



Due to COVID-19 social distancing requirements the May Town Council meeting will be conducted virtually with public participation available.

To join the meeting via web join via <https://us02web.zoom.us/j/8697557180>. To join by phone please call (929) 205-6099 and enter **Meeting ID 869 755 7180**. Public comment will be accepted by phone or computer audio during the public comment portion of the meeting or in writing via email to the Town Clerk, at shumm@chesapeakebeachmd.gov by 4:30 PM on June 18th. Participants will be muted upon entering the meeting and are asked to remain muted until the public comment period of the meeting. .

TOWN MEETING AGENDA JUNE 18, 2020

- I. Call to order and roll call.
- II. Pledge of Allegiance.
- III. Approval of the agenda.
- IV. Public Comment on any item on the agenda: Public comment will be accepted by dialing (929) 205-6099 and enter **Meeting ID 869 755 7180**.
- V. Approval of the minutes of the May 21, 2020 Public Hearings.
Approval of the minutes of the May 21, 2020 Town Council Meeting.
Approval of the minutes of the May 21, 2020 Executive Session.
Approval of the minutes of the June 8, 2020 Work Session.



VI. Petitions and Communications

- A. Proclamation
- B. Town Administrator's Report
- C. Public Works Administrators Report
- D. Water Reclamation Treatment Plant Report
- E. Code Enforcement Report
- F. Town Treasurer's Report
- G. Town Engineer's Report
- H. Deputy's Report
- I. North Beach Volunteer Fire Department
- J. Mayor's Report

VII. Resolutions & Ordinances

- A. Introduce and Vote on Resolution R-20-3, a resolution of the Chesapeake Beach Town Council, imposing temporary capacity restrictions for the Chesapeake Beach Water Park and Bayfront Park.

VIII. Report of Officers, Boards and Committees

- A. Planning & Zoning Commission – No meeting was held.
- B. Board of Appeals – No hearing held.
- C. Economic Development Committee – Larry Jaworski
- D. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck



E. Walkable Community Advisory Group – Derek Favret

IX. Unfinished Business

X. New Business

XI. Public Comment:

NOTE: Public comment will be accepted by dialing **(929)205-6099** and enter **Meeting ID 869 755 7180**.

XII. Council Lightning Round

XIII. Adjournment

PUBLIC HEARING MINUTES
May 21, 2020

Patrick J. Mahoney, Mayor, called the public hearing to order at 6:55 p.m. In attendance remotely were: Dr. Valerie L. Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Connie O'Dell, Code Enforcement Officer, Wayne Newton, Acting Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Manager, and Lieutenant Naughton.

The Mayor opened the public hearing and read into the record Ordinance O-20-9.

Ordinance O-20-9, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021.

The Mayor called for public comment. There were no comments received.

The Mayor opened the public hearing and read into the record Ordinance O-20-10.

Ordinance O-20-10, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021 and setting rates, charges, and fees related to water and sewer service by the Town.

The Mayor stated he anticipates two motions to be made to this ordinance during the regular meeting.

The Mayor called for public comment. There were no comments received.

There being no further comments, the hearing was adjourned at 6:58 p.m. on a motion by Councilman Jaworski. Seconded by Councilwoman Beaudin, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk

**MINUTES OF THE
TOWN COUNCIL MEETING
May 21, 2020**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance remotely were: Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Wayne Newton, Acting Town Engineer, Connie O’Dell, Code Enforcement Officer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Manager, and Lieutenant Naughton.

II. Pledge of Allegiance. The Mayor led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Councilman Jaworski moved to approve the agenda.
Seconded by Councilman Morris, all in favor.

IV. Public comment on any item on the agenda. None

V. Approval of the minutes of the April 16, 2020 Public Hearings.

MOTION: Councilman Jaworski moved to approve the minutes of the April 16, 2020 Public Hearings. Seconded by Councilman Morris, all in favor.

Approval of the minutes of the April 16, 2020 Town Council meeting.

MOTION: Councilman Jaworski moved to approve the minutes of the April 16, 2020 Town Council meeting. Seconded by Councilman Morris, all in favor.

Approval of the minutes of the May 11, 2020 Informational Work Session.

MOTION: Councilman Jaworski moved to approve the minutes of the May 11, 2020 Informational Work Session. Seconded by Councilman Morris, all in favor.

VI. Petitions and Communications –

A. Town Administrator’s Report – Mrs. Wahl reported that the Town is planning to do a COVID-19 impact analysis which will come before Town Council in June. Also, the Town will hold a Stars and Stripes Virtual Memorial Day ceremony on Monday at 10 am which can be viewed via the Town’s website or the Town’s YouTube channel.

- B. Public Works Report – Mr. Berry submitted the attached written report. Mr. Berry briefed the Council on the water leak at Richfield Station and the work conducted at the Kellams field.
- C. Water Reclamation Treatment Plant Report – Mr. Castro submitted the attached written report and was present to address the Council.
- D. Code Enforcement Report – Mrs. O’Dell submitted the attached written report and was present to address the Council.
- E. Town Engineer Report – Mr. Newton submitted the attached report and addressed the Council. Mr. Newton reported no update on the 261 sidewalk as of yet and briefed the Council on the Highlands sewer study. Councilman Morris asked the status of the Richfield Station/Harrison Boulevard traffic light.
- F. Deputy’s Report – Sergeant Phelps submitted the attached written report and addressed questions from the Council.
- G. Mayor’ Report -The Mayor reported he has been following daily the website that gives the COVID-19 cases reported by zip codes since Easter, when it first came out. The numbers reported for our zip code since April 12th have gone from 13 cases to 28 cases currently. In referring to an article he read in the Washington Post today, it reported that people from highly infected areas, were traveling from their areas to Maryland counties with beaches, boating, and outdoor recreation. So the battle’s not over.

On another note, the Mayor wanted to applaud his entire staff for keeping the Town running so smoothly, and the citizens, for their patience, and understanding the sacrifices needing to be made in the interest of public health. As Memorial Day approaches, let us all remember the ultimate sacrifices made by our fallen heroes to protect our freedoms.

VII. Resolutions & Ordinances:

- A. Vote to remove from the table, Ordinance O-20-7, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021.

MOTION: Councilman Jaworski moved to remove Ordinance O-20-7 from the table. Seconded by Councilman Morris, all in favor.

- B. Vote on Ordinance O-20-7, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021.

MOTION: Councilman Jaworski moved to approve Ordinance O-20-7. Seconded by Councilman Morris.

MOTION: Councilman Favret moved to amend Ordinance O-20-7 as follows:
Exhibit A, under “Income” to change:

Line# 300-430010 Anne Arundel Fixed -10.44% from \$108,190 to \$30,862

Line# 300-430020 Calvert County Fixed-21.81% from \$208,410 to \$59,453

Line# 300-430030 Ches Bch Fixed-49.66% from \$474,537 to \$135,372

Line# 300-430040 North Beach Fixed-18.09% from \$172,863 to \$49,313

The new Total Capital and Other Fixed Income Line now becomes \$275,000

The new Total Income Line becomes \$2,085,120

Seconded by Councilman Morris, all in favor.

MOTION: Councilman Favret moved to amend Ordinance O-20-10 as follows:

Exhibit A under "Expense" to change:

Line# 300-6975-801000 Capital Projects from \$964,000 to \$275,000

The new Total other Fixed Costs now becomes \$275,000

The new Total Expense now becomes \$2,085,120

Seconded by Councilman Morris, all in favor.

The Council voted on Ordinance O-20-7 as amended, all in favor.

- C. Vote on Ordinance O-20-9, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Park of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021.

MOTION: Councilman Jaworski moved to approve Ordinance O-20-9.

Seconded by Councilman Morris, all in favor.

- D. Vote on Ordinance O-2-10, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2020 to June 30, 2021 and setting rates, charges, and fees related to water and sewer service by the Town.

MOTION: Councilman Jaworski moved to approve Ordinance O-20-10.

Seconded by Councilman Morris.

