



Due to COVID-19 social distancing requirements the March Town Council meeting will be conducted virtually with public participation available.

To join the meeting via web join via <https://us02web.zoom.us/j/8697557180>. To join by phone please call (929) 205-6099 and enter **Meeting ID 869 755 7180**. Public comment will be accepted by phone or computer audio during the public comment portion of the meeting or in writing via email to the Town Clerk, at shumm@chesapeakebeachmd.gov by 4:30 PM on March 18th. Participants will be muted upon entering the meeting and are asked to remain muted until the public comment period of the meeting.

TOWN MEETING AGENDA MARCH 18, 2021

- I. Call to order and roll call.
- II. Pledge of Allegiance.
- III. Approval of the agenda.
- IV. Public Comment on any item on the agenda: Public comment will be accepted by dialing (929) 205-6099 and enter **Meeting ID 869 755 7180**.
NOTE: There will be a 5-minute limit on comments received.
- V. Approval of the minutes of the February 18, 2021 Town Council Meeting.

Approval of the minutes of the March 8, 2021 Work Session.

Approval of the minutes of the March 8, 2021 Closed Session.
- VI. **Petitions and Communications**
 - A. Town Administrator's Report
 - B. Public Works Administrators Report



- C. Water Reclamation Treatment Plant Report
- D. Code Enforcement Report
- E. Town Treasurer's Report
- F. Town Engineer's Report
- G. Deputy's Report
- H. North Beach Volunteer Fire Department
- I. Mayor's Report –

VII. Resolutions & Ordinances

- A. Introduce and Vote on Resolution R-21-3, a resolution establishing a moratorium on Category 1 Development.
- B. Introduce and Vote on Resolution R-21-2, a resolution adopting the Master Walkability Plan.
- C. Introduce Ordinance O-21-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, prohibiting full casino licenses or sports betting licenses. **Set Public Hearing.**
- D. Introduce Ordinance O-21-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 and setting municipal tax rates. **Set Public Hearing.**
- E. Introduce Ordinance O-21-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022. **Set Public Hearing.**



- F. Introduce Ordinance O-21-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022. **Set Public Hearing.**

VIII. Report of Officers, Boards and Committees

- A. Planning & Zoning Commission – Larry Brown
- B. Board of Appeals – No hearing held.
- C. Chesapeake Beach Oyster Cultivation Society – John Bacon
- D. Climate Change Advisory Group – Larry Jaworski
- E. Economic Development Committee – Larry Jaworski
- F. Green Team – Valerie Beaudin
- G. Kellam’s Revitalization Committee – Greg Morris
- H. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck
- I. Walkable Community Advisory Group – Charles Fink

IX. Unfinished Business

X. New Business

- 1. Town Council to consider the purchase of a Public Works Utility Vehicle from Bobcat in the amount of \$17,000.



2. Town Council to consider awarding a contract to Cellular Site Services in the amount of \$115,375.00 from the FY21 "Capital Improvements" budget line item for the replacement of Town Hall HVAC units 1,2,3 eliminating outdated R22 equipment, providing ease of maintenance of systems and germ control in Town Hall.

3. Council to consider the purchase of a WRTP backwash pump from Sherwood Logan in the amount of \$15,600 from the FY21 WRTP budget "Capital Improvement" line item.

XI. Public Comment

NOTE: Public comment will be accepted by dialing **(929)205-6099** and enter **Meeting ID 869 755 7180**.

NOTE: There will be a 5-minute limit on comments received.

XII. Council Lightning Round

XIII. Adjournment



**MINUTES OF THE
TOWN COUNCIL MEETING
February 18, 2021**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance remotely were Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Wayne Newton, Acting Town Engineer, Connie O'Dell, Code Enforcement Officer, Jon Castro, WRTP Manager, Marilyn VanWagner, Water Park General Manager and Lieutenant Hollinger.

II. Pledge of Allegiance. The Mayor led the Pledge of Allegiance.

The Mayor expressed condolences and asked a moment of silence for the passing of Mr. Patriarca, father of North Beach First Lady Tina Patriarca Benton.

III. Approve the Agenda.

MOTION: Councilman Pardieck moved to approve the agenda.
Seconded by Councilman Jaworski, all in favor.

IV. Public comment on any item on the agenda. None

V. Approval of the minutes of the January 21, 2021 Public Hearings.

MOTION: Councilman Jaworski moved to approve the minutes of the January 21, 2021 Public Hearings. Seconded by Councilman Favret, all in favor. It was noted a correction was needed in the attendance paragraph, replacing Lt. Naughton's name with Lt. Hollinger.

Approval of the minutes of the January 21, 2021 Town Council meeting.

MOTION: Councilwoman Beaudin moved to approve the minutes of the January 21, 2021 Town Council meeting. Seconded by Councilman Jaworski, all in favor.

Approval of the minutes of the February 8, 2021 Work Session.

MOTION: Councilman Jaworski moved to approve the minutes of the February 8, 2021 Work Session. Seconded by Councilwoman Beaudin, all in favor.

Approval of the minutes of the February 8, 2021 Closed Session.

MOTION: Councilwoman Beaudin moved to approve the minutes of

the February 8, 2021 Closed Session. Seconded by Councilman Jaworski, all in favor.

VI. Petitions and Communications –

- A. Town Administrator's Report** – Mrs. Wahl submitted the attached written report. Mrs. Wahl gave an update on the Safe Routes to School project reporting the Town will move forward in the Spring with the grant application. Councilman Jaworski wanted to keep on the radar the need for State Highway to repair the guardrail along Rt 261 and Councilman Fink suggested the Bayfront Park signage be updated to current information.
- B. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Mr. Berry reported on the repair of a leak at the water park. The Council thanked Mr. Berry and his crew for the great job of clearing streets and sidewalks during the snowstorm.
- C. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council.
- D. Code Enforcement Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council.
- E. Town Treasurer's Report** – No report submitted. The Mayor stated the budget process will begin next month at the March work session.
- F. Town Engineer Report** – Mr. Newton submitted the attached written report and was present to address the Council's questions on report items. Councilwoman Beaudin inquired the status of the Fishing Creek dredging and, when might the Town expect a response from the Rod-n-Reel on the maintenance responsibilities matter.
- G. Deputy's Report** – Sergeant Shrawder submitted the attached written report. Lt. Hollinger was available to introduce the Town's new Sergeant to the Council, Sergeant Gary Shrawder who came on board February 1st. The Council welcomed the Sergeant and his canine partner, Maximus, to Chesapeake Beach.
- H. North Beach Volunteer Fire Department** – The attached written report was submitted.
- I. Mayor' Report** – The Mayor opened the virtual State of the Town video presentation with a brief intro. As the Town begins the year 2021, it is important to reflect on the events of 2020 which provided the opportunity to observe and demonstrate acts of kindness and courage while persevering through a tough year together. This year's theme is to "Protect, Preserve and Proceed." The Town Council took the necessary measures to protect the health and well-being of residents and continues to review and implement legislation to preserve the small-town charm and move forward with ideas to improve quality of life for citizens while making a positive impact on our natural resources. Mrs. Wahl narrated the video.

VII. Resolutions & Ordinances:

VIII. Report of Officers, Boards and Committees:

- A. Planning & Zoning Commission** – Mr. Brown submitted the attached written report and was present to address the Council. The Council expressed their appreciation to the Commission for their time, dedication, and the important work they provide.
- B. Board of Appeals** – No hearing was held.
- C. Chesapeake Beach Oyster Cultivation Society** – Mr. Bacon submitted the attached written report.
- D. Climate Advisory Committee** – Councilman Jaworski stated the committee is exploring the idea of possibly installing solar panels at the WRTP. Also, if anyone has suggestions on any additional projects that you would like the group to look at, just send to town hall.
- E. Economic Development Committee** – Councilman Jaworski reported the Calvert County Economic Development committee will be holding a virtual meeting on the Prince Frederick Master Plan later this month, and stated he attended the North Beach Town Council meeting where Mayor Benton also shared his 2020 State of the Town. He reported the library groundbreaking is set for September 2021, the Route 261 project has been slightly delayed, estimating completion to be this summer. But best of all, Mayor Benton acknowledged Mayor Mahoney won the census contest and he owes him tacos and margaritas!
- F. Green Team Committee** – No report.
- G. Kellam's Revitalization Committee** – Councilman Morris reported they are just getting off the ground and discussing ideas. A meeting has been scheduled with Greg Disney of the Bucs organization, talks of possibly contacting RK&K for ideas, and reaching out to Chris Jakubiak and getting the various concept illustrations he presented to Council on the Kellam's area. The committee welcomes any citizens that would like to join and be a part of the team.
- H. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported a meeting was held February 11th. He reported the roadside awareness sign design was approved and the Town will purchase two of these movable signs and display in Town. The Calvert Alliance Against Substance Abuse is looking to do the purple light event this year, countywide, and the sign at the NBVFD has been updated with 2021 numbers. Lastly, Sandy Mattingly and her group have contacted Senator Michael Jackson requesting he introduce a bill to fly flags at half-mast on August 31st, which is overdose awareness day, in hopes of making it a state law. Senator Jackson liked the idea and has submitted a bill, SB0936. Mr. Pardieck asked if the Town could write a letter of support and encouraged citizens to write their representatives in support of this bill. The group will meet again virtually on March 11th.

- I. **Walkable Community Advisory Group** – Councilman Fink reported the group received the master plan from RK&K. The group met and reviewed the plan. There were several changes noted and sent back to RK&K to correct. Mr. Fink echoed Mr. Morris’s comments on possibly reaching out to RK&K for ideas on the Kellam’s Field Revitalization project.

XI. **Unfinished Business:** None

X. **New Business:**

XI. **Public comment was received by:** None.

XII. **Council Lightning Round:**

1. Dr. Beaudin commented, starting Monday, Pre-K through 6th grade will begin going back to school and to keep an eye out for school buses and children.
2. Mr. Fink commented “the Perseverance rover has landed”. If you have not seen it, he recommends you check out the footage, very exciting to watch.
3. Mr. Jaworski commented, stay safe with these storms we are having and hang in there as March 20th is the first day of Spring and only four weeks away!
4. Mr. Morris stated COVID is still around and we will eventually turn that corner, but in the meantime, still vigilant, social distance, and wear your mask.
5. Mr. Pardieck thanked the Mayor and Mrs. Wahl for a great presentation on the State of the Town and thanked the public works crew for a great job on clearing the streets during these past storms.
6. Mr. Favret congratulated everyone on the safe and successful year as was illustrated in the State of the Town report and looks forward to working on the five upcoming budgets as well as several important initiatives to consider. Also, jokingly, recommended when the Mayor gets those tacos and margaritas from Mayor Benton, he drinks the margaritas from the Mayor’s cup!

XIII. **Adjournment**

The meeting adjourned at 8:13 pm on a motion by Councilman Fink. Seconded by Councilman Favret, all in favor.

Submitted by,



Sharon L. Humm,
Town Clerk

**MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
MARCH 8, 2021**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance remotely were: Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, James Berry, Public Works Manager, and Jon Castro, WRTP Manager.

II. Pledge of Allegiance – The Mayor asked Mr. Ruttkay to lead the Pledge of Allegiance.

Mrs. Wahl took the opportunity to introduce and welcome Town employee Carla Richard. Ms. Richard is a town resident and has been employed with the Town now for 6 months, filling the position of Accounting & Operations Technician. Ms. Richard has a background in business and operations and is assisting the Treasurer and Town Administrator in providing a budget guide for citizens with the adoption of the FY22 annual budget.

