



**TOWN COUNCIL MEETING  
AGENDA  
MARCH 16, 2023**

**PUBLIC HEARINGS-6:45 PM:**

Ordinance O-23-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, to amend the code of Chesapeake Beach by repealing and reenacting, with amendments, Sections 25-3.B., 25-3.M., 25-27.B., 25-29, and 25-33.E.(1), and adding sections 25-29A, 25-33.K., 25-33.L., and 25-34A.

Ordinance O-23-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, to amend Chapter 290 of the Zoning Ordinance to address code numbering and formatting made necessary by the zoning text amendments in Ordinance O-22-12.

Ordinance O-23-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 to reconcile expenses and income and ratify overexpenditures.

Ordinance O-23-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 to reconcile expenses and income and ratify overexpenditures.

Ordinance O-23-5, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 to reconcile expenses and income and to ratify overexpenditures.

Ordinance O-23-6, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2023 to June 30, 2024.

Ordinance O-23-7, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2023 to June 30, 2024.

Ordinance O-23-8, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2023 to June 30, 2024 and setting municipal tax rates.



**TOWN COUNCIL MEETING  
AGENDA  
MARCH 16, 2023**

- I. Call to order and roll call.
- II. Pledge of Allegiance.
- III. Approval of the agenda.
- IV. Public Comment on any item on the agenda.
- V. Approval of the minutes of the February 16, 2023 Town Council Meeting.  
Approval of the minutes of the March 7, 2023 Informational Work Session.
- VI. **Special Presentation:** The 2022 State of the Town
- VII. **Petitions and Communications**
  - A. Town Administrator's Report
  - B. Operations Manager Report
  - C. Public Works Administrators Report
  - D. Water Reclamation Treatment Plant Report
  - E. Code Enforcement Report
  - F. Town Treasurer's Report
  - G. Town Engineer's Report
  - H. Deputy's Report



I. North Beach Volunteer Fire Department

J. Mayor's Report

**VIII. Resolutions & Ordinances**

- A. Vote on Ordinance O-23-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, to amend the code of Chesapeake Beach by repealing and reenacting, with amendments, Sections 25-3.B., 25-3.M., 25-27.B., 25-29, and 25-33.E.(1), and adding sections 25-29A, 25-33.K., 25-33.L., and 25-34A.
- B. Vote on Ordinance O-23-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, to amend Chapter 290 of the Zoning Ordinance to address code numbering and formatting made necessary by the zoning text amendments in Ordinance O-22-12.
- C. Vote on Ordinance O-23-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 to reconcile expenses and income and ratify overexpenditures.
- D. Vote on Ordinance O-23-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 to reconcile expenses and income and ratify overexpenditures.
- E. Vote on Ordinance O-23-5, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 to reconcile expenses and income and to ratify overexpenditures.
- F. Vote on Ordinance O-23-6, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2023 to June 30, 2024.



- G. Vote on Ordinance O-23-7, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2023 to June 30, 2024.
- H. Vote on Ordinance O-23-8, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2023 to June 30, 2024 and setting municipal tax rates.
- I. Introduce Ordinance O-23-9, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2023 to June 30, 2024. **Set public hearing.**
- J. Introduce Ordinance O-23-10, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2023 to June 30, 2024 and setting rates, charges, and fees related to water and sewer service by the Town. **Set public hearing.**
- K. Introduce and vote on Resolution R-23-1, a resolution of the Town Council of Chesapeake Beach, Maryland, to close the Bayfront Park to guests other than Town residents, Calvert County Sheriff's Office Deputies, and the North Beach Volunteer Fire Department personnel.
- L. Introduce and vote on Resolution R-23-2, a resolution of the Town Council of Chesapeake Beach, Maryland, ending / terminating the moratorium regarding Development.

**IX. Report of Officers, Boards and Committees**

- A. Planning & Zoning Commission – Cindy Greengold
- B. Board of Appeals – No hearing held.





- C. Chesapeake Beach Oyster Cultivation Society – Sue Alexander
- D. Climate Change Advisory Group – Larry Jaworski
- E. Economic Development Committee – Larry Jaworski
- F. Green Team – Valerie Beaudin
- G. Kellam’s Revitalization Committee – Greg Morris
- H. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck
- I. Walkable Community Advisory Group – Charles Fink

**X. Unfinished Business**

**XI. New Business**

1. Town Council to consider authorizing the Mayor to enter into agreements with JDT electric for \$35,900 and City Electric Supply for \$53,200 for the installation of 80 LED lights at the Kellam’s complex. The total cost of the project is \$89,100 from the FY23 General Fund Capital improvement line item.
2. Town Council to consider authorizing the Town Administrator to initiate work for phase I of the Richfield Station saddle replacement in the amount not to exceed \$50,000 from ARPA funds.

**XII. Public Comment**

**XIII. Council Lightning Round**

**XIV. Adjournment**



**MINUTES OF THE  
TOWN COUNCIL MEETING  
FEBRUARY 16, 2023**

**I.** Lawrence P. Jaworski, Council Vice-President, called the meeting to order at 7:00 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Margaret P. Hartman, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Brittany Moran, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Wayne Newton, Town Engineer, Josh Stinnett, WRTP Manager, Dennis Burger, Code Enforcement Officer, and Lieutenant Hollinger. Absent were Patrick J. Mahoney, Mayor, and Carla Richard, Operations Manager.

**II. Pledge of Allegiance.** Council Vice-President Jaworski led the Pledge of Allegiance.

**III. Approve the Agenda.**

**MOTION:** Councilwoman Beaudin moved to approve the February 16, 2023 agenda. Seconded by Councilwoman Hartman, all in favor.

**IV. Public comment on any item on the agenda.** None Received.

**V. Approval of the minutes of the January 19, 2023 Town Council Meeting.**

**MOTION:** Councilman Morris moved to approve the minutes of the January 19, 2023 Town Council meeting. Seconded by Councilman Pardieck, all in favor.

**Approval of the minutes of the February 7, 2023 Informational Work Session.**

**MOTION:** Councilwoman Beaudin moved to approve the minutes of the February 7, 2023 Informational Work Session. Seconded by Councilman Pardieck, all in favor.

**Approval of the minutes of the February 7, 2023 Closed Session.**

**MOTION:** Councilman Fink moved to approve the minutes of the February 7, 2023 Closed Session. Seconded by Councilwoman Beaudin, all in favor.

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**VI. Petitions and Communications –**

- A. Town Administrator’s Report** – Ms. Wahl submitted the attached written report and was present to address the Council on report items. Ms. Wahl updated the Council on the Safe Routes to School project and status of the jetty rehabilitation.
- B. Operations Manager Report** – Ms. Richard submitted the attached written report but was not present.
- C. Public Works Report** – Mr. Berry submitted the attached written report and addressed questions from the Council on report items. Mr. Berry briefed the Council on the status of the Heritage addressing questions and concerns. Mr. Berry reported the 261 clock is expected early March.
- D. Water Reclamation Treatment Plant Report** – Mr. Stinnett submitted the attached written report and was present to address the Council on report items. Mr. Stinnett reported the annual biomonitoring scheduled for February 13 had to be rescheduled.
- E. Code Enforcement Report** – Mr. Burger submitted the attached written report and was present to address questions from the Council.
- F. Town Treasurer’s Report** – No report
- G. Town Engineer Report** – Mr. Newton submitted the attached written report and was present to address the Council. Mr. Newton briefed the Council on the status of ongoing town projects.
- H. Deputy’s Report** – Sergeant Shrawder submitted the attached written report. Lieutenant Hollinger was present to address the Council.
- I. North Beach Volunteer Fire Department** – The attached report was submitted. Councilman Jaworski noted the annual Sportsman Bash will be held Saturday, March 4<sup>th</sup> from noon to 6 pm.
- J. Mayor’ Report** – Council Vice-President relayed the Mayor’s report. There will be discussion at the March work session regarding the possible lifting of the development moratorium, and the Mayor will present the State of the Town message at the March Town Council meeting. Also reported that both Governor elect Wes Moore, and Lt Governor Aruna Miller, plan to visit the Town’s water park this summer.

**VII. Resolutions & Ordinances:**

- A.** Introduce Ordinance O-23-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, to amend the Code of Chesapeake Beach by repealing and reenacting, with amendments, Sections 25-3.B., 25-3.M., 25-27.B., 25-29, and 25-33.E.(1), and adding

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sections 25-29A, 25-33.K., 25-33.L., and 25-34A. **A public hearing will be held at the March 16, 2023 Town Council meeting beginning at 6:45 pm.**

- B.** Introduce Ordinance O-23-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, to amend Chapter 290 of the Zoning Ordinance to address code numbering and formatting made necessary by the zoning text amendments in Ordinance O-22-12. **A public hearing will be held at the March 16, 2023 Town Council meeting beginning at 6:47 pm.**
- C.** Introduce Ordinance O-23-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 to reconcile expenses and income and ratify overexpenditures. **A public hearing will be held at the March 16, 2023 Town Council meeting beginning at 6:49 pm.**
- D.** Introduce Ordinance O-23-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 to reconcile expenses and income and ratify overexpenditures. **A public hearing will be held at the March 16, 2023 Town Council meeting beginning at 6:51 pm.**
- E.** Introduce Ordinance O-23-5, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 to reconcile expenses and income and to ratify overexpenditures. **A public hearing will be held at the March 16, 2023 Town Council meeting beginning at 6:53 pm.**
- F.** Introduce Ordinance O-23-6, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2023 to June 30, 2024. **A public hearing will be held at the March 16, 2023 Town Council meeting beginning at 6:55 pm.**
- G.** Introduce Ordinance O-23-7, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2023 to June 30, 2024. **A public hearing will be held at the March 16, 2023 Town Council meeting beginning at 6:57 pm.**
- H.** Introduce Ordinance O-23-8, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2023 to June 30, 2024 and setting municipal tax rates. **A public hearing will be held at the March 16, 2023 Town Council meeting beginning at 6:59 pm.**

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**VIII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – Ms. Greengold submitted the attached written report.
- B. Board of Appeals** – No hearing was held.
- C. Chesapeake Beach Oyster Cultivation Society** – Ms. Alexander submitted the attached written report.
- D. Climate Change Advisory Committee** – Councilman Jaworski reported the Coastal Resiliency Steering Committee held a public meeting on February 6<sup>th</sup> to seek input from local residents and businesses on issues related to sea level rise and impacts of climate change on the community. A 2<sup>nd</sup> public meeting is scheduled for February 27<sup>th</sup> to be held at Town Hall. Local residents and businesses are strongly encouraged to attend this meeting to provide input as the Town moves forward with preparing its coastal resiliency plan. Also, the Town continues to participate in the EPA sponsored study CREAT. The next meeting is scheduled for February 24<sup>th</sup> at noon.
- E. Economic Development Committee** – Councilman Jaworski reported the Maryland Economic Development Association will host Economic Development day in Annapolis, Tuesday, February 21<sup>st</sup> from 10 am to 1 pm. Governor Moore’s newly appointed Deputy Legislative Officer, and Deputy Chief of Staff will be present along with Chair of the House Ways and Means Committee. Councilman Jaworski plans to attend and will report on this at the March Council meeting. On another note, notice was posted that the new library is anticipated to open next February, 2024.
- F. Green Team Committee** – Councilwoman Beaudin announced March 4<sup>th</sup> the “Attack of the Invaders” Talk by Kerry Wixted will be held at the Northeast Community Center at 10 am. The Teams next meeting will be February 23<sup>rd</sup> at 6:30, at Town Hall. The Team continues working on becoming a Tree City. On April 22<sup>nd</sup>, Earth Day town cleanup is scheduled. More details to come.
- G. Kellam’s Revitalization Committee** – Councilman Morris reported no update from the committee at this time but on board with upgrading the lights at the field as mentioned in the public works report. Town Engineer reported news from MDE today that they are prepared to issue permit but requiring a grading permit from the county.
- H. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported a meeting was held January 31<sup>st</sup> discussing several items. 1) the Overdose Awareness Sculpture project has been postponed for one year, currently working with the State Arts Council to develop a new plan, with possibility of grants, 2) planning underway for the August 31<sup>st</sup> International Overdose Awareness Day to be held at North Beach, 3) Calvert Alliance Against Substance Abuse will be doing the purple bulbs again this year, 4) Senator Jackson is sponsoring SB138, recognizing August 31<sup>st</sup> as Overdose Awareness Day, the Mayor will testify

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in favor of the bill, and 5) the Health Fair scheduled to be held on May 7<sup>th</sup>. The next Opioid Abuse Awareness meeting is scheduled for February 23<sup>rd</sup>, 6 pm, at Town Hall.

- I. Walkable Community Advisory Group** – Councilman Fink reported the Group met on February 13<sup>th</sup> excited about the projects currently in progress but, on the other hand a little frustration waiting on others.

**IX. Unfinished Business:** None.

**X. New Business:**

1. Town Council to consider authorizing the Mayor to approve the purchase of the chemicals from Winkler Pool Management, Inc. for the 2023 season in the amount of **\$13,593.76** from the FY23 Chesapeake Beach Water Park Chemicals line item.

**MOTION:** Councilwoman Beaudin moved to approve authorizing the Mayor to purchase chemicals from Winkler Pool Management, Inc. for the 2023 season in the amount of \$13,593.76. Seconded by Councilwoman Hartman, all in favor.

2. Town Council to consider authorizing the Mayor to approve the construction of permanent cabana structures to include “Option 1” by Windmill Farms for a total cost of **\$50,950.00** from the FY23 Chesapeake Beach Water Park Capital improvements line item.

**MOTION:** Councilwoman Hartman moved to approve authorizing the Mayor to approve the construction of permanent cabana structures by Windmill Farms for a total cost of \$50,950.00. Seconded by Councilwoman Beaudin, all in favor.

**XI. Public comment was received by:** None

**XII. Council Lightning Round:**

1. Dr. Beaudin reminded everyone of the March 4<sup>th</sup> “Attack of the Invaders” Talk by Kerry Wixted at the Northeast Community Center beginning at 10 am.
2. Mr. Fink jokingly stated that Mr. Groundhog apparently was wrong in his prediction as it seems “Spring is here!” So, get out and walk.
3. Mr. Jaworski commented we are about 4 weeks away from changing the clocks, so more daylight is to come.

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4. Mr. Morris stated he was not able to attend the budget work session last week, but viewed the recording, noting the budget increase for the “Taste the Beaches” event. This is a great event and he looks forward to this being even greater this year.
5. Mr. Pardieck reminded everyone of the upcoming Opioid Abuse Awareness meeting to be held on February 23<sup>rd</sup> at 6 pm and encouraged anyone interested to come.
6. Ms. Hartman was pleased to see the water park made the Calvert County Major Employers list. Another major employer is the Rod n Reel. So, the Town holds two of the major employers in the County!

**XIII. Adjournment:** There being no further comments, the meeting adjourned at 8:17 pm on a motion by Councilman Fink. Seconded by Councilwoman Hartman, all in favor.

Submitted by,

Sharon L. Humm  
Town Clerk





**MINUTES OF THE  
TOWN COUNCIL INFORMATIONAL  
WORK SESSION  
MARCH 7, 2023**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Margaret P. Hartman, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Todd Pounds, Town Attorney, Brittany Moran, Town Treasurer, Carla Richard, Operations Manager, and James Berry, Public Works Manager.
- II.** **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance. The Mayor dedicated his pledge to his father who is celebrating his 103<sup>rd</sup> birthday in heaven today.
- III.** **Informational discussion on the following:**
1. **Bayfront Park Resolution R-23-1.** A resolution of the Town Council to close the Park to guests other than Town residents, Calvert County Sheriff's Office Deputies, and the North Beach Volunteer Fire Department personnel. This has been protocol for the last several years since COVID came about. The Town would like to continue this policy and is asking for the Council's support. It was suggested that this policy be revisited every one to two years.
  2. **Moratorium Resolution R-23-2.** A resolution of the Town Council ending / lifting the temporary moratorium. Ms. Wahl stated with the previously approved zoning text amendments, and the zoning clean up amendments coming before the Council this month for consideration, if passed, this resolution for termination of the moratorium would follow. Question arose as to whether the zoning text amendments and clean up amendments would be implemented at the time of resolution approval.
  3. **LED lighting upgrades at Kellam's complex.** Ms. Wahl stated the Town is looking to upgrade the Kellam's Field lights to LED lighting. This lighting upgrade will provide cost savings in electrical costs as well as maintenance costs. This would be a full conversion of LED lights which is a FY23 budgeted expenditure. Ms. Wahl noted a correction in the information supplied to the Council tonight that it only accounts for half of the needed lights. The total would actually be \$89,100 for the full 80 lights. Mr. Berry elaborated and addressed questions from the Council. This will be presented for Council consideration at the March Town meeting.
  4. **Richfield Station saddle replacements.** Ms. Wahl stated this was a priority project discussed with the Town Council for potential ARPA funding. The saddles require full replacement. The total project is estimated at \$750,000. Mr. Berry is requesting to move forward with Phase I of this project in an amount not to exceed \$50,000. Mr. Berry explained further in detail for the Council and addressed questions and concerns.



The Mayor took the opportunity to announce the passing of Jim Parent. Mr. Parent was a long-time resident of Chesapeake Beach, held office as a Town Council member for two decades, served on the Planning Commission, and also was Town Manager for a number of years.

5. **FY24 Water Park Fund budget** – Ms. Moran presented and gave a brief overview of the Water Park Balanced Fund budget without the use of reserves. (Based on the assumption of 76 operating days.)

**Revenues**

- 30 % combined projected revenue growth from daily admissions, season passes and retail store sales.
- The proposed budget assumes consistent capacity levels, all operating days open to general admission, and weekend admission.
- New for the 2023 season are family package season passes.
- Option for general admission season passes.

**Expenses** –

- reallocation of staff costs
- 6% increase in minimum wage in 2023 w/ anticipated 5.7% increase in 2024
- projected increase in healthcare costs, contracted services, professional fees, and utility costs
- One time increase for landscaping contract and ongoing increase for cleaning services.

6. **FY24 Utility Fund budget** – Ms. Moran presented the Utility Fund budget and gave a brief overview for the Council. (Noted: This budget uses reserves to balance budget as in the past.)

**Revenues-Highlights**

- FY24 budget projected using forecasted rate schedule.
- No change in water and sewer rates
- No change in water fixed fee.
- \$100 sewer fixed fee per EDU quarterly
- Increase in interest penalties for late payments to 8%
- Conservative revenue budget for anticipated capital connection fees
- \$130,504 in revenue moved from the General Fund for tower site rentals.

**Expenses**

- Staff cost allocation, software and professional fees related to the UT fund moved from GF
- Anticipated PFAS testing, and safety expense for OSHA training
- Increase in contracted supplies & materials
- Substantial increase in professional fees to cover online utility payment processing.
- 35% increase in payments to the WRTP

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- \$366,633 one-time payment for reserve establishment,
- 8.25% increase in annual, re-occurring costs for fixed, variable, and capital cost
- Capital expense line item created-includes \$500k for replacement of meters.

**IV. Council Lightning Round –**

1. Ms. Hartman thanked Ms. Moran and the town staff for the great work on the budget and is glad to see the saddle replacement project moving forward. As for the resolution for the bayfront park restrictions, she understands why and agrees it is probably the best decision.
2. Mr. Pardieck agreed with several of his colleagues regarding the fixed fees. He would like to see staff consider lowering that fixed fee and incorporating some into the usage fee. May encourage folks to use less water.
3. Mr. Morris echoed Mr. Pardieck's comments regarding taking another look at the fixed fees and making it more palatable for residents. He strives hard to represent the town and feels these work sessions are instrumental.
4. Mr. Jaworski wanted to also add his thanks to all the staff for the incredible work done on these budgets. Great work!
5. Mr. Fink echoed Mr. Jaworski's comments on the great budget work and agrees with his colleagues in regard to taking another look at the fixed fees. On another note, concerning the Bayfront Park restrictions, he noted that throughout his travels, unfortunately, he has heard some unfavorable comments from folks.
6. Dr. Beaudin stated it would be most appreciated if staff could work on those fixed fees to come up with a better result for the Council to consider. Thanks to all that came out to the "Attack of the Invaders" Talk, it was well attended. Lastly, adding to the Mayor's comments on Jim Parent, he was a unique man and will be missed.

**VI. Adjournment:**

There being no further comments the meeting adjourned at 8:10 p.m. on a motion by Councilwoman Hartman. Seconded by Councilman Jaworski, all in favor.

Submitted by,

Sharon L. Humm  
Town Clerk



## Town Administrators Report – March 2023

### I. UPCOMING REQUESTS FOR PROPOSALS:

**Safe Routes to School (SRTS) 100% design phase and construction drawing RFP:** The RFP was sent to the SHA-MDOT for approval. The Town is awaiting approval from the State to release the RFP.

**Pocket Parks RFP:** Pocket Park RFP details are being finalized by the Town Engineer for (i) the Kellam’s northern connection, (ii) a waterfront park at 8323 Bayside Rd, and (iii) 7515 B street.

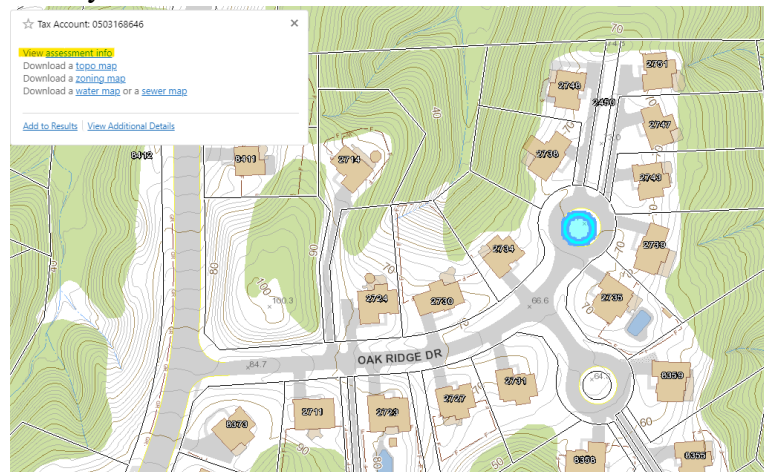
**Miller Loveless Park at Kellam’s Field:** The Town Council will be presented with proposals for tot lot equipment and a low impact park concept in the coming months. The proposals will include the site work necessary to address stormwater issues at the location.

### II. HOA vs. TOWN RESPONSIBILITY:

To clarify, for citizens of Homeowners Association (HOA)s, there have been an increased number of questions related to Town responsibility and HOA responsibility. The Town is responsible for public assets within your community not private assets. If you have questions about what portions of your community are private vs publicly owned, please ask your HOA board or property management team. HOA boards should contact the Town Administrator if there are further questions on responsibilities. A helpful tool is to view ownership via Calvert County Government GIS mapping linked [here](#).

Steps to view ownership in Calvert County GIS:

- 1) Enter a property address or a nearby address, this will take you to a map view, you can move the map to the location you are interested in.
- 2) Click on the parcel of land you are interested in. Select “View assessment Info” as highlighted below.





## Town Administrators Report – March 2023

3) Once you open the assessment information, the property owner will be listed for reference.

District - 03 Account Number - 168646

### Owner Information

RICHFIELD STATION HOMEOWNERS ASSOC INC

Use: RESIDENTIAL

Principal Residence: NO

C/O AMERICAN COMMUNITY MGMT  
1099 WINTERSON RD STE 200  
LINTHICUM HEIGHTS MD 21090-

Deed Reference: /03711/ 00354

### Location & Structure Information

2750 OAK RIDGE DR  
CHESAPEAKE BEACH 20732-0000

Legal Description: OPEN SPACE SEC 1  
COX GLEN AT  
RICHFIELD STATION

It is incumbent upon HOAs to take *all necessary measures* (to include but not limited to initiating third party inspections) prior to accepting privately owned roads, sidewalks, open space, ponds etc., from a developer. The Town only inspects and bonds what is accepted as a public Town maintained asset. The Town does not inspect, or bond privately held assets. The HOA should be in touch with the County who conducts inspections on privately owned sidewalks, roads, storm management drains and systems.

The Town cannot engage in disputes between the developer and the HOA of private property as these are civil matters. Please see Exhibit A for further details.





## Town Administrators Report – March 2023

Exhibit A letter from the Town Attorney related to HOA responsibilities.

3/11/23, 8:26 PM

Mail - Holly Wahl - Outlook

Richfield

Todd Pounds [REDACTED]

Mon 3/6/2023 12:59 PM

To: Holly Wahl <hwahl@chesapeakebeachmd.gov>

Holly

As you know, we have been doing extensive research as to the Town's obligations as to Richfield Station.

As you also know, there was a lawsuit and a Settlement Agreement which included the payment of sums to resolve disputes for the repairs in the subdivision. The settlement funds were to be used for these and other repairs. These repairs, and general maintenance, are obligations of the HOA and not the Town which was not a party in the lawsuit. .

Likewise, there is a Capital Reserve Budget in the HOA which creates ongoing obligations for maintenance and repairs which are the responsibility of the HOA.

The Town is not responsible for the maintenance or repairs of private property. This is especially true for the obligations of the HOA per the Settlement Agreement or the Capital Reserve Budget.

Also, the Town is not in any way reviewing the acceptance of anything from the developer to the HOA. Any such acceptance is the sole responsibility of the HOA.

Thanks Todd

**Todd K. Pounds, Esq.**

Senior Vice President/Senior Litigation Attorney



Attorneys at Law

**\*PLEASE NOTE OUR NEW ADDRESS BELOW\***

6710 Oxon Hill Road, Suite 330

Oxon Hill, Maryland 20745

[REDACTED]  
(f) 301-292-3264

1-800-292-5297 Toll Free  
[REDACTED]  
[REDACTED]



## Town Administrators Report – March 2023

### III. FEDERAL DREDGE WORK STATUS:

It is estimated by the US Army Corps of Engineers that 27,000 cubic yards of material was removed from the Fishing Creek Channel. A post dredge survey was completed and has been requested by the Town. Jetty wall work has now mobilized in the channel.