MOTION: Councilman Favret moved to amend ordinance O-20-10 follows:
Exhibit A – "Revenues Other" to change:

Line#400-430140 Unallocated Reserves from UF MLGIP from \$1,359,309 to \$1,494,681

The new Total Other Income line becomes \$2,932,829

The new Total Income line becomes \$3,924,869

Seconded by Councilman Morris, all in favor.

MOTION: Councilman Favret moved to amend Ordinance O-20-10 as follows:

Exhibit A under – “Expenses” to change:

Line#400-6900-67000 TFP Fixed Costs from \$558,657 to \$694,029

The new Total Expenses line is now \$2,064,261

The final Total Expenses line is now \$3,924,869

Seconded by Councilman Morris, all in favor.

The Council voted on Ordinance O-20-10 as amended, all in favor.

VIII. Report of Officers, Boards and Committees:

- A. Planning & Zoning Commission** – No report.
- B. Board of Appeals** – No hearing held.
- C. Economic Development Committee** – Councilman Jaworski submitted the attached report. Mr. Jaworski stated the Mayor, Council, Staff, and the EDC continue to work diligently to provide support to our local residents and businesses during this challenging period. A number of virtual meetings and webinars have been held, and on the Town’s website, under “COVID-19 Virtual Resource Center”, there is information available from Calvert County Government, the State of Maryland, and Federal Government detailing assistance. The Town continues to do everything it can to support you during this crisis.
- D. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported no meeting has been held since the COVID but stated he had a teleconference with Dr. Drew Fuller with Calvert County Health Department’s Recovery Rapid Response program discussing outreach possibilities for the beach’s area. Mr. Pardieck noted that the program is not only for people suffering from addiction but also those with mental health issues. They can be reached at 877-467-5628 seven days a week.
- E. Walkable Community Advisory Group** – Councilman Favret reported no meeting has been held but the Planning Firm continues their work. Mr. Favret hopes to provide an update next month.

IX. Unfinished Business: None

X. New Business:

1. Town Council to award a contract to Windmill Farms for Light up the Town installation for a five (5) year term for a total five (5) year amount of \$264,750.

MOTION: Councilman Jaworski moved to approve a 5 year contract to Windmill Farms. Seconded by Councilman Morris, all in favor.

2. Town Council to award a contract to Wires Inc. for the Light up the Town display electrical connection for a five (5) year term for a total five (5) year amount of \$76,050.

MOTION: Councilman Jaworski moved to approve a 5 year contract to Wires, Inc. Seconded by Councilman Morris, all in favor.

XI. Public comment was received by: None received.

XII. Council Lightning Round:

1. Dr. Beaudin encouraged residents to continue with the precautions, wear your face covering, and try to get outside for some fresh air. Also, Dr. Beaudin asked that the Town send out an e-blast with information on how, during this time, residents can acquire a boat ramp hang tag.
2. Mr. Fink encouraged residents to continue being safe, stay engaged, and try to get out.
3. Mr. Jaworski realized, through his climate change academy class, the significant impact humans have on the global climate change by evident changes seen since this pandemic. On another note, wanted to report that the Chicago Cubs are undefeated this season! Stay safe and healthy.
4. Mr. Morris wanted to say that he was pleased that Windmill Farms was awarded the landscape contract again this year. They do such a good job and the Town always looks great. Mr. Morris encouraged any that have not completed their census, or know someone that hasn't, to please do so. He reminded all to tune in for the Memorial Day virtual ceremony on Monday morning.
5. Mr. Pardieck wanted to thank first responders for what they have been doing for folks during this crisis, with a special shout out to those on the front lines. On a personal note, spending much more time at Roland's Supermarket, expressed appreciation for their workers. Stay safe!
6. Mr. Favret shared some comments he received from residents in regards to how the Town has continued consistency in serving the Town's residents under the circumstances without fail.

XIII. Closed Session Councilman Jaworski moved to close the regular meeting at 7:58 pm to go into a closed session under the Statutory Authority of the Md. Annotated Code, pursuant to General Provisions Article, §3-305(b), subsection (7) to consult with counsel to obtain legal advice pertaining to Town Assets. Seconded by Councilman Morris, all in favor.

The Mayor re-opened the regular meeting at 8:53 p.m.

All members that voted in favor to close for an executive closed session were present the entire closed session and the purpose was to consult with counsel to obtain legal advice.

XIV. Adjournment:

There being no further business, the meeting adjourned at 8:54 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Morris, all in favor.

Submitted by,

Sharon L. Humm,
Town Clerk

**MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
JUNE 8, 2020**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance remotely were: Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, James Berry, Public Works Manager, Connie O'Dell, Utility Billing Administrator, Marilyn VanWagner, Water Park General Manager, and Jon Castro, WRTP Manager.

II. Pledge of Allegiance – The Mayor led the Pledge of Allegiance.

III. Informational Discussion on the following items:

1. **FY20 and FY21 COVID Fiscal Impacts** – The Mayor started the meeting off by first applauding the great job done by Mrs. Wahl and Mr. Clark on this presentation. He also thanked the Council for their three years of prudent planning as it comes in handy when situations, such as this crisis, unsuspectingly comes about. The Mayor shared a message, the guiding principles, with the Town; no increase in taxes, no decrease in resident services, minimize health impacts for citizens through public amenities, no staff furloughs or lay-offs, minimal impacts to reserves, maintain debt reduction plans, prepare for 18-24 months of revenue impacts, along with providing a proposed plan as we move forward.

Mrs. Wahl reviewed for the Council the Town's Sources of Revenue in the General Fund along with FY20 & FY21 projected impacts to the General Fund, Utility Fund, Water Park and the WRTP Fund, noting zero impacts to the Mitigation Fund and the Rainy Day Fund.

The Council was provided with a detailed line item budget for each Fund for review and discussion. Mrs. Wahl and Mr. Clark addressed all questions and concerns from the Council.

IV. Council Lightning Round –

1. Mr. Favret wanted to thank Mrs. Wahl and Mr. Clark for the time and preparation that went into this work and would like to see updates as they become available. Great work.

2. Mr. Pardieck commented, it had come to his attention by some residents, a concern that Round Up was being sprayed on the weeds around the Bayfront Park Boardwalk. He thanked the Mayor for looking into that and suggested a heads up to the public when the Town performs things with dangerous chemicals. On another note, we are all aware of the protests going on for Black Lives Matter, George Floyd, and justice for all,

and suggested organizing something with the Sheriff's Department to inform the public of their policies such as the use of body cameras, policing practices in situations such as these. Thanks for a great job on the budgets.

3. Mr. Morris suggested, that with the issue the Treatment Plant is facing in regards to residents flushing clogging material down there commodes, that we post on the website, e-blast, and utility bills, some language discouraging flushing of certain items that clog the system. On another note, he has concerns about the median at the Octagon on Rt 260. There have been a number of accidents over the past few years and feels we should have State Highway look at this concern.

4. Mr. Jaworski echoed Mr. Morris's suggestion on informing the public on flushable/non-flushable items stating that Mrs. Wahl has been posting that information on the website and a huge thank you to the Mayor, Mrs. Wahl, Mr. Clark, and the staff for an incredible job on updating the budgets.

5. Mr. Fink also thanked staff for the great efforts put forth in this budget presentation and mentioned he had received emails from "next-door" regarding Bayfront Park. If possible, perhaps the Town could reach out to that group suggesting members sign up for town e-blast which would provide more accurate information concerning the Town.

6. Dr. Beaudin stated a lot of work went into this presentation and a great job at identifying potential impacts. She is happy to see the Town did not have to dip into the rainy day fund and that we are still able to pay off our debt early. She looks forward to a safe water park opening and meeting everyone again in person!