III. Informational Discussion on the following items:

1. Town Hall HVAC Request for Proposals – Mrs. Wahl reported an RFP was released on January 21, 2021 for upgrades to the HVAC system at Town Hall. Nine contractors attended the mandatory pre-bid meeting, and the Town received three sealed proposals. Mrs. Wahl presented the three proposals to Council and addressed questions and concerns.
2. Purchase of Water Reclamation Treatment Plant (WRTP) backwash pump – Mrs. Wahl stated the WRTP is seeking to purchase a filter backwash pump. This pump would be a backup pump for the two existing pumps. The pump purchase in the amount of \$15,600 would come from the FY21 budget capital improvements line item. Mr. Castro was available to address questions and concerns from the Council.
3. Purchase of Department of Public Works (DPW) Utility Vehicle – Mrs. Wahl stated the Public Works Department is seeking to move forward with a FY21 budgeted expenditure to purchase a new utility vehicle from Bobcat. The purchase of the tool cat version of this utility vehicle would cost \$17,000 with the trade in of the retired equipment. Mr. Berry was available to address Council questions and concerns.
4. Resolution establishing a Moratorium on Category 1 Development – Mrs. Wahl stated this is a follow up to the resolution that was approved by the Planning Commission at its February meeting and submitted to the Town Council for consideration. Mr. Jakubiak was present and gave a brief overview. This would be a temporary, 12-month moratorium, applying only to Category 1 projects, and would allow the Planning Commission the time needed to complete the comprehensive plan. Mr. Jakubiak also explained the process and time span involved with a Category 1 project and addressed the Council's questions. The Mayor stated this item would be considered at the Town meeting later this month.

5. Revisit Resolution R-20-3 pertaining to COVID 19 closures of BFP & Water Park – Mrs. Wahl stated this resolution was passed June of last year because of the COVID-19, and with the summer season approaching, is looking for a general sense as to how the Council would like to proceed moving forward. The Council liked the idea of having Bayfront Park opened to Chesapeake Beach residents only with the suggestion of allowing admission to First Responders. As for the water park, according to rise/decline of COVID numbers, implement a metric system to guide as the season progresses. This will be discussed further at the April work session.
6. Ordinance O-21-1 prohibiting full casino licenses or sports betting licenses – During the 2020 town election, 2 questions were presented on the ballot seeking public opinion on expanded gambling in Chesapeake Beach. The citizenry overwhelmingly voted against this. This ordinance would express the Town’s intent to prohibit full casino gambling and/or betting licenses within the Town of Chesapeake Beach. The Council will consider this ordinance at its March Council meeting.
7. Resolution R-21-2 adopting the Walkability Master Plan – Councilman Fink stated the Walkability Group is presenting the final master walkability plan to the Council for their support and approval. This plan will provide guidance in decisions relevant to town infrastructure, traffic, biking and walking, and green space. It was suggested the Resolution replace the word “recognize” with “adopt” and remove “RK&K” from the title.
8. Staff presented FY22 Budget – General Fund – Mrs. Wahl began by noting several key items in the proposed budget. 1) Reduction in the RE tax rate, 2) increase to public safety line item due to the new deputy, 3) establishment of a recreational division, 4) a recreational reserve fund, 5) no revenue projected at Bayfront Park, 6) new line item designated for storm drain inspection and maintenance. Mr. Clark gave a brief overview of the budget worksheets, and noted, that new to the budget worksheets this year is a description column for each line item. Staff addressed the Council’s questions and concerns.
 - Mrs. Wahl clarified to the Council the reason for adding public boat ramp fees.
 - Special Events – Remove the End Hunger Dragon Boat line item and replace with the Health & Wellness Fair at \$2000.
 - Request Mr. Berry to supply the Paving Priority list to Council.
9. Closed Session – Councilman Jaworski moved to close the work session at 8:36 pm under the Statutory Authority of the Md. Annotated Code, pursuant to General Provisions Article, §3-305(b), subsection (1) “to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.”. Seconded by Councilwoman Beaudin, all in favor.

The Mayor reopened the regular meeting at 8:47 pm on a motion by Councilman Jaworski. Seconded by Councilman Morris, all in favor.

9. Staff presented FY22 Budget – Mitigation Fund – Staff presented the Mitigation Fund worksheet and addressed the Council. Councilman Pardieck inquired as to whether there is a spending plan associated with the Fund or possible projects that could be done.
10. Staff presented FY22 Budget – Water Reclamation Treatment Plant Fund – Mrs. Wahl stated the budget includes a capital project item, which is the filter covers and installation. The RFP is soon to be released and it was noted that solar panels are included in that. The fixed and capital charges remain consistent and a meeting with the Partners is scheduled.

Mr. Clark will address and follow-up on concerns presented on the proposed budgets and circle back to Council.

IV. Council Lightning Round –

1. Dr. Beaudin wished all a good night.
2. Mr. Fink stated, with discussions on two big issues, short-term rentals, and the moratorium, the Council has heard a lot of public feedback on both, which has been overwhelmingly one-sided. If there are folks out there that have not provided feedback, he encourages them to do so as it is important that the Council hear from all constituents.
3. Mr. Jaworski commended everyone on a good meeting tonight and reminded everyone to change your clocks this weekend and spring forward into daylight savings time.
4. Mr. Morris stated he knows there is a lot of concern regarding the moratorium. He realizes the task before the Planning Commission with the comprehensive plan and the vision for our town, but also feels everyone should have a voice and get it done together.
5. Mr. Pardieck thanked everyone for joining the meeting tonight and stated the next Opioid Abuse meeting will be Thursday, March 11th at 6 pm and invited anyone interested to join in.
6. Mr. Favret thanked everyone for attending the meeting and appreciated the significant amount of feedback from the residents, the business owners, and others on the moratorium topic. He looks forward to seeing everyone next week at the Council meeting.
7. The Mayor wished everyone a Happy St. Patrick's Day.

V. Adjournment:

The meeting adjourned at 8:59 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Pardieck, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk



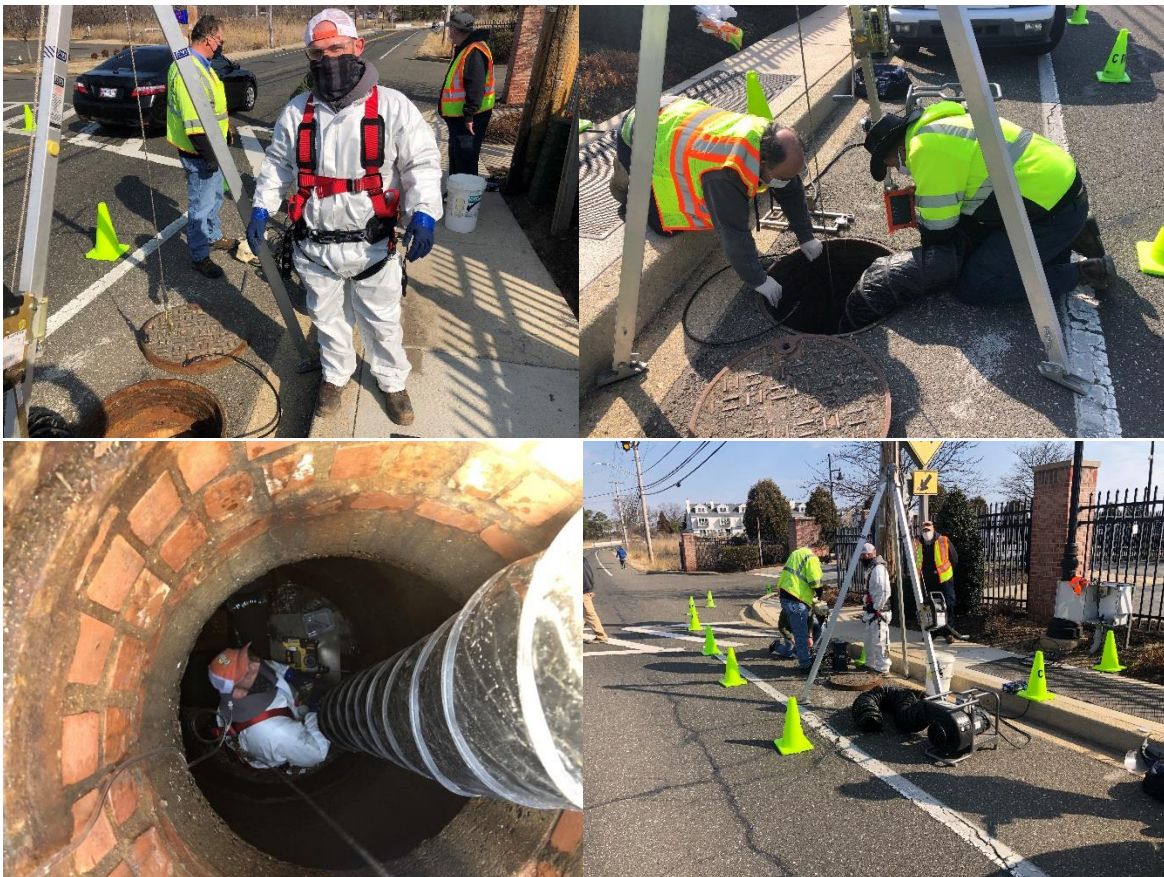
Town Administrators Report – March 2021

I. CURRENT REQUESTS FOR PROPOSALS:

1. **Richfield Station Water Tower Painting:** a FY21 budgeted project that includes the painting of the Richfield Station water tower. Pricing options will include an option of branding the water tower as additional pricing for Council consideration.
2. **WRTP filter cover:** a FY21 budgeted project to provide launder covers and other improvements at the Water Reclamation Treatment Plant. Pricing will provide options for solar improvements on the covers, as requested by Councilman Jaworski.

II. DEPARTMENT OF PUBLIC WORKS & WATER RECLAMATION TREATMENT PLANT STAFF:

Thank you to our Department of Public Works and Water Reclamation Treatment Plant employees for your continued work for Town citizens.



Pictured above, Town employees installing a flow measuring device to further monitor inflows at the Chesapeake Beach Water Reclamation Treatment Plant.



Town Administrators Report – March 2021

Left to right, top to bottom: Chris Hardisty- DPW, Jimmy Dickerson- WRTP, Jay Berry- DPW, Chris Hardisty-DPW, Chris Hardisty-DPW, Jon Castro-WRTP

III. TOWN ASSETS:

Bayfront Park: Bayfront park remains closed to the general public. The Park is open to Town guests and guests that are accompanying them. No restrooms are available due to the “off- season”. Trash continues to be collected by Department of Public Works staff on Mondays, Wednesdays, Fridays and directly after holidays. If residents see concerns we ask that you take a picture and send it to Town Hall at info@chesapeakebeachmd.gov or call (410)257-2230.

IV. TOWN PERMITS:

Permit #	Address	Improvement
2021-14	8393 Legacy Circle	New SFD
2021-15	7550 Old Bayside Rd	After the fact Shed
pending	8369 Legacy Circle	New SFD
pending	8365 Legacy Circle	New SFD
pending	8207 Elm Lane	New SFD
pending	3906 27th St	Fence
pending	3620 27th St.	Shed 12x20
pending	8736 Bayside Rd	Addition
pending	8386 Legacy Circle	New SFD
pending	3712 28th St	After the fact Upper Level
pending	2961 Heritage Dr.	Revision to 2020-79
pending	3910 27th St.	Addition & elect. to garage
pending	7951 Delores Ct	Fence

STOP WORK ORDER: A stop work order was issued for 4026 11th Street.