To view the Army Corps of Engineers Federal Dredge Plans, please click [here](#).

To view the Army Corps of Engineers Federal Dredge Specifications, please click [here](#).

### IV. INFRASTRUCTURE PROJECTS:

**The sidewalk along RT 261 connecting Chesapeake Beach to North Beach along the east side of RT 261 between the firehouse and Seagate:** The Town Engineer created concept plans for submission to the State. Surveys, right of way and utility locates will take place as the next step in the feasibility study.

The Town made significant improvements to the storm drain inlet at the intersection of Cox Road and RT260. Improvements are pictured below.



### V. TOWN ASSETS:

- **Kellam's Field:** the Town continues to work through the permitting process with the Maryland Department of Environment (MDE) and Calvert County Government to install approximately 430' of 18" HDPE storm drain across the ball field. This will include the installation of a concrete precast storm drain inlet on the receiving south end. A rip rap channel will be discharging into a small sediment pond on the North end. Plans are underway to adjust the fence to convert the baseball diamond into open green space. This work will be completed at the same time as the storm drain to minimize interruption





## Town Administrators Report – March 2023

and repeat work related to the fence re-alignment. The Town initiated a MOU with the County to provide that the Town will maintain the storm drain in order to obtain County approval to move forward with the work. The MOU will be before Town Council once the County Attorney and County Public Works leadership agrees to the terms requested by the Town to move forward.

- **Bayfront Park:** Bayfront Park remains closed to the general public and open to Town residents, NBVFD, and the Twin Beach Deputies.

### VI. UPCOMING OUTREACH:

Join the  
Green Team in celebration of  
*Earth Day!*  
**Saturday, April 22**  
**Town Pick Up**  
Meet at the Pavilions at Kellam's Field  
10:00 AM – 12:00 PM  
The Town provides all supplies for trash collection  
Eligible for Volunteer Hours

### VII. GRANTS:

1. **Pocket Park funding for \$150,000 with \$0 match for three pocket parks.** Grant funding from the Maryland Department of Natural Resources Local Parks and Playgrounds Infrastructure will be used to install three new pocket parks in Town. Thank you to the Board of County Commissioners for their support of these projects.



## Town Administrators Report – March 2023

- 2. Parks and Playgrounds Infrastructure Grant for the Kellam’s Tot Lot at \$150,000 with \$0 match:** The Town continues to work through the scope of work to renovate the Miller-Loveless Park at Kellam’s field. Funding is received from the Maryland Department of Natural Resources Local Parks and Playgrounds Infrastructure Improvements and a Maryland Capital bond through the support of Senate President Emeritus Thomas V. Mike Miller, Jr. Improvements include addressing stormwater, new children’s play area equipment and new senior playground equipment. Thank you to the Board of County Commissioners for their support of these projects.
- 3. Safe Routes to School SRTS 100% design:** The Town continues to work towards starting the work for the 100% design and construction drawings for the SRTS grant to build sidewalks from Beach Elementary School to Chesapeake Village and a portion of Old Bayside Rd.
- 4. Coastal Resiliency Grant:** The Town held a public meeting to engage citizens on the impacts of coastal resiliency at the NBVFD on February 6<sup>th</sup> at 6:00 PM. Thank you to the North Beach Volunteer Fire Department for donating the fire hall and equipment necessary to hold the meeting. Updated maps have been posted on the [Town website](#) for public view. The Town held a second meeting February 27<sup>th</sup> at 6:00 PM at the Chesapeake Beach Town Hall. For information on the Committee’s work and to view updated flood [mapping](#) please visit the Town’s website [here](#).

**Figure 1: Coastal resiliency public meetings**



Image of the February 26, 2023, Public engagement Coastal resiliency work session



## Town Administrators Report – March 2023

- 5. CREAT Coastal Resiliency Technical Assistance:** The Town hosted the EPA on January 11<sup>th</sup> starting with a site tour at the Chesapeake Beach Water Reclamation Treatment Plant and ending at Town Hall with a work session that included the City of Crisfield and City of Cambridge. The Town has further participated in several working sessions with the EPA and partnering municipalities to understand the fiscal risks of flooding in the Town. The EPA is providing free technical assistance to the Town to establish financial modeling for coastal resiliency projects. As a part of the project, the Town is focusing on the cost of inundation at the Treatment plant from flow from the Town and partnering jurisdictions of the Town of North Beach, Calvert County and Anne Arundel County. The Town expects to participate in a panel discussion in the coming months which will provide the opportunity for the Town to present the Towns highlighted project of building an additional access road to the plant for consideration of grant funding for the project.

### V. TOWN PERMIT ACTIVITY:

*None to report*



# HOA Responsibility

STEP  
**01**



## Stormwater management

All private stormwater management to include ponds and inlets on private property.

STEP  
**02**



## Sidewalks

All sidewalks and walk ways on private property.

STEP  
**03**



## Open Space

All open space on private property. Any open space set to be acquired by the developer.

STEP  
**04**



## Private roads

Any private roadway not accepted by the Town.

STEP  
**05**



## Inspections

All inspections while work is underway on any asset the HOA will be taking over from the Developer. The Town does not inspect private assets. The Town only bonds and inspects public assets of the Town.



TOWN EVENTS:

Chesapeake Beach Egg-Stravaganza!

2023 EGG-STRAVAGANZA

April 1, 2023 from

11am - 1pm

Kellam's Field

(Rain Date: April 2, 2023)

Town residents and friends are welcome to enjoy egg hunts, family photos with the Easter Bunny with a complimentary print out and digital copy for you to keep, a DJ with family friendly music, arts and crafts, games and more!

We hope to see you there!



Attention Local Businesses! Do you want to participate as a vendor for this event? Sign up [here!](#)





**PARKS & RECREATION:**

**The 2023 Team is Coming Together!**

Orientations and interviews for the Water Park are taking place this month and we are thrilled to hire this season’s team! We are excited at the opportunity once again to be a major employer for Calvert County with most of our staff under 18 years old. We foster a safe, educational environment to prepare our local youth for the workforce. We are looking forward to another great season!



**Season Passes for Sale!**

2023 Season Passes are officially available to purchase! Check out the [website](#) to purchase yours today!





## Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: March 16, 2023

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Water leak- We have repaired a failed lateral under the sidewalk on RT 261. We have replaced a failed 6" main at the Richfield Station water tower.

Wet wells- We just completed cleaning all our sewer wet wells. I remind all citizens to not flush anything but human waste and toilet paper at your residents. Everything else can and will add cost to the Town with staff time and equipment failure.

Water meter/MXU- We are changing out lids as we drill them to have meters online for the tower read system. We have completed over 300 in the last 2 months.

Flushing- We plan to flush next week, look on the Town web site for updated schedules.

Ball fields – We plan to move forward with the LED upgrade ASAP.

Railway Trail – When the weather warms up, we will continue with composite top rail replacement. Nothing new to report

Water Park – We have completed the change out of some steel under the rock/cave area of the water park. We will now seal and protect it as best possible to prolong its life.

PW Trainings- All of PW continues to take classes and trainings to be as safe as possible and compliant with MOSHA laws.

The Heritage – This project is in the process of turn over. There are a few outstanding issues the developer is addressing, and we will walk through those items when complete.

Emergency calls – We received 4 emergency calls and responded to 2. There was a sewer back up on the homers side and a broken 6" main at the Richfield Station water tower.





To: Mayor & Town Council

From: Josh Stinnett

Subject: Water Reclamation Plant Report

Date: March 8, 2023

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WRTP Staff performed scheduled regularly preventative maintenance checks and services as scheduled through the asset management program, which generated work orders for routine, scheduled, predictive, and corrective repairs for equipment based on readings, pressures, or time in service for equipment in the plant.

WRTP Staff performed routine preventive maintenance for lubrication of Return Activated Sludge pump #1 pump bearing and Clarifier #1 and #2 worm gear sub-assemblies. Routine annual service of Air Compressors #1 and #2. Routine quarterly cleaning and inspection of the UV System units began on March 5<sup>th</sup>. Routine safety inspections were conducted for the Plant eyewash stations and on-site monthly fire extinguisher inspections.

WRTP Staff performed routine inspections of the Denitrification Filter cells as per the O&M manual. This involved observation of the filter units during a backwash cycle, to assess the sequence of events and timing for the process to ensure that the program is operating properly. Observations were made during this cycle to ensure that there were no “dirty spots” that may indicate that the filter was not being cleaned properly during backwash, or “hot spots” where the media appears to be boiling which may indicate upset gravel or short-circuiting of the media. Staff also observed the filter as it was drained to identify if the media was level, if there were any cavities or cracks in the media bed, and that no heavy layers of mud or other indication of insubstantial cleaning were observed. This could be caused by the excessive application of chemicals or algae accumulation.

WRTP Staff performed corrective maintenance to replace faulty UV bulbs identified during the weekly UV Bank inspections (3 bulbs for Bank #1, 2 bulbs for Bank #2, and 1 bulb for Bank #3), replacement of inlet filters for #1 and #2 Digester Blowers based on inlet pressure readings, and replacement of a faulty phase monitor for Backwash Pump #2. Staff repaired two leaking drain valves on the Digester air supply lines. This consisted of the replacement of threaded pipe nipples and one valve.

WRTP Staff installed permanent piping for the newly installed eyewash station located in the RAS Building. This will replace the portable unit previously installed in this building and provide a more substantial and reliable eyewash capability for this building.

The annual Biomonitoring sampling and analysis was scheduled to be performed the week of February 13<sup>th</sup>. WRTP Staff collected samples for three sampling days, in coordination with Able Couriers to transport samples to Maryland Biological in Blacksburg, VA for three days, and MD Spectral in Halethorpe, MD for one day. On February 16<sup>th</sup>, Maryland Biological notified WRTP Staff that there was an issue with the receipt of the organisms needed for their testing. Testing was rescheduled for the following week, with coordination with MD Spectral and Able Couriers for the change in sampling. This



sampling is a requirement as part of the discharge permit and must be completed by the end of March. Lab reports are pending.

Staff responded to the Plant after-hours on February 12<sup>th</sup> to check on alarm calls for the Denitrification Filters. During a period of heavy rainfall, high flows earlier in the evening caused an overloading of the filter cells. Staff monitoring the situation remotely identified the increased levels in the filters and requested additional Staff to respond to the Plant to visually confirm instrumentation readings. It was confirmed that the level readings were accurate and that there did not seem to be any failures in the system or abnormal conditions aside from high flow. Staff continued to monitor and manage the filter operations remotely to manually backwash the filters. Once backwashed, the levels dropped immediately to normal operating levels. Rainfall rates during the period of heavy rain exceeded .75"/hour, causing the flows to the filters to rapidly rise from 800 GPM to over 1300 GPM in a short period of time before Staff could split flow to the Shellfish Protection Tank. Aside from the high levels in the filters and high flows, there were no adverse effects on the Plant and no bypass of the filters.

Staff received chemical deliveries for 5,000 gallons of Methanol (used for the Denitrification Filters), 270 gallons of Polymer (for Solids Handling), and 3,000 gallons of PACL (used for Phosphorus removal).

Plant Operator Trainee II, Randy Wilkerson, was enrolled in the EARN Maryland program for Water and Wastewater personnel through the Maryland Center for Environmental Training (MCET). The EARN program is designed for incumbent operators who are looking to pass their certification exam. The program consists of an assessment, a one-day math class, and water and wastewater exam prep classes. Randy is enrolled in the Wastewater Certification Exam Prep course, which consists of 10 full-day virtual classes once per week. At the end of each day, enrolled students complete a homework quiz to help students prepare for test questions. Randy will complete this course at the end of May and plans to immediately take the certification exam.

Lenny Gold of Gold and Associates provided a technical review and recommendations for adjustments that could be made to the Plant process control to better improve nutrient removal during the colder winter months when process activity is reduced. It was identified that the Plant was receiving an increased loading of nitrates when dewatering the sludge digesters and that this could be mitigated through an on/off cycling of the digester blowers. Trial work was performed for the feasibility of doing this manually, and it was identified that this was insufficient to reduce the nitrates. This is likely due to the lack of manual operation during the hours that staff are not present. A plan is in place to utilize a simple programmable timer to operate the system on a set schedule. This will allow ease of adjustment to the scheduling until we determine the most effective on/off cycle. Mr. Gold recommended that we ensure that the Chemsan unit is operating properly as it is important for the operation of the filters, and Staff were able to inform Mr. Gold that we already had a scheduled service for February 24<sup>th</sup>.

Northeast Technical performed work to replace the data logger and flowmeter for the gravity line located adjacent to Horizons by the Bay. This is the flowmeter utilized for monitoring flow to the Plant from the gravity sewer system located south of the Plant, and not handled by one of the primary pump stations (Mears Ave., Richfield Station, and Chesapeake Village) that pump directly to the Plant. This replacement was performed under our rental agreement with Hach, and at no cost to the Town.

8200 BAYSIDE ROAD, P.O. BOX 400, CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230



Chemscan Inc. conducted contract annual service and inspection, on February 24<sup>th</sup>, of the Chemscan chemical analyzer for the Denitrification Filter system. Work consisted of a full teardown of the unit to assess the condition of all valves, controls, and instrumentation. A comparison test was conducted of the readings from samples collected by the unit as compared to our Plant Lab equipment readings. Adjustments were made to the calibration of the unit. Replacement of one fiber optic cable and one flow control valve was performed as these were identified to be failing. This unit is used to control the methanol feed to the Denitrification Filter system and needs to be in good working order to perform this task in a reliable and efficient manner.

Bayside Fire Protection performed the annual service of all fire extinguishers in the Plant.

Johnston Construction was on site on February 7<sup>th</sup> to perform field measurements for the Clarifier and Denitrification Filter Cover project and returned the morning of February 15<sup>th</sup> to complete laser measurements of the clarifiers that they could not complete previously due to their inability to see the laser in full daylight.

The Shellfish Protection Tank was utilized once during this period. This was for the heavy rainfalls on February 12<sup>th</sup>, for a total of .353 MG from 1.72" of rainfall.

No incidents were reported in the plant's Solids and Handling Operation. The present Solids Hauling Contract will expire on August 1, 2023, with options for renewal for two additional one-year periods.

The WRTP had no SSO spills or Filter Bypasses to report for this month's meeting.

**Future Projects:**

To complete working on setting up an inventory of priority spare parts. Continued training on maintenance of plant equipment. Conduct a review and update of Plant SOPs to fit with the appropriate procedures for use of equipment and processes for Plant operation. Additional work to refine some of the process control systems to make the Plant more energy efficient.



## Rental Registration Summary Report

### Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All	All		All	All	From To 03/08/2023	From To	From To

### RR Totals

	Total	Closed Cases	Open Cases
<b>Totals</b>	<b>416</b>	<b>56</b>	<b>360</b>

### RR Cases by Employee

Employee	Total	Closed Cases	Open Cases
Addicott, Fran	57	4	53
Wahl, Holly	359	52	307
<b>Totals</b>	<b>416</b>	<b>56</b>	<b>360</b>

### RR Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
Exterior	21	3	18
Interior	33	5	28
<b>Totals</b>	<b>54</b>	<b>8</b>	<b>46</b>



## Code Enforcement Case Detail Report

### Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All	All	All	All	All	All	All	From To	From To	From 02/16/2023 To	

### Report Details

Case#	<a href="#">eFM Case#</a>	<a href="#">Status</a>	Violation(s)	<a href="#">Priority</a>	<a href="#">Street Number</a>	<a href="#">Street Direction</a>	<a href="#">Street Name</a>	<a href="#">Street Type</a>	<a href="#">Unit</a>	<a href="#">Zip</a>	<a href="#">APN</a>	<a href="#">Initiation</a>	<a href="#">Open Date</a>	<a href="#">Follow Up Date</a>	<a href="#">Assigned To</a>
CE23-8		Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements - Closed Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Closed	Medium	3210		COX	Rd		20732	0503096327	Complaint	02/07/2023		Burger, Dennis
CE23-6		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	3145		COX	Rd		20732	0503090973	Self-Initiated	01/31/2023	02/28/2023	Burger, Dennis
CE23-5		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	3559		COX	Rd		20732	0503047156	Self-Initiated	01/25/2023	02/28/2023	Burger, Dennis
CE22-50		Closed: Unfounded	Operating a Business/Activity without a License - Closed	Medium	3605		12TH	St		20732	0503094979	Self-Initiated	06/13/2022	07/19/2022	Wahl, Holly
CE22-49		Closed: Unfounded	Operating a Business/Activity without a License - Closed	Medium	3907		16TH	St		20732	0503049426	Self-Initiated	06/10/2022	07/19/2022	Wahl, Holly
CE21-84		Closed: Unfounded	Zoning Permit Required - Closed Zoning Infraction - Closed	Medium	3605		12TH	St		20732	0503094979	Self-Initiated	12/08/2021	08/02/2022	Wahl, Holly
CE21-78		Closed: Unfounded	Zoning Permit Required - Closed Zoning Infraction - Closed	Medium	3907		16TH	St		20732	0503049426	Complaint	11/09/2021	08/02/2022	Wahl, Holly
CE19-17		Closed: Unfounded	Zoning Permit Required - Closed Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required - Closed	High	7340		G	St		20732	0503095037	Complaint	03/22/2019	07/22/2022	Wahl, Holly

Number of Cases: 8



**Code Enforcement Case Detail Report**

**Report Criteria:**

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All	All	All	All	All	All	All	From 02/16/2023 To	From To	From To	

**Report Details**

Case#	<a href="#">eFM Case#</a>	<a href="#">Status</a>	<a href="#">Violation(s)</a>	<a href="#">Priority</a>	<a href="#">Street Number</a>	<a href="#">Street Direction</a>	<a href="#">Street Name</a>	<a href="#">Street Type</a>	<a href="#">Unit</a>	<a href="#">Zip</a>	<a href="#">APN</a>	<a href="#">Initiation</a>	<a href="#">Open Date</a>	<a href="#">Follow Up Date</a>	<a href="#">Assigned To</a>
CE23-13		Notice of Violation Given	Inoperable Vehicle - Open	Medium	3801		26TH	St		20732	0503061132	Self-Initiated	02/21/2023	03/21/2023	Burger, Dennis
CE23-12		Notice of Violation Given	Inoperable Vehicle - Open	Medium	3624		27TH	St		20732	0503044475	Self-Initiated	02/16/2023	03/20/2023	Burger, Dennis
CE23-11		Notice of Violation Given	Inoperable Vehicle - Open	Medium	3712		28TH	St		20732	0503043797	Self-Initiated	02/16/2023	03/20/2023	Burger, Dennis
CE23-10		Notice of Violation Given	Inoperable Vehicle - Open	Medium	7509		H ST			20732	0503107574	Complaint	02/16/2023	03/20/2023	Burger, Dennis

Number of Cases: 4



## Code Enforcement Case Detail Report

### Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All	All	Open	All	All	All	All	From To	From To	From To	

### Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE23-13		Notice of Violation Given	Inoperable Vehicle - Open	Medium	3801		26TH	St		20732	0503061132	Self-Initiated	02/21/2023	03/21/2023	Burger, Dennis
CE23-12		Notice of Violation Given	Inoperable Vehicle - Open	Medium	3624		27TH	St		20732	0503044475	Self-Initiated	02/16/2023	03/20/2023	Burger, Dennis
CE23-11		Notice of Violation Given	Inoperable Vehicle - Open	Medium	3712		28TH	St		20732	0503043797	Self-Initiated	02/16/2023	03/20/2023	Burger, Dennis
CE23-10		Notice of Violation Given	Inoperable Vehicle - Open	Medium	7509		H ST			20732	0503107574	Complaint	02/16/2023	03/20/2023	Burger, Dennis
CE23-9		Stop Work Order	Zoning Permit Required - Open	High	7523		I	St		20732	0503107019	Self-Initiated	02/13/2023	03/13/2023	Burger, Dennis
CE23-7		Stop Work Order	Zoning Permit Required - Open Sanitary Maintenance - Open	Medium	3814		28TH	St		20732	0503047466	Self-Initiated	02/06/2023		Burger, Dennis
CE23-4		Notice of Violation Given	Failure to Obtain a Rental License - Open	Medium	3605		12TH	St		20732	0503094979	Self-Initiated	01/23/2023	02/28/2023	Burger, Dennis
CE23-3		Notice of Violation Given	Failure to Obtain a Rental License - Open	Medium	3907		16TH	St		20732	0503049426	Self-Initiated	01/23/2023	02/28/2023	Burger, Dennis
CE22-82		Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply - Open Exterior Structure - Lack of minimum general maintenance - Open Failure to maintain a building, structure or premises - Open Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Open	Medium	7516		OLD BAYSIDE	Rd		20732	0503068625	Complaint	11/18/2022	12/30/2022	Burger, Dennis
CE22-81		Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply -	High	7626		C	St		20732	0503067939	Complaint	11/16/2022	03/01/2023	Burger, Dennis



		Open Failure to maintain a building, structure or premises - Open Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Grass - Open Minimum Housing Standards - Broken or Defective Windows and Door Openings - Open Exterior Structure - Lack of minimum general maintenance - Open											
CE22-80	Awaiting Zoning Permit	Zoning Permit Required - Open 110-15: Steep Slope Construction on or Adjacent to - Open	High	2952		HERITAGE	Dr	20732	0503252666	Self-Initiated	11/07/2022	11/28/2022	Burger, Dennis
CE22-71	Administrative Citation Issued	Exterior Structure - Lack of minimum general maintenance - Open	Medium	8421		F	St	20732	0503043541	Self-Initiated	09/01/2022	11/07/2022	Burger, Dennis
CE22-66	Administrative Citation Issued	Property Maintenance - Minimum Maintenance Requirements - Open	Medium	7603		OLD BAYSIDE	Rd	20732	0503096408	Complaint	07/27/2022	11/14/2022	Burger, Dennis
CE22-63	Administrative Citation Issued	Failure to Obtain a Rental License - Open	Medium	8216		BAYSIDE	Rd B	20732	0503048381	Self-Initiated	07/19/2022	08/09/2022	Wahl, Holly
CE22-62	Administrative Citation Issued	Failure to Obtain a Rental License - Open	Medium	8216		BAYSIDE	Rd A	20732	0503048381	Self-Initiated	07/19/2022	08/09/2022	Burger, Dennis
CE22-60	Administrative Citation Issued	Failure to Obtain a Rental License - Open	Medium	3917	E	CHESAPEAKE BEACH	Rd	20732	0503047458	Self-Initiated	07/19/2022	08/09/2022	Wahl, Holly
CE22-57	Notice of Violation Given	Sanitary Maintenance - Open	Medium	8016		BAYSIDE	Rd	20732	0503153517	Self-Initiated	07/15/2022	07/22/2022	Wahl, Holly
CE22-56	Administrative Citation Issued	Failure to Obtain a Rental License - Open 115-3 Dangerous Buildings - Failure to Comply - Open Failure to Obtain a Rental License - Open Failure to maintain a	Medium	3911	E	CHESAPEAKE BEACH	Rd	00000	0503048586	Self-Initiated	07/06/2022	08/09/2022	Burger, Dennis

		building, structure or premises - Open													
CE22-54	Administrative Citation Issued	Failure to Obtain a Rental License - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	3919	E	CHESAPEAKE BEACH	Rd	20732	0503048535	Self- Initiated	06/28/2022	08/18/2022	Wahl, Holly		
CE22-51	Administrative Citation Issued	Failure to Obtain a Rental License - Open Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Open Exterior Structure - Lack of minimum general maintenance - Open 115-3 Dangerous Buildings - Failure to Comply - Open Sewer/Water Manual Violation - Open Property Maintenance - Minimum Maintenance Requirements (B) - Open	Medium	3325	E	CHESAPEAKE BEACH	Rd	20732	0503005402	Self- Initiated	06/15/2022	07/28/2022	Burger, Dennis		
CE22-20	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4004- 4024		SEA GATE		20732		Self- Initiated	03/07/2022	07/18/2022	Wahl, Holly		
CE22-19	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4024		SEA GATE		20732	0503158535	Self- Initiated	03/07/2022	07/18/2022	Wahl, Holly		
CE22-18	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4020		SEA GATE		20732	0503158527	Self- Initiated	03/07/2022	07/18/2022	Wahl, Holly		
CE22-16	Notice of Violation Given	Failure to maintain a building,	Medium	4012		SEA GATE		20732	0503158497	Self- Initiated	03/07/2022	07/18/2022	Wahl, Holly		

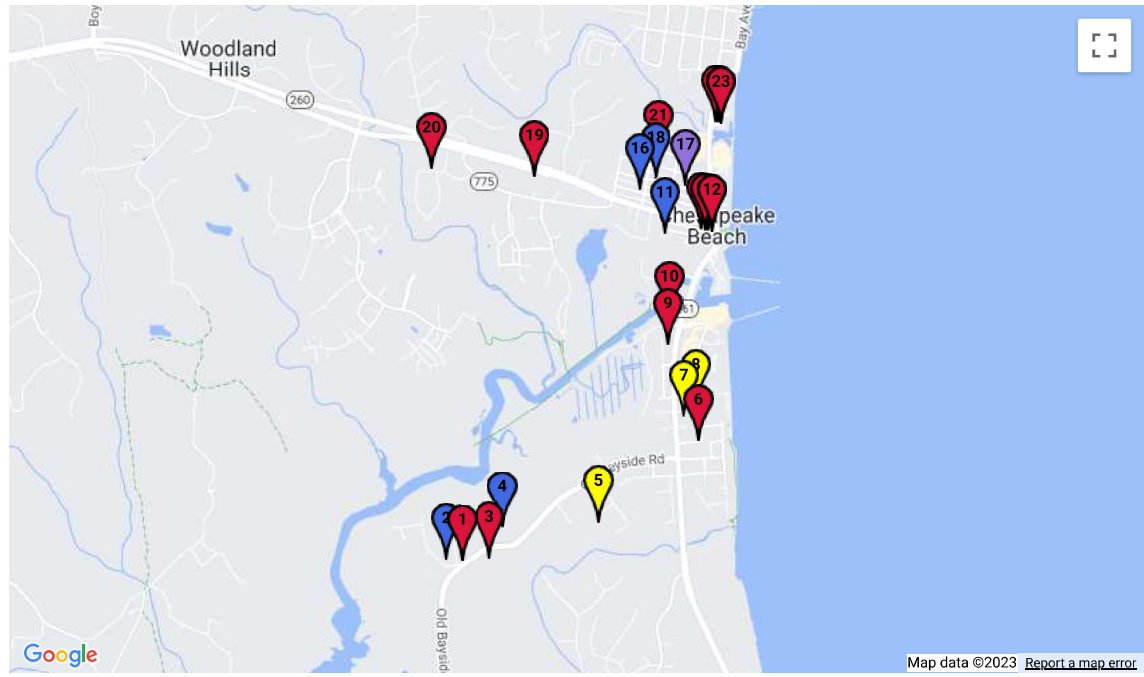
		structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open										
CE22-15	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4008	SEA GATE		20732	0503158489	Self-Initiated	03/07/2022	07/18/2022	Wahl, Holly
CE22-14	Notice of Violation Given	Failure to maintain a building, structure or premises - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	4004	SEA GATE		20732	0503158462	Self-Initiated	03/07/2022	07/18/2022	Wahl, Holly
CE22-5	Administrative Citation Issued	Zoning Permit Required - Open Zoning Permit Required - Open	Medium	7839	DE FOREST	Dr	20732	0503070603	Self-Initiated	02/18/2022	06/10/2022	Wahl, Holly
CE19-91	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary Maintenance - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	7524	C	St	20732	0503070557	Self-Initiated	11/14/2019	07/22/2022	Wahl, Holly

