



Due to COVID-19 social distancing requirements the May Town Council meeting will be conducted virtually with public participation available.

To join the meeting via web join via <https://us02web.zoom.us/j/8697557180>. To join by phone please call **(929) 205-6099** and enter **Meeting ID 869 755 7180**. Public comment will be accepted by phone or computer audio during the public comment portion of the meeting or in writing via email to the Town Clerk, at shumm@chesapeakebeachmd.gov by 4:30 PM on May 20th. Participants will be muted upon entering the meeting and are asked to remain muted until the public comment period of the meeting.

PUBLIC HEARING 6:55 PM:

Ordinance O-21-5, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 and setting rates, charges and fees related to water and sewer service by the Town.

Ordinance O-21-6, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget of the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022.

**TOWN MEETING AGENDA
MAY 20, 2021**

- I.** Call to order and roll call.
- II.** Pledge of Allegiance.
- III.** Approval of the agenda.
- IV.** Public Comment on any item on the agenda: Public comment will be accepted by dialing **(929) 205-6099** and enter **Meeting ID 869 755 7180**.



V. Approval of the minutes of the April 15, 2021 Public Hearings.

Approval of the minutes of the April 15, 2021 Town Council Meeting.

Approval of the minutes of the May 10, 2021 Work Session.

VI. Petitions and Communications

- A. Town Administrator's Report
- B. Public Works Administrators Report
- C. Water Reclamation Treatment Plant Report
- D. Code Enforcement Report
- E. Town Treasurer's Report
- F. Town Engineer's Report
- G. Deputy's Report
- H. North Beach Volunteer Fire Department
- I. Mayor's Report –

VII. Resolutions & Ordinances

- A. Vote on Ordinance O-21-5, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 and setting rates, charges and fees related to water and sewer service by the Town.
- B. Vote on Ordinance O-21-6, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget of the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022.



- C. Introduce and vote on Resolution R-21-5, a resolution of the Town Council of Chesapeake Beach addressing limitation restrictions for Bayfront Park.

VIII. Report of Officers, Boards and Committees

- A. Planning & Zoning Commission – Larry Brown
- B. Board of Appeals – No hearing held.
- C. Chesapeake Beach Oyster Cultivation Society – John Bacon
- D. Climate Change Advisory Group – Larry Jaworski
- E. Economic Development Committee – Larry Jaworski
- F. Green Team – Valerie Beaudin
- G. Kellam’s Revitalization Committee – Greg Morris
- H. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck
- I. Walkable Community Advisory Group – Charles Fink

IX. Unfinished Business

X. New Business

1. Town Council to consider a contract with K&K Painting Inc. of Baltimore, MD in the amount of \$320,000.00, not to exceed \$328,625.00, for painting and repairs to the Richfield Station Water Tower from the FY21 Utility Fund Budget.
2. Town Council to consider finalizing a settlement with Bearing Construction for the cost incurred for final Use & Occupancy (U&O) permitting related to the



ENR improvements in the amount of \$33,800 from the FY21 WRTP Capital Improvements line item.

XI. Public Comment

XII. Council Lightning Round

XIII. Adjournment



PUBLIC HEARING MINUTES
April 15, 2021

Patrick J. Mahoney, Mayor, called the public hearing to order at 6:50 p.m. In attendance remotely were: Dr. Valerie L. Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Connie O'Dell, Code Enforcement Officer, Wayne Newton, Acting Town Engineer, Jon Castro, WRTP Manager, Marilyn VanWagner, Water Park General Manager, and Lt. Hollinger.

The Mayor opened the public hearing and read into the record Ordinance O-21-1.

Ordinance O-21-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, prohibiting full casino licenses or sports betting licenses.

The Mayor called for public comment. Public comment was received by:

1. Wes Donovan of Golf Club Drive, Dunkirk, MD, employee of the Rod-n-Reel Resort, 4165 Mears Avenue, read a brief statement about the passing of House Bill 940 allowing legalized sports wagering to the State of Maryland. With the Rod-n-Reel celebrating its 75th year in business, they are excited to offer sports wagering as another form of entertainment for their guests to enjoy.

The Mayor opened the public hearing and read into the record Ordinance O-21-2.

Ordinance O-21-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 and setting municipal tax rates.

The Mayor called for public comment. Public comment was received by:

1. Robert Carpenter of 8051 Windward Key Drive, Chesapeake Beach, MD made comments in the form of questions inquiring, if and what funds have been spent to date on the Town Center concept, and does this budget include additional funds to further develop that concept.

The Mayor opened the public hearing and read into the record Ordinance O-21-3.

Ordinance O-21-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022

The Mayor called for public comment. There were no comments received.

The Mayor opened the public hearing and read into the record Ordinance O-21-4.

Ordinance O-21-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022.

The Mayor called for public comment. There were no comments received.

There being no further comments, the hearing was adjourned at 6:55 p.m. by the Mayor.

Submitted by,



Sharon L. Humm
Town Clerk



**MINUTES OF THE
TOWN COUNCIL MEETING
April 15, 2021**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance remotely were Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Wayne Newton, Acting Town Engineer, Connie O'Dell, Code Enforcement Officer, Jon Castro, WRTP Manager, Marilyn VanWagner, Water Park General Manager, and Lt. Hollinger.

II. Pledge of Allegiance. The Mayor led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Councilwoman Beaudin moved to approve the agenda.
Seconded by Councilman Favret, all in favor.

IV. Public comment on any item on the agenda. None

V. Approval of the minutes of the March 18, 2021 Town Council meeting.

MOTION: Councilman Fink moved to approve the minutes of the March 18, 2021 Town Council meeting. Seconded by Councilwoman Beaudin.
Councilman Jaworski noted a typographical error in the Economic Development Committee report. The Clerk will make the correction.

The Council approved the March 18, 2021 minutes as amended, all in favor.

Approval of the minutes of the April 5, 2021 Work Session.

MOTION: Councilman Jaworski moved to approve the minutes of the April 5, 2021 Work Session. Seconded by Councilman Favret, all in favor.

The Mayor took the opportunity to wish Councilman Jaworski a Happy Birthday!

VI. Petitions and Communications –

A. Town Administrator's Report – Mrs. Wahl submitted the attached written report and addressed Council's questions.

B. Public Works Report – Mr. Berry submitted the attached written report and was present to address questions from the Council. Councilwoman Beaudin requested a prioritized list of what storm drain areas are being inspected and maintained.

- C. **Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council’s questions and concerns. Councilman Morris requested, at an opportune time, to schedule for a tour of the Plant to get a better idea of the daily operations.
- D. **Code Enforcement Report** – Mrs. O’Dell submitted the attached written report and was present to address the Council’s questions.
- E. **Town Treasurer’s Report** – No report submitted.
- F. **Town Engineer Report** – Mr. Newton submitted the attached written report and was present to address the Council’s questions on report items.
- G. **Deputy’s Report** – Sergeant Shrawder submitted the attached written report. Lt Hollinger was present to address the Council. The Council asked if there was any update on the theft that took place on the Railway Trail. Lt. Hollinger stated it is still under investigation.
- H. **North Beach Volunteer Fire Department** – The attached written report was submitted.
- I. **Mayor’ Report** – The Mayor took the opportunity to acknowledge, applaud, and commend the Town Council who will shortly pass an ordinance that will reflect the fifth straight year of a decrease in property taxes. The Mayor reported, per the Maryland Department of Health, an increase of 1,444 positive cases reported today up from yesterday. So be safe, mask up, and get the vaccine. We will get through this.

VII. Resolutions & Ordinances:

- A. Vote on Ordinance O-21-1, an ordinance of the Town Council of Chesapeake Beach, Maryland, prohibiting full casino licenses or sports betting licenses. Each Council member expressed their view on this issue.

MOTION: Councilwoman Beaudin moved to approve Ordinance O-21-1. Seconded by Councilman Pardieck. Ayes, Councilwoman Beaudin, and Councilmen Favret, Fink, Jaworski, and Pardieck. Opposed, Councilman Morris. **Motion Passes.**

- B. Vote on Ordinance O-21-2, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 and setting municipal tax rates.

MOTION: Councilwoman Beaudin moved to approve Ordinance O-21-2. Seconded by Councilman Jaworski, all in favor.

- C. Vote on Ordinance O-21-3, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022.

MOTION: Councilman Jaworski moved to approve Ordinance O-21-3.
Seconded by Councilman Pardieck, all in favor.

- D. Vote on Ordinance O-21-4, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Water Reclamation Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022.

MOTION: Councilman Fink moved to approve Ordinance O-21-4.
Seconded by Councilwoman Beaudin, all in favor.

- E. Introduce Ordinance O-21-5 an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022 and setting rates, charges and fees related to water and sewer service by the Town. **A public hearing will be held on May 20, 2021 beginning at 6:55 pm.**
- F. Introduce Ordinance O-21-6, an ordinance of the Town Council of Chesapeake Beach, Maryland, adopting the annual budget of the Water Park Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2021 to June 30, 2022. **A public hearing will be held May 20, 2021 beginning at 6:57 pm.**
- G. Introduce and vote on Resolution R-21-4, a resolution of the Town Council of Chesapeake Beach Endorsing the Flood and Sea Level Rise Action Plan.

MOTION: Councilman Jaworski moved to approve Resolution R-21-4.
Seconded by Councilman Pardieck, all in favor.

