



**TOWN COUNCIL MEETING
AGENDA
JUNE 15, 2023**

- I. Call to order and roll call.
- II. Pledge of Allegiance.
- III. Approval of the agenda.
- IV. Public Comment on any item on the agenda.
- V. Approval of the minutes of the May 18, 2023 Public Hearings.

Approval of the minutes of the May 18, 2023 Town Council Meeting.

Approval of the minutes of the May 18, 2023 Closed Session.

Approval of the minutes of the June 6, 2023 Informational Work Session.
- VI. **Petitions and Communications**
 - A. Calvert Health
 - B. Calvert Library
 - C. Town Administrator's Report
 - D. Operations Manager Report
 - E. Public Works Administrators Report
 - F. Water Reclamation Treatment Plant Report
 - G. Code Enforcement Report



- H. Town Treasurer's Report
- I. Town Engineer's Report
- J. Deputy's Report
- K. North Beach Volunteer Fire Department
- L. Mayor's Report

VII. Resolutions & Ordinances

- A. Introduce Ordinance O-23-16, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the Town of Chesapeake Beach zoning ordinance, Article V, Section 290-19M, Design Standards for Townhouses. **Set Public Hearing.**
- B. Introduce Ordinance O-23-17, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the Town of Chesapeake Beach zoning ordinance, article V by adding a new section titled "Section 290-23, Standards of Compatibility". **Set Public Hearing.**
- C. Introduce Ordinance O-23-18, an ordinance of the Town Council of Chesapeake Beach, Maryland, to protect, preserve and promote the Urban Forest of Chesapeake Beach by establishing an Urban Forest program. **Set Public Hearing.**
- D. Introduce Ordinance O-23-19, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending Chapter 22 Elections Code. **Set Public Hearing.**
- E. Introduce Ordinance O-23-20, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the ethics code to comply with MD CODE ANN. General Provisions. **Set Public Hearing.**

VIII. Report of Officers, Boards and Committees

- A. Planning & Zoning Commission – Cindy Greengold
- B. Board of Appeals – No hearing was held.



- C. Chesapeake Beach Oyster Cultivation Society – Sue Alexander
- D. Climate Change Advisory Group – Larry Jaworski
- E. Economic Development Committee – Larry Jaworski
- F. Green Team – Valerie Beaudin
- G. Kellam’s Revitalization Committee – Greg Morris
- H. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck
- I. Walkable Community Advisory Group – Charles Fink

IX. Unfinished Business

X. New Business

1. The Town Council to consider awarding a contract to Pleasants Construction, Inc. in the amount of \$92,186.07 from the FY23 General Fund budget ARPA allocation as designated by Town Council as a priority #1 project.

XI. Public Comment

XII. Council Lightning Round

XIII. Adjournment



**TOWN COUNCIL
PUBLIC HEARING MINUTES
MAY 18, 2023**

- I.** Patrick J. Mahoney, Mayor, called the public hearing to order at 6:50 p.m. In attendance were L. Charles Fink, Lawrence P. Jaworski, Margaret P. Hartman, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Brittany Moran, Town Treasurer, Todd Pounds, Town Attorney, Carla Richard, Operations Manager, James Berry, Public Works Manager, Josh Stinnett, WRTP Manager, Dennis Burger, Code Enforcement Officer, Wayne Newton, Town Engineer (in attendance remotely), and Sergeant Shrawder. Absent was Dr. Valerie Beaudin, Council member.

The Mayor opened the public hearing and read into the record Ordinance O-23-11.

Ordinance O-23-11, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund Budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2023, to June 30, 2024, to transfer funds in the amount of Five Hundred and Fifty Thousand Dollars (\$550,000.00) from “Unspent Reimbursement – ARPA Funds” expenditure line item to “Transfer Out – Utility Fund” expenditure line item for usage of ARPA funds to offset Utility Fund budgeted expenses.

The Mayor called for public comment. No comment was received.

The Mayor opened the public hearing and read into the record Ordinance O-23-12.

Ordinance O-23-12, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted Water Reclamation Treatment Plant Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2023, to June 30, 2024, to adjust anticipated contributions to revenue from third parties to offset decrease in utility costs as a result of an amended utility fund rate schedule.

The Mayor called for public comment. No comment was received.

The Mayor opened the public hearing and read into the record Ordinance O-23-13.

Ordinance O-23-13, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund Budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2022, to June 30, 2023, to recognize uncollectable debt expense

**8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND
20732**

(410) 257-2230 (301) 855-8398



related to forgiven General Fund loan to the Utility Fund for Capital Projects, in the amount of One Million and Six Hundred Thousand Dollars (\$1,600,000.00).

The Mayor called for public comment. No comment was received.

The Mayor opened the public hearing and read into the record Ordinance O-23-14.

Ordinance O-23-14, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted Utility Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2022, to June 30, 2023, to recognize restricted loan proceeds from forgiven General Fund loan to the Utility Fund for Capital Projects, in the amount of One Million and Six Hundred Thousand Dollars (\$1,600,000.00).

The Mayor called for public comment. No comment was received.

The Mayor opened the public hearing and read into the record Ordinance O-23-15.

Ordinance O-23-15, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted Utility Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2023, to June 30, 2024, to reallocate revenue funds with a net increase of Three Hundred and Fifty Thousand Dollars (\$350,000.00), offset by an increase in Capital Projects expense line item in the amount of Three Hundred and Fifty Thousand Dollars (\$350,000.00) for usage of forgiven loan proceeds restricted for Capital Expenses.

The Mayor called for public comment. No comment was received.

There being no further comments the public hearings closed at 6:55 pm on a motion by Councilwoman Hartman. Seconded by Councilman Jaworski, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk

**8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND
20732**

(410) 257-2230 (301) 855-8398



**MINUTES OF THE
TOWN COUNCIL MEETING
MAY 18, 2023**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance were L. Charles Fink, Margaret P. Hartman, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Brittany Moran, Town Treasurer, Todd Pounds, Town Attorney, Carla Richard, Operations Manager, James Berry, Public Works Manager, Josh Stinnett, WRTP Manager, Wayne Newton, Town Engineer (in attendance remotely), Dennis Burger, Code Enforcement Officer, and Sergeant Shrawder. Absent was Dr. Valerie L. Beaudin, Council member.

II. Pledge of Allegiance. The Mayor led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Councilman Jaworski moved to approve the May 18, 2023 Town meeting agenda. Seconded by Councilwoman Hartman, all in favor.

The Mayor took the opportunity to make a brief statement concerning the Town and the Beach Buccaneers Board of Directors. Moving forward, both will partner together in a positive partnership of financial transparency. The Town will continue to support the Beach Bucs with annual grants, uphold the Youth Sports Agreement, and implement the proposed \$445,000 in capital improvements to the Kellam's Field Complex over the next year. Lastly, it is an honor to have the Beach Bucs on the Town field.

IV. Public comment on any item on the agenda.

Public Comment was received by:

1. Kristen Gibbons, 4311 Hardesty Court, Huntingtown MD spoke on behalf of the Beach Bucs organization.
2. Steven Jones, 7877 Old Bayside Road, Chesapeake Beach MD spoke on behalf of the Beach Bucs organization.
3. Steven Sours of Chesapeake Beach MD spoke on behalf of the Beach Bucs organization.
4. Cheryl Emery of Owings MD spoke on behalf of the Beach Bucs organization.
5. Jamey Shuls, 8312 Legacy Circle, Chesapeake Beach MD spoke on behalf of the Beach Bucs organization.

V. Public Comment:

1. Gary Coldsmith of 8200 Elm Lane, Chesapeake Beach was present to address the Town Council. Mr. Coldsmith stated he had submitted to the Council a letter that spelled out his concerns about some Town issues. He wanted to introduce himself to those that did not know him,

8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230

(301) 855-8398



putting a face with the name. He was assured by the Mayor that his concerns would be investigated.

VI. Approval of the minutes of the April 20, 2023 Town Council Meeting.

MOTION: Councilman Jaworski moved to approve the minutes of the April 20, 2023 Town Council meeting. Seconded by Councilwoman Hartman, all in favor.

Approval of the minutes of the May 9, 2023 Special Town Meeting.

MOTION: Councilman Pardieck moved to approve the minutes of the May 9, 2023 Special Town meeting. Seconded by Councilwoman Hartman, all in favor.

Approval of the minutes of the May 9, 2023 Informational Work Session.

MOTION: Councilman Fink moved to approve the minutes of the May 9, 2023 Informational Work Session. Seconded by Councilman Pardieck, all in favor.

Approval of the minutes of the May 9, 2023 Closed Session.

MOTION: Councilman Morris moved to approve the minutes of the May 9, 2023 Closed Session. Seconded by Councilman Jaworski, all in favor.

- VII. Special Presentation** – Proclamation for Matt Weber. The Mayor asked for a moment of silence in remembrance of Matt Weber, President of the North Beach Volunteer Fire Department. Councilman Jaworski had the privilege of reading a proclamation from Senator Michael Jackson in honor of his good friend Matt Weber.

VIII. Petitions and Communications –

- A. Town Administrator's Report** – Ms. Wahl submitted the attached written report. Ms. Wahl reported she has been in contact with State Highway regarding several intersections of concern in Town and will meet with them soon. Ms. Wahl congratulated Sergeant Shrawder on his promotion to First Sergeant Patrol. Unfortunately, he will be leaving the Twin Beaches to

8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND 20732



serve as the Commander of the Patrol Squad for the CCSD. Ms. Wahl addressed the Council on report items.

- B. Operations Manager Report** – Ms. Richard submitted the attached written report and was present to address Council.
- C. Public Works Report** – Mr. Berry submitted the attached written report and addressed questions from the Council on report items. Councilman Morris inquired about the R/F Station water tower logo.
- D. Water Reclamation Treatment Plant Report** – Mr. Stinnett submitted the attached written report and was present to address the Council on report items.
- E. Code Enforcement Report** – Mr. Burger submitted the attached written report and was present to address questions from the Council. Mr. Burger will investigate concerns from resident Gary Coldsmith.
- F. Town Treasurer’s Report** – Ms. Moran submitted the attached written report and addressed questions from the Council.
- G. Town Engineer Report** – Mr. Newton submitted the attached written report and was available to address questions from the Council. Mr. Newton briefed the Council on the status of ongoing town projects.
- H. Deputy’s Report** – Sergeant Shrawder submitted the attached written report. The Council congratulated the Sergeant on his promotion and wished him well in his new position.
- I. North Beach Volunteer Fire Department** – The attached written report was submitted. Councilman Jaworski stated a renaming ceremony will be held on May 25th renaming the Fishing Creek bridge, to “Fallen Heroes Bridge”, dedicating it to Gerald Wesley Donovan.
- J. Mayor’ Report** – The Mayor reported he attended an event for Senator Michael Jackson earlier in the day and had the privilege of meeting and talking with Senator Guzzone, Chair of the Senate Budget & Taxation committee. The Mayor reiterated Councilman Jaworski’s announcement regarding the unveiling ceremony for the Fallen Heroes Bridge, dedicated to former mayor, Gerald Donovan, and encouraged each one to stop by if you can. The Mayor stated Stars & Stripes Memorial Day weekend will start off with a 10 am ceremony at Veterans Park and then the Stars & Stripes Family Fun Night at the water park. Lastly, for Memorial Day, let us remember all our heroes who made the ultimate sacrifice while fighting for our country.

IX. Resolutions & Ordinances:

- A. Vote on Ordinance O-23-11, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund Budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2023, to June 30, 2024, to transfer funds in the amount of Five

8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND 20732



Hundred and Fifty Thousand Dollars (\$550,000.00) from “Unspent Reimbursement – ARPA Funds” expenditure line item to “Transfer Out – Utility Fund” expenditure line item for usage of ARPA funds to offset Utility Fund budgeted expenses.

MOTION: Councilman Jaworski moved to approve Ordinance O-23-11.
Seconded by Councilwoman Hartman.

MOTION: Councilman Jaworski moved to amend Ordinance O-23-11
as follows:

- 1) Amend Federal Grants revenue line item from \$3,862,563 to \$2,435,527.
- 2) Amend Transfer In – GF Fund Balance revenue line item from \$2,080,775 to \$1,907,811.
- 3) Amend Transfer Out – to Utility Fund expense line item from \$550,000 to \$0.
- 4) Amend Unspent Reimbursement – ARPA Funds expense line item from \$5,393,338 to \$4,343,338.

Seconded by Councilwoman Hartman, all in favor.

The Council voted on Ordinance O-23-11 as amended, all in favor.

- B. Vote on Ordinance O-23-12, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted Water Reclamation Treatment Plant Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2023, to June 30, 2024, to adjust anticipated contributions to revenue from third parties to offset decrease in utility costs as a result of an amended utility fund rate schedule.

MOTION: Councilman Pardieck moved to approve Ordinance O-23-12.
Seconded by Councilman Morris, all in favor.

- C. Ordinance O-23-13, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund Budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2022, to June 30, 2023, to recognize uncollectable debt expense related to forgiven General Fund loan to the Utility Fund for Capital Projects, in the amount of One Million and Six Hundred Thousand Dollars (\$1,600,000.00).

MOTION: Councilman Morris moved to approve Ordinance O-23-13.
Seconded by Councilman Pardieck, all in favor.

- D. Ordinance O-23-14, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted Utility Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2022, to June 30, 2023, to recognize restricted loan proceeds from forgiven General Fund loan to the Utility Fund for Capital Projects, in the amount of One Million and Six Hundred Thousand Dollars (\$1,600,000.00).

8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230

(301) 855-8398



MOTION: Councilwoman Hartman moved to approve Ordinance O-23-14.
Seconded by Councilman Pardieck, all in favor.

- E. Ordinance O-23-15, an Ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted Utility Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2023, to June 30, 2024, to reallocate revenue funds with a net increase of Three Hundred and Fifty Thousand Dollars (\$350,000.00), offset by an increase in Capital Projects expense line item in the amount of Three Hundred and Fifty Thousand Dollars (\$350,000.00) for usage of forgiven loan proceeds restricted for Capital Expenses.

MOTION: Councilman Pardieck moved to approve Ordinance O-23-15.
Seconded by Councilman Morris, all in favor.

X. Report of Officers, Boards and Committees:

- A. Planning & Zoning Commission** – Ms. Greengold submitted the attached written report.
- B. Board of Appeals** – A hearing was held April 25, 2023.
- C. Chesapeake Beach Oyster Cultivation Society** – Ms. Alexander submitted the attached written report.
- D. Climate Change Advisory Committee** – Councilman Jaworski reported the Coastal Resiliency Steering committee met on May 11th. The committee discussed the first chapter of the Town’s coastal resiliency plan which covers the need and basis of the plan. The committee’s next meeting will be scheduled soon and posted on the website. The Coastal Resiliency work group will schedule a meeting in advance of the Steering committee. Also, the Town will participate in the next meeting of the US EPA sponsored Climate and Flood Resilience workshop on May 31st. The workshop continues the work on EPA’s Climate Resilience and Awareness Tool. Lastly, he participated in a workshop on May 2nd, sponsored by the Association of Climate Change Officers who hold certified climate change professional credentials. He wanted to thank Co-Chair Pardieck for the compliments given him at last month’s council meeting.
- E. Economic Development Committee** – Councilman Jaworski reported he represented the Town in County Business Appreciation Week and also County Tourism Proclamation which took place May 9th at the County Commissioners meeting. The same day he attended the business appreciation meeting followed by visits to local businesses. The Economic Development Advisory Commission met May 10th at the Rod n Reel with a tour of the new addition. Also attended the meeting of the County Tourism Roundtable which includes many of the Town and county businesses. Lastly, a study is underway about the feasibility of a bay passenger ferry. The two locations in Calvert County are Chesapeake Beach and Solomons. He thanked Co-Chair Morris for his kind comments made at the last Council meeting commending his service.

8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230

(301) 855-8398



- F. Green Team Committee** – Councilwoman Beaudin submitted the attached written report.
- G. Kellam’s Revitalization Committee** – Councilman Morris reported the committee has not met for well over a year as there has not been anything significant to discuss but happy to say that now there are various things happening in and around Kellam’s. He would like to see a public presentation of the development plan and progress . He has had discussions with the Beach Bucs leadership and is looking to strengthen that partnership moving forward. It was suggested having the Bucs organization start submitting monthly reports in the future.
- H. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported the Coalition met on May 4th and continued discussion on the sculpture project and are still waiting to hear back from the State on the grant proposal submitted. The Coalition will be revitalizing their website and looking to create a brochure to give out as well. Lastly, on May 27th the Coalition will be doing an outreach at the Farmer’s Market providing information about prevention and treatment of overdose addiction and continue those throughout the summer months. Next meeting will be June 8th at the Northeast Community Center.
- I. Walkable Community Advisory Group** – The Mayor stated, moving forward, the new chair for the Walkable Community Advisory Group would be Councilwoman Hartman. He thanked Councilman Fink for his dedicated work and willingness to continue to serve on the committee. Ms. Hartman reported the group met on May 15th and is pleased to report that several projects are moving along, and the group will be looking at working on some new projects, such as changing and enhancing crosswalks on 260 and 261. Ms. Hartman stated that regular meetings will resume and be scheduled every four to six weeks. Councilman Fink thanked the Mayor for his kind words and stated he has enjoyed the work and does plan to stay on. He commented that since 2016, when the Mayor created these volunteer committees, he has seen them go from zero to real activity, real projects, and those committees overlap each other. He stated that Ms. Hartman will do a great job moving forward.

XI. Unfinished Business: None.

XII. New Business:

1. The Town Council to consider authorizing the Mayor to enter into a contract with GTH Masonry, Inc. for **\$28,890** to make emergency repairs to the overhang at the CBWRTP solids handling building. Costs would be paid from the FY23 Treatment Plant Capital improvements line item with a budget amendment forthcoming. Costs will be shared with the CBWRTP Partners.

MOTION: Councilman Jaworski moved to approve authorizing the Mayor to enter into a contract with GTH Masonry, Inc. for **\$28,890** to make emergency repairs to the overhang at the CBWRTP solids handling building. Seconded by Councilwoman Hartman, all in favor.

8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230

(301) 855-8398



2. The Town Council to consider authorizing the Mayor to enter into a contract with Miller Energy in the amount of **\$12,850** for the installation of clarifier blanket sensors. Costs would be paid from the FY23 Treatment Plant Capital Improvement Line item and will be shared with the CBWRTP Partners.

MOTION: Councilman Pardieck moved to approve authorizing the Mayor to enter into a contract with Miller Energy in the amount of **\$12,850** for the installation of clarifier blanket sensors. Seconded by Councilwoman Hartman, all in favor.

3. The Town Council to consider authorizing the Mayor to enter into a contract with Windmill Farms in the amount of **\$18,350** to power wash, stain, seal, replace the remaining deteriorated lumbar and install a weather and splinter proof top cap on the RT 261 boardwalk. Costs will be incurred in the FY23 General Fund Capital Improvement line item for sidewalk repairs.

MOTION: Councilman Morris moved to approve authorizing the Mayor to enter into a contract with Windmill Farms in the amount of **\$18,350** to power wash, stain, seal, replace the remaining deteriorated lumbar and install a weather and splinter proof top cap on the RT 261 boardwalk. Seconded by Councilman Jaworski, all in favor.

4. The Town Council to consider authorizing the Town Administrator to purchase the materials needed to make the repairs to the RT 261 boardwalk from Barrons in the amount of **\$21,617.53**. Costs will be incurred in the FY23 General Fund Capital Improvement line item for sidewalk repairs.

MOTION: Councilman Jaworski moved to approve the Town Administrator to purchase the materials needed to make the repairs to the RT 261 boardwalk from Barrons in the amount of **\$21,617.53**. Seconded by Councilman Fink, all in favor.

5. Youth Sports Agreement – Third Party Audit – Ms. Wahl presented a [slide presentation](#) touching on key points of the Kellam’s complex and to address questions that have been circulating in the public in terms of what the Youth Sports agreement is, the purpose of the Youth Sports agreement, and why the third-party audit was initiated. The Council took the opportunity to express their thoughts on the information provided in the presentation.
6. Beach Buccaneers Youth Club, President’s remarks – Jason Cubbage, President of the Beach Buccaneers Youth Club addressed the Mayor and Town Council. He was disappointed with the Town’s actions towards the Club, by going ahead with the slide presentation this evening. He admits there were errors, and they were working to try and fix those errors. He stated he signed the 2023 Youth Sports agreement so the children could have a field for Spring sports. The 2023

8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230

(301) 855-8398



agreement had significant modifications compared to the 2022 version. Moving forward, the Club and the Town need to partner together to do what is best for the children. He would like to see the Council step up and be more involved.

XIII. Public comment was received by:

The following persons made comment in relation to the issues surrounding the Kellam's Field and the Beach Buccaneers organization:

1. Jamey Shuls
2. Steven Jones
3. Jason Cabbage
4. Dana Strohecker
5. Jake Jones
6. Kristen Gibbons
7. Dave Gaines
8. Jamar Gross
9. Brie Cabbage
10. Kathleen Flanagan
11. Karen Murphy

Steve Jones stated that the Bucs meet the first Tuesday of every month at the community center and extended an invitation to all the Council members to sit in on their meetings and get involved.

XIV. Council Lightning Round:

1. Mr. Fink commented he was a bit blindsided tonight by the rancor, and stated he apparently needed to learn more as he thought the Town and the Bucs were further along than what was demonstrated tonight.
2. Mr. Jaworski echoed his colleagues' remarks and will work hard to try and work this out. Second, a reminder of the bridge renaming and dedication on May 25th at 10 am.
3. Mr. Morris stated that he has been trying to follow this situation but certainly not the best he could have been doing and he too has a lot to learn as well. He is confused about all the talk of the Bucs leaving. This Council has said nothing to that effect. It seems it is coming from the people here tonight. It is unthinkable and would be a travesty that we could not come back from if we lost a sports organization. So many things that the Town promotes and supports effects everyone, whether in town, or outside of town, but especially supports the children. The Bucs have been here in Town for forty-three years, and he looks forward to another forty-three years.
4. Mr. Pardieck thanked everyone for attending and appreciated folks expressing their feelings. He assumed that after the meeting he attended between the Town and the Bucs organization that

8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230

(301) 855-8398



both were on the road to mend and moving onto the next phase. He was surprised at the comments made tonight.

5. Ms. Hartman said that she was surprised as well by the comments and feelings expressed tonight. She thought this was a small accounting problem that would be sorted out. She did not realize the extent of the situation. It is very distressing that the Bucs feel betrayed and lied to by the Town. She looks to try and rebuild that trust again.

XV. Closed Session Councilwoman Hartman moved to close the town meeting at 10:02 pm under the Statutory Authority of the Md. Annotated Code, pursuant to General Provisions Article, §3-305(b), subsection (3) “to consider the acquisition of real property for a public purpose and matters directly related thereto.”

The Mayor re-opened the regular meeting at 10:34 pm and called for a motion to adjourn.

XVI. Adjournment:

There being no further comments, the meeting adjourned at 10:34 pm on a motion by Councilwoman Hartman. Seconded by Councilwoman Jaworski, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk



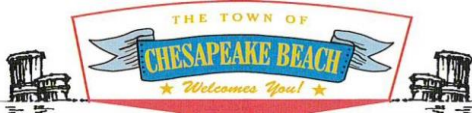
**MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
JUNE 6, 2023**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Margaret P. Hartman, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Brittany Moran, Town Treasurer, Carla Richard, Operations Manager, James Berry, Public Works Manager, and Christopher Jakubiak, Planning Administrator (in attendance remotely).
- II.** **Pledge of Allegiance** – The Mayor stated that today marks the 81st anniversary of D-Day and asked that all join in the Pledge of Allegiance.
- III.** **Informational discussion on the following:**
1. **Zoning Amendments permitting with conditions certain commercial uses in the RV-1 District** – Ms. Wahl stated the Council was provided with a memo from staff and from Mr. Jakubiak on this item. With the adoption in 2022, of changes to the land use classification and zoning map, there were specific changes within the RV-1 zoning district. There is a mixed-use building within that district and the property owner is requesting the Town Council and the Planning Commission review an amendment that would bring that district closer to what it was prior to the comprehensive rezoning.
Mr. Jakubiak stated the owner of Horizons on the Bay has requested a zoning permit approval for a salon use which now is no longer permitted within the RV-1 zoning district. Mr. Jakubiak provided for the Council a draft zoning text amendment that would allow those types of uses that were previously allowed in that zone, to continue in the building. Mr. Jakubiak addressed questions and concerns from the Council. It was noted that this item would go before the Planning Commission requesting a recommendation.
 2. **Update for Town Council on zoning matters related to Abner’s Crab House Lighting**
Ms. Wahl stated the Town has received two complaints from property owners regarding concerns with the exterior marina lighting at Abner’s Crab House. The owner of Abner’s Crab House has cooperated in the Town’s request to adjust the lighting to decrease the impact without compromising the security and safety measures necessary to secure his waterfront property and the safety of the boaters utilizing the marina. Mr. Jakubiak addressed questions from the Council. It was noted that there are no

8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230

(301) 855-8398



specific standards for lighting in the code but definitely a matter that should be discussed by the Planning Commission in the future.

3. Update for Town Council on Zoning matters related to Elm Lane – Ms. Wahl stated the Town received a letter of concern from a property owner on the recent construction on Elm Lane. Two new homes, 8207 and 8203 were constructed, both being approved and signed off on by Calvert County Permits and Inspections. A turnaround was installed which received final approval from the Public Works Director. Two driveways were built, one at 8207, which was approved, and the other, 8203 Elm which was not approved. Further work is necessary on the 8203 driveway to meet the requirements per the plan approved. Mr. Berry explained the plans required off-street parking for two vehicles, side by side. The driveway at 8203 does provide for two vehicles but not side by side, thus the reason for non-approval. The Town is currently working with the owner to complete the driveway as permitted. Mr. Jakubiak and Mr. Berry addressed questions from the Council.
4. Chesapeake Beach Veterans Memorial Park repairs – Ms. Wahl stated the Town has been looking at options to replace the two remaining brick and concrete benches at Veterans Park which are failing. A number of years ago all the concrete and brick benches were replaced due to phosphorus leaching out of the brick work. They were replaced with the Victor Stanley metal benches. However, two benches do remain on the westernmost part of the park which faces the road and traffic. These benches serve as a physical barrier from vehicular traffic encroachment onto the park. The Town is looking to continue that barrier but in a way that keeps to the same appearance of the historical view of the park. The Public Works Director is recommending leaving the existing concrete in place, removing the existing bricks, and replacing them with a single poor concrete cap. Funds to cover the cost would come from the FY23 General Fund Capital Improvement line item. Mr. Berry addressed questions from the Council.
5. Storm drainpipe lining in Richfield Station – Ms. Wahl stated metal piping installed in Richfield Station has failed in several locations over the years causing water to travel under or around the pipe creating sink holes and other issues. Mr. Berry displayed the location of where the slip lining would take place and explained the process. The project would consist of slip lining approximately 675 feet of pipe which would prevent failure of the storm drain. The fiscal impact of the project is \$92,186.07 and would be incurred as a general fund expense. The Town can undertake this through a piggyback contract. Mr. Berry addressed questions from the Council.
6. Dangerous Dogs – Ms. Wahl stated this item has been brought before the Council due to concerns received from citizens in the Richfield Station neighborhood after a dog attack that caused severe injury to another dog. Questions and concerns about certain

8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230

(301) 855-8398

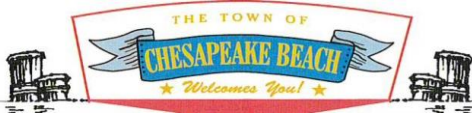


breeds being dangerous dogs and what procedures should be taken in the event of an attack. The Town follows the Calvert County Animal ordinance which has been provided to the Council. The Town does provide the service for residents of dog licensing, but we do not in any way monitor or track animals. If, and when, complaints are received, residents are directed to contact Animal Control as soon as possible. The Council recommended the Town make the public aware of the resources the County provides, and for dog owners to take responsibility of their dogs. The Council will ponder this further and consider what the Town could do in addition to the county animal ordinance.