V. Adjournment:

The meeting adjourned at 7:31 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Pardieck, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk

PROCLAMATION

Of the Chesapeake Beach Mayor and Town Council Supporting Social Equality

WHEREAS, the Town of Chesapeake Beach stands up against bigotry and hate-based violence of all kinds and declares that no one shall be discriminated against because of race, faith, ethnicity, gender, age, disability or any other real or perceived difference; and

WHEREAS, discrimination creates structural barriers when it comes to securing quality housing, health care, employment, and education, which fuels inequities and injustices; and

WHEREAS, the Mayor and Town Council's mission is to provide services to Town residents through a lens of equity, inclusion, transparency and objective examination; and

WHEREAS, the Mayor and Town Council are committed to creating, and maintaining, a community where everyone can flourish in a safe environment; and

WHEREAS, the Town of Chesapeake Beach supports the Calvert County Sheriff's Office and the Twin Beach Deputies in their efforts to continue to improve upon their community policing strategy providing fair and transparent response in the Town; and

THEREFORE, BE IT RESOLVED, by the MAYOR AND TOWN COUNCIL of the Town of Chesapeake Beach, do hereby proclaim our intention to listen, to learn, to be willing to experience discomfort, to collaborate with community partners, and to protect the Constitutional and human rights of every person who lives, works and visits our Town.

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Lawrence P. Jaworski, Councilman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

L. Charles Fink, Councilman

Keith L. Pardieck, Councilman

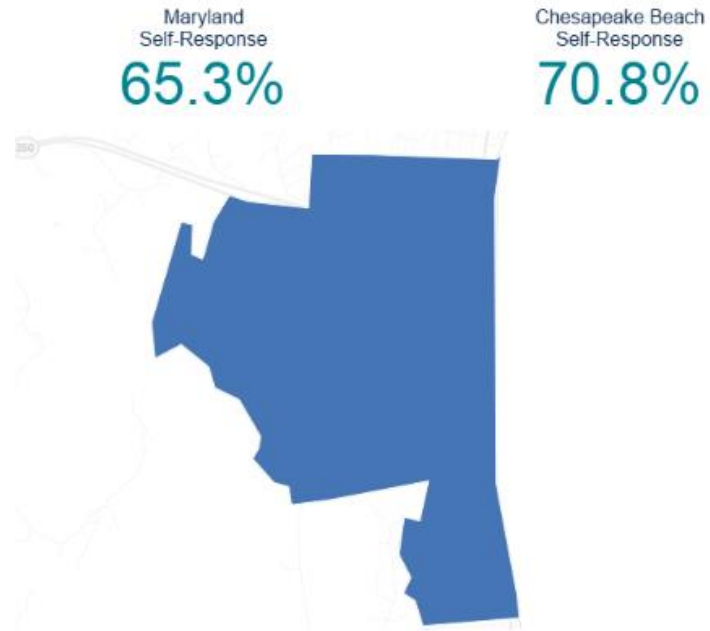


Town Administrators Report – June 2020

- I. NEW TRASH SERVICES:** The Town will start new trash and recycling services with Evergreen Disposal Services on July 1, 2020. Some important details are:
- a) **Trash and recycling schedule** and frequency will remain the same
 - b) **Bulk trash collection** will be collected with each trash collection instead of once a month
 - c) **Bagged yard waste** will be collected year-round instead April- November only
- II. COVID-19 FISCAL IMPACTS:**
- a) **FY20:** The Town expects to close FY20 with no impacts to reserves, services to residents will remain consistent with decreased expenditures.
 - b) **FY21:** The Town will enter FY21 off setting projected losses with decreased expenditures resulting in no project reserve impacts. The Town will maintain all services to residents as well as the Town Council approved reduction to real estate taxes.
- III. OPERATIONAL IMPACTS:**
- a) **Water Park:** The Chesapeake Beach Water Park is excited to announce that they are working towards an early July opening date per Governor Hogan’s June 10th announcement regarding amusement and water park facilities.
 - b) **Bayfront Park aka Brownies Beach:** Beach access remains closed with plans underway to re-open the beach under a limited capacity with resident access a priority.
- IV. VIRTUAL TOWN HALL:** All meetings of the Mayor and Town Council and other public bodies continue to be conducted virtually with public participation available via dial in or web. All meetings are recorded and are available for view via the Town [You Tube Channel](#), also linked on the Town website. Public participation continues to be available via web and dial in. If any resident has questions about this access, please call Town Hall at (410)257-2230 and select Option #2 to connect with the Town Administrator.
- V. CENSUS 2020: Thank you Chesapeake Beach for making sure your counted in the Census 2020.** As of June 11, Chesapeake Beach’s self-response rate is higher than the National response rate, the States response rate and we are still leading Calvert County’s response rate. **Remember to keep the confirmation you received for submitting your Census for the chance to win a water park beach bag, beach towel, sunblock and promotional water park passes.** Follow the report yourself [here](#), and stay tuned for a friendly competition between Mayor Benton and Mayor Mahoney.



Town Administrators Report – June 2020



VI. TOWN PERMITS:

Permits Granted:

There have been 0 permits granted since the last report.

VII. GREEN INITIATIVES:

- The Town continues to make initiatives to improve the environmental impacts of Town operations. Recent questions were addressed by residents related to how weeds are removed. The Town is using a horticultural vinegar biopesticide with priority being removing weeds by hand prior to using this non-hazardous material.
- Our Town contractor applying this product has been instructed to carry MSDS sheets and will have the container available, if needed.



Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: June 18, 2020

Water leak- We had a water lateral leak on 1st street that is now repaired. The road patches from the last 8 leaks are getting paved this week.

Wet wells- We are still dealing with items that should not be flushed. Just because it says flushable does not mean it breaks down in the sewer system. It simply means it will flush.

Water meter/MXU- We are working with a contractor this week to install hardware on the top of the Richfield Station water tower to move another step closer to remote water meter reads.

Flushing- We will have finished our second flushing for the year by the time of this meeting.

Ball fields – The North end storm water replacement is complete. The South side is next on the schedule. We have started the South end and are reviewing the Topo survey for future projects.

Railway Trail – With the trail back open we are keeping up with grass and weeds. Please clean up after your pets.

Water park – The pool has been filled and we are replacing the main filter pump at this time.

The Heritage – Phase one water and sewer is complete. The base pavement has been installed and houses will be built soon. No changes to report

Emergency calls – We have had 6 emergency calls since our last meeting. 2 requiring a response. 1 for our water tower at Harbor Road and 1 for the C and 31st street storm water pump station.



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Plant Report

Date: June 18, 2020

The Water Reclamation Plant has implemented new COVID-19 operations following all Federal, State, County, and Town's Mayor and Council Guidelines to control the spread of the virus. All safety protocols were reviewed, and changes were made to current SOP's to operators' procedures in handling daily operations at the Plant. All safety gear will be worn and continuing cleaning of everything will be done daily. The inventory of Safety supplies, Janitorial supplies and Office supplies, Chemicals, Lab supplies, Diesel fuel for Generator, Maintenance supplies and spare parts for Equipment and repairs were set up for a 6 months' supply. The staff began a new rotation shift on April 6th. Two employee crews will alternate each week. The supervisors will use a rotation of every other week. This will help to limit exposure and maintain good health of staff. All normal plant operations will remain the same until further notice. Security procedures were enhanced to monitor all entry into the plant and record all deliveries or scheduled work. Contingency Plans are set up as changes occur for control of COVID-19.

The test results for the EPA and MDE required DMRQA-Study 40 on May 6th were received with all tests taken passing. The test results will be forwarded to the EPA and MDE.

The Influent Wet Well Pump #2 faulted out on 6-1-20. Operators found a ground fault and put #3 Pump online. The #2 Pump was placed back online on 6-2-20 after resetting ground fault within Pump Safe. Staff are cleaning all process pumps weekly with the wet well cleaning in the planning.

On 6-3-20, the filter PLC faulted out with communication failure shutting down all filter control including alarms. It was found the CIP connection failed to connect. All attempts were made to reboot and restart PLC but found the fault must be reset internally in Filter Program. The Filters were taken offline and Bypassed. MDE was notified and additional Effluent tests were taken. Xylem Leopold Filters arrived on 6-4-20 to reset PLC. Leopold Tech could not access Filter PLC and left site. Imacs Tech arrived 6-5-20 and accessed the Filter PLC and reset Filters. The Filters were put back online. All tests taken were within normal range along with 3 fecal readings of ND each day. These results and forms were sent to MDE. A Filter change is being looked at to disable faults with the Filters still operating and sending alarms out. Additional programing will have to be added.