VIII. Report of Officers, Boards and Committees:

- A. **Planning & Zoning Commission** – Mr. Brown submitted the attached written report and was present to address the Council. The Council, in whole, was very appreciative for all the work that the Planning Commission is doing and offered to provide their assistance if needed. Mr. Brown stated he would discuss with the Commission, Councilwoman Beaudin's recommendation of implementing the prohibition of full casino licenses in the Comprehensive Plan, and possibly include appropriate language to Section 290 of the zoning ordinance.
- B. **Board of Appeals** – No hearing was held.
- C. **Chesapeake Beach Oyster Cultivation Society** – Mr. Bacon submitted the attached written report.
- D. **Climate Advisory Committee** – Councilman Jaworski submitted the attached written report and elaborated on several items on the report.

- E. Economic Development Committee** – Councilman Jaworski submitted the attached written report and elaborated on several items on the report.
- F. Green Team Committee** – Councilwoman Beaudin stated a virtual meeting is scheduled for April 22nd at 7 pm.
- G. Kellam’s Revitalization Committee** – No report.
- H. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck stated their next meeting is scheduled for April 22nd at 6 pm. Mr. Pardieck wanted to thank the Calvert County Health Department, public works, and Mrs. Wahl for their help in purchasing and placing the Calvert Crisis response signs. Mr. Pardieck will be meeting with Danielle Russell of the Calvert County Health Department to discuss grant opportunities.
- I. Walkable Community Advisory Group** – Councilman Fink reported the Group met and had a good discussion with members of the Calvert County Parks & Rec. With the northern end of the county not having a lot of pedestrian friendly opportunities other than dead-end neighborhoods to walk in, they rely on and use resources such as the Twin Beaches boardwalks, trails, etc. to promote events that motivate people to get out and get moving. The Groups will work together to publicize events to encourage public involvement. The Walkable Group has a meeting scheduled for April 19th.

XI. Unfinished Business: None

X. New Business:

1. Town Council to consider the appointment of Jan Ruttkay to the Planning Commission.

MOTION: Councilwoman Beaudin moved to approve the appointment of Jan Ruttkay to the Planning Commission. Seconded by Councilman Favret. Ayes, Councilwoman Beaudin, Councilmen Favret, Fink, Jaworski, and Pardieck. Opposed, Councilman Morris. **Motion Passes.**

XI. Public comment was received by: None.

XII. Council Lightning Round:

1. Dr. Beaudin is looking forward to bringing back any green team initiatives from the upcoming meeting, was pleased the resident’s voices on the prohibition of full casino licenses were heard, and April 24th is the End Hunger Bike Ride.
2. Mr. Fink stated he had spent some time this week in the great State of Missouri and commented there is no COVID there! What a diverse and vast country we live in. Go Chiefs!
3. Mr. Jaworski thanked everyone for his birthday wishes and wished Town Administrator, Holly Wahl and the Town’s First Lady, Judy, an early Happy Birthday as their birthdays are Sunday.

4. Mr. Morris commented, the Town is very busy, engaged in a lot of issues, in different areas, along with controversies, but we will get through them. Mr. Morris wanted to finish with these final thoughts moving forward. "We will choose how we move through current adversities; we are striving to become a better town every day, and to build a better town with every decision." He strongly feels his colleagues, along with all the volunteer boards, work hard, and that working together, we will do just that.
5. Mr. Pardieck commented that Calvert County Tourism has been working on a Birding Trail and has included the Railway Trail as one of the sites. Pretty cool! He thanked everyone for attending tonight.
6. Mr. Favret gave kudos to the Council for passing three drama-free budgets tonight, which is really a testament to the excellent work done by the Administrator, Treasurer, and Staff and looks forward to wrapping up the final two. He thanked all those that joined in on the call tonight.

XIII. Adjournment

The meeting adjourned at 8:16 pm on a motion by Councilman Jaworski. Seconded by Councilman Fink, all in favor.

Submitted by,

Sharon L. Humm,
Town Clerk



**MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
MAY 10, 2021**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance remotely were Dr. Valerie Beaudin, Derek J. Favret, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Jon Castro, WRTP Manager, and Wayne Newton, Acting Town Engineer.

II. **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.

The Mayor asked a moment of silence in memory of Ron Draper.

III. **Informational Discussion on the following items:**

1. Short-Term Rental Update – Mrs. Wahl reported that as the Town Council was notified via memo on April 9, 2021, the Town has initiated a poll through the services of Gonzales Research and Media Services for information purposes only in order to understand citizens feedback related to short term rentals. Results should be finalized this month and are expected to be presented to Town Council during its June meeting for discussion.
2. RFP Richfield Station Water Tower painting – Mrs. Wahl reported an RFP was released for painting and repairs of the Richfield Station Water Tower. The RFP was posted on eMaryland Marketplace and sent to 39 potential bidders. The Town received 6 proposals and staff is still reviewing with no recommendation at this time. It was noted that branding of the water tower was included in this RFP. This is a FY21 budgeted expenditure.
3. RFP Water Reclamation Treatment Plant Filter Covers – Mrs. Wahl reported an RFP was released for the Water Reclamation Treatment Plant Filter Covers. The RFP was posted on eMaryland Marketplace and sent out to nineteen potential bidders. A mandatory pre-bid was held with only two bidders in attendance with only one proposal submitted. It was noted that the proposal came in higher than expected. This is a FY21 budgeted expense under the capital improvement plan. The Town will hold off at this time and review other possible options.

4. Water Reclamation Treatment Plant Bearing Close Out – Mrs. Wahl stated a settlement agreement has been reached with Bearing Construction to close out the ENR upgrades project. The Town will pay half the costs determined to be owed for change orders to close out the project and receive final U&O permits. These costs will be shared with the Plant's partners.
5. Resolution addressing access to Bayfront Park – The Council was presented with Resolution R-21-5, addressing limited capacity at the Bayfront Park. This resolution would limit usage of the Park to the Town of Chesapeake Beach residents, First Responders of the North Beach Volunteer Fire Department, and their guests. The Council also recommended that the Twin Beach deputies be included as First Responders also.

IV. Council Lightning Round –

1. Dr. Beaudin stated the Green Team will be sponsoring a Bayfront Park clean-up on June 5th beginning at 9 am. Plans for a Fall Railway Trail clean-up is also being planned with more information to follow. Lastly, on May 15th a free oil change is being sponsored. Contact Dr. Beaudin for details.
2. Mr. Fink commented he was able to attend the Green Team meeting that included Calvert County Parks & Recreation and was able to rehash a number of the walkability topics previously discussed. Mr. Fink hopes to provide a hard schedule soon that can be sent out eblast and possibly placed in the newsletter. The Walkability Group will hold a meeting May 17th at 7 pm.
3. Mr. Jaworski reported the Economic Development Committee is working on preparing comments that they will submit to the Planning and Zoning in regard to the Comprehensive Plan. Also, wanted to make folks aware of the up-coming Memorial Day ceremony activities beginning at 10 am Saturday May 29th with an opening ceremony at the Veterans Park. Details can be found on the Town's website.
4. Mr. Morris wanted to thank the Mayor for having a moment of silence in remembrance of Ron Draper. Mr. Morris commented, over the many years of knowing Ron and exchanging conversations, came to realize the vast amount of knowledge he held. It was a privilege to know him, and he will truly be missed by all.
5. Mr. Pardieck reported the next Twin Beach Opioid Abuse Awareness meeting will be June 3rd at 6 pm.
6. Mr. Favret recalled a special memory where he and Councilman Morris visited Ron's home and had a conversation about the features of the creek and how it affects the dredging. It was a pleasure to see and hear the passion he possessed for everything in Town. He will definitely be missed. On another note, Mr. Favret just wanted to give kudos to the Planning Commission and commend them on all the

hard work they are doing. He looks forward to the short-term rental discussion next month and the survey results and lastly, looks forward to passing the remaining budgets next week.

V. **Adjournment:**

The meeting adjourned at 6:54 p.m. on a motion by Councilman Jaworski. Seconded by Councilwoman Beaudin, all in favor.

Submitted by,

A handwritten signature in blue ink that reads "Sharon L. Humm". The signature is written in a cursive style with a large initial 'S'.

Sharon L. Humm
Town Clerk



Town Administrators Report – May 2021

I. UPCOMING REQUEST FOR PROPOSALS:

1. **Miller-Loveless Park at Kellam's field revitalization project**, the Town is engaged with the public to understand the interest as it relates to the types of equipment residents are interested in. The RFP is expected to be released in the coming weeks based on this feedback.
2. **Paving**: the RFP for general paving in Town is expected to be released the week of May 17. Funds received by Highway User Revenues will be used to conduct the paving priorities and are expected to be reviewed further during the June town meetings.

II. PLAN CHESAPEAKE BEACH:

Bookmark the website www.planchesapeakebeachmd.gov for updates related the Planning & Zoning Commission and the 2040 Comprehensive Plan.

III. TOWN ASSETS:

- **Bayfront Park**: Bayfront park remains closed to the general public. The Park is open to Town guests, NBVFD, Twin Beach Deputies and guests that are accompanying them. Staff has started working the park early this year to deter out of Town guests from attempting to bypass the closure. Portable restrooms are in place early as well. Trash will be collected on by staff on Mondays, Wednesdays, Fridays, Saturday and Sunday. If residents see concerns we ask that you take a picture and send it to Town Hall at info@chesapeakebeachmd.gov or call (410)257-2230.
- **Kellam's Field**: The Town is preparing to staff the field for open resident access that is expected to start Memorial Day weekend. Resident ID will be required to gain entry, more details to follow.

IV. IMPROVEMENTS:

HVAC Upgrade at Town Hall: The HVAC installation at Town Hall is complete adding germ control and energy efficiency to public and private spaces of the building.

V. SIDEWALKS:

- **SRTS**: 100% design application has been submitted to SHA as of Friday May 14th, 2021.
- **Walkable Community Projects**: Project submissions from Walkable Communities Advisory Group were also submitted as of May 14th, 2021.



Town Administrators Report – May 2021

VI. EVENTS:

Stars and Stripes: “Memorial Day, the True Meaning” join us for a hybrid Memorial Day event. A ceremony will be held at Veterans Memorial Park Saturday May 29th at 10 AM. A virtual presentation of the in-person ceremony along with community submissions will be released on Memorial Day at 10:00 AM on the Town website and YouTube Channel.

VII. SAFETY:

Stop Sign Parking Restrictions: The Town will be enforcing NO PARKING within 30 feet of stop signs in Town. Parking within 30 feet of a stop sign prevents first responders from accessing residences in times of emergencies and increasing risk of pedestrian injury. In addition, the Town will be trimming back trees that are blocking visibility for turns along roadways. We ask residents to be proactive with trees that are on your property and are encroaching onto Town roadways. Please trim your trees back to avoid the Town having to do so to ensure they continue to have the appearance you want them to have.

VIII. COORDINATION WITH LOCAL, STATE, FEDERAL:

- **COVID Mobile Testing Site:** The Town hosted the Maryland Department of Health COVID mobile testing site on May 13th and 14th to provide free COVID testing and educational outreach to the community.
- **Program Open Space:** The Town is coordinating with Calvert County on Program Open Space priority projects.
- **Highlands Sewer Connection:** The Town is coordinating with Calvert County to finalize a Memorandum of Understanding (MOU) to establish sewer connection for the residents of the Highlands.



Town Administrators Report – May 2021

IX. TOWN PERMIT ACTIVITY:

Permit #	Address	Improvement
2021-36	3712 28 th Street	After the fact permit for 2 nd floor
2021-25	8369 Legacy Circle	New SFD
2021-26	8365 Legacy Circle	New SFD
2021-20	8207 Elm Lane	New SFD
2021-21	8203 Elm Lane	New SFD
pending	8736 Bayside Rd	Addition
2021-36	3712 28th St	After the fact Upper Level
pending	2961 Heritage Dr.	Revision to 2020-79
2021-24	7951 Delores Ct	Fence
2021-23	7610 I St	Pier replacement in kind
pending	8314 F St	Shed
pending	8345 Legacy Cir	New SFD
pending	8374 Legacy Cir	New SFD
pending	8382 Legacy Cir	New SFD
2021-19	8389 Legacy Circle	New SFD
2021-35	8087 Windward Key Dr	Deck
2021-22	8199 Windward Key Dr	Tree removal
2021-28	8008-8036	Tree planting plan
2021-29	3618 29 th Street	Electrical
Pending	3618 29 th Street	Home occupation
2021-27	8128 Bayview Hills	Solar panels



Water Park Report

Marilyn VanWagner, General Manager Water Park

May 20, 2021

Staffing/Training:

Employees are completing their on-line training courses with Learning Zen, our electronic training portal. These classes are edited, and some new ones created during the summer by department leads through a series of videos. In April, all employees were sent an email invite to attend these classes covering content for the specific tasks that they will be responsible for while working in their specific departments. Earlier this month they were sent more courses which covered content that is more general in nature and important for all employees in all departments to learn. These courses include subjects such as our Employee Expectations, Reprimand Policy, General Park Rules, Emergency Plans, Customer Service, Bullying, Harassment in the Workplace, and more.

The lifeguards will do their in-water training starting next week on May 16. This training will take place at the water park.

Marketing:

- All signage has been either cleaned, reprinted, or repainted.
- All Splash Radio Announcements are in the process of being updated.
- Working with media companies to spread our word, mostly all digital this season.

Working with Community:

In a nationwide effort to help educate consumers about water safety and to help save lives a request for a proclamation was sent again this year to our Governor's office in early March. With the assistance of the World Waterpark association, last week we received our signed proclamation from Governor Hogan again supporting the month of May as National Water Safety Month! We will display this proudly at our facility.

Inspections:

We have recently completed most of our annual inspections with the State, County and other local agencies. The only one left to go is our State Slide Inspection. This will take place next week.

Park Clean-up:

We have been in cleaning mode for the past two weeks and will continue until the park opens. The Lazy River and all other pool areas were power washed prior to the water going into the pool this past week. Much painting has been taking place over the past several weeks. Ropes and thatch and signage are being replaced, as necessary. All Baby Slides and Floatables have been looked at and touched up as necessary. Pump Room lines are also being replaced to the Acid Feeders, etc.



Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: May 20, 2021

Water leak- We are currently working on a leaking water Main at the intersection of Harrison BLVD and Richfield Lane. This leak is surrounded by underground high voltage lines.

Wet wells- The new flow meter at Mears Ave wet well should be up and running at the time of this meeting. We have pulled and sent out pump 3 for a seal fail and over temp.

Water meter/MXU- We have preordered MXU's and other components of our water/sewer system to stock up on all items that are in short supply. I have been warned of long waits and back orders and want to stay ahead of the shortages that are here now and getting worse.

Flushing- Flushing is complete, The D St blow off has been repaired. We will be flushing again in June.

Ball fields – We have repaired steps, pickets and handrails to the press box and bleachers. The storage door below the press box was replaced and new locks installed for all the access points.

Railway Trail – Several small trees and large branches have come down with the recent weather, we have cleared the trail of most debris and will keep up with weeds and grass.

Water park – The park has passed both the dry and wet inspection at this time. We now only help Filo when needed.

The Heritage the Pump station installation is under way. I try to visit this site everyday to understand and make sure it is completed per plan and in a practical way for access and maintenance.

Emergency calls – We have received 7 emergency calls. 4 were for trees down on Town roads that we had to respond to. 1 for a Town sewer back up that was jetted and cleared. The rest did not need a field response.



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Plant Report

Date: May 20, 2021

The Water Reclamation Plant has implemented new COVID-19 operations following all Federal, State, County, and Town's Mayor and Council Guidelines to control the spread of the virus. All safety protocols were reviewed, and changes were made to current SOPs to operators' procedures in handling daily operations at the Plant. All safety gear will be worn and continuing cleaning of everything will be done daily. The inventory of Safety supplies, Janitorial supplies and Office supplies, Chemicals, Lab supplies, Diesel fuel for Generator, Maintenance supplies and spare parts for Equipment and repairs were set up for a 6 months' supply. The staff began a new rotation shift on April 6th. Two employee crews will alternate each week. The supervisors will use a rotation of every other week. This will help to limit exposure and maintain good health of staff. All normal plant operations will remain the same until further notice. Security procedures were enhanced to monitor all entry into the plant and record all deliveries or scheduled work. Contingency Plans are set up as changes occur for control of COVID-19.

On 4-13-21, the Filters were bypassed for 6 hours for DSI to install new Backwash and Effluent Valves on #2 Filter. Everything went as planned and the Filters were placed back in service.

Bayside Fire Protection inspected the WRTP fire extinguishers to ensure they are charged and up to date. This is the new Town company to handle the inspections on fire equipment.

The WRTP staff has been looking into an Asset Management Program for improving efficiency in operating and maintaining all operations of the Plant's equipment. Plant staff will purchase the Antero Maintenance Data Management Program from AllMax Software. This program will be used to keep track of all plant equipment, log all hours of operation, inventory, parts numbers, vendors, budget costs, and much more to improve the operation of the plant.

Plant staff, Town Administrator Holly Wahl, and Councilman Larry Jaworski met at the plant on Apr.-28,2021 to discuss the RFP on WRTP Launder Cover Design and Clarifiers. The Filters were viewed for a possible location for Solar Panels.

The RFP Bids for the WRTP Launder Cover Design for Filters and Clarifiers were turned in on April 26, 2021. Only one Bid was turned in and is under review. At the May 10th work session, the RFP discussion turned toward the cost and only receiving the one bid. Alternative options or rebid the RFP were brought up and a possible alternative of having the Town Engineer do the work on a Design and Build Project for this RFP.

WRTP Maintenance projects for this month's report consisted of Replacing exhaust fans in Digester Blower soundproof boxes, installed rebuilt Digester Blower #1, Replaced TSTATS on all exhaust fans in buildings and Digester boxes, replaced check valve on digester Blower #1, Installed hour meters on



equipment that had none, Replaced Backwash and Effluent valves on Filter #2, Replaced batteries on Generator, Cleaning and painting plant equipment.

The WRPT did have one budget purchase cost item between \$5,000.00 and \$10,000.00 for this month's report. The purchase for an Asset Management Program from ALLMAX Software for \$8,500.00.

Plant Staff did not use the Shellfish Protection Tank for this report period.

The WRPT had 1 alarm call for this this month's report. This was for an aborted Bump Operation on Filter #2. An operator responded to the alarm and reset Filter.

There were no incidents to report in the plant's Solids and Handling Operation. The present Solids Hauling Contract will expire on August 1, 2022 and extension or bids will begin next year.

The WRP had 1 Full Bypass to report for this month's report for Mechanical Repairs on the Filter which Lasted 6 hours.

The WRP had no spills to report for this month's report.

Future Projects:

To complete working setting up an inventory of priority spare parts and increase training on maintenance of plant equipment. All plant SOPs are to be upgraded on plant equipment with pictures included in the maintenance and lab procedures. Training on all plant maintenance, lab, and daily operations will be videotaped to store for future references. The projects noted in the Capital Projects requests are on track for the RFP to be completed in the 2021 budget.



Rental Registration Case by Status Report

Report Criteria:

Case Open From To Case Close From To

Report Details:

<i>Status</i>	<i># of cases with this status</i>
Application received	2
Application reviewed - need more info	0
Inspections in progress	18
Waiting on License Fee	39
License Current	98
License Expired	0
Declaration of Ineligibility	0
Closed: Expired - Will not renew	0
Notification Process	65
Closed	17
Re-Inspection	13
Total Cases	252



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Open	All	All	All	All	All	All	From To	From To	From To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE21-34		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	8421	F		St		20732	0503043541	Self-Initiated	05/12/2021	05/26/2021	O'Dell, Connie
CE21-33		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	8206	E		St		20732	0503046702	Self-Initiated	05/12/2021	05/28/2021	O'Dell, Connie
CE21-32		Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	3911	E	CHESAPEAKE BEACH	Rd		00000	0503048586	Self-Initiated	05/12/2021	05/28/2021	O'Dell, Connie
CE21-31		Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Grass - Open Property Maintenance - Sanitary Maintenance -	Medium	3912		E Chesapeake Beach	Rd		20732		Complaint	05/06/2021	05/27/2021	O'Dell, Connie

		Garbage, Trash & Debris - Open											
CE21-29	Door Hanger	Property Maintenance - Sanitary Maintenance - Grass - Open Sanitary Maintenance - Open	Medium	2536	RICHFIELD		20732	0503158969	Complaint	04/28/2021	05/26/2021	O'Dell, Connie	
CE21-28	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard - Open	Medium	8426	Clear Spring	Dr	20732		Complaint	04/28/2021	05/21/2021	O'Dell, Connie	
CE21-26	Notice of Violation Given	Zoning Permit Required - Open	High	8227	BAYSIDE	Rd	20732	0503043452	Self-Initiated	04/27/2021	05/19/2021	O'Dell, Connie	
CE21-13	Administrative Citation Issued	Zoning Permit Required - Open 110-15: Steep Slope Construction on or Adjacent to - Open	Medium	4026	11TH	St	20732	0503252767	Complaint	02/26/2021	05/21/2021	O'Dell, Connie	
CE21-8	Inspection	Zoning Permit Required - Open	Medium	3712	28TH	St	20732	0503043797	Self-Initiated	02/09/2021	05/21/2021	O'Dell, Connie	
CE20-86	Notice of Violation Given	Zoning Permit Required - Open Zoning Infraction - Open	Medium	7536	C	St	20732	0503069559	Complaint	12/16/2020	05/14/2021	O'Dell, Connie	
CE20-80	Awaiting Zoning Permit	Zoning Infraction - Open	Medium	8131	BAYVIEW HILLS	Dr	20732	0503130509	Complaint	10/14/2020	05/14/2021	O'Dell, Connie	
CE20-48	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	3925	GORDON STINNETT	Ave	20732		Self-Initiated	07/01/2020	05/21/2021	O'Dell, Connie	
CE19-91	Unscheduled Inspection Notice	Property Maintenance - Sanitary Maintenance - Vehicles - Closed Property Maintenance -	Medium	7524	C	St	20732	0503070557	Self-Initiated	11/14/2019	05/11/2021	O'Dell, Connie	

Sanitary
Maintenance -
Garbage, Trash &
Debris - Open
Sanitary
Maintenance -
Open
Property
Maintenance -
Minimum
Maintenance
Requirements -
Open

CE19-67	Notice of Violation Given	Sign Ordinance - Open	Medium	4160	MEARS	Ave	20732	0503085635	Self-Initiated	08/21/2019	04/26/2021	O'Dell, Connie
CE19-17	Inspection	Zoning Permit Required - Closed Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required - Open	High	7340	G	St	20732	0503095037	Complaint	03/22/2019	05/28/2021	O'Dell, Connie
CE18-76	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	2541	SHADY OAK	Ct	20732	0503174379	Complaint	10/19/2018	06/04/2021	O'Dell, Connie

Number of Cases: 16



Code Enforcement Summary Report

Report Criteria:

<i>Status</i>	<i>Assigned To</i>	<i>Census Tract</i>	<i>Violation</i>	<i>Initiation</i>	<i>Open Date Range</i>	<i>Follow up Date Range</i>	<i>Close Date Range</i>
All Open	All		All	All	From To	From To	From To

CE Totals

	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
Totals	16	0	16

CE Cases by Employee

<i>Employee</i>	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
O'Dell, Connie	16	0	16
Totals	16	0	16

CE Cases by Violation

<i>Violation</i>	<i>Total</i>	<i>Closed</i>	<i>Open</i>
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	<i>Violations</i>	<i>Violations</i>	<i>Violations</i>
110-15: Steep Slope Construction on or Adjacent to	1	0	1
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	1	0	1
Ingress/Egress obstructed by fire hazardous objects	0	0	0
Mildew/Mold/Damp Interior Surfaces	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	0	0	0
Operating an unlicensed recreational vehicle on public highways	0	0	0

Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	1	0	1
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	4	0	4
Property Maintenance - Sanitary Maintenance - Grass	3	0	3
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	1	0	1
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	4	1	3
Sanitary Maintenance	2	0	2
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	1	0	1
Waste/Sewer Back Up	0	0	0
Zoning Infraction	2	0	2
Zoning Permit Required	5	1	4
Totals	25	2	23



Code Enforcement Summary Report

Report Criteria:

<i>Status</i>	<i>Assigned To</i>	<i>Census Tract</i>	<i>Violation</i>	<i>Initiation</i>	<i>Open Date Range</i>	<i>Follow up Date Range</i>	<i>Close Date Range</i>
All Closed	All		All	All	From To	From To	From 04/07/2021 To 05/12/2021

CE Totals

	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
Totals	12	12	0

CE Cases by Employee

<i>Employee</i>	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
O'Dell, Connie	12	12	0
Totals	12	12	0

CE Cases by Violation

<i>Violation</i>	<i>Total Violations</i>	<i>Closed Violations</i>	<i>Open Violations</i>
110-15: Steep Slope Construction on or Adjacent to	1	1	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0
Ingress/Egress obstructed by fire hazardous objects	1	1	0
Mildew/Mold/Damp Interior Surfaces	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	1	1	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	1	1	0

Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	0	0	0
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	3	3	0
Property Maintenance - Sanitary Maintenance - Grass	2	2	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	1	1	0
Sanitary Maintenance	3	3	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	0	0	0
Waste/Sewer Back Up	0	0	0
Zoning Infraction	1	1	0

Zoning Permit Required	1	1	0
Totals	15	15	0



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From To	From To	From 04/07/2021 To 05/12/2021	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE21-30		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8329		BAYSIDE Rd			20732	0503042901	Complaint	04/29/2021	05/11/2021	O'Dell, Connie
CE21-27		Closed: Voluntary Compliance	Minimum Housing Standards - Exterior Structure B (9) - Closed Ingress/Egress obstructed by fire hazardous objects - Closed	Medium	7629		B	St		20732	0503070263	Complaint	04/27/2021		O'Dell, Connie
CE21-25		Closed: Voluntary Compliance	Sanitary Maintenance - Closed	Medium	3620		27TH	St		20732	0503043762	Self-Initiated	04/05/2021	04/26/2021	O'Dell, Connie
CE21-22		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	3624		27TH	St		20732	0503044475	Complaint	03/17/2021	04/09/2021	O'Dell, Connie
CE21-20		Closed: Voluntary	Property Maintenance -	Medium	3609		12TH	St		20732	0503094952	Self-Initiated	03/12/2021	04/09/2021	O'Dell, Connie

	Compliance	Sanitary Maintenance - Garbage, Trash & Debris - Closed											
CE21-19	Closed: Voluntary Compliance	Sanitary Maintenance - Closed	Medium	3090	COX	Rd	20732	0503046966	Complaint	03/10/2021	04/09/2021	O'Dell, Connie	
CE21-17	Closed: Voluntary Compliance	Sanitary Maintenance - Closed	Medium	3714	28TH	St	20732	0503044297	Self-Initiated	03/05/2021	04/09/2021	O'Dell, Connie	
CE21-16	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	8016	SILVER FOX	Way	20732	0503174751	Self-Initiated	03/03/2021	04/23/2021	O'Dell, Connie	
CE20-53	Closed: Voluntary Compliance	Operating a short term rental - Closed	Medium	4016	28TH	St	20732	0503042758	Self-Initiated	07/30/2020	04/09/2021	O'Dell, Connie	
CE20-28	Closed: Voluntary Compliance	Zoning Permit Required - Closed Zoning Infraction - Closed	Medium	4011	27TH	St	20732	0503042464	Self-Initiated	05/05/2020	05/05/2021	O'Dell, Connie	
CE19-72	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	7626	C	St	20732	0503067939	Complaint	09/04/2019	04/26/2021	O'Dell, Connie	
CE19-23	Closed: Voluntary Compliance	110-15: Steep Slope Construction on or Adjacent to - Closed	Medium		Delores	Ct	20732		Complaint	04/10/2019	05/28/2021	O'Dell, Connie	

Number of Cases: 12



**Town of Chesapeake Beach
Treasurer's Report
Town Council Meeting
May 2021**

Coronavirus State and Local Fiscal Recovery Funds

- These funds were established under the American Rescue Plan of 2021
- Under the \$350 billion Recovery Funds Plan, every level of government will receive funding. Funds can be used to respond to COVID-19 activities as well as the replacement of revenues lost as a result of COVID-19.
- Specific guidelines on usage have been published by the Department of the Treasury, but at a high level the funds can be used for:
 - Support public health expenditures
 - Address negative economic impacts caused by public health emergency
 - Provide lost public sector revenue
 - Provide premium pay for essential workers
 - Investments in water, sewer or broadband infrastructure
- Funds will be distributed to the Town for Chesapeake Beach through our state government. More information to be provided from Treasury next week on the Town's funding.
- Payment will be 50% at a time with the second payment one year later. First payment is expected within the next 30-60 days
- Criteria for the funding was based on population and unemployment
- All preparation needed for the Town receiving these funds has been completed.
- A single audit may be required in FY22 in addition to our standard audit due to the receipt of these funds. The single audit was budgeted for in FY22
- Funds distributed will have to be used by the Town by 2024.



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Town of Chesapeake Beach

Engineer's Report 5-12-21

From: Messick Group, Inc (MGI)
Wayne A. Newton, P.E

Below is the monthly update of projects and upcoming action items to be completed by our office:

Fishing Creek Dredging:

Action: Waiting for Dredge Work to Begin. MGI met with DNR at the site to discuss hauling material to the Kellam Field area and also met virtually with USACOE to discuss timing. USACOE is looking at a spring start at the earliest.

MGI submitted Grant Application for funding to remove prior dredge spoil from DMP to make room for the USACOE dredge material on 10/9/2020. We had a virtual meeting with the USACOE & DNR on January 27th for an update and to confirm sedimentation at the Rod n Reel is coming from the Bay. We received 75% drawings for review from the USACOE. USACOE reported to us today that they need 40,000 cy of material placement space in the DMP site. MGI to coordinate material removal plan submittal to gain space for the dredge material. Waiting for grant approval from DNR to fund the removal.

Richfield Station:

Action: MGI has reviewed and commented on the updated cost estimates from the developer in reference to value of remaining work to be completed on each PWA and sent back for revision. MGI sent back final form of document to developers attorney on 12/10/20 and resent on 2/26/21. MGI approved remaining work cost estimates for revised PWA's and appropriate bonding on 5/10/21.

MGI approved whole house plans and emailed to McCrone on 9/24/20

261 Sidewalks:

Action: MGI followed up with BAI on 2/19/21 and requested a revised change order for the scope SHA requires to complete 30% design drawings. SHA confirmed the retaining wall design work is not required for the 30% design, but additional cross sections are required for the 30% design. MGI waiting for BAI final form of Change order to address SHA 30% comments.

Heritage:

Action: MGI attended virtual meeting with Ryan Homes, Jay & Holly in reference to the sidewalk construction methods. Ryan to provide certified subbase prior to pouring sidewalks and driveway aprons. Pump Station plans approved and emailed to McCrone on 9/24/20. Waiting for PWA submittal.

Kellams Field:

Action: MGI created Grading & Sediment Control Plans for the removal of the excess material from the DMP site for use on the Field. Geotechnical engineers completed first round of material tests. Waiting for final report.



Prepared concept plan for the renovation and refurbishing of the tot lot into an adult exercise and child's play area on 10/5/20. MGI met with Chris Jakubiak for direction on park vision. We are now moving forward to create biddable plans and will complete the equipment selection when the citizens survey is complete.

Richfield Tower:

Action: Bids received and analyzed. MGI recommendation of award forthcoming.

Rod N Reel:

Action: MGI and Town staff attended a virtual meeting with Rod n Reel representatives on 2/26/21 to review maintenance responsibilities based on our limits of the Town's maintenance responsibilities exhibit from 5/1/20. Rod n Reel representatives agreed to our request and offered to accept maintenance for additional items (planting & irrigation) in the Mears Avenue right of way. MGI prepared a revised exhibit to accompany a revised PWA.

Highlands Sewer Study:

Action: MGI submitted State grant/loan application on 1/29/21. Responded to State questions on 2/22/21.

Wesley Stinnett Water Study:

Action: MGI created a preliminary alignment map to serve the Wesley Stinnett Dr community with Town Water. The preliminary water extension alignment and Cost estimate completed as of 8/24/20. Water system capacity needs to be reviewed. Grant/loan application's filed on 1/29/21. Responded to State questions on 2/22/21.

Fishing Creek Wet Well:

Action: MGI to review needed improvements to prevent inundation by sea level rise and repair the existing facilities and create a concept design as well as budget for a future capital project.

Town Hall HVAC Replacement

Action: Project near complete. 90% Progress inspection completed on 4/20. Waiting for backordered parts to complete conditional acceptance.

WWTP UV Protection RFP

Action: MGI working with Jon Castro to develop and RFP to design the Launder Covers for UV protection at the Waste Water Treatment Plant. One bid received, Town to reject the one bid. MGI to manage the design by Environmental design subcontractor.

Beach ES DD Plan Review

Action: MGI reviewed 75% plans and provided comments on 4/23. Waiting for resubmittal addressing comments



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: May 3, 2021
To: Sharon Humm
From: Sergeant Gary Shrawder
Re: Sheriff's Office Report-Chesapeake Beach

In April of 2021, the Sheriff's Office handled 466 calls for service in Chesapeake Beach. This is up from 439 calls in March of 2021.

Call Breakdown for April of 2021:

280 calls were self-initiated (patrol checks, follow-up investigations, etc)

186 calls were received by other means (citizens, alarm companies, etc)

Of the 186 calls, we handled:

- 1 Overdose (fatal)
 - Gordon Stinnett Ave-CIB investigating
- 3 Domestic assault Arrest
- 1 Citizen V Citizen assault arrest
- 1 CDS violation- Unable to locate subject-no further- subject was possibly using bathroom to use narcotics- CB Fastop
- 1 Destruction of Property- Flower pot broken on front step of residence
- 1 Large fight- parking garage of Rod N Reel- believed to be related to 1936 restaurant- parties dispersed/gone upon arrival
- 1 Sexual Assault- occurred at another location not Chesapeake Beach- victim lives here
- 2 Thefts- 1) wallet taken by known suspect wallet was returned victim wants no further 2) A&A Gaming- gaming ticket stolen suspect found ticket returned victim wished no further

April 2021 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	35	111	Fireworks Complaint	0	1	Relay	0	0
Abandoned Vehicle	0	1	Follow Up	6	14	Robbery	0	1
Accident	7	34	Found Property	2	4	Search Warrant	0	0
Alarm	9	31	Fraud	3	9	Sexual Assault	1	1
Alcohol Violation	0	3	Harassment	1	4	Sex Offender Registry	0	0
Animal Complaint	5	5	Illegal Dumping	0	1	Special Assignment	9	41
Assault	1	10	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	5	18	Indecent Exposure	0	0	Stolen Vehicle	0	2
Assist Other Dept	2	12	Intoxicated Person	0	0	Summons Service	1	5
Assist Sick/Injured	4	23	Kidnapping/Abduction	0	0	Suspicious Person	5	13
Attempt to Locate	3	9	Loitering	0	0	Suspicious Vehicle	3	19
Burglary	0	4	Lost Property	0	3	Tampering with MV	0	1
CDS Violation	1	3	Loud Party/ Music	4	10	Telephone Misuse	0	0
Check Welfare	17	57	Mental Subject	5	13	Theft	2	9
Conservor of Peace	0	1	Missing Person	0	2	Traffic Complaint	6	19
Destruction of Property	1	4	Neighborhood Dispute	3	3	Traffice Control	1	1
Death Investigation	0	0	Notification	0	0	Traffic Enforcement	7	10
Disorderly	8	25	Parking Complaint	2	14	Trespassing	2	6
Domestic	9	24	Patrol Check	217	637	Unauthorized Use MV	0	0
Escort	1	1	Person with Weapon	0	0	Unknown Problem	0	3
Eviction	0	0	Police Information	10	33	Violation Protective Order	0	1
Fight	1	4	Protective/Peace Order	3	10	Warrant Service	2	3
Firearms Complaint	0	1	Prowler	0	0			
Total Calls							404	1274

	Month	Year		Month	Year		Month	Year
DUI Arrest	1	2	CDS Arrest	0	4	Other Arrest	3	12
Civil Marijuana Citations	0	5	Non Fatal Overdose	0	2	Fatal Overdose	1	1

**** Notes ****

Deputies assigned to the Twin Beach Patrol handled 244 calls outside of the Twin Beach Patrol Area in this month.
(These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)

April 2021 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	10	33	Fireworks Complaint	0	0	Relay	0	0
Abandoned Vehicle	0	1	Follow Up	5	16	Robbery	0	1
Accident	3	9	Found Property	1	3	Search Warrant	0	2
Alarm	6	19	Fraud	1	5	Sexual Assault	1	2
Alcohol Violation	1	1	Harassment	0	4	Sex Offender Registry	0	0
Animal Complaint	0	2	Illegal Dumping	0	2	Special Assignment	0	2
Assault	0	3	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	0	4	Indecent Exposure	0	0	Stolen Vehicle	0	0
Assist Other Dept	0	5	Intoxicated Person	0	1	Summons Service	2	3
Assist Sick/Injured	3	6	Kidnapping/Abduction	0	0	Suspicious Person	0	4
Attempt to Locate	4	10	Loitering	0	0	Suspicious Vehicle	2	10
Burglary	0	4	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	0	2	Loud Party/ Music	2	6	Telephone Misuse	0	0
Check Welfare	7	15	Mental Subject	0	0	Theft	1	4
Conservor of Peace	2	4	Missing Person	0	0	Traffic Complaint	2	10
Destruction of Property	0	4	Neighborhood Dispute	0	2	Traffice Control	0	0
Death Investigation	0	0	Notification	0	1	Traffic Enforcement	4	8
Disorderly	5	10	Parking Complaint	2	4	Trespassing	3	7
Domestic	4	15	Patrol Check	136	384	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	0	0	Unknown Problem	0	0
Eviction	0	1	Police Information	3	9	Violation Protective Order	0	1
Fight	3	6	Protective/Peace Order	0	1	Warrant Service	1	1
Firearms Complaint	0	2	Prowler	0	0			
Total Calls							214	649

	Month	Year		Month	Year		Month	Year
DUI Arrest	0	1	CDS Arrest	0	5	Other Arrest	1	5
Civil Marijuana Citations	0	5	Non Fatal Overdose	1	2	Fatal Overdose	0	0

**** Notes ****



april 2021 Town Stats

Fire = 35

AFA = 3

Brush 3

Fire Calls dispatched in the Town of CB = 25

EMS = 19

Fire Calls dispatched in the Town of NB = 10

Fire's = 1

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 1

Fire Drill: initial incident action

Investigation = 3

MVA = 2

Helicopter Landing = 1

Service = 2

Water Rescue = 0

Fundraising: N/A Due to COVID 19



EMS = 99

Chest Pains= 9

Other Non- Emergent dispatched Calls = 1

Diabetic Emergency = 4

Hemorrhage= 10

Cardiac Arrest - 5

Altered Mental Status =2

Allergic Reaction - 1

Traumatic Injury = 11

Abdominal pains- 3

Sick person = 20

Med Alarm - 1

Fire Standby = 1

MVC = 2

Overdose = 3

Psychiatric Emerg. = 1

Respiratory Distress = 13

Seizures = 4

Stroke (CVA) =2

Unconscious Subj. = 3

Choking = 0

Syncope = 0

Suicide = 0

Gun Shot =0

Head Injury = 3

Hypertension = 0

Assault = 3

Ems calls for Chesapeake Beach = 61

Ems calls for North Beach = 38

Ems Drill= allergic reactions

#O-21-5
Passed
Effective

AN ORDINANCE

**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
ADOPTING THE ANNUAL BUDGET FOR THE UTILITY FUND
OF THE TOWN OF CHESAPEAKE BEACH
FOR THE FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022
AND SETTING RATES, CHARGES AND FEES RELATED TO
WATER AND SEWER SERVICE BY THE TOWN.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on May 20, 2021, to consider the budget for the Town’s Utility Fund for FY ’22, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Utility Fund of the Town of Chesapeake Beach for the Fiscal Year 2022 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

Section 2. The rates, fees and charges related to providing water and sewer service set forth in Schedule A to Exhibit A are hereby adopted.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 15th day of April 2021, that a public hearing was held on the 20th day of May, 2021, and that a vote was taken in accordance

with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and ___ votes of disapproval were cast. The resulting majority of the Council (*approved/disapproved*) the passage of this Ordinance this 20th day of May, 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this 20th day of May, 2021. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor’s approval or seven (7) days after the last required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

L. Charles Fink, Councilman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman



Exhibit A

Fiscal Year 2022

Utility Fund

As Introduced
Annual Budget FY
2022

Revenues - Sewer	
400-440010 · Sewer Usage Charge	\$ 692,923
400-440040 · Penalties and Interest	\$ -
400-450000 · Investment Interest	\$ 2,000
Total Revenues - Sewer	\$ 694,923
Revenues - Water	
400-441010 · Water Usage Charges	\$ 279,968
400-441020 · Water Miscellaneous Income	\$ 1,000
400-441030 · Water Penalties and Interest	\$ -
Total Revenues - Water	\$ 280,968
Revenues - Other	
400-430130 · Unallocated reserves from General Fund	\$ 188,542
400-460000 · Fixed Fee	\$ 492,052
400-460050 · Infrastructure Fees	\$ 46,357
400-460100 · Sewer Capital Connection Fee	\$ 270,000
400-460200 · Water Capital Connection Fee	\$ 90,000
Total Other Income	\$ 1,086,951
Total Income	\$ 2,062,842
Expense	
400-6850-662200 · Meters / MXU's	\$ 38,000
400-6850-715100 · Water Plant Repair & Maint	\$ 15,000
400-6850-715500 · Water Testing	\$ 10,000
400-6900-621400 · Engineering & Prof Fees	\$ 6,000
400-6900-621501 · SAFETY	\$ 6,500
400-6900-626001 Pump Station Repair & Maint	\$ 40,000
400-6900-630500 · Supplies	\$ 25,000
400-6900-631500 · Postage	\$ 4,500
400-6900-632400 · Miss Utility Fees	\$ 1,500
400-6900-632500 · Line Repairs & Maintanance	\$ 95,000
400-6900-632800 · Banking Fees	\$ 5,000
400-6900-670000 · TPF Fixed Costs	\$ 767,141
400-6900-670100 · TPF Variable Costs	\$ 378,663
400-6900-687500 · Utilities	\$ 70,000
400-6900-717600 · Misc	\$ 500
400-6900-780000 · Property Insurance	\$ 15,002
Total Expenses	\$ 1,477,806
Debt Service	
400-6900-748100 · Principal - 2008 SRF Loan	\$ 283,975
400-6900-748300 · Principal - ARRA Loan (2009)	\$ 36,200
400-6900-719300 · Principal - 2014 - ENR	\$ 188,542
400-6900-625300 · Interest Expense	\$ 76,319
Total Debt Service	\$ 585,036
Total Expense	\$ 2,062,842
FY Surplus	\$ -

#O-21-6
Passed
Effective

AN ORDINANCE

**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
ADOPTING THE ANNUAL BUDGET FOR THE WATER PARK
OF THE TOWN OF CHESAPEAKE BEACH
FOR THE FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022.**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, pursuant to Md. Code Ann., Local Gov’t Art., § 5-205 and Section C-706 of its Charter, the Town is empowered to establish an annual budget; and

WHEREAS, after due notice, a public hearing was held by the Town Council on May 20, 2021, to consider the budget for the Town’s Water Park for FY ’22, and, at said hearing, all of those who desired to be heard were heard and their testimony recorded, and all facts relevant to the subject matter of the budget have been duly and carefully considered.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

Section 1. The annual budget for the Water Park of the Town of Chesapeake Beach for the Fiscal Year 2022 is hereby adopted in the form as set forth in the attached Exhibit A hereto.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the 15th day of April, 2021, that a public hearing was held on the 20th day of May, 2021, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and _____ votes of approval and ___ votes of disapproval were cast. The resulting majority of the Council (*approved/disapproved*) the passage of this Ordinance this 20th day of May, 2021. If signed by the Mayor below, the Mayor approves this Ordinance pursuant to Section C-310 of the Charter this 20th day of May, 2021. This Ordinance shall become effective at the expiration of twenty (20) calendar days from the date of the Mayor’s approval or seven (7) days after the last

required publication, whichever is later, pursuant to Section C-309 of the Charter, currently published in Volume II of the Municipal Charters of Maryland.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

L. Charles Fink, Councilman

Lawrence P. Jaworski, Councilman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman



Water Park Fund
Fiscal Year 2022
Exhibit A

		As Introduced Annual Budget FY 2022
Income		
500-450110 · Reserves Allocation	\$	368,322
500-450110 · Birthday Parties	\$	5,517
500-450120 · Daily Admissions	\$	559,200
500-450130 · Group Sales	\$	17,290
500-450135 · Miscellaneous Income	\$	500
500-450160 · Rentals - Cabanas and Lockers	\$	25,000
500-450165 · Rentals - Pavilion	\$	500
500-450170 · Retail Store Sales	\$	175,000
500-450175 · Season Passes	\$	80,000
500-450190 · Swim Lessons	\$	7,000
500-495000 · Investment Interest	\$	1,500
Total Income	\$	1,239,829
Cost of Goods Sold		
500-6925-542500 · Cost of Goods Sold	\$	70,000
Total COGS	\$	70,000
Gross Profit	\$	1,169,829
Expense		
500-6925-602000 · Salaries and Wages	\$	390,057
500-6925-602010 · Wages - Admin & Maint Supp	\$	229,091
500-6925-602050 · FICA	\$	51,687
500-6925-602100 · Medical & Life Insurance	\$	66,894
500-6925-602300 · Retirement	\$	40,500
500-6925-623900 · Professional Fees	\$	36,000
500-6925-632800 · Bank & Credit Card Charge	\$	35,000
500-6925-633000 · Marketing	\$	25,000
500-6925-637000 · Education & Travel	\$	10,000
500-6925-665603 · Pool Supplies	\$	38,000
500-6925-684600 · Chemicals	\$	38,000
500-6925-685200 · Repairs & Maintenance	\$	65,000
500-6925-685220 · Landscape Maintenance	\$	8,600
500-6925-687500 · Utilities	\$	70,000
500-6925-741000 · Capital Repairs	\$	26,000
500-6925-780000 · Insurance	\$	40,000
Total Expense	\$	1,169,829
Surplus / Loss	\$	-

RESOLUTION R-21-5

Resolution of the Chesapeake Beach Town Council

Whereas, as a result of the continuing COVID-19 issues confronting the Town, and concerns by other health authorities, the Bayfront Park will remain under limited capacity, and similar social distancing restrictions and;

Whereas, The Bayfront Park receives substantial funding for its operation by the Town of Chesapeake Beach and;

Whereas, The Chesapeake Beach Town Council believes that while the limited capacity Order is still in effect, that the priority of the usage of the Bayfront Park should go to the Town of Chesapeake Beach residents and first responders of the North Beach Volunteer Fire Department and the Twin Beach Deputies until the capacity is increased by future Order of the Town Council and;

Therefore Be It Resolved, by the Town Council of Chesapeake Beach, that during the limited capacity Order by the Town Council that the Bayfront Park usage be limited to Town of Chesapeake Beach residents and first responders of the North Beach Volunteer Fire Department, and the Twin Beach Deputies, and their guests. This Resolution shall be reviewed periodically for need and may change according to changes and conditions. This Resolution supersedes previous Resolutions on this issue.

Approved: _____

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Derek J. Favret, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

Limited Capacity Notice

As a result of COVID-19 and associated Notices and Orders from the Town Council, Bayfront Park is currently operating at a limited capacity. As a result of a Town Council Resolution, Bayfront Park will be limited to the use of municipal residents of the Town of Chesapeake Beach and first responders of the North Beach Volunteer Fire Department, and the Twin Beach Deputies and their guests. It is considered TRESPASS to enter Bayfront Park if you are not a Town resident, first responder of NBVFD, Twin Beach Deputy or are accompanied by them as a guest. As COVID restrictions may change, then the Resolution will be reviewed periodically for need and may be modified according to changes in conditions. This Notice supersedes previous notices on this issue.

Town Administrator

PLANNING & ZONING MEMORANDUM

To: Mayor and Town Council, Chesapeake Beach, MD

From: Larry Brown
Chairman, Planning and Zoning Commission

Date: May 12, 2021

Re: Report

The **Planning Commission** held three “virtual” meetings via publicly assessable “Zoom”; April 20, April 28, and May 11, 2021. The meetings were recorded and are available on YouTube; the public participated by phone and via the internet. A new feature was added to the Town’s Planning & Zoning webpage giving the public access to the comprehensive plan drafts.

At the April 20th meeting Commissioner Jan Ruttkay was welcomed, and participated in her first meeting.

The Commission was made aware that the Town Council:

- In March adopted the finalized Master Walkability Plan.
- In April endorsed the flood and sea level rise action plan framework.
- In April approved Ordinance O-21-1, prohibiting full casino licenses or sports betting licenses, and
- Town’s Economic Development Committee has plans to provide a report to the Commission for inclusion in the Comprehensive Plan.

The agendas for these three meetings were focused on reviewing Chapter 5, Land Use, in the draft Comprehensive Plan Update, and review of Chapter 6. Housing. On May 5th, the Zoning Administrator provided the Commission with a near complete draft of the Plan, including Chapters 7, 8 and 9 that the Commission had not previously reviewed.

The current status of the Plan’s Chapters are as follows:

1. Introduction (reviewed)
2. Population of Chesapeake Beach (reviewed)

3. Municipal Growth (awaiting first drafts of several portions)
4. Natural Environment (reviewed)
5. Land Use (awaiting draft that includes significant revisions)
6. Housing (reviewed, being revised)
7. Transportation/Circulation (yet to be reviewed)
8. Community Facilities (yet to be reviewed)
9. Water Resources (yet to be reviewed)
10. Implementation, Development Regulations and Areas of State Significance (awaiting first drafts)

Appendices: None adopted; no drafts received.

Thus far the Commission plans to propose the following significant recommendations to the Land Use Chapter in the Update to the Comprehensive Plan.

- Amend the height limit to 35' feet, from original grade level, for any building, in any zone. An additional five feet may be added if applicants can demonstrate the additional height is needed to comply with the Town of Chesapeake Beach's floodplain management regulations.
- Develop design standards for each district to ensure that development and redevelopment is harmonious and with existing structures and that a strong sense of place emerges or is retained within each district as development and redevelopment takes place.
- Allow apartments above new commercial development on MD260 as part of the redevelopment / revitalization of that commercial gateway mixed use area.
- Within the Town Center and Maritime District; not to allow additional or new multi-family housing types; not to allow residential units above commercial buildings; that development or redevelopment of commercial structures for residential use not be an option.
- Amend the description of the Residential Medium Density (R-MD) District to include only single family houses.
- Not to amend the current description of the Residential Village (RV) District, but to:
 - To restrict development or redevelopment in the Residential Village (RV) District South of MD 260, north of Kellam's Field and 26th Street to single family homes, with no multi-family options.

- To change the zoning to only single family units in the Residential Village (RV) District at the north end of Rt 261, along the waterfront by the fire station and the area north of the marsh.

The Commission will continue to discuss drafts of the Comprehensive Plan Update at future meetings on May 26, June 15th and June 23rd.

All future PC meetings will be “virtual” meetings via publicly assessable “Zoom” until in person meetings are approved by the Town Council.

Chesapeake Beach Oyster Cultivation Society Report

May 20, 2021

Chesapeake Beach Town Council Meeting

CBOCS is planning its annual meeting for May 22, 2021 at 10 AM. The virtual Zoom will be on line starting at 9:30 for casual conversations and updates on members. This meeting will review what we actually did in 2020 and our new plans for 2021.

Coming up is the annual collection and testing of oysters. These oysters will be used for some outreach programs that are being developed with Northeast Community Center and Jefferson Patterson Park. At the same time additional reef balls will be deployed to further mark and protect our expanding reef.

CBOCS is receiving 200,000 oysters in September.

Green Team Minutes

April 22, 2021

Upcoming Events & Meetings:

1. June 3, 7:00 pm = Green Team Meeting (online)
2. June 5, 9:00 am = Bayfront Park Cleanup and Vine Clipping
3. June 24, 7:00 pm = Green Team Meeting (online or in person TBD)

Ongoing Green Team Meetings, 4th Thursday of the month

Award: Maryland Plant Community Award, Plant, People, Loving, Nurturing, Trees – Sponsored by the Maryland Forest Service & the Maryland Urban and Community Forest Committee.

Recognized for the purchase of 40 trees from a DNR program and the Green Team created buffer gardens near Kellam's Field, reducing runoff to Fishing Creek.

Town and Budget Update:

The team discussed the 2021 and 2022 budget and current town initiatives such as

1. the electric vehicle charging stations,
2. Miller-Loveless Park at Kellam's Field revitalization project,
3. the new HVAC system in Town Hall which will be energy efficient and provide germ control for the public and the staff,
4. the new budgetary line item for Storm Drain Inspection and Maintenance.

Calvert Parks and Rec:

Meeting to discuss potential collaboration scheduled on May 6 with Erica Love, Recreation Coordinator & Kirsten Perry, Recreation Assistant Coordinator, Northern District, Department of Parks & Recreation.

Chesapeake Beach Green Team Draft Action Plan

The Action Plan is on the Towns' website and comments are welcome continuously.

Pollinator & Mosquito Repellant Gardens / Railway Trail Update

A trash removal event was discussed for this Fall.

The team discussed how to promote buffer gardens, possibly a video on making your buffer garden, and the need for the pruning of three that were planted along the forested areas of the trail.

Bayfront Park Update

June 5, starting at 9:00am, a trash removal and vine clipping event is scheduled

Education & Outreach

Flood and Sea Level Rise Action Plan Framework is available.

New Ideas / Further Discussion Required

- Tree / Tree Canopy Inventory (work toward DNR designation as a Tree Friendly Town)
- Stormwater Mitigation
- Invasive species identification and removal
- Increase trash receptacles along Bayside Road & near places of business



To: The Honorable Mayor and Town Council
Re: Richfield Station Water Tower Request for Proposal

From: Holly Wahl, Town Administrator

Date: May 14, 2021

BACKGROUND:

The Town released a Request for Proposal (RFP) for the painting and repairs to the Richfield Station water tower. The RFP was posted on eMaryland Marketplace Advantage BID# BPM 023309 and sent to 39 potential bidders. The RFP was posted on the Town website, in print media and in the Town Administrators Town Council reporting.

A mandatory pre-bid meeting was held on April 6, 2021 in and proposals were received April 20, 2021.

BID RESULTS:

A summary of the bid results are listed below, detailed bid results are available thereafter.

Contractor	Lump Sum
Manolis Painting, Inc.	\$ 363,845.00
Utility Service Co., Inc	\$ 735,800.00
K&K Painting	\$ 328,625.00
Minoan, Inc.	\$ 432,450.00
Surburban Contractors, LLC.	\$ 499,975.00
D&M Painting	\$ 398,940.00

Contractor:		Manolis Painting, Inc.	Baltimore, MD
Part 1 Lump Sum Items:			
Item 1		\$	316,000.00
Item 2		\$	38,000.00
Total Lump Sum		\$	354,000.00
Part 2 Fixed Price Extra Work Items			
		Unit Price	Total Price
Item 2	Certified Welder	\$ 75.00	\$ 1,360.00
Item 3	Licensed Electrician	\$ 90.00	\$ 900.00
Item 4	Licensed Plumber	\$ 75.00	\$ 1,875.00
Item 5	CR-6	\$ 68.00	\$ 1,360.00
Item 6	#57 Stone	\$ 65.00	\$ 650.00
Item 7	Silt fence	\$ 7.00	\$ 700.00
Item 8	Permenanent seed & mulch	\$ 10.00	\$ 2,000.00
Item 9	Material Allowance	\$ 1,000.00	\$ 1,000.00
			\$ 9,845.00
Total Bid (Items 1-9)			\$ 363,845.00

Contractor:		Utility Service Co., Inc	Perry, GA
Part 1 Lump Sum Items:			
Item 1		\$	694,800.00
Item 2		\$	12,500.00
Total Lump Sum		\$	707,300.00

Part 2 Fixed Price Extra Work Items			
		Unit Price	Total Price
Item 2	Certified Welder	\$ 200.00	\$ 5,000.00
Item 3	Licensed Electrician	\$ 220.00	\$ 2,200.00
Item 4	Licensed Plumber	\$ 200.00	\$ 5,000.00
Item 5	CR-6	\$ 75.00	\$ 1,500.00
Item 6	#57 Stone	\$ 70.00	\$ 700.00
Item 7	Silt fence	\$ 56.00	\$ 5,600.00
Item 8	Permenanent seed & mulch	\$ 37.50	\$ 7,500.00
Item 9	Material Allowance	\$ 1,000.00	\$ 1,000.00
			\$ 28,500.00
Total Bid (Items 1-9)			\$ 735,800.00

Contractor:		K&K Painting	Baltimore, MD
Part 1 Lump Sum Items:			
Item 1		\$	305,000.00
Item 2		\$	15,000.00
Total Lump Sum		\$	320,000.00
Part 2 Fixed Price Extra Work Items			
		Unit Price	Total Price
Item 2	Certified Welder	\$ 80.00	\$ 2,000.00
Item 3	Licensed Electrician	\$ 60.00	\$ 600.00
Item 4	Licensed Plumber	\$ 65.00	\$ 1,625.00
Item 5	CR-6	\$ 60.00	\$ 1,200.00
Item 6	#57 Stone	\$ 60.00	\$ 600.00
Item 7	Silt fence	\$ 6.00	\$ 600.00
Item 8	Permenanent seed & mulch	\$ 5.00	\$ 1,000.00
Item 9	Material Allowance	\$ 1,000.00	\$ 1,000.00
			\$ 8,625.00
Total Bid (Items 1-9)			\$ 328,625.00

Contractor:		Minoan, Inc.	York, PA
Part 1 Lump Sum Items:			
Item 1		\$	338,700.00
Item 2		\$	60,000.00
Total Lump Sum		\$	398,700.00
Part 2 Fixed Price Extra Work Items			
		Unit Price	Total Price
Item 2	Certified Welder	\$ 300.00	\$ 7,500.00
Item 3	Licensed Electrician	\$ 250.00	\$ 2,500.00
Item 4	Licensed Plumber	\$ 250.00	\$ 6,250.00
Item 5	CR-6	\$ 250.00	\$ 5,000.00
Item 6	#57 Stone	\$ 150.00	\$ 1,500.00
Item 7	Silt fence	\$ 75.00	\$ 7,500.00
Item 8	Permenanent seed & mulch	\$ 50.00	\$ 2,500.00
Item 9	Material Allowance	\$ 1,000.00	\$ 1,000.00
			\$ 33,750.00
Total Bid (Items 1-9)			\$ 432,450.00

Contractor:		Surburban Contractors, LLC.	Manassas, VA
Part 1 Lump Sum Items:			
Item 1		\$	460,850.00
Item 2		\$	12,000.00
Total Lump Sum		\$	472,850.00
Part 2 Fixed Price Extra Work Items			
		Unit Price	Total Price
Item 2	Certified Welder	\$ 145.00	\$ 3,625.00
Item 3	Licensed Electrician	\$ 200.00	\$ 2,000.00
Item 4	Licensed Plumber	\$ 200.00	\$ 5,000.00
Item 5	CR-6	\$ 100.00	\$ 2,000.00
Item 6	#57 Stone	\$ 100.00	\$ 1,000.00
Item 7	Silt fence	\$ 65.00	\$ 6,500.00
Item 8	Permenanent seed & mulch	\$ 30.00	\$ 6,000.00
Item 9	Material Allowance	\$ 1,000.00	\$ 1,000.00
			\$ 27,125.00
Total Bid (Items 1-9)			\$ 499,975.00

Contractor:		D&M Painting	Washington, PA
Part 1 Lump Sum Items:			
Item 1		\$	380,700.00
Item 2		\$	18,420.00
Total Lump Sum		\$	398,940.00
Part 2 Fixed Price Extra Work Items			
		Unit Price	Total Price
Item 2	Certified Welder	\$ 150.00	\$ 3,750.00
Item 3	Licensed Electrician	\$ 150.00	\$ 1,500.00
Item 4	Licensed Plumber	\$ 125.00	\$ 3,125.00
Item 5	CR-6	\$ 75.00	\$ 1,500.00
Item 6	#57 Stone	\$ 100.00	\$ 1,000.00
Item 7	Silt fence	\$ 10.00	\$ 1,000.00
Item 8	Permenanent seed & mulch	\$ 1.00	\$ 200.00
Item 9	Material Allowance	\$ 1,000.00	\$ 1,000.00
			\$ 13,075.00
Total Bid (Items 1-9)			\$ 398,940.00

FISCAL IMPACT: This is a FY21 budgeted expenditure under the Town's utility fund. Total funds budgeted for this project are \$420,000 in FY21.

RECOMMENDATION: It is recommended that the Town initiate a contract with K&K Painting Inc. of Baltimore, MD in the amount of \$320,000.00 not to exceed \$328,625.00.

K&K is recommended by the paint manufacturer and has excellent references. Recent projects include paint and repairs to a 1 million gallon elevated water storage tank for Anne Arundel County Department of Public Works, paint and repairs to a 400,000 gallon elevated water storage tank for the City of Aberdeen.

References stated that K&K:

1. stayed within their original budget and if change orders were required the costs were reasonable.
2. had the equipment and manpower to complete the work in a timely manner and at a level of quality that met and exceed expectations.
3. K&K is responsive and easy to work with maintaining a clean work site.

See attached detailed reference questions and answers as Exhibit "A".

Exhibit "A" K&K Painting

Reference from Suez:

1. Did the vendor stay within the original budget and timeline? **Yes.**
2. Did the vendor reply to your questions and/or requests in a timely manner? **Yes.**
3. How did the vendor handle conflict and/or issues? **The vendor is able to react to the rigors of a changing project.**
4. Did the finished project meet your expectations? **Yes.**
5. What did you like about working with this vendor? **Vendor is quick to return calls and emails.**
6. Would you hire this vendor again? **Yes. Vendor has work for us under contract.**
7. Anything you'd like to add? **Nick is personable and good to have around our customers.**

Reference from NTD Inspections:

1. Did the vendor stay within the original budget and timeline? **Yes, and the change orders were not a part of the original contract. He provided reasonable costs for the change in scope of work.**
2. Did the vendor reply to your questions and/or requests in a timely manner? **Yes, in most cases**
3. How did the vendor handle conflict and/or issues? **Full cooperation with timely responses**
4. Did the finished project meet your expectations? **The first project yes, we are closing out the second project in the next few weeks.**
5. What did you like about working with this vendor? **They had the equipment and manpower to complete the work in a timely manner and a level of quality that met or exceeded the specifications**
6. Would you hire this vendor again? **Yes**
7. Anything you'd like to add? **It was a pleasure working with the company and the painting crews**

Additional reference from Suez:

1. Did the vendor stay within the original budget and timeline? **Yes**
2. Did the vendor reply to your questions and/or requests in a timely manner? **Yes**
3. How did the vendor handle conflict and/or issues? **Professionally**
4. Did the finished project meet your expectations? **Yes**
5. What did you like about working with this vendor? **Knowledgeable, hard-working, responsive**
6. Would you hire this vendor again? **Yes**
7. Anything you'd like to add?

References by Dantanet Engineering:

1. Did the vendor stay within the original budget and timeline?

Yes, the contractor has performed numerous projects over the last 20 yrs that we have been involved with as a consultant or inspector to the owner. K&K has stayed within the budget (unless there was a change in the scope of work) and they sometimes completed the work prior to the deadline.

2. Did the vendor reply to your questions and/or requests in a timely manner?

K&K has been very responsive to questions, issues or requests that have come up of the multiple projects.

3. How did the vendor handle conflict and/or issues?

One example of how the contractor resolved the issue with a questionable surface preparation was that they merely re-blasted the surfaces to obtain the SSPC SP6 finish that was requested. Other contractors would argue or protest this matter but K&K solved the problem to allow the job to continue.

4. Did the finished project meet your expectations?

The finished project with K&K on bridges, water tanks and hydrants to name a few have always met the expectations.

5. What did you like about working with this vendor?

The crew is safe, responsive, they maintain a clean job site, the owner is hands on and is personally vested in each project no matter the size.

6. Would you hire this vendor again?

Datanet would recommend K&K for future projects anytime. Compared to the numerous other industrial paint contractors that are bidding these projects, K&K is one that owners have been pleased that they accepted their bids.

7. Anything you'd like to add?

Nothing at this time.



OFFICE OF THE TOWN ADMINISTRATOR

To: The Honorable Mayor and Town Council
Subject: WRTP Bearing Close out

From: Holly Wahl, Town Administrator

Date: May 14, 2021

BACKGROUND: The Town contracted Bearing Construction to complete Enhanced Nutrient Removal (ENR) upgrades for the Chesapeake Beach Water Reclamation Treatment Plant on May 28, 2013, as awarded by the Mayor and Town Council at that time. The Town also executed a contract with Whitman, Requardt & Associates on November 2, 2009 to serve in the capacity of the Owner Representative for the ENR project. During the contracting phase Whitman, Requardt & Associates agreed to change orders, that have been determined were binding to the Town, as additional costs in November of 2016.

STATUS: The Town has settled with Bearing Construction to pay half of the costs determined to be owed for these changes in order to close out the ENR project and receive final Use & Occupancy (U&O) permits.

IMPACT: As part of this settlement the Town is required to pay an additional \$33,800 to Bearing Construction from the Chesapeake Beach Water Reclamation Plant budget & funds in addition the contracted payment of \$12,989,000. These costs will be shared by our partners via the fixed fee cost structure per the interjurisdictional agreement from the FY21 budgeted funds.