7. Chesapeake Beach Water Park 2023 Season – Ms. Wahl stated staff addressed the Council in much detail during the budgeting process to outline the 2023 season and the challenges being faced. She wanted to first say that they are very excited for the 2023 season and that the park has an excellent staff, and they look forward to serving the citizens and members of the public. Tonight’s discussion is to address matters that have come up in conversations, one being, increasing the capacity at the park. Maintaining a safe capacity level of less than 500 at a time reduces risks of injury and provides for a more enjoyable experience for guests. Returning the park to an overcrowded legal capacity of 1,000+ guests would not provide that. Also, a major concern has been price increases. These increases were unavoidable due to increased utility costs, chemical costs, competitive wages, and maintaining the aging infrastructure. The Town is exploring new areas of business where the park may be rented out for special events. Staff will continue to monitor activity at the water park and keep the Council informed. The Town encourages feedback from the public of what they might envision at the water park in the future as a community amenity. The Council expressed their thoughts and Ms. Wahl addressed questions.

IV. Council Lightning Round –

1. Mr. Morris began the lightning round, as per the Mayor’s request, with the following two items inviting feedback from the Council:
 - 1) Bayfront Park – limits on attendance
 - 2) Kellam’s Revitalization Plan – He would like to know where the Town is heading with the Revitalization Plan. He would like to see a commitment from town hall on presenting a draft plan and getting some additional public input. It is such a large green space and he’d like to see it utilized by the citizens.
2. Ms. Hartman really liked the discussion tonight. Having citizens concerns brought to open forum and being able to discuss and follow through. As for Councilman Morris’s two items, she likes the idea of further discussion on both, but wants some time to prepare her thoughts.



3. Mr. Pardieck was pleased to announce the Coalition received the \$10,000 planning grant from the State of Maryland for the sculpture project and stated he unfortunately will not be able to attend this month's Council meeting. As for Mr. Morris's two items mentioned, he definitely is open to further discussion on both topics.
4. Mr. Jaworski stated he supports discussion on both of Mr. Morris's topics. Mr. Jaworski stated that the NBVFD will hold a Celebration of Life for Matt Weber on Saturday, June 10 at 11 am. Also on June 10th will be the Dragon Boat Race in North Beach. Lastly, the current Beach Elementary School is closing at the end of this school season and will be moving into the new school building for the next school year. They are having a walk through of the current Beach Elementary on Thursday, June 15th from 4:30 pm to 6 pm before demolishing in the Fall.
5. Mr. Fink stated this has been a fascinating work session. He has learned a lot. The zoning discussions were fantastic, great interaction on all topics. Moving on to Mr. Morris's items, he finds it interesting that tonight the Council is discussing the town's water park, and now, the topics of Bayfront Park and Kellam's Field are brought into the mix, the three main resources of the Town. How do we want to use these resources, and how do we use them to best serve our citizens in the community? He supports further discussion on both items.
6. Dr. Beaudin stated, regarding the Bayfront Park, her main focus will be the environmental impact on that small space and desires not to have any permanent structures of any sort, but further discussion would be fine, and would keep an open-mind to views presented by others. As for Kellam's, she too would like to see the plan presented, and would like for it to be open a bit more as green space for our kids to play.

V. **Adjournment:**

There being no further comments the meeting adjourned at 8:45 p.m. on a motion by Councilman Jaworski. Seconded by Councilwoman Hartman, all in favor

Submitted by,

Sharon L. Humm
Town Clerk



Town Administrators Report – June 2023

I. UPCOMING REQUESTS FOR PROPOSALS:

Safe Routes to School (SRTS) 100% design phase and construction drawing RFP: The RFP was sent to the SHA-MDOT for approval. The Town is awaiting approval from the State to release the RFP.

Pocket Parks RFP: The Pocket Park RFP was released on eMMA Maryland Marketplace Advantage **Sourcing Project: BPM038247** on the Town website and print media. A mandatory pre-bid meeting will be held on June 21, 2023, at 9:00 AM at the Chesapeake Beach Town Hall located at 8200 Bayside Rd Chesapeake Beach, MD 20732.

Miller Loveless Park at Kellam’s Field: The Town Council will be presented with proposals for tot lot equipment and a low impact park concept in the coming months. The proposals will include the site work necessary to address stormwater issues at the location. The storm drain at Kellam’s needs to be installed before this project can start.

II. WALKABILITY & COORDINATION WITH SHA:

Project	Summary
<p>Safe Routes to School (SRTS)</p>	<p>The Town Council authorized the execution of the Safe Routes to School SRTS Memorandum of Understanding (MOU) to complete the 100% design and construction drawings for the sidewalk project extending sidewalks from Beach Elementary School to "F" street along Old Bayside Rd and South along RT 261 to Chesapeake Village Boulevard. The MOU provides that the State funds 80% of the design cost and the Town funds 20% of the design cost with the State determining the breakdown in costs.</p> <p><i>The walkable community was provided with an update on this project during the June Walkable Community Committee meeting.</i></p>
<p>Safe Walkway along RT 261 near the NBVFD</p>	<p>The Town Council authorized the Town Engineer to complete a feasibility study of this walkway for submission to the State in coordination of a new safe crossing connecting Chesapeake Beach and North Beach in a currently unsafe area. The feasibility study is the first step in starting the conversation with the State on the project. The Town completed the same</p>



Town Administrators Report – June 2023

	<p>study to initiate the SRTS project currently in the 100% design phase with SHA MDOT.</p> <p><i>The walkable community was provided with an update on this project during the June Walkable Community Committee meeting.</i></p>
<p>Safety at existing intersections on State Highways in Town</p>	<p>The Town Administration has contacted SHA MDOT to coordinate a meeting to discuss safety concerns at several intersections of Town to include Rt 261 and Rt260 and Rt260 and Mears Ave. Residents are asked to continue to use caution in these areas to maintain visibility of these high pedestrian areas. SHA confirmed that their traffic engineer visited the intersections and has insight to share.</p> <p><i>The Town held a meeting with SHA MDOT on June 1st.</i></p> <p><i>RT 261 & Mears</i> - During the meeting the Town / SHA discussed a recent study completed of the RT 261 / Mears Ave intersection. SHA MDOT agrees that additional safety measures should be in place at this intersection. The State will be implementing an LPI Leading Pedestrian Interval at the intersection to give pedestrians time to cross. SHA is upgrading crosswalks to continental style to increase appearance to pedestrians. SHA is installing signs to further notify turning cars of pedestrians in the crosswalk.</p> <p><i>RT 260 / RT 261</i> – During the meeting the Town / SHA discussed the need to install pedestrian warning signs (sign dimensions 30x36) on horizontal traffic poles, the need to change crosswalk painting to continental.</p> <p>Crosswalk on RT 261 near the firehouse – <i>the crosswalk will be changed to continental to be more visible.</i></p>
<p>Delineate a C street walkway between Baycrest and Horizons at the unopened alley</p>	<p>The walkable community committee states a permeable surface would be preferred. The Town is reviewing options for this.</p>



Town Administrators Report – June 2023

III. SUSTAINABILITY:

a. **Dogwoods planned for the Kellam’s parking lot area.** The new trees will provide green space and shade in the Kellam’s parking area. This plan is underway in coordination with the Walkable Communities Committee Master Plan to revitalize Kellam’s by adding shade structures and green space along the walkways.



b. Energy Audit

The Town is currently engaged with students at the University of MD who are assisting the Town in conducting an energy audit. The Town has listed all assets to calculate the Town's carbon footprint and determine ways the Town can improve efficiency.

c. Sustainable Maryland Designation

The Town Administrator has coordinated with Calvert County Government on the Sustainable Community Designation for the County by including the Town of Chesapeake Beach plans for increased sustainability. These factors include walkability, green spaces, parks, preservation of trees, the Town's efforts to establish design and compatibility standards and efforts to become a tree city.

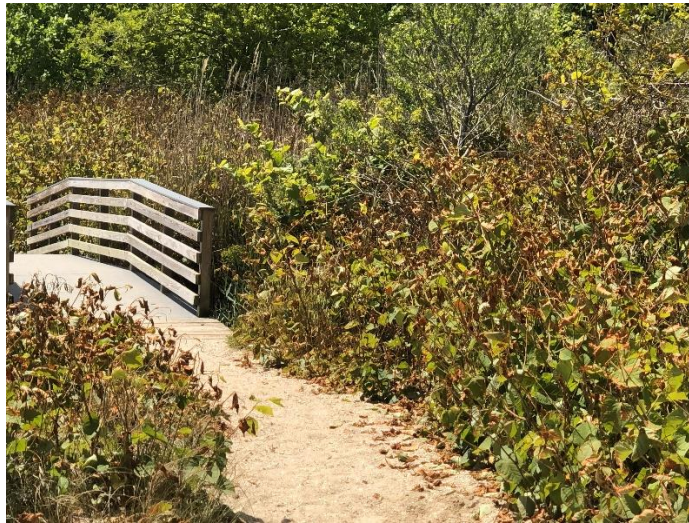
The Town is currently working to renew its Sustainable Maryland Designation in coordination with the Green team. Applications and plans are due in June of 2023.



Town Administrators Report – June 2023

d. Japanese Knotweed Removal

In coordination with the Green team the Town has contracted Windmill Farms to begin the eradication of the Japanese Knotweed with environmentally friendly products. Areas have been addressed at Bayfront Park and along RT 260 and Cox Road.



Pictured above the starting of the process for eradication of Japanese Knotweed

IV. FEDERAL DREDGE WORK STATUS:

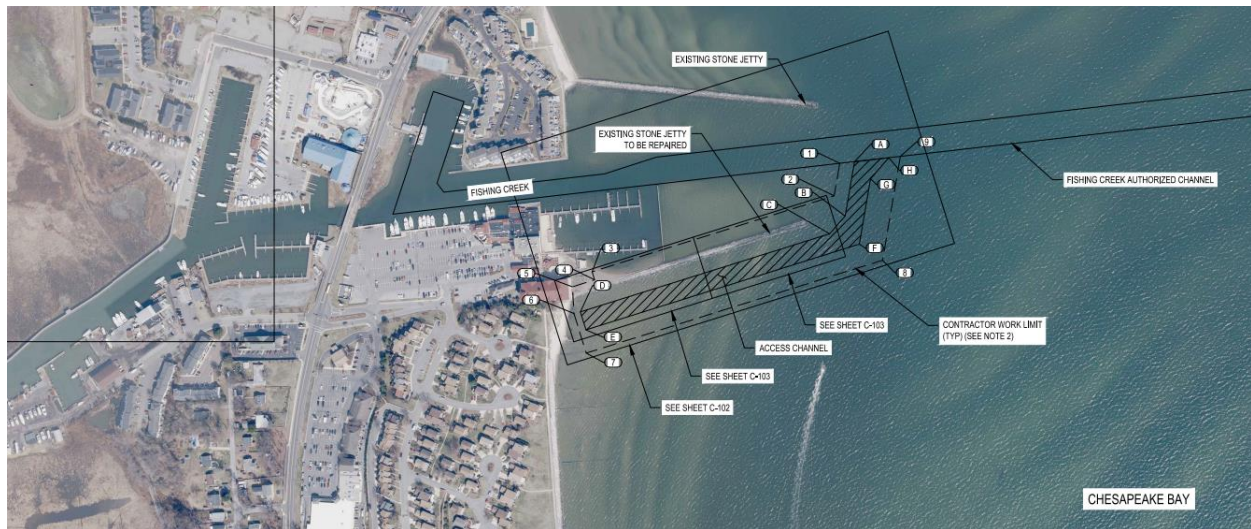
The U.S. Army Corps of Engineers, Baltimore District (USACE), awarded a contract in August 2022 (W912DR22C0037) to White Lake Dock & Dredge, Inc. for the South Jetty Rehabilitation and Maintenance Dredging Contract in Fishing Creek, located in Chesapeake Beach, MD.

The dredging portion of the contract was completed with subsequent surveys verifying that approximately 28,000 cubic yards of dredged material was removed from the Fishing Creek federal channel. The USACE determined that the costs incurred during the dredging portion of the contract exceeded the original survey estimates used for budgeting purposes. The USACE subsequently conducted an internal review and determined that the remaining funds will not support the required specifications to rehab the south jetty portion of the Fishing Creek project. On June 2, 2023, the USACE terminated the work under contract W912DR22C0037. The contractor will be instructed to remove all materials and equipment from the project location.

The Town has been notified by the USACE that future work is dependent on receiving additional project funds. The USACE expects to request additional funds to allow for completion of the south jetty rehabilitation in future fiscal years.



Town Administrators Report – June 2023



Source Army Corps of Engineers

V. INFRASTRUCTURE PROJECTS:

The Town continues to assess short term and long-term infrastructure projects.

VI. AMERICAN RESCUE PLAN ACT (ARPA) Funding:

To view the recent presentation of priority projects as reviewed by the Town Council please click [here](#).

VII. CHESAPEAKE BEACH WATER RECLAMATION TREATMENT PLANT (CBWRTP):

- **Partner Coordination:** The Town continues to engage the Chesapeake Beach Water Reclamation Treatment Plant (CBWRTP) Partners. The Partners held a meeting on June 8, 2023, to discuss additional questions related to the FY24 budget and the interjurisdictional agreement.
- **Grant Coordination Meeting:** Town staff and the Town Engineer attended a meeting on June 8, 2023, coordinated by Moonshot Missions to facilitate potential grant coverage for capital improvements at the CBWRTP. Staff from the Maryland Department of Environment (MDE) were present to discuss upcoming projects and how to coordinate for grant eligibility.

VIII. TOWN ASSETS:

- **Kellam's Field:** Town is coordinating with Calvert County Government for a variance request to permit the installation of an approximately 430' of 18" HDPE storm drain across the ball field. This will



Town Administrators Report – June 2023

include the installation of a concrete precast storm drain inlet on the receiving south end. A rip rap channel will be discharging into a small sediment pond on the North end. Plans are underway to adjust the fence to convert the baseball diamond into open green space. This work will be completed at the same time as the storm drain to minimize interruption and repeat work related to the fence re-alignment. The variance request is currently being drafted and is expected to be sent to the County the week of June 19th. The County Public Works Director has confirmed he will expedite review once received.

Kellam's field is open during normal operating hours of the Town and the weekends when the Water Park is open. Starting June 14th, the field will have expanded evening hours that mirror the Chesapeake Beach Water Park schedule.

- **Bayfront Park:** Town staff are working the Beach monitoring access. Upgrades have been made this year to add additional hand washing stations for residents accessing the beach. Bayfront Park remains closed to the public and open to Town residents, NBVFD, and the Twin Beach Deputies.
- **Chesapeake Beach Water Park:** The [Chesapeake Beach Water Park](#) is in operation for the season offering day passes, season passes, birthday parties, swim lessons, rentals, and new family passes. It is recognized that the day rates and season passes for out of the Town of Chesapeake Beach were significantly higher than prior seasons; however, the cost is reflective of the cost to run the Park. To view more information about what is factored into the rates [please click here](#).
 - a. **Further engagement of Town residents while looking forward to a fun and safe 2023 season for guests and staff:** The Town is seeking to engage Town residents to hear feedback on how residents envision the Chesapeake Beach Water Park as we plan for short- and long-term improvements. Further information is forthcoming on this effort. There is no better time for Town residents to enjoy the Chesapeake Beach Water Park than now! We hope you will join us at the park and in the conversation about what recreational amenities you would like to see at the park in the future.
 - b. **Infrastructure improvements:** The Chesapeake Beach Water Park requires removal and replacement of the above the water line features (structures that are above the pool to include the slide towers, rock structures, waterfalls etc.). These repairs are imminent – with the 2023 off season slotted at the time to focus on these improvements.

IX. GRANTS:

1. **Pocket Park funding for \$150,000 with \$0 match for three pocket parks.** Scope of work underway for contracting per the released RFP eMMA source # **BPM038247**.



Town Administrators Report – June 2023

2. **Parks and Playgrounds Infrastructure Grant for the Kellam’s Tot Lot at \$150,000 with \$0 match:** The Town continues to work through the scope of work to renovate the Miller-Loveless Park at Kellam’s field. Funding is received from the Maryland Department of Natural Resources Local Parks and Playgrounds Infrastructure Improvements and a Maryland Capital bond through the support of Senate President Emeritus Thomas V. Mike Miller, Jr. Improvements include addressing stormwater, new children’s play area equipment and new senior playground equipment. Thank you to the Board of County Commissioners for their support of these projects. The Town is unable to start this project until we install the storm drain at Kellam’s field to eliminate the water from the tot lot.
3. **Safe Routes to School SRTS 100% design:** The Town continues to work towards starting the work for the 100% design and construction drawings for the SRTS grant to build sidewalks from Beach Elementary School to Chesapeake Village and a portion of Old Bayside Rd. The Town Engineer and Town Administrator attended a meeting with SHA on May 2nd where the MBE / DBE goal of 28% was assigned to the project, this gets us another step closer to getting final approval on the RFP for release. On May 30, 2023, the State confirmed that they were still reviewing the RFP.
4. **Coastal Resiliency Grant:** The Town held multiple public engagement sessions to engage citizens on the impacts of coastal resiliency through a grant funded by Maryland Department of Natural Resources. For information on the Committee’s work and to view updated flood [mapping](#) please visit the Town’s website [here](#). A Steering committee will be held June 22nd at 6:00 PM. This meeting will be held virtually, and citizen engagement is encouraged as the topic of discussion will be the finalized plan for moving the Town forward through short- and long-range plans to address coastal resiliency.
5. **CREAT Coastal Resiliency Technical Assistance:** The Town of Chesapeake Beach joined the City of Crisfield and the City of Cambridge on May 31st in Annapolis for a roundtable discussion and presentation of each municipality potential adaptive measures to address impacts to critical infrastructure due to flooding. The Town staff will be able to highlight our need for adaptive measures to potential funders. To view the Town of Chesapeake Beach presentation please click [here](#).

In summary, without implementing new strategies, by the year 2050 under a Mid-Range Future Conditions Climate scenario, the Town of Chesapeake Beach could face costs of at least \$2,624,754 (including higher rainfall, more-intense storms, and sea level rise)



Town Administrators Report – June 2023

Plans moving forward to mitigate risks:

- 1) Add an additional access road to the CBWRT at a higher elevation to ensure 24/7 coverage by staff and delivery of materials needed to run the plant.
- 2) Continue CBWRTP partner (Anne Arundel County, Calvert County, and the Town of North Beach) engagement to install physically redundant measuring devices to identify and isolate infiltration and inflow (I&I) coming to the plant. Partner jurisdiction engagement in the solution to mitigate joint risk and regulate Infiltration and Inflow (I&I).

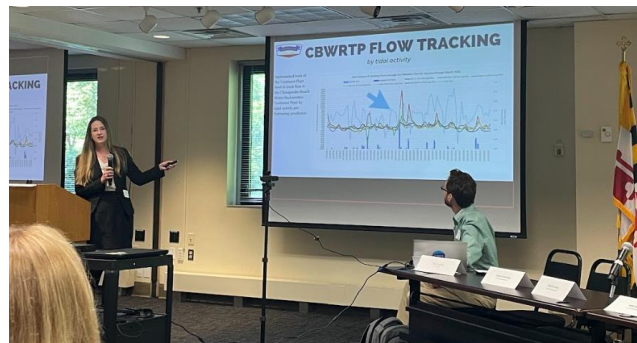
Current adaptive measures and potential adaptive measures identified through the CREAT planning process:

Current Adaptive Measures – Chesapeake Beach

- Alternate Wastewater/Stormwater Capabilities: Off-site storage for high-flow events to divert flow during peak infiltration and inundation (I&I) events.
- Back-Up Power: Alternate on-site back-up power supply.
- Infrastructure Inspection: Conduct inspections of infrastructure to assess failure risk under projected climate conditions.
- Sea Level Rise & Storm Surge Models: Model sea level rise and storm surge to inform protection of critical infrastructure.
- Wetlands for Flood Protection: Maintain natural wetlands for additional flood protection.

Potential Adaptive Measures – Chesapeake Beach

- Additional Access Road to Facility: Construct additional access road to the facility at higher elevations to ensure site accessibility during flooding events.
- Flow Isolation: Mitigate high flow rates by installing physical control measures.
- Stakeholder/Partner Engagement: Develop relationships and shared decision-making tools with stakeholders/partners to improve response to I&I and high-flow events.
- Weather Forecast Monitoring: Integrate weather forecast monitoring into system operations.



The Town of Chesapeake Beach [presentation](#) at the May 31st CREAT session



Town Administrators Report – June 2023

V. TOWN PERMIT ACTIVITY:

<i>Permit #</i>	<i>Address</i>	<i>Improvement</i>
2023-05	8413 Wesley Stinnett Blvd	Revision to approved permit
2023-36	3318 Cannoncade Ct	Shed
2023-37	4007 16th St.	Install 15 helical piles
2023-38	3807 27th St.	Remove tree
2023-39	7401 B St.	After the fact deck w/stairs
2023-09	3907 27th St.	Remove 3 trees
n/a	7629 C Street	Interior enlarge opening of wall
n/a	7690 Old Bayside Rd	Tree removal
2023-40	3748 Harbor Rd.	Finish second floor to house a new dining area, bar area, elevator lobby, office, and restrooms. Install new elevator in existing shaft. Construct new remote exit and exterior exit landing and staircase.



TOWN EVENTS:

Stars and Stripes Memorial Day Ceremony

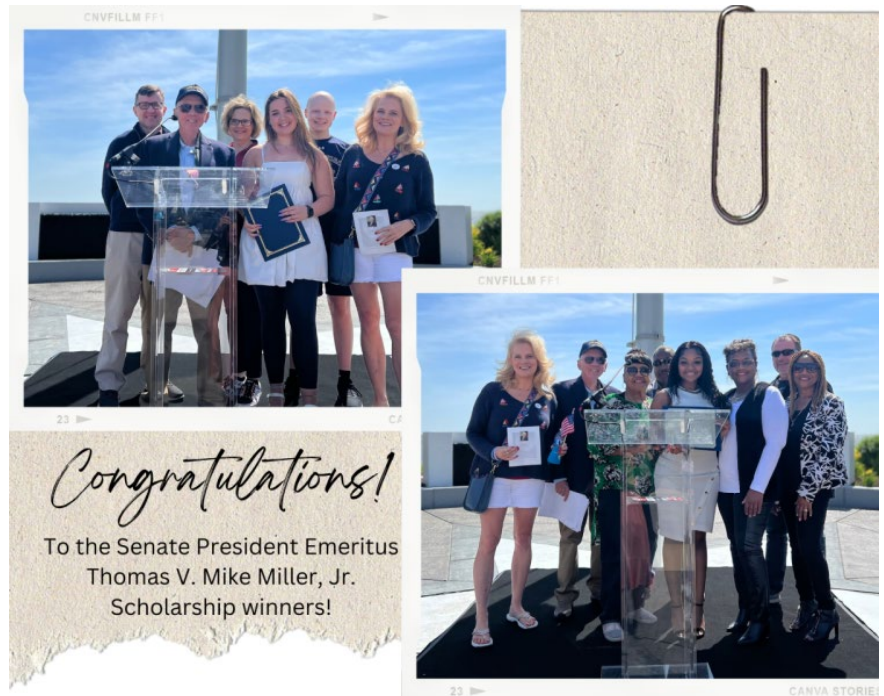
In remembrance and in honor of those that have given their lives for our Country, on Saturday May 27th, the Mayor and Town Council held the annual Town of Chesapeake Beach **Stars and Stripes Memorial Day ceremony** themed, "Forever in our Hearts".

A recording of the ceremony is available [here](#).



Senate President Emeritus Thomas V. Mike Miller, Jr. Scholarship Award

Congratulations to **Louisa Richardson** and **Mirakohl Coates**, recipients of the **Senate President Emeritus Thomas V. Mike Miller, Jr. Scholarship** award sponsored by the Town of Chesapeake Beach! These Northern High School students were chosen based on their excellence in leadership and public service. The award was presented at the annual Stars and Stripes Ceremony on Saturday, May 27, 2023. Each student will receive \$2,500 for the upcoming 2023-2024 school year in scholarship payment. Funds will be applied to their college courses in honor of Senate President Emeritus Thomas V. Mike Miller, Jr.





The Annual Town Family Fun Night

Thank you to our Town residents for making the Town's annual **Family Fun Night** a success while enjoying the Chesapeake Beach Water Park! We had an amazing time with all of you! Special thank you to the Mayor and Town Council, the [Out of Order & Friends Band](#), [Baked by the Bay Baking Co.](#), [Beachin' Bay Bakery](#), and the Chesapeake Beach Water Park Staff! It was a wonderful night for our community.



Independence Day Celebration – Monday, July 3, 2023

More information and updates here: <https://www.chesapeakebeachmd.gov/town-events/pages/independence-day-celebration>

Every year the Town of Chesapeake Beach sponsors a fireworks display at the center of the Town. The display is viewable along the Fishing Creek bridge, Kellam's field, Veteran's Memorial Park, or at one of our waterfront restaurants or resort. The fireworks are held at Dusk. Bring a blanket and a picnic for a family fun evening at Kellam's field. *glass containers and alcoholic beverages are prohibited.





PARKS & RECREATION:

Thank you, Staff!!!

A special thank you to our Chesapeake Beach Water Park staff for a successful opening weekend, despite the rain, clouds and cool weather!!! It is your vibrant energy and unwavering commitment to the Park that truly brings it to life! Your grace as you take on each day through expected and unexpected challenges, turning obstacles into opportunities is a testament to your resilience. Your innovative ideas along with your spirit and teamwork are truly inspiring. Words fall short as we attempt to express how grateful we are to each one of you, and the value you bring to this operation and team. *Here's to a great 2023 season and the memories to come!*



Safety Training for Water Park Employees

On Saturday, May 20, 2023 Water Park employees attended their Ice Breaker Training. They started off the training with **Violent Critical Incident Response/Active Shooter Training** led by **Calvert County Sheriff's Office Special Operations Team member Cpl. Nick DeFelice**.