The WRP had two power losses on 6-4-20 and 6-5-20. This was due to thunderstorms. Operators responded to alarms and reset equipment.

On 6-7-20, it was discovered that the #3 RAS Pump was offline without sending an alarm. The superintendent was in to access pump and called in additional Operator to assist in unclogging RAS pumps. The alarms were checked, and the WAS alarms were operating. The pumps were monitored until 12:00 am from offsite computer.



On 6-8-20, the superintendent received an alarm for the Filters PLC alarm. On arrival the Filters were offline along with the #3 RAS pump again with no alarm sent. The superintendent was able to reset the Filters and #2 Clarifier was taken offline, lowered in depth and hosed down then placed back online. The Filters received some solids, but all Filters were backwashed several times and remained online.

IMACS here on 6-8-20 to check out Alarms, Filters, and other control work. Wires Inc. will be in if needed.

There were no PO's costs over \$5,000.00 but not over the threshold limit of \$10,000.00 for budget purchases this month.

Plant Staff did not use the surge tank this month.

There were five alarm calls this month. All alarms were related to the Filters, RAS Pumps, and Power losses.

There were no incidents to report in the plant's Solids and Handling Operation. The Lab Sampling Operation will have to change its method of Fecal Testing due to the present method used at the plant will become not accepted in June. The fecal testing will be sent out to a lab until plant staff can find a new approved method. Old Line Inc. was sold to Synagro in May of 2019. A new contract was signed with Old Line/Synagro in August 2019 after rebidding the Solids Hauling Contract in June 2019.

The Wastewater Treatment Plant had no spills to report for this June report. The WRP had to Bypass Filers on 6-3-2020 to 6-5-2020. All additional testing was performed and were in normal parameter range. The Fecal tests were ND for the three days.

Future Projects:

To complete working out the problem areas in the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date of the plant's present budget year or within two years after the ENR Upgrade.



Code Enforcement Summary Report

Report Criteria:

<i>Status</i>	<i>Assigned To</i>	<i>Census Tract</i>	<i>Violation</i>	<i>Initiation</i>	<i>Open Date Range</i>	<i>Follow up Date Range</i>	<i>Close Date Range</i>
All Open	O'Dell, Connie		All	All	From To	From To	From To

CE Totals

	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
Totals	30	0	30

CE Cases by Employee

<i>Employee</i>	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
O'Dell, Connie	30	0	30
Totals	30	0	30

CE Cases by Violation

<i>Violation</i>	<i>Total Violations</i>	<i>Closed Violations</i>	<i>Open Violations</i>
110-15: Steep Slope Construction on or Adjacent to	1	0	1
115-3 Dangerous Buildings - Failure to Comply	3	0	3
200-6 Violations and penalties for Property Maintenance	2	0	2
Fence Over 42"	0	0	0
Foreclosure	2	1	1
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	1	0	1

Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	1	0	1
Minimum Housing Standards - Exterior Structure B (1)	1	0	1
Minimum Housing Standards - Exterior Structure B (2)	2	0	2
Minimum Housing Standards - Exterior Structure B (3)	1	0	1
Minimum Housing Standards - Exterior Structure B (5)	1	0	1
Minimum Housing Standards - Exterior Structure B (9)	1	0	1
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	4	0	4
Property Maintenance - Minimum Maintenance Requirements	2	0	2
Property Maintenance - Minimum Maintenance Requirements (B)	2	0	2
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	8	0	8
Property Maintenance - Sanitary Maintenance - Grass	11	0	11
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	1	0	1
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	5	2	3
Sanitary Maintenance	2	0	2
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	1	0	1
Waste/Sewer Back Up	0	0	0
Zoning Permit Required	4	1	3

Totals	56	4	52
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Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Closed	O'Dell, Connie		All	All	From To	From To	From 05/15/2020 To 06/12/2020

CE Totals

	Total	Closed Cases	Open Cases
Totals	9	9	0

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	9	9	0
Totals	9	9	0

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0

Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	2	2	0
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	2	2	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	1	1	0
Property Maintenance - Minimum Maintenance Requirements	0	0	0
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	2	2	0
Property Maintenance - Sanitary Maintenance - Grass	0	0	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	2	2	0
Sanitary Maintenance	1	1	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	0	0	0
Waste/Sewer Back Up	0	0	0
Zoning Permit Required	1	1	0

Totals	11	11	0
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Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From To	From To	From 05/15/2020 To 06/12/2020	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE20-29		Closed: Voluntary Compliance	Prohibited Parking - Closed	Medium	7536	C		St		20732	0503069559	Complaint	05/11/2020	05/22/2020	O'Dell, Connie
CE20-28		Closed: Voluntary Compliance	Zoning Permit Required - Closed	Medium	4011		27TH	St		20732	0503042464	Self-Initiated	05/05/2020	05/28/2020	O'Dell, Connie
CE20-23		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	3801		13TH	St		20732	0503067009	Complaint	04/28/2020	05/27/2020	O'Dell, Connie
CE20-22		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	2310		Forest Ridge			20732		Self-Initiated	04/22/2020	05/27/2020	O'Dell, Connie
CE20-20		Closed: Voluntary Compliance	Operating a RV on private property - Closed Operating Restrictions of	Medium	8960		ST ANDREWS	Dr		20732	0503130061	Complaint	04/17/2020	05/27/2020	O'Dell, Connie

Recreation Vehicles - Closed													
CE20-19	Closed: Voluntary Compliance	Operating a RV on private property - Closed Operating Restrictions of Recreation Vehicles - Closed	Medium	8945		ST ANDREWS	Dr	20732	0503130231	Complaint	04/17/2020	05/27/2020	O'Dell, Connie
CE20-12	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	3925		GORDON STINNETT	Ave	20732		Self-Initiated	02/12/2020	05/27/2020	O'Dell, Connie
CE20-11	Duplicate Entry	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	3325	E	CHESAPEAKE BEACH	Rd	20732	0503005402	Self-Initiated	02/12/2020	05/27/2020	O'Dell, Connie
CE20-5	Closed: Voluntary Compliance	Sanitary Maintenance - Closed	High	8072		WINDWARD KEY	Dr	20732	0503125688	Complaint	01/21/2020	06/04/2020	O'Dell, Connie

Number of Cases: 9



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Open	All	All	All	All	All	All	From To	From To	From To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE20-43		Verbal Warning Given	Prohibited Parking - Open	Medium	8253		D	St		20732	0503047571	Complaint	06/12/2020	06/18/2020	O'Dell, Connie
CE20-42		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	8207		ELM			20732	0503155153	Complaint	06/12/2020	06/17/2020	O'Dell, Connie
CE20-41		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3325	E	CHESAPEAKE BEACH	Rd		20732	0503005402	Self-Initiated	06/09/2020	06/15/2020	O'Dell, Connie
CE20-40		Door Hanger	Prohibited Parking - Open	Medium	8280		Greenspring			20732		Self-Initiated	06/02/2020	06/17/2020	O'Dell, Connie
CE20-39		Door Hanger	Property Maintenance - Sanitary	Medium	8014		VALLEY VIEW	Dr		20732	0503179621	Self-Initiated	06/02/2020	06/17/2020	O'Dell, Connie

		Maintenance - Grass - Open											
CE20-38	Door Hanger	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	8224	SILVERTON	Ct	20732	0503169693	Self-Initiated	06/02/2020	06/17/2020	O'Dell, Connie	
CE20-37	Verbal Warning Given	Prohibited Parking - Open	Medium	3676	Middle Ground	Ct	20732		Complaint	05/28/2020	06/15/2020	O'Dell, Connie	
CE20-36	Notice of Violation Given	Prohibited Parking - Open Zoning Permit Required - Open	Medium	8216	F	St	20732		Self-Initiated	05/21/2020	06/15/2020	O'Dell, Connie	
CE20-35	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	7307	F	St	20732	0503094774	Complaint	05/21/2020	06/17/2020	O'Dell, Connie	
CE20-34	Door Hanger	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	3906	26TH	St	20732	0503048098	Complaint	05/19/2020	06/25/2020	O'Dell, Connie	
CE20-33	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3620	28TH	St	20732	0503044483	Complaint	05/19/2020	06/17/2020	O'Dell, Connie	
CE20-32	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3805	16TH	St	20732	0503064956	Complaint	05/15/2020	06/22/2020	O'Dell, Connie	
CE20-31	Door Hanger	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3910	18TH	St	20732	0503070255	Self-Initiated	05/14/2020	06/17/2020	O'Dell, Connie	
CE20-30	Complaint Filed	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	7984	DELORES	Ct	20732	0503164241	Complaint	05/12/2020	06/17/2020	O'Dell, Connie	