Number of Cases: 28



[HELP](#) **CE GIS Maps** [eFM GIS Maps](#) [RR GIS Maps](#)

[SHOW CURRENT LOCATION](#) [HELP](#)



**Enter search criteria (at least one)**

**Open Date:** From:

**Follow Up Date:** From:

**Case Assigned To:** --Select--

**Priority:**

**Violation:** 110-15: Steep Slope Cc  
 115-3 Dangerous Buildi  
 200-6 Violations and pe  
 Constructing an Improv  
 Exterior Structure - Lac

**Status:** Show All Open

**Color Code By:** Follow up date

Save settings

27 cases found

Follow Up Date

- 30+ days past due (18 cases)
- 15-29 days past due
- 4-14 days past due (3 cases)
- 1-3 days past due
- Due Today
- 1-3 days away
- More than 4 days away (5 ca
- No follow up date (1 cases)

[Change map layers >>](#)

Case Number	Date	Location	Status	Violations
1. <a href="#">CE22-82</a>	11/18/2022	7516 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply, Exterior Structure - Lack of minimum general maintenance, Failure to maintain a building, structure or premises, Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard
2. <a href="#">CE23-9</a>	02/13/2023	7523 I St CHESAPEAKE BEACH, MD 20732	Stop Work Order	Zoning Permit Required
3. <a href="#">CE22-66</a>	07/27/2022	7603 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Exterior Structure - Lack of minimum general maintenance, Property Maintenance - Minimum Maintenance Requirements
4. <a href="#">CE23-10</a>	02/16/2023	7509 H ST CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Inoperable Vehicle
5. <a href="#">CE23-4</a>	01/23/2023	3605 12TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License
6. <a href="#">CE19-91</a>	11/14/2019	7524 C St CHESAPEAKE BEACH, MD 20732	Inspection	Property Maintenance - Sanitary Maintenance - Vehicles, Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris, Sanitary Maintenance, Property Maintenance - Minimum Maintenance Requirements
7. <a href="#">CE23-3</a>	01/23/2023	3907 16TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License
8. <a href="#">CE22-81</a>	11/16/2022	7626 C St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply, Failure to maintain a building, structure or premises, Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris, Property Maintenance - Sanitary Maintenance - Grass, Minimum Housing Standards - Broken or Defective Windows and Door Openings, Minimum Housing Standards - Condition of the Premises A (3), Exterior Structure - Lack of minimum general maintenance
9. <a href="#">CE22-5</a>	02/18/2022	7839 DE FOREST Dr CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Zoning Permit Required, Zoning Permit Required

10.	<a href="#">CE22-57</a>	07/15/2022	8016 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Sanitary Maintenance
11.	<a href="#">CE23-13</a>	02/21/2023	3801 26TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Inoperable Vehicle
12.	<a href="#">CE22-62</a>	07/19/2022	8216 BAYSIDE Rd A CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Failure to Obtain a Rental License
12.	<a href="#">CE22-63</a>	07/19/2022	8216 BAYSIDE Rd B CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Failure to Obtain a Rental License
13.	<a href="#">CE22-54</a>	06/28/2022	3919 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Failure to Obtain a Rental License, Property Maintenance - Minimum Maintenance Requirements
14.	<a href="#">CE22-60</a>	07/19/2022	3917 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Failure to Obtain a Rental License
15.	<a href="#">CE22-56</a>	07/06/2022	3911 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 00000	Administrative Citation Issued	Failure to Obtain a Rental License, 115-3 Dangerous Buildings - Failure to Comply, Failure to Obtain a Rental License, Failure to maintain a building, structure or premises
16.	<a href="#">CE23-12</a>	02/16/2023	3624 27TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Inoperable Vehicle
17.	<a href="#">CE23-7</a>	02/06/2023	3814 28TH St CHESAPEAKE BEACH, MD 20732	Stop Work Order	Zoning Permit Required, Property Maintenance - Minimum Maintenance Requirements , Sanitary Maintenance
18.	<a href="#">CE23-11</a>	02/16/2023	3712 28TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Inoperable Vehicle
19.	<a href="#">CE22-51</a>	06/15/2022	3325 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Failure to Obtain a Rental License, Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard, Exterior Structure - Lack of minimum general maintenance, Failure to maintain a building, structure or premises, Sewer is Backed Up, Waste/Sewer Back Up, Property Maintenance - Minimum Maintenance Requirements , 115-3 Dangerous Buildings - Failure to Comply, Sewer/Water Manual Violation, Property Maintenance - Minimum Maintenance Requirements (B)
20.	<a href="#">CE22-80</a>	11/07/2022	2952 HERITAGE Dr CHESAPEAKE BEACH, MD 20732	Awaiting Zoning Permit	110-15: Steep Slope Construction on or Adjacent to, Zoning Permit Required, 110-15: Steep Slope Construction on or Adjacent to
21.	<a href="#">CE22-71</a>	09/01/2022	8421 F St CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Property Maintenance - Sanitary Maintenance - Grass, Exterior Structure - Lack of minimum general maintenance
22.	<a href="#">CE22-19</a>	03/07/2022	4024 SEA GATE CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements
23.	<a href="#">CE22-18</a>	03/07/2022	4020 SEA GATE CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements
24.	<a href="#">CE22-16</a>	03/07/2022	4012 SEA GATE CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements
25.	<a href="#">CE22-15</a>	03/07/2022	4008 SEA GATE CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements
26.	<a href="#">CE22-14</a>	03/07/2022	4004 SEA GATE CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to maintain a building, structure or premises, Property Maintenance - Minimum Maintenance Requirements



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## **Town of Chesapeake Beach**

### **Engineer's Report 3-8-23**

From: Messick Group, Inc (MGI)  
Wayne A. Newton, P.E

Below is the monthly update of projects and upcoming action items to be completed by our office:

#### **Fishing Creek Dredging:**

Action: Jay is coordinating directly with the contractor to monitor progress. Messick to be in a support role as needed.

#### **Richfield Station:**

Action: M&A attended a meeting on site with the owner, and his attorney, along with Holly Wahl, Todd Pounds and Jay Berry. This meeting was intended to address steps required to provide update sureties for the yet to be completed work as well as remedial work identified by the Town. The developer is completing cost estimates to update the sureties for Town review. Once those estimates are approved, the developer will provide updated sureties and will begin repairing the current deficiencies.

#### **261 Sidewalks:**

Action: no change from last month. 100% design RFP prepared and sent to SHA for review. NEPA approval is currently being processed by SHA. Messick sent rough estimates of the environmental impacts to SHA on 12/22/22 to allow them to proceed with the NEPA approval. We were previously requested to wait until final impacts were assessed. SHA anticipates end of January to complete the NEPA review. RFP for design services to be advertised once SHA approval is received. M&A updated the 30% design level cost estimate for current economic conditions and sent it to SHA for their uses in computing the required minority participation. Waiting for SHA authorization to proceed.

#### **Heritage:**

Action: M&A attended the final walkthrough with the developer and contractors on 1/30/23. A small punchlist of items was provided. Once the developer has those items complete, we will begin the project acceptance phase which will include an extended bonding period. This meeting was also attended by Calvert County who provided their list of items required to close out the County grading permit as well.

#### **Kellams Field:**

Action: Messick prepared final bid documents for RFP release for the tot lot. Calvert County is requiring we add the tot lot to the permit for the storm drain work. The Town is finalizing a Memorandum of Understanding (MOU) in reference to the County requirements for Town owned and maintained assets.

Calvert County and MDE review/approval of the grading permit and non-tidal wetlands authorization submitted for review and approval. Waiting for Calvert County approval.



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### **WWTP UV Protection RFP**

Action: Johnston Construction Contract Awarded. Johnston working on submittals and shop drawings.

### **Flood Resiliency Plan**

Action: M&A completed the flood level mapping for the 2050 & 2100 scenarios. We attended a community information meeting on 2/6/23 & 2/27/23 to respond to resident questions and concerns. We also met with the task force to outline suggested infrastructure concerns and possible methods to address sea level rise issues.

### **Water Park**

Action: M&A and Town staff met with Paddock Pools virtually to obtain their assistance with evaluation and suggested repairs to the above water structure. A site meeting is being coordinated with Paddock staff to discuss specifics. Scanning of the site to create a 3D model of the existing conditions completed and ready for design.

### **Pocket Parks**

Action: B Street Pocket Park plans and RFP documents are completed and out for release. 29<sup>th</sup> Street park plans are complete and out for release..

### **Water Reclamation Plant Headworks**

Action: The Headworks Design RFP is out for bidding.

### **Route 261 Pedestrian Path**

Action: Messick completed the concept plan/layout for the pedestrian path/boardwalk. We are waiting for the final report from the State summarizing our 12/12 field walk and completing the cost estimate and summary narrative of the results of the study along with findings and recommendations. M&A is working on Route 261 Right of Way location to determine if private owned right of way is required to build the connection.

### **Old Bayside Water Tower**

Messick performing intermittent settlement analysis of the tower footings. No apparent settlement identified to date.





# CALVERT COUNTY SHERIFF'S OFFICE

## TWIN BEACHES PATROL

Date: March 3, 2023  
To: Sharon Humm  
From: Sergeant Gary Shrawder  
Re: Sheriff's Office Report-Chesapeake Beach

---

In February of 2023, the Sheriff's Office handled 158 calls for service in Chesapeake Beach. This is down from 163 calls in January of 2023.

Twin Beach deputies had 817 self-initiated (patrol checks = 720, follow-up investigations = 4, traffic stops = 93)

Twin Beach deputies received 158 calls for service by other means (citizens, alarm companies, etc)

Call Breakdown for the 158 calls, we handled:

- **Assault**

1. (2/17) Cassidy Ct- juvenile son assaulted mother after an argument over homework- 1 arrested
2. (2/8) 27<sup>th</sup> St- boyfriend assaulted girlfriend by punching and strangling- 1 arrested

- **Fraud**

1. (2/3) Trader's- suspects attempted to pass a counterfeit \$100 bill- 2 arrested
2. (2/28) Donau Ct- unknown suspect attempted to open a credit card in victim's name- under investigation

- **Violation of Protective Order**

1. (2/4) Dunn Cleaners- suspect was with female companion when prohibited by court order- 1 arrested

- **Destruction of Property**

1. (2/27) F st- unknown suspect punctured victim's tires sometime overnight- under investigation

- **Narcotics Violation**

1. (2/26) Silverton La- juvenile on playground acting suspicious. Made contact found Psilocybin (shrooms)- 1 arrested
2. (2/27) Mears Ave & Bayside Rd- traffic stop civil amount of cannabis located- 1 arrested

- **Recovered Stolen Auto**

1. (2/26) Northeast Community Center- stolen U-Haul truck located in parking lot. Stolen from PGCO- under investigation

- **Unattended Death**

1. Dakota Ave- terminally ill patient found deceased

## February 2023 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	28	58	Firearms Complaint	0	0	Relay	2	4
Abandoned Vehicle	1	1	Fireworks Complaint	0	0	Robbery	0	0
Accident	11	18	Found Property	3	3	Search Warrant	0	0
Alarm	5	11	Fraud	2	5	Sexual Assault	0	0
Alcohol Violation	0	0	Harassment	1	1	Sex Offender Registry	0	0
Animal Complaint	0	1	Illegal Dumping	0	0	Special Assignment	4	6
Assault	1	2	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	4	12	Indecent Exposure	0	0	Stolen Vehicle	0	0
Assist Other Dept	2	9	Intoxicated Person	0	0	Summons Service	3	8
Assist Sick/Injured	6	10	Kidnapping/Abduction	0	0	Suspicious Person	4	5
Attempt to Locate	13	22	Loitering	0	0	Suspicious Vehicle	3	6
Burglary	0	0	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	0	0	Loud Party/ Music	2	3	Telephone Misuse	0	0
Check Welfare	8	14	Mental Subject	0	0	Theft	0	1
Conservor of Peace	1	2	Missing Person	0	1	Traffic Complaint	1	5
Destruction of Property	1	1	Neighborhood Dispute	0	1	Traffice Control	10	20
Death Investigation	1	1	Notification	1	1	Traffic Enforcement	2	6
Disorderly	12	16	Parking Complaint	6	10	Trespassing	0	6
Domestic	7	15	Person with Weapon	0	0	Unauthorized Use MV	0	0
Escort	0	0	Police Information	8	27	Unknown Problem	0	0
Eviction	1	1	Protective/Peace Order	0	2	Violation Protective Order	2	2
Fight	1	2	Prowler	0	0	Warrant Service	1	2
						Total Calls	158	321
	Month	Year		Month	Year		Month	Year
DUI Arrest	0	0	CDS Arrest	1	1	Other Arrest	5	11
Civil Marijuana Citations	1	2	Non Fatal Overdose	0	1	Fatal Overdose	0	0
Patrol Checks	720	1490	Traffic Stops	93	172	Follow Ups	4	7
<p>Deputies assigned to the Twin Beach Patrol 73 calls outside of the Twin Beach Patrol Area in this month.                      (These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)</p>								

## February 2023 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	8	24	Firearms Complaint	0	0	Relay	0	1
Abandoned Vehicle	0	0	Fireworks Complaint	0	0	Robbery	0	0
Accident	1	1	Found Property	0	0	Search Warrant	0	0
Alarm	1	4	Fraud	0	0	Sexual Assault	0	0
Alcohol Violation	0	0	Harassment	0	0	Sex Offender Registry	0	0
Animal Complaint	0	1	Illegal Dumping	0	1	Special Assignment	3	5
Assault	0	1	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	2	3	Indecent Exposure	0	0	Stolen Vehicle	0	0
Assist Other Dept	0	0	Intoxicated Person	0	0	Summons Service	1	1
Assist Sick/Injured	1	3	Kidnapping/Abduction	0	0	Suspicious Person	0	2
Attempt to Locate	8	12	Loitering	0	0	Suspicious Vehicle	0	1
Burglary	0	0	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	1	1	Loud Party/ Music	0	0	Telephone Misuse	0	0
Check Welfare	2	8	Mental Subject	0	1	Theft	0	0
Conservor of Peace	0	0	Missing Person	0	0	Traffic Complaint	0	0
Destruction of Property	1	2	Neighborhood Dispute	0	0	Traffice Control	0	0
Death Investigation	0	0	Notification	0	0	Traffic Enforcement	1	13
Disorderly	1	2	Parking Complaint	1	4	Trespassing	0	0
Domestic	1	5	Person with Weapon	0	0	Unauthorized Use MV	0	0
Escort	1	1	Police Information	0	8	Unknown Problem	0	0
Eviction	1	1	Protective/Peace Order	2	2	Violation Protective Order	0	0
Fight	0	0	Prowler	0	0	Warrant Service	0	0
						Total Calls	37	108
	Month	Year		Month	Year		Month	Year
DUI Arrest	1	1	CDS Arrest	1	1	Other Arrest	2	4
Civil Marijuana Citations	0	1	Non Fatal Overdose	0	0	Fatal Overdose	0	0
Patrol Checks	245	543	Traffic Stops	21	44	Follow Ups	3	6
**** Notes ****								



February 2023

Fire = 37

AFA = 1

Brush = 0

EMS Assist = 15

Working Fire = 4

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 0

Investigation = 1

MVA = 1

Helicopter Landing = 1

Service = 14

Water Rescue = 0

Fire Calls dispatched in the Town of Chesapeake Beach = 29

Fire Calls dispatched in the Town of NB = 8

**January Fire Drill: Fire Search & Rescue**

Fundraising: Bingo

Community Events:



## **EMS = 72**

Chest Pains = 9

Diabetic Emergency = 3

Fire Standby = 2

Motor Vehicle Accident = 1

Traumatic Injury (Non-MVA) = 14

Overdose = 1

Psychiatric = 4

Abdominal/GI = 6

Respiratory Distress = 12

Seizures = 1

Stroke (CVA) = 2

Unconscious Subject = 7

Other Non-Emergent = 10

**EMS** Calls dispatched in the Town of Chesapeake Beach = 53

**EMS** Calls dispatched in the Town of NB = 19

**December EMS Drill: Fireground EMS, Firefighter Down, and Fire Rehab**



**ORDINANCE NO. 0-23-1**

**AN ORDINANCE OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND, TO AMEND THE CODE OF CHESAPEAKE BEACH BY REPEALING AND REENACTING, WITH AMENDMENTS, SECTIONS 25-3.B., 25-3.M., 25-27.B., 25-29, AND 25-33.E.(1), AND ADDING SECTIONS 25-29A, 25-33.K., 25-33.L., AND 25-34A.**

**WHEREAS**, the Maryland General Assembly during its 2022 Session enacted numerous changes to the State Ethics Law; and

**WHEREAS**, the State Ethics Commission has advised the Town of Chesapeake Beach that it must enact comparable amendments to the Town’s Ethics Ordinance; and

**WHEREAS**, this Ordinance is intended to enact those modifications to the Town’s Ethics Ordinance that have been mandated by the State Ethics Commission.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED**, by the Town Council of Chesapeake Beach, that Sections 25-3.B., 25-3.M., 25-27.B., 25-29, and 25-33.E.(1) of Chapter 25, “Ethics, Public”, of the Chesapeake Beach Code, are repealed and reenacted, with amendments, to read as follows:

**Chapter 25 Ethics, Public**

**Article I Applicability, Purposes, and Definitions**

**§25-3 Definitions.**

**B. Specific definitions:**

\* \* \*

**INTEREST ATTRIBUTABLE**

The following are deemed to be the interests of a person covered by this chapter:

\* \* \*

**(2)** ((An interest held by a business entity in which the covered person held a 30% or greater interest at any time during the applicable period;))

\* \* \*

**(A) A BUSINESS ENTITY IN WHICH THE INDIVIDUAL HELD A 10% OR GREATER INTEREST;**

Passed:  
Effective:

- (B) A BUSINESS ENTITY DESCRIBED IN SECTION (A) OF THIS SUBSECTION IN WHICH THE BUSINESS ENTITY HELD A 25% OR GREATER INTEREST;
- (C) A BUSINESS ENTITY DESCRIBED IN SECTION (B) OF THIS SUBSECTION IN WHICH THE BUSINESS ENTITY HELD A 50% OR GREATER INTEREST; AND
- (D) A BUSINESS ENTITY IN WHICH THE INDIVIDUAL DIRECTLY OR INDIRECTLY, THROUGH AN INTEREST IN ONE OR A COMBINATION OF OTHER BUSINESS ENTITIES, HOLDS A 10% OR GREATER INTEREST.

\* \* \*

**PUBLIC OFFICIAL**

An elected official or appointed official.

**QUASI-GOVERNMENTAL ENTITY**

AN ENTITY THAT IS CREATED BY STATE STATUTE, THAT PERFORMS A PUBLIC FUNCTION, AND THAT IS SUPPORTED IN WHOLE OR IN PART BY THE STATE BUT IS MANAGED PRIVATELY.

**RESPONDENT**

Anyone who is the subject of a complaint before the Ethics Commission.

**Article III Conflicts of Interest**

**§25-27 Gifts.**

- B.** A covered person may not knowingly accept a gift, directly or indirectly, from a person that the official or employee knows or has the reason to know:
  - (1) Is doing business with or seeking to do business with the Town;
  - (2) Has financial interests that may be substantially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of the official duties of the covered person; ((or))
  - (3) Is engaged in an activity regulated or controlled by the Town((,.)) OR
  - (4) IS AN ASSOCIATION, OR ANY ENTITY ACTING ON BEHALF OF AN ASSOCIATION THAT IS ENGAGED ONLY IN REPRESENTING COUNTIES OR MUNICIPAL CORPORATIONS.

Passed:  
Effective:

**§25-29 Disclosure of confidential information.**

A covered person OR A FORMER COVERED PERSON may not disclose or use confidential information that he or she acquired by reason of his or her public position OR FORMER PUBLIC POSITION, and that is not available to the public, for the economic benefit of the covered person or anyone else.

**Article IV Financial Disclosure by Elected Officials,  
Candidates for Election, and Appointed Officials**

**§25-33 Content of statement.**

Each statement must include schedules providing the following information:

**E. Gifts:**

(1) Each gift in excess of \$20 in value or a series of gifts totaling \$100 or more received during the reporting period from or on behalf of, directly or indirectly, any one person who does business with or is regulated by the Town, OR FROM AN ASSOCIATION, OR ANY ENTITY ACTING ON BEHALF OF AN ASSOCIATION THAT IS ENGAGED ONLY IN REPRESENTING COUNTIES OR MUNICIPAL CORPORATIONS.

**AND BE IT FURTHER ORDAINED AND ENACTED**, by the Town Council of Chesapeake Beach, that new Sections 25-29A, 25-33.K., 25-33.L., and 25-34A, be and they hereby are added to the Chesapeake Beach Code Chapter 25, "Ethics, Public", to read as follows:

**Chapter 25 Ethics, Public**

**Article III Conflicts of Interest**

**§25-29A NO RETALIATION.**

AN OFFICIAL OR EMPLOYEE MAY NOT RETALIATE AGAINST AN INDIVIDUAL FOR REPORTING OR PARTICIPATING IN AN INVESTIGATION OF A POTENTIAL VIOLATION OF THIS CHAPTER.

**§25-33 Content of statement.**

Each statement must include schedules providing the following information:

**K. THE COVERED PERSON SHALL DISCLOSE THE INFORMATION SPECIFIED IN GENERAL PROVISIONS ARTICLE §5- 607(J)(1), ANNOTATED CODE OF MARYLAND, FOR ANY FINANCIAL OR CONTRACTUAL RELATIONSHIP WITH:**

Passed:  
Effective:

- (1) THE UNIVERSITY OF MARYLAND MEDICAL SYSTEM;
- (2) A GOVERNMENTAL ENTITY OF THE STATE OR A LOCAL GOVERNMENT IN THE STATE; OR
- (3) A QUASI-GOVERNMENTAL ENTITY OF THE STATE OR LOCAL GOVERNMENT IN THE STATE.

FOR EACH FINANCIAL OR CONTRACTUAL RELATIONSHIP REPORTED, THE SCHEDULE SHALL INCLUDE:

- (A) A DESCRIPTION OF THE RELATIONSHIP;
- (B) THE SUBJECT MATTER OF THE RELATIONSHIP; AND
- (C) THE CONSIDERATION.

L. AN INDIVIDUAL WHO IS REQUIRED TO DISCLOSE THE NAME OF A BUSINESS UNDER THIS SECTION SHALL DISCLOSE ANY OTHER NAMES THAT THE BUSINESS IS TRADING AS OR DOING BUSINESS AS.

**§25-34A CONFIDENTIALITY OF CERTAIN INFORMATION.**

THE COMMISSION OR OFFICE DESIGNATED BY THE COMMISSION SHALL NOT PROVIDE PUBLIC ACCESS TO INFORMATION RELATED TO CONSIDERATION RECEIVED FROM:

- (1) THE UNIVERSITY OF MARYLAND MEDICAL SYSTEM;
- (2) A GOVERNMENTAL ENTITY OF THE STATE OR A LOCAL GOVERNMENT IN THE STATE; OR
- (3) A QUASI-GOVERNMENTAL ENTITY OF THE STATE OR LOCAL GOVERNMENT IN THE STATE.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the \_\_\_ day of \_\_\_\_\_, 2023, that a public hearing was held on the \_\_\_ day of \_\_\_\_\_, 2023, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and \_\_\_ votes of approval and \_\_\_ votes of disapproval were cast. The resulting majority of the Council \_\_\_\_\_ (*approved or disapproved*) the passage of this Ordinance this \_\_\_ day of \_\_\_\_\_, 2023. This Ordinance shall become effective the latest to occur of 20 days after approval by the Mayor or approved by the Council over the mayor's veto, seven days after the last required publication, or seven days after approval by the State Ethics Commission.

Passed:  
Effective:

**CHESAPEAKE BEACH, MARYLAND**

---

Patrick J. Mahoney, Mayor

---

Lawrence P. Jaworski, Council Vice-President

---

Valerie L. Beaudin, Councilwoman

---

L. Charles Fink, Councilman

---

Margaret P. Hartman, Councilwoman

---

Gregory J. Morris, Councilman

---

Keith L. Pardieck, Councilman

**ORDINANCE O-23-2**

**AN ORDINANCE**  
**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND, TO**  
**AMEND CHAPTER 290 OF THE ZONING ORDINANCE TO ADDRESS CODE NUMBERING**  
**AND FORMATTING MADE NECESSARY BY THE ZONING TEXT AMENDMENTS IN**  
**ORDINANCE O-22-12.**

**WHEREAS**, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

**WHEREAS**, The Town approved a series of text amendments to the Zoning Ordinance by Ordinance O-22-12, which was passed on November 17, 2022.