Water Park Report
Marilyn VanWagner, General Manager
March 09, 2021

EMPLOYMENT:

Interviews for all for all Customer Service Specialists were held last Saturday via Zoom. Interviews for the Food & Beverage Department will be held this Saturday, March 13th. On Saturday March 20th we will be interviewing candidates for both the Cashier and Beach Patrol positions. All candidates were sent their orientation videos prior to the interviews.

We are still looking for lifeguards. To sign up to join the team visit <https://chesapeakebeachwaterpark.com/employment/>

TRAINING:

The online training portal that we used last year was a huge success so we will be partnering again this year with Learning Zen, <https://www.learningzen.com/> A series of training videos have been completed for each department. Each employee will be sent a link within the next few weeks. They will watch a series of videos and after each module they will be tested. This system allows us to easily manage the training and view the test scores for all employees.

SEASON PASSES:

Season Passes continue to be offered on our website. Again, this season, all Chesapeake Beach Season Pass holders will enjoy a 20% discount on all food and store items at the Park. Both social media and the Town's weekly e-blasts have assisted to boost these sales.

INSPECTIONS:

Our license applications have been submitted for all county and state inspections. The dates for all inspections will be finalized soon.

Maintenance Items:

Our Maintenance Tech, Filo Blake, is busy getting the park ready for all inspections, and opening day. He is making repairs to a few broken items, restoring a few of the slides and floatables, putting up the permanent canopies, and doing LOTS of painting. He will touch up all nets and ropes where necessary, and much more. He is also starting to reinstall our many signs.



Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: March 18, 2021

Water leak-We had a 3/8" chlorine analyzer water line blow off in our PRV pit at Old Bayside Side water tower. We have repaired it.

Wet wells- We are replacing the 13-year-old Flow meter at Mears Ave pump station at the time of this report. Pump 1 will be pulled at Fishing Creek wet well and Bay View Hills to check for clogs. We have installed a gravity trial flowmeter on 261 just south of the treatment plant.

Water meter/MXU- We continue to replace failed MXU's when needed. We are replacing outside pits now also.

Flushing- Has started by this meeting. Keep up to date on the Town Web site and look for signs in your part of Town.

Ball fields- We are working on some of the gates and plan to replace parts of the storage building under the press box.

Railway Trail- We are going to clean and seed some bare areas from rain wash outs. We are gearing up for the grass cutting and weed control.

Water park- We have air tested and found a second leak under the pool floor that we have repaired. Now that freezing temps have passed, we will Filo will test the entire park.

The Heritage- I want to make note that the process put in place by this administration, of having the Town sign off before issuing any Use and Occupancy permits has already saved the Town time and money. I will explain at the meeting.

Emergency calls- We received 5 calls this Month and 3 required responses. 1 for a broken water line at our PRV vault. 2 for sewer backups, one in a Town line and one on the Homeowners side.



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Plant Report

Date: March 18, 2021

The Water Reclamation Plant has implemented new COVID-19 operations following all Federal, State, County, and Town's Mayor and Council Guidelines to control the spread of the virus. All safety protocols were reviewed, and changes were made to current SOP's to operators' procedures in handling daily operations at the Plant. All safety gear will be worn and continuing cleaning of everything will be done daily. The inventory of Safety supplies, Janitorial supplies and Office supplies, Chemicals, Lab supplies, Diesel fuel for Generator, Maintenance supplies and spare parts for Equipment and repairs were set up for a 6 months' supply. The staff began a new rotation shift on April 6th. Two employee crews will alternate each week. The supervisors will use a rotation of every other week. This will help to limit exposure and maintain good health of staff. All normal plant operations will remain the same until further notice. Security procedures were enhanced to monitor all entry into the plant and record all deliveries or scheduled work. Contingency Plans are set up as changes occur for control of COVID-19.

The WRTP is signed up with ChemScan to take part in an COVID-19 study. This is a nationwide program for the US Department of Health and Human Services to leverage wastewater data to detect trends and mutations of the virus. As a participant, the wastewater plant will receive free sample analysis for SAR-CoV-2 quantification and sequencing. ChemScan is presently waiting for its Grant to be approved to begin their list of plants testing. In the meantime, the plant will set up a baseline testing of plan Influent and Effluent for 2 weeks with the Lab CosmosID out of Rockville, MD.

Three plant staff members have now gotten the first shot of the COVID-19 vaccine with one employee remaining on the list to get the shot soon. WRTP would like to thank the Mayor, Town Council, and the Town Administrator for their work setting this up.

WRTP Maintenance projects for this month's report consisted of performing scheduled equipment pm's on the Basin Blowers, Filter Blowers, Press, and conveyor system, NPW pumps, and RAS pumps. Pulled a Filter Mud Well pump and sent it out for repair, replaced Phase Monitor it Filter Backwash pump and sent 2 de-watering pumps out for repair and replace cables. Upcoming projects are setting up the replacement of 2 valves on #2 Filter, trouble shoot #1 VFD Blower losing Phase, repair of exhaust fan and lights to Chemical Storage Building, replace pressure relief valve on digester blower, install repaired digester blower, and drop #1 Clarifier for repair. Plant staff will be looking into acquiring an asset management program to keep track of all plant equipment and Lab equipment and monitor all PM's schedules on equipment.

The WRPT had 3 budget purchase costs between \$5,000.00 and \$10,000.00 for this month's report. The purchases were as follows: 1) Filter Mud Well Pump \$5,882.00. 2) Auma Control Valve \$6,623.00. 3) Suez UV Parts \$9,754.36. All purchases will be charged to WRTP budget.



Plant Staff did use the Shellfish Protection Tank on 2 occasions for this report period. This was on February 22nd and February 28th due to high flows due to rainfall.

The WRPT had 1 alarm call for this this month's report. The alarm was for a RAS Pump shut down. The alarm was responded to and placed back online.

There were no incidents to report in the plant's Solids and Handling Operation. The present Solids Hauling Contract will expire on August 1, 2022 and extension or bids will begin next year. The Lab Fecal Coliform Testing Method is waiting for the approval of a DOC performance test on an IDEXX Fecal Coliform test method which was submitted to MDE in Jan-21. Once this is completed the WRTP will be authorized and certified to use this test procedure.

The WRP had no Partial or Full Bypasses to report for this month's report.

The WRP had no spills to report for this month's report.

Future Projects:

To complete working setting up an inventory of priority spare parts and increase training on maintenance of plant equipment. All plant SOPs are to be upgraded on plant equipment with pictures included in the maintenance and lab procedures. Training on all plant maintenance, lab, and daily operations will be videotaped to store for future references. The projects noted in the Capital Projects requests are on track for the RFP to be completed in the 2021 budget.



Rental Registration Case by Status Report

Report Criteria:

Case Open From To Case Close From To

Report Details:

<i>Status</i>	<i># of cases with this status</i>
Application received	5
Application reviewed - need more info	0
Inspections in progress	10
Waiting on License Fee	44
License Current	81
License Expired	0
Declaration of Ineligibility	0
Closed: Expired - Will not renew	0
Notification Process	77
Closed	14
Re-Inspection	13
Total Cases	244



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From To	From To	From 02/11/2021 To 03/10/2021	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE21-14		Closed: Unfounded	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	3160		COX Rd			20732	0503096297	Complaint	02/26/2021	03/10/2021	O'Dell, Connie
CE21-12		Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements - Closed	Medium	7633		C St			20732	0503069419	Complaint	02/17/2021		O'Dell, Connie
CE21-11		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	7320		B St			20732	0503069117	Complaint	02/11/2021	02/26/2021	O'Dell, Connie
CE21-10		Closed: Voluntary Compliance	Prohibited Parking - Closed	Medium	8314		F			20732		Self-Initiated	02/10/2021	02/16/2021	O'Dell, Connie
CE21-7		Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements - Closed	Medium	8727		D St			20732	0503069966	Self-Initiated	02/09/2021		O'Dell, Connie
CE21-2		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	4037		1ST St			20732	0503068056	Self-Initiated	01/14/2021		O'Dell, Connie
CE20-14		Closed: Voluntary	Zoning Permit Required - Closed	Medium	3915		16TH St			20732	0503084795	Complaint	02/19/2020	02/26/2021	O'Dell, Connie

Compliance

Number of Cases: 7



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Closed	All		All	All	From To	From To	From 02/11/2021 To 03/10/2021

CE Totals

	Total	Closed Cases	Open Cases
Totals	7	7	0

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	7	7	0
Totals	7	7	0

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0

Mildew/Mold/Damp Interior Surfaces	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	0	0	0
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	1	1	0
Property Maintenance - Minimum Maintenance Requirements	2	2	0
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	3	3	0
Property Maintenance - Sanitary Maintenance - Grass	0	0	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	0	0	0
Sanitary Maintenance	0	0	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	0	0	0

Waste/Sewer Back Up	0	0	0
Zoning Infraction	0	0	0
Zoning Permit Required	1	1	0
Totals	7	7	0



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Open	All	All	All	All	All	All	From To	From To	From To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE21-18		Notice of Violation Given	Sanitary Maintenance - Open	Medium	3325	E	CHESAPEAKE BEACH	Rd		20732	0503005402	Self-Initiated	03/09/2021	03/22/2021	O'Dell, Connie
CE21-17		Notice of Violation Given	Sanitary Maintenance - Open	Medium	3714		28TH	St		20732	0503044297	Self-Initiated	03/05/2021	03/22/2021	O'Dell, Connie
CE21-16		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	8016		SILVER FOX	Way		20732	0503174751	Self-Initiated	03/03/2021	03/26/2021	O'Dell, Connie
CE21-15		Complaint Filed	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	2336		Forest Ridge Terrace			20732		Complaint	03/02/2021	03/12/2021	O'Dell, Connie
CE21-13		Stop Work Order	Zoning Permit Required - Open 110-15: Steep Slope Construction on or Adjacent to - Open	Medium	4026		11TH	St		20732	0503252767	Complaint	02/26/2021	03/12/2021	O'Dell, Connie
CE21-		Verbal	Property	Medium	3620		27TH	St		20732	0503043762	Complaint	02/10/2021	03/26/2021	O'Dell,

9	Warning Given	Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Open											Connie
CE21-8	Notice of Violation Given	Zoning Permit Required - Open	Medium	3712	28TH	St	20732	0503043797	Self-Initiated	02/09/2021	03/19/2021	O'Dell, Connie	
CE21-6	Notice of Violation Given	Zoning Permit Required - Open	Medium	7550	OLD BAYSIDE	Rd	20732	0503102823	Complaint	02/05/2021	03/12/2021	O'Dell, Connie	
CE20-86	Notice of Violation Given	Zoning Permit Required - Open Zoning Infraction - Open	Medium	7536	C	St	20732	0503069559	Complaint	12/16/2020	03/31/2021	O'Dell, Connie	
CE20-80	Verbal Warning Given	Zoning Infraction - Open	Medium	8131	BAYVIEW HILLS	Dr	20732	0503130509	Complaint	10/14/2020	03/12/2021	O'Dell, Connie	
CE20-53	Inspection	Operating a short term rental - Open	Medium	4016	28TH	St	20732	0503042758	Self-Initiated	07/30/2020	03/12/2021	O'Dell, Connie	
CE20-48	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	3925	GORDON STINNETT	Ave	20732		Self-Initiated	07/01/2020	03/26/2021	O'Dell, Connie	
CE20-28	Administrative Citation Issued	Zoning Permit Required - Closed Zoning Infraction - Open	Medium	4011	27TH	St	20732	0503042464	Self-Initiated	05/05/2020	03/19/2021	O'Dell, Connie	
CE19-91	Inspection	Property Maintenance - Sanitary Maintenance - Vehicles - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary Maintenance - Open Property Maintenance - Minimum	Medium	7524	C	St	20732	0503070557	Self-Initiated	11/14/2019	03/31/2021	O'Dell, Connie	