CE20-27	Verbal Warning Given	Zoning Permit Required - Open	Medium	4006	27TH	St	20732	0503043436	Self-Initiated	05/05/2020	06/17/2020	O'Dell, Connie
CE20-15	Verbal Warning Given	Property Maintenance - Minimum Maintenance Requirements - Open	Medium	8142	WOODLAND		20732	0503161137	Self-Initiated	02/20/2020	06/17/2020	O'Dell, Connie
CE20-14	Verbal Warning Given	Zoning Permit Required - Open	Medium	3915	16TH	St	20732	0503084795	Complaint	02/19/2020	06/26/2020	O'Dell, Connie
CE20-10	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	8230	HARRISON	Blvd	20732	0503165191	Self-Initiated	02/12/2020	06/17/2020	O'Dell, Connie
CE19-96	Inspection	Minimum Housing Standards - Exterior Structure B (2) - Open Property Maintenance - Sanitary Maintenance - Vehicles - Open Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3398	COX	Rd	20732	0503090965	Self-Initiated	11/20/2019	06/19/2020	O'Dell, Connie
CE19-92	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	7403	B	St	20732	0503049019	Complaint	11/14/2019	06/26/2020	O'Dell, Connie
CE19-91	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Vehicles - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary	Medium	7524	C	St	20732	0503070557	Self-Initiated	11/14/2019	06/19/2020	O'Dell, Connie

		Maintenance - Open Property Maintenance - Minimum Maintenance Requirements - Open											
CE19-74	Inspection	Foreclosure - Open Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	7331	WOODSHIRE Ave	20732	0503064727	Self- Initiated	09/12/2019	06/26/2020	O'Dell, Connie		
CE19-72	Inspection	Property Maintenance - Sanitary Maintenance - Grass - Open Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	7626	C St	20732	0503067939	Complaint	09/04/2019	06/26/2020	O'Dell, Connie		
CE19-68	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary Maintenance - Open	Medium	3915	27TH St	20732	0503047873	Self- Initiated	08/22/2019	06/26/2020	O'Dell, Connie		
CE19-67	Notice of Violation Given	Sign Ordinance - Open	Medium	4160	MEARS Ave	20732	0503085635	Self- Initiated	08/21/2019	06/26/2020	O'Dell, Connie		
CE19-23	Administrative Citation Issued	110-15: Steep Slope Construction on or Adjacent to - Open	Medium		Delores Ct	20732		Complaint	04/10/2019	06/26/2020	O'Dell, Connie		
CE19-17	Notice of Violation Given	Zoning Permit Required - Closed Global Stability Analysis/Storm Drain/Stormwater	High	7340	G St	20732	0503095037	Complaint	03/22/2019	07/10/2020	O'Dell, Connie		

		Mgmt Plan Required - Open										
CE18-76	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	2541	SHADY OAK	Ct	20732	0503174379	Complaint	10/19/2018	06/26/2020	O'Dell, Connie
CE18-30	Inspection	200-6 Violations and penalties for Property Maintenance - Open Property Maintenance - Minimum Maintenance Requirements (B) - Open 115-3 Dangerous Buildings - Failure to Comply - Open Minimum Housing Standards - Condition of the Premises A (3) - Open Minimum Housing Standards - Exterior Structure B (3) - Open Minimum Housing Standards - Exterior Structure B (5) - Open Minimum Housing Standards - Exterior Structure B (9) - Open Minimum Housing Standards - Exterior Structure B (1) - Open Minimum Housing Standards -	High	3725	HARBOR	Rd	20732	0503068943	Self-Initiated	06/13/2018	06/19/2020	O'Dell, Connie

		Exterior Structure B (2) - Open										
CE18-10	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Open Property Maintenance - Minimum Maintenance Requirements (B) - Open 200-6 Violations and penalties for Property Maintenance - Open Property Maintenance - Sanitary Maintenance - Grass - Open 115-3 Dangerous Buildings - Failure to Comply - Open Foreclosure - Closed 115-3 Dangerous Buildings - Failure to Comply - Open	High	7636	BAYSIDE	Rd	20732	0503068315	Self-Initiated	05/18/2018	06/26/2020	O'Dell, Connie

Number of Cases: 30

CASE FIELD REPORT

Chesapeake Beach, MD/Code Enforcement

Assigned To:
O'Dell, Connie

CE18-30

Location of Violation: 3725 HARBOR Rd APN# 0503068943
CHESAPEAKE BEACH, MD 20732

CDBG **Custom Location Field** **Custom Field**
NO Property Type: Residential Citation Number: 6Z41212877 & 0Z41212878 & 1Z41212914 & 6Z41212912 & 0Z41212913

Owner Address (if different) Hm:
Name: Wilson, Lawrence 3195 BAYSIDE RD Wk:
Business:L & E LLC HUNTINGTOWN, MD 20639 Cell:

Open Violation(s)

200-6 Violations and penalties for Property Maintenance	Code Section
Property Maintenance - Minimum Maintenance Requirements (B)	§200-2
115-3 Dangerous Buildings - Failure to Comply	§200-2
Minimum Housing Standards - Condition of the Premises A (3)	§115-1
Minimum Housing Standards - Exterior Structure B (3)	162-9 A. (3)
Minimum Housing Standards - Exterior Structure B (5)	162-9 B (3)
Minimum Housing Standards - Exterior Structure B (9)	162-9 B (5)
Minimum Housing Standards - Exterior Structure B (1)	162-9 B (9)
Minimum Housing Standards - Exterior Structure B (2)	162-9 B (1)
	162-9 B (2)

Entry Date	Note Action Date	Type	Officer	Note/Activity
06/12/2020	2020-06-10	Note	O'Dell, Connie	Took final finish photos. Awaiting an inspection of the helical piers and then the final release from the Calvert County Building Inspector.
05/28/2020	2020-05-27	Note	O'Dell, Connie	Visited the property and chatted with the contractor. The work will be inspected on May 29, 2020 and the contractor hopes to be finished by June 1, 2020. Photos attached.
05/13/2020	2020-05-13	Note	O'Dell, Connie	Inspection; concrete sidewalk surround appears to be complete and the decking is currently being replaced.
04/21/2020	2020-04-17	Note	O'Dell, Connie	Discussed with the town attorney and then confirmed to the tenant that this is a landlord/tenant issue and that I could not help.
04/21/2020	2020-04-15	Note	O'Dell, Connie	Received notification from a tenant that the owner was requesting the second floor tenants to move out by May 1 for the construction. They have not been given an alternative living facility.
04/03/2020	2020-03-01	Note	O'Dell, Connie	Permit was issued to the owner.
02/11/2020	2020-02-11	Note	O'Dell, Connie	No structural changes or work has begun on the decking or the sidewalk surround.
01/09/2020	-	Case	O'Dell, Connie	Case Status changed to Inspection
01/09/2020	2020-01-07	Note	O'Dell, Connie	Judgement for abatement to be completed by May 7, 2020 or Town may impose other actions.
12/11/2019	2020-01-07	Note	O'Dell, Connie	District Court - Prince Frederick
11/14/2019	2019-11-14	Note	O'Dell, Connie	The attorney for the defendant asked for a continuance of the trial date. No new date has been received as of this writing.
10/15/2019	2019-10-11	Note	O'Dell, Connie	Received answer from defendant attorney addressing the latest citations.
10/10/2019	2019-10-04	Note	O'Dell, Connie	New court date of November 19, 2019
10/03/2019	-	Violation	O'Dell, Connie	Added: Minimum Housing Standards - Exterior Structure B (1)
10/03/2019	-	Violation	O'Dell, Connie	Added: Minimum Housing Standards - Exterior Structure B (2)
10/02/2019	2019-10-02	Note	O'Dell, Connie	Issued a new violation letter citing the new Housing Code, Chapter 162