**WHEREAS**, The Town Council noted in the recitals to Ordinance O-22-12 that code numbering and formatting made necessary by the zoning text amendments “shall be addressed in a subsequent ordinance”.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT THE FOLLOWING NUMBERING AND FORMATTING CHANGES ARE MADE:**

Guide to Changes

New text to be added:

**ALL CAPS AND BOLD FONT**

Text to be deleted:

~~Strikethrough~~

**1. Amendment to Article V, Section 290-19, Tables; requirements; exceptions , Subsection G(2), replacing R-V with “RV-1 and RV-2”:**

(2) In R-LD, R-MD, R-HD, ~~R-V~~ **RV-1, RV-2**, and RPC Districts, self-supporting decks of less than 500 square feet may occupy required side and rear yards but shall not be located closer than five feet to any side or rear property line. A deck is self-supporting if it is not reliant upon a connection to the dwelling for structural support.



2. **Amendment to Article V, Section 290-20, Parking and Loading, Subsection D, replacing R-V with “RV-1 and RV-2”:**

D. Off-street loading spaces required. In any zone..... No such space shall be located closer than 50 feet to any lot located in any R-LD, R-MD, R-HD ~~or R-V~~ **RV-1, OR RV-2** District, unless wholly within a completely enclosed building or unless enclosed on all sides by a wall or uniformly painted board fence not less than six feet in height.

3. **Amendment to Article V, Section 290-21 Landscaping and screening requirements, Subsection E(3), replacing R-V with “RV-1 and RV-2”:**

(3) On the landscaping strip adjacent to a street right-of-way, or to an R-LD, R-HD, ~~R-V~~ **RV-1, RV-2** or RPC District, a compact evergreen hedge, an ornamental wall, or a wooden fence of not less than four feet in height or greater than six feet in height is required to reduce the visual impact of the parking facility.

4. **Amendment to Article V, Section 290-22, Signs, Subsection B(4), to replace R-V with “RV-1 and RV-2” and to replace C and M Districts with “NC, TC, CP, and MC Districts”.**

(4) The residential districts include the R-LD, R-MD, R-HD, ~~RV~~ **RV-1, RV-2**, and RPC Districts. The commercial districts include the ~~C and M~~ **NC, TC, PC, and MC** Districts.

5. **Amendment to Article III, Section 290-13, Maintaining commercial district zoning, to eliminate the title and all text in the section but to keep the section reference as a placeholder and re-title the section “Reserved”.**

6. **Amendment to Article III, Section 290-11 Conditions and standards for conditional and special exception uses to reflect the new district names and the permitted use status as reflected in Table 1, Land Use Classifications, as amended by Ordinance 0-22-12, and to incorporate the uses and conditions added by Ordinance 0-22-12. This amendment also updates the references in Table 1, Land Use Classifications to the subsections of Section 290-11 to reflect the ordering set forth below beginning with §290-11 “A” and ending with §290-11 “FF”. §**

A. **Accessory dwelling:** conditional use in the R-LD, R-MD, R-HD, ~~R-V, C, M, and~~ **RV-1, RV-2, RPC, NC, and TC** Districts, subject to the requirements of the district where located except as herein provided: ...

B. **Dwelling unit in combination with commercial use:** conditional use in the ~~RV, C, M~~ **RV-2, TC** and RPC Districts, subject to the requirements of the district where located except as herein provided: ...

- C. Churches and other buildings for religious assembly: special exception with conditions use in the ~~R-LD and R-MD Districts~~ **NC DISTRICT** and ~~conditional use in the R-V and RPC Districts~~, subject to the requirements of the district where located, except as herein provided: ...
- D. Public and private school: special exception with conditions use in the ~~R-LD, R-MD, R-V, M, and RPC Districts~~ **MC DISTRICT**, subject to the requirements of the district where located except as herein provided: ...

*Also: Amend Condition #1 in the list of conditions under this use, as shown here.*

- (1) Minimum lot area shall be ~~two acres, except in the M District where minimum lot width may be~~ one acre.

- E. Home day care: conditional use in the ~~R-LD, R-MD, RV-C, M and RPC~~ **RV-1, RV-2, RPC, NC, and PC** Districts, subject to the requirements of the district where located except as herein provided: ...

*Also: Eliminate Condition #2 in the list of conditions under this use, as shown here, and renumber the list of subsequent conditions.*

- ~~(2) In the R-LD and R-MD Districts, there shall be no exterior evidence, other than a permitted sign not exceeding to square feet, to indicate that the principal building is being used for any purpose other than that of a dwelling.~~

- F. Day-care center, nurse school, kindergarten, or other agency giving care to persons as a commercial operation: special exception with conditions use in the ~~R-LD and R-MD Districts~~ **NC and PC DISTRICTS**, subject to the requirements of the district where located except as herein provided: ...

*Also: Eliminate Condition #'s 2 and 4 in the list of conditions under this use, as shown here, and renumber the list of subsequent conditions.*

- ~~(2) The minimum lot width shall be 100 feet in the R-LD and R-MD Districts~~

- ~~(4) In the R-LD and R-MD Districts, the owner or manager shall live on the premises and shall have quarters that are separate and distinct from the facilities used for the operation of the day care center or nursery school.~~

- G. Professional school, studio for music or art instruction, dancing school or similar: special exception with conditions use in the ~~R-V and RPC Districts~~ **NC DISTRICT** limited to properties with frontage onto MD 261.
- H. Library, museum, community center, adult education center or similar open to the public or connected with a permitted use and not conducted as a private business: ~~conditional use~~ **SPECIAL EXCEPTION WITH CONDITIONS USE** in the ~~R-V and RPC Districts~~ **NC DISTRICT**, subject to the requirements of the district where located except as herein provided:

I. ENVIRONMENTAL SCIENCE, RESEARCH, AND EDUCATIONAL USES, NATURE CENTERS: CONDITIONAL USE IN THE RC DISTRICT, SUBJECT TO THE REQUIREMENTS OF THE DISTRICT WHERE LOCATED AND THE FOLLOWING:

- 1) ACCESSORY USES SHALL ONLY BE THOSE INTRINSICALLY RELATED TO THE RESEARCH OR EDUCATIONAL MISSION OF THE PRINCIPAL USE.
- 2) WHETHER ARTICLE X, FOREST CONSERVATION, IS APPLICABLE OR NOT, THE REMOVAL OF TREES ON THE PROPERTY SHALL BE STRICTLY LIMITED TO ONLY THAT EXTENT NECESSARY TO MAKE REASONABLE USE OF THE PROPERTY AND THE APPLICANT SHALL SUBMIT A PLAN DOCUMENTING BOTH EXISTING AND PLANNED TREE COVER INCLUDING AN INVENTORY OF TREES TO BE REMOVED AND REPLACED.
- 3) THE ADDITION OF IMPERVIOUS SURFACE COVERAGE SHALL BE STRICTLY LIMITED TO ONLY THAT AMOUNT NECESSARY TO ENABLE REASONABLE USE OF THE PROPERTY AND, WHERE FEASIBLE, PERVIOUS SURFACES SHOULD BE USE AS AN ALTERNATIVE.
- 4) NO BUILDING SHALL BE PERMITTED, WHICH EXCEEDS A FOOTPRINT OF 2,000 SQUARE FEET.

J. GAME, WILDLIFE, AND NATURE PRESERVES: CONDITIONAL USE IN THE RC DISTRICT, SUBJECT TO THE REQUIREMENTS OF THE DISTRICT WHERE LOCATED AND THE FOLLOWING:

- 1) ACCESSORY USES SHALL ONLY BE THOSE INTRINSICALLY RELATED TO THE GAME, WILDLIFE, NATURE, OR EDUCATIONAL MISSION OF THE PRINCIPAL USE.
- 2) WHETHER ARTICLE X, FOREST CONSERVATION, IS APPLICABLE OR NOT, THE REMOVAL OF TREES ON THE PROPERTY SHALL BE STRICTLY LIMITED TO ONLY THAT EXTENT NECESSARY TO MAKE REASONABLE USE OF THE PROPERTY AND THE APPLICANT SHALL SUBMIT A PLAN DOCUMENTING BOTH EXISTING AND PLANNED TREE COVER INCLUDING AN INVENTORY OF TREES TO BE REMOVED AND REPLACED.
- 3) THE ADDITION OF IMPERVIOUS SURFACE COVERAGE SHALL BE STRICTLY LIMITED TO ONLY THAT AMOUNT NECESSARY TO ENABLE REASONABLE USE OF THE PROPERTY AND, WHERE FEASIBLE, PERVIOUS SURFACES SHOULD BE USE AS AN ALTERNATIVE.
- 4) NO BUILDING SHALL BE PERMITTED WHICH EXCEEDS A FOOTPRINT OF 2,000 SQUARE FEET.

K. PUBLIC BUILDING OR RECREATIONAL FACILITY OWNED AND OPERATED BY CHESAPEAKE BEACH OR OTHER GOVERNMENTAL AGENCY: CONDITIONAL USE IN THE RC DISTRICT, SUBJECT TO THE REQUIREMENTS OF THE DISTRICT WHERE LOCATED AND THE FOLLOWING:

- 1) NO BUILDING SHALL BE PERMITTED EXCEPT THAT NECESSARY FOR THE PURPOSES OF MANAGING THE LAND OR WATER RESOURCES OR ENHANCING THE LOW IMPACT EXPERIENCE OF THE NATURAL ENVIRONMENT.
- 2) WHETHER ARTICLE X, FOREST CONSERVATION, IS APPLICABLE OR NOT, THE REMOVAL OF TREES ON THE PROPERTY SHALL BE STRICTLY LIMITED TO ONLY THAT EXTENT NECESSARY TO MAKE REASONABLE USE OF THE PROPERTY AND THE APPLICANT SHALL SUBMIT A PLAN DOCUMENTING BOTH EXISTING AND PLANNED TREE COVER INCLUDING AN INVENTORY OF TREES TO BE REMOVED AND REPLACED.
- 3) THE ADDITION OF IMPERVIOUS SURFACE COVERAGE SHALL BE STRICTLY LIMITED TO ONLY THAT AMOUNT NECESSARY TO ENABLE REASONABLE USE OF THE PROPERTY AND, WHERE FEASIBLE, PERVIOUS SURFACES SHOULD BE USE AS AN ALTERNATIVE.
- 4) NO BUILDING SHALL BE PERMITTED WHICH EXCEEDS A FOOTPRINT OF 2,000 SQUARE FEET.

L. **PARKS AND PLAYGROUNDS**: SPECIAL EXCEPTION WITH CONDITIONS USE IN THE RC DISTRICT, SUBJECT TO THE REQUIREMENTS OF THE DISTRICT WHERE LOCATED AND THE FOLLOWING:

- 1) WHETHER ARTICLE X, FOREST CONSERVATION, IS APPLICABLE OR NOT, THE REMOVAL OF TREES ON THE PROPERTY SHALL BE STRICTLY LIMITED TO ONLY THAT EXTENT NECESSARY TO MAKE REASONABLE USE OF THE PROPERTY AND THE APPLICANT SHALL SUBMIT A PLAN DOCUMENTING BOTH EXISTING AND PLANNED TREE COVER INCLUDING AN INVENTORY OF TREES TO BE REMOVED AND REPLACED.
- 2) THE ADDITION OF IMPERVIOUS SURFACE COVERAGE SHALL BE STRICTLY LIMITED TO ONLY THAT AMOUNT NECESSARY TO ENABLE REASONABLE USE OF THE PROPERTY AND, WHERE FEASIBLE, PERVIOUS SURFACES SHOULD BE USE AS AN ALTERNATIVE.

M. **SAILING SCHOOLS, BOAT RENTALS AND STORAGE AND SIMILAR WATER-ORIENTED RECREATIONAL USES**: SPECIAL EXCEPTION WITH CONDITIONAL USE IN THE RC DISTRICT, SUBJECT TO THE REQUIREMENTS OF THE DISTRICT WHERE LOCATED AND THE FOLLOWING:

- 1) WHETHER ARTICLE X, FOREST CONSERVATION, IS APPLICABLE OR NOT, THE REMOVAL OF TREES ON THE PROPERTY SHALL BE STRICTLY LIMITED TO ONLY THAT EXTENT NECESSARY TO MAKE REASONABLE USE OF THE PROPERTY AND THE APPLICANT SHALL SUBMIT A PLAN DOCUMENTING BOTH EXISTING AND PLANNED TREE COVER INCLUDING AN INVENTORY OF TREES TO BE REMOVED AND REPLACED.
- 2) THE USE SHALL BE LIMITED TO WATERFRONT PROPERTIES OR TO PROPERTIES THAT ARE CONTIGUOUS TO, AND FUNCTIONALLY CONNECTED WITH, WATERFRONT PROPERTIES.
- 3) THE ADDITION OF IMPERVIOUS SURFACE COVERAGE SHALL BE STRICTLY LIMITED TO ONLY THAT AMOUNT NECESSARY TO ENABLE REASONABLE USE OF THE PROPERTY AND, WHERE FEASIBLE, PERVIOUS SURFACES SHOULD BE USE AS AN ALTERNATIVE.
- 4) NO BUILDING SHALL BE PERMITTED.

~~I. Orphanage, nursing home or other licensed establishment for the care of aged, disabled, or convalescing persons: special exception with conditions in the R-LD District and conditional use in the R-V and RPC Districts, subject to the requirements of the district where located except as herein provided:~~

~~\*\*\*~~

*[Drafters Note: Ordinance 0-22-12 made this use "Not Permitted" for all districts, so it is removed from this section along with the condition that pertain to it.]*

N. Professional office in residence: conditional use in the ~~R-V and RPC Districts~~ **RPC DISTRICT**, subject to the requirements of the district where located except as herein provided: ...

**O. OFFICE OR CLINIC FOR MEDICAL OR DENTAL EXAMINATION OR TREATMENT OF PERSONS AS OUTPATIENT, INCLUDING LABORATORIES INCIDENTAL THERETO: CONDITIONAL USE IN THE NC, TC, PC AND MC DISTRICTS, SUBJECT TO THE REQUIREMENTS OF THE DISTRICT WHERE LOCATED EXCEPT AS HEREIN PROVIDED:**

*[Drafters Note: Ordinance 0-22-12 changed this use from “permitted” in the commercial districts to “conditional” but did not provide conditions.]*

P. Therapeutic massage: conditional use in the ~~C and M~~ **NC, TC, PC and MC** Districts, subject to the requirements of the district where located except as herein provided: ...

**Q. PROFESSIONAL LICENSED PHYSICAL THERAPY OFFICE: CONDITIONAL USE IN THE RV-1 DISTRICT SUBJECT TO THE REQUIREMENTS OF THE DISTRICT WHERE LOCATED EXCEPT AS HEREIN PROVIDED:**

(1) **THE USE SHALL BE AN INTEGRAL PART OF AN OTHERWISE PERMITTED MIXED USE MULTI-FAMILY DEVELOPMENT...**

R. Offices for professional, business, or governmental purposes: conditional use in the ~~RV-District~~ **RV-1, RV-2, NC, TC, PC, AND MC DISTRICTS**, subject to subject to the requirements of the district where located except as herein provided: ...

~~**M. Artists’ or photographer’s studios and galleries: conditional use in the RV and RPC Districts, subject to the requirements of the district where located except as herein provided: ...**~~*[Drafters Note: Ordinance 0-22-12 made this use “Not Permitted” where it had previously been permitted with conditions, so it is removed from this section along with the conditions that pertain to it.]*

~~**N. Retail shops carrying one type of interrelated goods, such as a bookstore, gift shop, florist shop, etc.: conditional use in the R v and RPC Districts, subject to the requirements of the district where located except as herein provided: ...**~~*[Drafters Note: Ordinance 0-22-12 made this use “Not Permitted” where it had previously been permitted with conditions, so it is removed from this section along with the conditions that pertain to it.]*

~~**O. Personal service shops, such as salons, shoe repair, etc.: conditional use in the R V and RPC Districts, subject to the requirements of the district where located except as herein provided: ...**~~*[Drafters Note: Ordinance 0-22-12 made this use “Not Permitted” where it had previously been permitted with conditions, so it is removed from this section along with the conditions that pertain to it.]*

**S. TAVERN, NIGHTCLUB: SPECIAL EXCEPTION WITH CONDITIONS USE IN THE TC, PC, AND MC DISTRICTS SUBJECT TO SUBJECT TO THE REQUIREMENTS OF THE DISTRICT WHERE LOCATED EXCEPT AS HEREIN PROVIDED: ...** *[Drafters Note: Ordinance 0-22-12 changed this use from “permitted” in the commercial districts to “special exception with conditions” but did not provide conditions.]*

T. ~~Bed-and-Breakfast ESTABLISHMENT~~: special exception with conditions use in the R-LD ~~District~~, R-MD, R-HD, RV-1, RV-2 and RPC DISTRICTS and conditional use in the ~~R-MD, RV, C, M, and RPC~~ NC, TC, PC, and MC Districts, subject to the requirements of the district where located except as herein provided: ...

~~Q. Rooming house, boardinghouse, lodging house: conditional use in the C and M Districts, subject to the requirements of the district where located except as herein provided: ... [Drafters Note: Ordinance 0-22-12 removed this use from the Table of Permitted Uses, making it not permitted in any district, so it is removed from this section along with the conditions that pertain to it.]~~

U. Motel, hotel, ~~tourist home~~: ~~conditional~~ SPECIAL EXCEPTION WITH CONDITIONS use in the ~~C and M~~ TC, PC, and MC Districts, subject to the requirements of the district where located, except as herein provided:

V. ENTERTAINMENT AND RECREATION FACILITIES OPERATED AS A BUSINESS WITHIN A BUILDING, WITH THE EXCEPTION OF AN ADULT BAR, RESTAURANT, OR NIGHTCLUB: SPECIAL EXCEPTION WITH CONDITIONS USE IN THE TC, PC, AND MC DISTRICTS, SUBJECT TO THE REQUIREMENTS OF THE DISTRICT WHERE LOCATED, EXCEPT AS HEREIN PROVIDED: ... [Drafters Note: Ordinance 0-22-12 changed this use from “permitted” in the commercial districts to “special exception with conditions” but did not provide conditions.]

W. Animal hospital, veterinarian clinic: special exception with conditions use in the ~~C and RPC~~ TC, PC, and MC Districts, subject to the requirements of the district where located, except as herein provided: ...

X. Automobile service stations: special exception with conditions use in the ~~C and M Districts~~ TC DISTRICT, subject to the requirements of the district where located, except as herein provided:

~~U. Sale or rental of motor vehicles: special exception with conditions use in the M District, subject to the requirements of the district where located, except as herein provided: ... [Drafters Note: Ordinance 0-22-12 made this use “Not Permitted” where it had previously been permitted as a special exception with conditions, so it is removed from this section along with the conditions that pertain to it.]~~

~~V. Repair garage, including paint spraying and body and fender work or car washing facility: special exception with conditions use in the M District, subject to the requirements of the district where located, except as herein provided: ... [Drafters Note: Ordinance 0-22-12 made this use “Not Permitted” where it had previously been permitted as a special exception with conditions, so it is removed from this section along with the conditions that pertain to it.]~~

Y. Marina: ~~conditional~~ SPECIAL EXCEPTION WITH CONDITIONS use in the ~~M~~ MC District, subject to the requirements of the district where located, except as herein provided: ...



Z. Transformer station, structures housing switching equipment and regulators, tower transmission line right-of-way, towers, and radio and/or television transmitter tower, cellular tower, etc.: special exception with conditions use in the R-LD, R-MD, R-HD, ~~RV, C, M, RC and RPC~~, ALL Districts, subject to the requirements of the district where located, except as herein provided: ...

**AA. STORAGE IN ASSOCIATION WITH PERMITTED MARINE COMMERCIAL ACTIVITIES: SPECIAL EXCEPTION WITH CONDITIONS USE IN THE RC DISTRICT, SUBJECT TO THE FOLLOWING:**

(1) THE USE SHALL BE LIMITED TO PERMITTED MARINE COMMERCIAL ACTIVITIES LOCATED ON THE SAME PROPERTY OR A CONTIGUOUS PROPERTY WHERE THERE IS A DIRECT AND FUNCTIONALLY CONNECTED RELATIONSHIP.

(2) CLEARING OF FORESTED LAND TO ACCOMMODATE THE USE IS STRICTLY PROHIBITED.

(3) THE ADDITION OF IMPERVIOUS SURFACE COVERAGE SHALL BE STRICTLY LIMITED TO ONLY THAT AMOUNT NECESSARY TO ENABLE REASONABLE USE OF THE PROPERTY AND, WHERE FEASIBLE, PERVIOUS SURFACES SHOULD BE USED AS AN ALTERNATIVE.

**BB. AQUACULTURE: AQUACULTURE: SPECIAL EXCEPTION WITH CONDITIONS IN THE RC DISTRICT, SUBJECT TO THE FOLLOWING:**

(1) THE USE SHALL BE LIMITED TO WATERFRONT PROPERTIES OR TO PROPERTIES THAT ARE CONTIGUOUS TO, AND FUNCTIONALLY CONNECTED WITH, WATERFRONT PROPERTIES.

(2) WHETHER ARTICLE X, FOREST CONSERVATION, IS APPLICABLE OR NOT, THE REMOVAL OF TREES ON THE PROPERTY SHALL BE STRICTLY LIMITED TO ONLY THAT EXTENT NECESSARY TO MAKE REASONABLE USE OF THE PROPERTY AND THE APPLICANT SHALL SUBMIT A PLAN DOCUMENTING BOTH EXISTING AND PLANNED TREE COVER INCLUDING AN INVENTORY OF TREES TO BE REMOVED AND REPLACED.

(3) THERE SHALL BE ONLY SPECIES USAGE THAT ARE NATIVE TO THIS REGION. (4) THE ADDITION OF IMPERVIOUS SURFACE COVERAGE SHALL BE STRICTLY LIMITED TO ONLY THAT AMOUNT NECESSARY TO ENABLE REASONABLE USE OF THE PROPERTY AND, WHERE FEASIBLE, PERVIOUS SURFACES SHOULD BE USED AS AN ALTERNATIVE.

CC. Customary home occupation: conditional use in the ~~R-LD, R-MD, R-HD, RV, C, M, RC, and RPC~~ NC, TC, PC and MC Districts, subject to the requirements of the district where located, except as herein provided:

~~Z. Home Occupation: special exception with conditions use in the R-LD, R-MD, R-HD, and RC Districts and conditional use in the R-V, C, M, and RPC Districts, subject to the requirements of the district where located, except as herein provided: ... [Drafters Note: Ordinance 0-22-12 removed this use from the Table of Permitted Uses, making it not permitted in any district, so it is removed from this section along with the conditions that pertain to it.]~~

DD. Garage sales yard sales, estate sales: conditional use in ~~the R-LD, R-MD, RO-HD, R-V, C, M, RC and RPC~~ ALL Districts, subject to the requirements of the district where located, except as herein provided: ...

EE. Carnival or similar transient enterprise: special exception with conditions use in the ~~C and M Districts~~ PC DISTRICT, subject to the requirements of the district where located, except as herein provided: ...

FF. Temporary ~~structure~~ BUILDING incidental to construction (nonresidential): conditional use in ~~C and M Districts~~ TC, PC and MC DISTRICTS, subject to the requirements of the district where located, except as herein provided: ...

7. **Amendments to Article XI, Section 290-43, Terms Defined to remove the term “Home Occupation”, and its definitions, in order to avoid conclusion in the code since the use called “Home Occupation” was eliminated, by Ordinance 0-22-12, while the use “Customary Home Occupation” remains.**

8. **Amendment to Article I, Section 290-2, subsection D to reflect the current reference to the Annotated Code of Maryland:**

D. The further purpose of this chapter is to establish zoning districts and regulations governing the development and use of land in the incorporated area with Chesapeake Beach, in accordance with the provisions of ~~Article 66 B of~~ THE LAND USE ARTICLE OF THE Annotated Code of Maryland.

9. **Amendment to Article II, Section 290-6, Subsection B(2) to reflect the current reference to the Annotated Code of Maryland.**

(2) If in accordance with the provision of this chapter and ~~Article 66B, Title 2~~ THE LAND USE ARTICLE OF THE Annotated Code of Maryland, changes are made in zoning district boundaries.....

10. **Amendment to Article VIII, Section 290-31, Subsections A. (5),(9), and (10) and Subsection B. to reflect the current reference to the Annotated Code of Maryland.**

(5) Review proposed public facilities for consistency with the Comprehensive Plan in accordance with the provision of ~~Article 66B, §3.08,~~ THE LAND USE ARTICLE OF THE Annotated Code of Maryland.

(9) Prepare and adopt an annual report in accordance with the provisions of ~~Article 66B §3.09,~~ THE LAND USE ARTICLE OF THE Annotated Code of Maryland.

(10) Conduct other activities as set forth in this chapter and as provided for by ~~Article 66B,~~ THE LAND USE ARTICLE OF THE Annotated Code of Maryland.

B. Authority and establishment. The Planning Commission was established pursuant to the provisions of ~~Article 66B, §3.01,~~ THE LAND USE ARTICLE OF THE Annotated Code Of Maryland. The Official Title of This Commission shall be the “Town of Chesapeake Beach Planning and Zoning Commission.”