		Maintenance Requirements - Open											
CE19-72	Inspection	Property Maintenance - Sanitary Maintenance - Grass - Open Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	7626	C	St	20732	0503067939	Complaint	09/04/2019	03/26/2021	O'Dell, Connie	
CE19-67	Notice of Violation Given	Sign Ordinance - Open	Medium	4160	MEARS	Ave	20732	0503085635	Self-Initiated	08/21/2019	03/26/2021	O'Dell, Connie	
CE19-23	Administrative Citation Issued	110-15: Steep Slope Construction on or Adjacent to - Open	Medium		Delores	Ct	20732		Complaint	04/10/2019	03/26/2021	O'Dell, Connie	
CE19-17	Inspection	Zoning Permit Required - Closed Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required - Open	High	7340	G	St	20732	0503095037	Complaint	03/22/2019	03/19/2021	O'Dell, Connie	
CE18-76	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	2541	SHADY OAK	Ct	20732	0503174379	Complaint	10/19/2018	03/26/2021	O'Dell, Connie	

Number of Cases: 19



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Open	All		All	All	From To	From To	From To

CE Totals

	Total	Closed Cases	Open Cases
Totals	19	0	19

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	19	0	19
Totals	19	0	19

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	2	0	2
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	1	0	1
Mildew/Mold/Damp Interior Surfaces	0	0	0

Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	1	0	1
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	1	0	1
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	4	0	4
Property Maintenance - Sanitary Maintenance - Grass	1	0	1
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	1	0	1
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	4	1	3
Sanitary Maintenance	3	0	3
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	1	0	1
Waste/Sewer Back Up	0	0	0

Zoning Infraction	3	0	3
Zoning Permit Required	6	2	4
Totals	28	3	25



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Town of Chesapeake Beach

Engineer's Report 3-7-21

From: Messick Group, Inc (MGI)
Wayne A. Newton, P.E

Below is the monthly update of projects and upcoming action items to be completed by our office:

Fishing Creek Dredging:

Action: Waiting for Dredge Work to Begin. MGI met with DNR at the site to discuss hauling material to the Kellam Field area and also met virtually with USACOE to discuss timing. USACOE is looking at a spring start at the earliest.

MGI submitted Grant Application for funding to remove prior dredge spoil from DMP to make room for the USACOE dredge material on 10/9/2020. We had a virtual meeting with the USACOE & DNR on January 27th for an update and to confirm sedimentation at the Rod n Reel is coming from the Bay. Waiting for review of completed USACOE drawings.

Richfield Station:

Action: MGI is waiting for updated cost estimates from the developer in reference to value of remaining work to be completed on each PWA. MGI sent back final form of document to developers attorney on 12/10/20 and resent on 2/26/21.

MGI approved whole house plans and emailed to McCrone on 9/24/20

261 Sidewalks:

Action: MGI followed up with BAI on 2/19/21 and requested a revised change order for the scope SHA requires to complete 30% design drawings. SHA confirmed the retaining wall design work is not required for the 30% design, but additional cross sections are required for the 30% design. MGI coordinating with BAI to complete the 30% design process once the revised change order is received.

Heritage:

Action: MGI to continue in-field construction monitoring as requested.

Pump Station plans approved and emailed to McCrone on 9/24/20. Waiting for PWA submittal.

Kellams Field:

Action: MGI creating Grading & Sediment Control Plans for the removal of the excess material from the DMP site for use on the Field. Waiting for geotechnical engineers to confirm material is suitable for placement on ball field. Weather has delayed the testing until early March.



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: March 3, 2021
To: Sharon Humm
From: Sergeant Gary Shrawder
Re: Sheriff's Office Report-Chesapeake Beach

In February of 2021, the Sheriff's Office handled 241 calls for service in Chesapeake Beach. This is down from 258 calls in January of 2021.

Call Breakdown for February of 2021:

100 calls were self-initiated (patrol checks, follow-up investigations, etc)

141 calls were received by other means (citizens, alarm companies, etc)

Of the 241 calls, we handled:

- 1 Overdose
 - Subject was driving home and could not make it. Pulled over and passed out. Citizen called 911 subject transported to hospital.
- 1 Stolen Auto
 - Friend took a friend's vehicle without permission. Subject was called by vehicle owner after report was taken and vehicle was returned. Vehicle owner wanted no further action.
- 1 Domestic assault Arrest
- 1 Citizen on citizen assault arrest (A&A Gaming parking lot)

February 2021 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	36	53	Fireworks Complaint	0	1	Relay	0	0
Abandoned Vehicle	1	1	Follow Up	0	2	Robbery	0	0
Accident	9	16	Found Property	1	1	Search Warrant	0	0
Alarm	7	12	Fraud	2	4	Sexual Assault	0	0
Alcohol Violation	0	3	Harassment	1	2	Sex Offender Registry	0	0
Animal Complaint	0	0	Illegal Dumping	0	0	Special Assignment	11	12
Assault	0	7	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	6	10	Indecent Exposure	0	0	Stolen Vehicle	1	2
Assist Other Dept	3	6	Intoxicated Person	0	0	Summons Service	1	2
Assist Sick/Injured	8	15	Kidnapping/Abduction	0	0	Suspicious Person	2	3
Attempt to Locate	2	3	Loitering	0	0	Suspicious Vehicle	1	11
Burglary	0	1	Lost Property	1	2	Tampering with MV	0	1
CDS Violation	0	2	Loud Party/ Music	0	1	Telephone Misuse	0	0
Check Welfare	14	25	Mental Subject	5	7	Theft	0	0
Conservor of Peace	1	1	Missing Person	1	2	Traffic Complaint	5	8
Destruction of Property	0	1	Neighborhood Dispute	0	0	Traffice Control	0	0
Death Investigation	0	0	Notification	0	0	Traffic Enforcement	0	1
Disorderly	4	13	Parking Complaint	1	4	Trespassing	2	3
Domestic	5	10	Patrol Check	100	228	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	0	0	Unknown Problem	2	2
Eviction	0	0	Police Information	6	14	Violation Protective Order	0	0
Fight	0	0	Protective/Peace Order	0	5	Warrant Service	1	1
Firearms Complaint	1	1	Prowler	0	0			
Total Calls							241	499

	Month	Year		Month	Year		Month	Year
DUI Arrest	1	1	CDS Arrest	0	2	Other Arrest	2	4
Civil Marijuana Citations	0	2	Non Fatal Overdose	1	1	Fatal Overdose	0	0

**** Notes ****

Deputies assigned to the Twin Beach Patrol handled 185 calls outside of the Twin Beach Patrol Area in this month.
(These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)

February 2021 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	4	14	Fireworks Complaint	0	0	Relay	0	0
Abandoned Vehicle	0	0	Follow Up	0	5	Robbery	0	0
Accident	3	4	Found Property	0	0	Search Warrant	1	1
Alarm	0	5	Fraud	1	3	Sexual Assault	0	0
Alcohol Violation	0	0	Harassment	2	2	Sex Offender Registry	0	0
Animal Complaint	1	1	Illegal Dumping	0	1	Special Assignment	0	1
Assault	0	2	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	1	2	Indecent Exposure	0	0	Stolen Vehicle	0	0
Assist Other Dept	1	2	Intoxicated Person	0	0	Summons Service	0	0
Assist Sick/Injured	2	2	Kidnapping/Abduction	0	0	Suspicious Person	1	3
Attempt to Locate	2	2	Loitering	0	0	Suspicious Vehicle	1	6
Burglary	1	2	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	1	1	Loud Party/ Music	2	3	Telephone Misuse	0	0
Check Welfare	0	6	Mental Subject	0	0	Theft	0	1
Conservor of Peace	0	0	Missing Person	0	0	Traffic Complaint	1	3
Destruction of Property	0	3	Neighborhood Dispute	1	1	Traffice Control	0	0
Death Investigation	0	0	Notification	0	1	Traffic Enforcement	3	3
Disorderly	0	2	Parking Complaint	0	0	Trespassing	0	0
Domestic	4	7	Patrol Check	53	129	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	0	0	Unknown Problem	0	0
Eviction	0	0	Police Information	4	5	Violation Protective Order	0	0
Fight	1	1	Protective/Peace Order	0	0	Warrant Service	0	0
Firearms Complaint	0	2	Prowler	0	0			
Total Calls							91	226

	Month	Year		Month	Year		Month	Year
DUI Arrest	0	0	CDS Arrest	2	4	Other Arrest	0	0
Civil Marijuana Citations	1	3	Non Fatal Overdose	0	0	Fatal Overdose	0	0

**** Notes ****



February Town Stats,

Fire = 48

AFA = 4

Brush 2

Fire Calls dispatched in the Town of CB = 38

EMS = 31

Fire Calls dispatched in the Town of NB = 10

Fire's = 2

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 2

Fire Drill: portable radios and communication

Investigation = 1

MVA = 3

Helicopter Landing = 1

Service = 1

Water Rescue = 1

Fundraising: N/A Due to COVID 19



EMS = 77

Chest Pains =	4	Other Non- Emergent dispatched Calls =5
Diabetic Emergency =	3	
Fire Standby =	2	EMS Calls dispatched in the Town of CB = 57
MVC =	2	EMS Calls dispatched in the Town of NB = 22
Overdose =	4	
Psychiatric Emerg. =	1	
Respiratory Distress =	13	
Seizures =	3	EMS DRILL : back boards/ trauma calls
Stroke (CVA) =	3	
Unconscious Subj. =	6	

Choking = 0

Syncope = 0

Suicide = 1

Gun Shot =0

Head Injury = 0

Hypertension = 1

Assault = 2

Hemorrhage- 1

Cardiac Arrest - 0

Altered Mental Status - 2

Allergic Reaction -0

Traumatic Injury = 11

Abdominal pains- 1

Sick person- 12

Med Alarm -1



To: The Honorable Mayor and Town Council
Subject: Moratorium on Category 1 Development

From: Holly Wahl, Town Administrator

Date: March 11, 2021

I. BACKGROUND:

The Town's all-volunteer citizen Planning & Zoning Commission has recommended that the Town Council temporarily pause the review of Category 1 developments with a one-year moratorium. Category 1 developments are commercial, institutional, and multifamily buildings like apartment and condominium buildings, senior housing projects and townhouse developments. These project types, and new major subdivisions all require an extensive public review and approval procedure called Category 1 Site Plan Review or Subdivision Plat Review and each would be subject to the temporary moratorium.

Any such development project or building that already has valid approval from the Town would not be impacted by the moratorium. Category 2 projects, on the other hand, such as single-family detached houses, accessory buildings like sheds, garages, bed-and-breakfast establishments, rehabilitation projects and other projects such as residential additions, sunrooms, decks, fences, etc. would continue to be reviewed and permitted by the Town and would not be impacted by the moratorium.