Thank you to Cpl. Nick DeFelice and the Calvert County Sheriff's Office for taking time to make sure the Water Park team is prepared and informed on what to do for unpredictable events that can occur.



The Calvert County Sheriff's Office wants to be a part of your safety plan and training. Contact Cpl. Nick DeFelice - nicholas.defelice@calvertcountymd.gov to set up this free training for your organization.



National Water Safety Month (May 2023)

Learning to swim and the exposure to water safety skills and messages provide a lifelong foundation for drowning prevention. That’s why Governor Moore has signed a proclamation for National Water Safety Month. Let’s all “be water aware” this May! @MayIsNWSM @iamwesmoore @cbwp_

Stay tuned for the Chesapeake Beach Water Park’s participation in the World’s Largest Swim Lesson this year! The event will take place on Thursday, June 22, 2023. Registration will be open soon.



Proclamation

From the Governor of the State of Maryland

NATIONAL WATER SAFETY MONTH
MAY 2023

- WHEREAS, Marylanders recognize the vital role that swimming, and aquatic-related activities are related to good physical and mental health and enhance the quality of life for all people; and
WHEREAS, The citizens of Maryland understand the essential role that education regarding the topic of Water Safety plays in preventing drownings and recreational water-related injuries; and
WHEREAS, Maryland is aware of the contributions made by the recreational water industry, as represented by the organizations involved in the National Water Safety Month Coalition in developing safe swimming facilities, aquatic programs, home pools and spas, and related activities providing healthy places to recreate, learn and grow, build self-esteem, confidence, and a sense of self-worth which contributes to the quality of life in our community; and
WHEREAS, The citizens of Maryland recognize the ongoing efforts and commitments to educate the public on pool and spa safety issues and initiatives by the pool, spa, waterpark, recreation, and parks industries; and
WHEREAS, The citizens of Maryland understand the vital importance of communicating Water Safety rules and programs to families and individuals of all ages, whether owners of private pools, users of public swimming facilities, or visitors to waterparks; and
WHEREAS, Maryland is pleased to join in supporting National Water Safety Month and promoting increased education and water safety to make everyone more “Water Aware”.

NOW, THEREFORE, I, WES MOORE, GOVERNOR OF THE STATE OF MARYLAND, do hereby proclaim JUNE 2023 as ADAPTIVE BOATING MONTH in Maryland and call upon the people of our state to join in this observance.

Given Under My Hand and the Great Seal of the State of Maryland, this 9th day of May, Two Thousand and twenty-three



Wes Moore Governor
Laura Miller Lt. Governor
Susan C. Lee Secretary of State



Operations Manager Report – June 2023



Park Operations

The Chesapeake Beach Water Park is open for weekends only until June 14th. Starting June 14th the Park will be open Tuesday - Sunday.



Bayfront Park remains open to Town of Chesapeake Beach residents and their guests only on weekends. Residents must be with their guests at the Park to gain entry.

Kellam's Field remains open on weekends. Starting June 14th the Field will be open Monday-Sunday. To view more information on Kellam's Field please click [here](#).



Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: June 15, 2023

Water leak- Public works replaced a failed meter to the Windward Key marina.

Wet wells- We are planning a confined space entry at Valley view wet well and flow meter manhole on route 260 early next week to deal with some maintenance issues at both locations. We have installed roofs over Harbor rd. and Chesapeake Village back up Dri-primes and generators.

Water meter/MXU- More meters are scheduled to arrive from a year-old back order. We are replacing failed meters when new shipments arrive.

Flushing- Will begin again next month, look for eblast and signage.

Ball fields – We received and installed several failed LED panels for the Beach Bucks scoreboard on the ball field. We will now work with the Bucs to test all panels and functions.

Railway Trail – We are cutting back weeds and grass along the trail on a weekly basis now. Once again please pick up after your pets no matter where you may be along the trail.

Water Park – Has opened and I am working with staff to isolate one propulsion pump to control a minor leak.

PW Trainings- There will be an OSHA 30 training for staff that need it in September. We have our quarterly safety training next month.

The Heritage – I have done a final walk through, and the Town will be meeting with the developer soon for partial bond release and turnover. Nothing new to report.

Town welcome sign – We are rebuilding the panel and conduit at the 260-welcome sign. This panel also feeds the “CB” brick work, Christmas lights, and irrigation.

Richfield Station water saddle replacement- We have completed Green Leaf Terrace and Deer Chase Lane. We are currently working at Silver Fox Way. From there we will be moving to



Cardinal Terrace and Sparrow court. I am exploring Delores Court in Bay View Hills as this area has also experienced failed saddles.

Emergency calls – We responded to 3 out of 8 calls this month. 2 for a sewer back up that ended up being a homeowner issue and 1 for the main wet well in Richfield Station having a float stuck on high level alarm.



To: Mayor & Town Council

From: Josh Stinnett

Subject: Water Reclamation Plant Report

Date: June 6, 2023

WRTP Staff performed scheduled regular preventative maintenance checks and services as scheduled through the asset management program, which generated work orders for routine, scheduled, predictive, and corrective repairs for equipment based on readings, pressures, or time in service for equipment in the plant.

WRTP Staff performed monthly inspections of the Plant Combination Air Valves, which are critical to ensure the proper operation of pumped/suction lines throughout the Plant. Routine cleaning of the clarifier weirs and channels has been increased as the weather has warmed, and algae growth has increased. Routine safety inspections were conducted for the Plant eyewash stations and on-site monthly fire extinguisher inspections.

WRTP Staff performed routine monthly inspections of the Denitrification Filter cells as per the O&M manual. This involved observation of the filter units during a backwash cycle, to assess the sequence of events and timing for the process to ensure that the program is operating properly. Observations were made during this cycle to ensure that there were no “dirty spots” that may indicate that the filter was not being cleaned properly during backwash, or “hot spots” where the media appears to be boiling which may indicate upset gravel or short-circuiting of the media. Staff also observed the filter as it was drained to identify if the media was level, if there were any cavities or cracks in the media bed, and that no heavy layers of mud or other indication of insubstantial cleaning were observed. This could be caused by the excessive application of chemicals or algae accumulation.

WRTP Staff performed predictive maintenance for lubrication of Aeration Blower #1 blower and motor bearings, Influent Channel Bar Screen automatic chain oilers, and inspection of belt seams for Belt Filter Press based on hours ran. Quarterly cleaning of the UV Banks began on June 5th and should be completed on June 9th.

WRTP Staff performed corrective maintenance to replace faulty UV bulbs (x4) and ballast (x1) for UV Banks #1 and #2 as identified through the weekly UV Bank inspections. WRTP Staff troubleshooted a fault issue with Backwash Pump #1. It was determined that the phase monitor had failed. This electronic component was replaced, as it is not a repairable part. WRTP Staff replaced a faulty electrical motor for the enclosure for Digester Blower #2.

WRTP Staff identified an issue with the refrigeration unit for the Plant’s 24-hour Sampler, which is utilized to collect the permit-required samples. The unit was not maintaining the required temperature of 4 - 6° C. As a temporary fix, reusable ice packs were packed into the insulated sample bottle cabinet to maintain the appropriate sample temperature. As this is a critical component of the Plant’s sampling process, an appliance repair contractor was contacted to assess the condition of the refrigeration components. The contractor was able to determine that the unit had a refrigerant leak and was able to

8200 BAYSIDE ROAD, P.O. BOX 400, CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230



temporarily repair the leak and replenish the refrigerant. As this was a temporary fix, a replacement unit was priced from Hach. Hach. The refrigeration unit is one component of the whole sampler, and it was necessary to seek a direct replacement unit. A replacement refrigeration base unit was purchased from Hach for \$4,560, was received on May 12th, and was placed in service on May 17th.

WRTP Staff were contacted by the Town of North Beach for assistance with testing the pond at the Sunrise Garden. They were experiencing the loss of their koi in the pond and were seeking to determine what may be the cause. Dissolved oxygen readings were taken at the pond, and samples of the water from the pond were taken back to the Plant for analysis in the Lab for ammonia, nitrate, and phosphorus. No abnormal levels were identified.

WRTP Staff responded to the Plant after-hours on May 14th in response to SCADA alarm calls filter backwash abort. Troubleshooting could not replicate the fault, and it was assumed that it was an intermittent fault. Staff responded on May 17th for the same alarm. At this point, it was determined that the issue was with the Filter #2 Air Scour valve. Filter #2 was placed offline for the remainder of the night, with further assessment performed the following day. Assessment of the valve showed an issue with the valve operating to a fully closed position, which resulted in the fault. The valve was disassembled, and it was determined that the valve had corrosion in the actuator which was causing the valve to stick. The parts were cleaned, and lubricating oil was applied to the moving parts. This resolved the issue with the valve. On a follow-up review of the valve actuator O&M, there were no recommended lubrication procedures for this device. As this has now been identified as an issue, annual inspection, cleaning, and lubrication of the four Filter Air Scour valve actuators will be performed to ensure adequate lubrication and mitigation of any observed corrosion.

The Plant Superintendent facilitated a virtual discussion with [Moonshot Missions](#) and the Town Administrator and Town Engineer. This was to establish communications with MDE regarding the possibility of obtaining grant funding for the Headworks Improvement project. A meeting with MDE is still pending.

The Plant Superintendent completed the application for the renewal of the Plant discharge permit. This application was to be submitted no later than June 31, 2023. A hard copy of the application was sent on June 2nd, and a digital copy was sent on June 5th, to MDE. A response email was received from MDE confirming receipt of the digital files. The expiration of the current permit is December 31st, 2024. This process entailed compiling all lab test results relating to the Permit recorded over the past four years, reflecting average and maximum discharge concentrations, identifying all flow sources and populations served, average and maximum daily flows for the past three years, and the identification and description of outfalls and receiving waters. The application was ~50 pages, with the supporting data consisting of ~600 pages of lab data, past discharge reports, and copies of as-built plans.

Hartford Steam Boiler Inspection and Insurance Company conducted the bi-annual inspection of the Plant air compressor tank as required by the Maryland Department of Labor, Licensing, and Regulation. No issues were identified, and an updated inspection certificate was received.



Industrial Monitoring and Controls Systems (IMACS) conducted work for the inclusion of the remaining three power monitors in the Plant. This will allow monitoring of the power supply to the Return Activated Sludge Building, Denitrification Filter Building, and the overall power entering the Plant. Some minor work is still required for the installation of conduits in the Solids Handling Building to tie in the power monitor for the Main Power supply, located in the electrical room, to the nearest network switch located on the upper level in the Press Room Control Panel. The inclusion of these power monitors will provide a means by which to assess the current Plant power demands, and any power anomalies experienced.

JDT Electric has completed work on the installation of a new CCTV camera, located at the main gate to the Plant. This camera will address deficiencies in camera coverage where the Plant is unable to clearly identify vehicles coming through the main gate. The positioning of this camera is in such a way as to allow visibility of the license plate and driver for vehicles entering through the gate.

Johnston Construction started the Clarifier/Filter Cover project on May 30th, starting with the covers for Clarifier #1. Most of the work for Clarifier #1 was completed on June 5th, with only touch-up items to be performed following the completion of Clarifier #2. Below are pictures of Clarifier #2 with no covers, and Clarifier #1 with the newly installed covers.



Figure 1



Figure 2

In preparation for hurricane season, the Plant is prepared to operate at an estimated 10-14 days of power loss.

The Shellfish Protection Tank was utilized once during this period. This was for the heavy rainfall on May 29th for a total of .267 MG from 2.51” of rainfall.

No incidents were reported in the plant’s Solids and Handling Operation. The present Solids Hauling Contract will expire on August 1, 2023, with options for renewal for two additional one-year periods.

The WRTP had no SSO spills or Filter Bypasses to report for this month’s meeting.



Future Projects:

To complete working on setting up an inventory of priority spare parts. Continued training on maintenance of plant equipment. Conduct a review and update of Plant SOPs to fit with the appropriate procedures for use of equipment and processes for Plant operation. Additional work to refine some of the process control systems to make the Plant more energy efficient.



Rental Registration Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All	All		All	All	From To	From To	From To

RR Totals

	Total	Closed Cases	Open Cases
Totals	436	57	379

RR Cases by Employee

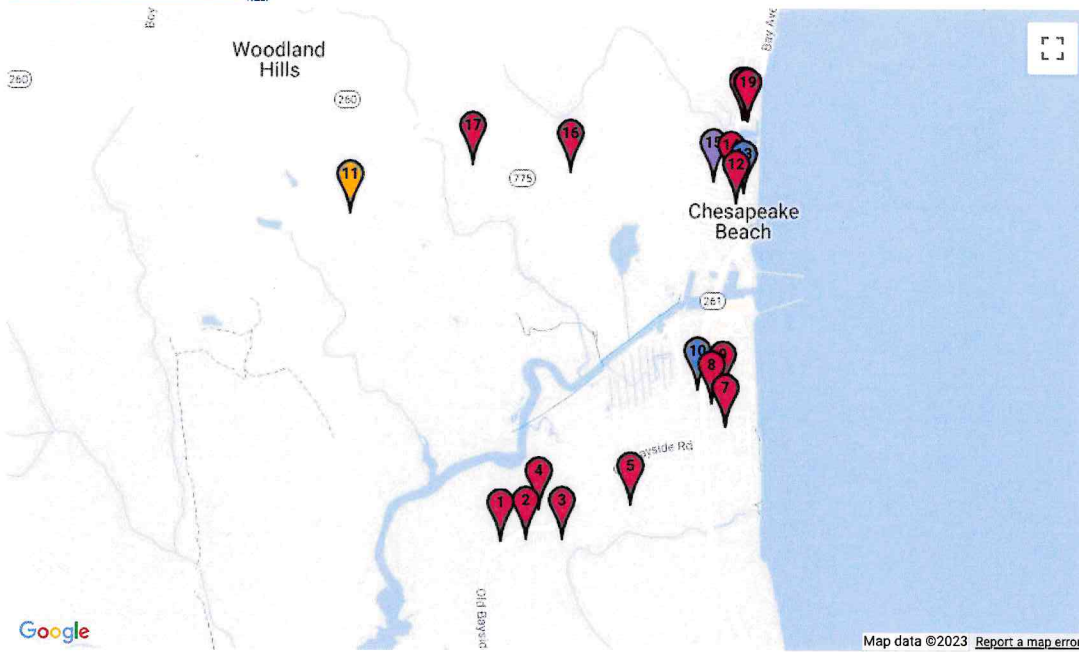
Employee	Total	Closed Cases	Open Cases
Addicott, Fran	104	5	99
Burger, Dennis	1	0	1
Wahl, Holly	331	52	279
Totals	436	57	379

RR Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
Exterior	22	4	18
Interior	33	5	28
Totals	55	9	46



SHOW CURRENT LOCATION



Enter search criteria (at least one)

Open Date: From:
Follow Up Date: From:
Case Assigned To: --Select--
Priority:
Violation: 110-15: Steep Slope Co
115-3 Dangerous Buildi
200-6 Violations and pe
Constructing an Improv
Exterior Structure - Lac
Status: Show All Open
Color Code By: Follow up date
 Save settings

22 cases found

Follow Up Date

- 30+ days past due (17 cases)
- 15-29 days past due (1 case)
- 4-14 days past due
- 1-3 days past due
- Due Today
- 1-3 days away
- More than 4 days away (3 ca
- No follow up date (1 cases)

Change map layers >>

Case Number	Date	Location	Status	Violations
1. CE22-82	11/18/2022	7516 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply, Exterior Structure - Lack of minimum general maintenance, Failure to maintain a building, structure or premises, Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard
2. CE22-66	07/27/2022	7603 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Exterior Structure - Lack of minimum general maintenance, Property Maintenance - Minimum Maintenance Requirements
3. CE23-17	03/20/2023	7685 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Stop Work Order	Zoning Permit Required, Failure to Obtain a Rental License, Zoning Infraction
4. CE23-10	02/16/2023	7509 H ST CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Inoperable Vehicle
5. CE23-4	01/23/2023	3605 12TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License
6. CE23-24	05/04/2023	7524 C St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License
7. CE19-91	11/14/2019	7524 C St CHESAPEAKE BEACH, MD 20732	Inspection	Property Maintenance - Sanitary Maintenance - Vehicles, Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris, Sanitary Maintenance, Property Maintenance - Minimum Maintenance Requirements
8. CE23-3	01/23/2023	3907 16TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License
9. CE22-81	11/16/2022	7626 C St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply, Failure to maintain a building, structure or premises, Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris, Property Maintenance - Sanitary Maintenance - Grass, Minimum Housing Standards - Broken or Defective Windows and Door Openings, Minimum Housing Standards - Condition of the Premises A (3), Exterior Structure - Lack of minimum general maintenance

10.	CE23-23	05/04/2023	7634 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License
11.	CE23-21	05/01/2023	2536 RICHFIELD CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Grass, Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris
12.	CE23-16	03/20/2023	3915 27TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris
13.	CE23-25	05/04/2023	8309 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License
14.	CE23-22	05/03/2023	8320 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Operating a short term rental
15.	CE23-7	02/06/2023	3814 28TH St CHESAPEAKE BEACH, MD 20732	Stop Work Order	Zoning Permit Required, Property Maintenance - Minimum Maintenance Requirements , Sanitary Maintenance
16.	CE22-51	06/15/2022	3325 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Failure to Obtain a Rental License, Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard, Exterior Structure - Lack of minimum general maintenance, Failure to maintain a building, structure or premises, Sewer is Backed Up, Waste/Sewer Back Up, Property Maintenance - Minimum Maintenance Requirements , 115-3 Dangerous Buildings - Failure to Comply, Sewer/Water Manual Violation, Property Maintenance - Minimum Maintenance Requirements (B)
17.	CE22-80	11/07/2022	2952 HERITAGE Dr CHESAPEAKE BEACH, MD 20732	Awaiting Zoning Permit	110-15: Steep Slope Construction on or Adjacent to, Zoning Permit Required, 110-15: Steep Slope Construction on or Adjacent to
18.	CE22-19	03/07/2022	4024 SEA GATE CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements
19.	CE22-18	03/07/2022	4020 SEA GATE CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements
20.	CE22-16	03/07/2022	4012 SEA GATE CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements
21.	CE22-15	03/07/2022	4008 SEA GATE CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements
22.	CE22-14	03/07/2022	4004 SEA GATE CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Open	All	All	All	All	All	All	From To	From To	From To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE23-25		Notice of Violation Given	Failure to Obtain a Rental License - Open	Medium	8309		BAYSIDE	Rd		20732	0503042235	Self-Initiated	05/04/2023	06/30/2023	Burger, Dennis
CE23-24		Notice of Violation Given	Failure to Obtain a Rental License - Open	Medium	7524		C	St		20732	0503070557	Self-Initiated	05/04/2023	06/30/2023	Burger, Dennis
CE23-23		Notice of Violation Given	Failure to Obtain a Rental License - Open	Medium	7634		BAYSIDE	Rd		20732	0503049132	Self-Initiated	05/04/2023	06/30/2023	Burger, Dennis
CE23-22		Administrative Citation Issued	Operating a short term rental - Open	High	8320		BAYSIDE	Rd		20732	0503048284	Self-Initiated	05/03/2023	05/05/2023	Wahl, Holly
CE23-21		Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Grass - Open Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	2536		RICHFIELD			20732	0503158969	Self-Initiated	05/01/2023	05/22/2023	Burger, Dennis
CE23-17		Stop Work Order	Zoning Permit Required - Open Failure to Obtain a Rental License - Open Zoning Infraction - Open	Medium	7685		OLD BAYSIDE	Rd		20732	0503092224	Self-Initiated	03/20/2023	04/24/2023	Burger, Dennis
CE23-16		Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	3915		27TH	St		20732	0503047873	Self-Initiated	03/20/2023	04/24/2023	Burger, Dennis
CE23-10		Notice of Violation Given	Inoperable Vehicle - Open	Medium	7509		H ST			20732	0503107574	Complaint	02/16/2023	03/20/2023	Burger, Dennis
CE23-7		Stop Work Order	Zoning Permit Required - Open Property Maintenance - Minimum Maintenance Requirements - Closed Sanitary Maintenance - Open	Medium	3814		28TH	St		20732	0503047466	Self-Initiated	02/06/2023		Burger, Dennis

CE23-4	Notice of Violation Given	Failure to Obtain a Rental License - Open	Medium	3605	12TH	St	20732	0503094979	Self-Initiated	01/23/2023	02/28/2023	Burger, Dennis
CE23-3	Notice of Violation Given	Failure to Obtain a Rental License - Open	Medium	3907	16TH	St	20732	0503049426	Self-Initiated	01/23/2023	02/28/2023	Burger, Dennis
CE22-82	Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply - Open Exterior Structure - Lack of minimum general maintenance - Open Failure to maintain a building, structure or premises - Open Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Open	Medium	7516	OLD BAYSIDE	Rd	20732	0503068625	Complaint	11/18/2022	12/30/2022	Burger, Dennis
CE22-81	Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply - Open Failure to maintain a building, structure or premises - Open Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Grass - Open Minimum Housing Standards - Broken or Defective Windows and Door Openings - Open Minimum Housing Standards - Condition of the Premises A (3) - Closed Exterior Structure - Lack of minimum general maintenance - Open	High	7626	C	St	20732	0503067939	Complaint	11/16/2022	03/01/2023	Burger, Dennis
CE22-80	Awaiting Zoning Permit	110-15: Steep Slope Construction on or Adjacent to - Closed Zoning Permit Required - Open 110-15:	High	2952	HERITAGE	Dr	20732	0503252666	Self-Initiated	11/07/2022	11/28/2022	Burger, Dennis

CE22-66	Administrative Citation Issued	Steep Slope Construction on or Adjacent to - Open Exterior Structure - Lack of minimum general maintenance - Closed Property Maintenance - Minimum Maintenance Requirements - Open	Medium	7603	OLD BAYSIDE	Rd	20732	0503096408	Complaint	07/27/2022	11/14/2022	Burger, Dennis
CE22-51	Administrative Citation Issued	Failure to Obtain a Rental License - Open Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Open Exterior Structure - Lack of minimum general maintenance - Open Failure to maintain a building, structure or premises - Closed Sewer is Backed Up - Closed Waste/Sewer Back Up - Closed Property Maintenance - Minimum Maintenance Requirements - Closed 115-3 Dangerous Buildings - Failure to Comply - Open Sewer/Water Manual Violation - Open Property Maintenance - Minimum Maintenance Requirements (B) - Open	Medium	3325 E	CHESAPEAKE BEACH	Rd	20732	0503005402	Self-Initiated	06/15/2022	07/28/2022	Burger, Dennis
CE22-20	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4004-4024	SEA GATE		20732		Self-Initiated	03/07/2022	07/18/2022	Wahl, Holly
CE22-19	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property	Medium	4024	SEA GATE		20732	0503158535	Self-Initiated	03/07/2022	07/18/2022	Wahl, Holly

CE22-18	Notice of Violation Given	Maintenance - Minimum Maintenance Requirements - Open Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium 4020	SEA GATE		20732 0503158527	Self-Initiated	03/07/2022	07/18/2022	Wahl, Holly
CE22-16	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium 4012	SEA GATE		20732 0503158497	Self-Initiated	03/07/2022	07/18/2022	Wahl, Holly
CE22-15	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium 4008	SEA GATE		20732 0503158489	Self-Initiated	03/07/2022	07/18/2022	Wahl, Holly
CE22-14	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium 4004	SEA GATE		20732 0503158462	Self-Initiated	03/07/2022	07/18/2022	Wahl, Holly
CE19-91	Inspection	Property Maintenance - Sanitary Maintenance - Vehicles - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary Maintenance - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium 7524	C	St	20732 0503070557	Self-Initiated	11/14/2019	07/22/2022	Wahl, Holly

Number of Cases: 23



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From 05/09/2023 To	From To	From To	

Report Details

Case#	<u>eFM Case#</u>	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE23-26		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3817		26TH St				20732 0503047342	Self-Initiated	05/15/2023	06/01/2023	Burger, Dennis

Number of Cases: 1



Code Enforcement Case Detail Report

Report Criteria:

<i>Status</i>	<i>Priority</i>	<i>Violation Status</i>	<i>Assigned To</i>	<i>Violation</i>	<i>Property Type</i>	<i>CDBG Eligibility</i>	<i>Open Date Range</i>	<i>Follow up Date Range</i>	<i>Close Date Range</i>	<i>Initiation Type</i>
All Open	All	All	All	All	All	All	From 05/09/2023 To	From To	From To	

No results found



Town of Chesapeake Beach
Treasurer's Report
 Town Council Meeting
June 2023

Current Activities:

- Ongoing FY23 forecasting and year-end planning across all funds. Preparation has started to ensure all transactions and schedules are completed before we close out the fiscal year and kickoff the annual audit.
 - Audit planned to begin in early September
- ARPA funding was further discussed during the May 9th work session and additional information can be found here:

https://www.canva.com/design/DAFhIAz6djM/EewUguB6JtF-MScpSbD_Q/view?utm_content=DAFhIAz6djM&utm_campaign=designshare&utm_medium=link&utm_source=publishsharelink

Reconciliation of Funds Allocated from ARPA	
5,943,338	Total funds awarded
(200,000)	Food insecurities & food pantry services - GF
(175,000)	Storm Drain Replacement* - GF
(750,000)	Saddle Replacements - UF
(500,000)	Meter Replacement - UF
(350,000)	Fishing Creek Wet Well - UF
3,968,338	Remaining Funds

**Cost potentially decreased to \$92,187 if contract is awarded as presented to Council on June 6th. Decrease in cost would increase remaining funds by \$82,813 for future use.*

(375,000)	Total - General Fund
(1,600,000)	Total - Utility Fund

Upcoming:

- Revisiting policies for Town reserves and unrestricted/restricted funds at the close of FY23.
 - Policies will be analyzed to reflect the following:
 - Predictability of revenues and volatility of expenditures
 - Exposure to significant one-time outlays



- Potential drain upon General Fund resources from other funds
- Bonding and borrowed funds
- Short term and long term commitments and assignments
- Upcoming annual budget increases



7 Old Solomons Island Road • Suite 202 • Annapolis, MD 21401
(410) 266-3212 • Fax (410) 266-3502 • www.messickandassociates.com

Town of Chesapeake Beach

Engineer's Report 6-8-23

From: Messick Group, Inc (MGI)
Wayne A. Newton, P.E

Below is the monthly update of projects and upcoming action items to be completed by our office:

Fishing Creek Dredging:

Action: No change from last month. Jay is coordinating directly with the contractor to monitor progress. Messick to be in a support role as needed.

Richfield Station:

Action: No Change from last month. M&A attended a meeting on site with the owner, and his attorney, along with Holly Wahl, Todd Pounds and Jay Berry. This meeting was intended to address steps required to provide update sureties for the yet to be completed work as well as remedial work identified by the Town. The developer is completing cost estimates to update the sureties for Town review. Once those estimates are approved, the developer will provide updated sureties and will begin repairing the current deficiencies.

261 Sidewalks:

Action: Messick & Holly attended a phone call to set the MBE goal for the project. Waiting for additional approvals from SHA to proceed with the RFP. 100% design RFP prepared and sent to SHA for review. NEPA approval is complete. RFP for design services to be advertised once SHA approval is received. M&A updated the 30% design level cost estimate for current economic conditions and sent it to SHA for their uses in computing the required minority participation. Waiting for SHA authorization to proceed.