10/01/2019	-	Violation	O'Dell, Connie	Added: Minimum Housing Standards - Exterior Structure B (3)
10/01/2019	-	Violation	O'Dell, Connie	Added: Minimum Housing Standards - Exterior Structure B (5)
10/01/2019	-	Violation	O'Dell, Connie	Added: Minimum Housing Standards - Exterior Structure B (9)
10/01/2019	-	Violation	O'Dell, Connie	Added: Minimum Housing Standards - Condition of the Premises A (3)
10/01/2019	2019-09-27	Note	O'Dell, Connie	Issued a new citation for 115-1 - Dangerous Buildings; citation # 6Z41212912
10/01/2019	2019-09-27	Note	O'Dell, Connie	Issued new citation for 200-2 E: minimum maintenance requirements, stairs, railings, appurtenances to; citation # 0Z41212913
10/01/2019	2019-09-27	Note	O'Dell, Connie	Issued new citation for 200-1 Existing Structures; Maintenance & Repairs; citation # 1Z41212914
09/26/2019	2019-09-26	Note	O'Dell, Connie	Re-posted the property with signs and Mayor's letter attached from May 2018.
09/25/2019	-	Violation	O'Dell, Connie	Added: 115-3 Dangerous Buildings - Failure to Comply
09/25/2019	2019-09-24	Note	O'Dell, Connie	Trial Date was postponed.
09/18/2019	2019-09-13	Note	O'Dell, Connie	Received letter from Calvert County Inspections & Permits
08/19/2019	2019-08-19	Note	O'Dell, Connie	Received notification of a new trial/hearing on 9/24/2019.
08/19/2019	2019-08-19	Note	O'Dell, Connie	Court Date - August 13, 2019: the judge said there hadn't been an order entered last August when we appeared. She said she had scheduled a continuation of the hearing in September and that no one had appeared, so she had dismissed the case. Neither the Town Attorney nor defendant's counsel recall that, and no one got a hearing notice from the court. So ... there was no order of which to hold the defendant in contempt. She scheduled a new hearing on the merits for September 24, unless we come to an agreement with Mr. Wilson before then (and submit an order).
07/11/2019	2019-07-02	Note	O'Dell, Connie	Town Attorney to file an order of contempt. Still no work at the property.
06/17/2019	2019-06-17	Note	O'Dell, Connie	Owner continues to stall.
05/09/2019	2019-05-09	Note	O'Dell, Connie	Mailed letter to owner explaining that he has full permission from the county to proceed after I received a call from the attorney.
04/10/2019	2019-03-28	Note	O'Dell, Connie	Under advisement of the Town attorney.
03/14/2019	2019-03-13	Note	O'Dell, Connie	No work as of this date. Advised the attorney.
02/13/2019	2019-02-08	Note	O'Dell, Connie	No work as of this date.
01/04/2019	2019-01-03	Note	O'Dell, Connie	New plans were submitted and approved. Drove by, but did not see any work taking place as of today's date.
12/13/2018	2018-12-13	Note	O'Dell, Connie	Owner went to the County trying to get a revision to the existing application, revising to the decking. They gave him a new application and told him that he needs to submit new plans to the Town first. I am not aware of any new plans being filed as of this writing.
11/08/2018	2018-11-08	Note	O'Dell, Connie	Have not received the permit application as of today.
11/08/2018	2018-11-02	Note	O'Dell, Connie	Owner will be submitting a permit application for new decking.
08/28/2018	2018-08-20	Note	O'Dell, Connie	Agreement Letter - Building Permit's to be filed within 15 days of August 17, 2018. See Document
08/10/2018	2018-08-10	Note	O'Dell, Connie	Court date set for August 14.
06/25/2018	2018-06-25	Note	O'Dell, Connie	Town attorney to ask for meeting on site with the owner's architect to finalize the expectations and require permits and inspections on what they are doing in the way of repairs/installations.
06/14/2018	-	Violation	O'Dell, Connie	Added: Property Maintenance - Minimum Maintenance Requirements (B)
06/14/2018	-	Violation	O'Dell, Connie	Status changed: Violation Exterior Structure - Minimum Maintenance Requirement Closed with disposition Clerical Error
06/14/2018	-	Violation	O'Dell, Connie	Violation Exterior Structure - Minimum Maintenance Requirement disposition changed to Clerical Error
06/14/2018	-	Violation	O'Dell, Connie	Added: 200-6 Violations and penalties for Property Maintenance
06/14/2018	2018-06-13	Note	O'Dell, Connie	Sent second citation out with a package ID of 9171999991703604695985
06/14/2018	2018-06-11	Note	O'Dell, Connie	Sent first citation out with a Package ID of 9171999991703604696005
06/14/2018	2018-06-11	Note	O'Dell, Connie	Called owner again and he said that he did not want to meet; please send the citations via certified mail and he would sign for them.
06/14/2018	2018-06-08	Note	O'Dell, Connie	Called owner to arrange to meet to serve the citations. He said he would call when he was back in town and could meet to sign for the citations. He did not call back that day.
06/14/2018	2018-06-05	Note	O'Dell, Connie	Began preparing two citations as per discussions with the town attorney
06/14/2018	2018-06-04	Note	O'Dell, Connie	Had to re-post the signs for the third time.
06/14/2018	2018-06-01	Note	O'Dell, Connie	Re-posted property after discovering that the signs were removed.
06/14/2018	2018-05-31	Note	O'Dell, Connie	Second letter was issued
06/13/2018	2018-05-24	Note	O'Dell, Connie	Owner came to Town Hall and picked up the package containing engineer letter, photos and letter from the mayor
06/13/2018	2018-05-24	Note	O'Dell, Connie	Posted Property with notice of dangerous stairs, landings, etc.
06/13/2018	2018-05-24	Note	O'Dell, Connie	Town Engineer Inspected - Issued Letter

06/13/2018	2018-05-23	Note	O'Dell, Connie	Mr. Wilson brought photos of repairs that he made between May 18 and May 23
06/13/2018	2018-05-18	Note	O'Dell, Connie	Town Admin and Code Enforcement met with owner of property at Town Hall
06/13/2018	-	Case	O'Dell, Connie	Initial Case Status Administrative Citation Issued
06/13/2018	-	Case	O'Dell, Connie	Case Opened (Created)

Follow-up	06/19/2020	Final Inspection
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INVESTIGATION:



May 18, 2018 at 9:59:00 AM
Chesapeake Beach

Uploaded on: 06/13/2018 - May 18, 2018
Railing Pulling Away



May 18, 2018 at 9:59:29 AM
Chesapeake Beach

Uploaded on: 06/13/2018 - May 18, 2018
Railing Corners pulled apart



Jan 3, 2020 at 1:01:04 PM

Uploaded on: 01/03/2020 - 1.3.2020
Decking 1



Jan 3, 2020 at 12:59:57 PM

Uploaded on: 01/03/2020 - 1.3.2020
Decking 2



Uploaded on: 01/03/2020 - 1.3.2020

Decking 3



Uploaded on: 01/03/2020 - 1.3.2020

Hole in Sidewalk



Uploaded on: 01/03/2020 - 1.3.2020
Length of Probe



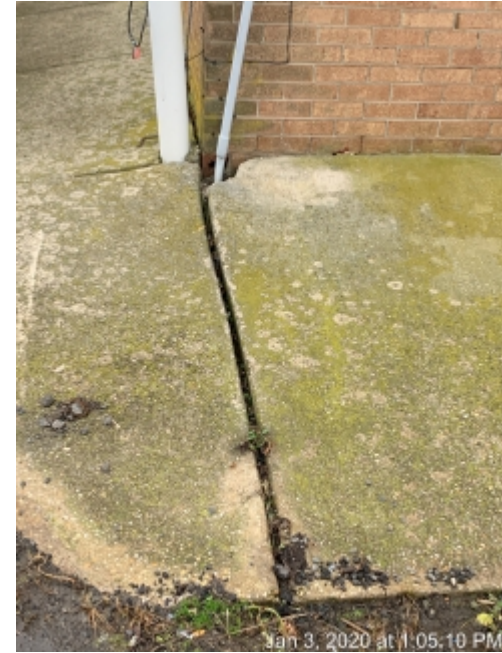
Uploaded on: 01/03/2020 - 1.3.2020
Probe buried in hole