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the \_\_\_ day of \_\_\_\_\_, 2023, that a public hearing was held on the \_\_\_ day of \_\_\_\_\_, 2023, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and \_\_\_ votes of approval and \_\_\_ votes of disapproval were cast. The resulting majority of the Council \_\_\_\_\_ (*approved or disapproved*) the passage of this Ordinance this \_\_\_ day of \_\_\_\_\_, 2023. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor’s approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

**CHESAPEAKE BEACH, MARYLAND**

\_\_\_\_\_  
Patrick J. Mahoney, Mayor

\_\_\_\_\_  
Lawrence P. Jaworski, Council Vice-President

\_\_\_\_\_  
Valerie L. Beaudin, Councilwoman

\_\_\_\_\_  
L. Charles Fink, Councilman

\_\_\_\_\_  
Margaret P. Hartman, Councilwoman

\_\_\_\_\_  
Gregory J. Morris, Councilman

\_\_\_\_\_  
Keith L. Pardieck, Councilman

#O-23-3  
Passed \_\_\_\_\_  
Effective \_\_\_\_\_

**AN ORDINANCE**  
**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,**  
**AMENDING THE ANNUAL BUDGET FOR THE GENERAL FUND OF**  
**THE TOWN OF CHESAPEAKE BEACH FOR THE FISCAL YEAR JULY**  
**1, 2021 TO JUNE 30, 2022 TO RECONCILE EXPENSES AND INCOME**  
**AND RATIFY OVEREXPENDITURES.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after due notice and a public hearing, the Town Council adopted an annual budget for the General Fund on March 17, 2022; and

WHEREAS, after the adoption of the General Fund budget for Fiscal Year 2022, the Town Treasurer became aware that various expense accounts had inadequate funds to cover unbudgeted increases in costs related to retirement, planning and zoning, IT support, legislative education and travel, town hall utilities, rental inspection services, police – deputy in residence, fishing creek dredging, continuing education, gasoline and tolls, snow and ice removal and telephone expenses

and must be off-set with unexpended funds in medical and life insurance, engineering and professional fees, economic development, town hall telephone, supplies and recreation operations – general expense accounts, as well as underbudgeted revenues related to permits, fines and penalties, admission and amusement tax and miscellaneous grants ; and

WHEREAS, the Town Council wishes to ratify those revenues and expenditures and to amend the Fiscal Year 2022 General Fund budget to appropriate the necessary funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The adopted budget for the General Fund of the Town of Chesapeake Beach for the Fiscal Year 2022 is hereby amended as set forth in the attached Exhibit A hereto.

Section 2. In all other respects the budget for the General Fund, as adopted on March 17, 2022, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2022.

**AS CERTIFIED** by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 16<sup>th</sup> day of February, 2023, that a public hearing was held on the 16<sup>th</sup> day of March, 2023, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and \_\_\_\_\_ votes of approval and \_\_\_\_\_ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council \_\_\_\_\_ (*approved/disapproved*) the passage of this Ordinance this 16<sup>th</sup> day of March 2023. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor’s approval or seven (7)

days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

**CHESAPEAKE BEACH, MARYLAND**

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Patrick J. Mahoney, Mayor

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Lawrence P. Jaworski, Council Vice-President

---

Valerie L. Beaudin, Councilwoman

---

L. Charles Fink, Councilman

---

Margaret P. Hartman, Councilwoman

---

Gregory J. Morris, Councilman

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Keith L. Pardieck, Councilman



**FY22 Budget - Amended**  
**General Fund**  
**EXHIBIT A**

		<b>FY22</b>		
		<b>BUDGET</b>	<b>AMENDMENT</b>	<b>AMENDED BUDGET</b>
<b>LOCAL REVENUES</b>				
100-410000	Real Estate Taxes	2,719,849		2,719,849
100-410100	Admission & Amusement Tax	1,314,340	327,124	1,641,464
100-410105	State A&A Tax Distributions	300,000		300,000
100-410115	Hotel Tax	80,000		80,000
100-410120	Operating Property Tax	61,536		61,536
100-410125	Penalties & Interest - Tax	3,000		3,000
100-410135	Traders License - County	860		860
100-410140	Permits, Fines & Penalties	50,000	9,025	59,025
100-410145	Interest on Savings & Investments	15,000		15,000
100-410165	Tower Site Rental	110,000		110,000
100-410170	Cable Franchise Fee	110,000		110,000
100-410175	Speed Cameras	100,000		100,000
100-410180	Ramp Fees	10,000		10,000
100-410230	Miscellaneous Income	5,000		5,000
<b>FEDERAL &amp; STATE REVENUES</b>				
100-420100	State Income Taxes	1,200,000		1,200,000
100-420105	Highway User Revenues	338,013		338,013
100-420110	State Aid Police Protection	56,608		56,608
<b>OTHER REVENUE SOURCES</b>				
100-432200	Miscellaneous Grants	190,000	678,113	868,113
<b>TOTAL REVENUES:</b>		<b>6,664,206</b>	<b>1,014,262</b>	<b>7,678,468</b>
<b>SALARIES, TAXES &amp; BENEFITS</b>				
100-6000-602000	Salaries and Wages	523,450		523,450
100-6000-602050	FICA Expense	43,875		43,875
100-6000-602100	Medical and Life Insurance	150,998	(2,243)	148,755
100-6000-602300	Retirement	94,485	2,243	96,728
100-6000-602400	Continuing Education	20,000		20,000
<b>CONTRACTED SERVICES &amp; FEES</b>				
100-6000-620400	Audit	26,000		26,000
100-6000-620600	Legal Counsel	80,000		80,000
100-6000-620800	SDAT Fees	11,558		11,558
100-6000-621100	Software Maintenance Agreement	45,000		45,000
100-6000-621200	Planning & Zoning	90,000	1,111	91,111
100-6000-621400	Engineering	100,000	(8,727)	91,273
100-6000-621600	IT Support	30,000	7,615	37,615
100-6000-622500	Town Hall - Building Maintenance	30,000		30,000
100-6000-623300	Printing & Publications	10,000		10,000
100-6000-623400	Library Rent - Grant	45,627		45,627
100-6000-623900	Professional Fees	11,000		11,000
100-6000-624500	Web Maintenance	5,000		5,000
100-6000-624700	Document Imaging	4,000		4,000
<b>OTHER</b>				
100-6000-631210	Legislative Education & Travel	20,000	7,111	27,111
100-6000-631220	Dues & Subscriptions	18,000		18,000
100-6000-631300	Grants to Local Organizations	17,500		17,500
100-6000-631305	Senator M. Miller Scholarship Fund	5,000		5,000
100-6000-632000	Miscellaneous Expense	5,000		5,000
100-6000-632300	Office Expense	60,000		60,000
100-6000-634101	Stipends - Council	18,000		18,000
100-6000-634102	Stipends - Mayor	18,000		18,000

100-6000-634200	Recreation Reserve Fund	100,000		100,000
100-6000-634500	Town Hall Telephone	15,150	(1,851)	13,299
100-6000-635000	Town Hall Utilities	22,000	1,851	23,851
100-6000-636101	Special Events	128,100		128,100
100-6000-636201	Economic Development Expenses	44,000	(7,111)	36,889
100-6000-637010	Opioid Awareness Committee	3,000		3,000
100-6000-637020	Green Team	7,000		7,000
100-6000-637030	Rental Inspection Services	20,000	9,025	29,025
100-6000-780000	Insurance	75,000		75,000
100-6450-602050	FICA - Legislative	3,000		3,000
<b>PUBLIC SAFETY</b>				
100-6450-645500	Police - Deputy in Residence	1,338,609	169,195	1,507,804
100-6450-646000	Bayfront Park & Town Beautification	60,500		60,500
100-6450-646500	North Beach VFD	50,000		50,000
<b>PUBLIC WORKS - SALARIES, TAXES &amp; BENEFITS</b>				
100-6500-602000	Salaries and Wages	468,489		468,489
100-6500-602010	Recreation Operations - Salaries	100,000		100,000
100-6500-602050	FICA - PW	41,102		41,102
100-6500-602100	Medical and Life Insurance	147,950		147,950
100-6500-602300	Retirement	74,000		74,000
100-6500-602400	Continuing Education	5,000	1,350	6,350
<b>PUBLIC WORKS - SUPPLIES</b>				
100-6500-665200	Gasoline & Tolls	24,750	8,384	33,134
100-6500-665400	Equipment Repair & Maintenance	30,000		30,000
100-6500-665600	Supplies	15,000	(7,232)	7,768
<b>PUBLIC WORKS - CONTRACTED SERVICES &amp; FEES</b>				
100-6500-671000	Fishing Creek Dredging	-	836,043	836,043
100-6500-672000	Holiday Lights	90,000		90,000
100-6500-673000	Road Repairs & Maintenance	20,000		20,000
100-6500-674000	Trash Removal Service	550,000		550,000
100-6500-675000	Recycle Bins	10,000		10,000
<b>PUBLIC WORKS - OTHER</b>				
100-6500-684300	CBOCS Oyster Program	6,900		6,900
100-6500-684900	PW - Miscellaneous Expense	2,000		2,000
100-6500-685200	Property Maintenance - General	65,000		65,000
100-6500-685220	Property Maintenance - Landscaping	140,000		140,000
100-6500-685240	Property Maintenance - Tree Trimming	10,000		10,000
100-6500-685500	Recreation Operations - General	175,000	(21,711)	153,289
100-6500-686000	Snow & Ice Removal	40,000	18,224	58,224
100-6500-686100	Storm Drain Inspection & Maintenance	20,000		20,000
100-6500-686500	Street Lights	63,000		63,000
100-6500-687000	Telephone	9,000	985	9,985
100-6500-687500	Utilities	8,000		8,000
<b>CAPITAL EXPENDITURES</b>				
100-7100-725000	Capital Expenditures	1,175,013		1,175,013
100-8000-807000	DNR #7 Seawall \$25,150 (FY21)	25,150		25,150
<b>TOTAL EXPENDITURES:</b>		<b>6,664,206</b>	<b>1,014,262</b>	<b>7,678,468</b>
<b>SURPLUS/DEFICIT:</b>		<b>-</b>	<b>-</b>	<b>-</b>

#O-23-4  
Passed \_\_\_\_\_  
Effective \_\_\_\_\_

**AN ORDINANCE**  
**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH,**  
**MARYLAND, AMENDING THE ANNUAL BUDGET FOR THE**  
**UTILITY FUND OF THE TOWN OF CHESAPEAKE BEACH FOR**  
**THE FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022 TO**  
**RECONCILE EXPENSES AND INCOME AND RATIFY**  
**OVEREXPENDITURES.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, on or about May 19, 2022, following required advertisement and public hearing, the Town Council approved a budget ordinance for the Town’s Utility Fund for Fiscal Year 2022; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after the adoption of the Utility Fund budget for Fiscal Year 2022, the Town Treasurer became aware that various expense accounts had inadequate funds to cover unbudgeted increases in costs related to water plant repairs and maintenance, interest expense, banking fees

and utilities and must be off-set with unexpended funds in the principal – 2014 – ENR and principal – 2008 SRF Loan expense accounts; and

WHEREAS, the Town Council wishes to ratify those revenues and expense and to amend the Fiscal Year 2022 Utility Fund budget to appropriate the necessary funds.

NOW THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Utility Fund of Chesapeake Beach for the Fiscal Year 2022 is hereby amended as shown on the attached Exhibit A.

Section 2. In all other respects the budget for the Utility Fund, as adopted on May 19, 2022, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2022.

**AS CERTIFIED** by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 16th day of February, 2023, that a public hearing was held on the 16<sup>th</sup> day of March, 2023, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and \_\_\_\_\_ votes of approval and \_\_\_\_\_ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council \_\_\_\_\_ (*approved/disapproved*) the passage of this Ordinance this 16<sup>th</sup> day of March 2023. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor’s approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

**CHESAPEAKE BEACH, MARYLAND**

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Patrick J. Mahoney, Mayor

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Lawrence P. Jaworski, Council Vice-President

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Valerie L. Beaudin, Councilwoman

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L. Charles Fink, Councilman

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Margaret P. Hartman, Councilwoman

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Gregory J. Morris, Councilman

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Keith L. Pardieck, Councilman

**FY22 Budget - Amended**  
*Utility Fund*  
**EXHIBIT A**

		<b>FY22</b>		
		<b>BUDGET</b>	<b>AMENDMENT</b>	<b>AMENDED BUDGET</b>
400-430130	Unallocated reserves fr GF	188,542		188,542
400-430140	Transfer In - MLGIP UF	-		-
400-440010	Sewer Usage Charge	692,923		692,923
400-440020	Sewer Miscellaneous Income	-		-
400-440040	Sewer Penalties & Interest	-		-
400-441010	Water Usage Charges	279,968		279,968
400-441020	Water Miscellaneous Income	1,000		1,000
400-441030	Water Penalties and Interest	-		-
400-450000	Investment Interest	2,000		2,000
400-460000	Fixed Fee	492,052		492,052
400-460050	Infrastructure Fees	46,357		46,357
400-460100	Sewer Capital Connection Fee	270,000		270,000
400-460200	Water Capital Connection Fee	90,000		90,000
400-460600	Treatment Plant ENR (45.34%) MDE	-		-
400-461000	Tower Site Rental	-		-
	<b>TOTAL REVENUE:</b>	<b>2,062,842</b>	<b>-</b>	<b>2,062,842</b>
400-6700-625300	Interest Expense - Sewer	-		-
400-6700-820100	Depreciation - Sewer	-		-
400-6850-601000	Salaries & Wages	-		-
400-6850-602400	Continuing Education	-		-
400-6850-610500	Taxes & Benefits	-		-
400-6850-662200	Meter Repairs & Maintenance	38,000		38,000
400-6850-662300	Meters - MXU's	-		-
400-6850-715100	Water Plant Repairs & Maintenance	15,000	388,553	403,553
400-6850-715500	Water Testing	10,000		10,000
400-6850-719200	Principal - DHCD 2010 Bond	-		-
400-6850-820400	Depreciation - Water	-		-
400-6900-621400	Engineering & Professional Fees	6,000		6,000
400-6900-621501	Safety	6,500		6,500
400-6900-625300	Interest Expense	76,319	48,817	125,136
400-6900-626001	Pump Station Repair	40,000		40,000
400-6900-630500	Supplies	25,000		25,000
400-6900-631500	Postage	4,500		4,500
400-6900-632400	Miss Utility Fees	1,500		1,500
400-6900-632500	Line Repairs & Maintenance	95,000		95,000
400-6900-632800	Banking Fees	5,000	4,890	9,890
400-6900-670000	TPF Fixed / Capital Costs	767,141		767,141
400-6900-670100	TPF Variable	378,663		378,663
400-6900-687500	Utilities	70,000	1,870	71,870
400-6900-717600	Miscellaneous	500		500
400-6900-719300	Principal - 2014 - ENR	188,542	(160,155)	28,387
400-6900-748100	Principal - 2008 SRF Loan	283,975	(283,975)	-
400-6900-748300	Principal - ARRA Loan (2009)	36,200		36,200
400-6900-780000	Insurance	15,002		15,002
400-6900-800000	Reserves for ENR LT Debt	-		-
300-6975-801000	Capital Projects	-		-
400-6900-840500	Connection Fee Reimbursement	-		-
	<b>TOTAL EXPENSE:</b>	<b>2,062,842</b>	<b>-</b>	<b>2,062,842</b>
	<b>SURPLUS/DEFICIT:</b>	<b>-</b>	<b>-</b>	<b>-</b>

#O-23-5  
Passed \_\_\_\_\_  
Effective \_\_\_\_\_

**AN ORDINANCE**  
**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,**  
**AMENDING THE ANNUAL BUDGET FOR THE WATER PARK FUND**  
**OF THE TOWN OF CHESAPEAKE BEACH FOR THE FISCAL YEAR**  
**JULY 1, 2021 TO JUNE 30, 2022 TO RECONCILE EXPENSES AND**  
**INCOME AND TO RATIFY OVEREXPENDITURES.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-707 of the Charter of Chesapeake Beach, the Town is empowered to establish an annual budget; and

WHEREAS, on or about May 19, 2022, following required advertisement and public hearing, the Town Council approved a budget ordinance for the Town’s Water Park Fund for Fiscal Year 2022; and

WHEREAS, pursuant to § 5-205(b) of the Local Government Article a municipality may not expend funds not appropriated in its annual budget for the purpose for which they are to be spent; and

WHEREAS, pursuant to § 5-205(b) of the Local Government, a municipality may amend an adopted budget to expend funds not previously appropriated upon a 2/3 vote of the legislative body; and

WHEREAS, after the adoption of the Water Park Fund budget for Fiscal Year 2022, the Town Treasurer became aware that various expense accounts had inadequate funds to cover unbudgeted increases in costs related to cost of goods sold, salaries and wages, professional fees, bank and credit card charges, pool supplies and repairs and maintenance expenses and must be off-



set with unexpended funds in capital repairs, as well as underbudgeted revenues related to retail store sales and daily admissions; and

WHEREAS, the Town Council wishes to ratify those revenues and expenses and to amend the Fiscal Year 2022 Water Park Fund budget to appropriate the necessary funds.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Water Park Fund of the Town of Chesapeake Beach for the Fiscal Year 2022 is hereby amended as set forth in the attached Exhibit A hereto.

Section 2. In all other respects the budget for the Water Park Fund, as adopted on May 19, 2022, shall remain as adopted and in full force and effect, subject to prior duly enacted amendments, with respect to revenues and expenditures for the Fiscal Year 2022.

**AS CERTIFIED** by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 16<sup>th</sup> day of February, 2023, that a public hearing was held on the 16<sup>th</sup> day of March, 2023, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and \_\_\_\_\_ votes of approval and \_\_\_\_\_ votes of disapproval were cast. The resulting affirmative vote of at least 2/3 the Council \_\_\_\_\_ (*approved/disapproved*) the passage of this Ordinance this 16<sup>th</sup> day of March, 2023. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

**CHESAPEAKE BEACH, MARYLAND**

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Patrick J. Mahoney, Mayor

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Lawrence P. Jaworski, Council Vice-President

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Valerie L. Beaudin, Councilwoman

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L. Charles Fink, Councilman

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Margaret P. Hartman, Councilwoman

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Gregory J. Morris, Councilman

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Keith L. Pardieck, Councilman

**FY22 Budget - Amended**  
*Water Park Fund*  
 EXHIBIT A

		FY22		
		BUDGET	AMENDMENT	AMENDED BUDGET
500-430130	Reserves allocation	368,322		368,322
500-450110	Birthday Parties	5,517		5,517
500-450120	Daily Admissions	559,200	92,593	651,793
500-450130	Group Sales	17,290		17,290
500-450135	Miscellaneous Income	500		500
500-450160	Rentals - Cabanas and Lockers	25,000		25,000
500-450165	Rentals - Pavilion	500		500
500-450170	Retail Store Sales	175,000	51,979	226,979
500-450175	Season Passes	80,000		80,000
500-450190	Swim Lessons	7,000		7,000
500-495000	Investment Interest	1,500		1,500
	<b>TOTAL REVENUE:</b>	<b>1,239,829</b>	<b>144,572</b>	<b>1,384,401</b>
500-6925-542500	Cost of Goods Sold	70,000	51,979	121,979
500-6925-602000	Salaries and Wages	390,057	48,800	438,857
500-6925-602010	Wages - Admin & Maint Support	229,091		229,091
500-6925-602050	FICA	51,687		51,687
500-6925-602100	Medical and Life Insurance	66,894		66,894
500-6925-602300	Retirement	40,500		40,500
500-6925-623900	Professional Fees	36,000	22,076	58,076
500-6925-632800	Bank & Credit Card Charge	35,000	21,717	56,717
500-6925-633000	Marketing	25,000		25,000
500-6925-637000	Education & Travel	10,000		10,000
500-6925-665603	Pool Supplies	38,000	5,082	43,082
500-6925-684600	Chemicals	38,000		38,000
500-6925-685200	Repairs & Maintenance	65,000	9,628	74,628
500-6925-685220	Landscape Maintenance	8,600		8,600
500-6925-687500	Utilities	70,000		70,000
500-6925-741000	Capital Repairs	26,000	(14,710)	11,290
500-6925-780000	Insurance	40,000		40,000
	<b>TOTAL EXPENSE:</b>	<b>1,239,829</b>	<b>144,572</b>	<b>1,384,401</b>
	<b>SURPLUS/DEFICIT:</b>	<b>-</b>	<b>-</b>	<b>-</b>

#O-23-6  
Passed:  
Effective:

**AN ORDINANCE  
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND, ADOPTING  
THE ANNUAL BUDGET FOR THE MITIGATION FUND OF THE TOWN OF  
CHESAPEAKE BEACH FOR THE FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on March 16, 2023, to consider the budget for the Town’s Mitigation Fund for FY ’24, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the Fiscal Year 2024 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

**AS CERTIFIED** by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 16<sup>th</sup> day of February, 2023, that a public hearing was held on the 16<sup>th</sup> day of March, 2023, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and \_\_\_ votes of approval and \_\_\_ votes of disapproval were cast. The resulting majority of the Council approved the passage of this Ordinance this 16<sup>th</sup> day of March, 2023. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this 16<sup>th</sup> day of March, 2023. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor’s approval or seven (7) days after the last required publication,

whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

**CHESAPEAKE BEACH, MARYLAND**

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Patrick J. Mahoney, Mayor

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Lawrence P. Jaworski, Council Vice-President

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Valerie L. Beaudin, Councilwoman

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L. Charles Fink, Councilman

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Margaret P. Hartman, Councilwoman

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Gregory J. Morris, Councilman

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Keith L. Pardieck, Councilman

**FY24 Budget**  
*Mitigation Fund*  
 EXHIBIT A

		<b>FY24 BUDGET</b>
200-410145	Interest Income	200
200-430135	Prior Year Reserves	20,500
200-435100	Critical Area Grant	2,000
<b>TOTAL REVENUES:</b>		<b>22,700</b>
200-6400-632800	Bank Service Charges	100
200-6400-634300	Trees & Plantings	22,600
<b>TOTAL EXPENSES:</b>		<b>22,700</b>
<b>SURPLUS/DEFICIT:</b>		<b>-</b>

#O-23-7

Passed:

Effective:

**AN ORDINANCE  
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,  
ADOPTING THE ANNUAL BUDGET FOR THE WATER RECLAMATION  
TREATMENT PLANT FUND OF THE TOWN OF CHESAPEAKE BEACH FOR  
THE FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on March 16, 2023, to consider the budget for the Town’s Water Reclamation and Treatment Plant Fund for FY ’24, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF  
CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the Fiscal Year 2024 is hereby adopted in the form as set forth in the attached Exhibit A hereto; and

**AS CERTIFIED** by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 16<sup>th</sup> day of February, 2023, that a public hearing was held on the 16th day of March, 2023, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and \_\_\_ votes of approval and \_\_ votes of disapproval were cast. The resulting majority of the Council approved the passage of this Ordinance this 16th day of March, 2023. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this 16th day of March, 2023. This Ordinance shall become effective at the expiration of twenty (20) calendar



days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

**CHESAPEAKE BEACH, MARYLAND**

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Patrick J. Mahoney, Mayor

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Lawrence P. Jaworski, Council Vice-President

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Valerie L. Beaudin, Councilwoman

---

L. Charles Fink, Councilman

---

Margaret P. Hartman, Councilwoman

---

Gregory J. Morris, Councilman

---

Keith L. Pardieck, Councilman

**FY24 Budget**  
*Treatment Plant Fund*  
 EXHIBIT A

		<b>FY24 BUDGET</b>
<b>FIXED REVENUES</b>		
300-430010	Anne Arundel - Fixed - 10.44%	205,192
300-430020	Calvert County - Fixed - 21.81%	428,662
300-430030	Chesapeake Beach - Fixed - 49.66%	976,035
300-430040	North Beach - Fixed - 18.09%	355,547
<b>VARIABLE REVENUES</b>		
300-431010	Anne Arundel - Variable	122,760
300-431020	Calvert County / NB - Variable	378,510
300-431030	Chesapeake Beach - Variable	521,730
<b>CAPITAL &amp; OTHER REVENUE SOURCES</b>		
300-432010	Capital - Anne Arundel	73,393
300-432020	Capital - Calvert County	153,324
300-432030	Capital - Chesapeake Beach	349,110
300-432040	Capital - North Beach	127,173
<b>TOTAL REVENUES:</b>		<b>3,691,436</b>
<b>FIXED COST</b>		
300-6975-601000	Salaries and Wages	496,425
300-6975-610500	Plant Benefits	334,795
300-6975-621000	Administration - TCB	75,929
300-6975-621401	Engineering & Professional Fees	52,000
300-6975-621500	Safety	16,000
300-6975-622000	Telephone	6,000
300-6975-623000	Lab Analysis & Supplies	80,000
300-6975-626000	Equipment Repairs & Maintenance	80,000
300-6975-628500	TP Office Expense	23,000
300-6975-780000	Insurance - Plant	63,000
<b>VARIABLE COSTS</b>		
300-6975-684601	Chemicals	315,000
300-6975-684701	Landfill Tipping Fees	295,000
300-6975-687501	Utilities	413,000
<b>CAPITAL &amp; OTHER</b>		
300-6975-780000	Transfer Out - TP Reserves	738,287
300-6975-801000	Capital Projects	703,000
<b>TOTAL EXPENSES:</b>		<b>3,691,436</b>
<b>SURPLUS/DEFICIT:</b>		<b>-</b>

#O-23-8  
Passed:  
Effective:

**AN ORDINANCE  
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,  
ADOPTING THE ANNUAL BUDGET FOR THE GENERAL FUND OF THE  
TOWN OF CHESAPEAKE BEACH FOR THE FISCAL YEAR JULY 1, 2023  
TO JUNE 30, 2024 AND SETTING MUNICIPAL TAX RATES.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on March 16, 2023, to consider the budget for the Town’s General Fund for FY ’24, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the General Fund of the Town of Chesapeake Beach for the Fiscal Year 2024 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

Section 2. The municipal tax rates set forth in Exhibit A are hereby adopted.