Currently there are (4) four separate major development site plans and (1) one major subdivision plan submitted to the Town that would be impacted by the proposed Moratorium. The project locations are viewable via the map available for public view at <http://bit.ly/holddevelopment>. Further information is attached as "Exhibit A".

The Planning & Zoning Commission is currently in the process of updating the Town's Comprehensive Plan to address critical challenges the Town will face in the years ahead. These include, among others, rising water levels of the Chesapeake Bay and Fishing Creek, increasing groundwater tables, and heightened flood damage potential. The Planning Commission is also concerned that large and tall buildings may degrade the Town's scenic vistas and views of the water, which are vital to the public's desire to **"Preserve and Enhance our Small-Town Charm"**.

II. RECOMMENDATION:

It is recommended that Town Council consider adopting a resolution adopting a (12) twelve-month moratorium on Category 1 development as recommended by the Planning & Zoning Commission.



Illustrations projects still under review and on hold pending which review standards to use

Harbor Vista North



23 multi-family units

Harbor Vista West



60 multi-family units

Harbor Vista South



59 multi-family units

The Home Place



24 multi-family 1 single family

Stinnett Place



11 Town Homes

Resolution R-21-3

A Resolution of the Town Council of Chesapeake Beach in Support in a Temporary Moratorium

WHEREAS: The Town Council of The Town of Chesapeake Beach is responsible for matters relating to the orderly growth of the Town of Chesapeake Beach.” Town of Chesapeake Beach, MD Code (hereinafter Code) § 290-31(A) Purpose; and

WHEREAS: The Planning Commission “shall prepare and recommend a Comprehensive Plan for the Town of Chesapeake Beach, and review and update said plan at least once every six years.” Code § 290-31(A)(1); and

WHEREAS: The Town’s Comprehensive Plan 2010 Update was adopted on January 20, 2011 and must be reviewed every 10 years. Md. LAND USE Code Ann. § 3-303(a) Required review; and

WHEREAS: Adoption of zoning laws, planned development ordinances and regulations, subdivision ordinances and regulations and other land use ordinances and regulations shall be consistent with the Comprehensive Plan. Md. LAND USE Code Ann. § 3-303(b) Implementation. review; and

WHEREAS: The Planning Commission began the process of updating the Comprehensive Plan by holding Town Workshops on September 12 and 18, 2018, during which five themes emerged, one of which is “Preserving and Enhancing our Small-Town Charm.”
https://www.chesapeakebeachmd.gov/sites/g/files/vyhlf4261/f/uploads/vision_2040.pdf ; and

WHEREAS: The direction provided by the workshops, and subsequent work on the update to the Comprehensive Plan, require a rewrite of the previous, Comprehensive Plan 2010 Update; and

WHEREAS: While updating and rewriting the Town Comprehensive Plan, the Planning Commission must also complete its routine workload; and

WHEREAS: The Planning Commission recently recognized a need for near-term interim actions to mitigate against the time necessary to address the challenges of incorporating the express desires of the public into the next Comprehensive Plan update:

(A) At the September 23, 2020 meeting on the Land Use section of the Comprehensive Plan update, there was extensive discussion of actions necessary to preserve small-town charm including limiting building heights, reducing density, and designation of resource conservation areas.

(B) The November 12, 2020 agenda included “discussion on zoning & height limits.”

(C) The December 2, 2020 Comprehensive Plan work session included a lengthy discussion of building heights in the Town Center and Maritime Mix Use areas, and types of family structures to be allowed in residential zoning districts.

WHEREAS: The Planning Commission, after extensive study and deliberation in open meetings and work sessions, anticipates that it will recommend a revised Comprehensive Plan and implementing ordinances that will address the significant foreseeable challenges the community is and will face, including among others:

- (A) Rising groundwater tables, storm damage potential, increases in the projected depth and extent of flooding and storm surge, and the threat to public and private infrastructure and buildings related to rising water levels in the Chesapeake Bay,
- (B) The instability and potential erodibility of steep slopes, shorelines, and lands “made” through the historic reclamation of marshes and the irreparable loss of scenic natural beauty caused by the clearing of forests and poorly planned development,
- (C) Proposals for construction of large and tall buildings that would degrade the Town’s scenic vistas and the view of the water which are vital to the aesthetic and cultural values of Chesapeake Beach and antithetical to the public’s desire to “Preserve and Enhance our Small-Town Charm.”,
- (D) The paucity of vacant or undeveloped property to address the existing deficit in neighborhood park space,
- (E) The adoption of new standards to guide the design of future buildings and building sites into ways that preserve the character of the Town;
- (F) The safety and convenience of walking in Town generally and along MD Route 260, within the areas zoned for commercial development where the calming of traffic speeds is insufficient, and the quality of the pedestrian environment is poor; and
- (G) The exponentially increasing popularity of the North Beach Farmers Market and Beach Boardwalk over the past 10 years adding traffic along MD Rt. 260 and MD Rt. 261.
- (H) Recent high intensity development at the Rod-n-Reel site with traffic implication that have not yet been assessed and cannot be accurately assessed due to the COVID-19 Pandemic.
- (I) Recent completion of and ongoing development of large-scale residential neighborhoods over the past 10 years with traffic implications that have not yet been assessed and cannot be accurately assessed due the COVID-19 Pandemic.

WHEREAS: In order to address the aforementioned challenges and others, the Planning Commission’s emerging recommendations and policies, are departing in significant ways from the currently adopted plan and Zoning Ordinance, including in the areas of land use, development intensity, the height of buildings, and the protection of environmental resources; and

WHEREAS: The Planning and Zoning Commission endeavors to have a draft of the revised Comprehensive Plan ready for public review in 2021, and a public hearing and approval by the Town Council, Calvert County and the State of Maryland in 2022, and public input currently continues regarding the Comprehensive Plan review; and

WHEREAS: The Planning and Zoning Commission also has the authority under the Town Code, Chapter 290 (Zoning Ordinance) and Chapter 245 (Subdivision of Land), to review and take action to approve or deny development site plans and subdivision plats respectively; and

WHEREAS: On January 29, 2021, the Town received, in one delivery, applications for four separate major development site plans and one major subdivision plat, and the Planning Commission has determined upon advice of the Zoning Administrator that such an unprecedented project submittal imposes an administrative burden on the Planning Commission which would either forestall the timely

completion of the Comprehensive Plan and any implementing ordinances, or foreclose the opportunity for the public participation and deliberation on the draft plan the Commission believes is in the public interest as well as additional burden of public resources in the review of applications that will be the subject of development changes that are presently unknown; and

WHEREAS: In light of the aforementioned challenges and informed by the aforementioned deliberations, the Planning Commission believes (1) such development proposals and other major projects could prove to be poorly planned and harmful to community health, safety and wellbeing, (2) the challenges the Town is seeking to address could be compounded by major development projects that are not in tune with the new Comprehensive Plan or compliant with forthcoming ordinances and guidelines, and (3) intensive development within the Town’s coastal areas, or on forested land or hillsides, can worsen risks and foreclose opportunities to reasonably manage private development and program essential public infrastructure; and

WHEREAS: The Planning Commission has determined that it is in the public interest to preserve the status quo in further application reviews until the new Comprehensive Plan and implementing ordinances are completed, transmitted to the Mayor and Council, and then adopted;

THEREFORE, BE IT RESOLVED THAT:

The Town Council of the Town of Chesapeake Beach adopts this temporary moratorium on the review of all currently filed development applications as well as the filing of any new applications during the existence of this moratorium. This moratorium is expected to last for twelve (12) months from the date of the adoption. All time periods for any development project are hereby stayed until this moratorium is terminated by the Planning Commission and Town Council for any currently filed or future applications unless otherwise stated herein. This moratorium does not apply to Category 2 applications. This Resolution may be amended in the best interest of the Town and public. This Resolution and moratorium does not apply to certain properties and development activities that are of record (Grandfathered) prior to the date of adoption of this moratorium (as defined in Code §245-7 and §245-6, respectively), and any project currently in the development approval system which has received development plan and/or plat approval from the Commission.

This moratorium does not apply to reviews, revisions and approvals that do not require Planning Commission consideration but are of such minor and routine nature that, under the Code, can be approved by the Town Zoning Administrator. Neither should the moratorium restrict the Planning Commission from initiating work related to its assigned responsibilities under the Town Code.

The above recitals are hereby adopted by reference into this resolution.

Approved on _____

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

Gregory J. Morris, Councilman



To: The Honorable Mayor and Town Council
Subject: Master Walkability Plan

From: Holly Wahl, Town Administrator

Date: March 11, 2021

BACKGROUND:

The Town Council awarded a contract to RK&K in July of 2019 for sidewalk conceptual designing.

The Master Plan Document scope, included:

- A. Extending or connecting pedestrian walkways to provide access to all town residents
- B. Extending or connecting existing boardwalks and trails, creating new access points
- C. Identifying opportunities to create a circuit of wayfaring pathways to connect nature, recreation and commercial points-of-interest within town limits
- D. Extending or creating a series of interconnecting nature trails
- E. Addressing Advisory Group goals as outlined

Provide cost effective designs to:

- A. Develop a strategy to identify and achieve Federal, State and County permitting needs for environmentally sensitive areas and outline obstacles for achieving these permits or grant funding.
- B. Allow for pursuit of a reasonable project that would allow the Town to obtain construction funding or grant funding.
- C. Allow for effective visual and conceptual presentations to town officials and members of the public
- D. Include pros/cons for each conceptual design. Also include a cost benefit analysis for each.
- E. Design, construction and permitting issues for each conceptual design.

FINALIZED PLAN:

The Town's Walkability Community Advisory Group has worked through several drafts, requested further clarification and edits resulting in a finalized Master Plan.

The finalized plan is accessible via the link below:

https://townofchesapeakebeach-my.sharepoint.com/:f:/g/personal/hwahl_chesapeakebeachmd_gov/EhO-vTy7Av9ItnvgKHQXfd8BX7wTUaw7xE3PM1ndQJ7jgQ?e=P9Vg9R

RECOMMENDATION:

It is requested that Town Council consider adopting the finalized Master Plan to provide guidance to the Town as it relates to safe pedestrian access throughout Town.

Resolution R-21-2
Resolution of the Town Council of Chesapeake Beach
Adopting the Master Walkability Plan

WHEREAS, the Mayor and Town Council adopts the Master Walkability Plan, delivered to the Town on February 25, 2021, and feel that it presents projects we would like to see realized.

IT IS HEREBY RESOLVED:

That this study should be used to provide guidance, wherever possible, in decisions relevant to town infrastructure, traffic, biking and walking, and green space.

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Lawrence P. Jaworski, Councilman

Derek J. Favret, Councilman

Gregory J. Morris, Councilman

L. Charles Fink, Councilman

Keith L. Pardieck, Councilman



To: The Honorable Mayor and Town Council

From: Holly Wahl, Town Administrator

Subject: **FULL CASINO LICENSES OR SPORTS BETTING LICENSES**

Date: March 11, 2021

BACKGROUND:

During the 2020 Town election (2) two ballot questions were asked of citizens to seek public opinion on expanded gambling in Chesapeake Beach.