Jan 3, 2020 at 1:05:34 PM

Uploaded on: 01/03/2020 - 1.3.2020

2 sidewalk



Jan 3, 2020 at 1:05:10 PM

Uploaded on: 01/03/2020 - 1.3.2020

3 sidewalk



Jan 3, 2020 at 1:03:37 PM

Uploaded on: 01/03/2020 - 1.3.2020

4 Sidewalk



Jan 3, 2020 at 1:03:06 PM

Uploaded on: 01/03/2020 - 1.3.2020

5 sidewalk



Uploaded on: 01/03/2020 - 1.3.2020
6 sidewalk



Uploaded on: 01/06/2020 - Decking 4
1.3.2020



Uploaded on: 05/28/2020 - May 27, 2020
New stairway - East Side



Uploaded on: 05/28/2020 - May 27, 2020
New Decking South Side



Uploaded on: 05/28/2020 - May 27, 2020
New sidewalk - North Side



Uploaded on: 06/10/2020 - ADA Access
East Side



Uploaded on: 06/10/2020 - June 8, 2020
North Building



Uploaded on: 06/10/2020 - June 8, 2020
South Side of Building



Uploaded on: 06/10/2020 - June 8, 2020
South Side Sidewalk & Support Posts



Jun 8, 2020 at 11:01:17 AM



**Town of Chesapeake Beach
Treasurer's Report
Town Council Meeting
June 2020**

Fiscal Year-End Close

- Work has started in the preparation of our FY20 close. There are many items that need to be reviewed as part of our year end close and this will be done over the next couple of weeks. This includes the following key areas that will be reviewed and reconciled:
 - Accounts Payable
 - Fixed Assets
 - Personnel Management
 - Purchasing
 - Bank Reconciliation
 - General Ledger
- This year we have new auditors who are Barbacane Thornton & Company and we have already received an engagement schedule the FY20 Audit as well as a schedule of documents that will be required to provide to Audit.

Expense Over-Expenditures Budget Ordinances

- Similar to last year, the plan is to review our over-expenditures for FY20 once our FY20 audit has been completed.

Town of Chesapeake Beach

Engineer's Report 6-15-20

From: Messick Group, Inc (MGI)
Wayne A. Newton, P.E

A transitional meeting was held on February 27, 2020 to review projects and transition responsibility going forward from Paul Woodburn to Wayne Newton of the below projects. A brief description of each project and upcoming action items are below:

Fishing Creek Dredging:

February, 2020 Update: We have obtained permissions from MDE to maintain the drainage swale up to the Kellams Field Pond from the spoil site. The contract has been awarded and we anticipate the work moving forward soon.

Action: Waiting for Dredge Work to Begin

Kellams Marina:

Action: MGI to review project closeout as requested.

Richfield Station:

February, 2020 Update: The State Highway Administration provided their findings at a meeting held at Town Hall on May 3, 2018. The findings outline the need for a light on both the east bound and west bound intersections of Harrison Boulevard and Limerick Lanes at Maryland Route 260. The SHA is reviewing signal timing and off peak operations. Standard protocol is to set full time green in the mainline traffic direction and use call indicators for side line triggering of the light.

The final Crest View Lane townhouse section (at the trail head) is moving forward again and plans and new permits have been provided to the Town and Planning Commission for review. We continue to work with the developer on permits, bonding, as-built reviews and approvals. We have also provided the developer a list of HOA repair items for their consideration. We have been provided copies of the current Calvert County grading permits. The developer filed public works agreements drafts to the Town to move the project forward.

Action: PWA 94 final edits are complete and forwarded to Holly. Todd Pounds & MGI recommend all future PWA's including revisions and extensions utilize the revised format. MGI waiting for follow up estimates from Roepke in reference to value of remaining work to be completed on each PWA

261 Sidewalks:

February, 2020 Update: The Town design consultant (BAI) has provided the Town with 30% drawings and documents. The State has requested a few additional tasks such as a different wall concept before we go to final 30% drawing approval. The next step will be to apply for funding to go to 100% design and construction drawings. The State Office of Traffic has asked for an additional wall design review for the retaining wall to sign off on the 30% design drawings. We are working with the consultant to get this task completed. (Ongoing)

Action: MGI to follow up with BAI to complete 30% design

Heritage:

February, 2020 Update: Site work (grading) is continuing. Ongoing meetings are being held with the contractor to ensure the Town staff is engaged through the grading and construction process. Mass grading continues as weather permits. Utility installation shop drawings and inspection payments have been paid to the Town for the utility permit and inspection release. Utility installation of the water and sewer and final grading are underway. We continue to monitor the utility installation, grading, and geotechnical reports. (Ongoing)

Action: MGI to continue in-field construction monitoring. GTA submitted soil cement mix specification and lab reports for MGI review prior to placing base paving with Soil Cement in lieu of the specified aggregate base. MGI approved soil cement mix design and installation complete for phase 1. Phase 2 mix design approved. Phase 2 base paving to start.

McCrone submitted pump station plans for our review. MGI reviewing

Kellams Field:

The Town has concerns with observed settling/sinking in and around the field/park area. MGI is preparing to topo the site to compare current (2020) site elevations with historical elevations to determine degree of sinking in the area and develop a process to analyze sinking.

Action: MGI surveyed the field and park area and coordinated our topographic shots with Jay Berry to help define the sinking. Jay & Wayne met on site to review poor drainage conditions and backed up water, potentially caused by differential settlement in the storm drain system. Survey base map completed 5/15. Looking for prior survey info from Paul to compare elevations.

Richfield Tower:

MGI will work with Jay Berry to create bid packages for exterior painting of the tower. Interior painting is complete. The Town has budgeted \$420,000 for the project in FY21.

Action: Jay Berry & MGI consulted on need for independent assessment of the Tower condition and repair/repainting needs. Jay contracting for a study.

Rod N Reel:

Wayne Newton and Jay Berry met to review the limits of Town maintenance responsibility of the constructed facilities serving the Rod N Reel Property.

Action: MGI prepared an exhibit to be attached to an agreement to record the limits of the Town's maintenance responsibilities and forwarded the plan to Paul Woodburn for Rod n Reel Review. Waiting for response.

Highlands Sewer Study:

MGI created a preliminary alignment map to serve the Town residents with public sewer. The map shows picking up all of Highlands Community within the Town, as well as homes on Wesley Stinnett and connecting to gravity sewer in G Street. MGI preparing estimated costs. Need to confirm capacity in downstream gravity sewer system for the additional flow.

Wesley Stinnett Water Study:

MGI created a preliminary alignment map to serve the Wesley Stinnett Dr community with Town Water. The preliminary water extension alignment is being developed and a cost estimate will need to be completed. Water system capacity needs to be reviewed.

Additional Miscellaneous Items:

- Water & Sewer Master Plan Review
- Walkable Communities Sidewalk Plan review
- SHA Sidewalk from Chesapeake Village to Beach Elementary School – assist Jay as needed
- Harbor Vista North – Waiting for resubmittal
- Steep Slopes Ordinance (B Street)



CALVERT COUNTY SHERIFF'S OFFICE

TWIN BEACHES PATROL

Date: June 11, 2020
To: Sharon Humm
From: Sergeant Thomas S. Phelps
Re: Sheriff's Office Report-Chesapeake Beach

In May of 2020, the Sheriff's Office handled 371 calls for service in Chesapeake Beach. This is down from 406 calls in March of 2020.