**AS CERTIFIED** by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 16th day of February, 2023, that a public hearing was held on the 16<sup>th</sup> day of March, 2023, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and \_\_\_ votes of approval and \_\_\_ votes of disapproval were cast. The resulting majority of the Council approved the passage of this Ordinance this 16th day of March, 2023. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter the 16th day of March, 2023. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor’s approval or seven (7) days after the last required publication,

whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

**CHESAPEAKE BEACH, MARYLAND**

---

Patrick J. Mahoney, Mayor

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Lawrence P. Jaworski, Council Vice-President

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Valerie L. Beaudin, Councilwoman

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L. Charles Fink, Councilman

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Margaret P. Hartman, Councilwoman

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Gregory J. Morris, Councilman

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Keith L. Pardieck, Councilman

**FY24 Budget**  
*General Fund*  
 EXHIBIT A

		<b>FY24 BUDGET</b>
<b>LOCAL REVENUES</b>		
100-410000	Real Estate Taxes	2,747,047
100-410100	Admission & Amusement Tax	1,809,690
100-410105	State A&A Tax Distributions	300,000
100-410115	Hotel Tax	100,000
100-410120	Operating Property Tax	65,680
100-410125	Penalties & Interest - Tax	10,238
100-410135	Traders License - County	800
100-410140	Permits, Fines & Penalties	20,000
100-410145	Interest on Savings & Investments	31,818
100-410170	Cable Franchise Fee	110,000
100-410175	Speed Cameras	50,000
100-410230	Miscellaneous Income	2,000
<b>FEDERAL &amp; STATE REVENUES</b>		
100-420100	State Income Taxes	1,137,582
100-420105	Highway User Revenues	462,808
100-420110	State Aid Police Protection	65,613
100-420150	Federal Grants	3,862,563
<b>OTHER REVENUE SOURCES</b>		
100-430130	Transfer In - GF Fund Balance	2,080,775
100-432200	Miscellaneous Grants	1,085,000
<b>TOTAL REVENUES:</b>		<b>13,941,614</b>
<b>SALARIES, TAXES &amp; BENEFITS</b>		
100-6000-602000	Salaries and Wages	472,835
100-6000-602050	FICA Expense	36,881
100-6000-602100	Medical and Life Insurance	104,024
100-6000-602300	Retirement	85,110
100-6000-602400	Continuing Education	40,000
<b>CONTRACTED SERVICES &amp; FEES</b>		
100-6000-620400	Audit	26,000
100-6000-620600	Legal Counsel	110,000
100-6000-620800	SDAT Fees	11,558
100-6000-621100	Software Maintenance Agreement	54,500
100-6000-621200	Planning & Zoning	100,000
100-6000-621400	Engineering	110,000
100-6000-621600	IT Support	30,000
100-6000-622500	Town Hall - Building Maintenance	40,000
100-6000-623300	Printing & Publications	15,000
100-6000-623400	Library Rent - Grant	43,460
100-6000-623900	Professional Fees	8,000
100-6000-624500	Web Maintenance	3,000
100-6000-624700	Document Imaging	3,000
<b>OTHER</b>		
100-6000-631210	Legislative Education & Travel	29,500

100-6000-631220	Dues & Subscriptions	15,000
100-6000-631300	Grants to Local Organizations	17,500
100-6000-631305	Senator M. Miller Scholarship Fund	5,000
100-6000-632000	Miscellaneous Expense	5,000
100-6000-632300	Office Expense	50,000
100-6000-634101	Stipends - Council	18,000
100-6000-634102	Stipends - Mayor	18,000
100-6000-634500	Town Hall Telephone	10,000
100-6000-635000	Town Hall Utilities	31,000
100-6000-636101	Special Events	162,050
100-6000-636201	Economic Development Expenses	44,000
100-6000-637010	Opioid Awareness Committee	3,000
100-6000-637020	Green Team	7,000
100-6000-637030	Rental Inspection Services	20,000
100-6000-780000	Insurance	75,000
100-6000-790000	Unspent Reimbursement - ARPA Funds	5,943,338
100-6450-602050	FICA - Legislative	3,000
<b>PUBLIC SAFETY</b>		
100-6450-645500	Police - Deputy in Residence	1,476,574
100-6450-646000	Bayfront Park & Town Beautification	50,000
100-6450-646500	North Beach VFD	50,000
<b>PUBLIC WORKS - SALARIES, TAXES &amp; BENEFITS</b>		
100-6500-602000	Salaries and Wages	560,140
100-6500-602010	Recreation Operations - Salaries	106,856
100-6500-602050	FICA - PW	49,358
100-6500-602100	Medical and Life Insurance	161,413
100-6500-602300	Retirement	86,709
100-6500-602400	Continuing Education	7,000
<b>PUBLIC WORKS - SUPPLIES</b>		
100-6500-665200	Gasoline & Tolls	40,000
100-6500-665400	Equipment Repair & Maintenance	40,000
100-6500-665600	Supplies	15,000
<b>PUBLIC WORKS - CONTRACTED SERVICES &amp; FEES</b>		
100-6500-671000	Fishing Creek Dredging	750,000
100-6500-672000	Holiday Lights	110,000
100-6500-674000	Trash Removal Service	590,000
100-6500-675000	Recycle Bins	12,000
100-6500-676000	Street Sweeping	8,100
<b>PUBLIC WORKS - OTHER</b>		
100-6500-684300	CBOCS Oyster Program	6,900
100-6500-684900	PW - Miscellaneous Expense	2,000
100-6500-685200	Property Maintenance - General	71,000
100-6500-685220	Property Maintenance - Landscaping	190,000
100-6500-685240	Property Maintenance - Tree Trimming	30,000
100-6500-685500	Recreation Operations - General	125,000
100-6500-686000	Snow & Ice Removal	50,000
100-6500-686100	Storm Drain Inspection & Maintenance	20,000
100-6500-686500	Street Lights	60,000
100-6500-687000	Telephone	11,000
100-6500-687500	Utilities	8,000

**CAPITAL EXPENDITURES**

100-7100-725000 Capital Expenditures

1,504,808

**TOTAL EXPENDITURES:**

**13,941,614**

**SURPLUS/DEFICIT:**

-



### CHESAPEAKE BEACH SCHEDULE OF FEES

	FY23	FY24
<b>PERMIT FEES</b>		
Building Permit filing fee	\$ -	\$ 50.00
Rental License Permit	250.00	250.00
Rental Inspection "No Access" Fee	79.00	100.00
Grading permit	120.00	150.00
Public Works Permit Water / Sewer	300.00	325.00
Commercial building permit	180.00	180.00
Commercial use without modification	-	50.00
Residential building permit	120.00	150.00
Misc. permit ( fence, shed, deck, pool-under 150 sqft or less without electric)	50.00	50.00
Home occupation permit	100.00	100.00
After the fact permit fee	<i>see Town code for fee structure</i>	
<b>ZONING APPLICATION FEE</b>		
A. Administrative Interpretation	400.00	400.00
B. Official zoning letter	250.00	250.00
C. Appeal of Administrative Decision/Interpretation to the Board of Appeals	500.00	500.00
D. Variance (for single-family accessory structure, such as decks and sheds	250.00	250.00
E. Property line adjustment	250.00	250.00
F. Zoning text amendment "by citizen petition"	1,200.00	1,200.00
G. Minor/ Administrative Revision(s) to Approved Site Plan-Category 1 Site Plans	325.00	325.00
H. Minor/ Administrative Revision(s) to Approved Site Plan-Category 2 Site Plans	100.00	100.00
I. Use & Occupancy Permit	50.00	50.00
J. Zoning Site Inspection	-	50.00
<b>SITE PLAN REVIEW</b>		
<i>CATEGORY 1</i>		
Base application fee	275.00	300.00
<i>CATEGORY 2</i>		
Base application fee	400.00	425.00
<b>Plus:</b>		
New building with a gross floor area under 2,300 square feet	2,400.00	2,400.00
New building with a gross floor area of 2,300 square feet to 10,000 square feet	4,800.00	5,280.00
New building with a gross floor area of 10,000 square feet to 20,000 square feet	5,280.00	5,808.00
New building with a gross floor area of 20,000 square feet	7,920.00	8,712.00
Residential site plans with 10 or fewer units	4,800.00	4,800.00
Residential site plans with more than 10 units	7,200.00	9,000.00
<i>CRITICAL AREA SITE PLAN</i>		
Base application fee	650.00	650.00
<b>Plus:</b>		
New building with a gross floor area under 2300 square feet	2,400.00	2,400.00
New building with a gross floor area of 2,300 square feet to 10,000 square feet	4,800.00	5,280.00
New building with a gross floor area of 10,000 square feet to 20,000 square feet	5,280.00	5,808.00
New building with a gross floor area of 20,000 square feet	7,920.00	8,712.00
Residential site plans with 10 or fewer units	4,800.00	5,280.00
Residential site plans with more than 10 units	7,200.00	7,920.00
<b>Public Works Agreements</b>		



Public Works Agreement (water/sewer)	2,000.00	2,000.00
Public Works Agreement (all other including roads, grading, storm drains etc.)	2% construction cost estimate	
<b>APPLICATION OF EXTENSION OF APPROVED SITE PLAN</b>		
Extension of approved Category 1 site plan	450.00	550.00
Extension of approved Category 2 site plan	100.00	200.00
<b>PUBLIC BOAT RAMP FEES</b>		
<b>Season Pass</b>		
Season Pass fee Chesapeake Beach municipal residents	-	-
Season Pass fee State of MD residents	-	-
Season Pass fee out of State of MD residents	100.00	-
<b>In/Out Ramp Fee</b>		
In / Out ramp fee Chesapeake Beach municipal residents	-	-
One way ramp fee Chesapeake Beach municipal residents	-	-
In/ Out ramp fee State of MD residents	-	-
One way ramp fee State of MD residents	-	-
In / Out ramp fee out of State of MD residents	10.00	-
One way ramp fee out of State of MD residents	5.00	-
<b>Parking</b>		
Public parking of boat trailer while launched	-	-
<b>ADMINISTRATIVE</b>		
Administrative fee (flat fee)	50.00	50.00
Stop Work fee - Illegal removal / defacing	-	500.00
<b>Town Recycle Bins</b>		
Recycle bin replacements	50.00	60.00
<b>TRIBUTE BRICKS</b>		
Veterans' memorial brick	150.00	200.00
<b>PUBLIC RECORDS</b>		
Copies	-	-
Fee for each copy made by photocopying machine within Town Hall	0.25	0.25
<i>Fee for each copy made otherwise shall be based on actual cost of reproduction</i>		
Certification of copies	\$1/page	\$1/page
<i>Minimum fee. No charge will be made if the total fee is less than \$1</i>		
<i>Fees are based upon the persons needed to perform the activities, and the rates for such persons are per hour:</i>		
Town Hall staff and the custodian or the custodian's designees	35.00	35.00
Zoning Administrator	150.00	150.00
Town Attorney	250.00	250.00
Town Engineer	150.00	150.00



# Town of Chesapeake Beach

**FY24 Budget**

*Water Park Fund & Utility Fund*



# **Chesapeake Beach Water Park**

## *FY24 Proposed Budget*

# FY24 Budget – Water Park Highlights

- Balanced fund budget without use of reserves
- **Continued lower capacity** at less than half of the normal capacity – improved safety and guest enjoyment
- **A focus on user fees supporting user costs** to reduce risk to general Town taxpayers
- Revenue projections for FY24 based on:
  - 76 operating days for the 2023 Season –assumes 8% closures due to historical averages.
- 30% combined projected revenue growth from FY23 budgeted revenues for three major revenue sources, as compared to 25% growth over FY22 actuals –
  - *Daily admissions*
  - *Season passes*
  - *Retail store sales*
- Forecasted budget assumes:
  - *Consistent capacity levels for 2022 Season*
  - *All operating days open to General Admission*
  - *Weekend admission Friday – Sunday*

*\* Rate schedule is subject to change*

# FY24 Budget – Water Park Highlights

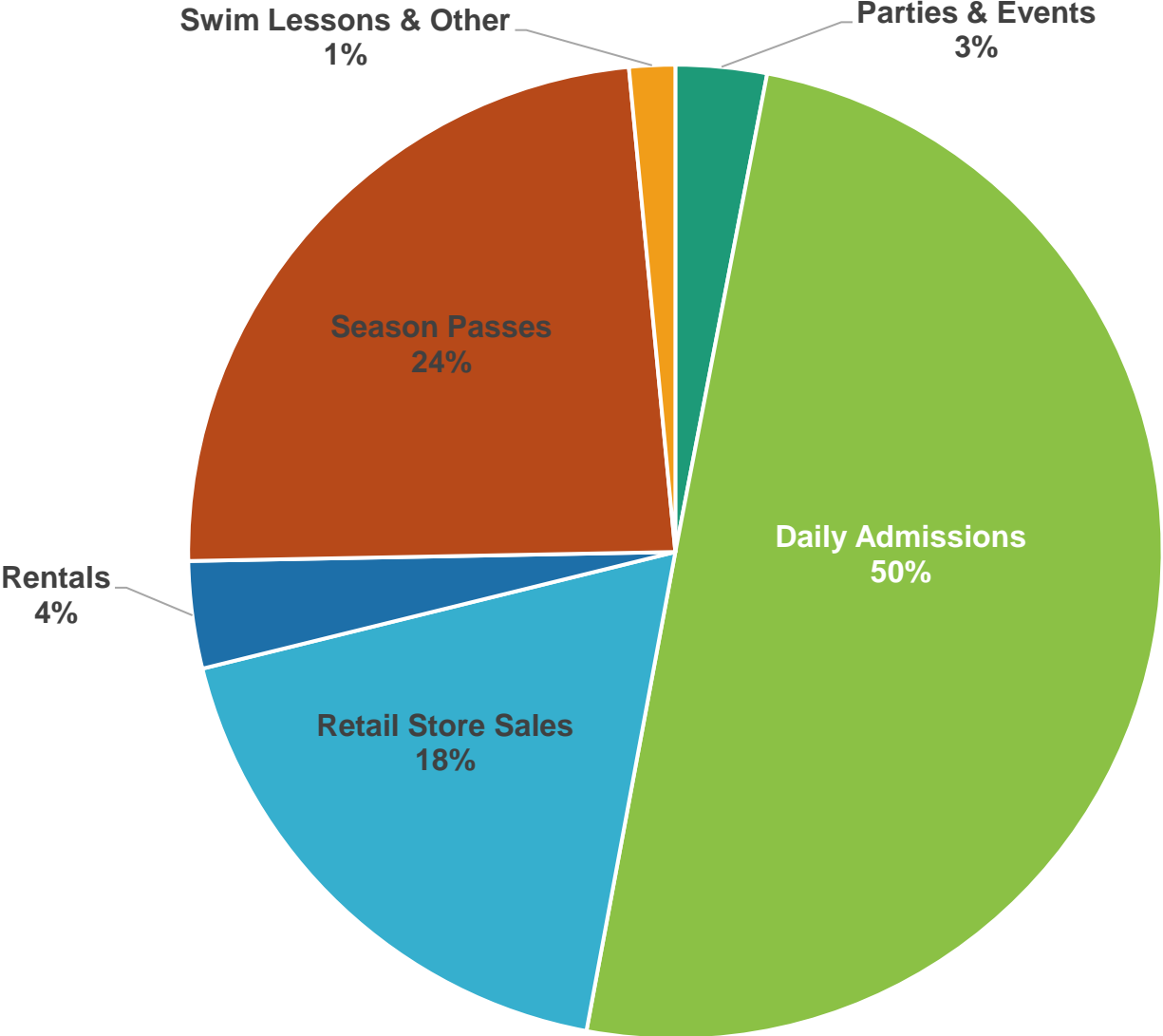
- *Revenues* -
  - New for 2023 Season – family packages for season passes
  - Season pass offerings for General Admissions
  - Forecasted revenue assumptions – based on historical averages on admissions:

<b>PROJECTED DAILY ADMISSIONS - %</b>			
	<i>Tues. - Wed.</i>	<i>Thursday</i>	<i>Friday - Sunday</i>
<i>Town</i>	30.5%	16.8%	21.4%
<i>County</i>	30.5%	15.8%	21.4%
<i>Out of County</i>	39.1%	67.4%	57.2%
	<b>100%</b>	<b>100%</b>	<b>100%</b>

<b>PROJECTED TOTAL ADMISSIONS - %</b>			
	<i>Tues. - Wed.</i>	<i>Thursday</i>	<i>Friday - Sunday</i>
<i>Daily Admissions</i>	46.9%	38.5%	42.2%
<i>Season Passes</i>	53.1%	61.5%	57.8%
	<b>100%</b>	<b>100%</b>	<b>100%</b>

# WATER PARK FUND - REVENUES

*BY SOURCE*



# FY24 Budget – Water Park Highlights

- *Expenses –*
  - Total projected expense increase:
    - *14% over FY23 budget*
    - *32% over FY22 actuals*
  - Per admission cost to the Town (*less COGS as a direct cost*):
    - *Average: \$60.90*
      - *61% increase from 2022 Season*
  - Cost of goods sold & supplies – experiencing inflation due to rise in costs
    - *Prices up, on average 20%, on items historically purchased from FY22 to FY23*
  - Salaries & wages –
    - 6% increase in minimum wage in 2023
    - Anticipated 5.7% increase in 2024
    - Adjustment in wages to maintain competitiveness in hard to fill & required positions, such as Lifeguards

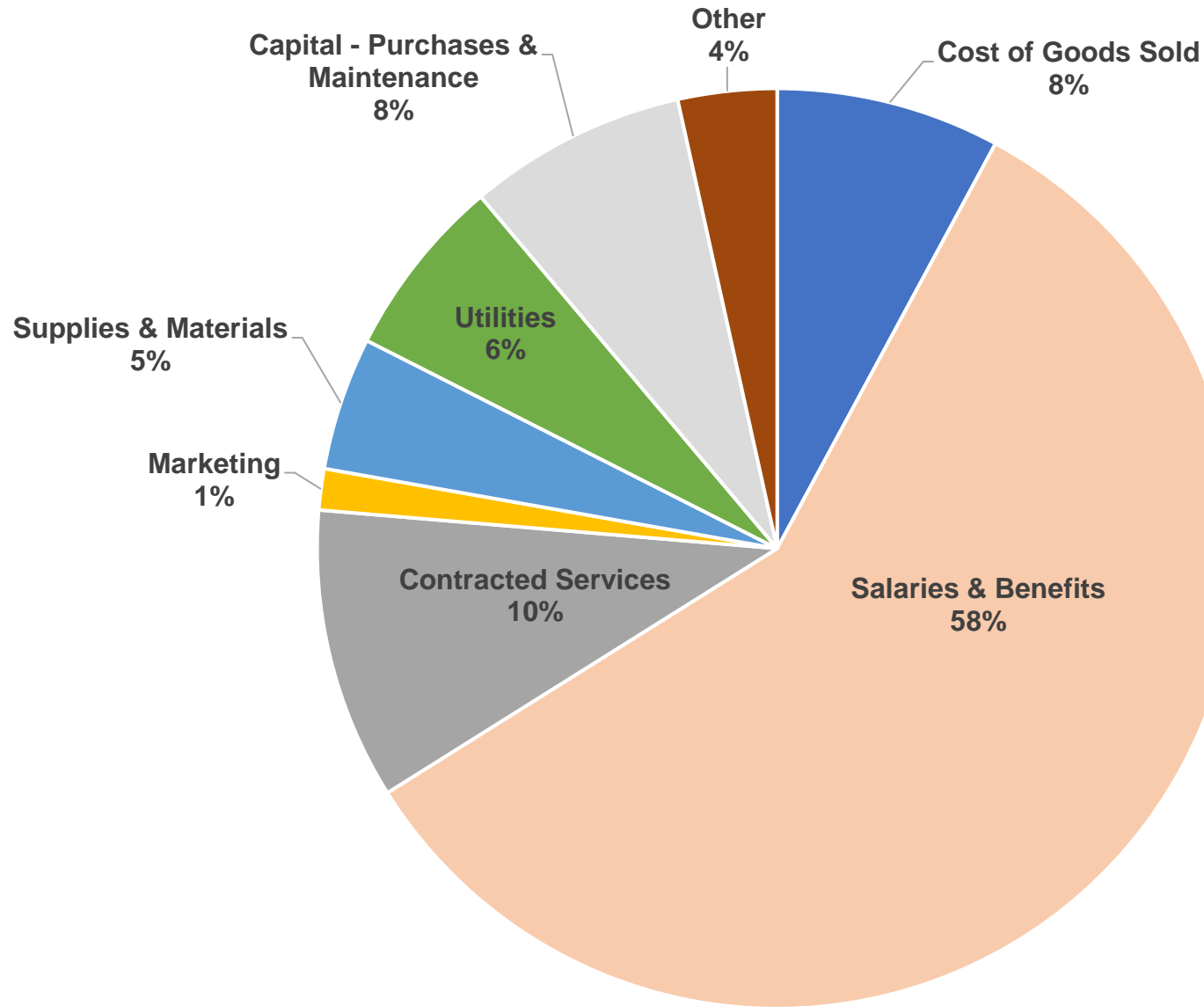
# FY24 Budget – Water Park Highlights

- *Expenses continued –*
  - Increase in contracted services costs, professional fees and utility costs to reflect recent trends in inflation
    - *Current YTD expenses showing an average 35% increase in utility rates*
    - *Increase captures FY23 and FY24 change in the Town's utility rates*
    - *Increase projected for professional fees related to online sales with higher transaction amounts per sale*
  - One time increase for landscaping contract & ongoing cleaning services



# WATER PARK FUND - EXPENSES

*BY CATEGORY*



# FY24 Budget – Water Park

ACTUALS
BUDGET

		FY23		FY24
		BUDGET	YTD - 12/31/22	PROPOSED BUDGET
<b>REVENUES</b>				
500-430130	Reserves Allocation	311,858	-	-
500-450110	Parties	17,500	5,944	39,183
500-450120	Daily Admissions	717,500	533,618	861,947
500-450130	Group Events	12,000	631	13,008
500-450135	Miscellaneous Income	500	270	500
500-450160	Rentals - Cabanas and Lockers	45,000	31,809	60,392
500-450165	Rentals - Pavilions	1,000	478	1,000
500-450170	Retail Store Sales	260,000	201,219	314,858
500-450175	Season Passes	130,000	68,071	410,629
500-450190	Swim Lessons	13,000	3,865	23,800
500-495000	Investment Interest	1,000	20,448	2,000
<b>TOTAL REVENUES:</b>		<b>1,509,358</b>	<b>866,353</b>	<b>1,727,317</b>
<b>COST OF GOODS SOLD</b>				
500-6925-542500	Cost of Goods Sold	103,174	71,090	135,943
<b>EXPENSES</b>				
500-6925-602000	Salaries and Wages	479,120	256,579	516,261
500-6925-602010	Administration - TCB	240,000	84,470	280,767
500-6925-602050	FICA	56,856	25,874	59,777
500-6925-602100	Medical and Life Insurance	73,583	33,491	92,653
500-6925-602300	Retirement	42,525	11,641	56,153
500-6925-623900	Professional Fees	50,000	43,710	110,000
500-6925-632800	Bank & Credit Card Fees	70,000	27,393	55,000
500-6925-633000	Marketing	25,000	2,856	25,000
500-6925-637000	Education & Travel	15,000	8,170	15,000
500-6925-665603	Pool Supplies	38,000	17,195	50,000
500-6925-684600	Chemicals	48,000	6,255	30,863
500-6925-685200	Repairs & Maintenance	75,000	31,034	75,000
500-6925-685220	Landscape Maintenance	8,600	1,400	12,000
500-6925-687500	Utilities	70,000	38,768	110,400
500-6925-741000	Capital Repairs	69,500	8,497	57,500
500-6925-780000	Insurance	45,000	28,435	45,000
500-6925-820000	Depreciation	-	-	-
<b>TOTAL EXPENSES:</b>		<b>1,509,358</b>	<b>696,857</b>	<b>1,727,317</b>
<b>SURPLUS/DEFICIT:</b>		<b>-</b>	<b>169,496</b>	<b>-</b>

#O-23- 9  
Passed  
Effective

**AN ORDINANCE**

**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,  
ADOPTING THE ANNUAL BUDGET FOR THE WATER PARK  
OF THE TOWN OF CHESAPEAKE BEACH  
FOR THE FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on April 20, 2023, to consider the budget for the Town’s Water Park for FY ’24, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Water Park of the Town of Chesapeake Beach for the Fiscal Year 2024 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

**AS CERTIFIED** by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 16<sup>th</sup> day of March, 2023, that a public hearing was held on the 20<sup>th</sup> day of April, 2023 and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and \_\_\_\_\_ votes of approval and \_\_\_ votes of disapproval were cast. The resulting majority of the Council (*approved/disapproved*) the passage of this Ordinance this 20<sup>th</sup> day of April, 2023. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this 20<sup>th</sup> day of April, 2023. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor’s approval or seven (7) days after the last required

publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

**CHESAPEAKE BEACH, MARYLAND**

---

Patrick J. Mahoney, Mayor

---

Lawrence P. Jaworski, Council Vice-President

---

Valerie L. Beaudin, Councilwoman

---

L. Charles Fink, Councilman

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Margaret P. Hartman, Councilwoman

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Gregory J. Morris, Councilman

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Keith L. Pardieck, Councilman

**FY24 Budget**  
*Water Park Fund*  
 EXHIBIT A

		<b>FY24 BUDGET</b>
<b>REVENUES</b>		
500-450110	Parties	39,183
500-450120	Daily Admissions	861,947
500-450130	Group Events	13,008
500-450135	Miscellaneous Income	500
500-450160	Rentals - Cabanas and Lockers	60,392
500-450165	Rentals - Pavilions	1,000
500-450170	Retail Store Sales	314,858
500-450175	Season Passes	410,629
500-450190	Swim Lessons	23,800
500-495000	Investment Interest	2,000
<b>TOTAL REVENUES:</b>		<b>1,727,317</b>
<b>COST OF GOODS SOLD</b>		
500-6925-542500	<i>Cost of Goods Sold</i>	135,943
<b>EXPENSES</b>		
500-6925-602000	Salaries and Wages	516,261
500-6925-602010	Administration - TCB	280,767
500-6925-602050	FICA	59,777
500-6925-602100	Medical and Life Insurance	92,653
500-6925-602300	Retirement	56,153
500-6925-623900	Professional Fees	110,000
500-6925-632800	Bank & Credit Card Fees	55,000
500-6925-633000	Marketing	25,000
500-6925-637000	Education & Travel	15,000
500-6925-665603	Pool Supplies	50,000
500-6925-684600	Chemicals	30,863
500-6925-685200	Repairs & Maintenance	75,000
500-6925-685220	Landscape Maintenance	12,000
500-6925-687500	Utilities	110,400
500-6925-741000	Capital Repairs	57,500
500-6925-780000	Insurance	45,000
<b>TOTAL EXPENSES:</b>		<b>1,727,317</b>
<b>SURPLUS/DEFICIT:</b>		<b>-</b>



# **Utility Fund**

## *FY24 Proposed Budget*

# FY24 Budget – Utility Fund Highlights

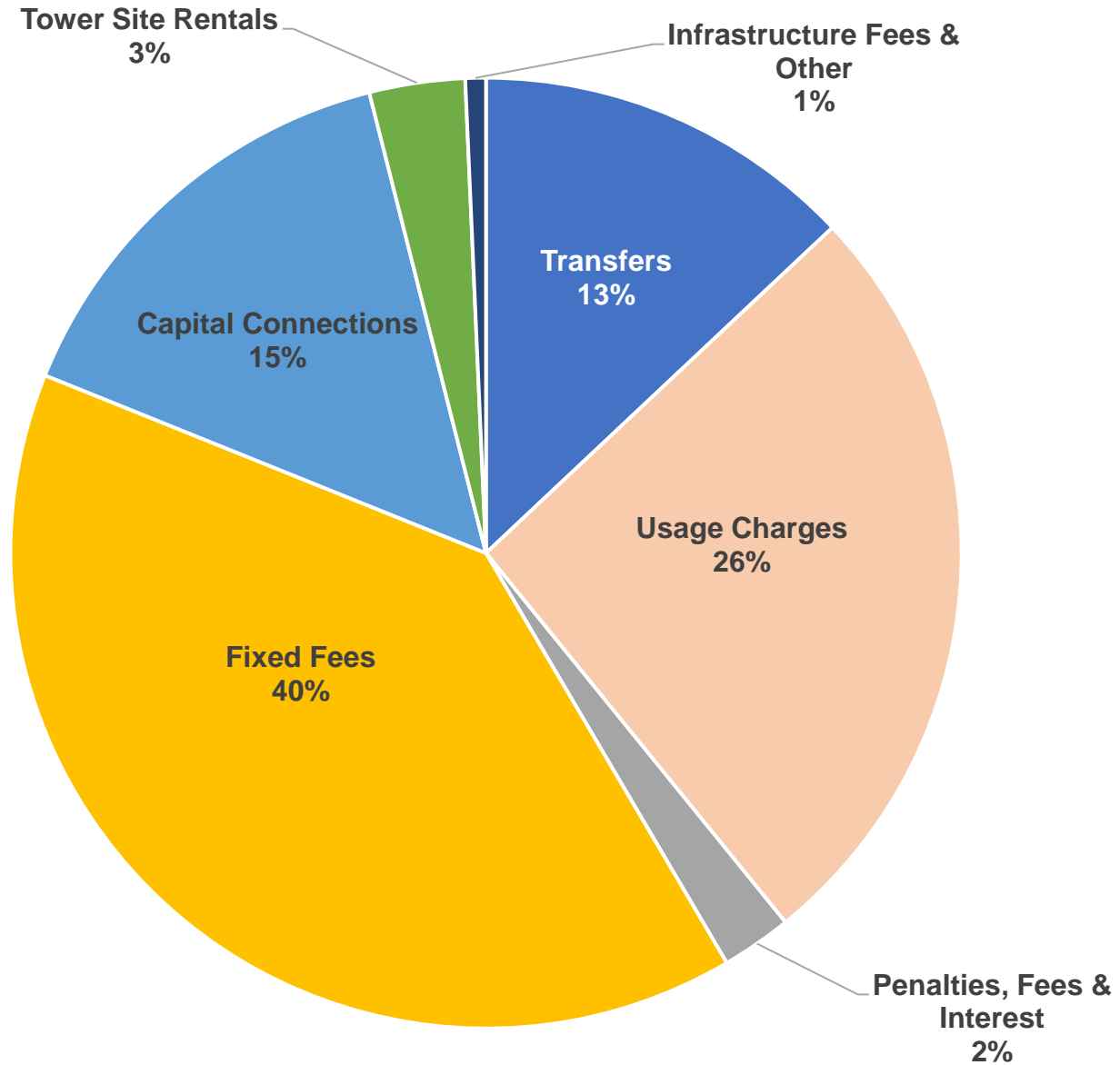
- *Revenues*
  - Transfer in from reserves to balance budget
  - A focus on user fees supporting user costs to limit risks to the general Town taxpayer
  - FY24 budget projected using forecasted rate schedule:
    - *No change in water and sewer rates*
    - *No change in water fixed fee*
    - *New \$100 sewer fixed fee per Equivalent Dwelling Unit (EDU)/quarter*

## **WHY A FIXED FEE WORKS?**

- Captures all users by EDU and accounts for costs that do not vary based on user consumption
  - Fixed Costs: 97% of total budgeted expenses for FY24
  - Variable Costs: 3% of total budgeted expenses for FY24 – to include utilities & chemical supplies
- Appropriately captures the cost of high demand users through # of EDU's
- Ensures all burdens on the water / sewer system are accounted for.
  - *Capturing the cost of turning on faucet & flushing toilet.*
  - *Captures connections without use, including part-time seasonal properties*
- Provides consistent budgeting to plan for future infrastructure improvements
- Projected average quarterly bill, utilizing proposed fixed fees, remains below neighboring jurisdictions

# UTILITY FUND - REVENUES

*BY SOURCE*





# FY24 Budget – Utility Fund

## Bill Comparison

### Average Chesapeake Beach Resident Usage

	CONSUMPTION	WATER USAGE	WATER FF	WATER MISC.	SEWER USAGE	SEWER FF	SEWER MISC.	ADMIN
CHESAPEAKE BEACH	12,000.00	27.12	50.00	-	75.24	-	-	-
NORTH BEACH	12,000.00	92.20	-	-	184.00	-	-	-
CALVERT COUNTY	12,000.00	35.04	59.34		75.84	119.03		-
ANNE ARUNDEL COUNTY***	12,000.00	35.64		12.47	62.52	72.94	21.88	6.00
FREDERICK CITY	12,000.00	63.72	117.60		74.88	117.60		
QUEEN ANNE'S COUNTY	12,000.00	56.46	44.10	6.00	66.79	76.18	6.00	

	CURRENT TOTAL PROJECTED BILL	TOTAL PROJECTED BILL WITH SEWER
CHESAPEAKE BEACH	152.36	252.36
NORTH BEACH	276.20	276.20
CALVERT COUNTY	289.25	289.25
ANNE ARUNDEL COUNTY	211.46	211.46
FREDERICK CITY	373.80	373.80
QUEEN ANNE'S COUNTY	255.53	255.53

WATER RATES	> 4,000	4,001 - 8,000	8001 - 15,000	> 15,000
CHESAPEAKE BEACH	2.21	2.26	2.31	2.36
NORTH BEACH*	42.20	6.25	6.25	6.25
CALVERT COUNTY	2.92	2.92	2.92	2.92
ANNE ARUNDEL COUNTY	2.97	2.97	2.97	2.97
FREDERICK CITY**	4.72	5.90	5.90	7.07 - 9.44
QUEEN ANNE'S COUNTY	4.70	4.70	4.70	4.70

SEWER RATES	> 4,000	4,001 - 8,000	8001 - 15,000	> 15,000
CHESAPEAKE BEACH	6.13	6.27	6.41	6.54
NORTH BEACH*	126.00	7.25	7.25	7.25
CALVERT COUNTY	6.32	6.32	6.32	6.32
ANNE ARUNDEL COUNTY	5.21	5.21	5.21	5.21
FREDERICK CITY	6.24	6.24	6.24	6.24
QUEEN ANNE'S COUNTY	5.57	5.57	5.57	5.57

#### NOTES

\*NB - rates for 4k and above

\*\*Frederick City - Water usage tiers >6k, 6k - 15k, 15k - 120k, 120k - 75k, >75k

\*\*\*AA County - Front Foot Benefit - Paid annually for first 30 years. Amount is determined on individual basis.

# FY24 Budget – Utility Fund Highlights

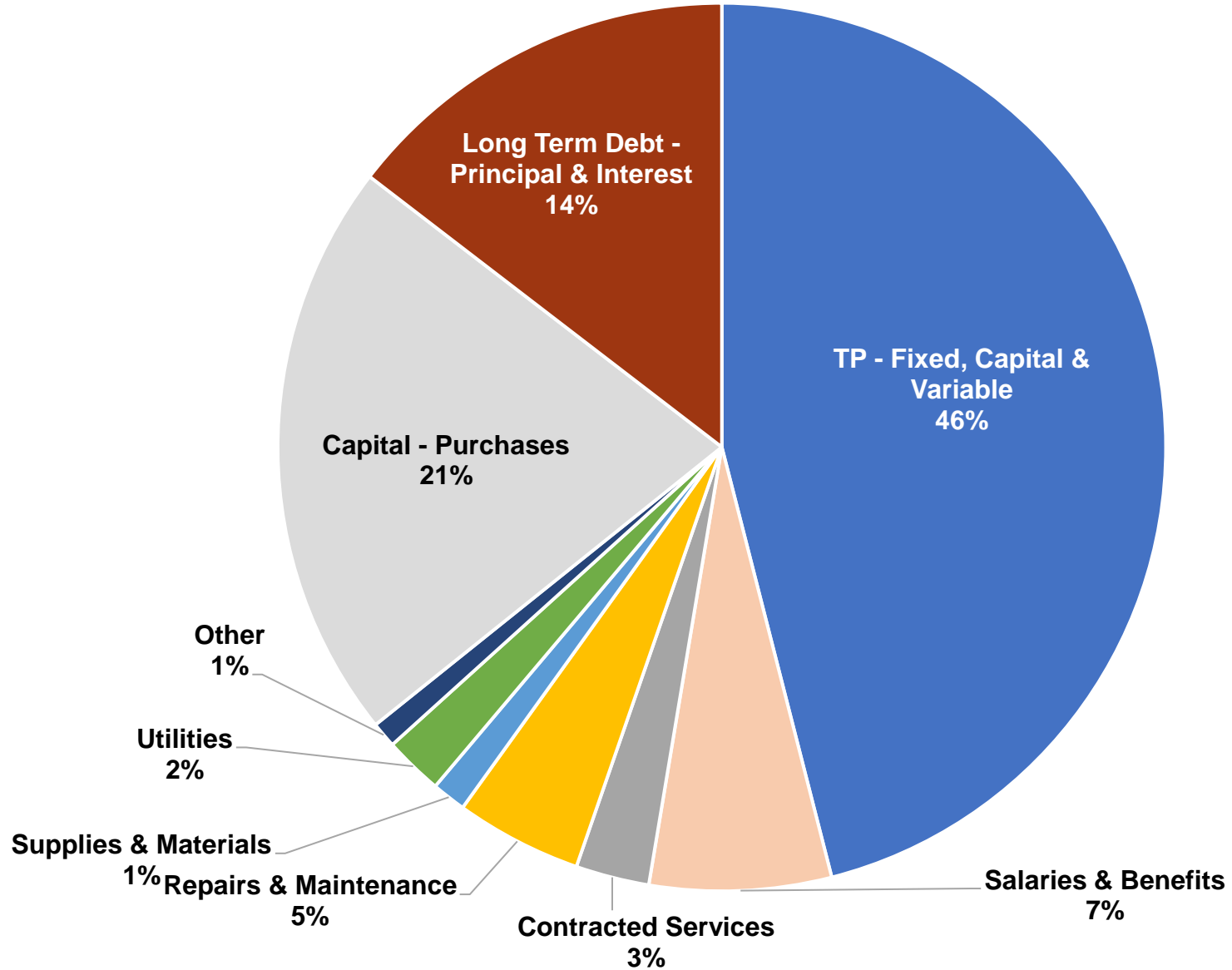
- *Expenses -*
  - Staff cost allocation, software and professional fees related to the Utility Fund
  - Expenses include anticipated PFAS testing
  - Safety expense increased for OSHA training
  - Increase in contracted supplies & materials, professional fees and utility costs to reflect recent trends in inflation
    - *40% increase in chemical pricing per unit*
    - *Current YTD expenses showing an average 35% increase in utility rates*
  - Capital expense line item created
    - Includes \$500k for replacement and installation of new water meters (*\$465k one time cost & \$35k annually*)

# FY24 Budget – Utility Fund Highlights

- *Expenses -*
  - Long term debt payments to decrease outstanding principal by \$519,515
  - Substantial increase in professional fees to cover cost for online utility payment processing due to:
    - *Fees waived during COVID*
    - *56% increase in transaction amounts*
    - *Increase in transaction volume based on historical trend*
      - *Online payment processing – 13% YTD increase from FY22*
  - 35% increase in payments to the Treatment Plant
    - *\$366,633 one-time payment for CBWRTP reserve establishment (Partners also cover their portion of the cost - Anne Arundel County, Calvert County, North Beach)*
    - *8.25% increase in annual, re-occurring costs for fixed, variable and capital cost*

# UTILITY FUND - EXPENSES

BY CATEGORY



# FY24 Budget – Utility Fund Revenues

*NEW ACCOUNTS
ACTUALS
BUDGET

	FY23		FY24
	BUDGET	YTD - 12/31/22	PROPOSED BUDGET
<b>REVENUES</b>			
400-430130 Transfer In - Fund Reserves	-	-	521,488
400-430140 Transfer In - MLGIP UF	425,184	-	-
400-440010 Sewer Usage Charges	783,480	383,002	750,000
400-440020 Sewer Miscellaneous Income	1,000	50	-
400-440040 Sewer Penalties & Interest	2,000	1,192	30,000
400-441010 Water Usage Charges	348,380	151,152	300,000
400-441020 Miscellaneous Fees	2,000	2,640	50,000
400-441030 Water Penalties and Interest	2,000	1,555	16,000
400-450000 Investment Interest	1,500	36,104	10,000
400-460000 Fixed Fee	562,898	289,701	1,587,402
400-460050 Infrastructure Fees	18,000	610	18,000
400-460100 Sewer Capital Connection Fee	360,000	-	400,000
400-460200 Water Capital Connection Fee	120,000	-	200,000
400-461000 Tower Site Rental	-	-	130,504
<b>TOTAL REVENUES:</b>	<b>2,626,442</b>	<b>866,007</b>	<b>4,013,394</b>

# FY24 Budget – Utility Fund Expenses

		FY23		FY24
		BUDGET	YTD - 12/31/22	PROPOSED BUDGET
<b>EXPENSES</b>				
400-6850-601000	Salaries & Wages	-	-	176,989
400-6850-602400	Continuing Education	-	-	5,000
400-6850-610500	Taxes & Benefits	-	-	88,495
400-6850-662200	Meter Repairs & Maintenance	-	33,750	25,000
400-6850-662300	Meters - MXU's	43,000	-	-
400-6850-715100	Water Plant Repairs & Maintenance	30,000	73,202	35,000
400-6850-715500	Water Testing	13,000	600	18,000
400-6900-621400	Engineering & Professional Fees	6,000	3,066	37,500
400-6900-621501	Safety	7,500	9,364	15,000
400-6900-625300	Interest & Administrative Expense - LT Debt	70,948	22,131	65,520
400-6900-626001	Pump Station Repair	50,000	44,154	50,000
400-6900-630500	Supplies	30,000	13,252	44,000
400-6900-631500	Postage	4,500	2,708	6,000
400-6900-632400	Miss Utility Fees	1,500	1,347	2,000
400-6900-632500	Line Repairs & Maintenance	95,000	36,804	75,000
400-6900-632800	Banking Fees	8,000	10,876	50,000
400-6900-670000	TPF Fixed / Capital Costs	946,010	243,940	1,325,145
400-6900-670100	TPF Variable	421,395	143,270	521,730
400-6900-687500	Utilities	70,000	40,212	86,000
400-6900-717600	Miscellaneous	500	-	500
400-6900-780000	Insurance	15,002	15,431	17,000
300-6975-801000	Capital Projects	-	-	850,000
400-6900-840500	Connection Fee Reimbursement	300,000	-	-
<b>DEBT SERVICE</b>				
400-6900-719300	Principal - 2014 - ENR	190,427	-	192,331
400-6900-748100	Principal - 2008 SRF Loan	287,098	-	290,256
400-6900-748300	Principal - ARRA Loan (2009)	36,562	-	36,928
<b>TOTAL EXPENSES:</b>		<b>2,626,442</b>	<b>694,109</b>	<b>4,013,394</b>
<b>SURPLUS/DEFICIT:</b>		<b>-</b>	<b>171,898</b>	<b>-</b>

#O-23- 10

Passed

Effective

**AN ORDINANCE**

**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,  
ADOPTING THE ANNUAL BUDGET FOR THE UTILITY FUND  
OF THE TOWN OF CHESAPEAKE BEACH  
FOR THE FISCAL YEAR JULY 1, 2023 TO JUNE 30, 2024  
AND SETTING RATES, CHARGES AND FEES RELATED TO  
WATER AND SEWER SERVICE BY THE TOWN.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on April 20, 2023, to consider the budget for the Town’s Utility Fund for FY ’24, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Utility Fund of the Town of Chesapeake Beach for the Fiscal Year 2024 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

Section 2. The rates, fees and charges related to providing water and sewer service set forth in Schedule A to Exhibit A are hereby adopted.

**AS CERTIFIED** by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 16<sup>th</sup> day of March 2023, that a public hearing was held on the 20<sup>th</sup> day of April, 2023, and that a vote was taken in

accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and \_\_\_\_ votes of approval and \_\_\_\_ votes of disapproval were cast. The resulting majority of the Council approved (*approved/disapproved*) the passage of this Ordinance this 20<sup>th</sup> day of April, 2023. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this 20<sup>th</sup> day of April, 2023. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

**CHESAPEAKE BEACH, MARYLAND**

\_\_\_\_\_  
Patrick J. Mahoney, Mayor

\_\_\_\_\_  
Lawrence P. Jaworski, Council Vice-President

\_\_\_\_\_  
Valerie L. Beaudin, Councilwoman

\_\_\_\_\_  
L. Charles Fink, Councilman

\_\_\_\_\_  
Margaret P. Hartman, Councilwoman

\_\_\_\_\_  
Gregory J. Morris, Councilman

\_\_\_\_\_  
Keith L. Pardieck, Councilman



**FY24 Budget**  
*Utility Fund*  
 EXHIBIT A

		<b>FY24 BUDGET</b>
<b>REVENUES</b>		
400-430130	Transfer In - Fund Reserves	521,488
400-440010	Sewer Usage Charges	750,000
400-440040	Sewer Penalties & Interest	30,000
400-441010	Water Usage Charges	300,000
400-441020	Miscellaneous Fees	50,000
400-441030	Water Penalties and Interest	16,000
400-450000	Investment Interest	10,000
400-460000	Fixed Fee	1,587,402
400-460050	Infrastructure Fees	18,000
400-460100	Sewer Capital Connection Fee	400,000
400-460200	Water Capital Connection Fee	200,000
400-461000	Tower Site Rental	130,504
<b>TOTAL REVENUES:</b>		<b>4,013,394</b>
<b>EXPENSES</b>		
400-6850-601000	Salaries & Wages	176,989
400-6850-602400	Continuing Education	5,000
400-6850-610500	Taxes & Benefits	88,495
400-6850-662200	Meter Repairs & Maintenance	25,000
400-6850-715100	Water Plant Repairs & Maintenance	35,000
400-6850-715500	Water Testing	18,000
400-6900-621400	Engineering & Professional Fees	37,500
400-6900-621501	Safety	15,000
400-6900-625300	Interest & Administrative Expense - LT Debt	65,520
400-6900-626001	Pump Station Repair	50,000
400-6900-630500	Supplies	44,000
400-6900-631500	Postage	6,000
400-6900-632400	Miss Utility Fees	2,000
400-6900-632500	Line Repairs & Maintenance	75,000
400-6900-632800	Banking Fees	50,000
400-6900-670000	TPF Fixed / Capital Costs	1,325,145
400-6900-670100	TPF Variable	521,730
400-6900-687500	Utilities	86,000
400-6900-717600	Miscellaneous	500
400-6900-780000	Insurance	17,000
300-6975-801000	Capital Projects	850,000
<b>DEBT SERVICE</b>		
400-6900-719300	Principal - 2014 - ENR	192,331
400-6900-748100	Principal - 2008 SRF Loan	290,256
400-6900-748300	Principal - ARRA Loan (2009)	36,928
<b>TOTAL EXPENSES:</b>		<b>4,013,394</b>
<b>SURPLUS/DEFICIT:</b>		<b>-</b>



**New Rate Schedule Effective July 1, 2023**

**APPENDIX A  
FEE & RATE SCHEDULE  
WATER & SEWER SYSTEM  
TOWN OF CHESAPEAKE BEACH, MARYLAND**

**WATER / SEWER PLAN REVIEW FEES:**

**Review / Preliminary Plans**

- Public Water and Sewer \$ 300.00
- Private Water or Sewer \$ 250.00

**Minor Subdivision Plan (1-7 Lots)**

- Public Water and Sewer \$ 750.00 + \$75.00/Lot
- Private Water or Sewer \$ 500.00 + \$50.00/Lot

Resubmitted plans that do not adequately address all comments are subject to an additional charge of 50% of Review Fee. ~~(Up to a maximum charge of \$1,000 preconstruction plan).~~

**Major Subdivision Plan (>7 Lots)**

- Public Water and Sewer \$ 1,500.00 + \$150.00/Lot
- Private Water or Sewer \$ 1,425.00 + \$950.00/Lot

~~(Up to a Maximum charge of \$5,000 per construction plan).~~

**Minor Site Plan (1-7 Lots)**

- Public Water and Sewer \$ 190.00 + \$150.00/EDU
- Private Water or Sewer \$ 135.50 + \$92.00/EDU

~~(Up to a maximum charge of \$2,000 per construction plans).~~

**Major Site Plan (>7Lots)**

- Public Water and Sewer \$ 2,250.00 + \$225.00/EDU
- Private Water or Sewer \$ 1,800.00 + \$180.00/EDU

~~(Up to a Maximum charge of \$7,000 per construction plan).~~

**Administrative Water/Sewer Application Fee**

\$ 200.00

To be collected with Submittal of any water and/or sewer construction plans/connection application/permit request.

**Public Sewer Pump Station Plan**

\$ 2,500.00

**Injector Pump Station Plan**

\$ 250.00/EDU

**WATER / SEWER RATES - BILLED QUARTERLY:**

<b><u>Range</u></b>	<b><u>Water</u></b>	<b><u>Sewer</u></b>
(per 1,000 total gal. Billed Quarterly) range 1 to 4000	\$2.21/Tg	\$6.13/Tg
(per 1,000 total gal. Billed Quarterly) Range 4001 to 8000	\$2.26/Tg	\$6.27/Tg
(per 1,000 total gal. Billed Quarterly) Range 8001 to 15000	\$2.31/Tg	\$6.41/Tg
(per 1,000 total gal. Billed Quarterly) >15000	\$2.36/Tg	\$6.54/Tg

**Sewer Use without Water Service – To be determined based on average usage per EDU by the State of Maryland.**

Quarterly Fixed Fee – Water (minimum of one per use) \$ 50.00/EDU

**Quarterly Fixed Fee - Sewer (minimum of one per use) \$ 100.00/EDU**

**OTHER CONNECTION FEES:**

**Water Meters/Hydrants**

Standard 5/8” x 3/4” Outdoor Radio Read Water Meter \$ 500.00  
Larger meter will be priced on a case-by-case basis.

**Standard 5/8” x 3/4” Indoor Radio Read Water Meter \$ 500.00**  
Larger meter will be priced on a case-by-case basis.

Meter Installation Fee \$ 200.00  
Fee is included in a connection permit application.

**Fire Hydrants & Meters**

Short-Term 5/8” x 3/4” Meter Rental (60 days or less reapplication and associated fee must be made after each 60-day term). Includes \$500 refundable deposit. \$ 1,250.00

Temporary Fire Hydrant Meter	\$ 100.00 Application Fee (meter provided by Town)
Private Fire Hydrant Fee (one time)	\$ 500.00/hydrant
Hydrant Meter Rate/1,000 gallons	\$ 10.00/Tg
Submeters	\$ See Appendix 'C'

Capital Contribution Charges

One time charge before time of connection

Water	\$ <b>10,000.00/EDU</b>
Sewer	\$ <b>20,000.00/EDU</b>
Illegal Water/Sewer Connection Fee	\$ 1,000/day until illegal connection is removed

**INSPECTION AND TESTING FEES:**

<u>Individual Water &amp; Sewer Connection Inspection per EDU</u>	\$ 216.00
<u>Individual Water or Sewer Connection Inspection per EDU</u>	\$ 144.00
<u>Individual Grinder or Injector Pump Inspection (Additional)</u>	\$ <b>360.00</b>
<u>Re-Inspection Fee/Visit per EDU</u>	\$ 72.00
<u>Water and/or Sewer Infrastructure Inspection</u>	10% of Town approved Engineers Cost Estimate
<u>Meter Test</u>	
5/8" to 2"	\$ 150.00
3" to 4"	\$ 180.00
6" and greater	\$ 360.00

**TAP FEES:**

Tap Connection Inspection Fee-Sewer	\$ 300.00/EDU
Tap Connection Inspection Fee-Water	\$ 300.00/EDU
Emergency Water and Sewer Repairs (private systems)	\$ 240.00 Minimum + actual cost to Town to make repair.
Scheduled (48 hours' notice) water turn off/on	\$ <b>40.00</b> per event

Unscheduled (less than 48 hours' notice) water turn off/on \$ 75.00 per event

**RETURNED CHECK FEE:** \$ 50.00

**UTILITY BILLING INTEREST RATE:** 8%

**ADMINISTRATIVE LATE FEE:** \$ 50.00

**BONDING:**

All work within the public right-of-way including work on water and sewer facilities, both to existing facilities and for new facilities, will require a bond to be posted in an amount approved by the Town Engineer plus a 50% contingency. (Bonding will be required prior to a permit to perform work is issued).

The Town may enact an Infrastructure Protection Ordinance which when and if effective, the associated Permit fees and bonds will be applicable. The purpose for the Infrastructure Protection Permit is to ensure the Town's infrastructure is protected from damage by private construction activity.



To: The Honorable Mayor and Town Council

From: Holly Wahl, Town Administrator

Subject: Bayfront Park aka Brownies Beach restricted to the Town residents and their guests

Date: March 13, 2023

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## I. BACKGROUND:

In June of 2020 during the COVID pandemic the Town Council adopted Resolution R-20-3 restricting access to the Bayfront Park due to the limiting size of the beach and large numbers of guests attempting to visit the beach during pandemic restrictions. In May of 2021 the Town Council adopted Resolution R-21-5 continuing the access restrictions to Bayfront Park.

In the last year, there have been over 15,000 unique visits to the Town's website from guests seeking information on the Beach. The top 10 locations of guests seeking to frequent the beach are:

- 1) Alexandria, VA
- 2) Annapolis, MD
- 3) Baltimore, MD
- 4) Bethesda, MD
- 5) Detroit Lakes, MN
- 6) Fergus Falls, MN
- 7) New York, NY
- 8) Philadelphia, PA
- 9) Silver Spring, MD
- 10) Washington, DC

## II. BEACH SIZE:

The safe beach area of Bayfront Park is less than **0.3** acres and is continually changes due to tidal changes.



*Safe beach area at Bayfront Park, mainly consisting of high tide area that is often not usable.*



### III. DANGEROUS CLIFFS:

The beach can only accommodate a small number of guests within the safe area of the beach. South of the beach is restricted due to dangerous cliffs and is posted as **NO TRESSPASSING** in coordination with Calvert County Office of Emergency Management and North Beach Volunteer Fire Department guidance on the dangers of the failing cliffs.

Although dangerous, the cliffs and fossils attract visitors from all over the nation seeking to find a fossil buried in the debris. Considering there are many other public beaches that provide far more amenities and space, visitors from out of Town primarily are interested in Bayfront Park for the fossil hunting, evident by the wide span of site visits from out of the area. While residents may be aware of these dangers those not local to the area are often not aware.

### IV. RESOLUTION:

An updated resolution is before Town Council for consideration of formally restricting Bayfront Park to Town residents, Calvert County Sheriff's Deputies and the North Beach Volunteer Fire Department and their guests in attendance with them at the time of their visit to the park. This resolution, if adopted, can be amended at any time by the Town Council, and is recommended for review every two years in evaluation of conditions at the Beach. Town residents have provided overwhelmingly strong support for restricting access to the Beach due to the endangered plants (*identified by the green team*) and animals (*a rare tiger beetle*) that call the beach home. Bayfront Park is one of the few natural beaches left in the area.

**Resolution R-23-1**

**A Resolution of the Town Council of Chesapeake Beach  
Regarding Bayfront Park**

**WHEREAS:** The Town Council of the Town of Chesapeake Beach is responsible for matters relating to the orderly growth of the “Town of Chesapeake Beach.” Town of Chesapeake Beach, MD Code (hereinafter Code) § 290-31(A) Purpose; and

**WHEREAS:** The Town Council desires to keep Bayfront Park closed to everyone except for Town Residents and their families and guests, Calvert County Sheriff’s Officers and their family and guests, and The North Beach Volunteer Fire Department members and their family and guests. Permitted patrons of Bayfront Park must be in attendance with their family members or guests to gain admittance.

**WHEREAS:** The Town Council desires to review this resolution ~~lp~~ (2) two years.

**NOW THEREFORE, BE IT RESOLVED THAT:**

Bayfront Park shall remain closed to everyone except for Town Residents and their family and guests, the Calvert County Sheriff’s Department Officers and their family and guests, and The North Beach Volunteer Fire Department members and their family and guests. Permitted patrons of Bayfront Park must be in attendance with their family members or guests to gain admittance.

The above recitals are hereby adopted by reference into this Resolution.

Approved on: \_\_\_\_\_

\_\_\_\_\_  
Patrick J. Mahoney, Mayor

\_\_\_\_\_  
Lawrence P. Jaworski, Council VP

\_\_\_\_\_  
Margaret P. Hartman, Councilwoman

\_\_\_\_\_  
Valerie L. Beaudin, Councilwoman

\_\_\_\_\_  
Gregory J. Morris, Councilman

\_\_\_\_\_  
L. Charles Fink, Councilman

\_\_\_\_\_  
Keith L. Pardieck, Councilman



**Resolution R-23-2**

**A Resolution of the Town Council of Chesapeake Beach Ending/Terminating  
Moratorium Regarding Development**

**WHEREAS:** The Town Council of the Town of Chesapeake Beach is responsible for matters relating to the orderly growth of the “Town of Chesapeake Beach.” Town of Chesapeake Beach, MD Code (hereinafter Code) § 290-31(A) Purpose; and

**WHEREAS:** The Town Council of Chesapeake Beach passed a Resolution establishing a moratorium on development issues while the Comprehensive Plan was being reviewed and adopted.

**WHEREAS:** The Comprehensive Plan has now been approved and adopted and the Town Council desires to end and terminate the moratorium.

**THEREFORE, BE IT RESOLVED THAT:**

The previous Resolution adopting a temporary moratorium on development issues is now ended and terminated and development issues will now be reviewed under the new standard of the newly approved Comprehensive Plan and associated maps.

The above recitals are hereby adopted by reference into this Resolution.

Approved on: \_\_\_\_\_

\_\_\_\_\_  
Patrick J. Mahoney, Mayor

\_\_\_\_\_  
Lawrence P. Jaworski, Council VP

\_\_\_\_\_  
Margaret P. Hartman, Councilwoman

\_\_\_\_\_  
Valerie L. Beaudin, Councilwoman

\_\_\_\_\_  
Gregory J. Morris, Councilman

\_\_\_\_\_  
L. Charles Fink, Councilman

\_\_\_\_\_  
Keith L. Pardieck, Councilman



**OFFICE OF THE PLANNING AND ZONING COMMISSION**

To: Mayor and Town Council, Chesapeake Beach, MD

From: Cindy Greengold, Chair, Planning and Zoning Commission

Date: March 16, 2023

Re: Town Council Report

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The Planning and Zoning Commission completed deliberations on Amendment to Article V, adding a new section called “Section 290-23, Findings of Compatibility”, which will create seven required compatibility standards applicable to new development, and the regulations on their purpose, applicability and administration. These standards, if approved by the Town Council, will be another valuable tool for the Town’s Planning Administrator and the Planning and Zoning Commission to use when evaluating future projects that require site plans.

The Commission did approve all seven Compatibility Standards, with minor revisions, and voted to transmit them to the Town Council for their review and deliberation.

Additionally, the Commission began to discuss the current municipal model of the Critical Area Ordinance developed by the Critical Area Commission. It is required every six years for jurisdictions within the critical area to comprehensively review and update their critical area standards. In order to be consistent with State law, the Planning and Zoning Commission is committed to completing its review of these standards in a timely manner.

## **Chesapeake Beach Oyster Cultivation Society Report**

**March 2023**

### **Chesapeake Beach Town Council Meeting**

**The Calvert County 5<sup>th</sup> grade oyster studies program continues in the month of March with oyster reef ball builds. CBOCS has recruited 10 volunteers to help with these builds. The Director of CBOCS participated in the kickoff meeting with ChesPax and the Coastal Conservation Association. The CCA provides the materials and instructors for this program.**

**The 2022 Annual Report was distributed to all members and volunteers on the CBOCS mailing list as well as sent to Holly Wahl for placement on the CBOCS page of the town website.**

**The ACLT (American Chestnut Land Trust) contacted CBOCS to participate in the annual one-day Water Quality Blitz on April 1. ACLT, in conjunction with the Chesapeake Biological Laboratory in Solomons Island, is sending out volunteers to obtain water samples in the non-tidal creeks of Calvert County. The CBL will issue a report on the state of our creeks after testing the samples. CBOCS will provide water samples from several locations on Fishing Creek and submit the findings to the council when complete.**

**The Director of Ecotourism in North Beach is building a Nature Center on the site of Wetlands Park in North Beach. The center will be open to the public with displays of wildlife found in the area, informational materials and educational workshops for groups of all ages. The Director reached out to CBOCS for assistance in developing an oyster reef aquarium and informational materials to be displayed on-site. CBOCS is excited to participate, expanding our educational outreach to members of the community outside of the 5<sup>th</sup> grade arena.**

## **Green Team Committee Meeting Minutes**

**February 23, 2023**

The meeting was called to order at 6:30 pm

Attendees:

Valerie Beaudin

Madeleine Blake

Melanie Crowder

Linda Draper

Joanie Martin

Ken Rasmussen

### **Upcoming Community Events**

- March 4 - Invasive Species talk at NECC, Saturday at 10:00. Volunteers asked to arrive by 9 for setup. Sue will play Emcee and Melanie will introduce the speaker. There will be two books to raffle off.
- It is recommended that the speaker talk for 2024 be moved to February as there are many conflicting events in early March.
- April 22 – Town Cleanup (Earth Day event). Volunteers will meet at the Pavilions at 10:00. Bags, gloves, grabbers, and street vests will be provided. Sites to include Fishing Creek Trail, Kellam's Field, area around Traders Restaurant, Cox Road, Seagate, and Route 260 dependent on volunteer turnout.

### **Bayfront Park**

- It is recommended that the Committee request permission from the town to plant beach grasses in the area where landscapers left debris on healthy plants.

### **Pollinator Garden and 17<sup>th</sup> St. Project**

- Chesapeake Station HOA has asked if the committee can extend this garden up the hill to replace existing shrubs. See notice below about meeting with Holly for several committee issues.

### **Education and Outreach**

- Guest speaker Kerri Wixted will speak on invasives Saturday, March 4 at NECC

## **Tree City USA**

- The DNR tree inventory has started. The Committee will request that DNR present the final report in person to the Town Council to enforce the importance of this project.
- Melanie, Sue, and Ken will meet with Holly to discuss several outstanding issues:
  - o Ordinance and 5-year plan response
  - o Use of Tree City money to remove and replace invasives around town hall.
  - o Extending pollinator garden at 17<sup>th</sup> street
  - o Plant grasses at BFP to replace landscapers dump area.

## **Other Items**

- Street sweeping has begun.
- Town Planning and Zoning has asked for Green Committee input on pocket parks planned for back entrance to Kellam's, Baia lot
- Committee budget for 22-23 is \$6,100; Tree City Budget for Tree City is \$17,800; Committee budget for 23-24 is \$7,000.
- Future project includes updating GT website page.

Next meeting is scheduled for March 22 at 6:30.

**This meeting was adjourned at approximately 7:40 pm**



To: The Honorable Mayor and Town Council  
Subject: Richfield Station Saddle Replacements  
Date: March 10, 2023

From: Holly Wahl, Town Administrator

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## **I. BACKGROUND:**

Public works staff spends hundreds of hours every year repairing failed saddles in the Richfield Station community costing the Town both direct and indirect costs. These hours are never planned and are always an emergency response requiring an “*all hands-on deck*” response from Public Works. The repair is time intensive requiring repair of the failed line and removal of the wet material before the hole can be backfilled and then asphalt installed.

There are several reasons for the failures, some are caused by (i) stray currents, (ii) electrical panels inside the home grounded in some form to the copper water line, and (iii) a possible magnetic field around underground utilities that latches onto copper laterals. In all these cases the current travels along the copper (metal) water line to the main C-900 (plastic) water main. At that point the current can no longer travel and finds the weakest metal which is the saddle.

## **II. PROJECT GOALS:**

Under the direction of the Public Works Administrator, the Town plans to initiate service for the saddle replacements in Richfield station with (2) two contractors under a labor rate invoice agreement. The Town will purchase all materials needed at a tax-free rate with no mark-up and have each contractor complete (5) five days’ worth of saddle replacement work. A representative from BGE will be on site to check the “stray current” and the Public Works Administrator will be collecting soil samples at each saddle location to monitor the PH levels and other data. The project scope will be adjusted based on this evaluation period.

The phased testing period plan is determined to be the most cost-effective way to complete the work needed. Issuing an RFP with a lump sum of price per saddle would prompt any contractor to bid a worst-case scenario as there are many unknown variables contractors must account for. A phased-in approach with daily rates gives the town options and further information. In this approach, production will be monitored closely and as issues arise, we can always switch or get other bids when a new vender may come available.

## **III. RECOMMENDATION:**

The Public Works Administrator expects to start work on the week of March 13<sup>th</sup> at 2451 Deer field lane and work our way towards Woodline – *see exhibit A*.

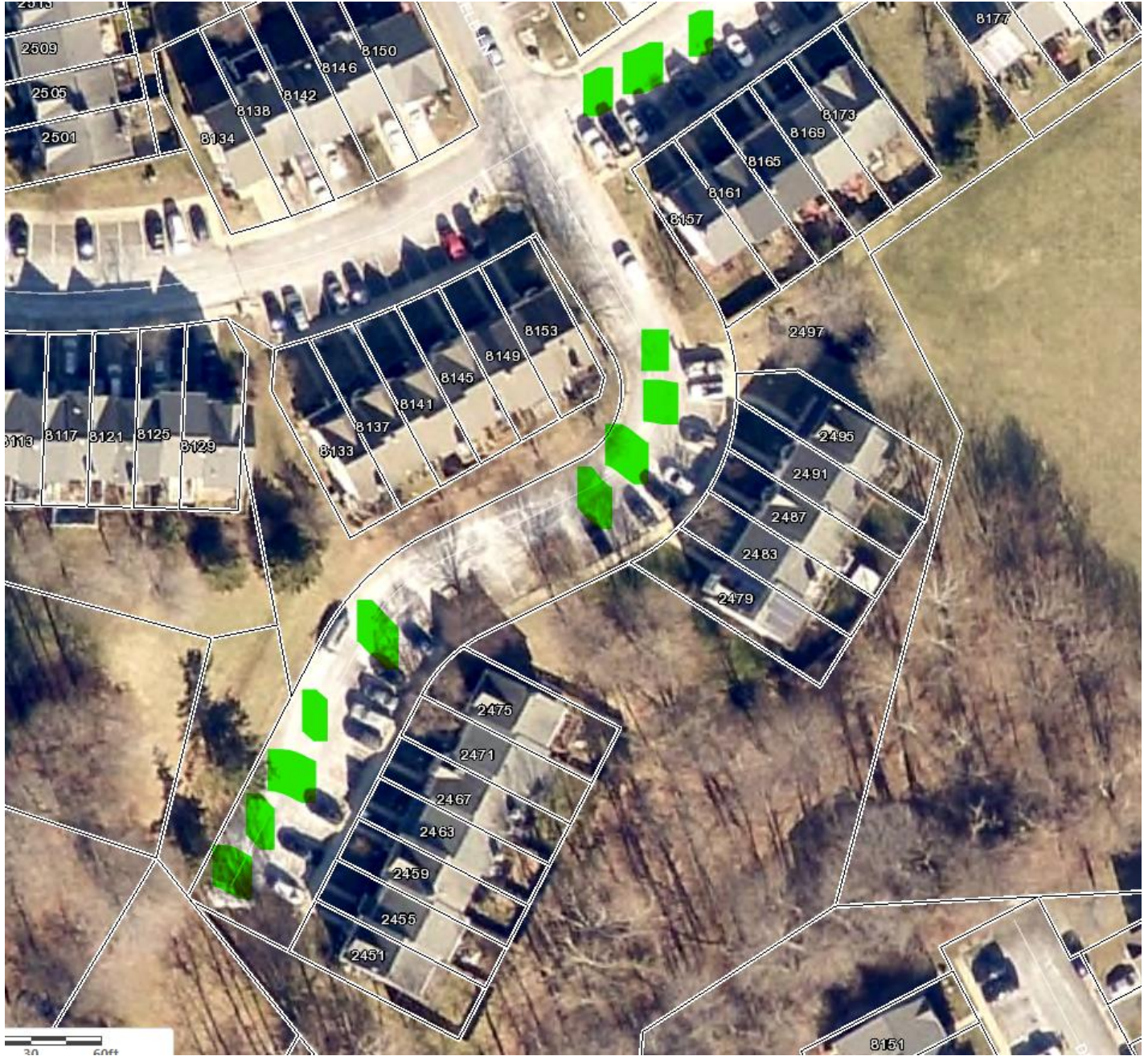
## **IV. FISCAL IMPACT:**

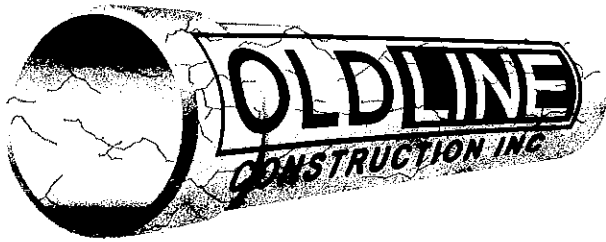
The total project cost is expected to be \$750,000 of which American Rescue Plan Act (ARPA) funds would be used. At this time, it is requested the Town Council consider authorizing the Town Administrator to initiate work as outlined in Section II “Project Goals” in the amount not to exceed \$50,000 for Phase I of the project from the FY23 ARPA funds.





Exhibit "A"





**Old Line Construction, Inc**

(O) 410-286-0647 • (F) 410-286-0644

2972 Penwick Ln Suite 201 Dunkirk, MD 20754

**Proposal**

**Town of Chesapeake Beach Emergency Repairs**

Date: 12/9/22

**Scope:**

Per your request, the rates listed below would apply to an emergency response and repair crew for utilities within the Town of Chesapeake Beach Limits. All work will be performed under the direction of the Chesapeake Beach Administrative staff.

Crew Rate: \$500/Hour – (Overtime labor rate at an increase of 25%)

Mini Excavator with Breaker, Pick Up w/ tools, 750 Dump Truck

Foreman, Pipe Layer, (2) Laborer, Truck Driver

Additional Labor & Equipment to be invoiced by the hourly rates located on the 2<sup>nd</sup> page of this proposal.

Furnish & Install GAB: \$62/Ton

Furnish & Install Bedding Stone: \$65/Ton

Furnish & Install Temp Asphalt: \$85/Ton

Furnish & Install Select Fill: \$80/Ton

Hauling of Spoils: \$485/Load

**Excludes:**

Rock or Obstruction Removal

Design or Engineering Fees

Permanent Asphalt Restoration

Material Purchase

Landscape

Permits & Fees

Importing of Topsoil

Permanent Concrete Restoration

Striping/Pavement Markings

Valve Control

Excavation

Underground Utilities

Roadwork



## Old Line Construction Daily Rates

<b>LABOR</b>	<b>Cost per Hour</b>
Unskilled Laborer	\$ 30.00
Foreman w/ Tool Truck	\$ 107.00
Skilled Laborer	\$ 45.00
Superintendent w/ Truck	\$ 132.00

<b>Equipment w/ Operator</b>	<b>Cost per Hour</b>
Dump Truck Tri-axle	\$ 119.00
Dump Truck Single-Axle	\$ 105.00
Excavator 85	\$ 104.00
Excavator 140	\$ 147.00
Excavator 235	\$ 175.00
Excavator 320	\$ 231.00
Rubber Tire Skid Steer	\$ 110.00
Trench Box	\$ 16.00
Skid Steer Truck	\$ 115.00
Rubber Tire Loader 220	\$ 147.00
Case Backhoe	\$ 104.00
Crew Truck with Tools	\$ 35.00
Lowboy Trailer	\$ 21.00

<b>Materials</b>	
Material Markup including tax	10%

\_\_\_\_\_  
Town of Chesapeake Beach Representative Date

\_\_\_\_\_  
Old Line Construction Representative Date

Excavation

Underground Utilities

Roadwork

## Jay Berry

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**From:** Curtis Taylor [REDACTED]  
**Sent:** Tuesday, February 7, 2023 8:27 AM  
**To:** taylorutilities; Jay Berry  
**Subject:** Chesapeake Beach Saddle Repair Crew Rate

Please find below the daily crew costs requested for repair/replacement of water house connection saddles for the city of Chesapeake Beach.

Daily Crew Cost: \$5,500.00

This cost is for an 8 hour work day Monday – Friday. (no holidays, overtime or weekends included)

The four man crew will cost of the following personnel:

Qty. 1 – Foreman/Equipment (the foreman will also be running equipment )

Qty. 1 - Equipment Operator/Dump Truck Driver (the equipment operator can also drive the dump truck)

Qty. 1 – Pipe Layer

Qty. 1 – Laborer

Equipment included in the above daily costs:

- TB175 Takeuchi Excavator
- 430D Caterpillar Backhoe
- Dump Truck
- Chevy Step Van (pumps, generator, signs, cones, miscellaneous)
- Air Compressor (Jackhammers, Air Compactor)
- Shoring Protection
- Steel Plates

Mobilization Costs as directed by Chesapeake Beach: \$3,000.00 / each

Please note on rain days, if the crew is on site and cannot work, a two hour show up time will be charged at the hourly rate of \$650.00

Thank you for the opportunity to bid on this project. Please let me know if you have any additional questions.

Sincerely,

David Taylor

Vice-President

Taylor Utilities, Inc.

232 Westhampton Place

Capitol Heights MD 20743

(301) 350-4400 office

(301) 336-9449 fax



To: The Honorable Mayor and Town Council  
Subject: LED Lighting Upgrade at Kellam's field  
Date: March 2, 2023

From: Holly Wahl, Town Administrator

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## I. BACKGROUND:

The Kellam's complex contains field lights that are recommended for upgrade to LED. LED lighting upgrades will provide cost savings in electrical costs as well as maintenance costs due to the height of the field lights requiring a lift for replacement of bulbs.

## II. PROJECT GOALS:

Primary goals of the project are, (i) improve current light lumens on the field (ii) increase energy efficiency, and (iii) decrease maintenance costs for bulb replacement. Exhibit A provides an image of drone coverage that shows several hot spots and many darker areas of the field that will be addressed as we complete the LED conversion. To test the conversion to LED (5) five lights were upgraded to LEDs completing an entire pole change out to confirm these are the correct lights and will fit to existing hardware. The Town has confirmed that the lights work with existing hardware and is ready to move forward with the completion of Kellam's ballfield LED full light upgrade.

### Exhibit "A"



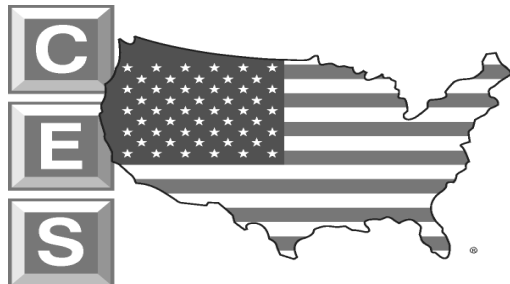
## III. RECOMMENDATION:

It is recommended that the Town Council consider approving the purchase of (40) additional lights needed from City Electric Supply, a new local vender located in Prince Fredrick, for \$26,600.00.



It is also recommended that the Town Council authorize the Mayor to enter into a contract with JDT Electric at the price of \$449.00 per light fixture change out for a total of \$17,960.00.

The Town will also be providing the lift and will have to fix ruts in the field area when this upgrade is complete.



C.E.S. (Prince Frederick)  
5211 Cutter Ct, Suite C, Prince Frederick, MD,  
20678.

Phone: 443-684-7600  
Fax: 443-6847610  
Email: [REDACTED]

Valid From: 09 Feb 2023  
Valid Until: 14 Feb 2023

QUOTATION  
PFK/001299

Page 1/1

**CITY ELECTRIC SUPPLY**  
TOWN OF CHESAPEAKE BEACH  
PO BOX 400  
CHESAPEAKE BEACH, MD  
20732  
Phone: 410-257-2230

Entered by: Kevin Spriggs  
Sales Rep: Erik Stokely  
Account No.: 05330060001

Qty	Item	Description	\$ Price Per	\$ Goods
80	SFX-G7-200-500W-45D-50K	Generation 7 Stadium Light 500W 120-277	665.00 1	53200.00

Please do not hesitate to contact us if we can be of any further assistance.

Sincerely Yours,

Kevin Spriggs

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Seller shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from the COVID-19 pandemic or any future epidemic, and Buyer shall not be entitled to any damages resulting thereof.

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(QUOTE ONLY. NOT A RECEIPT) Goods Total: \$53200.00  
Tax Total: \$0.00  
Total: \$53200.00

Prices may be subject to change from manufacturer at the time of dispatch. When ordering please use above quotation number.  
Seller assumes no responsibility for quoted materials meeting job specifications unless specifically stated in writing.  
Substitution of similar quality material is permitted. All special order material is non-returnable or subject to the manufacturer's return goods policy.  
E&OE



# PROPOSAL

11126 Country Road  
Dunkirk Maryland 20754

JDT Electric Inc  
JDTElectricinc@outlook.com

(o) 301-502-5031  
(Alt P) 301-399-2332  
**EST:22-1003**

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Date: 03/10/2023  
Proposal #:22-1003  
To: Town of Chesapeake Beach  
Attn: Jay Berry

**JDT Electric Inc is pleased to provide the following proposal for:**

Kellam's Field  
3825 Gordon Stinnett Ave  
Chesapeake Beach, MD 20732

## Scope of Work

- Price is for 80 fixtures to be removed and replaced with new LED fixtures supplied by others, fixtures to be positioned in the same position as the existing fixtures.
- Demo existing 3 prong wiring connections and hard wire fixture in pole.

## Exclusions

- Plywood for lift to go across field, plus moving them done by others
- Re-position fixtures, or change wattage
- Lift
- Dumpster
- Off hours
- Permit
- 80 fixtures only

**Total job cost: \$35,920.00**

Acceptance of this proposal. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment due on a NET 30. If not paid as agreed. I/we agree to pay a service charge of 1.5 per cent per month to the outstanding balance due. If an attorney is used for collection or enforcement. I/we agree to pay attorneys fee of 15% of the unpaid balance due plus court cost.

Respectfully Submitted,