Heritage:

Action: No change from last month. M&A attended the final walkthrough with the developer and contractors on 1/30/23. A small punchlist of items was provided. Once the developer has those items complete, we will begin the project acceptance phase which will include an extended bonding period. This meeting was also attended by Calvert County who provided their list of items required to close out the County grading permit as well.

Kellams Field:

Action: Calvert County has decided they would prefer we process a variance to the Calvert County Design Manual in lieu of agreeing to a Memorandum of Understanding in reference to the maintenance responsibility of the Town prior to permit issuance. Messick is preparing the variance request for review & approval by the County. The County has indicated they will approve the request. Final bid documents for RFP release for the tot lot, pocket park and storm drain as a combined project are complete. MDE is ready to issue the wetlands license and approval once the County issues the grading permit.



7 Old Solomons Island Road • Suite 202 • Annapolis, MD 21401
(410) 266-3212 • Fax (410) 266-3502 • www.messickandassociates.com

WRTP UV Protection RFP

Action: Johnston Construction Contract Awarded. Johnston has proceeded with the installation of the covers. A progress meeting was held today and the contractor is on schedule. Construction is scheduled to be completed in September.

Flood Resiliency Plan

Action: M&A working on a Town storm drain map to be included in the final Coastal Resiliency Report. We also met with the task force to outline suggested infrastructure concerns and possible methods to address sea level rise issues. Messick is preparing excerpts for the suggested solutions for inclusion in the final report.

Water Park

Action: M&A and Town staff met with Paddock Pools virtually to obtain their assistance with evaluation and suggested repairs to the above water structure. A site meeting is being coordinated with Paddock staff to discuss specifics. Scanning of the site to create a 3D model of the existing conditions completed and ready for design.

M&A exploring epoxy coating the above water features to address the cracking and degradation of the fiberglass features. Also exploring other vendors for the ultimate refurbishing of the water park.

Pocket Parks

Action: B Street Pocket Park plans and RFP documents are out for bid. 29th Street park plans are complete and out for bid.

Water Reclamation Plant Headworks

Action: The Headworks Design RFP bids were received. M&A reviewed the one bid received and found it acceptable. We recommend approval of a phased award for the project. The selected consultant will begin work July 1. Messick, Holly & Josh Stinnett met today with MDE staff to review funding options.

Route 261 Pedestrian Path

Action: Messick completed the concept plan/layout for the pedestrian path/boardwalk. We are preparing the 30% design documents for SHA review and request for funding.

Old Bayside Water Tower

Messick performing intermittent settlement analysis of the tower footings. No apparent settlement identified to date.



CALVERT COUNTY SHERIFF'S OFFICE

TWIN BEACHES PATROL

Date: June 5, 2023
To: Sharon Humm
From: Sergeant Stephen Moran
Re: Sheriff's Office Report-Chesapeake Beach

In May of 2023, the Sheriff's Office handled 288 calls for service in Chesapeake Beach. This is up from 209 calls in March of 2023.

Twin Beach deputies had 747 self-initiated (patrol checks = 673, follow-up investigations = 7, traffic stops = 67)

Twin Beach deputies received 288 calls for service by other means (citizens, alarm companies, etc)

Call Breakdown for the 288 calls, we handled:

- **Destruction of Property**

1. (05/09) DOP- 13th St- unknown suspect broke mirror on motorhome- under investigation
2. (05/20) DOP – Vehicles Egged – 6 on Delores Ct, 2 on Bayview Hills Dr – Under investigation

- **Assault**

1. (5/30) Assault – E Chesapeake Beach Rd – Unfounded – No further Police Action
2. (5/28) Attempted Robbery – Veterans Memorial – under investigation

- **Narcotics Violations**

1. (5/2) UUV- Rt260/Cox- Stole auto from PGCO LPR found at 260/cox CDS found too Codeine - 3 arrested
2. (05/25) CDS Violation – CDS non-marijuana found in Fastop – Under investigation

- **Burglary**

1. (5/17) Burglary – Harbor Rd – 1 arrested
2. (5/30) Burglary – Gordon Stinnett Ave – Unfounded – No Further Police Action

- **Theft**

1. (5/16) Theft- Bia- suspect stole cooking oil- under invest

- **Miscellaneous**

1. (5/5) Fraud- Abner's- known suspect cashed a fraudulent check- under investigation
2. (5/23) Domestic Assault – David Ln – Husband and wife assaulted each other – 2 arrested
3. (5/27) Fleeing and Eluding – Chesapeake Beach Rd – 1 arrested
4. (5/28) DUI – Chesapeake Beach Rd – 1 arrested
5. (05/29) Domestic – 29th Street – Mother and Son dispute – No further police action

May 2023 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year	
911 Hang Up	27	127	Firearms Complaint	1	3	Relay	3	7	
Abandoned Vehicle	3	4	Fireworks Complaint	0	0	Robbery	1	1	
Accident	14	39	Found Property	2	6	Search Warrant	1	2	
Alarm	7	23	Fraud	2	8	Sexual Assault	0	0	
Alcohol Violation	0	0	Harassment	4	10	Sex Offender Registry	0	0	
Animal Complaint	3	9	Illegal Dumping	0	0	Special Assignment	8	19	
Assault	1	3	Industrial Accident	0	0	Stalking	0	0	
Assist Motorist	5	27	Indecent Exposure	0	0	Stolen Vehicle	0	0	
Assist Other Dept	4	14	Intoxicated Person	0	0	Summons Service	9	22	
Assist Sick/Injured	2	14	Kidnapping/Abduction	0	0	Suspicious Person	9	19	
Attempt to Locate	42	73	Loitering	1	1	Suspicious Vehicle	3	13	
Burglary	2	2	Lost Property	0	0	Tampering with MV	0	0	
CDS Violation	0	0	Loud Party/ Music	0	4	Telephone Misuse	0	0	
Check Welfare	18	38	Mental Subject	0	2	Theft	3	5	
Conservor of Peace	1	3	Missing Person	1	2	Traffic Complaint	12	24	
Destruction of Property	6	12	Neighborhood Dispute	0	1	Traffice Control	44	91	
Death Investigation	1	2	Notification	0	1	Traffic Enforcement	5	18	
Disorderly	6	35	Parking Complaint	10	26	Trespassing	1	8	
Domestic	4	28	Person with Weapon	0	0	Unauthorized Use MV	0	0	
Escort	0	0	Police Information	16	57	Unknown Problem	0	1	
Eviction	1	2	Protective/Peace Order	2	4	Violation Protective Order	0	2	
Fight	2	4	Prowler	0	0	Warrant Service	2	5	
							Total Calls	288	818
		Year		Month	Year		Month	Year	
DUI Arrest	1	2	CDS Arrest	3	4	Other Arrest	3	23	
Civil Marijuana Citations	0	4	Non Fatal Overdose	0	1	Fatal Overdose	0	0	
Patrol Checks	673	2838	Traffic Stops	67	304	Follow Ups	7	22	
**** Notes ****									
Deputies assigned to the Twin Beach Patrol handled 129 calls outside of the Twin Beach Patrol Area in this month. (These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)									

May 2023 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	20	73	Firearms Complaint	0	0	Relay	4	8
Abandoned Vehicle	1	1	Fireworks Complaint	0	0	Robbery	0	0
Accident	8	10	Found Property	1	4	Search Warrant	0	0
Alarm	6	14	Fraud	1	1	Sexual Assault	0	0
Alcohol Violation	0	0	Harassment	0	1	Sex Offender Registry	0	0
Animal Complaint	3	6	Illegal Dumping	1	4	Special Assignment	2	12
Assault	0	1	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	2	13	Indecent Exposure	1	1	Stolen Vehicle	0	0
Assist Other Dept	2	2	Intoxicated Person	0	0	Summons Service	7	12
Assist Sick/Injured	2	12	Kidnapping/Abduction	0	0	Suspicious Person	2	6
Attempt to Locate	13	31	Loitering	1	1	Suspicious Vehicle	1	3
Burglary	0	1	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	0	1	Loud Party/ Music	0	1	Telephone Misuse	0	0
Check Welfare	8	24	Mental Subject	0	2	Theft	5	5
Conservor of Peace	1	4	Missing Person	2	5	Traffic Complaint	4	5
Destruction of Property	2	8	Neighborhood Dispute	3	3	Traffice Control	0	1
Death Investigation	0	1	Notification	0	0	Traffic Enforcement	3	27
Disorderly	3	17	Parking Complaint	0	9	Trespassing	1	2
Domestic	7	23	Person with Weapon	1	1	Unauthorized Use MV	0	0
Escort	0	3	Police Information	23	31	Unknown Problem	1	1
Eviction	3	4	Protective/Peace Order	1	5	Violation Protective Order	2	2
Fight	0	0	Prowler	0	0	Warrant Service	0	2
						Total Calls	148	404
	Month	Year		Month	Year		Month	Year
DUI Arrest	0	1	CDS Arrest	0	1	Other Arrest	5	16
Civil Marijuana Citations	0	2	Non Fatal Overdose	0	0	Fatal Overdose	0	0
Patrol Checks	210	1234	Traffic Stops	18	110	Follow Ups	4	16
**** Notes ****								



May 2023

Fire = 52

AFA = 4

Brush = 1

EMS Assist = 22

Working Fire = 1

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 0

Investigation = 7

MVA = 4

Helicopter Landing = 1

Service = 10

Water Rescue = 2

Fire Calls dispatched in the Town of Chesapeake Beach = 38

Fire Calls dispatched in the Town of NB = 14

March Fire Drill: Forcible Entry

Fundraising: Bingo

Community Events: Capt. Pat Osburn 5th Anniversary Service, Southern Maryland Volunteer Fireman's Association Convention



EMS = 112

Chest Pains = 13

Diabetic Emergency = 3

Fire Standby = 1

Motor Vehicle Accident = 4

Traumatic Injury (Non-MVA) = 23

Overdose = 0

Psychiatric = 4

Abdominal/GI = 12

Respiratory Distress = 14

Seizures = 3

Stroke (CVA) = 3

Unconscious Subject = 7

Other Non-Emergent = 25

EMS Calls dispatched in the Town of Chesapeake Beach = 74

EMS Calls dispatched in the Town of NB = 38

December EMS Drill: Trauma Patients/Trauma Decision Tree

Town of Chesapeake Beach Planning and Zoning Commission

RESOLUTION

WHEREAS, authorized by the Land Use Article of the Annotated Code of Maryland, the Chesapeake Beach Planning and Zoning Commission (the Commission) prepared, and on January 26, 2022 approved, a new comprehensive plan for the Town of Chesapeake Beach titled, Comprehensive Plan: 2021 Update, and recommended it to the Town Council of the Town of Chesapeake Beach (the Town Council) who then adopted the Comprehensive Plan on April 21, 2022; and


WHEREAS, §290-29B(2) of the Zoning Ordinance for the Town of Chesapeake Beach (the Zoning Ordinance) establishes that the Commission may transmit to the Town Council proposals to amend, supplement, change, modify, or repeal the Zoning Ordinance; and

WHEREAS, during its regular meetings in 2022 and 2023, the Commission investigated, considered, and deliberated on amendments to the text of the Zoning Ordinance to address the design of townhouse and multi-family buildings; and

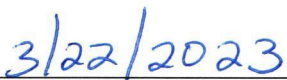
WHEREAS, the Commission conducted a public hearing on proposed text amendments on December 7, 2022 and in subsequent meetings and work sessions following the public hearing deliberated on the public comments received and considered refinements and supplements to such amendments; and

WHEREAS, on December 7, 2022, finding that the text amendments attached to this Resolution to be in the best interests of the Town of Chesapeake Beach, the Commission voted in the affirmative to recommend that the Town Council adopt each.

NOW THEREFORE, LET IT BE RESOLVED that the Commission hereby transmits the attached zoning text amendments to the Town Council with a favorable recommendation and advises their adoption.



Cynthia Greengold
Chairwoman, Planning and Zoning Commission



Date

Amendment to the Town of Chesapeake Beach Zoning Ordinance, Article V, Section 290-19M, Design Standards for Townhouses.

Purpose: to incorporate new standards applicable to both townhouse and multi-family developments, revise certain existing standards, and reorganize and re-number the section.

New text is shown in: **BOLD CAPS**
Removed text is shown in: ~~Strikethrough~~

M. Design Standards for townhouses **AND MULTI-FAMILY DEVELOPMENTS OF THREE OR MORE DWELLING UNITS.**

(1) Setbacks **BETWEEN BUILDINGS.**

(a) Purpose. The purpose of setbacks is to ensure that residents in the community and surrounding area will receive sufficient light and air and will be able to maintain privacy and freedom from disturbances within the area. However, the strict application of setback requirements can discourage innovation and promote unnecessarily monotonous site designs. Therefore, flexibility is incorporated into the following provisions in order to enable designers to address the problems of light, air, privacy and freedom from disturbance from traffic and neighbors through the use of techniques other than setback requirements.

(b) Basic requirements for building-to-building setbacks **IN TOWNHOUSE AND MULTI-FAMILY BUILDINGS:**

Front building to front building	35 feet
Rear building to rear building	50 feet
Side building to side building	60 feet*
Front building to rear building	75 feet
Front building to side building	50 feet
Rear building to side building	30 feet
Corner to corner	30 feet*

*A break between **BLOCKS** of **FIVE** or fewer units may be reduced to a minimum of **15 feet**, **IF THE PLANNING COMMISSION FINDS THE REDUCTION IS NECESSARY TO ACHIEVE BETTER OVERALL DESIGN OR AN IMPROVED ARRANGEMENT OF OPEN SPACE.**

(2) Exceptions. If all of the following conditions are met, building-to-building setback requirements may be **MODIFIED**:

(a) **THE PLANNING COMMISSION FINDS THAT THE REDUCTION OF BUILDING-TO-BUILDING SETBACKS ENHANCES OPEN SPACE FOR SCREENING, BUFFERING, OR COMMON USE OF THE SITE, AND IS IN COMPLIANCE WITH 1(a).**

(b) Private outdoor spaces, if provided, are visually screened from each other and from public travel ways (vehicular and pedestrian) to a height of at least four feet. (To qualify, screening must be permanent, year-round and require little to no maintenance.)

(c) Windows of individual units do not directly face each other unless a minimum of 25 feet is provided between windows.

(d) At least one wall of each unit is provided with windows looking onto a space at least 50 feet square (50 feet by 50 feet).

(e) Each unit is designed to ensure adequate ventilation.

(f) No distinction is made, in terms of exterior siding and trim, between fronts, sides and rears of buildings.

(g) ~~Approval is granted from the Department of Public Safety.~~ **THE CALVERT COUNTY FIRE MARSHALL HAS REVIEWED THE PLAN SHOWING THE PROPOSED BUILDING-TO-BUILDING SETBACKS AND HAS NO ADVERSE COMMENTS.**

(3) Building setback from streets.

(a) Purpose: to provide a visual and sound buffer between buildings and roadways.

(b) Within townhouse or multi-family developments served by private streets, the setback from all streets shall be 25 feet minimum.

Exception. A setback reduction to no less than **15 feet FROM A PRIVATE STREET** may be approved in cases where a specialized site design warrants a reduced setback, and the **PLANNING COMMISSION FINDS THAT THE COMPATIBILITY STANDARDS SET FORTH IN SECTION 290-23 ARE MET**

- (4) Building setback from adjacent property.
- (a) Purpose: to protect the privacy of existing residents; to provide a visual transition between different housing densities and to help ensure compatibility with the existing character of the neighborhood.
 - (b) The minimum setback **TO ANY FRONT, SIDE, OR REAR LOT LINE** shall equal the height of the building, or 30 feet, whichever is greater. If variable roof heights are utilized, the average height of the building at the boundary to adjacent property shall be used to establish minimum setbacks.
 - (c) **EXCEPTION. THE SETBACK FROM FRONT, SIDE, OR REAR LOT LINES MAY BE REDUCED TO THE MINIMUM ALLOWED IN THE ZONING DISTRICT WHERE THE PROJECT IS PROPOSED IF THE PLANNING COMMISSION FINDS THAT THE COMPATIBILITY STANDARDS IN SECTION 290-23 ARE MET AND THE REDUCTION HAS NO ADVERSE IMPACT ON NEIGHBORING PROPERTIES.**
- (5) Size and scale and building mass.
- (a) To avoid monotonous linear development, townhouse and **MULTI-FAMILY DEVELOPMENTS** shall be in small clusters designed as neighborhood units. A cluster shall not include more than 50 **DWELLING** units.
 - (b) The number of **TOWNHOUSE** units in a **BLOCK SHALL** be limited to a maximum of **six** units.
 - (c) **THE NUMBER OF DWELLING UNITS IN A MULTI-FAMILY BUILDING WITHIN THE RV-2 DISTRICT SHALL BE LIMITED TO EIGHT UNITS EXCEPT THAT THE PLANNING COMMISSION MAY APPROVE A BUILDING WITH MORE THAN EIGHT UNITS, UP TO THE MAXIMUM OTHERWISE ALLOWED BY THIS ORDINANCE, UPON A THIRD PARTY EVALUATION OF ARCHITECTURAL DESIGN COMPATIBILITY AS AUTHORIZED IN SECTION 19-23C(4) OF THIS ORDINANCE.**
 - (d) Offsets at party walls and/or front and rear facades and/or similar devices are required to visually reduce building mass and create individualized spaces (courtyards, seating areas, etc.) for both townhouse and multifamily projects. ~~If techniques other than offsets are utilized, building elevations prepared by a registered architect will be required.~~
 - (e) **EACH STORY OF THE END UNITS OF A TOWNHOUSE BLOCK OR THE SIDE OF A MULTI-FAMILY BUILDING SHALL BE ARTICULATED WITH WINDOWS AND PROJECTIONS (SUCH AS PORCHES, BAY WINDOWS, BALCONIES, ETC.) TO AVOID MONOTONOUS BLANK WALLS.**

- (f) EACH UNIT OF A TOWNHOUSE DEVELOPMENT SHALL BE PROVIDED WITH ACCESSORY STRUCTURES SUCH AS FRONT PORCHES, REAR DECKS, PATIOS, AND FENCING THAT PROVIDE A UNIFIED PRESENTATION FOR THE OVERALL DEVELOPMENT PROJECT AND THESE SHALL BE PROVIDED AT THE TIME OF INITIAL PROJECT DEVELOPMENT.
 - (g) TO PROVIDE PRIVACY, SECURITY, AND SAFE PLAY AREAS, EACH INDIVIDUAL TOWNHOUSE UNIT WILL INCLUDE REAR AND SIDE YARD FENCING THAT SHALL BE COMPATIBLE WITH ANY BOUNDARY FENCING OF THE DEVELOPMENT.
 - (h) ALONG WITH THE REQUIRED SITE PLAN, THE DEVELOPER SHALL SUBMIT A LANDSCAPE DESIGN PLAN PREPARED BY A REGISTERED LANDSCAPE ARCHITECT FOR PLANNING COMMISSION APPROVAL WHICH SHALL PROVIDE FOR AN ORGANIZED AND UNIFIED DEVELOPMENT AND INCLUDE RENDERINGS OF PROPOSED TREES AND SHRUBS AT FULL MATURITY.
 - (i) THE DEVELOPMENT SHALL PROVIDE VARIETY IN THE ARCHITECTURE TO ADD INTEREST AND CHARACTER AND USE HIGH-QUALITY BUILDING MATERIALS TO CONTRIBUTE TO SUSTAINED QUALITY AND SENSE OF PERMANENCE.
 - (j) THE DEVELOPMENT SHALL PROVIDE VARIETY IN THE ROOF FORM, MASS, SHAPE, AND MATERIAL CHANGES TO CREATE VARIATIONS IN PLANES.
 - (k) IN AREAS WITH A RELATIVELY SMALLER SCALE CHARACTER, THE UPPER LEVELS OF TOWNHOUSE AND MULTI-FAMILY BUILDINGS SHALL BE STEPPED DOWN TO BRING THEM INTO COMPATIBILITY WITH SMALLER SCALE BUILDINGS.
 - (l) THE DEVELOPMENT OF LARGER COMPLEXES SHALL FEATURE VARIATIONS IN ROOFLINE, BALCONY PLACEMENT, WINDOWS, AND CHIMNEYS AND WHERE UNITS ARE CLUSTERED IN ONE STRUCTURE, THEY SHOULD HAVE VARYING FRONT SETBACKS, STAGGERED ROOF PLANES, AND VARIETY IN ORIENTATION.
 - (m) ALL ROOFS OF TOWNHOUSE AND MULTI-FAMILY BUILDINGS SHALL BE SLOPED IN A MANNER COMPATIBLE WITH STRUCTURES IN THE NEIGHBORHOOD BUT SHALL NOT BE LESS THAN 15 PERCENT.
- (6) PARKING.
- (a) PURPOSE: TO ENSURE PARKING AREAS DO NOT MONOPOLIZE THE OVERALL SITE DEVELOPMENT, THAT THEIR IMPERVIOUS SURFACES ARE MINIMIZED TO ONLY THAT NECESSARY, AND THEY ARE INTEGRATED INTO THE OVERALL PROJECT DESIGN.

- (b) PARKING SHALL BE LOCATED AT THE REAR OR INTERIOR OF A DEVELOPMENT SITE WHERE POSSIBLE AND THE PLACEMENT OF PARKING LOTS THAT FRONT THE STREET SHALL BE AVOIDED, BUT IF APPROVED, ANY PORTION OF A STREET-FRONTING PARKING AREA SHALL BE SET BEHIND A MINIMUM 10-FOOT WIDE LANDSCAPING STRIP AND SCREENED FROM THE STREET.
- (c) DECIDUOUS SHADE TREES SHALL BE PLANTED, IN PROTECTED PARKING LOT PLANTING BEDS SIZED FOR THE TREES' MATURE SIZES, AT A MINIMUM RATIO OF 1 TREE PER 7 PARKING SPACES.
- (d) MULTI-FAMILY AND TOWNHOUSE DEVELOPMENTS MUST INCLUDE 2.5 PARKING SPACES PER DWELLING UNIT IN ADDITION TO ANY REQUIRED HANDICAP ACCESSIBLE PARKING SPACES. IF THE PLANNING COMMISSION FINDS THAT THE SPECIFIC OCCUPANCY OF THE PROPOSED PROJECT WARRANTS A REDUCTION IN PARKING, THE REQUIREMENT MAY BE REDUCED.
- (e) ON SITE GUEST PARKING MUST BE INCLUDED IN ALL MULTI-FAMILY AND TOWNHOUSE DEVELOPMENTS WITH THREE OR MORE HOUSING UNITS AT A RATIO OF A MINIMUM OF ONE SPACE FOR EVERY SIX PARKING SPACES.
- (f) TANDEM PARKING SPACES ARE PROHIBITED IN TOWNHOUSE AND MULTI-FAMILY DEVELOPMENTS.
- (g) WHERE ON-STREET PARKING IS READILY AVAILABLE, AFTER ACCOUNTING FOR EXISTING USE, OR WHERE SUCH PARKING COULD BE PROVIDED OR ENHANCED THROUGH DEVELOPER IMPROVEMENTS TO THE PUBLIC STREET, THE PLANNING COMMISSION MAY PERMIT A COMMENSURATE REDUCTION IN THE ON-SITE PARKING REQUIREMENTS THAT OTHERWISE WOULD HAVE APPLIED.
- (h) SNOW STORAGE AREAS SHALL BE PROVIDED FOR SNOW CLEARED FROM PARKING AND DRIVEWAYS SURFACES.
- (i) TOWNHOUSE OR MULTIFAMILY DEVELOPMENTS MAY ALLOW FOR SURFACE PARKING OR FOR PARKING BELOW GRADE BUT SHALL NOT PROVIDE PARKING IN A STRUCTURE ABOVE GRADE LEVEL.
- (j) FOR MULTI-FAMILY STRUCTURES, PARKING AT GRADE LEVEL MAY OCCUPY NO MORE THAN 50% OF THE BUILDING'S FOOTPRINT.

(7) PEDESTRIAN ACCESSIBILITY.

- (a) PURPOSE: TO PROMOTE WALKING AND CONNECTIVITY BETWEEN HOUSING DEVELOPMENTS AND THEIR NEIGHBORHOODS, AND TO ENSURE THE SAFEST AND MOST CONVENIENT ROUTING FOR OCCUPANTS AND VISITORS INCLUDING CHILDREN AND INDIVIDUALS WITH DISABILITIES.
- (b) BUILDINGS SHALL PRESENT A FAÇADE THAT ENCOURAGES INTERACTION BETWEEN THE BUILDINGS AND THE STREET BY INCLUDING ENTRY FEATURES, WINDOWS, AND LANDSCAPING ALONG THE STREET SIDES OF THE BUILDING.

- (c) SITES SHALL HAVE OBVIOUS AND DIRECT PEDESTRIAN ACCESS WAYS BETWEEN BUILDING ENTRANCES AND ADJACENT STREETS / SIDEWALKS, PARKING AREAS, AND OPEN SPACE FEATURES.
- (d) FRONT YARDS SHALL INCLUDE AN ENTRANCE SEQUENCE BETWEEN THE SIDEWALK AND THE BUILDING INCLUDING ELEMENTS SUCH AS LAWN, LANDSCAPED BORDERS, LOW FENCES AND HEDGES, SHRUB PLANTINGS ALONG THE BUILDING WALL AND PORCHES.
- (e) FENCES, SIGNAGE, GATES, BOLLARDS, PLANTED AREAS, AND TOPOGRAPHY SHALL BE USED TO ASSIST AND GUIDE USERS IN NAVIGATING THE SITE IN A PROSCRIBED MANNER WHILE SIMILARLY IMPEDING OR DISCOURAGING UNDESIRABLE MOVEMENTS WITHIN THE PROPERTY.
- (f) DEVELOPMENT PROJECTS SHALL DESIGN AND INSTALL A PUBLIC SIDEWALK ALONG THE FULL STREET FRONTAGE(S) OF THE SITE UNDER THE TERMS OF A TOWN PUBLIC WORKS AGREEMENT. THE DEVELOPER MAY BE REQUIRED TO DEDICATE LAND OR PEDESTRIAN EASEMENTS TO THE TOWN TO MEET THIS REQUIREMENT.

(8) LIGHTING.

- (a) PURPOSE: TO ENSURE SITE LIGHTING PROVIDES A SAFE AND SECURE HOUSING COMMUNITY THAT RESPECTS THE AMBIENT LIGHT LEVEL CONDITIONS AND CHARACTER OF THE NEIGHBORHOOD, AND PREVENTS GLARE, EXCESSIVE LIGHT LEVELS AND THE INTRUSION OF ILLUMINATION FROM THE SITE.
- (b) PHOTOMETRIC PLANS SHALL BE PROVIDED FOR THE ENTIRE SITE DOCUMENTING THE PROPOSED HORIZONTAL ILLUMINATION ON THE SITE AND THE VERTICAL LIGHT TRESPASS AROUND THE PERIMETER OF THE SITE. THE PLAN SHALL REFLECT ADHERENCE TO THE GUIDELINES AND RECOMMENDATIONS OF THE ILLUMINATION SOCIETY OF NORTH AMERICA (IESNA) LIGHTING HANDBOOK (MOST CURRENT EDITION).
- (c) PARKING AREAS AND ENTRY DRIVES SHALL BE ILLUMINATED TO FACILITATE PEDESTRIAN MOVEMENT, SAFETY, AND SECURITY.
- (d) POLE LIGHTING SHALL BE PLACED TO ACHIEVE MAXIMUM ENERGY EFFICIENCY, HAVE A MAXIMUM HEIGHT OF 14 FEET, AND SHALL BE SHIELDED FROM THE SKY (FULL-CUTOFF).
- (e) PEDESTRIAN-SCALED LIGHTING (SUCH AS BOLLARD LIGHTING, STEP LIGHTING AND POLE MOUNTED LIGHTING) SHALL BE PROVIDED FOR ALL ONSITE WALKWAYS.
- (f) ACCENT AND ARCHITECTURAL LIGHTING SHALL BE USED TO HIGHLIGHT SPECIAL FOCAL POINTS SUCH AS BUILDING AND SITE ENTRANCES AND SIGNAGE.

- (g) BUILDING LIGHTING MAY BE PLACED ON THE SIDE OR REAR OF A MULTI-FAMILY BUILDING ONLY BUT SHALL BE LOCATED BELOW THE EAVE LINE AND NO HIGHER THAN 14 FEET FROM GRADE AND SHALL BE SHIELDED FROM THE SKY (FULL-CUTOFF), GLARE FREE, AND SHIELDED FROM ADJACENT PROPERTIES.
 - (h) DETAILS AND SPECIFICATIONS ON ALL SITE LIGHTING FIXTURES AND POLES SHALL BE PROVIDED WITH THE SITE PLAN AND SHALL DEMONSTRATE THAT THE PROPOSED LIGHTING IS ARCHITECTURALLY INTEGRATED WITH THE BUILDING STYLE, MATERIAL, AND COLORS.
- (9) SUSTAINABILITY.
- (a) PURPOSE: TO PROMOTE HOUSING IN ARRANGEMENTS AND DESIGNS THAT MAXIMIZE ENERGY EFFICIENCY AND MINIMIZE IMPACT TO AREA WATER QUALITY.
 - (b) SITE LIGHTING FIXTURES SHALL BE ENERGY EFFICIENT, SHALL UTILIZE LED LAMPS FOR ENERGY EFFICIENCY AND LONG LAMP LIFE, AND HAVE PHOTSENSITIVE TIMERS.
 - (c) BUILDING ORIENTATION: WHENEVER PRACTICABLE, BUILDING SHALL BE ORIENTED WITHIN 20 DEGREES OF NORTH/SOUTH AXIS, WITH 90% OF SOUTH FACING GLAZING SHADED FROM THE SUN AT NOON ON JUNE 21 WITH OVERHANGS, AWNINGS, VEGETATION, OR AUTOMATED SHADING DEVICES, AND UNSHADED FROM THE SUN AT NOON ON DECEMBER 21.
 - (d) TO THE EXTENT PRACTICABLE, THE FLOOR PLAN OF DWELLINGS SHALL BE ORIENTED ON AN EAST/WEST AXIS WITH DAYTIME LIVING PORTIONS RELATED TO THE SUN TO CAPITALIZE ON NATURAL LIGHT AND PASSIVE SOLAR HEAT.
 - (e) THE SITE'S STORMWATER MANAGEMENT SYSTEM SHALL BE DESIGNED WITH AN EMPHASIS ON STORMWATER INFILTRATION, BIO-RETENTION, AND OPEN CHANNEL CONVEYANCE, WITH AS LITTLE CONVENTIONAL PIPED CONVEYANCE AS POSSIBLE.
 - (f) NATIVE TREES AND SHRUBS SHALL BE THE PRIMARY MEANS FOR BUFFERING AND SCREENING REQUIRED BY SECTION 290-21D OF THIS ORDINANCE.
- (10) THE MINIMUM TRACT SIZE FOR TOWNHOUSE OR MULTI-FAMILY DEVELOPMENTS SHALL BE 20,000 SQUARE FEET.
- (11) COMMON OPEN SPACE SHALL BE PROVIDED IN THE MANNER PRESCRIBED BY SECTION 290-19N OF THIS ORDINANCE.

--End--

Town of Chesapeake Beach Planning and Zoning Commission

RESOLUTION

WHEREAS, authorized by the Land Use Article of the Annotated Code of Maryland, the Chesapeake Beach Planning and Zoning Commission (the Commission) prepared, and on January 26, 2022 approved, a new comprehensive plan for the Town of Chesapeake Beach titled, Comprehensive Plan: 2021 Update, and recommended it to the Town Council of the Town of Chesapeake Beach (the Town Council) who then adopted the Comprehensive Plan on April 21, 2022; and

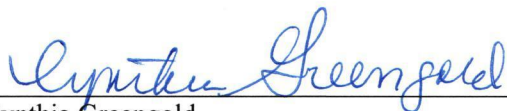
WHEREAS, §290-29B(2) of the Zoning Ordinance for the Town of Chesapeake Beach (the Zoning Ordinance) establishes that the Commission may transmit to the Town Council proposals to amend, supplement, change, modify, or repeal the Zoning Ordinance; and

WHEREAS, during its regular meetings in 2022 and 2023, the Commission investigated, considered, and deliberated on amendments to the text of the Zoning Ordinance to address the compatibility of new construction with the character of existing neighborhoods; and

WHEREAS, the Commission conducted a public hearing on proposed text amendments on January 25, 2023 and in subsequent meetings and work sessions following the public hearing deliberated on the public comments received and considered refinements and supplements to such amendments; and

WHEREAS, on February 22, 2023, finding that the text amendments attached to this Resolution to be in the best interests of the Town of Chesapeake Beach, the Commission voted in the affirmative to recommend that the Town Council adopt each.

NOW THEREFORE, LET IT BE RESOLVED that the Commission hereby transmits the attached zoning text amendments to the Town Council with a favorable recommendation and advises their adoption.



Cynthia Greengold
Chairwoman, Planning and Zoning Commission

3/22/2023
Date

Amendment to the Town of Chesapeake Beach Zoning Ordinance, Article V by adding a new section titled “Section 290-23, Standards of Compatibility”.

Purpose: to add a new section called "Section 290-23, Standards of Compatibility", creating seven required compatibility standards applicable to new developments and regulations on their purpose, applicability, and administration, and to re-number the subsequent sections in Article V.

New text is shown in: **BOLD CAPS**
Removed text is shown in: ~~Strikethrough~~

SECTION 290-23 STANDARDS OF COMPATIBILITY

A. PURPOSE AND DEFINING CRITERIA.

THE PURPOSE OF APPLYING STANDARDS AND REQUIRING FINDINGS OF COMPATIBILITY IS TO ENSURE THAT THE SITE PLANNINGS, BUILDING DESIGN, AND LANDSCAPE FEATURES OF NEW DEVELOPMENT COMPLEMENT THE NEIGHBORHOOD WITHIN WHICH THEY ARE PROPOSED. THESE STANDARDS SHOULD PROMOTE HISTORIC AND ENVIRONMENTAL FEATURES RELATED TO OUR UNIQUE NATURAL SETTING, AS OUTLINED IN THE TOWN'S COMPREHENSIVE PLAN. COMPATIBILITY IS ACHIEVED WHEN ADJACENT LAND USES DIFFERING IN FUNCTION, SCALE, AND INTENSITY COMPLEMENT THE SURROUNDING NEIGHBORHOOD.

B. APPLICABILITY.

1. THE PROVISION OF THIS SECTION SHALL APPLY TO PROPOSED DEVELOPMENTS REQUIRING SITE PLAN APPROVAL.
2. IN THE REVIEW OF CATEGORY 1 SITE PLANS THE PLANNING COMMISSION SHALL MAKE FINDINGS WITH RESPECT TO A DEVELOPMENT'S CONSISTENCY WITH THE COMPATIBILITY STANDARDS IN THIS SECTION.

3. **IN THE REVIEW OF CATEGORY 2 SITE PLANS FOR SINGLE-FAMILY DETACHED HOUSES, THE PLANNING AND ZONING ADMINISTRATOR SHALL MAKE FINDINGS WITH RESPECT TO A DEVELOPMENT'S CONSISTENCY WITH THE COMPATIBILITY STANDARDS.**
4. **THE APPROVING AUTHORITY SHALL FIND THAT EACH OF THE COMPATIBILITY STANDARDS IS MET PRIOR TO APPROVING A SITE PLAN.**

C. ADMINISTRATION.

1. **THE PLANNING COMMISSION SHALL TAKE INTO CONSIDERATION EACH OF THE FOLLOWING IN ITS EVALUATION OF COMPATIBILITY:**
 - a) **EACH STANDARD IS ACCOMPANIED BY A STATEMENT OF EXPLANATION TO BE USED BY THE PLANNING COMMISSION (OR ZONING ADMINISTRATOR) AS GUIDANCE IN APPLYING THE STANDARD.**
 - b) **SOME STANDARDS MAY HAVE GREATER IMPORTANCE AND APPROPRIATENESS TO PARTICULAR DEVELOPMENT SITES AND SURROUNDING CONDITIONS THAN OTHER STANDARDS.**
 - c) **IN THIS SECTION THE TERM NEIGHBORHOOD MEANS THE AREA ADJACENT TO AND EXTENDING FROM THE PROPOSED DEVELOPMENT SITE TO A DEFINABLE BOUNDARY, WHICH MAY BE A MAJOR STREET, AN AREA OF SIGNIFICANT LAND USE CHANGE, OR A MAJOR NATURAL FEATURE THAT VISUALLY SEPARATES ONE AREA FROM ANOTHER. THE PLANNING AND ZONING ADMINISTRATOR SHALL PROVIDE THE PLANNING COMMISSION WITH A RECOMMENDATION AS TO THE BOUNDARIES OF THE NEIGHBORHOOD FOR THE APPLICATION OF THE COMPATIBILITY STANDARDS.**
 - d) **NEIGHBORHOOD CONTEXT IS ESSENTIAL FOR THE APPLICATION OF THE STANDARDS BUT THE ABSENCE OF A SPECIFIC PRECEDENT FOR A PROPOSED DEVELOPMENT PROJECT WITHIN THE NEIGHBORHOOD SHALL NOT BE A BASIS FOR DISCOUNTING THE STANDARD OR FOR FINDING THE DEVELOPER HAS NOT MET THE STANDARD.**
2. **COMPLIANCE WITH COMPATIBILITY STANDARDS SHALL NOT BE GROUNDS FOR FAILING TO MEET THE MINIMUM DEVELOPMENT REQUIREMENTS AND OTHER REGULATIONS OF THIS ZONING ORDINANCE.**

3. UPON ESTABLISHING FINDINGS WITH RESPECT TO EACH COMPATIBILITY STANDARD, THE PLANNING COMMISSION MAY DIRECT THAT REVISIONS BE MADE TO THE PROPOSED DEVELOPMENT FOR ITS FURTHER REVIEW AND MAY APPROVE A SITE PLAN ON THE CONDITION THAT SUCH REVISIONS BE MADE.
4. FOR ANY MULTI-FAMILY HOUSING DEVELOPMENT WITH GREATER THAN 8 UNITS IN A BUILDING, OR ANY NON-RESIDENTIAL BUILDING EXCEEDING 10,000 SQUARE FEET IN SIZE, THE PLANNING COMMISSION IS AUTHORIZED TO RETAIN THE SERVICES OF A THIRD-PARTY ARCHITECTURAL DESIGN REVIEW BY A MARYLAND REGISTERED ARCHITECT OF THE PROJECT'S ADHERENCE TO COMPATIBILITY STANDARD D6 (IN THE SUBSECTION BELOW); THE COST OF SUCH REVIEW SHALL BE BORNE BY THE DEVELOPER.
5. EVERY APPLICATION SHOULD INCLUDE A THOROUGH ANALYSIS OF EXISTING CONDITIONS ON AND ADJACENT TO THE SITE. ANALYSIS SHOULD INCLUDE A CAREFUL EVALUATION OF: PHYSICAL PROPERTIES, SPECIAL ISSUES AT THE LOCATION, NEIGHBORING ENVIRONMENT, NATURAL FEATURES, AND VISUAL CHARACTER.

D. COMPATIBILITY STANDARDS.

THE DEVELOPMENT OF A PROPERTY SHALL BE DESIGNED TO ACHIEVE THE FOLLOWING COMPATIBILITY STANDARDS AND THE PLANNING COMMISSION SHALL ESTABLISH WRITTEN FINDINGS WITH RESPECT TO EACH OF THEM.

1. THE GENERAL ARRANGEMENT AND ORIENTATION OF PROPOSED BUILDING(S) AND SITE IMPROVEMENTS ARE PATTERNED IN A SIMILAR MANNER AND IN HARMONY WITH THOSE IN THE NEIGHBORHOOD.

EXPLANATION STATEMENT FOR ADMINISTRATIVE GUIDANCE: THE DEVELOPMENT PATTERNS OF A NEIGHBORHOOD ARE CHARACTERIZED BY STREET LAYOUT, LOT SIZE AND CONFIGURATION, BUILDING ORIENTATION, NATURAL TERRAIN, AND VEGETATION (MOST NOTABLY TREES). NEW DEVELOPMENTS SHOULD RESPOND TO AND INTEGRATE SUCH COMPONENTS FROM THE NEIGHBORHOOD INTO THE SITE DESIGN AND CONTINUE ESTABLISHED STREET PATTERNS BY CONNECTING STREET WHERE POSSIBLE, ARRANGE LOTS AND BUILDING LAYOUTS TO REFLECT ADJACENT BUILDINGS, AND INCORPORATE NATURAL TERRAIN, VEGETATION, AND PLEASANT VIEWS.

2. **BUILDING AND PARKING LAYOUTS REINFORCE EXISTING BUILDING AND STREETScape PATTERNS AND ASSURE THAT THE PLACEMENT OF BUILDINGS AND PARKING LOTS HAVE NO ADVERSE IMPACT ON THE NEIGHBORHOOD.**

EXPLANATION STATEMENT FOR ADMINISTRATIVE GUIDANCE: A NEIGHBORHOOD STREET PROVIDES AN ORGANIZATION OF BUILDING FORMS AND OPEN SPACES THAT CREATE PREDICTABLE PATTERNS REFERRED TO HERE AS RHYTHM. SUCH RHYTHM IS CREATED BY THE INTERVALS BETWEEN BUILDINGS AND OPEN SPACES AND IS THUS INFLUENCED BY THE LENGTH OF BUILDINGS, THE WIDTH OF SIDE YARDS, AND THE PLACEMENT OF OPEN AREAS. THE ESTABLISHED RHYTHM SHOULD BE PROTECTED TO THE EXTENT POSSIBLE AND WHERE VARIATIONS IN THE RHYTHM MIGHT OCCUR THROUGH THE PLACEMENT OF DIFFERENT BUILDING FORMS OR OPEN SPACES, TRANSITIONS SHOULD BE GRADUAL. TRANSITIONS FROM ONE RHYTHM TO ANOTHER SHOULD NOT DISRUPT THE OVERALL APPEARANCE OF THE NEIGHBORHOOD AS SEEN ALONG THE STREET.

3. **THE OPEN SPACES OF THE PROPOSED DEVELOPMENT REINFORCE THE OPEN SPACE PATTERNS OF THE NEIGHBORHOOD IN FORM AND SITING AND COMPLEMENT EXISTING OPEN SPACES, PARKS, FORESTED BUFFERS, AND PRESERVED SPACES.**

EXPLANATION STATEMENT FOR ADMINISTRATIVE GUIDANCE: OPEN SPACES ON A DEVELOPMENT SITE CAN REINFORCE THE NEIGHBORHOOD'S ARRANGEMENT BY PROVIDING A FOCAL POINT OR LANDSCAPE SETTING FOR SIGNIFICANT STRUCTURES, VIEWS, OR ACTIVITIES, BY CONTAINING RECREATIONAL FEATURES, OR BY CONNECTING THE PROJECT TO THE LARGER NEIGHBORHOOD THROUGH GREEN SPACES OR A COMMUNITY TRAIL. BUILDINGS, PARKING LOTS, AND CIRCULATION ROUTES ON A SITE CAN BE ORGANIZED TO CREATE MEANINGFUL ON-SITE OPEN SPACES AND LANDSCAPE AREAS THAT ENHANCE DESIGN QUALITY AND INTEGRATE THE SITE INTO THE NEIGHBORHOOD.

4. **SIGNIFICANT FEATURES OF THE SITE INCLUDING BUT NOT LIMITED TO DISTINCTIVE BUILDINGS, FORESTED BUFFERS ALONG ROADWAYS, OR SCENIC VISTAS ARE ELEMENTS TO BE PRESERVED IN THE DESIGN OF SITES, NOT TO BE OBSTRUCTED OR MINIMIZED THROUGH THE PLACEMENT OF BUILDINGS, STRUCTURES, OR VEGETATION.**

EXPLANATION STATEMENT FOR ADMINISTRATIVE GUIDANCE: PROMINENT BUILDINGS AND SITE FEATURES PROVIDE REFERENCE POINTS AND CONTRIBUTE TO THE OVERALL AESTHETIC QUALITY AND IDENTITY OF A NEIGHBORHOOD. THESE MAY BE LOCATED ON THE DEVELOPMENT SITE ITSELF OR MAY BE VIEWABLE THROUGH THE SITE. EITHER WAY, SIGNIFICANT FEATURES SHOULD BE INCORPORATED INTO THE PROPOSED SITE DESIGN AND RETAINED TO THE GREATEST EXTENT POSSIBLE.

5. THE PROPOSED LANDSCAPE DESIGN COMPLEMENTS THE NEIGHBORHOOD'S LANDSCAPE AND STREETScape PATTERNS AND REINFORCES ITS FUNCTIONAL QUALITIES.

EXPLANATION STATEMENT FOR ADMINISTRATIVE GUIDANCE: THE TERM "LANDSCAPE" HERE MEANS THE VISIBLE FEATURES OF AN AREA AND HOW THEY INTEGRATE WITH NATURAL AREAS, STREETS, AND BUILDINGS. IN CONSIDERING LANDSCAPE, SUCH FACTORS AS THE PATTERNS OF FRONT LAWNS, THE BUFFERING OF BUILDINGS WITH VEGETATION, THE AMOUNT OF OPEN SPACE ON LOTS, THE DENSITY AND PLACEMENT OF TREES AND SHRUBS ON A LOT, THE USE OF FOUNDATION PLANTINGS ALONG BUILDINGS, AND USE OF STREET TREES. A NEIGHBORHOOD MAY HAVE A LANDSCAPE APPEARANCE THAT DISTINGUISHES IT FROM OTHER AREAS. THE USE OF SPECIES IS RECOMMENDED IN THE LANDSCAPE DESIGN.

6. THE PROPORTIONS, SCALE, MASSING AND DETAILING OF THE PROPOSED BUILDINGS ARE IN PROPORTION TO THOSE EXISTING IN THE NEIGHBORHOOD SUCH THAT THE OVERALL EFFECT OF NEW DEVELOPMENT IS TO SUPPORT AND REINFORCE THE ARCHITECTURAL SETTING OF THE NEIGHBORHOOD.

EXPLANATION STATEMENT FOR ADMINISTRATIVE GUIDANCE: A COHESIVE AND ORDERLY RELATIONSHIP BETWEEN EXISTING AND PROPOSED BUILDINGS CAN BE ACCOMPLISHED WHEN NEW DEVELOPMENT USES PREDOMINANT ARCHITECTURAL CHARACTERISTICS FROM THE NEIGHBORHOOD. THE OVERALL EFFECT OF NEW BUILDINGS SHOULD SUPPORT AND REINFORCE THE ARCHITECTURAL SETTING OF THE LOCATION. THE INTENT OF THIS STANDARD IS NOT TO REQUIRE THAT EXISTING BUILDING STYLES BE COPIED.

"PROPORTION" REFERS TO THE RELATIONSHIP BETWEEN ELEMENTS WITHIN A COMPOSITION SUCH AS THE RELATIONSHIP BETWEEN WINDOWS AND THE WALL. "SCALE" REFERS TO THE SIZE OR EXTENT OF A BUILDING OR ITS ELEMENTS, RELATIVE TO SOMETHING ELSE, USUALLY ITS SITE OR THE BUILDINGS NEARBY. "MASS" REFERS TO THE PHYSICAL FORM OF A BUILDING AND THE EXTENT TO WHICH IT APPEARS SOLID. "MASSING" REFERS TO STRATEGIES THAT BREAK DOWN SOMETHING MASSIVE BY INSERTING VOIDS THAT CREATE RELIEF, BY ADDING ELEMENTS THAT PROJECT A LIGHTER ELEMENT IN FRONT OF A MORE MASSIVE ONE (A BUILDING WALL), OR BY USING MATERIALS AND ARCHITECTURE DETAILS TO BREAK DOWN A BUILDING INTO COMPONENT PARTS THAT ARE MORE READILY APPRECIATED. SCALE, PROPORTION, AND MASSING DO NOT IMPLY MAKING ONE THING THE "THE SAME" AS ANOTHER. IN APPLYING THIS STANDARD, IT IS CORRECT TO ASK: IS THE ARRANGEMENT OF THE PROPOSED BUILDING ELEMENTS COMPARABLE TO THAT SEEN ON OTHER BUILDINGS.

7. EXTERIOR SIGNS, SITE LIGHTING, AND ACCESSORY STRUCTURES SUPPORT A UNIFORM ARCHITECTURAL THEME AND PRESENT A HARMONIOUS VISUAL RELATIONSHIP WITH THE SURROUNDING NEIGHBORHOOD.

EXPLANATION STATEMENT FOR ADMINISTRATIVE GUIDANCE: THESE ELEMENTS OF SITE DESIGN NEED TO BE COORDINATED WITH EACH OTHER AND WITH THE NEIGHBORHOOD GENERALLY. UNCOORDINATED SITE IMPROVEMENTS CREATE VISUAL CLUTTER AND ARE DIFFICULT TO INTEGRATE WITH THE NEIGHBORHOOD. DISCERNMENT IN THE SELECTION, PLACEMENT, AND USE OF ON-SITE IMPROVEMENTS AND ACCESSORY STRUCTURES MUST BE USED TO AVOID DAMAGE TO THE AESTHETICS OF THE NEIGHBORHOOD.

--End--

TOWN OF CHESAPEAKE BEACH

URBAN FOREST

- § 112-1. Purpose.
- § 112-2. Applicability.
- § 112-3. Tree Board.
- § 112-4. Prohibited acts and permits.
- § 112-4.1. Permit standards.
- § 112-4.2. Tree removal standards and replacement.
- § 112-5. Official street tree species.
- § 112-6. Enforcement.
- § 112-7. Exceptions.
- § 112-8. Appeals.
- § 112-9. Appeals procedure.
- § 112-10. Factors considered on appeal.

§ 112-1. Purpose.

The purpose of this chapter is to protect, preserve and promote the urban forest of Chesapeake Beach, which is part of a larger ecosystem which contributes significantly to air, noise and visual pollution control, moderates climate extremes, promotes sound energy conservation, and has significant aesthetic value affecting property values and the community's quality of life; and to establish a Tree Board to regulate the planting, maintenance and removal of trees in public places, and certain trees located on private property.

§ 112-2. Applicability.

The following trees are considered to be part of the Town's urban forest and are subject to the provisions of this chapter:

- A. Public trees which are those trees in the public rights-of-way or on property owned by the Town or any governmental agency, including all trees in the public domain in Chesapeake Beach.
- B. Trees worthy of preservation which are:
 - (1) Trees on private property with trunks that measure at least fifty (50) inches in circumference at four and one half (4-1/2) feet above ground level.
 - (2) Trees on private property with trunks that measure at least seventy-five (75) inches in circumference at four and one half (4-1/2) feet above ground level, if located more than fifty (50) feet from a public street or sidewalk.
- C. If a tree divides into branches at less than four and one half (4-1/2) feet, the trunk shall be measured immediately beneath the dividing point.
- D. This chapter shall also apply to trees, regardless of size or location that were planted:
 - (1) Pursuant to a reforestation requirement contained in a decision granting a permit by any government or governmental unit,

TOWN OF CHESAPEAKE BEACH

- (2) With government funding, or
- (3) Pursuant to government programs.

E. Removal of a tree shall include not only actual removal of a tree but also effective removal through a damaging or other intentional action or omission resulting in the death of a tree within one year of the action or omission.

This Chapter shall not exempt any person from compliance with Chapter 290 of the Town Code, Zoning, and in particular the regulations governing, and permit requirement related to, tree and forest removal and planting in the official Critical Area District, or Article X, Forest Conservation of Chapter 290. In the event of conflict between these regulations and this Chapter, the strictest standards or regulations shall apply.

§ 112-3. Tree Board.

- A. Creation. There shall be created a board to be known and designated as the “Tree Board” composed of six (6) members. Said members shall be appointed by the mayor and confirmed by the Town Council. A minimum of two (2) members shall be from the Town Green Committee. One (1) member shall be a Town of Chesapeake Beach employee as designated by the Town Administrator. The term of office of the members appointed by the Mayor shall be three (3) years. All non-Town employee members shall serve without pay. Non-Town employee vacancies caused by resignations or otherwise shall be filled by the Mayor and confirmed by the Town Council.
- B. Duties and responsibilities. It shall be the responsibility of the Board to study, investigate, counsel and assist the Town’s designated employee in developing and/or updating a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public and private areas, as defined in § 112-2 B-E of this chapter. Such a plan will be presented annually to the Town Council and upon their acceptance and approval shall constitute the official comprehensive Town tree plan.
- C. Operations. The Board shall choose its own officers, make its own rules and regulations, and keep records of its proceedings. A majority of the members shall be a quorum for the transaction of business.
- D. The Tree Board shall prepare an annual report summarizing its activities, shall recommend changes in the law or other actions that the Mayor and Town Council may wish to take to protect and promote the urban forest; and shall notify the Mayor and Town Council of significant events related to the urban forest.
- E. The Tree Board shall perform the functions described in §112-4 and §112-9 below.
- F. “The Town shall retain, upon the advice of the Tree Board, a tree arborist who shall review applications pursuant to this ordinance and make recommendations to the Tree Board of any action. The Tree Board shall have ten (10) days to revise the arborist recommendation by setting the application in for a hearing or the recommendation is hereby accepted by the Town.”

TOWN OF CHESAPEAKE BEACH

§ 112-4. Prohibited Acts and Permits.

- A. No person shall remove or destroy or cause the removal or destruction of a public tree or a tree worthy of preservation, as defined in § 112-2 of this chapter or undertake construction or other action that significantly and permanently detracts from the health or growth of a public tree or a tree worthy of preservation without first having obtained a permit from the Town of Chesapeake Beach which shall only be issued upon the presentation of an application. However, upon a determination by the Town that a tree protected by this Ordinance should be removed, pursuant to the tree being diseased, dead, dying or a hazard as outlined in § 112-4.1(A), the person/entity responsible for the tree or its removal shall be exempt from obtaining a permit to remove the tree, but shall not be exempt from any of the removal and replacement requirements in Section 112-4.2 of this Chapter.
- B. The Tree Board shall develop an application consistent with this chapter for a tree removal permit.
- C. The Tree Board shall have the discretion to solicit public opinion upon the application for a permit.
- D. Ordinarily the Director of Public Works or his/her designee shall be the municipal arborist unless the Town Administrator determines otherwise. The Town Administrator or the municipal arborist shall receive all permit applications and shall immediately notify the tree board which shall issue a recommendation regarding the application within the time frame stated in the notice or no later than forty-five (45) days.
- E. After the time for the tree board response has expired, the municipal arborist or his/her designee shall issue or deny a permit and may add reasonable conditions to the issuance or denial of such permit. This permit decision shall be in writing notifying the applicant of the right of appeal and be immediately mailed or delivered to the applicant.
- F. The property owner shall prominently display each tree permit, where it can be easily seen from the street as soon as possible after it is obtained and until seven days after tree work has been completed.
- G. Upon any evidence of a violation, the municipal arborist or other agent designated by the Town shall notify the Tree Board. The Town and the Tree Board shall investigate and if warranted the Town will issue a citation of municipal infraction.

§ 112-4.1 Permit Standards. The Town shall ordinarily issue a permit if one (1) of the following conditions applies:

- A.
 - (1) The tree is diseased beyond restoration, insect infested beyond restoration, or injured beyond restoration.
 - (2) The tree is dead or dying.
 - (3) The tree constitutes a hazard to the safety of persons or property that cannot be addressed by using current tree care ANSI Z Standards (American National Standard Institute).
 - (4) The tree or its roots are encroaching on or could cause damage to Town infrastructure.
- B. The Town shall also consider the following factors before deciding on a Permit:

TOWN OF CHESAPEAKE BEACH

- (1) The overall health of the tree.
- (2) The potential hazards associated with the tree.
- (3) The desirability of preserving the tree by reason of its age, size or outstanding quality, such as uniqueness, rarity or status as a landmark or species variety.
- (4) The degree of hardship suffered by the landowner.
- (5) The extent to which the area would be subject to environmental degradation due to removal of the tree or trees.
- (6) The extent of the tree canopy in the immediate area.
- (7) The applicable Town zoning, County, and state law.

C. The Town is authorized to consult with experts concerning any of the above conditions. Any expert who is not a Town Employee and who is consulted about a tree must do so separate of any work to remove or replace the tree. The contractor evaluating the tree may not bid, perform other services and/or profit directly or indirectly as to any work on the tree in question.

§ 112-4.2 Tree Removal Standards and Replacement. If a tree measure seventy-five (75) inches in circumference at the four and a half (4-1/2) feet above ground level an applicant or his/her agents shall require written proof and furnish a copy thereof, that the persons(s) removing a tree is/are bonded and insured.

A. An applicant may be required to replace any tree that is removed pursuant to a permit. Such replacement shall occur within one hundred eighty (180) days after issuance of a permit and may be in the following form:

1. Tree for tree replacement, a like number of trees removed, a like number of trees replaced.
2. Specified percentage of canopy cover, replacement by trees, which at maturity will approximately duplicate the crown size of the trees removed. Replacement shall be on the applicant's property or on public properties within Chesapeake Beach at the Town's discretion.

C. The Town of Chesapeake Beach shall attempt to adhere to the tree-replacement provisions of this section following its removal of trees protected by this ordinance on Town property or right-of-way.

§ 112-5. Official street tree species.

The official street tree species for Chesapeake Beach are those tree species listed in the current edition of Street Tree Factsheets, published by the Maryland Department of Natural Resources, **as may be supplemented from time to time by the Tree Board upon receipt of advice by a professional arborist.**

§ 112-6. Enforcement. A. Municipal infractions.

- (1) Any of the following shall constitute a municipal infraction for which a citation may be issued:
 - (a) Doing any of the acts prohibited in § 112-4 without a written permit.
 - (b) Any noncompliance with the terms of an issued permit including conditions regarding removal and replanting of trees.

TOWN OF CHESAPEAKE BEACH

- (2) The fine for each violation of §112-6A(1)(a) shall be three hundred dollars (\$300.00) per tree affected, plus fifty dollars (\$50.00) per inch of tree circumference greater than fifty (50) inches, measured at four and one-half (4-1/2) feet above ground level, with a maximum fine of one thousand dollars (\$1,000.00) per tree affected; and a fine of one thousand dollars (\$1,000.00) for each repeat of that offense.
- (3) The fine for failing to comply with the terms of a permit or failure to replace a tree if the tree was removed without a permit shall be three hundred dollars (\$300.00) per tree affected, plus fifty dollars (\$50.00) per inch of tree circumference greater than fifty (50) inches, measured at four and one-half (4-1/2) feet above ground level, with a maximum fine of one thousand dollars (\$1,000.00) per tree affected; and a fine of one thousand dollars (\$1,000.00) for each repeat of that offense.
- (4) In the event the tree has been removed so that no accurate measurements can be taken to assess the fine, the fine, at the discretion of the municipal arborist, shall not exceed one thousand dollars (\$1,000.00) per tree.

B. It shall be a misdemeanor to do any of the following:

- (1) Any of the acts forbidden by §112-4(a) of this chapter to three (3) or more trees within six (6) calendar months, whether such trees are located on the same property.
- (2) Removal of or harm to any tree that was subject to a permit request after the permit has been denied.

C. A misdemeanor violation under 112-6(b) shall be punishable by a mandatory fine for each tree affected of two hundred dollars (\$200.00) plus one hundred dollars (\$100.00) per inch of tree circumference greater than fifty (50) inches, to a maximum per tree of two thousand dollars (\$2,000.00) or such other greater maximum as may be permitted by state law. The fine may be suspended only upon a finding that the violation was the first offense by the party charged, and that there was no willfulness involved.

D. Injunctive relief *may* be sought to prevent the removal of trees for which a permit is required, where no such permit has been obtained. Mandatory injunctions may be sought to enforce any condition contained in a permit and to require replacement of trees.

E. Remedial Action

(1) Whenever any person is in violation of this Chapter, is acting without a permit in violation of this Chapter or is failing to comply with the terms and conditions of a permit issued pursuant to this Chapter, in whole or in part, the municipal arborist or designee may issue a written order to stop work on the project including the removal of or damages to trees, until the violation or failure to comply is corrected to the Town's reasonable satisfaction. In the event any Town employee discovers anyone removing or seriously damaging a public tree or a tree worthy of preservation, the employee is authorized to order an immediate temporary stop work by oral order. Within forty-eight (48) hours the temporary stop work order shall expire, unless the municipal arborist or designee issues a written stop work order and posts it in the property.

(2) Continuing work in violation of any order issued pursuant to this subsection shall constitute a misdemeanor punishable by a one-thousand-dollar (\$1,000.00) fine and/or seven (7) days in jail.

TOWN OF CHESAPEAKE BEACH

For each tree that is damaged or removed in violation of an order there shall be a separate chargeable offense. Each day that work continues to be done shall also constitute a separate offense.

(3) A written order issued pursuant to this subsection posted on the property, in a conspicuous location, shall be sufficient service upon all persons physically on the property. A posted notice shall not be removed except under the authority of the Town Administrator or designee.

§ 112-7. Exceptions.

No permit shall be required when performing professionally accepted tree maintenance as outlined in the ANSI Z Standards (American National Standard Institute), except in the case of tree removal. **§ 112-8. Appeals.** An applicant who is denied a permit by the municipal arborist or designee or who objects to the conditions in the permit may appeal the decision by filing the appeal to the Town Administrator in writing within twenty (20) days of the municipal arborist's decision.

A. The appeal shall be heard by a three-person appeals panel (“Appeals Panel”), consisting of the Town Administrator, who shall chair the appeals panel, and two other members appointed by the Mayor, one of whom shall not be an employee of the Town. The appeals panel shall have the authority to affirm, reverse, or modify the decision of the tree arborist, including the conditions in the decision of the municipal arborist if, after a hearing, the appeals panel finds that such action will not adversely affect the public health, safety or welfare, nor the reasonable use of adjoining properties and can be permitted without substantial impairment of the purpose and intent of this chapter.

§ 112-9. Appeals procedure.

A. Upon the filing of an appeal, the Town arborist shall within ten (10) days transmit to the town Administrator the record pertaining to the appeal. In addition, the property shall be posted with a sign, which shall include the case number, nature of the application, and the date, time and place of the hearing. The sign shall be located so as to be readable from the roadway abutting the property and should be placed five (5) feet from the sidewalk, if one exists, or five (5) feet from the curb or the edge of the paved portion of the street if there is no curb. In the case of lots abutting more than one (1) street, a sign shall be posted for each abutting street.

B. At the hearing, any party may appear in person or by agent or by attorney. The decision by the appeals panel shall be made within sixty (60) days following the hearing.

C. In exercising its powers, the Appeals Panel may affirm the denial of a permit, may direct that a permit be issued, or may order that a permit be issued upon such conditions, terms or restrictions as the appeals panel may deem necessary in keeping with this chapter.

D. A recording shall be made of all appeal hearings and records shall be kept of the Town’s examinations and other official actions, all of which shall be filed in the office of the Town Administrator and shall be a public record. The decision of the appeals panel shall be final.

§ 112-10. Factors considered on appeal.

The Appeals Panel shall consider the following factors in deciding whether to approve, disapprove or modify the decision of the municipal arborist:

TOWN OF CHESAPEAKE BEACH

- A. Those specified in § 112-4.1 above if relevant to the appeal;
- B. The reasons cited by the applicant for wanting to remove or destroy the tree;
- C. The reasons, if any, cited by residents who are either in favor of or in opposition to the issuance of the permit;
- D. Whether tree clearing is necessary to achieve proposed development, construction or land use otherwise permitted under the Town Code, and the extent to which there is no reasonable alternative;
- E. Whether the applicant proposes reforestation.
- F. Hardship to the applicant if a permit for the requested action is denied.
- G. The desirability of preserving a tree by reason of its age, size or outstanding qualities, including uniqueness, rarity or species specimen.
- H. Such other relevant matters as will promote fairness and justice in deciding the particular case.

Chapter 22

Elections

[HISTORY: Adopted by the Town Council of the Town of Chesapeake Beach 6-14-2007 by Ord. No. O-07-3 (Ch. 16 of the 1997 Town Code). Amendments noted where applicable.]

GENERAL REFERENCES

Voter and candidate registration, nomination and election — See Charter, Subtitle 6.

Article I

Definitions

§ 22-1 Terms defined.

As used in this chapter, the following terms shall have the meanings indicated:

POLL BOOK

A POLL BOOK IS AN ELECTRONIC DEVICE USED TO CHECK-IN VOTERS DURING ELECTION. THE POLL BOOKS ARE LOADED WITH CHESAPEAKE BEACH VOTER REGISTRY FROM THE MARYLAND UNIVERSAL REGISTRATION SYSTEM. DURING ELECTION MULTIPLE POLL BOOKS ARE NETWORKED TOGETHER TO ALLOW DATA ENTERED INTO ONE (VOTER CHECK-IN) TO BE SHARED WITH ALL.

REGISTRY

The list of registered voters qualified to vote in Town elections comprising a list of Chesapeake Beach voters from the Maryland universal registration system maintained and provided by the Calvert County Board of Elections and a Town supplemental voter list created and maintained by the Chesapeake Beach Board of Elections of those voters who are registered to vote only in Town elections.

[Amended 6-6-2016 by Ord. No. O-16-15; 12-19-2019 by Ord. No. O-19-16]

§ 22-47 Counting absentee ballots.

[Amended 12-19-2019 by Ord. No. O-19-16]

- A. The Board ~~shall enter all absentee ballots received into a poll book~~ **VERIFY THAT EACH VOTER THAT SUBMITTED AN ABSENTEE BALLOT DID NOT VOTE IN PERSON ON ELECTION DAY.**
- B. Within 48 hours after polls are closed, the Board, judges selected by the Board, and official challengers will meet at a prearranged time and location to count absentee ballots.
- C. When directed by a Board member, an absentee ballot may be removed from the ballot envelope that is signed by the registrant and shall be placed in a box designated specifically for paper ballots. Ballots shall be removed from the box at random for hand-counting and recording of the vote. If available, the use of a ballot scanner/tabulator is authorized for absentee ballots in lieu of or in addition to hand-counting.
- D. No person shall be permitted to cast more than one ballot of any nature, and the Board shall reject any envelope which contains more than one ballot or any ballot envelope of any qualified voter who has already voted.

Article VI Conduct of Elections

§ 22-49 **Illegal electioneering.**

[Amended 6-17-2010 by Ord. No. O-10-10; 6-16-2016 by Ord. No. O-16-5]

No person is permitted to engage in electioneering, or to campaign, distribute election-related materials, or post any campaign or referendum materials (including signs):

- A. In a polling room; or
- B. With respect to Town Hall when used as a polling place, within any area designated as a prohibited area on the diagram provided by § ~~22-87~~ **22-85**.

§ 22-51 **Election judges.**

- A. Board members and judges. Each member of the Board shall serve as an election judge. In addition, the Board may appoint any persons qualified under Subsection **B** of this section to serve as election judges should it deem it necessary. **[Amended 6-17-2010 by Ord. No. O-10-10; 12-19-2019 by Ord. No. O-19-16]**
- B. Qualifications for appointment. An individual can be appointed and serve as an election judge if the person: **[Amended 6-17-2010 by Ord. No. O-10-10]**
 - (1) Is currently registered to vote in Town elections;
 - (2) Is not currently a candidate for office in any election contest;
 - (3) Is not currently serving in public office; and
 - (4) Takes the oath of office prescribed in Subsection **C** of this section.
- C. Oath. Each election judge shall take an oath of office, administered by a member of the Board, in the following form: "I, _____, do swear (or do affirm) that I will support the Constitution of the United States; that I will be faithful and bear true allegiance to the State of Maryland and support the Constitution and laws thereof; and that I will be faithful and bear true allegiance to the Town of Chesapeake Beach, Maryland, and support the Charter and laws thereof; that I will, to the best of my skill and judgment, diligently and faithfully, without partiality or prejudice, execute the office of election judge according to the Charter and laws of Chesapeake Beach; and that I will not directly or indirectly receive profits or any part of the profits of any other office during the term of my acting as an election judge." **[Amended 6-17-2010 by Ord. No. O-10-10]**
- D. Duties. Except for the division of duties required by § **22-52**, each election judge shall be responsible for supervising the activities in and around the polling place, opening the polls, closing the polls, voter identification and determining voting status, instructing voters, supervising the assistance of voters, maintaining and supervising the use of the voter registry/poll books, official ballots, specimen ballots, ballot boxes, ballot scanners, voting machines, voting booths, supervising challengers and official challengers, making challenges, determining challenges (~~by majority vote~~), maintaining decorum, and enforcing the provisions of the Charter and this chapter with respect to matters relevant to the election judge's duties as stated herein. **[Amended 12-19-2019 by Ord. No. O-19-16]**
- E. Arrival of judges prior to polls opening. **ON ELECTION DAY ALL JUDGES SHALL ARRIVE AT POLLING PLACE AT LEAST ½ HOUR BEFORE THE OPENING OF THE POLLS. At least two Board members acting as election judges shall be present. ~~at Town Hall and shall meet there on election day, 1/2 hour before the opening of the polls.~~**

- F. ~~Substitutes. If any election judge is not present 15 minutes after the time fixed for the opening of the polls, the election judge or judges present shall fill the place of the absent election judge by appointing in his place a qualified person. One election judge shall administer to the substitute judge the required oath.~~ **IN GENERAL**, after the polls are opened, ~~no ALL election judges is permitted to leave~~ **WILL REMAIN AT** the polling place until the ballots have been cast and counted and the **STATEMENT OF VOTE returns** completed. **EXCEPTIONS SHALL BE APPROVED BY AN ELECTION BOARD MEMBER.** ~~If absolute necessity compels the absence of an election judge, before such judge leaves he must appoint some qualified person to act in his place until he returns, having first administered the required oath. A record of the appointment and swearing in of each substitute, the reason for the substitution, and of the time such substitute began and ceased to serve shall be preserved. When an election judge who was required to leave the polling place returns, the substitute election judge shall cease to act but should not leave the polling place until the ballots have been cast and counted and the returns have been completed.~~
- G. Removal. The Election Board shall promptly investigate each complaint it receives regarding the fitness, qualifications, or performance of an individual appointed to be an election judge under Subsection **B** of this section and shall remove any election judge so appointed who is unfit or incompetent for the office.
- H. Power of arrest. Each election judge has the authority to keep the peace, and to cause any person to be arrested who has committed any breach of the election laws or who has interfered with the conduct of the election or the counting of the ballots. It is not necessary that a majority of the election judges concur in the arrest; each judge has his or her own authority to order an arrest. It is the duty of all officers of the law to obey the order of any election judge to arrest a person who has interfered with the election or to prevent a person from interfering with the legal election processes.

§ 22-60 Citizen challenges.

[Amended 6-16-2016 by Ord. No. O-16-5; 12-19-2019 by Ord. No. O-19-16]

Persons other than official challengers, who desire to challenge the vote of any person inside the polling place, may be permitted by the election judges to enter the room to issue a challenge. Two or more election judges may limit the number of persons allowed in the room for such purpose, and any person who enters the room for such purpose must immediately leave the room once the challenge is decided. This section applies to both regular and special Town elections.

§ 22-62 Resolution of challenges.

[Amended 6-16-2016 by Ord. No. O-16-5; 12-19-2019 by Ord. No. O-19-16]

A person who issues a challenge shall be required to state his or her reasons for the challenge. The challenger and the challenged voter shall be sworn and questioned. If a majority of the Board of Elections are of the opinion that the challenged voter is the person who was registered and is qualified to vote, his or her vote shall be received. If the challenge to a voter is sustained or Board members are not immediately available, the person seeking to vote shall be given the opportunity to apply for a provisional ballot.

§ 22-63 Challenge resulting from registry errors.

[Amended 12-19-2019 by Ord. No. O-19-16]

The fact that a voter's name is wrongfully spelled on the registry, or that he or she has given a wrong initial or more initials than he or she has, or that one or more of his or her initials is omitted, or that he or she states his or her initials or given name in a different way from the way in which it is registered, or that there is an error in the number of his or her residence on the registry shall not affect his or her right to vote, as long as two or more of the election judges are satisfied that he or she is the person who did actually register, and that

he intended to register his true name and residence.

§ 22-67 Statement of vote.

[Amended 12-19-2019 by Ord. No. O-19-16]

As soon as the vote has been counted, an unofficial report of the vote shall be made and a statement thereof may be posted on the door of Town Hall. The statement will identify the number of absentee and provisional ballots received but not yet canvassed.

§ 22-68 Publication of returns.

The Board shall publish and make available to the public copies of the complete election returns after the Board has certified the final results in accordance with the Town Charter.

Article X
Appendix

§ 22-87 Designation of areas where electioneering is permitted.

[Amended 12-19-2019 by Ord. No. O-19-16]

- A. When election is held at North East Community Center, designation of electioneering areas are controlled by Calvert County.
- B. When election is held at Chesapeake Beach Town Hall, electioneering is permitted in the locations shown in following photo **OR AS MODIFIED BY ELECTION BOARD.**

ORDINANCE NO. 0-23-20

AN ORDINANCE OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND, TO AMEND THE CODE OF CHESAPEAKE BEACH BY REPEALING AND REENACTING, WITH AMENDMENTS, SECTIONS 25.1., 25-3.B., 25-5, 25-12, 25-16.A., 25-21.B., 25-23.B., 25-27.B., 25-30, 25-31, 25-32, 25-33., 25-34, 25-36, 25-37 AND 25-38; AND REPEALING SECTIONS 25-35, 25-39 AND 25-40; AND ADDING NEW SECTIONS 25-20.F. AND 25-38.

WHEREAS, the Town of Chesapeake Beach Ethics Commission has recommended to the Town Council of Chesapeake Beach numerous revisions to the Town’s Ethics Ordinance; and

WHEREAS, the Town Council has determined that the revisions recommended by the Town Ethics Commission reflected in this Ordinance are in the public interest.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Town Council of Chesapeake Beach, that Sections 25.1, 25.3.B., 25-5, 25-12, 25-16.A., 25-21.B., 25-23.B., 25-27.B., 25-30, 25-31, 25-32, 25-33., 25-34, 25-36 and 25-37 of Chapter 25, “Ethics, Public”, of the Chesapeake Beach Code, are repealed and reenacted, with amendments, to read as follows:

Chapter 25 Ethics, Public

Article I Applicability, Purposes, and Definitions

§ 25-1 Applicability.

The provisions of this chapter apply to all Town elected and appointed officials, candidates for election, employees, and to appointees to boards and commissions of the Town, TO THE EXTENT PROVIDED IN THIS CHAPTER.

§ 25-3 Definitions.

B. Specific definitions:

* * *

BUSINESS ENTITY

A person or company engaged in business, whether profit or nonprofit, regardless of form.

CHAPTER

THIS CHAPTER 25 OF THE CODE OF THE TOWN OF CHESAPEAKE BEACH.

CLOSE RELATIVE

One's parents, spouse, domestic partner, siblings, and children.

* * *

Article II Ethics Commission

§ 25-5 Terms.

The currently serving Commissioners were appointed in ((2017 to five-year terms)) 2022 TO TERMS EXPIRING IN APRIL, 2023, MARCH, 2025, AND MARCH, 2027. FOR PURPOSES OF THIS SECTION 25-5, THE FIRST MENTIONED TERM SHALL BE DEEMED TO END OR HAVE ENDED IN MARCH, 2023. ((The terms of the current Commissioners are continued.)) Upon the expiration of the terms of the current Commissioners, ((one member of the Commission shall be appointed to a one-year term, one member shall be appointed to a three-year term, and one member shall be appointed to a five-year term. Upon the expiration of each of those terms,)) appointments shall be for three-year terms. AT THE EXPIRATION OF A TERM A COMMISSIONER SHALL CONTINUE TO HOLD OFFICE UNTIL THE COMMISSIONER'S SUCCESSOR IS APPOINTED AND TAKES OFFICE.

Article III Conflicts of Interest

§ 25-12 Records.

A. The Town Clerk or other Town official designated by the Mayor shall maintain, and make available for public review electronically:

- (1) ((Financial)) PUBLIC disclosures made to it;
- (2) Statements of recusal or exception; and
- (3) With redactions to protect invasions of privacy, advisory opinions it issues.

B. ((Financial)) PUBLIC disclosure statements must be retained for at least four years from the date of receipt.

§ 25-16 Advisory opinions.

A. Appearance of conflict of interest. Where conduct ((presents)) MIGHT PRESENT an appearance of a conflict of interest, any covered person, whether or not involved in the conduct

Passed:
Effective:

giving rise to an appearance of a conflict, may obtain an advisory opinion from the Commission as to whether there is an actual conflict of interest.

§ 25-21 Exceptions.

B. A person who is disqualified from participating under ((Subsection [A](#))) §§ 25-17 THROUGH 25-20 shall disclose the nature and circumstances of the conflict and may participate or act if:

- (1) The disqualification leaves a body with less than a quorum capable of acting;
- (2) The disqualified official or employee is required by law to act; or
- (3) The disqualified official or employee is the only person authorized to act.

§ 25-23 Employment, SERVICE and financial interest restrictions.

B. A covered person may not be employed by or have a financial interest in, any entity:

- (1) That is subject to the authority of the Town; ((or))
- (2) That is negotiating or has entered into a contract with the Town((.)); OR
- (3) THAT REQUESTS OR RECEIVES, OR IS LIKELY TO REQUEST OR RECEIVE, A GRANT OR OTHER FUNDING FROM THE TOWN.

§ 25-27. Gifts.

B. A covered person may not knowingly accept a gift, directly or indirectly, from ((a person)) AN ENTITY that the ((official or employee)) COVERED PERSON knows or has ((the)) reason to know:

- (1) Is doing business with or seeking to do business with the Town;
- (2) Has financial interests that may be substantially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of the official duties of the covered person; ((or))
- (3) Is engaged in an activity regulated or controlled by the Town; OR
- (4) HAS REQUESTED OR RECEIVED, OR IS LIKELY TO REQUEST OR RECEIVE, A GRANT OR OTHER FUNDING FROM THE TOWN.

Article IV ((Financial Disclosure)) PUBLIC DISCLOSURES by Elected Officials, Candidates for Election, and Appointed Officials

§ 25-30 Coverage of article.

This article applies to:

- A. All local elected officials and candidates to be local elected officials;
- B. ((To the appointed officials listed above in the definition of "appointed official" in § 25-3))
APPOINTED OFFICIALS; and
- C. Where a position is filled through a contract with a firm, effective one year from the adoption of this chapter, the firm itself.

§ 25-31 Requirement to file.

Those covered by this article shall file the ((financial)) PUBLIC disclosure statement required under this section with the Commission, on a form provided by the Commission, and signed as true under penalty of perjury.

§ 25-32 Deadlines.

A. Deadlines for incumbent elected and appointed officials.

- (1) An incumbent elected or appointed official shall file a ((financial))PUBLIC disclosure statement annually no later than April 30 of each year for the preceding calendar year.
- (2) An individual who is appointed to fill a vacancy in an office for which a ((financial)) PUBLIC disclosure statement is required and who has not already filed a ((financial)) PUBLIC disclosure statement shall file a statement for the preceding calendar year within 30 days after appointment.

* * *

B. Deadline for statements by candidates for elected office.

((1)) Candidates for elected office, including incumbents, shall include a ((financial)) PUBLIC disclosure statement, COVERING THE PRECEDING CALENDAR YEAR AND THE CURRENT YEAR UP TO JULY 31, along with their declaration of candidacy which is filed with the Town Clerk at least 56 days prior to the election (((see § 22-26A))) IN ACCORDANCE WITH § 22-26 OF THIS CHAPTER. IF THE DECLARATION OF CANDIDACY IS FILED BEFORE JULY 31, THE CANDIDATE SHALL BY AUGUST 15 FILE A REPLACEMENT DISCLOSURE STATEMENT COVERING THE PERIOD THROUGH JULY 31. ((The Board of Elections may not issue a certificate of candidacy for a candidate that has not provided a financial disclosure statement at least 56 days prior to the election.

Passed:
Effective:

- (2) The Town Clerk shall forward the original signed disclosure form to the Ethics Commission and a copy of the disclosure form to the Board of Elections with the candidate's declaration of candidacy.
- (3) Prior to the 42nd day before the election, the Commission shall inform the Board of Elections of any case in which the financial disclosures of a candidate were facially incomplete or defective and provide copies of any correspondence with the candidate regarding the matter.)

§25-33 Content of statement.

Each statement must include schedules providing the following information:

- A. Interests in real property. For appointed officials, the addresses of interests in real property located in the Town of Chesapeake Beach, or within 10 miles of the boundaries of Chesapeake Beach. For elected officials AND CANDIDATES FOR ELECTION, a list of all interests in real property, wherever located, and for each property of the ((elected official)) FILER a statement of:

* * *

- (6) The identity of any other ((person)) ENTITY with an interest in the property.