Call Breakdown for May of 2020:

201 calls were self-initiated (patrol checks, follow-up investigations, etc)

170 calls were received by other means (citizens, alarm companies, etc)

Of the 371 calls, we handled:

- 4 Thefts
 - Unauthorized Use of a Motor Vehicle – Bayside Rd (Closed by Arrest)
 - Strong Arm Robbery – Subject assaulted victim and took cash – Gordon Stinnett (Closed by Arrest)
 - Theft of ATM Card – Suspect took ATM Card and withdrew cash – 12th St. (Closed by Arrest)
 - Money Order stolen from residence – 26th St (Closed by Arrest)
- 3 Destruction of Properties
 - Window shot with a BB Gun – Eagle View (Under Investigation)
 - Beer Can Thrown at Vehicle – Kellam's Field (Under Investigation)
 - Tires Slashed – D St. (Closed by Arrest)
- 2 DUI Arrests
- 2 Non-Fatal Heroin Overdoses
- 2 Marijuana Civil Violation

May 2020 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	23	89	Fireworks Complaint	1	1	Relay	0	1
Abandoned Vehicle	2	5	Follow Up	11	47	Robbery	1	1
Accident	4	34	Found Property	1	6	Search Warrant	0	1
Alarm	9	42	Fraud	1	9	Sexual Assault	0	0
Alcohol Violation	0	1	Harassment	1	5	Sex Offender Registry	0	0
Animal Complaint	3	16	Illegal Dumping	0	0	Special Assignment	1	14
Assault	0	3	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	3	18	Indecent Exposure	0	2	Stolen Vehicle	0	3
Assist Other Dept	4	23	Intoxicated Person	1	3	Summons Service	4	13
Assist Sick/Injured	8	28	Kidnapping/Abduction	0	0	Suspicious Person	2	27
Attempt to Locate	3	28	Loitering	1	1	Suspicious Vehicle	7	41
Burglary	2	7	Lost Property	0	2	Tampering with MV	0	10
CDS Violation	1	5	Loud Party/ Music	5	10	Telephone Misuse	1	2
Check Welfare	14	47	Mental Subject	1	5	Theft	6	22
Conservor of Peace	2	6	Missing Person	3	9	Traffic Complaint	4	25
Destruction of Property	3	10	Neighborhood Dispute	2	2	Traffice Control	0	0
Death Investigation	0	2	Notification	0	0	Traffic Enforcement	0	9
Disorderly	9	36	Parking Complaint	6	25	Trespassing	5	24
Domestic	9	27	Patrol Check	190	890	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	0	0	Unknown Problem	0	2
Eviction	0	1	Police Information	10	42	Violation Protective Order	4	13
Fight	1	6	Protective/Peace Order	1	10	Warrant Service	0	8
Firearms Complaint	1	4	Prowler	0	0			
Total Calls							371	1723

	Month	Year		Month	Year		Month	Year
DUI Arrest	2	6	CDS Arrest	0	3	Other Arrest	5	26
Civil Marijuana Citations	2	12	Non Fatal Overdose	2	3	Fatal Overdose	0	1

**** Notes ****

Deputies assigned to the Twin Beach Patrol handled 261 calls outside of the Twin Beach Patrol Area in this month.
(These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)

May 2020 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	13	31	Fireworks Complaint	0	0	Relay	0	0
Abandoned Vehicle	2	3	Follow Up	6	26	Robbery	0	0
Accident	7	15	Found Property	1	2	Search Warrant	0	1
Alarm	2	14	Fraud	0	0	Sexual Assault	0	0
Animal Complaint	0	6	Harassment	3	5	Sex Offender Registry	0	0
Assault	0	3	Illegal Dumping	0	1	Special Assignment	2	5
Assist Motorist	0	4	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	1	4	Indecent Exposure	2	2	Stolen Vehicle	0	2
Assist Sick/Injured	0	5	Intoxicated Person	0	3	Summons Service	2	7
Attempt to Locate	1	20	Kidnapping/Abduction	0	0	Suspicious Person	0	15
BioChem/ Susp Package	0	0	Loitering	1	3	Suspicious Vehicle	3	13
Burglary	1	5	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	2	6	Loud Party/ Music	3	10	Telephone Misuse	0	0
Check Welfare	6	24	Mental Subject	0	0	Theft	4	12
Conservor of Peace	0	1	Missing Person	0	0	Traffic Complaint	3	11
Destruction of Property	0	7	Neighborhood Dispute	0	0	Traffice Control	0	1
Death Investigation	0	1	Notification	1	2	Traffic Enforcement	3	6
Disorderly	5	18	Parking Complaint	3	8	Trespassing	2	4
Domestic	6	21	Patrol Check	69	358	Unauthorized Use MV	1	2
Escort	0	1	Person with Weapon	0	0	Unknown Problem	1	2
Eviction	0	1	Police Information	3	9	Violation Protective Order	1	8
Fight	0	1	Protective/Peace Order	1	2	Warrant Service	0	2
Firearms Complaint	0	0	Prowler	1	1			
Total Calls							162	714

	Month	Year		Month	Year		Month	Year
DUI Arrest	1	1	CDS Arrest	0	1	Other Arrest	5	14
Civil Marijuana Citations	2	6	Non Fatal Overdose	0	0	Fatal Overdose	0	0

**** Notes ****



May Town Stats,

Fire = 43

AFA = 3

Brush

Fire Calls dispatched in the Town of CB = 26

EMS = 16

Fire Calls dispatched in the Town of NB = 17

Fire's = 7

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 0

Fire Drill: N/A Due to COVID 19

Investigation = 4

MVA = 7

Helicopter Landing =

Service = 5

Water Rescue = 1

Fundraising: N/A Due to COVID 19



EMS = 82

Chest Pains = 7

Diabetic Emergency = 2

Fire Standby = 1

MVC = 7

Overdose = 2

Psychiatric Emerg. =

Respiratory Distress = 6

Seizures = 2

Stroke (CVA) = 2

Unconscious Subj. = 9

Other Non- Emergent dispatched Calls =0

EMS Calls dispatched in the Town of CB = 50

EMS Calls dispatched in the Town of NB = 32

EMS DRILL : Personal Protective Equipment

Choking = 0

Syncope = 2

Suicide = 0

Gun Shot = 0

Head Injury = 0

Hypertension = 2

Assault = 3

Hemorrhage- 0

Cardiac Arrest - 3

Altered Mental Status - 0

Allergic Reaction -0

Traumatic Injury = 13

Abdominal pains- 6

Sick person- 13

Med Alarm -2



RESOLUTION R-20-3

A RESOLUTION OF THE CHESAPEAKE BEACH TOWN COUNCIL IMPOSING TEMPORARY CAPACITY RESTRICTIONS FOR THE CHESAPEAKE BEACH WATER PARK AND BAYFRONT PARK.

WHEREAS, as a result of COVID-19 and the associated Orders issued by Governor Hogan, the Water Park and Bayfront Park can open with a limited capacity; and

WHEREAS, the Water Park and Bayfront Park receive substantial funding for its operation by the Town of Chesapeake Beach; and

WHEREAS, the Chesapeake Beach Town Council believes that while the limited capacity Order is still in effect, that the priority of the usage of the Chesapeake Beach Water Park should go to the Chesapeake Beach Town residents and Calvert County residents **only** AND the Bayfront Park limited to **only** Chesapeake Beach Town residents on a temporary basis until the capacity is increased by future Orders of the Governor.

NOW THEREFORE BE IT RESOLVED, on this 18th day of June 2020, by the Town Council of Chesapeake Beach, that during the limited capacity Order by Governor Hogan that the Water Park usage be limited to Chesapeake Beach Town residents and Calvert County residents only, and their guests, AND Bayfront Park usage limited to only Chesapeake Beach Town residents. Upon the capacity Order being lifted, then this Resolution shall automatically be withdrawn and terminated.



TOWN OF CHESAPEAKE BEACH

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Lawrence P. Jaworski, Councilman

L. Charles Fink, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman