Also present at the meeting was Calvert Health’s Dr. Fuller and Andrea McDonald-Fingland. Dr. Fuller reported the Recovery Rapid Resource mobile crisis team will be expanding its hours to 24/7 service starting in 2021, enlarging its services to include mental health issues. Another resource, Emmanuel Church Celebrate Recovery, has group therapy nights every Friday night. The group also reviewed its roadside recovery sign design. Next meeting is January 14, 2021 at 6 pm.

E. Walkable Community Advisory Group – Councilman Favret reported the group met on December 14th and had six new friends from Horizons on the Bay that joined in. Mr. Favret shared some statistics from the results of the public outreach that was conducted in November receiving over 800 votes on the project. Out of the 18 projects the top three were, safe crossings, connection to the railway trail, and the sidewalk along Old Bayside Road. Mr. Favret and Mrs. Wahl met with RK&K to review the project and revealed that the walkability master plan is expected in mid-January for review. Co-chair Fink reported on grant opportunities that are available. The committee will keep an ongoing list of available grants and be prepared to take steps to get funding for these projects when ready.

XIV. Unfinished Business: None

XV. New Business: None

XVI. Public comment was received by:

1. The Town Clerk read into the record a public comment that was received from Michael Kalnasy of the Highlands HOA regarding the Highlands sewer project.
2. Mr. & Mrs. Allen of Elizabeth Court also commented on the Highlands sewer project.

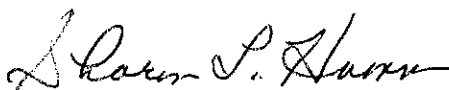
XVII. Council Lightning Round:

1. Dr. Beaudin congratulated all the winners of the Brightest Beacon on the Bay, thanked the fire department for the Santa ride around through the neighborhoods, and congratulated Councilman Favret on his new position as Council Vice-President, and the newly elected Council. She wished all a Merry Christmas, stay safe and may we have a much different 2021.
2. Mr. Fink commented he has been contacted by a number of citizens who have questions on the short-term rentals. He directed them to listen to the Council's December work session where it was discussed and looks forward to continued discussions in the new year. Also has had conversations with folks regarding the Kellam's Field. He is excited about the playground project and in addition to that hopes for future opportunities now that the Town has possession. Happy Holidays to all, stay safe and don't give up the ship now that we are in the vaccine home stretch!
3. Mr. Jaworski commented this marks the first of 48 meetings and looks forward to working with everyone and advancing the goals of the Town as we go forward. Happy Holidays to all and we will see you in the new year.
4. Mr. Morris stated, with this being the last meeting of this year, and the first meeting of this new term, commented that the oath he took earlier, he meant and will execute to the best of his ability. He wished everyone the best holiday season and expressed a proud moment for all the many homes that were decorated throughout his community, especially the 16 homes on Woodland Court, where he lives, which were all decorated for the first time ever. Things are looking up 2021, lets go!
5. Mr. Pardieck wished everyone happy holidays and looks forward to a better 2021. We have all been through a lot, so take care, stay safe, wear your masks and enjoy the holidays with your families.
6. Mr. Favret thanked his colleagues for showing trust and confidence in him as the new Council Vice-President and looks forward to working with everyone for another four years. This marks the first meeting of 48 months that we have together, and it will go by fast! Congratulations to all the Brightest Beacon winners, the entire Town looks fabulous, so stay safe and have a Merry Christmas.

XVIII. Adjournment

The meeting adjourned at 8:41 pm on a motion by Councilman Jaworski. Seconded by Councilman Favret, all in favor.

Submitted by,



Sharon L. Humm,
Town Clerk



**MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
JANUARY 11, 2021**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance remotely were: Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, Jay Berry, Public Works Manager, Wayne Newton, Acting Town Engineer, and Jon Castro, W RTP Manager.

II. **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.

III. **Informational Discussion on the following items:**

1. **Closed Session** – Council Vice-President Favret moved to close the work session at 6:02 pm under the Statutory Authority of the Md. Annotated Code, pursuant to General Provisions Article, §3-305(b), subsection (7) to consult with counsel to obtain legal advice on the Highlands project. Seconded by Councilman Jaworski, all in favor.

The Mayor reopened the regular meeting at 6:37 pm.

2. **FY20 & FY21 Actuals to Budget Presentation** – Mr. Clark provided the Council with a Financial Summary Update for all Funds comparing Actuals to Budget for FY20 and FY21. Mr. Clark also provided back-up financials for FY20/FY21 and addressed questions and concerns from the Council.
3. **Committee Formation Discussion** – Council Vice-President Favret started the discussion stating the Council has viewed the existing committees and propose creating several new ones.
 1. Economic Development Committee - will continue with Councilman Jaworski as Chair and Councilman Morris as Co-Chair.
 2. Twin Beach Opioid Abuse Awareness Coalition - will continue with Councilman Pardieck as Chair.
 3. Walkable Community Advisory Group - will continue with Councilman Fink taking the role of Chair.
 4. Green Team Committee with Councilwoman Beaudin taking the role of Chair.

Proposed Committees

1. Climate Change Advisory Group - Chair Councilman Jaworski with Councilman Pardieck as Co-Chair.

2. Kellam's Field/Town Center Committee - Chair Councilman Morris with Councilman Fink as Co-Chair.
3. A Council Initiative to partner with the three local schools, Beach Elementary, Windy Hill and Northern, creating a partnership to encourage more youth participation in our town and town government. Councilman Favret will take the lead on this and work towards getting our youth interested in our town and local government.
4. **2021 August Town Council Meeting** – The Mayor stated the last two years the Council has supported taking a recess from its August Town Council meeting. The Mayor asked the Council their thoughts for the August 2021 meeting. The majority of the Council were in support of the August 2021 meeting being canceled, but noted if there was business that needed attention, they would hold the meeting.

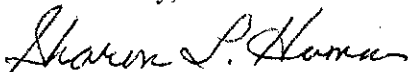
IV. Council Lightning Round –

1. Dr. Beaudin looks forward to 2021 and working with this Town Council.
2. Mr. Fink expressed his enthusiasm for all the new and exciting things coming about with these committees and encouraged town folk to express an interest and get involved as this is a great way to be a part of things happening in town.
3. Mr. Jaworski echoed Councilman Fink's comments and suggested putting a piece in the town's newsletter about the new committees, providing a way for residents to get involved. Mr. Jaworski is hoping for a better year in 2021 so he would not have a reason to grow his moustache back again!
4. Mr. Morris stated he is looking forward to advancing the ball on the various new visions for the Town thanking the Mayor for being open and receptive of these new proposals brought forth by Vice-President Favret. He feels excited and energized for the next four years!
5. Mr. Pardieck commented he is looking forward to a wonderful 2021 knowing that it is only going to get better! He is excited about the new committees and working with the folks on those and noted that the TBOAAC has a meeting coming up this Thursday at 6 pm. Hope you can make it.
6. Mr. Favret wanted to thank his colleagues for their participation and input in getting this new committee idea put together so quickly. Thank you to Mrs. Wahl and staff for this good meeting tonight, really good information, and great discussion!

V. Adjournment:

The meeting adjourned at 7:21 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Favret, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk



Town Administrators Report – January 2021

I. UPCOMING REQUESTS FOR PROPOSALS:

1. **Richfield Station Water Tower Painting:** this is a FY21 budgeted project that includes the painting of the Richfield Station water tower. Pricing options will include an option of branding the water tower as additional pricing for Council consideration. This RFP is expected to be released within the next 2 weeks.
2. **Town Hall HVAC upgrade:** this is a FY21 budgeted project that includes addressing outdated, inefficient and no longer supported HVAC systems in Town Hall. This RFP is expected to be available on eMaryland Marketplace and the Town website the week of January 18, 2020.
3. **Miller-Loveless Tot Lot:** this is a FY21 budgeted project that is expected to be released by RFP in January / February 2021.

II. TOWN ASSETS:

Bayfront Park: Bayfront park remains closed to the general public. The Park is open to Town guests and guests that are accompanying them. No restrooms are available due to the “off- season”. Trash continues to be collected by Department of Public Works staff on Mondays, Wednesdays, Fridays and directly after holidays. Repairs were made to posted signage at the Park due to damage. If residents see concerns we ask that you take a picture and send it to Town Hall at info@chesapeakebeachmd.gov or call (410)257-2230.

III. OPERATIONAL UPDATES/COMMUNITY ENGAGEMENT:

Short Term Rental Survey: As of January 14th, the Town has received close to 500 responses to the Short-Term Rental survey, thank you for your participation. There is still time to provide your feedback https://www.surveymonkey.com/r/chesapeakebeach_rentals. Public comment related to short term rentals will be accepted during the January 27th Planning & Zoning Commission meeting. This meeting will be held virtually with public access and comment available via web and phone. To join the meeting via web click <https://us02web.zoom.us/j/8697557180>. To join via phone please dial (929) 205-6099 and enter the **Meeting ID: 869 755 7180**.

IV. SEEKING STORMWATER SOLUTIONS: Getting the MOST for Local Leaders

The Town is participating in a program that provides a platform for local governments to expand their knowledge of stormwater management best practices and collaborate on solutions. The Town



Town Administrators Report – January 2021

Administrator, Director of Public Works and Councilman Jaworski are participating in this program that includes several modules. This month the focus was on “**Stormwater Financing**”.

V. TOWN PERMITS:

Permit #	Address	Improvement
Pending	4160 Mears Ave	Revisions to existing permit
2020-80	8729 D Street	Dormer, addition
Pending	8385 Legacy Circle	New SFD
Pending	8381 Legacy Circle	New SFD
Pending	8377 Legacy Circle	New SFD
2021-81	8025 Valley View Drive	Removal of dead tree
2020-82	3814 26 th Street	Fence
2020-83	3915 16 th Street	Deck, wall, shed, mitigation
2020-88	3607 28 th Street	Fence
2020-87	8268 Greenspring Dr	Fence
2020-89	3002 Heritage Dr	New SFD
2020-91	7826 C Street	10 x 10 deck

VI. GREEN INITIATIVES:

Electronic Vehicle (EV) Car Charging Stations: Installation of the stations has begun. The majority of the work has been completed by the installers. We do not have a going live date from BGE but will notify the public as soon as they are ready for use.



Water Park Report

Marilyn VanWagner, General Manager Water Park

January 21, 2021

Staffing – The Water Park website is now accepting requests for employment for the 2021 Season. Anyone interested in working at the Water Park this summer can go to the website and sign up for the orientation for the position of their choice. All interviews will be conducted at orientation. Lifeguard Orientations are being held virtually bi-weekly. Orientations for all other positions will be held virtually in March.

<http://www.chesapeakebeachwaterpark.com/employment/>

DocuSign – All the Documents have been updated for the 2021 Season for DocuSign. This will assist to streamline all the necessary employee paperwork that needs completion by all employees prior to working.

LMS, Learning-Zen – All videos are being updated and entered in our Learning Management System (LMS). This system allows us to develop, deliver, and track training of all varieties for each department from one platform. Using video, the LMS will allow us to provide training which has been proven to be retained at a far greater rate than traditional instruction. After each course, the employees will be required to take an exam. All courses and exams are monitored by the LMS.

Season Passes - The Early Bird Discount for Season Passes is available until January 31st. These Season Passes make great gifts for birthdays and special occasions.

<http://www.chesapeakebeachwaterpark.com>

Store – Product are currently being purchased to replenish our store inventory. We are also stocking the store with a few new items and we look forward to showing them off on opening weekend.

Beachcomber Grille – The Grille Menu will stay simplified again this season to allow the cooks to properly social distance in the Grille. We will also refrain from selling salads and a few other items on our menu that have been identified and recommended not to sell during this pandemic.

This year again we will be encouraging all guests to use our web-based ordering system, Take-out 7. Guests can place their food order from their phones and when the order is ready for pick-up they will receive a text message and they can then pick up at our pick-up counter.

Maintenance/Upgrades- Filo our Maintenance Tech is busy completing our list of maintenance projects before the upcoming season. Most recently he is working with Public Works on a few minor leaks in the Activity Pool that were identified during the 2020 Season. He has just completed the painting of the outside of the Beachcomber Grille and is also making a few modifications to the Employee Lounge.



Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: January 21, 2021

Water leak- A blow off Valve on the North end of D St failed. We have replaced the valve and the blow off pipe.

Wet wells- I am currently working on replacing the flow meter at Mears Ave wet well. We have repaired the top of a leaking generator at the Harbor Road water well pump house and ordered new doors for this station.

Water meter/MXU- We are currently changing out MXU's and will be doing a drive by read at the end of the month.

Flushing- Will pick back up in early March of 2021.

Ball fields – All of the under-ground conduit for the BGE charging station is complete currently. A different contractor completes each phase of this project and I have on site meetings with all of them.

Railway Trail – Nothing new to report.

Water park – We have worked with Filo to camera and locate a known leak at the park. We will assist him in repairing this leak and air test that part of the system.

The Heritage – Currently they are working on the first 8 houses. There will be residents living at this development in the spring. Nothing new to report.

Emergency calls – We received 4 emergency calls and responded to 2. One for a frozen pipe on the homeowner's side and 1 for Mears Ave wet well.

Reminder to all Homeowners drain or unscrew your hose bibs as some in town have already failed due to cold nights.



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Plant Report

Date: January 21, 2021

The Water Reclamation Plant has implemented new COVID-19 operations following all Federal, State, County, and Town's Mayor and Council Guidelines to control the spread of the virus. All safety protocols were reviewed, and changes were made to current SOP's to operators' procedures in handling daily operations at the Plant. All safety gear will be worn and continuing cleaning of everything will be done daily. The inventory of Safety supplies, Janitorial supplies and Office supplies, Chemicals, Lab supplies, Diesel fuel for Generator, Maintenance supplies and spare parts for Equipment and repairs were set up for a 6 months' supply. The staff began a new rotation shift on April 6th. Two employee crews will alternate each week. The supervisors will use a rotation of every other week. This will help to limit exposure and maintain good health of staff. All normal plant operations will remain the same until further notice. Security procedures were enhanced to monitor all entry into the plant and record all deliveries or scheduled work. Contingency Plans are set up as changes occur for control of COVID-19.

The Water Reclamation Plant started off the new year with the annual Biototoxicity and Toxic Chemical Testing. The Testing is a Permit requirement by The Maryland Department of the Environment and The Environmental Protection Agency on Whole Effluent Toxicity to assess acute and chronic toxicity in discharges to Maryland surface waters. The testing is performed to protect aquatic life. This year testing will be done on the week of January 11, 2021 to January 14, 2021.

The WRP had no budget purchase costs between \$5,000.00 and \$10,000.00 for this month's report.

Plant Staff used the Shellfish Protection Tank three times for this report period. The SPT was used to help balance out flow to plant during heavy rains and on 12-16-2020 to 12-18-2020, 12-24-2020 to 12-25-2020, and 1-1-2021 to 1-2-2021.

The WRP had no alarm calls for this January report.

There were no incidents to report in the plant's Solids and Handling Operation. The Lab Sampling Operation is still in the process of performing a DOC performance testing on an IDEXX Fecal Coliform test method. Once this is completed MDE will approve the procedure for this Lab. The DOC should be completed in January 2021.

The WRP had 3 Partial Bypasses to report for this month's report. All Bypasses were due to heavy flows from rain. Bypass testing and protocols were followed and reported to MDE.

The WRP had no spills to report for this month's report.

Future Projects:



To complete working setting up an inventory of priority spare parts and increase training on maintenance of plant equipment. All plant SOP's are to be upgraded on plant equipment with pictures included in the maintenance and lab procedures. Training on all plant maintenance, lab, and daily operations will be videotaped to store for future references. The projects noted in the Capital Projects requests are on tract to be completed in the 2021 budget.



Rental Registration Case by Status Report

Report Criteria:

Case Open From To Case Close From To

Report Details:

<i>Status</i>	<i># of cases with this status</i>
Application received	7
Application reviewed - need more info	0
Inspections in progress	23
Waiting on License Fee	44
License Current	44
License Expired	0
Declaration of Ineligibility	0
Closed: Expired - Will not renew	0
Notification Process	100
Closed	10
Re-Inspection	11
Total Cases	239



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Open	All		All	All	From To	From To	From To

CE Totals

	Total	Closed Cases	Open Cases
Totals	20	0	20

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	20	0	20
Totals	20	0	20

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	1	0	1
115-3 Dangerous Buildings - Failure to Comply	2	0	2
200-6 Violations and penalties for Property Maintenance	1	0	1
Fence Over 42"	0	0	0
Foreclosure	2	1	1
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	1	0	1
Mildew/Mold/Damp Interior Surfaces	1	0	1
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	2	0	2

Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	1	0	1
Property Maintenance - Minimum Maintenance Requirements (B)	1	0	1
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	5	0	5
Property Maintenance - Sanitary Maintenance - Grass	2	0	2
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	1	0	1
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	6	2	4
Sanitary Maintenance	1	0	1
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	1	0	1
Waste/Sewer Back Up	0	0	0
Zoning Infraction	3	0	3
Zoning Permit Required	4	2	2
Totals	35	5	30



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Closed	All		All	All	From To	From To	From 12/12/2020 To 01/14/2021

CE Totals

	Total	Closed Cases	Open Cases
Totals	2	2	0

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	2	2	0
Totals	2	2	0

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0
Mildew/Mold/Damp Interior Surfaces	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0

Operating a short term rental	0	0	0
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	1	1	0
Property Maintenance - Minimum Maintenance Requirements	0	0	0
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	1	1	0
Property Maintenance - Sanitary Maintenance - Grass	1	1	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	0	0	0
Sanitary Maintenance	0	0	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	0	0	0
Waste/Sewer Back Up	0	0	0
Zoning Infraction	1	1	0
Zoning Permit Required	1	1	0
Totals	5	5	0



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From To	From To	From 12/12/2020 To 01/14/2021	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE20-79		Closed: Voluntary Compliance	Prohibited Parking - Closed Property Maintenance - Sanitary Maintenance - Sanitary Garbage, Trash & Debris - Closed Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3812		19TH	St		20732	0503065812	Self-Initiated	10/09/2020	01/08/2021	O'Dell, Connie
CE20-75		Closed: Voluntary Compliance	Zoning Infraction - Closed Zoning Permit Required - Closed	Medium	8359		AUTUMN OAKS	Ct		20732	0503173054	Complaint	09/25/2020	12/29/2020	O'Dell, Connie

Number of Cases: 2



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Open	All	All	All	All	All	All	From To	From To	From To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE21-3		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	8722		BAYSIDE	Rd		20732	0503069397	Self-Initiated	01/14/2021	02/19/2021	O'Dell, Connie
CE21-2		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	4037		1ST	St		20732	0503068056	Self-Initiated	01/14/2021	01/29/2021	O'Dell, Connie
CE21-1		Notice of Violation Given	Mildew/Mold/Damp Interior Surfaces - Open	Medium	3925		GORDON STINNETT	Ave	126	20732	0503163288	Complaint	01/04/2021	02/04/2021	O'Dell, Connie
CE20-86		Notice of Violation Given	Zoning Permit Required - Open Zoning Infraction - Open	Medium	7536		C	St		20732	0503069559	Complaint	12/16/2020	01/29/2021	O'Dell, Connie
CE20-83		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	3723	E	CHESAPEAKE BEACH	Rd		20732	0503046885	Self-Initiated	11/13/2020	01/29/2021	O'Dell, Connie
CE20-80		Verbal Warning Given	Zoning Infraction - Open	Medium	8131		BAYVIEW HILLS	Dr		20732	0503130509	Complaint	10/14/2020	02/17/2021	O'Dell, Connie
CE20-63		Inspection	Operating a short term rental - Open	Medium	3702		CHESAPEAKE BEACH	Rd		20732	0503044734	Self-Initiated	08/14/2020	01/29/2021	O'Dell, Connie
CE20-60		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	8256		D	St		20732	0503048403	Self-Initiated	08/06/2020	02/01/2021	O'Dell, Connie
CE20-53		Inspection	Operating a short term rental - Open	Medium	4016		28TH	St		20732	0503042758	Self-Initiated	07/30/2020	01/22/2021	O'Dell, Connie
CE20-48		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	3925		GORDON STINNETT	Ave		20732		Self-Initiated	07/01/2020	01/29/2021	O'Dell, Connie
CE20-28		Administrative Citation Issued	Zoning Permit Required - Closed Zoning Infraction - Open	Medium	4011		27TH	St		20732	0503042464	Self-Initiated	05/05/2020	02/01/2021	O'Dell, Connie
CE20-14		Inspection	Zoning Permit Required - Open	Medium	3915		16TH	St		20732	0503084795	Complaint	02/19/2020	01/29/2021	O'Dell, Connie
CE19-91		Inspection	Property Maintenance - Sanitary Maintenance - Vehicles - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary Maintenance - Open	Medium	7524		C	St		20732	0503070557	Self-Initiated	11/14/2019	01/29/2021	O'Dell, Connie

		Property Maintenance - Minimum Maintenance Requirements - Open										
CE19-74	Inspection	Foreclosure - Open Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	7331	WOODSHIRE Ave	20732	0503064727	Self-Initiated	09/12/2019	02/11/2021	O'Dell, Connie	
CE19-72	Inspection	Property Maintenance - Sanitary Maintenance - Grass - Open Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	7626	C St	20732	0503067939	Complaint	09/04/2019	01/29/2021	O'Dell, Connie	
CE19-67	Notice of Violation Given	Sign Ordinance - Open	Medium	4160	MEARS Ave	20732	0503085635	Self-Initiated	08/21/2019	01/29/2021	O'Dell, Connie	
CE19-23	Administrative Citation Issued	110-15: Steep Slope Construction on or Adjacent to - Open	Medium		Delores Ct	20732		Complaint	04/10/2019	02/11/2021	O'Dell, Connie	
CE19-17	Inspection	Zoning Permit Required - Closed Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required - Open	High	7340	G St	20732	0503095037	Complaint	03/22/2019	02/11/2021	O'Dell, Connie	
CE18-76	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	2541	SHADY OAK Ct	20732	0503174379	Complaint	10/19/2018	02/11/2021	O'Dell, Connie	
CE18-10	Inspection	Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Open Property Maintenance - Minimum Maintenance Requirements (B) - Open 200-6 Violations and penalties for Property Maintenance - Open Property Maintenance - Sanitary Maintenance - Grass - Open 115-3 Dangerous Buildings - Failure to Comply - Open Foreclosure - Closed 115-3 Dangerous Buildings - Failure to Comply - Open	High	7636	BAYSIDE Rd	20732	0503068315	Self-Initiated	05/18/2018	01/29/2021	O'Dell, Connie	

Number of Cases: 20

Town of Chesapeake Beach

Engineer's Report 1-15-21

From: Messick Group, Inc (MGI)
Wayne A. Newton, P.E

A transitional meeting was held on February 27, 2020 to review projects and transition responsibility going forward from Paul Woodburn to Wayne Newton of the below projects. A brief description of each project and upcoming action items are below:

Fishing Creek Dredging:

Action: Waiting for Dredge Work to Begin. MGI met with DNR at the site to discuss hauling material to the Kellam Field area and also met virtually with USACOE to discuss timing. USACOE is looking at a spring start at the earliest.

MGI submitted Grant Application for funding to remove prior dredge spoil from DMP to make room for the USACOE dredge material on 10/9/2020. Waiting for review and working on design of haul out sediment controls and re-usability.

Richfield Station:

Action: MGI received follow up estimates from Roepke in reference to value of remaining work to be completed on each PWA. MGI sent back final form of document to developers attorney on 12/10/20.

MGI approved whole house plans and emailed to McCrone on 9/24/20

261 Sidewalks:

Action: MGI to followed up with BAI on sidewalk project. According to latest SHA comments, we do not believe the additional design work is needed or at least to the level previously proposed. MGI coordinated with BAI and SHA on the need for additional plan revisions given the SHA's revised direction. MGI coordinating with SHA to confirm. Britney Jackson still in process of coordinating a meeting as of 1/7/21.

Heritage:

Action: MGI to continue in-field construction monitoring as requested.

Pump Station plans approved and emailed to McCrone on 9/24/20. Waiting for PWA submittal.

Kellams Field:

Action: MGI creating Grading & Sediment Control Plans for the removal of the excess material from the DMP site for use on the Field.

Prepared concept plan for the renovation and refurbishing of the tot lot into an adult exercise and child's play area on 10/5/20. MGI will move forward to create biddable plans upon direction from Planning & Zoning and the citizens survey results.

Richfield Tower:

Action: MGI completed Bid Package for Tower and sent to Town for review prior to bidding on 1/7/21.

Rod N Reel:

Action: MGI prepared an exhibit to be attached to an agreement to record the limits of the Town's maintenance responsibilities and forwarded the plan to Paul Woodburn for Rod n Reel Review. Waiting for response. Plan sent 5/1/20.

Highlands Sewer Study:

Action: MGI is preparing grant application for BRF funding assistance. Grant/loan application's acceptance period is open until the end of January 2021. Draft of grant application prepared and will be filed prior to deadline on 1/31/21.

Wesley Stinnett Water Study:

Action: MGI created a preliminary alignment map to serve the Wesley Stinnett Dr community with Town Water. The preliminary water extension alignment and Cost estimate completed as of 8/24/20. Water system capacity needs to be reviewed. Grant/loan application's acceptance period is open until the end of January 2021. Draft of grant application prepared and will be filed prior to deadline on 1/31/21.

Fishing Creek Wet Well:

Action: MGI to review needed improvements to prevent inundation by sea level rise and repair the existing facilities and create a concept design as well as budget for a future capital project.

Town Hall HVAC Replacement

Action: MGI working with Diversified Engineering to prepare plans and specs for replacement of 3 HVAC units in Town Hall, including new provisions for access to maintain the units. Plans completed. Bid docs sent to Town for bidding advertisement on 12/31/20.

WWTP UV Protection RFP

Action: MGI working with Jon Castro to develop and RFP to design the Launder Covers for UV protection at the Waste Water Treatment Plant. Review meeting held with Jon on 12/18/20.

Beach ES DD Plan Review

Action: MGI met virtually with the Beach ES design team in reference to review of the Design Development plans for the school replacement. MGI to complete a detailed review of the plans submitted 12-10-20.



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: January 19, 2021

To: Sharon Humm

From: Sergeant Thomas S. Phelps

Re: Sheriff's Office Report-Chesapeake Beach

In December of 2020, the Sheriff's Office handled 279 calls for service in Chesapeake Beach. This is up from 233 calls in November of 2020.

Call Breakdown for December of 2020:

172 calls were self-initiated (patrol checks, follow-up investigations, etc)

107 calls were received by other means (citizens, alarm companies, etc)

Of the 279 calls, we handled:

- 1 Theft
 - Shopping Cart Stolen and Damaged – Roland's (Closed by Arrest)
- 1 Destruction of Property
 - Vehicle "Keyed" – 19th St (Under Investigation)
- 1 Violation of Protective Order Arrest
- 2 Marijuana Civil Violations

December 2020 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	20	253	Fireworks Complaint	0	7	Relay	0	4
Abandoned Vehicle	0	10	Follow Up	1	86	Robbery	0	2
Accident	3	96	Found Property	1	17	Search Warrant	0	3
Alarm	6	91	Fraud	1	21	Sexual Assault	0	0
Alcohol Violation	0	2	Harassment	4	20	Sex Offender Registry	0	0
Animal Complaint	3	35	Illegal Dumping	0	0	Special Assignment	0	25
Assault	2	12	Industrial Accident	0	0	Stalking	0	5
Assist Motorist	6	66	Indecent Exposure	0	7	Stolen Vehicle	2	5
Assist Other Dept	2	37	Intoxicated Person	0	6	Summons Service	0	41
Assist Sick/Injured	4	63	Kidnapping/Abduction	0	1	Suspicious Person	2	61
Attempt to Locate	3	77	Loitering	0	3	Suspicious Vehicle	1	69
Burglary	1	18	Lost Property	0	5	Tampering with MV	0	17
CDS Violation	0	9	Loud Party/ Music	5	34	Telephone Misuse	0	2
Check Welfare	5	134	Mental Subject	3	12	Theft	1	58
Conservor of Peace	0	19	Missing Person	1	12	Traffic Complaint	5	67
Destruction of Property	4	28	Neighborhood Dispute	0	6	Traffice Control	0	2
Death Investigation	0	2	Notification	0	1	Traffic Enforcement	0	17
Disorderly	4	104	Parking Complaint	2	60	Trespassing	1	68
Domestic	2	80	Patrol Check	171	1642	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	0	1	Unknown Problem	0	3
Eviction	0	6	Police Information	6	100	Violation Protective Order	2	17
Fight	2	24	Protective/Peace Order	1	31	Warrant Service	0	20
Firearms Complaint	2	13	Prowler	0	0			
Total Calls							279	3737

	Month	Year		Month	Year		Month	Year
DUI Arrest	0	14	CDS Arrest	0	16	Other Arrest	2	70
Civil Marijuana Citations	2	27	Non Fatal Overdose	0	8	Fatal Overdose	0	2

**** Notes ****

Deputies assigned to the Twin Beach Patrol handled 188 calls outside of the Twin Beach Patrol Area in this month. (These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)
--

December 2020 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	4	96	Fireworks Complaint	0	10	Relay	1	3
Abandoned Vehicle	0	6	Follow Up	4	49	Robbery	1	1
Accident	3	42	Found Property	1	8	Search Warrant	0	1
Alarm	5	35	Fraud	1	3	Sexual Assault	0	1
Animal Complaint	2	17	Harassment	1	10	Sex Offender Registry	0	0
Assault	0	10	Illegal Dumping	0	1	Special Assignment	2	15
Assist Motorist	6	25	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	2	18	Indecent Exposure	0	2	Stolen Vehicle	1	4
Assist Sick/Injured	1	17	Intoxicated Person	1	4	Summons Service	0	14
Attempt to Locate	1	36	Kidnapping/Abduction	0	1	Suspicious Person	4	28
BioChem/ Susp Package	0	1	Loitering	0	4	Suspicious Vehicle	3	27
Burglary	1	15	Lost Property	1	1	Tampering with MV	0	1
CDS Violation	0	9	Loud Party/ Music	4	29	Telephone Misuse	0	0
Check Welfare	3	77	Mental Subject	0	3	Theft	5	32
Conservor of Peace	1	6	Missing Person	0	0	Traffic Complaint	0	25
Destruction of Property	0	14	Neighborhood Dispute	0	1	Traffice Control	0	2
Death Investigation	0	1	Notification	0	2	Traffic Enforcement	0	7
Disorderly	2	58	Parking Complaint	2	27	Trespassing	0	18
Domestic	6	51	Patrol Check	84	705	Unauthorized Use MV	0	2
Escort	0	1	Person with Weapon	0	0	Unknown Problem	0	11
Eviction	0	3	Police Information	0	24	Violation Protective Order	0	12
Fight	0	11	Protective/Peace Order	1	7	Warrant Service	1	10
Firearms Complaint	0	1	Prowler	0	1			
Total Calls							155	1656

	Month	Year		Month	Year		Month	Year
DUI Arrest	0	5	CDS Arrest	0	6	Other Arrest	1	39
Civil Marijuana Citations	0	14	Non Fatal Overdose	0	1	Fatal Overdose	0	1

**** Notes ****

#O-20-11
Passed _____
Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
AMENDING THE ANNUAL BUDGET FOR THE GENERAL FUND OF
THE TOWN OF CHESAPEAKE BEACH FOR THE FISCAL YEAR JULY
1, 2019 TO JUNE 30, 2020 TO RECONCILE EXPENSES AND INCOME
AND RATIFY OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the "Town") is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after due notice and a public hearing, the Town Council adopted an annual budget for the General Fund on April 16, 2020; and

WHEREAS, it has come to the attention of the Town Treasurer that the Town incurred certain expenses during FY '20 that exceeded the amounts budgeted because of under planned retirement budget and legal, planning and zoning, IT Support and landfill tipping had inadequate funds to cover their cost due to increased expenses and

WHEREAS, the over expenditures can be offset by special events line item; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the FY 20 General Fund budget to appropriate the necessary funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The adopted budget for the General Fund of the Town of Chesapeake Beach for the Fiscal Year 2020 is hereby amended as set forth in the attached Exhibit A hereto.

Section 2. In all other respects the budget for the General Fund, as adopted on April 16, 2020, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2020.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 17th day of December, 2020, that a public hearing was held on the 21st day of January, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 2^{1st} day of January 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

Exhibit A
Fiscal Year 2020
General Fund

	Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
Income			
Local Sources			
100-410000 · Real Estate Taxes	\$ 2,686,535		\$ 2,686,535
100-410100 · Admission & Amusement Tax	\$ 1,200,000		\$ 1,200,000
100-410115 · Hotel Tax	\$ 90,000		\$ 90,000
100-410120 · Operating Property Tax	\$ 55,000		\$ 55,000
100-410125 · Penalties & Interest	\$ 3,000		\$ 3,000
100-410135 · Traders License - County	\$ 600		\$ 600
100-410140 · Zoning Permits & Site Plans	\$ 7,000		\$ 7,000
100-410145 · Interest on savings & Investmen	\$ 100,000		\$ 100,000
100-410160 · Bayfront Park Admissions	\$ 50,000		\$ 50,000
100-410165 · Tower Site Rental	\$ 100,000		\$ 100,000
100-410170 · Cable Franchise Fee	\$ 95,000		\$ 95,000
100-410175 · Speed Camera & Other Fines	\$ 60,000		\$ 60,000
Total Local Sources	\$ 4,447,135	\$ -	\$ 4,447,135
Federal, State, & County Sources			
100-420100 · State income taxes	\$ 840,000		\$ 840,000
100-420105 · Highway User Revenues	\$ 344,873		\$ 344,873
100-420110 · State Aid Police Protection	\$ 47,418		\$ 47,418
100-420115 State DNR Critical Grant	\$ 4,000		\$ 4,000
Total Federal, State, & County Sources	\$ 1,236,291		\$ 1,236,291
Other Income			
100-432200 Miscellaneous Grants	\$ 200,000		\$ 200,000
Total Other Income	\$ 200,000	\$ -	\$ 200,000
Total Income	\$ 5,883,426	\$ -	\$ 5,883,426

Exhibit A
Fiscal Year 2020
General Fund

Expense	Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
GENERAL GOVERNMENT			
Salaries, Wages, Payr Txns, Bene			
100-6000-602000 · Salaries - Office	\$ 486,511		\$ 486,511
100-6000-602050 · Fica Expense	\$ 37,479		\$ 37,479
100-6000-602100 · Medical and Life Insurance	\$ 108,215		\$ 108,215
100-6000-602300 · Retirement	\$ 75,452	\$ 7,720	\$ 83,172
100-6000-602400 · Continuing Education	\$ 10,000		\$ 10,000
Total Salaries, Wages, Payr Txns, Bene	\$ 717,657	\$ 7,720	\$ 725,377
Contracted Services			
100-6000-620400 · Audit	\$ 34,562		\$ 34,562
100-6000-620600 · Legal Counsel	\$ 66,000	\$ 4,158	\$ 70,158
100-6000-620800 · SDAT Fees	\$ 11,558		\$ 11,558
100-6000-621100 · Annual Software Agr	\$ 88,592		\$ 88,592
100-6000-621200 · Planning & Zoning	\$ 70,000	\$ 4,974	\$ 74,974
100-6000-621400 · Engineering	\$ 80,000		\$ 80,000
100-6000-621600 · IT Support	\$ 25,000	\$ 4,647	\$ 29,647
100-6000-622500 · T.H. Building Maintenance	\$ 40,000		\$ 40,000
100-6000-623300 · Newsletter	\$ 12,000		\$ 12,000
100-6000-623400 · Library RENT Grant	\$ 41,112		\$ 41,112
100-6000-623900 · Professional Fees	\$ 6,000		\$ 6,000
100-6000-624500 · Web Maintenance	\$ 10,000		\$ 10,000
100-6000-624700 · Document Imaging	\$ 5,500		\$ 5,500
Total Contracted Services	\$ 490,324	\$ 13,779	\$ 504,103
Other Charges			
100-6000-631210 · Legislative Education / Travel	\$ 29,500		\$ 29,500
100-6000-631220 · Dues & Subscriptions	\$ 10,000		\$ 10,000
100-6000-631300 · Grants to Local Orgs	\$ 27,500		\$ 27,500
100-6000-632300 · Office Expense	\$ 57,000		\$ 57,000
100-6000-634101 · Council Compensation	\$ 18,000		\$ 18,000
100-6000-634102 · Mayor Compensation	\$ 18,000		\$ 18,000
100-6000-634103 · FICA Exp-Mayor & Council	\$ 2,754		\$ 2,754
100-6000-634500 · Town Hall Telephone	\$ 18,000		\$ 18,000
100-6000-635000 · Town Hall Utilities	\$ 25,000		\$ 25,000
100-6000-636101 · Special Events	\$ 140,000	\$ (22,647)	\$ 117,353
100-6000-636201 · Economic Development	\$ 44,000		\$ 44,000
100-6000-637010 · Opioid Awareness Committee	\$ 3,000		\$ 3,000
100-6000-637020 · Green Team	\$ 3,000		\$ 3,000
100-6000-780000 · Insurance	\$ 52,500		\$ 52,500
Total Other Charges	\$ 448,254	\$ (22,647)	\$ 425,607
Total GENERAL GOVERNMENT	\$ 1,656,235	\$ (1,148)	\$ 1,655,087

Exhibit A
Fiscal Year 2020
General Fund

	Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
PUBLIC SAFETY			
100-6450-645500 · Police - Deputy in Residence	\$ 1,051,463		\$ 1,051,463
100-6460-646000 · Bayfront Park	\$ 55,000		\$ 55,000
100-6450-646500 · North Beach VFD Cap Exp	\$ 50,000		\$ 50,000
Total PUBLIC SAFETY	\$ 1,156,463		\$ 1,156,463
PUBLIC WKS			
Salaries and Benefits			
100-6500-602000 · P.W. - Salaries	\$ 435,153		\$ 435,153
100-6500-602050 · P.W. - Fica Expense	\$ 33,145		\$ 33,145
100-6500-602100 · P.W. - Medical & Life Ins.	\$ 120,288		\$ 120,288
100-6500-602300 · P.W. - Retirement Plan	\$ 53,515		\$ 53,515
100-6500-602400 · P.W. - Continuing Education	\$ 7,500		\$ 7,500
Total Salaries and Benefits	\$ 649,601	0	\$ 649,601
Supplies (Public Works)			
100-6500-665200 · Gasoline/Tolls	\$ 22,500		\$ 22,500
100-6500-665400 · Equipment Repair & Maint	\$ 35,000		\$ 35,000
100-6500-665600 · Supplies	\$ 15,000		\$ 15,000
Total Supplies (Public Works)	\$ 72,500		\$ 72,500
Contracted Services			
100-6500-672000 · Holiday Lights - Maint.	\$ 93,204		\$ 93,204
100-6500-673000 · Road Repairs & Maintenance	\$ 20,000		\$ 20,000
100-6500-674000 · Trash Removal Service	\$ 400,000		\$ 400,000
Total Contracted Services	\$ 513,204		\$ 513,204
Other Charges (P.W.)			
100-6500-675000 · Recycle Bins	\$ 10,000		\$ 10,000
100-6500-684300 · CBOCS Oyster Program	\$ 5,400		\$ 5,400
100-6500-684700 · Landfill Tipping Fees	\$ 175,000	\$ 1,148	\$ 176,148
100-6500-684900 · Miscellaneous	\$ 2,000		\$ 2,000
100-6500-685200 · Property Maintenance	\$ 45,000		\$ 45,000
100-6500-685220 · Landscape Maintenance	\$ 165,000		\$ 165,000
100-6500-685240 · Tree Trimming and Removals	\$ 15,000		\$ 15,000
100-6500-685500 · Recreation - Operations	\$ 70,000		\$ 70,000
100-6500-686000 · Snow & Ice Removal	\$ 40,000		\$ 40,000
100-6500-686500 · Street Lights	\$ 70,000		\$ 70,000
100-6500-687000 Street Lights	\$ 9,000		\$ 9,000
100-6500-687900 · Utilities	\$ 4,000		\$ 4,000
Total Other Charges (P.W.)	\$ 610,400	\$ 1,148	\$ 611,548
Total PUBLIC WKS	\$ 1,845,705	\$ 1,148	\$ 1,846,853

**Exhibit A
Fiscal Year 2020
General Fund**

	Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
Total General Fund Capital Expenditure	\$ 1,199,873		\$ 1,199,873
DEBT SERVICE			
100-8000-807000 - DNR #7 Seawall \$25,150 (FY21)	\$ 25,150		\$ 25,150
Total 8000 - DEBT SERVICE	\$ 25,150		\$ 25,150
Total Expense	\$ 5,883,426	\$ -	\$ 5,883,426
FY Surplus	\$ -	\$ -	\$ -

#O-20-12

Passed _____

Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
AMENDING THE ANNUAL BUDGET FOR THE WATER RECLAMATION
TREATMENT PLANT FUND OF THE TOWN OF CHESAPEAKE BEACH
FOR THE FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020 TO RECONCILE
EXPENSES AND INCOME AND RATIFY OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the "Town") is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after due notice and a public hearing, the Town Council adopted an annual budget for the Wastewater Reclamation Treatment Plant on May 21, 2020; and

WHEREAS, it has come to the attention of the Town Treasurer that the Town incurred certain expenses during Fiscal Year 2020 that exceeded the amounts budgeted because landfill tipping fees, utilities and insurance had inadequate funds to cover their cost due to increased expenses; and

WHEREAS, the over expenditures can be offset by the chemicals, lab analysis & supplies and equipment repair line items; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the Fiscal Year 2020 Wastewater Reclamation Treatment Plant Fund budget to appropriate the necessary funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the Fiscal Year 2020 is hereby amended as set forth in the attached Exhibit A hereto.

Section 2. In all other respects the budget for the Utility Fund, as adopted on May 21, 2020, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2020.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 17th day of December, 2020, that a public hearing was held on the 21st day of January, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 21st day of January, 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7)

days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

Exhibit A
Fiscal Year 2020
Waste Reclamation Treatment Plant

	As Introduced Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
Income			
Fixed Income			
300-430010 · Anne Arundel Fixed-10.44%	\$ 116,294		\$ 116,294
300-430020 · Calvert County - Fixed - 21.81%	\$ 242,947		\$ 242,947
300-430030 · Chesapeake Beach -Fixed -49.66%	\$ 553,177		\$ 553,177
300-430040 · North Beach - Fixed - 18.08%	\$ 201,509		\$ 201,509
Total Fixed Income	\$ 1,113,927		\$ 1,113,927
Variable Income & Capital			
300-431010 · Anne Arundel - Variable -11.37%	\$ 68,789		\$ 68,789
300-431020 · North Beach & Calvert County - Variable - 51.03%	\$ 308,731		\$ 308,731
300-431030 · Chesapeake Beach - Variable - 37.6%	\$ 227,480		\$ 227,480
Total Variable Income	\$ 605,000	\$ -	\$ 605,000
Total Income	\$1,718,927	\$ -	\$ 1,718,927

Exhibit A
Fiscal Year 2020
Waste Reclamation Treatment Plant

	As Introduced Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
Expense			
Fixed Costs			
300-6975-601000 · Salaries and Wages	\$ 464,252		\$ 464,252
300-6975-610500 · Plant Benefits	\$ 260,846		\$ 260,846
300-6975-621000 · Administration - TCB	\$ 22,829		\$ 22,829
300-6975-621401 · Engineering & Professional Fees	\$ 6,000		\$ 6,000
300-6975-621500 · Safety	\$ 10,000		\$ 10,000
300-6975-622000 · Telephone	\$ 6,000		\$ 6,000
300-6975-623000 · Lab Analysis & Supplies	\$ 61,000	\$ (6,730)	\$ 54,270
300-6975-626000 · Equipment Repair & Maintenance	\$ 65,000	\$ (6,350)	\$ 58,650
300-6975-628000 · Equipment Purchases	\$ 65,000		\$ 65,000
300-6975-780000 · Insurance - Plant	\$ 28,000	\$ 17,140	\$ 45,140
Total Fixed Costs	\$ 988,927	\$ 4,060	\$ 992,987
Variable Costs			
300-6975-684601 · Chemicals	\$ 165,000	\$ (58,000)	\$ 107,000
300-6975-684701 · Landfill Tipping Fees	\$ 140,000	\$ 33,684	\$ 173,684
300-6975-687501 · Utilities	\$ 300,000	\$ 20,256	\$ 320,256
Total Variable Costs	\$ 605,000	\$ (4,060)	\$ 600,940
Other Fixed Costs			
300-6975-801000 · Capital Projects	\$ 125,000		\$ 125,000
Total Other Fixed Costs	\$ 125,000		\$ 125,000
Total Expense	\$1,718,927		\$ 1,718,927
Net Income	\$ -	\$ -	\$ -

#O-20-13

Passed _____

Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH,
MARYLAND, AMENDING THE ANNUAL BUDGET FOR THE
UTILITY FUND OF THE TOWN OF CHESAPEAKE BEACH FOR
THE FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020 TO
RECONCILE EXPENSES AND INCOME AND RATIFY
OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the "Town") is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, on or about May 21, 2020, following required advertisement and public hearing, the Town Council approved a budget ordinance for the Town's Utility Fund for Fiscal Year 2020; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after the adoption of the Utility Fund budget for Fiscal Year 2020, the Town Treasurer became aware that the interest and utilities line item expense had inadequate funds to cover costs and must be off-set banking fees line item; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the Fiscal Year 2020 Utility Fund budget to appropriate the necessary funds.

NOW THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Utility Fund of Chesapeake Beach for the Fiscal Year 2020 is hereby amended as shown on the attached Exhibit A.

Section 2. In all other respects the budget for the Utility Fund, as adopted on May 21, 2020, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2020.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 17th day of December 2020, that a public hearing was held on the 21st day of January, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 21st day of January 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

Exhibit A
Fiscal Year 2020
Utility Fund

	As Introduced Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
Revenues - Sewer			
400-440010 · Sewer Usage Charge	\$ 749,206		\$ 749,206
400-440040 · Sewer Penalties and Interest	\$ 2,000		\$ 2,000
400-450000 · Investment Interest	\$ 15,000		\$ 15,000
Total Revenues - Sewer	\$ 766,206		\$ 766,206
Revenues - Water			
400-441010 · Water Usage Charges	\$ 277,851		\$ 277,851
400-441020 · Water Miscellaneous Income	\$ 600		\$ 600
400-441030 · Water Penalties and Interest	\$ 3,000		\$ 3,000
Total Revenues - Water	\$ 281,451		\$ 281,451
Revenues - Other			
400-430130 · Unallocated reserves from General Fund	\$ 500,000		\$ 500,000
400-460050 · Infrastructure Fees	\$ 128,000		\$ 128,000
400-460000 · Fixed Fee	\$ 481,000		\$ 481,000
Total Other Income	\$ 1,109,000	\$ -	\$ 1,109,000
Total Income	\$ 2,156,657	\$ -	\$ 2,156,657

Exhibit A
Fiscal Year 2020
Utility Fund

Expense

400-6850-662200 · Meters / MXU's	\$ 50,000		\$ 50,000
400-6850-715100 · Water Plant Repair & Maint	\$ 15,000		\$ 15,000
400-6850-715500 · Water Testing	\$ 10,000		\$ 10,000
400-6900-621400 · Engineering & Prof Fees	\$ 7,000		\$ 7,000
400-6900-621501 · SAFETY	\$ 6,500		\$ 6,500
400-6900-626001 · Pump Station Repair & Maint	\$ 45,000		\$ 45,000
400-6900-630500 · Supplies	\$ 25,000		\$ 25,000
400-6900-631500 · Postage	\$ 4,500		\$ 4,500
400-6900-632400 · Miss Utility Fees	\$ 2,800		\$ 2,800
400-6900-632500 · Line Repairs & Maintanance	\$ 70,000		\$ 70,000
400-6900-632800 · Banking Fees	\$ 9,000	\$ (1,197)	\$ 7,803
400-6900-670000 · TPF Fixed Costs/Capital Cost	\$ 553,176		\$ 553,176
400-6900-670100 · TPF Variable	\$ 227,480		\$ 227,480
400-6900-687500 · Utilities	\$ 60,000	\$ 469	\$ 60,469
400-6900-717600 · Miscellaneous	\$ 500		\$ 500
400-6900-780000 · Property Insurance	\$ 15,002		\$ 15,002
400-105000 · Savings Account for ENR payments	\$ 315,174		\$ 315,174
Total Expenses	\$ 1,416,132	\$ (728)	\$ 1,415,404
Debt Service			
400-6900-719300 · Principal - 2014 - ENR	\$ 184,826		\$ 184,826
400-6900-748100 · Principal - 2008 SRF Loan	\$ 277,828		\$ 277,828
400-6900-748300 · Principal - ARRA Loan (2009)	\$ 35,487		\$ 35,487
400-6850-719200 · Principal - DHCD 2010 Bond	\$ 102,000		\$ 102,000
400-6900-625300 · Interest Expense	\$ 140,384	\$ 728	\$ 141,112
Total Debt Service	\$ 740,525	\$ 728	\$ 741,253
Total Expense	\$ 2,156,657	\$ -	\$ 2,156,657
FY Surplus	\$ -	\$ -	\$ -

#O-20-14

Passed _____

Effective _____

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
AMENDING THE ANNUAL BUDGET FOR THE WATER PARK FUND
OF THE TOWN OF CHESAPEAKE BEACH FOR THE FISCAL YEAR
JULY 1, 2019 TO JUNE 30, 2020 TO RECONCILE EXPENSES AND
INCOME AND TO RATIFY OVEREXPENDITURES.

WHEREAS, Chesapeake Beach, Maryland (the "Town") is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov't Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, on or about May 21, 2020, following required advertisement and public hearing, the Town Council approved a budget ordinance for the Town's Water Park Fund for Fiscal Year 2020; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after the adoption of the Water Park Fund budget for Fiscal Year 2020, the Town incurred certain expenses during FY '20 that exceeded the amounts budgeted because of under planned retirement budget and professional fees had inadequate funds to cover the cost due to increased expenses; and

WHEREAS, the over expenditures can be offset by the utilities line item; and

WHEREAS, the Town Council wishes to ratify those expenditures and to amend the Fiscal Year 2020 Water Park budget to appropriate the necessary funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Water Park Fund of the Town of Chesapeake Beach for the Fiscal Year 2020 is hereby amended as set forth in the attached Exhibit A hereto.

Section 2. In all other respects the budget for the Water Park Fund, as adopted on May 21, 2020, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2020.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 17th day of December 2020, that a public hearing was held on the 21st day of January, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council _____ (*approved/disapproved*) the passage of this Ordinance this 21st day of January, 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

Water Park Fund
Fiscal Year 2020
Exhibit A

	As Introduced Annual Budget FY 2020	Amendment	As Amended - Annual Budget FY 2020
Income			
500-450110 · Birthday Parties	\$ 25,000		\$ 25,000
500-450120 · Daily Admissions	\$ 750,000		\$ 750,000
500-450130 · Group Sales	\$ 55,000		\$ 55,000
500-450135 · Miscellaneous Income	\$ 500		\$ 500
500-450160 · Rentals - Cabanas and Lockers	\$ 60,000		\$ 60,000
500-450165 · Rentals - Pavilion	\$ 2,000		\$ 2,000
500-450170 · Retail Store Sales	\$ 400,000		\$ 400,000
500-450175 · Season Passes	\$ 45,000		\$ 45,000
500-450190 · Swim Lessons	\$ 12,000		\$ 12,000
500-495000 · Investment Interest	\$ 2,500		\$ 2,500
Total Income	\$ 1,352,000	\$ -	\$ 1,352,000
Cost of Goods Sold			
500-6925-542500 · Cost of Goods Sold	\$ 150,000		\$ 150,000
Total COGS	\$ 150,000		\$ 150,000
Gross Profit	\$ 1,202,000	\$ -	\$ 1,202,000
Expense			
500-6925-602000 · Salaries and Wages	\$ 462,929		\$ 462,929
500-6925-602010 · Wages - Admin & Maint Support	\$ 166,837		\$ 166,837
500-6925-602050 · FICA	\$ 55,490		\$ 55,490
500-6925-602100 · Medical & Life Insurance	\$ 45,381		\$ 45,381
500-6925-602300 · Retirement	\$ 25,987	\$ 1,602	\$ 27,589
500-6925-623900 · Professional Fees	\$ 45,000	\$ 4,825	\$ 49,825
500-6925-632800 · Bank & Credit Card Charge	\$ 32,000		\$ 32,000
500-6925-633000 · Marketing	\$ 32,000		\$ 32,000
500-6925-637000 · Education & Travel	\$ 12,000		\$ 12,000
500-6925-665603 · Pool Supplies	\$ 49,962		\$ 49,962
500-6925-684600 · Chemicals	\$ 30,000		\$ 30,000
500-6925-685200 · Repairs & Maintenance	\$ 87,989		\$ 87,989
500-6925-685220 · Landscape Maintenance	\$ 10,000		\$ 10,000
500-6925-687500 · Utilities	\$ 60,000	\$ (6,427)	\$ 53,573
500-6925-741000 · Capital Repairs	\$ 48,425		\$ 48,425
500-6925-780000 · Insurance	\$ 38,000		\$ 38,000
Total Expense	\$ 1,202,000	\$ -	\$ 1,202,000
Surplus / Loss	\$ -		\$ -



PLANNING & ZONING MEMORANDUM

To: Mayor and Town Council, Chesapeake Beach, MD
From: Larry Brown
Chairman, Planning and Zoning Commission
Date: January 14, 2021
Re: Report

The **Planning Commission** held a “virtual” meeting via publicly assessable “Zoom” on December 15th.

At its meeting on December 15th the Commission approved revisions to the Final Site Plan for Lot 1 & Residue tract One, Rod & Reel, Inc., Hotel and Resort Redevelopment Project.

The first revision involved a set of architectural and building design changes to Phase 2 of the project. The details of this proposal had been received and reviewed by the Commissioners, and made available to the public prior to the meeting. The revisions consist in lowering the proposed five-story part of the proposed building to two stories and repositioning the floor space atop the existing Rod-n-Reel Restaurant which would raise it to 4 stories and reconfiguring the internal floor plan and space resulting the net addition of 14 hotel rooms over what was previously approved. The atrium structure would become smaller.

Mr. Blitz, Attorney for the Rod & Reel, Inc., Mr. Donovan, Owner of the Rod & Reel Inc, Paul Woodburn, PE, and Jeremy Klein with WGM Architects were present remotely and gave presentations by showing the currently approved plan and the amended plan through illustrations of the building complex and discussed the changes.

Mr. Blitz then requested two revisions to the signs and flags in the existing approved plan. The details of this proposal had not been received or reviewed by the Commissioners nor made available to the public prior to the meeting. The first proposal would have flags replace the 13 lighted banners that would hang down along the garage. The second proposed change would have one large sign hanging from the corner column of the parking garage, instead of the current 1936 Bar & Grille sign and one that had been approved but had not been installed. Mr. Blitz presented two options for the large sign: either 41 sq. ft. or 31.5 sq. ft.

Throughout the presentation, the Planning Commission asked questions of the presenters and opined on the proposals. Following the presentation and discussion, the public provided comments. The Chairman then asked Planning & Zoning Administrator Jakubiak, if the proposed revisions to the site plan met the requirements of the Chesapeake Beach Zoning Code, to which Mr Jakubiak replied that the revisions compiled with the Code.

The Commission voted on a motion to approve the revisions proposed by Rod & Reel, Inc.; four Commissioners voted in favor and two opposed.

In the days following the meeting, Planning & Zoning Administrator Jakubiak informed the Commission Chairman that none of the revisions to the sign and flag plan proposed by Rod & Reel, Inc. met the requirements of the Chesapeake Beach Zoning Code. After consulting with the Town's attorney, the Chairman asked the Planning & Zoning Administrator to inform Rod & Reel, Inc. that the Zoning Permit for the signs and flags would be withheld and the Commission would reconsider its vote at a future meeting - only as it pertained to the signs & flags revision.

Consideration of the Rod & Reel, Inc. site plan revisions consumed the entire December 15th meeting. All other issues on that agenda were tabled until a future meeting. These included proposals to preserve Chesapeake Beach's "small town feel" by limiting building heights and removing multi-family housing and townhouses as permitted uses in the update to the Town Comprehensive Plan, and a draft proposal to the Town Council recommending an amendment to the existing zoning ordinance that would limit all new buildings within all zoning districts within the Town to 35 feet.

At the next meeting, on January 27th, the Commission will hold a hearing on the issue of short term rentals (aka: Airbnbs) in Chesapeake Beach. Because of the intense public interest in this subject, the meeting will be devoted to hearing from the public, and this will be the only issue on the agenda.

All future meetings will be "virtual" meetings via publicly assessable "Zoom" until in person meetings are approved by the Town Council.

RESOLUTION R-21-1

**A RESOLUTION OF THE TOWN COUNCIL OF CHESAPEAKE
BEACH TO ESTABLISH DECEMBER 3 AS SENATE
PRESIDENT EMERITUS THOMAS V. MIKE MILLER, JR DAY**

- WHEREAS,** Thomas V. Mike Miller, Jr. was born in Clinton, MD on December 3, 1942.
- WHEREAS,** Thomas V. Mike Miller, Jr. was the President of the Maryland Senate for 33 years.
- WHEREAS,** Thomas V. Mike Miller, Jr. was a member of the Maryland State Legislature for 50 years.
- WHEREAS,** On September 21, 2000, the Mayor and Town Council proclaimed then Senate President Thomas V. Mike Miller, Jr. an “Honorary Citizen of Chesapeake Beach”.
- WHEREAS,** Thomas V. Mike Miller, Jr. was a long time resident of Chesapeake Beach and Calvert County, Maryland.
- WHEREAS,** Thomas V. Mike Miller, Jr. was, for many decades, the primary advocate and sponsor in the Maryland State Legislature for improvements and projects in the Town of Chesapeake Beach.
- WHEREAS,** Thomas V. Mike Miller, Jr. was a true friend and colleague of the Citizens of the Town of Chesapeake Beach.

NOW THEREFORE BE IT RESOLVED, by the Town Council of Chesapeake Beach that December 3 of every year shall be Senate President Emeritus Thomas V. Mike Miller, Jr. Day in Chesapeake Beach, Maryland.

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Lawrence P. Jaworski, Councilman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

L. Charles Fink, Councilman

Keith L. Pardieck, Councilman