- B. Interest in business entities. For appointed officials, the name and address of any business entity((, other than mutual funds,)) doing business with the Town, in which the filer has a financial interest. For elected officials AND CANDIDATES FOR ELECTION, the name and address of any business entity, ((other than mutual funds,)) regardless of whether or not it does business with the Town, in which the filer has a financial interest, and for each entity, a statement of:

* * *

- (6) Interests in mutual funds AND EXCHANGE TRADED FUNDS may be excluded from the disclosure of corporate interests otherwise required by this subsection.

* * *

- D. Indebtedness to entities doing business with the Town:

- (1) A list of all liabilities, excluding retail credit accounts, to ((people)) ENTITIES doing business with the Town owed at any time during the reporting period by the COVERED person; or by a close relative if the ((person)) RELATIVE was involved in the transaction giving rise to the liability.
- (2) For each liability reported under this subsection, the schedule shall include:

Passed:
Effective:

- (a) The identity of the ((person)) ENTITY to whom the liability was owed and the date the liability was incurred;
- (b) The amount of the liability owed as of the end of the reporting period;
- (c) The terms of payment of the liability and the extent to which the principal amount of the liability was increased or reduced during the year; and
- (d) The security given, if any, for the liability.

E. Gifts:

- (1) Each gift in excess of \$20 in value or a series of gifts totaling \$100 or more received during the reporting period from or on behalf of, directly or indirectly, any one ((person)) ENTITY who does business with or is regulated by the Town.
- (2) For each gift reported, the schedule shall include a description of the nature and value of THE GIFT AND the identity of the person from whom, or on behalf of whom, directly or indirectly, the gift was received.
- (3) Each instance in which the filer solicited, or facilitated the solicitation of, a gift to the filer or anyone else.

F. Sources of earned income:

- (1) The name and address of each place of employment and of each business entity of which the filer or a close relative was a sole or partial owner and from which the filer or a close relative received earned income at any time during the reporting period.
- (2) A minor child's employment or business ownership need not be disclosed if the ((agency)) ENTITY that employs the individual does not regulate, exercise authority over, or contract with the place of employment or business entity of the minor child.
- (3) Appointed officials need provide information only as to entities located in the Town or doing business with the Town.

G. Close relatives: A list of the close relatives of the ((reporting person)) FILER employed by the Town in any capacity at any time during the reporting period.

* * *

§ 25-34. Commission review and enforcement.

The Commission shall review the ((financial)) PUBLIC disclosure statements submitted under this article and shall notify ((an individual submitting the statement)) THE FILER of any omissions or deficiencies, INCLUDING A FAILURE TO SIGN OR A FAILURE TO COMPLETE EACH FORM, which the ((individual)) FILER shall remedy within one week after notice((, except that in the case of a candidate for election, such remedy shall be prior to the 43rd day before the election)). THE COMMISSION SHALL INVESTIGATE ANY VIOLATIONS OF THIS CHAPTER WHICH APPEAR TO BE REVEALED IN A FILER'S DISCLOSURES.

Article V Enforcement

§ 25-((36))35 Commission investigation of possible violations.

Based on a complaint filed with it, information PROVIDED IN PUBLIC DISCLOSURE STATEMENTS OR developed in connection with a request for an advisory opinion, or on its own review of ANY OTHER information available to it, the Commission may investigate possible violations of this chapter.

§ 25-((37))36 Potential criminal offense.

If the Commission finds that there are reasonable grounds to believe that a covered person may have committed a criminal offense, such as bribery, perjury, corrupt behavior, or other misconduct in office, it shall promptly refer the matter to an appropriate prosecuting authority((, and stay its own investigation)). IF THE REFERRAL OCCURS BEFORE THE COMMISSION HAS REACHED A DECISION UNDER § 25-38, THE COMMISSION SHALL IMMEDIATELY STAY ITS PROCEEDINGS UNTIL INFORMED BY THE PROSECUTING AUTHORITY THAT THE STAY IS NO LONGER NECESSARY.

§ 25-((38))37 Informal resolution.

If the Commission determines, based on consideration of the matter, including the answer of a covered person, by a unanimous vote of all members then serving, that there is a reasonable basis for believing the conflict of interest or ((financial)) PUBLIC disclosure provisions of this chapter have been violated, it shall make an effort to resolve the matter informally.

AND BE IT FURTHER ORDAINED AND ENACTED, by the Town Council of Chesapeake Beach, that Sections 35, 39 and 40 of the Chesapeake Beach Code, Chapter 25, "Ethics, Public", are repealed as follows:

Article V **Enforcement**

((§ 25-35 Fees for failure to timely file financial reports.

The Commission may assess a late fee of \$2 per day for a failure to timely file a financial disclosure statement required under § 25-31 of this chapter. The Commission may petition the circuit court for an order compelling payment of an assessed fee.))

((§ 25-39 Judicial enforcement.

A. If efforts to resolve the matter informally are unsuccessful, the Commission may petition the circuit court to enforce compliance and punish violations.

B. The court may:

- (1) Issue an order to cease and desist from the violation;
- (2) Void an official action taken by a covered person with a conflict of interest prohibited by this chapter when the action arises from or concerns the subject matter of the conflict, provided:
 - (a) The court deems voiding the action to be in the best interest of the public;
 - (b) The legal action is brought within 90 days of the occurrence of the official action; and
 - (c) The official act does not appropriate public funds, impose a tax, or provide for the issuance of a bond, a note, or any other evidence of public obligation.
- (3) Punish a violation of any provision of this chapter by a fine of up to \$5,000. Each day that a violation of this chapter continues shall constitute a separate offense.))

((§ 25-40 Disciplinary action.

A covered person found to have violated this chapter is subject to disciplinary or other appropriate personnel action, including removal from office, disciplinary action, suspension of salary, or other sanction.))

AND BE IT FURTHER ORDAINED AND ENACTED, by the Town Council of Chesapeake Beach, that new Sections 20.F. and 38, be and they hereby are added to the Chesapeake Beach Code Chapter 25, “Ethics, Public”, to read as follows:

Chapter 25 **Ethics, Public**

Article III **Conflicts of Interest**

§ 25-20 **Specific conflicts: parties.**

A covered person may not participate in any matter in which any of the following is a party:

- F. AN ENTITY THAT REQUESTS OR RECEIVES, OR IS LIKELY TO REQUEST OR RECEIVE, A GRANT OR OTHER FUNDING FROM THE TOWN.

Article V **Enforcement**

§ 25-38. **ENFORCEMENT.**

- A. IF ATTEMPTS AT INFORMAL RESOLUTION FAIL, AND THERE ARE NO MATERIAL FACTS IN DISPUTE, THE COMMISSION WILL, AFTER AN OPPORTUNITY FOR THE RESPONDENT AND OTHER INTERESTED PERSONS TO MAKE ARGUMENTS, ISSUE ITS DECISION.
- B. IF THERE ARE MATERIAL FACTS IN DISPUTE, THE TOWN, UPON REQUEST OF THE COMMISSION AND WITH THE CONSENT OF THE TOWN'S BUDGET AUTHORITIES, MAY CONTRACT WITH A QUALIFIED PERSON TO HOLD A HEARING AND RECOMMEND FINDINGS OF FACT TO THE COMMISSION. THE COMMISSION AFTER AN OPPORTUNITY FOR THE RESPONDENT AND OTHER INTERESTED PERSONS TO MAKE ARGUMENTS, SHALL ISSUE ITS DECISION.
- C. IF THERE ARE MATERIAL FACTS IN DISPUTE BUT FUNDS TO CONTRACT WITH A QUALIFIED PERSON TO HOLD A HEARING ARE NOT PROVIDED, THE COMMISSION MAY DETERMINE, BASED ON THE NATURE AND EXTENT OF THE FACTUAL DISPUTES, WHETHER TO HOLD A HEARING CHAIRED BY ONE OF ITS MEMBERS AND GO FORWARD TO ISSUE A DECISION AS ABOVE OR, IN THE ALTERNATIVE, CLOSE THE CASE WITHOUT A DECISION.
- D. A DECISION BY THE COMMISSION MAY PROVIDE APPROPRIATE REMEDIES AND PUNISHMENTS. THESE MAY INCLUDE:
 - (1) ASSESSING A LATE FEE OF \$2 PER DAY, NOT TO EXCEED \$500 IN TOTAL, FOR A FAILURE TO TIMELY FILE A FINANCIAL PUBLIC DISCLOSURE STATEMENT REQUIRED UNDER § 25-31 OF BY THIS CHAPTER AND FOR A FAILURE TO TIMELY REMEDY ANY DEFICIENCIES WHICH THE FILER WAS NOTIFIED OF UNDER § 25-34. THE COMMISSION MAY PETITION THE CIRCUIT COURT FOR AN ORDER COMPELLING PAYMENT OF AN ASSESSED FEE;

Passed:
Effective:

- (2) ISSUING AN ORDER OF COMPLIANCE DIRECTING THE RESPONDENT TO CEASE AND DESIST FROM THE VIOLATION;
 - (3) ISSUING A REPRIMAND;
 - (4) RECOMMENDING TO THE APPROPRIATE AUTHORITY TO SUSPEND PAYMENT OF SALARY OR OTHER COMPENSATION PENDING FULL COMPLIANCE WITH THE ORDER OF THE COMMISSION; AND
 - (5) RECOMMENDING TO THE APPROPRIATE AUTHORITY OTHER APPROPRIATE DISCIPLINE OF THE RESPONDENT, INCLUDING CENSURE OR REMOVAL IF THAT DISCIPLINE IS AUTHORIZED BY LAW.
- E. UPON REQUEST OF THE COMMISSION AND SUBJECT TO THE AVAILABILITY OF FUNDS, THE TOWN MAY FILE A PETITION FOR INJUNCTIVE OR OTHER RELIEF IN THE CIRCUIT COURT FOR CALVERT COUNTY. THE COURT MAY:
- (1) ISSUE AN ORDER TO CEASE AND DESIST FROM THE VIOLATION;
 - (2) ORDER SUSPENSION OF PAYMENT OF SALARY OR OTHER COMPENSATION PENDING FULL COMPLIANCE WITH THE ORDER OF THE COMMISSION OR OF THE COURT;
 - (3) ORDER REMOVAL OF THE RESPONDENT FROM HIS OR HER POSITION IF THAT DISCIPLINE IS AUTHORIZED BY LAW;
 - (4) IMPOSE A FINE OF UP TO \$5,000 FOR ANY VIOLATION OF THE PROVISIONS OF THIS CHAPTER.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the ___ day of _____, 2023, that a public hearing was held on the ___ day of _____, 2023, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and ___ votes of approval and ___ votes of disapproval were cast. The majority of the Council _____ (*approved or disapproved*) the passage of this Ordinance this ___ day of _____, 2023. This Ordinance shall become effective the latest to occur of 20 days after approval by the Mayor or approved by the Council over the mayor's veto, seven days after the last required publication, or seven days after approval by the State Ethics Commission.

Passed:
Effective:

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Lawrence P. Jaworski, Council Vice-President

Valerie L. Beaudin, Councilwoman

L. Charles Fink, Councilman

Margaret P. Hartman, Councilwoman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

Underlining indicates amendments to the Ordinance.

((Double parentheses)) indicates matter deleted from the law

~~Strike Out~~ indicates matter stricken from the Ordinance by amendment.

*** indicate omission of existing text not modified by this Ordinance.



OFFICE OF THE PLANNING AND ZONING COMMISSION

To: Mayor and Town Council, Chesapeake Beach, MD

From: Cindy Greengold, Chair, Planning and Zoning Commission

Date: June 15, 2023

Re: Town Council Report

The Commission is examining the Critical Area Regulations that have been set forth in the Municipal Model Critical Area Ordinance. The May 24th meeting focused entirely on the Buffer, which is the area delineated by the mean high-water line of a tidal water, the edge of each bank of a tributary stream and the upland boundary of a tidal wetland. The Commission is looking at increasing the size of the Buffer, which is currently at 100 feet. This is a significant concern, in light of the increased likelihood of the rise in sea level. The Planning Director is currently researching for the Commission how many properties in the Town are significantly impacted by an enlarged buffer delineation. The development activities in the Buffer, which are currently limited, are also being scrutinized to determine future negative impacts to the critical area.

The Commission also made the following changes to their 2023 calendar: Recess in August, November 22nd changed to November 13th, and December 27th will be on December 13th.

The June meeting may also be changed due to the absence of Mr. Jakubiak and two commissioners. A new date has not yet been determined.

Chesapeake Beach Oyster Cultivation Society Report

June 2023

Chesapeake Beach Town Council Meeting

- **Sue Alexander volunteered along with the Coastal Conservation Association for a two-day Oyster Reef Ball build at Broadneck High School in Annapolis.**
- **No further CBOCS projects are currently planned for the summer. In August we will start organizing the fall 5th grade field trips to Fishing Creek.**

Green Team Committee Meeting Minutes

May 24, 2023

The meeting was called to order at 6:30 pm

Attendees:

Madeleine Blake

Linda Draper

Sue Alexander

Sally Bissell

Melanie Crowder

Upcoming Community Events

- June 15 – Town Council Meeting – to vote on Tree City Ordinance
- Oct 7 - Paddle & Pickup

Bayfront Park

- No action

Pollinator Garden and 17th St. Project

- No Action

Education and Outreach

- Discussed possibility of having Greg Kearns, an osprey specialist, give a talk on Ospreys sometime fall 2023/winter 2024.

Tree City USA

- The Town Council was not able to vote on the Tree City Ordinance during their May session as there were some wrap-up details that had to be completed before the ordinance was ready for a vote. They expect to vote on it at the next council meeting in June.
- Melanie recommended that the Tree City subcommittee meet in the next couple of weeks to layout the plan for fall tree plantings and review the 5-year plan. She will send out an email to suggest dates.
- Melanie has received the Tree Survey and will forward it to the committee for review and discussion at our next meeting.

Other Items

- It was brought to our attention that Holly had mentioned at the last council meeting that Dogwoods were going to be planted at Kellam's field and the Green Committee had been notified. No one on the Green Committee was aware of this so Sue will contact Holly to find out what is happening.
- Sue will also ask Holly about the status of the pocket parks.

Next Meeting Agenda

- Pull together dates for 2024 events to insert in the Town Calendar and give NECC advance notice for advertisement/registration.
- Review Idea Bank for future projects.
- Review Tree Survey

This meeting was adjourned at approximately 7:10 pm

The next meeting of the Green Team Committee will be at 6:30pm on Wednesday June 28th at the pavilions in Kellam's Field.

Twin Beach Opioid Abuse Awareness Coalition Report

6/15/2023

On June 8, 2023, the Twin Beach Opioid Abuse Awareness Coalition conducted a public business meeting at the Northeast Community Center and discussed past and future projects to continue their work to raise awareness regarding the opioid epidemic and reduce stigma related to this public health issue. Attendees included: Katelynn Barkell, Jane Benitz, Randy Georgemiller, Sandy Mattingly, and Keith Pardieck (Chairperson). The next meeting is scheduled for July 13, 2023, 6 pm, at the Northeast Community Center.

Past and planned projects and events are listed below.

- **North Beach Farmers Market Outreach**
 - TBOAAC sponsored an outreach table at the NB Farmers' Market on May 27th. Participants included Randy Georgemiller, Jane Benitz, and Keith Pardieck. Candice D'Agostino (CAASA), Andrea McDonald-Fingland (CCHD LBHA), Katelynn Barkell (CCHD), Katie Wandishin (CCHD LBHA) provided outreach materials for the event.
 - Upcoming Farmers Market outreach events:
 - June 17, 8-11 am; July 8, 8-11 am; August 19, 8-11 am
- **Opioid Abuse Awareness Sculpture Project**
 - TBOAAC received \$10,000 Planning Grant received from Maryland State Arts Council for this project thanks to Sandy Mattingly's leadership. The call for Artists has been released and the artist selection committee established (See attached.). Selected artist to be announced at Glow Vigil (Aug 31, 2023). TBOAAC will be applying for a Project Grant from MSAC to further support this effort. North Beach will administer both grants.
 - Sculpture to be completed and installed at Mark Frazer Sunrise Garden in North Beach by August 31, 2024.
- **International Overdose Awareness Day (Aug. 31, 2023), Glow Vigil event at North Beach Boardwalk (third year), and Light Up the County Purple (CAASA)**
 - 2023 theme: "We See You"
 - Activities to include announcement of selected sculpture artist and concept, recognition of first responders, reading of names of those lost to the opioid crisis, Lost Souls display at Sunrise Garden, Narcan training and other resources.
 - Purple Bulb hand out events
 - Tentative list of locations and dates throughout county developed. Suggested North Beach and Chesapeake Beach dates and locations:
 - North Beach Farmers' Market -- 8/19, 8-11 am
 - Roland's Grocery in Chesapeake Beach -- 8/13, 11-2 pm
- **TBOAAC outreach brochure.** New outreach brochure under development.
- **TBOAAC Strategic Plan, Vision and Goals.** Discussed need to review guiding documents and revise as needed. Need to dedicate a future meeting to this.



**Twin Beach Opioid Abuse Awareness Committee (TBOAAC)
OVERDOSE AWARENESS MEMORIAL SCULPTURE PROJECT**

Sculpture Selection Committee (SSC) Members

Twin Beach Opioid Abuse Awareness Committee (TBOAAC)

Keith Pardieck, Committee Chair and Chesapeake Beach Town Council Member

Town of North Beach (NB)

Mark Frazer, Former NB Mayor and Founder of Sunrise Garden

Calvert County Health Department (CCHD), Local Behavior Health Authority (LBHA)

Katie Wandishin, Lead LBHA Coordinator and 10+ years in Recovery

Community/Family Advocate

Sandy Mattingly, TBOAAC Member and NB Public Art Grant Project Coordinator

Local Artists

Margaret Dowell, PhD, Author of *Addiction & Art*, Founder of addictionandart.org

Parran Collery, Sculptor, earthahandmadetile.com

Arts Council of Calvert County (ACCC)

Dale Godwin, Gallery Administrator (festive)

Annmarie Garden

Maria McDonald, Development Director

Stacey Hann Ruff, Director



Twin Beach Opioid Abuse Awareness Committee (TBOAAC) OVERDOSE AWARENESS MEMORIAL SCULPTURE PROJECT

TIMELINE

PROJECT - PLANNING TIMELINE - (Budget-Phase I)

- June 5 - Call for Artists (4 weeks to apply)
- June 30 - Deadline for Applications (qualifications & letters of interest)
- Jun 30-Jul 7 - Sculpture Selection Committee Review and Scoring (online - publicartist.org)
- Jul 7-Jul 10 - Four Semi-Finalists are notified and invited to participate utilizing grant funds to facilitate the concept process.
- Jul 11-Jul 16 - Meet & Greet and Tour of the Garden (Date to be scheduled)
- Jul 11-Aug 16 - Semi-Finalists develop full concept proposals to incl. models/maquettes. (5-6 weeks)
- Aug 16-Aug 20 - Reception (Date to be scheduled)
- Aug 21-Aug 23 - One artist selected and notified.
- August 31, 2023 - Sculpture concept unveiled at the community "Glow Vigil" Overdose Awareness Event

PROJECT - IMPLEMENTATION TIMELINE - (Budget-Phase II) - Pending Funding Approval

- Oct 2023 - Submit application and concept for MSAC Project Grant funding.
- Dec 2023 - Grant status notification.
- Feb 2024 - Finalize agreement with artist to complete the sculpture.
- Feb-Jul 2024 - Sculpture fabrication timeframe (approx. 5-6 months).
- Aug 2024 - Delivery and Installation
- Aug 31, 2024 - Unveil and Dedication

NOTE:

1. Timeline will be updated as the project moves forward to include confirmed dates as they are scheduled.
2. To see call details you can log on to publicartist.org without registering. Scroll down to - Currently Listed Calls - Click on the Call for Artists: RFQ - "Their Lives Matter" Overdose Awareness Memorial Sculpture (MD). To see Additional Resources just click on the individual (PDF) file.



To: The Honorable Mayor and Town Council
Subject: Storm drainpipe lining in Richfield Station
Date: June 9, 2023

From Holly Wahl, Town Administrator

I. BACKGROUND:

The Richfield Station development was started in in the early 90's and at that time concrete pipe was used for storm drain installation. Around the late 90's they started to use metal storm drainpipe, also known as "wrinkled tin". This material was only used for a short period due to it being outlawed. That is when HDPE or plastic pipe became the industry standard and is still used today.

The metal pipe installed in Richfield Station has failed in several locations over the years. Once the storm water makes it outside of the pipe it travels under or around the pipe creating sink holes and other issues. Public Works staff has made repairs at inlet locations by pouring new concrete in the channels.

Image of the storm drainpipe in its current condition:



II. GOALS:

Slip line approximately 675 of pipe to prevent failure of the storm drain. The Town can accomplish this through a piggyback contract under the terms established with another jurisdiction.

III. RECOMMENDATION:

Utilize a piggyback contract for the work to receive the same pricing as Fairfax County and Calvert County in accordance with bid documents for Contract Number: 4400011346.



IV. FISCAL IMPACT:

The Town Council to consider awarding a contract to Pleasants Construction, Inc. in the amount of \$92,186.07 from the FY23 General Fund budget ARPA allocation.



Calvert County Government
175 Main Street
Prince Frederick, MD 20678
United States of America
(410) 535-1600

RECEIVED
MAY 11 2023

Purchase Order

Purchase Order No.	20235555
Purchase Order Date	05/04/2023
Attention To:	Matt Tettimer
Buyer	
Email	

Supplier:
PLEASANTS CONSTRUCTION, INC. 24024 FREDERICK RD CLARKSBURG, MD 20871

Ship To:
Calvert County Government Ship-to address: see below

Messages:
Tax Exempt Number: 300001128 Purchase Order Number must appear on all correspondence, invoices and packages.

Bill To:
Calvert County Dept. of Finance & Budget 175 Main Street Prince Frederick, MD 20678

Comments:
Memo IN ACCORDANCE WITH FAIRFAX COUNTY VIRGINIA CONTRACT 4400011346, VA RFP#2000003478 STORMWATER CURED-IN-PLACE PIPING

Total PO Amount
10,579.40

Line No.	Description	Line Amount
1	Provide equipment, materials, labor per Quotes attached U.V. CIPP Lining - North Calvert Co: Inflow-Outfall	10,579.40

Approved By 

Authorized Signature



Calvert County Government
 175 Main Street
 Prince Frederick, MD 20678
 United States of America
 (410) 535-1600

RECEIVED
 MAY 11 2023

Purchase Order

Purchase Order No.	20235621
Purchase Order Date	05/08/2023
Attention To:	Matthew Tettimer
Buyer	Ashley Henderson
Email	Ashley.Henderson@calvertcountymd.gov

Supplier:
PLEASANTS CONSTRUCTION, INC. 24024 FREDERICK RD CLARKSBURG, MD 20871

Ship To:
Calvert County Government Project Management 100 Skipjack Road Building B Prince Frederick, MD 20678

Messages:
Tax Exempt Number: 300001128 Purchase Order Number must appear on all correspondence, invoices and packages.

Bill To:
Calvert County Dept. of Finance & Budget 175 Main Street Prince Frederick, MD 20678

Comments:
Please do not duplicate. RFP 2000003478

Total PO Amount
150,682.00

Line No.	Description	Line Amount
1	Failed Storm Drain ARPA Rehabilitation for Customer Service Requests Per VA Cont. #4400011346 Unit Pricing	150,682.00

Approved By

Authorized Signature



PLEASANTS CONSTRUCTION, INC.

24024 FREDERICK ROAD CLARKSBURG, MARYLAND 20871 301-428-0800 FAX:301-428-3922

Date: 4/19/2023

Jay Berry
 Public Works Administrator
 Town of Chesapeake Beach
 8200 Bayside Road
 P.O. Box 400
 Chesapeake Beach MD 20732
 Office: (410) 257-2230
 Cell Phone: (443) 624-8312

R23-054 - 2470 Harrison

Inlet to Manhole

We are pleased to submit the following proposal to furnish labor, equipment, and material, complete in accordance with the plans, specifications and conditions herein: *Per information provided below by Fairfax County and in accordance with the Bid Documents for Contract Number: 4400011346*

Ovality From Calvert	Design Thick Minimum	Ordered Thickness	Measured Length	Measured Depth	Estimated Cure Time	Protruding Taps	Lateral Reinstatements	Diameter to Be lined
2%	2.99	3.5mm	78	7	1 HR	0	0	15

U.V. CIPP Lining for Calvert County SWM Contract Includes: **R23-054 - 2470 Harrison**
Inlet to Manhole

	Task	Unit	Total this Job	Unit Price	Total Price
1	Traffic Control Signs and Cones	EA	1	\$ 500.00	\$ 500.00
2	Hydro Jet Initial Set up	EA	1	\$ 1,200.00	\$ 1,200.00
3	Hydro Jet Cleaning of Culverts***	LF	78	\$ 8.00	\$ 624.00
4	CCTV Insp. Initial Set up	EA	1	\$ 900.00	\$ 900.00
5	CCTV footage Pre CCTV 6-21 inch	LF	78	\$ 2.75	\$ 214.50
6	Pipe Lining 15" 3.5mm	LF	78	\$ 93.00	\$ 7,254.00
7	Post CCTV Post CCTV 6-21 inch	LF	78	\$ 1.50	\$ 117.00
8	Trim Protruding Taps	EA	0	\$ 400.00	\$ -
9	Lateral Reinstatements	EA	0	\$ 300.00	\$ -

Price Complete L.S \$ 10,809.50

Acceptance:

All work on this contract will be completed in accordance with the aforementioned Bid Documents and Memorandum of Negotiation for RFP2000003478 (Contract Number: 4400011346) between Pleasants Construction, Inc. and Fairfax County.

If the above meets with your approval, please sign and return this proposal to the attention of Seth Brenner via email to sbrenner@pleasantsconstruction.com. A fully executed copy will be returned for your files.

PLEASANTS CONSTRUCTION, INC.

By: Seth Brenner
 Title: Estimator
 Date: 4/19/2023

CHESAPEAKE BEACH

By: _____
 Title: _____
 Date: _____



PLEASANTS CONSTRUCTION, INC.