Question #1: Do you support the State of Maryland awarding full casino gambling licenses (table gaming, casino slots, etc.) to venue(s) in Chesapeake Beach? Yes or No

RESULTS : 985 votes for NO, 287 votes for YES

Question #2: Do you support the State of Maryland awarding sports betting licenses (ie: sports betting, off track racing, etc.) to venue(s) in Chesapeake Beach? Yes or No

RESULTS: 903 votes for NO, 369 votes for YES

Question #1: 77% voted No

23% voted Yes

Question #2: 71% vote No

29% voted Yes

RECOMMENDATION:

It is recommended that Town Council consider the draft ordinance to prohibit full casino gambling licenses and / or sports betting licenses within the Town of Chesapeake Beach to convey the citizens desire to send a message to the State that this expanded gambling activity is not desired in Town.

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
PROHIBITING FULL CASINO LICENSES OR SPORTS BETTING LICENSES.

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, at the Town election of November 4, 2020, two Ballot Questions were put to the voters regarding the possible establishment of full casino gambling and / or sport betting licenses.

WHEREAS, as a result of the vote, the voters rejected both of these proposals.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

SECTION 1: At election of the Town of Chesapeake Beach dated November 4, 2020, two Ballot Questions were put to the voters, namely:

Question 1: Do you support State of Maryland awarding full casino gambling licenses (table gaming, casino slots, etc.) to venue(s) in Chesapeake Beach?

And

Question 2: Do you support State of Maryland awarding sports betting licenses (i.e. sports betting, off-track racing, etc.) to venue(s) in Chesapeake Beach?

SECTION 2: Both of these questions were voted by the voters in the negative in the election.

SECTION 3: Therefore, the Town Council, to abide by the intentions of the voters hereby passes this Ordinance to prohibit full casino gambling licenses and / or sports betting licenses within the Town of Chesapeake Beach.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

L. Charles Fink, Councilman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

#O-21-2
Passed _____
Effective _____

**AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
ADOPTING THE ANNUAL BUDGET FOR THE GENERAL FUND OF THE
TOWN OF CHESAPEAKE BEACH FOR THE FISCAL YEAR JULY 1, 2021
TO JUNE 30, 2022 AND SETTING MUNICIPAL TAX RATES.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on April 15, 2021, to consider the budget for the Town’s General Fund for FY ’22, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the General Fund of the Town of Chesapeake Beach for the Fiscal Year 2022 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

Section 2. The municipal tax rates set forth in Exhibit A are hereby adopted.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 18th day of March, 2021, that a public hearing was held on the 15th day of April, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and __ votes of approval and __ votes of disapproval were cast. The resulting majority of the Council (*approved/disapproved*) the passage of this Ordinance this 15th day of April, 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter the 15th day of April, 2021. This Ordinance shall become effective at the expiration of twenty (20)

calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

L. Charles Fink, Councilman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

General Fund
Fiscal Year 2022
Exhibit A

As Introduced
Annual Budget FY 2022

Income

Local Sources			
100-410000 · Real Estate Taxes	\$	2,719,849	
100-410100 · Admission & Amusement Tax	\$	1,314,340	
100-XXXXX · State A&A Tax Distributions	\$	300,000	
100-410115 · Hotel Tax	\$	80,000	
100-410120 · Operating Property Tax	\$	61,536	
100-410125 · Penalties & Interest	\$	3,000	
100-410135 · Traders License - County	\$	860	
100-410140 · Zoning Permits & Site Plans	\$	50,000	
100-410145 · Interest on savings & investmen	\$	15,000	
100-410160 · Bayfront Park Admissions	\$	-	
100-410165 · Tower Site Rental	\$	110,000	
100-410170 · Cable Franchise Fee	\$	110,000	
100-410175 · Speed Camera & Other Fines	\$	100,000	
100-410175 · Ramp Fees	\$	10,000	
100-410230 · Misc. Income	\$	5,000	
Total Local Sources	\$	4,879,585	
Federal, State,& County Sources			
100-420100 · State income taxes	\$	1,200,000	
100-420105 · Highway User Revenues	\$	338,013	
100-420115 · State Aid Police Protection	\$	56,608	
Total Federal, State,& County Sources	\$	1,594,621	
Other Income			
100-432200 Miscellaneous Grants	\$	190,000	
Total Other Income	\$	190,000	
Total Income	\$	6,664,206	

General Fund
Fiscal Year 2022
Exhibit A

As Introduced
Annual Budget FY 2022

Expense

GENERAL GOVERNMENT

Salaries, Wages, Payr Tx, Bene

100-6000-602000 · Salaries - Office	\$	523,450
100-6000-602050 · Fica Expense	\$	43,875
100-6000-602100 · Medical and Life Insurance	\$	150,998
100-6000-602300 · Retirement	\$	94,485
100-6000-602400 · Continuing Education	\$	20,000

Total Salaries, Wages, Payr Tx, Bene	\$	832,808
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Contracted Services

100-6000-620400 · Audit	\$	26,000
100-6000-620600 · Legal Counsel	\$	80,000
100-6000-620800 · SDAT Fees	\$	11,558
100-6000-621100 · Annual Software Agr	\$	45,000
100-6000-621200 · Planning & Zoning	\$	90,000
100-6000-621400 · Engineering	\$	100,000
100-6000-621600 · IT Support	\$	30,000
100-6000-622500 · T.H. Building Maintenance	\$	30,000
100-6000-623300 · Newsletter	\$	10,000
100-6000-623400 · Library RENT Grant	\$	45,627
100-6000-623900 · Professional Fees	\$	11,000
100-6000-624500 · Web Maintenance	\$	5,000
100-6000-624700 · Document Imaging	\$	4,000

Total Contracted Services	\$	488,185
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Other Charges

100-6000-631210 · Legislative Education / Travel	\$	20,000
100-6000-631220 · Dues & Subscriptions	\$	18,000
100-6000-631300 · Grants to Local Orgs	\$	17,500
100-XXXXXX XXX · Senator M Miller Scholarship Fund	\$	5,000
100-6000-632000 · Misc. Expense	\$	5,000
100-6000-632300 · Office Expense	\$	60,000
100-6000-634101 · Council Compensation	\$	18,000
100-6000-634102 · Mayor Compensation	\$	18,000
100-6000-634500 · Town Hall Telephone	\$	15,150
100-6000-635000 · Town Hall Utilities	\$	22,000
100-6000-636101 · Special Events	\$	128,100
100-6000-636201 · Economic Development	\$	44,000
100-6000-637010 · Opioid Awareness Committee	\$	3,000
100-6000-637020 · Green Team	\$	7,000
100-6000-XXXXXX · Rental Inspection Services	\$	20,000
100-6000-780000 · Insurance	\$	75,000
100-6450-602050 · FICA	\$	3,000
100-XXXXXXXXXX · Recreation Reserve Fund	\$	100,000

Total Other Charges	\$	578,750
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Total GENERAL GOVERNMENT	\$	1,899,743
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General Fund
Fiscal Year 2022
Exhibit A

As Introduced
Annual Budget FY 2022

PUBLIC SAFETY	
100-6450-645500 · Police - Deputy in Residence	\$ 1,338,609
100-6450-646000 · Bayfront Park and Town Beautification	\$ 60,500
100-6450-646500 · North Beach VFD Cap Exp	\$ 50,000
Total PUBLIC SAFETY	\$ 1,449,109
PUBLIC WKS	
Salaries and Benefits	
100-6500-602000 · P.W. - Salaries	\$ 468,489
100-XXXX-XXXXX · Rec. Operations - Salaries	\$ 100,000
100-6500-602050 · P.W. - Fica Expense	\$ 41,102
100-6500-602100 · P.W. - Medical & Life Ins.	\$ 147,950
100-6500-602300 · P.W. - Retirement Plan	\$ 74,000
100-6500-602400 · P.W. - Continuing Education	\$ 5,000
Total Salaries and Benefits	\$ 836,541
Supplies (Public Works)	
100-6500-665200 · Gasoline/Tolls	\$ 24,750
100-6500-665400 · Equipment Repair & Maint	\$ 30,000
100-6500-665600 · Supplies	\$ 15,000
Total Supplies (Public Works)	\$ 69,750
Contracted Services	
100-6500-672000 · Holiday Lights - Maint.	\$ 90,000
100-6500-673000 · Road Repairs & Maintenance	\$ 20,000
100-6500-674000 · Trash Removal Service	\$ 550,000
100-6500-675000 · Recycle Bins	\$ 10,000
Total Contracted Services	\$ 670,000
Other Charges (P.W.)	
100-6500-684300 · CBOCS Oyster Program	\$ 6,900
100-6500-684900 · Miscellaneous	\$ 2,000
100-6500-685200 · Property Maintenance	\$ 65,000
100-6500-685220 · Landscape Maintenance	\$ 140,000
100-6500-685240 · Tree Trimming and Removals	\$ 10,000
100-6500-685500 · Recreation - Operations	\$ 175,000
100-XXXX-XXXXX · Storm Drain Inspection & Maint.	\$ 20,000
100-6500-686000 · Snow & Ice Removal	\$ 40,000
100-6500-686500 · Street Lights	\$ 63,000
100-6500-687000 · Telephone	\$ 9,000
100-6500-687500 · Utilities	\$ 8,000
Total Other Charges (P.W.)	\$ 538,900
Total PUBLIC WKS	\$ 2,115,191

**General Fund
Fiscal Year 2022
Exhibit A**

**As Introduced
Annual Budget FY 2022**

Total General Fund Capital Expenditure	<u>\$ 1,175,013</u>
DEBT SERVICE	
100-8000-807000 · DNR #7 Seawall \$25,150 (FY21)	\$ 25,150
Total 8000 · DEBT SERVICE	<u>\$ 25,150</u>
Total Expense	<u>\$ 6,664,206</u>

FY Surplus

***** Local Taxes**

Property tax shall be imposed and collected at the rate of \$.3233 per \$100 of property value.

#O-21-3
Passed _____
Effective _____

**AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND, ADOPTING
THE ANNUAL BUDGET FOR THE MITIGATION FUND OF THE TOWN OF
CHESAPEAKE BEACH FOR THE FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on April 15, 2021, to consider the budget for the Town’s Mitigation Fund for FY ’22, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the Fiscal Year 2022 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 18th day of March, 2021, that a public hearing was held on the 15th day of April, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and __ votes of approval and __ votes of disapproval were cast. The resulting majority of the Council (*approved/disapproved*) the passage of this Ordinance this 15th day of April, 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this 15th day of April, 2021. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor’s approval or seven (7) days after the last required

publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

L. Charles Fink, Councilman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

Exhibit A
 Fiscal Year 2022
 Mitigation Fund

	As Introduced Annual Budget FY 2022	
Revenue:		
200-410145 · Interest Income	\$	125
200-430135 · Prior Year Reserves	\$	91,769
200-435100 · Critical Area Grant	\$	1,900
Total Revenue	\$	93,794
Expense		
200-6400-632800 · Bank Service Charges	\$	125
Total Expense	\$	125
FY 2021 Surplus	\$	93,669

#O-21-4

Passed

Effective

**AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
ADOPTING THE ANNUAL BUDGET FOR THE WATER RECLAMATION
TREATMENT PLANT FUND OF THE TOWN OF CHESAPEAKE BEACH FOR
THE FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on April 15, 2021, to consider the budget for the Town’s Water Reclamation and Treatment Plant Fund for FY ’22, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the Fiscal Year 2022 is hereby adopted in the form as set forth in the attached Exhibit A hereto; and

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 18th day of March, 2021, that a public hearing was held on the 15th day of April, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and ____ votes of approval and ____ votes of disapproval were cast. The resulting majority of the Council (*approved/disapproved*) the passage of this Ordinance this 15th day of April, 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this 15th day of April, 2021. This Ordinance shall become effective at the expiration of twenty (20)

calendar days from the date of the Mayor's approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

L. Charles Fink, Councilman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

Exhibit A
Fiscal Year 2022
Waste Reclamation Treatment Plant

As Introduced Annual Budget FY 2022
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Income

Fixed Income	
300-430010 · Anne Arundel Fixed-10.44%	\$ 120,038
300-430020 · Calvert County - Fixed - 21.81%	\$ 250,769
300-430030 · Chesapeake Beach -Fixed -49.66%	\$ 570,984
300-430040 · North Beach - Fixed - 18.09%	\$ 207,997
Total Fixed Income	\$ 1,149,788
Variable Income	
300-431010 · Anne Arundel - Variable -12.05%	\$ 87,843
300-431050 · North Beach & Calvert County - Variable - 35.98%	\$ 262,217
300-431030 · Chesapeake Beach - Variable - 51.96%	\$ 378,663
Total Variable Income	\$ 728,723
Capital and Other Fixed Income	
300-430010 · Anne Arundel Fixed-10.44%	\$ 41,238
300-430020 · Calvert County - Fixed - 21.81%	\$ 86,150
300-430030 · Chesapeake Beach -Fixed -49.66%	\$ 196,156
300-430040 · North Beach - Fixed - 18.09%	\$ 71,456
Total Capital and Other Fixed Income	\$ 395,000
Total Income	\$ 2,273,511

Exhibit A
Fiscal Year 2022
Waste Reclamation Treatment Plant

As Introduced Annual Budget FY 2022
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Expense

Fixed Costs

300-6975-601000 · Salaries and Wages	\$	488,252
300-6975-610500 · Plant Benefits	\$	299,977
300-6975-621000 · Administration - TCB	\$	25,559
300-6975-621401 · Engineering & Professional Fees	\$	30,000
300-6975-621500 · Safety	\$	10,000
300-6975-622000 · Telephone	\$	6,000
300-6975-623000 · Lab Analysis & Supplies	\$	70,000
300-6975-626000 · Equipment Repair & Maintenance	\$	70,000
300-6975-628000 · Equipment Purchases	\$	75,000
300-697-628500 · TP Office Expenses	\$	25,000
300-6975-780000 · Insurance - Plant	\$	50,000

Total Fixed Costs	\$	1,149,788
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Variable Costs

300-6975-684601 · Chemicals	\$	150,000
300-6975-684701 · Landfill Tipping Fees	\$	228,723
300-6975-687501 · Utilities	\$	350,000

Total Variable Costs	\$	728,723
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Other Fixed Costs

300-6975-801000 · Capital Projects	\$	395,000
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Total Other Fixed Costs	\$	395,000
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Total Expense	\$	2,273,511
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Net Income	\$	-
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PLANNING & ZONING MEMORANDUM

To: Mayor and Town Council, Chesapeake Beach, MD

From: Larry Brown
Chairman, Planning and Zoning Commission

Date: March 10, 2021

Re: Report

The **Planning Commission** held a “virtual” meeting via publicly assessable “Zoom” on February 24th, 2021. The public participated both by phone and via the internet.

At this February hearing the Commission heard from fifteen members of the public on a motion recommending that a temporary moratorium be placed on the Planning Commission’s acceptance and consideration of new applications for development projects until work on the Comprehensive Plan Update, et al., is completed, or twelve months, whichever occurs first. The motion for a temporary moratorium passed, and was forwarded to the Town Council for its consideration.

The Commission took two other actions:

1. It amended its December 15th, 2020 decision that approved both the modifications to Rod and Reel site plan and changes to the garage signage and flags. After the December meeting it was learned that the signage and flag proposal did not comply with the Zoning Code, and that portion of the approval was withdrawn.
2. The Zoning Administrator was directed to prepare and present to the Commission a report including draft zoning and text amendments that clarify the Town prohibition on short term rentals; and includes alternative amendments that partially lift such prohibition. There was no deadline for completing the report, and no date specified for the Commission to consider options presented in the report.

At the February meeting the Commission received a report from the Zoning Administrator on progress towards completing the draft Comprehensive Plan Update. Mr. Jakubiak reported that over the next three months (by May) he anticipates completing and submitting a draft to the Commission that includes all chapters for the Commission to review and consider.

The outline from which the Zoning Administrator is working is as follows:

1. Introduction
 2. Population of Chesapeake Beach
 3. Municipal Growth
 4. Natural Environment
 5. Land Use
 6. Housing
 7. Transportation/Circulation
 8. Community Facilities
 9. Water Resources
 10. Implementation, Development Regulations and Areas of State Significance
- Appendices

Thus far, Chapters 1, 2 and 4 have been reviewed by the Commission, and set aside pending a final review for consistency with the completed draft.

Chapter 3, Municipal Growth, was revisited on December 2nd, 2020 by the Commission at its last Comprehensive Plan special working meeting. Specifically, some Commissioners suggested that annexation of land currently in agricultural preservation or adjacent to it, could provide potential for recreational trails, or areas for affordable/low income housing. The larger policy matter is what happens on developable land within the Town's immediate "planning area"; including areas on the outskirts of the current Town boundary. The Town, its facilities and services are impacted by development along its edge and the town has an interest in the outcome of development decisions on its periphery. MD planning practice and law provide for consultation between towns and counties on annexation. The alternative to annexation (expansion of the municipal borders), is to coordinate with the County on "joint planning" in these areas. The discussion of municipal growth will continue at the Commission's March meeting.

Chapter 5, Land Use continues to be the subject of robust discussion. For example, a consensus has not been reached on:

- Whether to place a height limit on all new buildings or renovations within all zoning districts to thirty-five (35) feet.
- Whether additional / new multi-family housing types should be included in the revised comprehensive plan in the Town Center, marina area, and Residential Village (RV) zoning districts. RV zoning districts include (1) along Cox Road, (2) the residential neighborhood between the south side of MD 260 and Kellem's Field including the townhouses off of 26th St. next to the Town Hall, and (3) the big neighborhood between MD 260 and the North Beach town line on the west side of MD 261.
- Whether lower intensity housing such as single family townhouses and houseboats in the Maritime mixed use area. For practical purposes this would apply to Harbor Road and the limited private land at/adjacent to Fishing Creek marina which still may be developable.
- Whether duplex, tri-plex and quadplex housing types continue as permitted housing options for people in the Residential Village zones.
- Whether to recommend design standards be adopted to address design and compatibility.
- Whether to allow residential units above commercial buildings in the new town center

- Whether to allow apartments above new commercial development on MD260 as part of the redevelopment / revitalization of that commercial gateway mixed use area. There is however, general consensus that a limit should be placed upon building height, that apartments not be allowed above commercial buildings along MD 261 south of Mears / Harbor Rd (i.e. on those several commercial lots on the stretch of MD 261 between Chesapeake Station Shopping center and the Beach Elementary school), and that MD 261 south of Mears / Harbor Rd no longer be considered a "neighborhood mix-use area".

The Commission has yet to receive drafts of Chapters 6 through 10. In addition to revisiting the discussion on annexation, at the March meeting the intention is to continue work towards consensus on the undecided issues in the draft Chapter 5, Land Use, above.

The general plan for the future is to include as Appendices reports or studies from Town standing committees, like walkability and economic studies. Once the Commission receives DRAFT Chapters 6 through 10 from the Zoning Administrator, and whatever studies are provided by Town Committees, the Commission will then be able to do an intensive and methodical review of each portion, and ensure that the overall product is consistent and comprehensive.

All future PC meetings will be "virtual" meetings via publicly assessable "Zoom" until in person meetings are approved by the Town Council.



CHESAPEAKE BEACH OYSTER CULTIVATION SOCIETY (CBOCS)

**Chesapeake Beach Oyster Cultivation Society report
March 2021
Chesapeake Beach Town Council Meeting**

CBOCS is investigating the opportunity to provide an oyster field trip in the classroom. This will be 1 period long and consist of 3 different stations. They are oyster critters, oyster sizes and survivability, and water quality. This will give the students the chance to actually get hands on experience they are missing by not coming to the Chesapeake Beach Railway Trail.

CBOCS is preparing for the annual meeting in early April. This will be virtual.

Maryland Department of Natural Resources is not having a Maryland Growing Oysters meeting this year. They do expect to be providing oysters to all the MGO groups in the late summer. CBOCS will be expanding their order to accommodate the various new opportunities that we working on.



To: The Honorable Mayor and Town Council
Subject: Purchase of budgeted Utility Vehicle

From: Holly Wahl, Town Administrator

Date: March 11, 2021

BACKGROUND:

The Department of Public Works is seeking to move forward with a FY21 budgeted expenditure with the purchase of a new utility vehicle from Bobcat. The Town will trade in an existing Kubota utility vehicle as part of this purchase. The total cost is \$17,000 after a trade in credit of \$3,500. Total budgeted funds in the FY21 budget is \$25,000.

The Town's current Kubota is 11 years old and has 3,900 hours. This machine is no longer reliable or cost effective to keep repairing it.

Department of Public Works staff uses this vehicle to conduct trash runs, snow removal, sidewalk salting, railway repairs and board walk repairs, ball field maintenance and general maintenance on many other tasks where DPW trucks are not practical. This vehicle travels over 12 miles to complete one trash run. In the summer months the Department of Public Works complete at least 2 trash runs a week.

RECOMMENDATION:

Purchase the tool cat version of this utility vehicle at \$17,000 with a trade in of the retired equipment, as it is lighter and cheaper in cost.

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Atlantic Tractor LLC
 3171 Solomons Island Road
 Edgewater, MD 21037
 410-798-9997
 admin.cly@atjd.net

Quote Summary

Prepared For:

CHESAPEAKE BEACH PUBLIC WORKS
 8536 BAYSIDE RD
 CHESAPEAKE BEACH, MD 20732

Delivering Dealer:

Atlantic Tractor LLC
 Patrick Crossman
 3171 Solomons Island Road
 Edgewater, MD 21037
 Phone: 410-798-9997
 scrossman@atjd.net

Quote ID: 23831720
Created On: 09 March 2021
Last Modified On: 09 March 2021
Expiration Date: 09 April 2021

Equipment Summary	Suggested List	Selling Price	Qty	=	Extended
JOHN DEERE GATOR™XUV835M HVAC (Model Year 2021)	\$ 25,332.00	\$ 21,532.20	X 1	=	\$ 21,532.20
Contract: MD State of Maryland 001B0600298 (PG YL CG 22)					
Price Effective Date: March 8, 2021					
Equipment Total					\$ 21,532.20

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 21,532.20
Trade In	
SubTotal	\$ 21,532.20
Est. Service Agreement Tax	\$ 0.00
Total	\$ 21,532.20
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 21,532.20

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 23831720 **Customer Name:** CHESAPEAKE BEACH PUBLIC WORKS

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580; DUNS#: 60-7690989

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JOHN DEERE GATOR™XUV835M HVAC (Model Year 2021)

Hours:	Suggested List *
Stock Number:	\$ 25,332.00
Contract: MD State of Maryland 001B0600298 (PG YL CG 22)	Selling Price *
	\$ 21,532.20
Price Effective Date: March 8, 2021	

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
573VM	GATOR™XUV835M HVAC (Model Year 2021)	1	\$ 23,499.00	15.00	\$ 3,524.85	\$ 19,974.15	\$ 19,974.15
Standard Options - Per Unit							
001A	US/Canada	1	\$ 0.00	15.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build To Order	1	\$ 0.00	15.00	\$ 0.00	\$ 0.00	\$ 0.00
1029	Yellow Steel Wheels Terra Hawk All Terrain Tires	1	\$ 0.00	15.00	\$ 0.00	\$ 0.00	\$ 0.00
2030	Split Bench Seat - Yellow Vinyl	1	\$ 0.00	15.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	Park Position in Transmission	1	\$ 0.00	15.00	\$ 0.00	\$ 0.00	\$ 0.00
2500	Green and Yellow	1	\$ 0.00	15.00	\$ 0.00	\$ 0.00	\$ 0.00
3003	Cargo Box with Spray In Liner, Brake, and Tail Lights	1	\$ 455.00	15.00	\$ 68.25	\$ 386.75	\$ 386.75
3101	Cargo Box Power Lift	1	\$ 874.00	15.00	\$ 131.10	\$ 742.90	\$ 742.90
4024	OSR - Cab Doors	1	\$ 0.00	15.00	\$ 0.00	\$ 0.00	\$ 0.00
4039	Black Roof with Headliner	1	\$ 149.00	15.00	\$ 22.35	\$ 126.65	\$ 126.65
4199	Less Rear Package	1	\$ 0.00	15.00	\$ 0.00	\$ 0.00	\$ 0.00
4201	Front Brush Guard	1	\$ 355.00	15.00	\$ 53.25	\$ 301.75	\$ 301.75
6349	Less Winch	1	\$ 0.00	15.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 1,833.00		\$ 274.95	\$ 1,558.05	\$ 1,558.05
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Additional Discounts							
Additional Discount Total					\$ 0.00	\$ -0.00	\$ -0.00
Total Selling Price			\$ 25,332.00		\$ 3,799.80	\$ 21,532.20	\$ 21,532.20



Bobcat

Product Quotation

Quotation Number: KNM-03208

Date: 2021-01-20 10:48:08

Customer Name/Address:	Bobcat Delivering Dealer	ORDER TO BE PLACED WITH: Contract Holder/Manufacturer
TOWN OF CHESAPEAKE BEACH Attn: DJ RICHARDSON 8550 BAYSIDE RD CHESAPEAKE BEACH, MD 20732 Phone: (410) 610-8541	Metro Bobcat, Inc., Forestville, MD 7002 MARLBORO PIKE FORESTVILLE MD 20747-3242 Phone: (301) 568-1104 Fax: (301) 568-1240	Clark Equipment Co dba Bobcat Company 250 E Beaton Dr, PO Box 6000 West Fargo, ND 58078 Phone: 701-241-8719 Fax: 855-608-0681 Contact: Heather Messmer Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
UV34 Diesel	M1501	1	\$13,453.12	\$13,453.12

Engine

- Key Start
- Kubota Diesel
- Liquid Cooled
- Pressurized Oiling system with Spin-on Filter
- Spark Arrestor Exhaust System
- Emissions; Current Tier 4

Drive System

- Variable Speed Drive (Belt CVT)
- Sealed CVT Cover
- Four Wheel Drive - 3 Drive Modes
- Forward Travel, Two Range (H/L)
- Gear Selector P-R-N-L-H
- Integrated In-Transmission Park (P)
- CV Guard, Front
- Shaft Drive with CV Joints
- Brakes - 4-Wheel, Hydraulic Disc with Dual Bore Front Calipers

Suspension & Steering

- Front - Independent, Dual A-Arm
- Rear - Independent, Dual A-Arm
- Adjustable Front and Rear Coil Over Shocks
- Rack & Pinion w/ Electric Power Steering Assist
- Tilt Steering Column

Tires/Wheels

- All Terrain Industrial 8-ply
- Front/Rear, 26x10-12
- Steel Rim 12x6-12

Electrical

- Headlights, High & Low Beams 4-35 Watts
- LED Tail & Brake Lights
- 2-12 Volt Power Ports
- 140 AMP Alternator
- 575-CCA Battery

Operator Compartment

- Beverage Holder (6)
- 60/40 Split Bench Seats (3 Occupants)
- Under Seat, Glove Box, Upper and Lower Dash Storage
- 3 Seat Belts with 3-Point Restraint, retractable

Instrumentation

- Indicator Lights: Glow Plug, Seat Belt Reminder, High Beam On, Engine Oil Pressure Low, Engine Temp High, Service Power Steering and Service Engine.

- LCD Display: Speedo, Engine Temp, Engine RPM, Voltage, Trip and Hour Meter, Tachometer, Fuel Level, Clock, Drive Mode, Odometer, Service Reminder and Gear Position.

Cargo Box and Frame

- Composite Cargo Box with Cylinder Lift Assist
- Quick Latch Tailgate with single latch
- Integrated Box Accessory System
- Rear Receiver Hitch - 2 in.
- Full Chassis Skid Plates
- ROPS (Roller Over Protective Structure)

Warranty, 1 year/1,000 hours

Tire, Turf - Front 25x9-12	6989065	1	\$110.87	\$110.87
Tire, Turf - Rear 25x11-12	6989066	1	\$116.15	\$116.15
Light, Strobe	7364087	1	\$498.72	\$498.72
Doors, Clear Poly Front	7360053	1	\$2,186.69	\$2,186.69
Windshield, Poly	7343030	1	\$462.50	\$462.50
Roof, Sport	7340670	1	\$385.98	\$385.98
Heater Deluxe Kit	7368504	1	\$982.99	\$982.99
Electrical, Power Cargo Box Lift	7360318	1	\$649.66	\$649.66

Total of Items Quoted	\$18,846.68
Freight Charges	\$735.00
Dealer Assembly Charges	\$718.75
Trade-in Kubota RTV1100 S/N A5KC1HDAAAG026426	(\$3,500.00)
Quote Total - US dollars	\$17,000.43

Notes:

**Prices per the Sourcewell Contract -040319-CEC*
**Terms Net 30 Days. Credit cards accepted.*
**FOB Origin within the 48 Contiguous States.*
**Delivery: 60 to 90 days from ARO.*

**State Sales Taxes apply. Must include a Tax Exempt Certificate with order placed.*

**TID# 38-0425350*

**Orders Must be Placed With: Clark Equipment dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078.*

ORDER ACCEPTED BY:

SIGNATURE

DATED

PRINT NAME AND TITLE

PURCHASE ORDER #

SHIP TO ADDRESS: _____

BILL TO ADDRESS (if different than Ship To): _____





To: The Honorable Mayor and Town Council
Subject: HVAC RFP

From: Holly Wahl, Town Administrator

Date: March 11, 2021

I. BACKGROUND:

The Town released an RFP for upgrades to the HVAC system at Town Hall on January 21, 2021. The Town held a mandatory pre-bid meeting on February 4, 2021 at Town Hall where (9) nine contractors were represented and received sealed proposals from (3) three contractors on February 18, 2021.

The RFP was posted on the Town website, in print and on eMaryland Marketplace. The RFP was sent to 194 local contractors through the eMaryland Marketplace Advantage platform.

To view the RFP with clarifications, it is accessible via the link <http://bit.ly/HVACTOCB>.

The goals of the project are:

- 1) Install an energy efficient heating ventilation and air conditioning system**
- 2) Install user friendly thermostats / controls**
- 3) Install a catwalk from the attic door to attic units for maintenance access**

II. PRICING REQUESTED:

Part 1, Item 1: Lump sum price bid to complete all work associated with the complete replacement of the HVAC system associated with AHU 2 & 3, including the access way and concrete pad

Part 1, Item 2: Lump sum price bid to complete all work associated with the complete replacement of the HVAC system associated with AHR

PART 2 – FIXED PRICE REQUESTED FOR EXTRA WORK ITEMS

III. PRICING RESULTS:

Attached as Exhibit “A”

All (3) bidders were contacted to clarify their bids.

IV. RECOMMENDATION:

It is recommended that the Town Council award a Contract to Cellular Site Services of Upper Marlboro, MD in the amount of \$115,375.00 from the FY21 “Capital Improvements” budget. Cellular Site Services is the only bidder that adhered to the requirements of the RFP pricing form and is also the recommended contractor based on cost, experience and familiarity with systems / installs comparable to the needs of the



Town. This upgrade provides the ability for the Town to access and maintain the HVAC system for filter maintenance, includes the latest innovation of germ control with UV light and negative ion and phases outdated R22 equipment in Town Hall.

Exhibit "A"

Contractor:	Kelly HVAC Upper Marlboro, MD			
Part 1: Lump Sum Item 1	\$ 161,598.00			
Part 1: Item 2	\$ 21,365.00			
Total lump sum	\$ 182,963.00			
Part 2 Fixed Price				
Description	Estimated Qty	Unit Price	Total Price	
Carpenter	25			
Carpenter Helper	25			
Licensed Electrician	10			
Licensed Plumber	25			
CR-6	20			
#57 Stone	10			
Silt Fence	100			
Permanent seed & mulch	200			
Materials allowance	1	1000	1000	
Total fixed price bid				
Total Bid Items 1-11			\$ 182,963.00	

Contractor:	Eminence Maintenance & Building Services Temple Hills, MD			
Part 1: Lump Sum Item 1	70,000			
Part 1: Item 2	15,000			
Total lump sum	85,000			
Part 2 Fixed Price				
Description	Estimated Qty	Unit Price	Total Price	
Carpenter	25			
Carpenter Helper	25			
Licensed Electrician	10			
Licensed Plumber	25			
CR-6	20			
#57 Stone	10			
Silt Fence	100			
Permanent seed & mulch	200			
Materials allowance	1	1000	1000	
Total fixed price bid				
Total Bid Items 1-11			\$ 85,000.00	

Contractor	Cellular Site Services		Upper Marlboro, MD	
Part 1: Lump Sum Item 1	\$ 75,000.00			
Part 1: Item 2	\$ 96,500.00			
Total lump sum	\$ 96,500.00			
Part 2 Fixed Price				
Description	Estimated Qty	Unit Price	Total Price	
Carpenter	25	125	\$ 3,125.00	
Carpenter Helper	25	80	\$ 2,000.00	
Licensed Electrician	10	125	\$ 3,125.00	
Licensed Plumber	25	125	\$ 3,125.00	
CR-6	20	225	\$ 2,800.00	
#57 Stone	10	225	\$ 1,800.00	
Silt Fence	100	700	\$ 700.00	
Permanent seed & mulch	200	1200	\$ 1,200.00	
Materials allowance	1	1000	\$ 1,000.00	
Total fixed price bid			\$ 18,875.00	
Total Bid Items 1-11			\$ 115,375.00	



To: The Honorable Mayor and Town Council
Subject: Purchase of Filter Backwash Pump

From: Holly Wahl, Town Administrator

Date: March 11, 2021

BACKGROUND:

The Chesapeake Beach WRTP would like to purchase a Filter Backwash Pump to maintain the required backwashing operations at the Plant.

The new filter backwash pump is needed as a backup pump for the (2) two existing pumps. Our current pump will soon need repair and replacement after being in use for (6) six years. The new filter pump will keep the filter backwash operation with a backup pump in place instead of relying on one pump only.

RECOMMENDATION:

The Superintendent of the WRTP would like to purchase the filter backwash pump from Sherwood Logan in the amount of \$15,600 from the FY21 WRTP "Capital Improvements" line item.