24024 FREDERICK ROAD CLARKSBURG, MARYLAND 20871 301-428-0800 FAX:301-428-3922

Date: 4/19/2023

Jay Berry
 Public Works Administrator
 Town of Chesapeake Beach
 8200 Bayside Road
 P.O. Box 400
 Chesapeake Beach MD 20732
 Office: (410) 257-2230
 Cell Phone: (443) 624-8312

R23-054 - 2475 Harrison

Inlet to Inlet

We are pleased to submit the following proposal to furnish labor, equipment, and material, complete in accordance with the plans, specifications and conditions herein: *Per information provided below by Fairfax County and in accordance with the Bid Documents for Contract Number: 4400011346*

Ovality From Calvert	Design Thick Minimum	Ordered Thickness	Measured Length	Measured Depth	Estimated Cure Time	Protruding Taps	Lateral Reinstatements	Diameter to Be lined
2%	3.15	3.5mm	52	5	1 HR	0	0	15

U.V. CIPP Lining for Calvert County SWM Contract Includes:

R23-054 - 2475 Harrison

Inlet to Inlet

	Task	Unit	Total this Job	Unit Price	Total Price
1	Traffic Control Signs and Cones	EA	1	\$ 500.00	\$ 500.00
2	Hydro Jet Initial Set up	EA	1	\$ 1,200.00	\$ 1,200.00
3	Hydro Jet Cleaning of Culverts***	LF	52	\$ 8.00	\$ 416.00
4	CCTV Insp. Initial Set up	EA	1	\$ 900.00	\$ 900.00
5	CCTV footage Pre CCTV 6-21 inch	LF	52	\$ 2.75	\$ 143.00
6	Pipe Lining 15" 3.5mm	LF	52	\$ 93.00	\$ 4,836.00
7	Post CCTV Post CCTV 6-21 inch	LF	52	\$ 1.50	\$ 78.00
8	Trim Protruding Taps	EA	0	\$ 400.00	\$ -
9	Lateral Reinstatements	EA	0	\$ 300.00	\$ -

Price Complete L.S \$ 8,073.00

Acceptance:

All work on this contract will be completed in accordance with the aforementioned Bid Documents and Memorandum of Negotiation for RFP2000003478 (Contract Number: 4400011346) between Pleasants Construction, Inc. and Fairfax County.

If the above meets with your approval, please sign and return this proposal to the attention of Seth Brenner via email to sbrenner@pleasantsconstruction.com. A fully executed copy will be returned for your files.

PLEASANTS CONSTRUCTION, INC.

CHESAPEAKE BEACH

By: Seth Brenner
 Title: Estimator
 Date: 4/19/2023

By: _____
 Title: _____
 Date: _____



PLEASANTS CONSTRUCTION, INC.

24024 FREDERICK ROAD CLARKSBURG, MARYLAND 20871 301-428-0800 FAX:301-428-3922

Date: 4/19/2023

Jay Berry
 Public Works Administrator
 Town of Chesapeake Beach
 8200 Bayside Road
 P.O. Box 400
 Chesapeake Beach MD 20732
 Office: (410) 257-2230
 Cell Phone: (443) 624-8312

R23-054 - 8187 Harrison

Inlet to Manhole

We are pleased to submit the following proposal to furnish labor, equipment, and material, complete in accordance with the plans, specifications and conditions herein: *Per information provided below by Fairfax County and in accordance with the Bid Documents for Contract Number: 4400011346*

Ovality From Calvert	Design Thick Minimum	Ordered Thickness	Measured Length	Measured Depth	Estimated Cure Time	Protruding Taps	Lateral Reinstatements	Diameter to Be lined
2%	4.25	4.375mm	118	10	1 HR	0	0	18

U.V. CIPP Lining for Calvert County SWM Contract Includes:

**R23-054 - 8187 Harrison
 Inlet to Manhole**

	Task	Unit	Total this Job	Unit Price	Total Price
1	Traffic Control Signs and Cones	EA	1	\$ 500.00	\$ 500.00
2	Hydro Jet Initial Set up	EA	1	\$ 1,200.00	\$ 1,200.00
3	Hydro Jet Cleaning of Culverts***	LF	118	\$ 8.00	\$ 944.00
4	CCTV Insp. Initial Set up	EA	1	\$ 900.00	\$ 900.00
5	CCTV footage Pre CCTV 6-21 inch	LF	118	\$ 2.75	\$ 324.50
6	Pipe Lining 18" 4.375mm	LF	118	\$ 108.25	\$ 12,773.50
7	Post CCTV Post CCTV 6-21 inch	LF	118	\$ 1.50	\$ 177.00
8	Trim Protruding Taps	EA	0	\$ 400.00	\$ -
9	Lateral Reinstatements	EA	0	\$ 300.00	\$ -

Price Complete L.S \$ 16,819.00

Acceptance:

All work on this contract will be completed in accordance with the aforementioned Bid Documents and Memorandum of Negotiation for RFP2000003478 (Contract Number: 4400011346) between Pleasants Construction, Inc. and Fairfax County.

If the above meets with your approval, please sign and return this proposal to the attention of Seth Brenner via email to sbrenner@pleasantsconstruction.com. A fully executed copy will be returned for your files.

PLEASANTS CONSTRUCTION, INC.

By: Seth Brenner
 Title: Estimator
 Date: 4/19/2023

CHESAPEAKE BEACH

By: _____
 Title: _____
 Date: _____



PLEASANTS CONSTRUCTION, INC.

24024 FREDERICK ROAD CLARKSBURG, MARYLAND 20871 301-428-0800 FAX:301-428-3922

Date: 4/19/2023

Jay Berry
 Public Works Administrator
 Town of Chesapeake Beach
 8200 Bayside Road
 P.O. Box 400
 Chesapeake Beach MD 20732
 Office: (410) 257-2230
 Cell Phone: (443) 624-8312

R23-054 - 8188 Harrison

Inlet to Inlet

We are pleased to submit the following proposal to furnish labor, equipment, and material, complete in accordance with the plans, specifications and conditions herein: *Per information provided below by Fairfax County and in accordance with the Bid Documents for Contract Number: 4400011346*

Ovality From Calvert	Design Thick Minimum	Ordered Thickness	Measured Length	Measured Depth	Estimated Cure Time	Protruding Taps	Lateral Reinstatements	Diameter to Be lined
2%	3.76	4.375mm	46	4	1 HR	0	0	18

U.V. CIPP Lining for Calvert County SWM Contract Includes: **R23-054 - 8188 Harrison**
Inlet to Inlet

	Task	Unit	Total this Job	Unit Price	Total Price
1	Traffic Control Signs and Cones	EA	1	\$ 500.00	\$ 500.00
2	Hydro Jet Initial Set up	EA	1	\$ 1,200.00	\$ 1,200.00
3	Hydro Jet Cleaning of Culverts***	LF	46	\$ 8.00	\$ 368.00
4	CCTV Insp. Initial Set up	EA	1	\$ 900.00	\$ 900.00
5	CCTV footage Pre CCTV 6-21 inch	LF	46	\$ 2.75	\$ 126.50
6	Pipe Lining 18" 4.375mm	LF	46	\$ 108.25	\$ 4,979.50
7	Post CCTV Post CCTV 6-21 inch	LF	46	\$ 1.50	\$ 69.00
8	Trim Protruding Taps	EA	0	\$ 400.00	\$ -
9	Lateral Reinstatements	EA	0	\$ 300.00	\$ -

Price Complete L.S \$ 8,143.00

Acceptance:

All work on this contract will be completed in accordance with the aforementioned Bid Documents and Memorandum of Negotiation for RFP2000003478 (Contract Number: 4400011346) between Pleasants Construction, Inc. and Fairfax County.

If the above meets with your approval, please sign and return this proposal to the attention of Seth Brenner via email to sbrenner@pleasantsconstruction.com. A fully executed copy will be returned for your files.

PLEASANTS CONSTRUCTION, INC.

CHESAPEAKE BEACH

By: Seth Brenner
 Title: Estimator
 Date: 4/19/2023

By: _____
 Title: _____
 Date: _____



PLEASANTS CONSTRUCTION, INC.

24024 FREDERICK ROAD CLARKSBURG, MARYLAND 20871 301-428-0800 FAX:301-428-3922

Date: 4/19/2023

Jay Berry
Public Works Administrator
Town of Chesapeake Beach
8200 Bayside Road
P.O. Box 400
Chesapeake Beach MD 20732
Office: (410) 257-2230
Cell Phone: (443) 624-8312

R23-054 - 8193 Harrison

Manhole to Manhole

We are pleased to submit the following proposal to furnish labor, equipment, and material, complete in accordance with the plans, specifications and conditions herein: *Per information provided below by Fairfax County and in accordance with the Bid Documents for Contract Number: 4400011346*

Ovality From Calvert	Design Thick Minimum	Ordered Thickness	Measured Length	Measured Depth	Estimated Cure Time	Protruding Taps	Lateral Reinstatements	Diameter to Be lined
2%	3.76	4.375mm	179	4	1 HR	0	0	18

U.V. CIPP Lining for Calvert County SWM Contract Includes:

**R23-054 - 8193 Harrison
Manhole to Manhole**

	Task	Unit	Total this Job	Unit Price	Total Price
1	Traffic Control Signs and Cones	EA	1	\$ 500.00	\$ 500.00
2	Hydro Jet Initial Set up	EA	1	\$ 1,200.00	\$ 1,200.00
3	Hydro Jet Cleaning of Culverts***	LF	179	\$ 8.00	\$ 1,432.00
4	CCTV Insp. Initial Set up	EA	1	\$ 900.00	\$ 900.00
5	CCTV footage Pre CCTV 6-21 inch	LF	179	\$ 2.75	\$ 492.25
6	Pipe Lining 18" 4.375mm	LF	179	\$ 108.25	\$ 19,376.75
7	Post CCTV Post CCTV 6-21 inch	LF	179	\$ 1.50	\$ 268.50
8	Trim Protruding Taps	EA	0	\$ 400.00	\$ -
9	Lateral Reinstatements	EA	0	\$ 300.00	\$ -

Price Complete L.S \$ 24,169.50

Acceptance:

All work on this contract will be completed in accordance with the aforementioned Bid Documents and Memorandum of Negotiation for RFP2000003478 (Contract Number: 4400011346) between Pleasants Construction, Inc. and Fairfax County.

If the above meets with your approval, please sign and return this proposal to the attention of Seth Brenner via email to sbrenner@pleasantsconstruction.com. A fully executed copy will be returned for your files.

PLEASANTS CONSTRUCTION, INC.

CHESAPEAKE BEACH

By: Seth Brenner
Title: Estimator
Date: 4/19/2023

By: _____
Title: _____
Date: _____



PLEASANTS CONSTRUCTION, INC.

24024 FREDERICK ROAD CLARKSBURG, MARYLAND 20871 301-428-0800 FAX:301-428-3922

Date: 4/19/2023

Jay Berry
Public Works Administrator
Town of Chesapeake Beach
8200 Bayside Road
P.O. Box 400
Chesapeake Beach MD 20732
Office: (410) 257-2230
Cell Phone: (443) 624-8312

R23-054 - 8205 Harrison

Manhole to Manhole

We are pleased to submit the following proposal to furnish labor, equipment, and material, complete in accordance with the plans, specifications and conditions herein: *Per information provided below by Fairfax County and in accordance with the Bid Documents for Contract Number: 4400011346*

Ovality From Calvert	Design Thick Minimum	Ordered Thickness	Measured Length	Measured Depth	Estimated Cure Time	Protruding Taps	Lateral Reinstatements	Diameter to Be lined
2%	3.52	4.375mm	87	10	1 HR	0	0	15

U.V. CIPP Lining for Calvert County SWM Contract Includes:

**R23-054 - 8205 Harrison
Manhole to Manhole**

	Task	Unit	Total this Job	Unit Price	Total Price
1	Traffic Control Signs and Cones	EA	1	\$ 500.00	\$ 500.00
2	Hydro Jet Initial Set up	EA	1	\$ 1,200.00	\$ 1,200.00
3	Hydro Jet Cleaning of Culverts***	LF	87	\$ 8.00	\$ 696.00
4	CCTV Insp. Initial Set up	EA	1	\$ 900.00	\$ 900.00
5	CCTV footage Pre CCTV 6-21 inch	LF	87	\$ 2.75	\$ 239.25
6	Pipe Lining 15" 4.375mm	LF	87	\$ 99.36	\$ 8,644.32
7	Post CCTV Post CCTV 6-21 inch	LF	87	\$ 1.50	\$ 130.50
8	Trim Protruding Taps	EA	0	\$ 400.00	\$ -
9	Lateral Reinstatements	EA	0	\$ 300.00	\$ -

Price Complete L.S \$ 12,310.07

Acceptance:

All work on this contract will be completed in accordance with the aforementioned Bid Documents and Memorandum of Negotiation for RFP2000003478 (Contract Number: 4400011346) between Pleasants Construction, Inc. and Fairfax County.

If the above meets with your approval, please sign and return this proposal to the attention of Seth Brenner via email to sbrenner@pleasantsconstruction.com. A fully executed copy will be returned for your files.

PLEASANTS CONSTRUCTION, INC.

CHESAPEAKE BEACH

By: Seth Brenner
Title: Estimator
Date: 4/19/2023

By: _____
Title: _____
Date: _____



PLEASANTS CONSTRUCTION, INC.

24024 FREDERICK ROAD CLARKSBURG, MARYLAND 20871 301-428-0800 FAX:301-428-3922

Date: 4/19/2023

Jay Berry
 Public Works Administrator
 Town of Chesapeake Beach
 8200 Bayside Road
 P.O. Box 400
 Chesapeake Beach MD 20732
 Office: (410) 257-2230
 Cell Phone: (443) 624-8312

R23-054 - 8215 Harrison

Manhole to Manhole

We are pleased to submit the following proposal to furnish labor, equipment, and material, complete in accordance with the plans, specifications and conditions herein: *Per information provided below by Fairfax County and in accordance with the Bid Documents for Contract Number: 4400011346*

Ovality From Calvert	Design Thick Minimum	Ordered Thickness	Measured Length	Measured Depth	Estimated Cure Time	Protruding Taps	Lateral Reinstatements	Diameter to Be lined
2%	3.52	4.375mm	88	10	1 HR	0	0	15

U.V. CIPP Lining for Calvert County SWM Contract Includes:

**R23-054 - 8215 Harrison
 Manhole to Manhole**

	Task	Unit	Total this Job	Unit Price	Total Price
1	Traffic Control Signs and Cones	EA	1	\$ 500.00	\$ 500.00
2	Hydro Jet Initial Set up	EA	1	\$ 1,200.00	\$ 1,200.00
3	Hydro Jet Cleaning of Culverts***	LF	88	\$ 8.00	\$ 704.00
4	CCTV Insp. Initial Set up	EA	1	\$ 900.00	\$ 900.00
5	CCTV footage Pre CCTV 6-21 inch	LF	88	\$ 2.75	\$ 242.00
6	Pipe Lining 15" 3.5mm	LF	88	\$ 93.00	\$ 8,184.00
7	Post CCTV Post CCTV 6-21 inch	LF	88	\$ 1.50	\$ 132.00
8	Trim Protruding Taps	EA	0	\$ 400.00	\$ -
9	Lateral Reinstatements	EA	0	\$ 300.00	\$ -

Price Complete L.S \$ 11,862.00

Acceptance:

All work on this contract will be completed in accordance with the aforementioned Bid Documents and Memorandum of Negotiation for RFP2000003478 (Contract Number: 4400011346) between Pleasants Construction, Inc. and Fairfax County.

If the above meets with your approval, please sign and return this proposal to the attention of Seth Brenner via email to sbrenner@pleasantsconstruction.com. A fully executed copy will be returned for your files.

PLEASANTS CONSTRUCTION, INC.

CHESAPEAKE BEACH

By: Seth Brenner
 Title: Estimator
 Date: 4/19/2023

By: _____
 Title: _____
 Date: _____



County of Fairfax, Virginia

NOTICE OF AWARD

Date: 2022 June 10 | 08:24:14 EDT

CONTRACT TITLE: Storm Drainage System Rehabilitation

SOLICITATION NUMBER: RFP 2000003478

CONTRACT NUMBER: **4400011346**

NIGP CODE: **91378**

CONTRACT PERIOD: July 1, 2022 through June 30, 2024

RENEWAL: Three (3) one-year renewals

CONTRACTOR:
Pleasants Construction, Inc.
24024 Frederick Rd.
Clarksburg, MD 20871

SUPPLIER CODE:
1500057917

Contact: Brian Lippy
E-mail: blippy@pleasantsconstruction.com
Phone: 301-428-0800

TERMS: Net 30 days

FOB: Destination

PRICES: See Attached Pricing Schedule

DPMM CONTACT: Nicole Cifci, CPPB, VCA, Contract Specialist II
Telephone: 703-324-2854
E-mail: Nicole.Cifci@FairfaxCounty.gov

ORDERING INSTRUCTIONS:

Any County Department and Fairfax County Schools may enter into FOCUS a shopping cart indicating the item required, the quantity, the payment terms and the delivery date. The purchase order must be annotated with the contract number. Requests exceeding the small purchase threshold (\$10k) will be routed to DPMM and a purchase order will be executed.

DocuSigned by:
Nicole Cifci
C42AFD859238483...

Nicole Cifci, CPPB, VCA
Contract Specialist II

DISTRIBUTION:

Dept. of Finance – Accounts Payable/e
DPWES - MSMD– Michael Dreher/e
DPMM Supplier Diversity/e

Contract Specialist – Nicole Cifci
Assistant Contract Specialist – Team 2

Department of Procurement & Material Management
12000 Government Center Parkway, Suite 427
Fairfax, VA 22035-0013
Website: www.fairfaxcounty.gov/procurement
Phone (703) 324-3201, **TTY:** 711, **Fax:** (703) 324-3228

Notice of Award
4400011346
Page 2

PRICING

Testing		
Short Term Flexural - ASTM D-790	INCLUDED	/ea
Short Term Tensile - ASTM D-638	INCLUDED	/ea
Thickness - ASTM D-3567 (a thickness test may be required per location)	INCLUDED	/ea
Long Term Flexural - ASTM D- 2990	INCLUDED	/ea
Traffic Control		
Signs and Cones	\$ 500.00	/day
Flagging Operations	\$ 1,500.00	/day
Hydro Jet Cleaning of Culverts		
Initial Set Up and Removal	\$ 1,200.00	/ea
Hydro Jet Cleaning of Culverts	\$ 8.00	/lf
CCTV Inspection		
Initial Set up	\$ 900.00	/ea
CCTV for Pre-Rehab of Culverts		
Pre-CCTV 6" - 21"	\$ 2.75	/lf
Pre-CCTV 24" - 36"	\$ 4.50	/lf
Pre-CCTV 42" - 60"	\$ 7.00	/lf
Pre-CCTV 66" - 78"	\$ 10.00	/lf
CCTV for Post-Rehab of Culverts		
Post-CCTV 6" - 21"	\$ 1.50	/lf
Post-CCTV 24" - 36"	\$ 2.50	/lf
Post-CCTV 42" - 60"	\$ 4.50	/lf
Post-CCTV 66" - 78"	\$ 7.00	/lf

Notice of Award
4400011346
Page 3

PRICING

<i>**Cured-in-Place lining is calculated at an average of 105 lf per run based on the specifications.</i>		
Lining Pipe w/ U.V. Cured CIPP Liner		
12" Pipe		
3.5mm Liner Thickness	\$ 80.96	/LF
4.375mm Liner Thickness	\$ 86.05	/LF
5.25mm Liner Thickness	\$ 91.07	/LF
6.125mm Liner Thickness	\$ 95.68	/LF
7.0mm Liner Thickness	\$ 100.46	/LF
7.87mm Liner Thickness	\$ 105.44	/LF
15" Pipe		
3.5mm Liner Thickness	\$ 93.00	/LF
4.375mm Liner Thickness	\$ 99.36	/LF
5.25mm Liner Thickness	\$ 105.63	/LF
6.125mm Liner Thickness	\$ 111.40	/LF
7.0mm Liner Thickness	\$ 117.36	/LF
7.87mm Liner Thickness	\$ 123.59	/LF
18" Pipe		
4.375mm	\$ 108.25	/LF
5.25mm Liner Thickness	\$ 115.66	/LF
6.125mm Liner Thickness	\$ 122.48	/LF
7.0mm Liner Thickness	\$ 129.52	/LF
7.87mm Liner Thickness	\$ 136.88	/LF
8.75mm Liner Thickness	\$ 144.23	/LF
9.625mm Liner Thickness	\$ 151.43	/LF
21" Pipe		
5.25mm Liner Thickness	\$ 125.85	/LF
6.125mm Liner Thickness	\$ 134.72	/LF
7.0mm Liner Thickness	\$ 143.12	/LF
7.87mm Liner Thickness	\$ 151.88	/LF
8.75mm Liner Thickness	\$ 160.65	/LF
9.625mm Liner Thickness	\$ 169.23	/LF
10.5mm Liner Thickness	\$ 178.06	/LF

Notice of Award

4400011346

Page 4

PRICING

24" Pipe			
5.25mm Liner Thickness	\$	134.30	/LF
6.125mm Liner Thickness	\$	144.29	/LF
7.0mm Liner Thickness	\$	153.78	/LF
7.87mm Liner Thickness	\$	163.67	/LF
8.75mm Liner Thickness	\$	173.57	/LF
9.625mm Liner Thickness	\$	183.27	/LF
10.5mm Liner Thickness	\$	193.23	/LF
27" Pipe			
6.125mm Liner Thickness	\$	173.03	/LF
7.0mm Liner Thickness	\$	184.14	/LF
7.87mm Liner Thickness	\$	195.01	/LF
8.75mm Liner Thickness	\$	205.97	/LF
9.625mm Liner Thickness	\$	217.01	/LF
10.5mm Liner Thickness	\$	227.89	/LF
11.375mm Liner Thickness	\$	238.85	/LF
12.25mm Liner Thickness	\$	250.06	/LF
13.125mm Liner Thickness	\$	260.78	/LF
30" Pipe			
6.125mm Liner Thickness	\$	179.13	/LF
7.0mm Liner Thickness	\$	191.64	/LF
7.87mm Liner Thickness	\$	203.89	/LF
8.75mm Liner Thickness	\$	216.22	/LF
9.625mm Liner Thickness	\$	228.65	/LF
10.5mm Liner Thickness	\$	240.90	/LF
11.375mm Liner Thickness	\$	253.24	/LF
12.25mm Liner Thickness	\$	265.85	/LF
13.125mm Liner Thickness	\$	277.94	/LF
33" Pipe			
6.125mm Liner Thickness	\$	186.03	/LF
7.0mm Liner Thickness	\$	199.32	/LF
7.87mm Liner Thickness	\$	212.34	/LF
8.75mm Liner Thickness	\$	225.44	/LF

Notice of Award

4400011346

Page 5

PRICING

33" Pipe - continued			
9.625mm Liner Thickness		\$ 238.65	/LF
10.5mm Liner Thickness		\$ 251.66	/LF
11.375mm Liner Thickness		\$ 264.77	/LF
12.25mm Liner Thickness		\$ 278.17	/LF
13.125mm Liner Thickness		\$ 291.01	/LF
36" Pipe			
6.125mm Liner Thickness		\$ 226.77	/LF
7.0mm Liner Thickness		\$ 241.68	/LF
7.87mm Liner Thickness		\$ 256.29	/LF
8.75mm Liner Thickness		\$ 270.99	/LF
9.625mm Liner Thickness		\$ 285.81	/LF
10.5mm Liner Thickness		\$ 300.41	/LF
11.375mm Liner Thickness		\$ 315.13	/LF
12.25mm Liner Thickness		\$ 330.16	/LF
13.125mm Liner Thickness		\$ 344.56	/LF
42" Pipe			
8.75mm Liner Thickness		\$ 318.45	/LF
9.625mm Liner Thickness		\$ 335.99	/LF
10.5mm Liner Thickness		\$ 353.29	/LF
11.375mm Liner Thickness		\$ 370.69	/LF
12.25mm Liner Thickness		\$ 388.49	/LF
13.125mm Liner Thickness		\$ 405.54	/LF
48" Pipe			
8.75mm Liner Thickness		\$ 351.72	/LF
9.625mm Liner Thickness		\$ 371.75	/LF
10.5mm Liner Thickness		\$ 391.51	/LF
11.375mm Liner Thickness		\$ 411.41	/LF
12.25mm Liner Thickness		\$ 431.73	/LF
13.125mm Liner Thickness		\$ 451.21	/LF
54" Pipe			
11.375mm Liner Thickness		\$ 546.71	/LF
12.25mm Liner Thickness		\$ 569.11	/LF
13.125mm Liner Thickness		\$ 590.59	/LF

Notice of Award
4400011346
Page 6

PRICING

54" Pipe - continued		
14mm Liner Thickness	\$ 612.53	/LF
14.875mm Liner Thickness	\$ 635.23	/LF
60" Pipe		
10.5mm Liner Thickness	\$ 557.65	/LF
11.375mm Liner Thickness	\$ 582.18	/LF
12.25mm Liner Thickness	\$ 607.24	/LF
13.125mm Liner Thickness	\$ 631.24	/LF
14mm Liner Thickness	\$ 655.79	/LF
14.875mm Liner Thickness	\$ 681.15	/LF
66" Pipe		
11.375mm Liner Thickness	\$ 1,075.94	/LF
12.25mm Liner Thickness	\$ 1,110.58	/LF
12.875mm Liner Thickness	\$ 1,147.16	/LF
13.125mm Liner Thickness	\$ 1,187.99	/LF
14mm Liner Thickness	\$ 1,221.48	/LF
14.875mm Liner Thickness	\$ 1,254.26	/LF
15.75mm Liner Thickness	\$ 1,288.88	/LF
72" Pipe		
11.375mm Liner Thickness	\$ 1,176.39	/LF
12.25mm Liner Thickness	\$ 1,212.02	/LF
12.875mm Liner Thickness	\$ 1,247.64	/LF
13.125mm Liner Thickness	\$ 1,283.28	/LF
14mm Liner Thickness	\$ 1,318.90	/LF
14.875mm Liner Thickness	\$ 1,354.53	/LF
15.75mm Liner Thickness	\$ 1,390.17	/LF
78" Pipe		
11.375mm Liner Thickness	\$ 1,532.84	/LF
12.25mm Liner Thickness	\$ 1,575.17	/LF
12.875mm Liner Thickness	\$ 1,630.13	/LF
13.125mm Liner Thickness	\$ 1,695.16	/LF
14mm Liner Thickness	\$ 1,741.47	/LF
14.875mm Liner Thickness	\$ 1,782.23	/LF
15.75mm Liner Thickness	\$ 1,831.86	/LF

Notice of Award

4400011346

Page 7

PRICING

84" Pipe - (OBIC SPRAY LINER) <i>150 mils of OBIC 1200c Armor</i>	\$ 1,931.86	/LF
Trim Protruding Services		
Trim Protuding services 4" - 8"	\$ 400.00	/ea
Lateral Reinstatements		
Reinstate 4" - 8" laterals after lining	\$ 300.00	/ea
Manhole Rehab - 500 VF - OBIC SPRAY		
OBIC Armor 5000 Structural Spray Liner – 4' diameter	\$ 434.14	/VF
OBIC Armor 1000 Multi-Layer Spray Liner – 4' diameter	\$ 441.14	/VF
*Includes up to 5 gallons of Grout		
OBIC Armor 5000 Structural Spray Liner – 5' diameter	\$ 451.71	/VF
OBIC Armor 1000 Multi-Layer Spray Liner – 5' diameter	\$ 452.90	/VF
OBIC Armor 5000 Structural Spray Liner – larger than 5' diameter and/or other structures	\$ 28.77	/SF
OBIC Armor 1000 Multi-Layer Spray Liner – larger than 5' diameter and/or other structures	\$ 28.85	/SF