



PUBLIC HEARING: 6:45 PM

Ordinance O-22-12, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending Chapter 290 of the Zoning Ordinance.

Ordinance O-22-13, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the Chesapeake Beach Zoning Map.

**TOWN MEETING AGENDA
NOVEMBER 17, 2022**

- I. Call to order and roll call.
- II. Pledge of Allegiance.
- III. Approval of the agenda.
- IV. Public Comment on any item on the agenda.
- V. Approval of the minutes of October 20, 2022, Town Council Meeting.

Approval of the minutes of the November 7, 2022, Special Meeting.

Approval of the minutes of the November 7, 2022, Informational Work Session.
- VI. **Special Presentation**
- VII. **Petitions and Communications**
 - A. Town Administrator's Report
 - B. Operations Manager Report
 - C. Public Works Administrators Report
 - D. Water Reclamation Treatment Plant Report



- E. Code Enforcement Report
- F. Town Treasurer's Report
- G. Town Engineer's Report
- H. Deputy's Report
- I. North Beach Volunteer Fire Department
- J. Mayor's Report

VIII. Resolutions & Ordinances

- A. Vote on Ordinance O-22-12, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending Chapter 290 of the Zoning Ordinance.
- B. Vote on Ordinance O-22-13, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the Chesapeake Beach Zoning Map.
- C. Introduce and vote on Resolution R-22-2, a resolution of the Town Council of Chesapeake Beach, Maryland, appointing a new resident agent.

IX. Report of Officers, Boards, and Committees

- A. Planning & Zoning Commission – Cindy Greengold
- B. Board of Appeals – No hearing held.
- C. Chesapeake Beach Oyster Cultivation Society – Sue Alexander
- D. Climate Change Advisory Group – Larry Jaworski
- E. Economic Development Committee – Larry Jaworski



F. Green Team – Valerie Beaudin

G. Kellam’s Revitalization Committee – Greg Morris

H. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck

I. Walkable Community Advisory Group – Charles Fink

X. Unfinished Business

XI. New Business

1. Town Council to consider authorizing the Mayor to enter into a contract with Comcate for permit tracking software and access to a citizen portal totaling \$9,125 in year one fees and \$6,375.00 in annual fees from the FY23 General Fund Annual Software line item.
2. Town Council to consider awarding a three-year time and material contract to Windmill Farms for snowplow services with no costs incurred by the Town unless there is a snow and ice event. Costs are to be allocated to the General Fund Snow Removal line item.

XII. Public Comment

XIII. Council Lightning Round

XIV. Adjournment



**MINUTES OF THE
TOWN COUNCIL MEETING
OCTOBER 20, 2022**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Lawrence P. Jaworski, Margaret P. Hartman, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Brittany Moran, Town Treasurer, James Berry, Public Works Manager, Wayne Newton, Acting Town Engineer, Josh Stinnett, WRTP Manager, Dennis Burger, Code Enforcement Officer, and Lieutenant Hollinger. Absent were Todd Pounds, Town Attorney, and Carla Richard, Operations Manager.

II. Pledge of Allegiance. The Ladies of Charity led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Councilwoman Beaudin moved to approve the agenda. Seconded by Councilwoman Hartman, all in favor.

IV. Public comment on any item on the agenda. None Received.

V. Approval of the minutes of the September 15, 2022 Town Council Meeting.

MOTION: Councilwoman Hartman moved to approve the minutes of the September 15, 2022 Town Council meeting. Seconded by Councilwoman Beaudin, all in favor.

Approval of the minutes of the October 3, 2022 Informational Work Session.

MOTION: Councilwoman Beaudin moved to approve the minutes of the October 3, 2022 Informational Work Session. Seconded by Councilman Jaworski, all in favor.

VI. Special Presentation – Ladies of Charity – Food Pantry Rebuild – Kathy Temple, President of the Ladies of Charity Calvert County, thanked the Mayor and Town Council for allowing them to come and enlighten the Council as to what the organization is all about, its vision, and its mission. A video was presented on the food pantry and other ministries that the organization is involved in. Barbara Glover, pantry manager, briefed the Council on the food pantry, the proposed rebuild solution and sources of funding. Peggy McKelly, co-chair of fundraising, presented to the Council their plan on how they will work to raise the funds. They are asking the Council to consider making a generous contribution to the rebuild.

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VII. Petitions and Communications –

- A. Town Administrator’s Report** – Ms. Wahl submitted the attached written report and was present to address Council on report items. Ms. Wahl reported that the Federal dredge has begun and is expected to run through mid-December. The Council remarked that the placement of the old bridge railings at Town Hall and now at Bayfront Park are nice additions to the Town, and encouraged future settings, if the Town still has remaining sections in their possession.
- B. Operations Manager Report** – No report.
- C. Public Works Report** – Mr. Berry submitted the attached written report and addressed questions from the Council on report items. Mr. Berry gave an update on the results of the smoke testing, commented that the RT 260 replacement clock has been ordered and estimated to arrive early December, and lastly, sand blasting is currently underway at the Veterans Park with painting anticipated to begin mid next week.
- D. Water Reclamation Treatment Plant Report** – Mr. Stinnett submitted the attached written report and was present to address the Council on report items. The Council thanked Mr. Stinnett for a thorough report and congratulated the Plant on no SSO spills or Filter Bypasses this month.
- E. Code Enforcement Report** – The attached written report was submitted. The Mayor introduced new Code Enforcement Officer Dennis Burger. Mr. Burger addressed questions from the Council.
- F. Town Treasurer’s Report** – No report.
- G. Town Engineer Report** – Mr. Newton submitted the attached written report and was present to address the Council on report items. Mr. Newton briefed the Council on the Kellam’s Field master plan, the status on the water park reconstruction, and the concept plans for the pocket parks.
- H. Deputy’s Report** – Sergeant Shrawder submitted the attached written report and Lieutenant Hollinger was present to address the Council. Councilman Pardieck thanked the Lieutenant for looking into the C Street speeding issue and communicating the information collected.
- I. North Beach Volunteer Fire Department** – No report submitted. Councilman Jaworski took the opportunity to share that the Firehouse will be holding a Trunk or Treat event on October 30th and invited all to come out.

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- J. Mayor' Report** – The Mayor stated every two years brings us to the election cycle. A key reason to vote is that our leaders pay attention to which areas vote and which do not. With that being said, if we want our voices heard we must let them know we are paying attention. The Town has been very fortunate to have had over the years great responsive representation in both Annapolis and Prince Frederick, the Sheriff's office and on down the line. Early voting begins next week, and election day is November 8th, so get out and vote!

VIII. Resolutions & Ordinances:

- A. Vote on Resolution R-22-1, a resolution of the Town Council of Chesapeake Beach terminating the concessionaire agreement with Fishing Creek Landings (Rod N Reel Marina West).

MOTION: Councilwoman Beaudin moved to approve Resolution R-22-1, terminating the concessionaire agreement. Seconded by Councilwoman Hartman, all in favor.

- B. Introduce Ordinance O-22-12, an ordinance of the Town Council of Chesapeake Beach, Maryland amending Chapter 290 of the Zoning Ordinance. **A public hearing will be held at the November 17, 2022 Town Council meeting beginning at 6:45 pm.**

The Mayor announced that a Special Meeting will be held on November 7, 2022 at 5:50 pm to introduce Ordinance O-22-13, an ordinance to amend the Zoning Map, and a public hearing will be scheduled for the November 17, 2022 Town Council meeting as well.

IX. Report of Officers, Boards and Committees:

- A. **Planning & Zoning Commission** – No report.
- B. **Board of Appeals** – No hearing was held.
- C. **Chesapeake Beach Oyster Cultivation Society** – Ms. Alexander submitted the attached written report and was present to address the Council. Ms. Alexander noted the field trips continue for the students and are a great success. Ms. Alexander took the opportunity, on behalf of the naturalists from the Parks & Recreation Department, who designed this program, along with ChesPax, which is the Environmental Studies Department of the public school system, to relay their appreciation to the Mayor and Town Council and Mr. Berry for their continued support of this program.
- D. **Climate Change Advisory Committee** – Councilman Jaworski reported Mayor Mahoney and himself were interviewed on local CBS Channel, WSA9, on October 1st with discussion focusing on climate change, sea level rise, and the impact on our local communities. Mr. Jaworski noted

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the Coastal Resiliency group continues to seek grant funding to support their efforts. Meeting schedule for the Coastal Resiliency work group and the Coastal Resiliency Steering Committee will be forthcoming. Mr. Jaworski reported he participated in several virtual meetings sponsored by the Environmental and Energy Study Institute discussing a wide range of issues and impacts of global climate change.

- E. Economic Development Committee** – Councilman Jaworski reported Taste the Beaches was a huge success, with an estimated 2000 participants. Post-event survey of participants and vendors showed favorable comments of the event, and Mr. Jaworski extended his appreciation to Holly Wahl, Martha Kennedy, and Amanda Yoselow for their help and support which made the event a success and, of course, thanks to Mayor Mahoney for the great weather! Planning for Taste the Beaches 2023 is underway which is tentatively scheduled for September 9, 2023. Mr. Jaworski reported on behalf of Mayor Mahoney, he represented the Town at the Beach Bucs Homecoming event on October 3rd and genuinely enjoyed himself. The Town participated in a ribbon cutting ceremony on October 5th to mark the official opening of the Baia Coastal Italian Kitchen and Wine Bar and wishes them much success, and lastly, a number of upcoming Town events are on the rise, including the 14th Annual Pat Carpenter Holiday Parade scheduled in North Beach on December 3rd. Co-chair Morris reminded everyone Halloween Family Fun Night is October 29th and looks forward to this fun event.
- F. Green Team Committee** – Councilwoman Beaudin submitted the attached written report. Dr. Beaudin was excited to announce the placement of a section of the old bridge railing in the newly landscaped bed on the northside entrance of Bayfront Park. Plans to landscape the southside entrance with a bridge railing to match on the northside is planned. Saturday, October 22nd at 9 am, the Team will meet at the 17th Street Garden location to refresh plantings for Fall and then move to the Pollinator Garden on the Trail. Anyone interested is welcome to come out and lend a hand. Dr. Beaudin announced an Education & Outreach event talk is scheduled for March 4, 2023 at the Northeast Community Center with guest speaker Kerri Wixted to speak on “Attack of the Invaders.” Next Team meeting will be held on November 3rd at Town Hall. Councilman Morris has been invited to attend and discuss with the Team ideas for the Kellam’s Field.
- G. Kellam’s Revitalization Committee** – Councilman Morris stated he looks forward to attending the upcoming Green Team meeting and discussing ideas on the plans for Kellam’s Field. Co-chair Fink thanked Mr. Newton for a very productive meeting regarding Kellam’s and feels we are on a good path. He looks forward to working in conjunction with everyone to make the revitalization of Kellam’s Field a reality which will offer something for all.
- H. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck stated the group did not meet this past month and had no report.
- I. Walkable Community Advisory Group** – Councilman Fink noted there is a lot of good stuff happening, things in the pipeline, but as mentioned before, we are in a waiting mode. State and

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Federal agencies are encountering challenges which are causing some delays in moving things forward. Safe Routes to School and the 261-sidewalk feasibility study will move forward and looks like pocket parks and the revitalization at Kellam's Field will be a reality in his lifetime.

X. **Unfinished Business:** None.

XI. **New Business:**

1. Town Council to consider awarding a contract to Blue Earth for \$75,393.60 from the Chesapeake Beach Water Reclamation Treatment Plant FY23 Capital Improvements line item for Filter Cleaning.

MOTION: Councilman Jaworski moved to approve awarding a contract to Blue Earth in the amount of \$75,393.60. Seconded by Councilwoman Beaudin, all in favor.

XII. **Public comment was received by:** None

XIII. **Council Lightning Round:**

1. Ms. Hartman commented the upcoming October events look fun, and for all to enjoy.
2. Mr. Pardieck wished everyone a Happy Halloween and to enjoy the festivities with family.
3. Mr. Morris stated, regarding the text amendments before the Council, that not everyone will get everything they want but with balance and compromise it proves to be a good product. He looks forward to being at the Halloween Family Fun Night and wishes everyone a happy and safe Halloween.
4. Mr. Jaworski stated there are a number of exciting and fun-filled town events coming up. The Halloween Family Fun Night, the Firehouse Trunk or Treat, the Light Up the Town, and the Railway Museum Lighting Tour, so mark your calendars!
5. Mr. Fink first expressed his thoughts regarding the Planning & Zoning amendments, as an example of good compromise and common sense, and reflects the hard work of the Planning Commission. Secondly, regarding the PFAS testing, he thanked the Administration for maintaining updated information on the Town's website, allowing the citizenry to stay informed as to the status. Lastly, Mr. Fink loves Halloween, and will be visiting the Firehouse Trunk or

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Treat on October 30th and enjoying the awesome decorations and such, so Happy Halloween everyone.

6. Dr. Beaudin stated that on Saturday, October 22nd at 9 am, volunteers will meet at the 17th Street Garden location to plant for Fall and welcomed any that would like to join in. The next Green Team meeting is scheduled for November 3rd and wished everyone a Happy Halloween and to stay safe while trick or treating.

XIV. Adjournment

There being no further comments, the meeting adjourned at 8:35 pm on a motion by Councilwoman Hartman. Seconded by Councilman Morris, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk



**TOWN COUNCIL
SPECIAL MEETING MINUTES
NOVEMBER 7, 2022**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 5:50 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Margaret P. Hartman, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Todd Pounds, Town Attorney, Brittany Moran, Town Treasurer, James Berry, Public Works Manager.
- II. Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.
- III. Introduce Ordinance O-22-13, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the Town of Chesapeake Beach Zoning Map.**

The Mayor introduced Ordinance O-22-13, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the zoning map. A public hearing was set for the November 17, 2022 Town Council meeting beginning at 6:50 pm.

IV. Adjournment

There being no further comments the Special meeting adjourned at 5:52 pm on a motion by Councilwoman Beaudin. Seconded by Councilwoman Hartman, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk



**MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
NOVEMBER 7, 2022**

- I. Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Margaret P. Hartman, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Todd Pounds, Town Attorney, Brittany Moran, Town Treasurer, and James Berry, Public Works Manager.
- II. **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.
- III. **Informational discussion on the following items:**
1. **Ordinance O-22-14, an ordinance of the Town Council amending the ethics ordinance (State Mandated)** – Ethics Chair Peter Feuerle was present to address the Town Council. Mr. Feuerle stated the Town’s Ethics Commission recently received notification from the State Ethics Commission informing of new ethic legislation that was passed which would require amendments to local government ethics laws. These amendments are mandatory and are to be equivalent to State law. The Commission Counsel prepared an ordinance which incorporates those changes for the Council’s information. This has been reviewed and approved by the Town Attorney.
 2. **Ethics Commission’s proposed amendments to Ethics Ordinance** – Chair Feuerle presented to the Town Council a number of proposed amendments the Ethics Commission is recommending for Council consideration. Mr. Feuerle addressed questions from the Council.
 3. **Permit Software and Code Enforcement citizen portal** – Ms. Wahl presented to the Council a proposal for a permit tracking software. The Town budgeted in its FY23 general fund to add software to track the permitting process. A centralized permit tracking software will provide access to multiple staff members with the ability to review permits and all associated files. This software also includes a public portal for citizens, which would allow for citizens to submit code enforcement complaints directly online. Ms. Wahl addressed questions from the Council.
 4. **Wildlife Ordinance O-22-15** – The Town is proposing to introduce an ordinance that would prohibit the feeding of certain wildlife over two pounds. The Council was provided with information from the Maryland Department of Natural Resources relating to the harm that feeding wildlife can impose. Each Council member expressed their thoughts on this. After thought-provoking comments, the Mayor decided to put a hold on this and bring back at its December work session for further discussion.
 5. **Snowplow Agreement** – Ms. Wahl stated the Town employs contract service for snowplowing on a time and material basis. The Town covers private roads of



homeowner's associations through an annual indemnification agreement. With this additional coverage, the Town staff cannot cover promptly, all areas that require snow removal. The Town is proposing to extend the term of the time and material award from a year-to-year basis to a multi-year time and material contract. This will lock in the CDL drivers needed and allow the contractor to purchase the necessary equipment to service the Town. Ms. Wahl addressed questions from the Council.

6. **Resolution R-22-2 – Update the Town of Chesapeake Beach resident agent.** Ms. Wahl stated Resolution R-22-2 is a resolution that will update the Town's resident agent. The Town Clerk will be appointed.

IV. Council Lightning Round –

1. Dr. Beaudin wished everyone a nice evening and commented “good work session.”
2. Mr. Fink commented he was so excited to see the Christmas lights going up in Town and looks forward to flipping the switch!
3. Mr. Jaworski urged everyone to enjoy the gorgeous full moon out tonight and for those very early risers, there's a full lunar eclipse beginning in the wee hours of the morning.
4. The Mayor commented “hug a veteran.”
5. Mr. Morris commented he appreciates the Town Clerk and her many years here at Town Hall.
6. Mr. Pardieck stated the call is out for artists in the sculpture competition, so spread the word. Proposals are due by January 31, 2023.
7. Ms. Hartman echoed Dr. Beaudin's comments about the good work session and looks forward to the upcoming Council meeting.

VI. Adjournment:

There being no further comments the meeting adjourned at 8:24 p.m. on a motion by Councilman Jaworski. Seconded by Councilwoman Beaudin, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk

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Town Administrators Report – November 2022

I. REQUEST FOR PROPOSAL:

Water Reclamation Treatment Plant Launder Cover RFP: This RFP was re-issued on September 7, 2022, on eMaryland Marketplace Advantage eMMA. One bid proposal was received by the Town. The Town is working with the responsive bidder to determine a recommendation for Town Council with possible cost-saving recommendations per the Town Engineers' review and advisement. The project was discussed with the CBWRTP partners during the October Quarterly Partnering meeting.

Chesapeake Beach Water Park Software RFP: The Town released an RFP in November for updated Customer Relationship Management (CRM) and Point of Sale (POS) software that would integrate two systems currently running the online and on-site sales of the water park into one system. This system is required to integrate with the Town's accounting system. Results of the RFP are expected on November 21st.

II. UPCOMING REQUESTS FOR PROPOSALS:

Safe Routes to School (SRTS) 100% design phase and construction drawing RFP: This RFP was sent to the State of MD SHA for approval. Once approved by the Office of Structures (OOS), the Town will be able to release the RFP for the 100% design.

General Landscape RFP: The general landscape RFP is expected to be released by December 2nd.

Pocket Parks RFP: The Town plans to release a scope of work on the pocket park by December 2nd.

III. CODE ENFORCEMENT:

The Town officially welcomes Dennis Burger as he settles into his role as the Code Enforcement Officer of the Town. Dennis has worked for the Town of Chesapeake Beach as a Public Works Technician for the last four years. Dennis has excelled in public works through his detailed oriented approach and ability to promptly identify, track and resolve issues. Dennis maintains his position with Public Works in his new role and can quickly recognize problems related to Code Enforcement with his steady and daily presence in all areas of the Town. *Welcome to Code Enforcement, Dennis, and thank you for your desire to learn and grow with the Town!*

IV. FEDERAL DREDGE PREPARATION:

The Town created a page on the website under Resident Resources that provides continual updates on dredging activity. The page is linked [here](#).



Town Administrators Report – November 2022

Recent updates include:

Per the US Army Corps of Engineers, the contractor is working around the clock to complete the dredging work before an environmental time-of-year restriction window. This window is for overwintering waterfowl and will go into effect on 15 November. Working around the clock for the next few weeks will allow the project to be completed as efficiently as possible in one dredging cycle instead of having the contractor return in the spring.

To accomplish the work safely while working around the clock, specific lighting and equipment are necessary to meet safety and specification requirements. The specific lighting and equipment will only be used while dredging is ongoing. This equipment will not be needed while the jetty reconstruction occurs, which will only happen during daylight hours and at the jetty location.

The Town has addressed concerns related to sound and light being produced by this work with the US Army Corps of Engineers. The USACE has addressed the lighting matter with the contractor, and they have reported back to the USACE that they will change the direction, location, and intensity of the lighting units to avoid as much hindrance to nearby residents as possible.

To view the Army Corps of Engineers Federal Dredge Plans, please click [here](#).

To view the Army Corps of Engineers Federal Dredge Specifications, please click [here](#).

V. INFRASTRUCTURE PROJECTS:

The sidewalk along RT 261 connecting Chesapeake Beach to North Beach along the east side of RT 261 between the firehouse and Seagate: The Town is working through the process to prepare for a feasibility study of this location per the priorities set by the Town Council.

The Chesapeake Beach Water Park 3-D modeling is also underway to address above-the-water line repairs to structures that contain the mechanical equipment of the park. This is expected to be before the Town Council in the coming months.

VI. TOWN ASSETS:

- **Kellam's Field:**
 - a. the Town continues to work through the permitting process with the Maryland Department of Environment (MDE) to install approximately 430' of 18" HDPE storm drain across the ball field. This will include the installation of a concrete precast storm drain inlet on the receiving south end. A rip rap channel will be discharging into a small sediment pond on the North end.
 - b. Work is beginning to convert the field lights to LED. This future upgrade will decrease maintenance costs and lower operating costs.



Town Administrators Report – November 2022

- c. A staff area was created onsite at Kellam’s to provide a conditioned workspace for recreation staff, a storage location for the Chesapeake Beach Oyster Cultivation Society, and a location for special event items.
- **Bayfront Park:** Bayfront Park remains closed to the general public. The Park is open to Town guests, NBVFD, Twin Beach Deputies, and guests accompanying them.
- **Public Boat Ramps:** The Town has updated signage at the ramps to be sure that the public is aware that the ramps are owned by the Town and supported by the Maryland Department of Natural Resources and are free to access for all State of Maryland residents and the State of Maryland registered boat trailers. The Town has replaced rotten boards at the public ramps, a budgeted FY23 Capital expenditure. The Town communicated with the Department of Natural Resources (DNR) on the Town taking over the ramps starting November 30th. There was much support for the decision and resources for additional funding for upcoming repairs. DNR expressed appreciation for the Town Councils’ desire to eliminate fees at the ramps for State of Maryland boaters. See below for the layout of the ramp and parking access.





Town Administrators Report – November 2022

V. ECONOMIC DEVELOPMENT & EVENTS:

- Halloween Family Fun Night:** The Halloween Family Fun Night was a great success, with many local community organizations joining us for this event. Thank you to the North Beach Volunteer Fire Department, Chesapeake Beach Oyster Cultivation Society, Greg Beckman Coldwell Banker Realty, Wear your Spirit Warehouse, Calvert Library, Northeast Community Center, Roland’s Grocery, North Beach Union Church, Pivot Physical Therapy, Rod N Reel Resort, Beach Buccaneers Youth Club, Ready Set Gymnastics, Chesapeake Beach Railway Museum. The Town provided 150 Rita’s Cups to guests free of charge and popcorn from Calvert Kettle. Thank you to the Town staff for all of the planning and finishing touches to make this happen: Carla Richard, Martha Kennedy, Filo Blake, Pamela Schallmo, Jay Berry and Public Works staff, and Chesapeake Beach Water Park staff members for breaking from their studies to work for the Town!
- Barbara “Jo” Finch Brightest Beacon on the Bay:** Join us for another Bright year with Barbara “Jo” Finch Brightest Beacon on the Bay awards. Submissions are due December 4th.



Barbara “Jo” Finch

BRIGHTEST BEACON ON THE BAY



Illuminate your home or business to illuminate the Town
Prizes awarded at the December 15th Town Council meeting

Submissions Due by December 4th



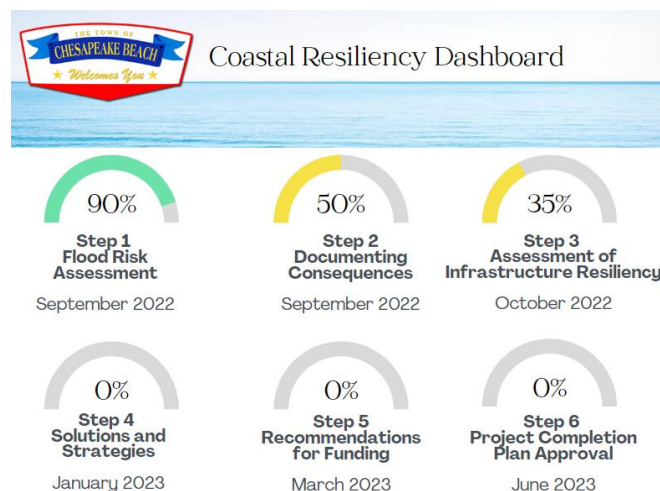


Town Administrators Report – November 2022

VI. GRANTS:

1. **Two public meetings were held in June in coordination with the Town of Chesapeake Beach Walkable Community Advisory Group and Kellam's Field Revitalization Committee at the Chesapeake Beach Town Hall to discuss feedback received from the public on parks and walkability projects.** Information received will be used to devise a scope of work to complete the projects. To view the presentation of feedback received from public comments, please click [here](#). The Town Engineer provided renderings of the pocket parks based on feedback received. These renderings will be used for the scope of work on the projects.
2. **Safe Routes to School SRTS 100% construction design:** The MOU was executed at the July 2022 Town Council meeting and sent to the State. The Town sent the RFP draft to the State in September and is awaiting the Office of Structures (OSS) review and final approval to release the RFP. The Town recently worked through a checklist provided by the State to finalize the RFP to include cost estimating for the project. We expect the RFP to be approved for release in the coming weeks.
3. **Coastal Resiliency Grant:** The Town continues to work through planning for coastal resiliency through the grant funding provided by the Maryland Department of Natural Resources. Updated maps have been posted on the [Town website](#) for public view.

Further, to spread awareness of the progress, the Town created a dashboard of progress on the grant through the Town's task force and steering committee; it is available below:





Town Administrators Report – November 2022

View the Town of Chesapeake Beach Sea level change mapping linked below:

[Mapping](#)

[2050 Mapping](#)

[2050 1% Change Mapping](#)

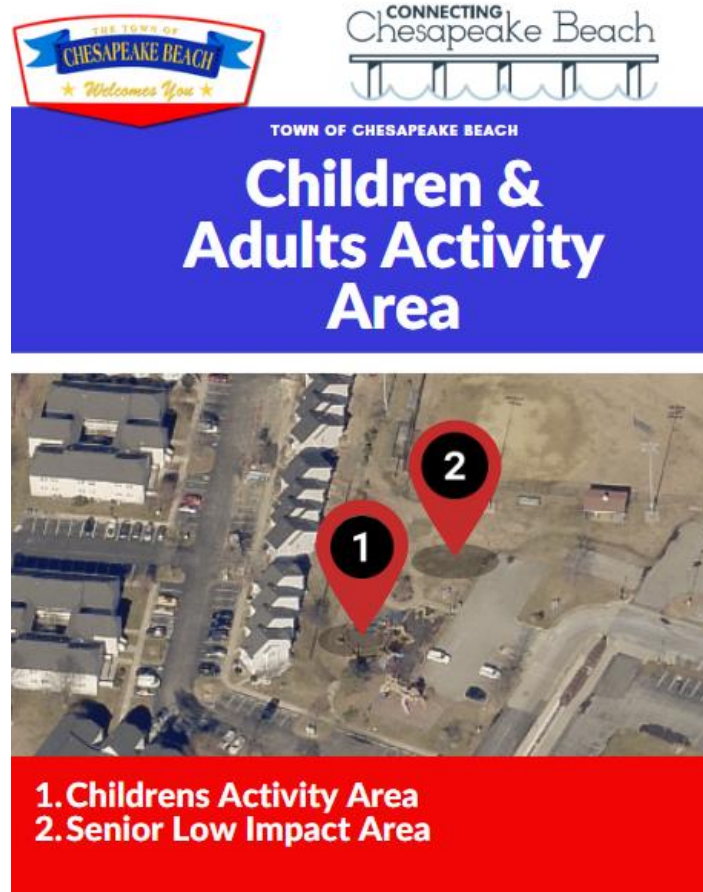
[2050 10% Change Mapping](#)

[2050 South Mapping](#)

[2050 North Mapping](#)

[2050 Central Mapping](#)

4. **Parks and Playgrounds Infrastructure Grant:** The Town submitted a grant application to Calvert County Government for an additional \$150,000 in funding for the children’s play area and senior playground concept. The grant is coordinated through the County through the Maryland Department of Natural Resources Local Parks and Playgrounds Infrastructure grant program for \$150,000. See Exhibit A for a letter from the State regarding this funding request.





Town Administrators Report – November 2022

VII. TOWN PERMIT ACTIVITY:

Permit #	Address:	Improvement:
pending	2747 Oak Ridge Dr	Expand driveway
2022-118	2268 Sansbury Dr	Solar panels
N/A	4009 Old Bayside Rd.	Remove trees
N/A	4009 Old Bayside Rd.	Remove one tree
N/A	4009 Old Bayside Rd.	Trim branches only
N/A	3911 28th St.	Remove 2 trees
2022-119	8329 Bayside Rd.	Replace fence & deck
2022-120	3819 Harbor Rd. #106 & 105	Interior project adding more space
N/A	4155 Mears Ave	Remove damaged tree
2022-121	3610 29th St.	Solar Panels
2022-122	8127 Bayview Hills Dr.	Remove trees
2022-122	7533 B St.	Install a deck & patio
2022-123	3925 14th St.	Revised to add 225 sq ft storage area
N/A	8185-8197 D St.	Remove siding and replace w/new
2022-125	3086 Cox Rd.	5x12 enclosed breezeway
2022-126	4020 28th St.	Rebuild 7x22 deck on 2nd story
2022-127	7320 B St.	Remove tree



Larry Hogan, Governor
Boyd Rutherford, Lt. Governor
Jeannie Haddaway-Riccio, Secretary
Allan Fisher, Deputy Secretary

October 25, 2022

Via Electronic Delivery to

Michael.Jackson@senate.state.md.us

mark.fisher@house.state.md.us

RE: Local Parks and Playgrounds Infrastructure Funding

LPPI-4-9, Tot Lot and Senior Playground at Kellam's Complex
Town of Chesapeake Beach, Calvert County

Dear Honorable Senator(s) and Delegate(s):

It is a pleasure to inform you that the Department of Natural Resources has received a grant request for Local Parks and Playgrounds Infrastructure funding assistance in the amount of \$150,000 from the Town of Chesapeake Beach for the Tot Lot and Senior Playground at Kellam's Complex project in Calvert County. This project proposes to purchase and install new playground equipment and safety surfacing, shade structures, and outdoor exercise equipment consistent with National Playground Safety Standards and the Americans with Disabilities Act. The total cost for this project is \$150,000.

This project is consistent with Local Parks and Playgrounds Infrastructure funding objectives and funding was approved and appropriated by the General Assembly. However, Board of Public Works approval is necessary prior to the commitment of funds. This project will be submitted to the Board for approval in the very near future and if approved, the applicant may begin at their earliest opportunity.

Your continued support and interest in improving the quality of our parks and recreation for the citizens of Maryland is greatly appreciated. If you would like to receive confirmation of approval or need any other information regarding this project, please contact me at (443) 534-8255.

Sincerely,

A handwritten signature in black ink that reads "CLhotsky".

Carrie Lhotsky
Land Acquisition and Planning
carrie.lhotsky@maryland.gov

cc: Holly Kamm Wahl, Town Administrator hwahl@chesapeakebeachmd.gov
Margaret Lashar, Program Administrator margaret.lashar@maryland.gov



TOWN EVENTS:

Light Up the Town – Sunday, November 27th from 4-6:30pm

THE TOWN OF
CHESAPEAKE BEACH
★ Welcomes You ★

Please Join the Mayor & Town Council as we

LIGHT UP THE TOWN

Sunday, November 27th

at Chesapeake Beach Town Hall,
4:00pm to 6:30pm

Start your shopping early with Local Vendors
in our outdoor Christmas Market!

Featuring a performance from The Beach Elementary String Ensemble!

Baked Treats ~ Cider & Hot Chocolate ~ Carols
and Pictures with Santa!

facebook.com/TOCBEvents

 Drop Off Location!

Vendor applications are still being accepted at this time: <https://hipaa.jotform.com/222867147235056>



Chesapeake Beach Town Hall is an official Calvert County Toys for Tots drop off site

Drop off new, unwrapped toys in the boxes located in the lobby of Town Hall through December 7th, 2022. For more information on the organization, visit their website: <https://chesapeake-beach-md.toysfortots.org/local-coordinator-sites/lco-sites/Default.aspx>



Check out what the rest of 2022 has in store for Chesapeake Beach!



UPCOMING EVENTS 2022

NOV 11	VETERAN'S DAY TOWN HALL CLOSED
NOV 23	THANKSGIVING TOWN HALL CLOSES AT 12PM
NOV 24-25	THANKSGIVING TOWN HALL CLOSED
NOV 27	LIGHT UP THE TOWN TOWN HALL 4PM
DEC 3	PAT CARPENTER'S HOLIDAY PARADE TBD
DEC 10	CHESAPEAKE VILLAGE LUMINARIA EVENT AT DUSK
DEC 15	2022 BRIGHTEST BEACON AWARDS AT COUNCIL MEETING
DEC 17	CBRM HOLIDAY/LIGHTS TROLLEY TBD
DEC 23	CHRISTMAS HOLIDAY TOWN HALL CLOSES AT 12PM
DEC 26	CHRISTMAS HOLIDAY TOWN HALL CLOSED

FOR MORE INFORMATION VISIT WWW.CHEESAPEAKEBEACHMD.GOV



PARKS & RECREATION:

The Water Park is hiring for the 2023 season!

As management staff prepares for the 2023 season, applications are officially open! If you are interested in working at the Chesapeake Beach Water Park, Bayfront Park, or Kellam’s Field for the 2023 season please fill out an application: <https://chesapeakebeachwaterpark.com/employment/>

CHESAPEAKE BEACH WATER PARK

NOW HIRING!

FOR THE 2023 SEASON!

Orientations starting in December!

[ChesapeakeBeachWaterpark.com/employment/](https://chesapeakebeachwaterpark.com/employment/)



Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: November 17, 2022

Water leak- We currently have one leak in Richfield Station on Autumn Crest.

Wet wells- Pump 2 at Mears Ave wet well is still out for repairs. We have received both check valves for B street wet and are currently scheduling the installation.

Water meter/MXU- Meters and MXU's are still on back order. We have received one box of twenty-four meters at this time and they have been installed. Waiting on more.

Flushing- the next flushing is scheduled for late November. This will depend on getting Richfield Tower back online.

Ball fields – 5 LED lights have been ordered for the ballfield. We will replace all the lights on one pole to confirm lumens and the retrofit apparatus are compatible before moving forward with the entire facility.

Railway Trail – nothing new to report but leaves and more leaves.

Water Park – We have identified at least one leak in the activity pool returns. As time permits, we will locate and repair this. Nothing new to report.

Sewer system study – During smoke testing we were able to identify several cleanouts missing and in need of repair. We have also identified an 8-inch sewer main that was abandoned to have infiltration. All found issues have been repaired at this time.

The Heritage – final asphalt topping was installed, and we will be joining the County to complete a final walk through.

Emergency calls – We received 5 calls this month, we responded to two for low levels at our Chesapeake Village water tower.



To: Mayor & Town Council

From: Josh Stinnett

Subject: Water Reclamation Plant Report

Date: November 7, 2022

WRTP Staff performed scheduled regularly preventative maintenance checks and services as scheduled through the asset management program, which generated work orders for routine, scheduled, predictive, and corrective repairs for equipment based on readings, pressures, or time in service for equipment in the plant.

WRTP Staff performed routine preventive maintenance for Air Scour Blowers #1 and #2 motor bearing lubrication, Aeration Blower #1 bearing lubrication, Digester Blower #2 oil change, semi-annual inspection of all Limitorque valve actuators and SEW gear drive units, semi-annual bearing lubrication for the Influent Channel Bar Screen motor, quarterly lubrication of the Plant davit cranes, and on-site monthly fire extinguisher inspections.

WRTP Staff performed corrective maintenance to replace the exhaust fan louver actuator for Press Room Exhaust Fan #2, replacement of a faulty GFCI plug for the Effluent Sampler enclosure, replacement of pump tubing for Methanol Pumps #1 and #2, and replacement of one ballast for UV bank #1.

WRTP Staff conducted seasonal preventive maintenance of multiple components for the Plant. Building exhaust fans (10 units) were checked, to consist of bearing lubrication (as needed), belt inspection, and general cleaning of accumulated dust and dirt. Operational checks were performed for building heating units and piping heat trace to ensure proper operation of heaters and thermostat controls prior to freezing weather.

Dave Sarbacher, the Assistant Plant Superintendent, completed his mandatory training for newly appointed Wastewater Superintendents on October 12th. This met the requirements to upgrade his provisional Superintendent license to a full Superintendent license with the State.

WRTP Staff had identified a slowing in settling sludge in the clarifiers, and it was assumed that there may be an increase in filamentous bacteria in the process. Filamentous is a normal bacteria found in wastewater and is common in treatment processes. A build-up of filamentous may cause issues with the settleability of sludge, which can become problematic. Microscopic analysis of the sludge did not look like a typical filamentous issue, and further confirmation of the presence of filamentous was desired before treatment with chlorine. A consultation was made with Lenny Gold of Gold and Associates. It was confirmed that what we are experiencing is indeed a filamentous build-up and that the filamentous now being seen in ENR processes does not present in the same manner as previous treatment processes. Plans are in work to start the application of chlorine with sodium hypochlorite to mitigate the filamentous build-up.

Communication was begun with Blue Earth Labs to start a future project to clean the filter media of the four denitrification filters. Following approval for work commencement by the Town Council on October

8200 BAYSIDE ROAD, P.O. BOX 400, CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230



20, filter cleaning work was scheduled, with Filter #1 scheduled to start on 11/8/2022. The needed chemicals were delivered on October 27th.

Communication has been started with vendors to obtain proposals for future smaller projects in the Plant to be added as Capital Projects for future budgets.

Requests were made for replacement blanket sensors for the two Clarifiers. The inclusion of reliable blanket sensors would provide WRTP Staff with a reliable means by which to monitor the hour-to-hour response of the clarifier sludge blankets during maintenance work or storm events, where staff has been needed to come in after hours to check the blanket levels.

Additional proposals were requested for replacement Return Activated Sludge (RAS) pumps. Normal operation of RAS pumps would be to maintain roughly 50% of the influent flow rate into the Plant and maintain roughly two feet of blanket depth. This can be accomplished through Influent Flow Pacing with the Influent Flowmeter providing pump speed controls. The Plant influent flows range from 200 GPM up to 1200 GPM. The current RAS program has the capability for Influent Flow Pacing, but the pumps are unable to perform adequately for this control type. The lack of an influent-paced flow control results in difficulties with maintaining a blanket in the clarifiers. The current pumps are operated at a fixed 200 GPM each (400 GPM total), which at 50% for influent flow would equate to an influent rate of 800 GPM. Testing has shown that the pumps cannot operate effectively at speeds lower than 200 GPM. During normal daily operation and running at a total return rate of 400 GPM, it is not uncommon to see blankets less than six inches. On the other hand, during storm events or when the Plant is operating with one clarifier during maintenance processes, the blanket may rise as high as nine feet. A request was made for a pump proposal that could range from ~100 GPM to 600 GPM, to cover normal flows with one or two clarifiers (one or two pumps). Another factor that is being considered, is frequent clogging experienced by the current “non-clog” pumps because of rags and debris that have found their way into the process, most significantly fallen leaves during the fall. A request for a proposal to include a “chopper” style pump impeller to better reduce the debris that is clogging the pumps and prevent excessive maintenance.

Windmill Farms completed work to address multiple trees in the Plant that pose a threat to structures and equipment on October 23rd.

Rommel Construction conducted the repair of the Influent Pump #2 piping leak on October 18th. No further leakage has been identified.

Walls Plumbing conducted an annual inspection of the on-site Reduced Pressure Zone (RPZ) devices on October 20th to ensure adequate protection of the potable water system. No deficiencies were identified during these inspections.

JDT Electric was onsite on October 12th with Mike Wade (Wires Inc.) to look at pricing proposals for several electrical projects in the Plant. Pricing was requested for the installation of GFCI outlets in multiple locations to address concerns with electrical cords utilized in a semi-permanent capacity, installation of additional CCTV cameras throughout the Plant for added safety and security, and ‘megger’



testing for the power supply to Aeration Basin #3 Valve Actuator due to repeated electrical faults (valve is still functional for normal daily operation).

JDT Electric has been scheduled to install a portion of the CCTV cameras proposed, with the remaining cameras to be included in the FY24 budget. This work is scheduled for November 16th.

On September 1st, WRTP Staff found that the top of a tree had broken off at the edge of the fence line and had fallen on the overhead support structure for the basin mixer power wires. The tree did substantial damage to the structure and required a tree removal contractor to clear it to provide access to assess damages. JDT Electric was recommended by Wires Inc, to look at the work, and provided pricing for the work. Parts were ordered in September and work will be scheduled once the parts are received. Additional work is to be performed to assess the condition of the power cables for the mixers to ensure there is no unseen damage. “Megger” testing is scheduled to be performed on November 17th. This will ensure that there are no deficiencies in the condition of the wire insulation as a result of the tree falling on the cable support structure.

The Shellfish Protection Tank was not utilized during this period.

On October 31st and November 1st, staff responded to the Plant to address faults with the Return Activated Sludge pumps. The pumps had become clogged with leaves that had entered the process because of leaves falling from the trees around the Plant and landing in the Aeration Basins and Clarifiers. This is a known issue that occurs seasonally, and daily cleaning is performed before the end of the day to clean the pumps to minimize callouts. Previously, the pumps would be cleaned once the speed of the pump had increased to greater than 35 Hz, which would indicate that rags had accumulated. During this time of the year, this is not an effective monitoring means and requires the pumps to be inspected and cleaned on a daily basis.

No incidents were reported in the plant’s Solids and Handling Operation. The present Solids Hauling Contract will expire on August 1, 2023, with options for renewal for two additional one-year periods.

The WRTP had no SSO spills or Filter Bypasses to report for this month’s meeting.

Future Projects:

To complete working on setting up an inventory of priority spare parts. Continued training on maintenance of plant equipment. Conduct a review and update of Plant SOPs to fit with the appropriate procedures for use of equipment and processes for Plant operation. Additional work to refine some of the process control systems to make the Plant more energy efficient.



Rental Registration Case by Status Report

Report Criteria:

Case Open From To Case Close From To

Report Details:

<i>Status</i>	<i># of cases with this status</i>
Application received	3
Application reviewed - need more info	1
Inspections in progress	16
Waiting on License Fee	31
License Current	274
License Expired	0
Declaration of Ineligibility	0
Closed: Expired - Will not renew	0
Notification Process	14
Closed	51
Re-Inspection	6
Administrative Citation Filed	4
Total Cases	400



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Closed	All		All	All	From To	From To	From 10/13/2022 To

CE Totals

	Total	Closed Cases	Open Cases
Totals	6	6	0

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
Burger, Dennis	5	5	0
O'Dell, Connie	1	1	0
Totals	6	6	0

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Constructing an Improvement within Town Rights-of-Way	0	0	0
Exterior Structure - Lack of minimum general maintenance	0	0	0
Failure to maintain a building, structure or premises	1	1	0
Failure to Obtain a Rental License	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0
Ingress/Egress obstructed by fire hazardous objects	0	0	0
Inoperable climate control unit	0	0	0
Inoperable Vehicle	0	0	0
Littering in the Chesapeake Bay	0	0	0
Mildew/Mold/Damp Interior Surfaces	0	0	0

Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Minimum Housing Standards - Interior Structure	0	0	0
Operating a Business/Activity without a License	0	0	0
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	0	0	0
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	1	1	0
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	0	0	0
Property Maintenance - Sanitary Maintenance - Grass	4	4	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	0	0	0
Sanitary Maintenance	0	0	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	0	0	0
Waste/Sewer Back Up	0	0	0
Zoning Infraction	0	0	0
Zoning Permit Required	3	3	0
Totals	9	9	0



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From To	From To	From 10/13/2022 To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE22-79		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	7401		WOODSHIRE Ave			20732	0503064786	Self-Initiated	10/07/2022	10/24/2022	Burger, Dennis
CE22-78		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	7405		WOODSHIRE Ave			20732	0503064778	Self-Initiated	10/07/2022	10/24/2022	Burger, Dennis
CE22-77		Zoning Permit Obtained	Zoning Permit Required - Closed Zoning Permit Required - Closed Zoning Permit Required - Closed	Medium	7533	B		St		20732	0503069273	Complaint	09/23/2022	10/24/2022	Burger, Dennis
CE22-76		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8232		BAYSIDE	Rd		20732	0503048594	Self-Initiated	09/19/2022	10/10/2022	Burger, Dennis
CE22-74		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3910		18TH	St		20732	0503070255	Self-Initiated	09/19/2022	10/03/2022	Burger, Dennis
CE22-17		Closed: Voluntary Compliance	Failure to maintain a building, structure or premises - Closed Property Maintenance - Minimum Maintenance Requirements - Closed	Medium	4016		SEA GATE			20732	0503158519	Self-Initiated	03/07/2022	07/18/2022	O'Dell, Connie

Number of Cases: 6



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All			All	All	From 01/01/2022 To 11/09/2022	From To	From To

CE Totals

	Total	Closed Cases	Open Cases
Totals	63	45	18

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
	63	45	18
Totals	63	45	18

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Constructing an Improvement within Town Rights-of-Way	0	0	0
Exterior Structure - Lack of minimum general maintenance	0	0	0
Failure to maintain a building, structure or premises	8	2	6
Failure to Obtain a Rental License	8	0	8
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0
Ingress/Egress obstructed by fire hazardous objects	0	0	0
Inoperable climate control unit	0	0	0
Inoperable Vehicle	0	0	0
Littering in the Chesapeake Bay	1	1	0
Mildew/Mold/Damp Interior Surfaces	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	1	1	0

Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0
Minimum Housing Standards - Interior Structure	0	0	0
Operating a Business/Activity without a License	2	0	2
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	1	1	0
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	2	2	0
Prohibited Parking	5	5	0
Property Maintenance - Minimum Maintenance Requirements	13	7	6
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	9	9	0
Property Maintenance - Sanitary Maintenance - Grass	13	13	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	2	2	0
Property Maintenance - Sanitary Maintenance - Rodents	1	1	0
Property Maintenance - Sanitary Maintenance - Vehicles	2	2	0
Sanitary Maintenance	6	5	1
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	0	0	0
Waste/Sewer Back Up	0	0	0
Zoning Infraction	0	0	0
Zoning Permit Required	4	2	2
Totals	78	53	25



Code Enforcement Open Cases By Location Report

Report Criteria:

Location Type *Open Date Range*

01/01/2022 - 11/09/2022

Open Case Details:

<i>Code</i>	<i>Gis Code</i>	<i>Case #</i>	<i>Violation</i>	<i>Open Date</i>	<i>Days Outstanding</i>	<i>Owner</i>	<i>Location</i>
None	None	CE22-14	Failure to maintain a building, structure or premises	03/07/2022	247	DAVIS MICHAEL K DAVIS REGINA Y,	4004 SEA GATE , CHESAPEAKE BEACH 20732
None	None	CE22-14	Property Maintenance - Minimum Maintenance Requirements	03/07/2022	247	DAVIS MICHAEL K DAVIS REGINA Y,	4004 SEA GATE , CHESAPEAKE BEACH 20732
None	None	CE22-15	Failure to maintain a building, structure or premises	03/07/2022	247	BERLIN HARVEY,	4008 SEA GATE , CHESAPEAKE BEACH 20732
None	None	CE22-15	Property Maintenance - Minimum Maintenance Requirements	03/07/2022	247	BERLIN HARVEY,	4008 SEA GATE , CHESAPEAKE BEACH 20732
None	None	CE22-16	Failure to maintain a building, structure or premises	03/07/2022	247	SEAGATE INVESTORS LLC,	4012 SEA GATE , CHESAPEAKE BEACH 20732
None	None	CE22-16	Property Maintenance - Minimum Maintenance Requirements	03/07/2022	247	SEAGATE INVESTORS LLC,	4012 SEA GATE , CHESAPEAKE BEACH 20732
None	None	CE22-18	Failure to maintain a building, structure or premises	03/07/2022	247	PHAM NGOC CAM, DUONG HANH &	4020 SEA GATE , CHESAPEAKE BEACH 20732
None	None	CE22-	Property Maintenance	03/07/2022	247	PHAM NGOC	4020 SEA

		18	- Minimum Maintenance Requirements			CAM, DUONG HANH &	GATE , CHESAPEAKE BEACH 20732
None	None	CE22-19	Failure to maintain a building, structure or premises	03/07/2022	247	FOSTER DANIEL C ETAL,	4024 SEA GATE , CHESAPEAKE BEACH 20732
None	None	CE22-19	Property Maintenance - Minimum Maintenance Requirements	03/07/2022	247	FOSTER DANIEL C ETAL,	4024 SEA GATE , CHESAPEAKE BEACH 20732
None	None	CE22-20	Failure to maintain a building, structure or premises	03/07/2022	247	, SEAGATE HOA	4004-4024 SEA GATE, Chesapeake Beach 20732
None	None	CE22-20	Property Maintenance - Minimum Maintenance Requirements	03/07/2022	247	, SEAGATE HOA	4004-4024 SEA GATE, Chesapeake Beach 20732
None	None	CE22-49	Operating a Business/Activity without a License	06/10/2022	152	HOYE PATRICK F,	3907 16TH St, CHESAPEAKE BEACH 20732
None	None	CE22-5	Zoning Permit Required	02/18/2022	264	CISERO LATEEFAH D,	7839 DE FOREST Dr, CHESAPEAKE BEACH 20732
None	None	CE22-50	Operating a Business/Activity without a License	06/13/2022	149	JONAS, CAMISHA	3605 12TH St, CHESAPEAKE BEACH 20732
None	None	CE22-51	Failure to Obtain a Rental License	06/15/2022	147	NUCCI MARCELLO,	3325 E CHESAPEAKE BEACH Rd, CHESAPEAKE BEACH 20732
None	None	CE22-52	Failure to Obtain a Rental License	06/23/2022	139	C/O MARCELLO NUCCI,	8718 BAYSIDE Rd, Unit Unit A, CHESAPEAKE BEACH 20732
None	None	CE22-54	Failure to Obtain a Rental License	06/28/2022	134	NUCCI MARCELLO,	3919 E CHESAPEAKE BEACH Rd, CHESAPEAKE BEACH 20732
None	None	CE22-56	Failure to Obtain a Rental License	07/06/2022	126	BURGER PROPERTIES LLC,	3911 E CHESAPEAKE BEACH Rd,

							CHESAPEAKE BEACH 00000
None	None	CE22-57	Sanitary Maintenance	07/15/2022	117		8016 BAYSIDE Rd, CHESAPEAKE BEACH 20732
None	None	CE22-60	Failure to Obtain a Rental License	07/19/2022	113	BURGER PROPERTIES LLC,	3917 E CHESAPEAKE BEACH Rd, CHESAPEAKE BEACH 20732
None	None	CE22-61	Failure to Obtain a Rental License	07/19/2022	113	NUCCI MARCELLO,	7685 OLD BAYSIDE Rd, CHESAPEAKE BEACH 20732
None	None	CE22-62	Failure to Obtain a Rental License	07/19/2022	113	NUCCI MARCELLO,	8216 BAYSIDE Rd, Unit A, CHESAPEAKE BEACH 20732
None	None	CE22-63	Failure to Obtain a Rental License	07/19/2022	113	NUCCI MARCELLO,	8216 BAYSIDE Rd, Unit B, CHESAPEAKE BEACH 20732
None	None	CE22-64	Failure to Obtain a Rental License	07/19/2022	113	NUCCI MARCELLO,	8216 BAYSIDE Rd, Unit C, CHESAPEAKE BEACH 20732
None	None	CE22-66	Property Maintenance - Minimum Maintenance Requirements	07/27/2022	105	DUNMORE MARIAN E,	7603 OLD BAYSIDE Rd, CHESAPEAKE BEACH 20732
None	None	CE22-66	Exterior Structure - Lack of minimum general maintenance	07/27/2022	105	DUNMORE MARIAN E,	7603 OLD BAYSIDE Rd, CHESAPEAKE BEACH 20732
None	None	CE22-71	Property Maintenance - Sanitary Maintenance - Grass	09/01/2022	69	Melita, Mitesh	8421 F St, CHESAPEAKE BEACH 20732
None	None	CE22-71	Exterior Structure - Lack of minimum general maintenance	09/01/2022	69	Melita, Mitesh	8421 F St, CHESAPEAKE BEACH 20732
None	None	CE22-80	110-15: Steep Slope Construction on or Adjacent to	11/07/2022	2	Watson, Casey/Caitlin	2952 HERITAGE Dr,

CHESAPEAKE
BEACH
20732



Town of Chesapeake Beach
Treasurer's Report
Town Council Meeting
November 2022

FY22 Audit Results

- The Town's assets exceeded its liabilities at the close of FY22 by 47.9 million dollars. \$19.7 million of this amount is unrestricted.
- The Town's net position increased by 4.1 million dollars in FY22.
- The governmental fund had a combined ending balance of \$18.4 million, which was a 4.5 million dollar increase from FY21. Approximately 99% of this amount is available for spending. The remaining amount is for pre-paid expenditures.
- As of June 30, 2022, long-term obligations totaled \$4.3 million, a decrease of \$508,715 from FY21.

FY22 Audit Highlights:

- Strong financial position.
- Town's financial statements are free from any material misstatements.
- Audit did not identify any deficiencies in our internal controls that they considered to be a material weakness.
- Audit did not identify any current year findings or recommendations.
- For FY22, the Town was required to obtain an audit on the compliance for each major program – related to federal awards.
- Single audit concluded that the schedule of expenditures of federal awards was fairly stated in all material respects in relation to the basic financial statements as a whole.

Town Council will be provided with final audit results and related reports once they have been delivered to Town Hall.



7 Old Solomons Island Road • Suite 202 • Annapolis, MD 21401
(410) 266-3212 • Fax (410) 266-3502 • www.messickandassociates.com

Town of Chesapeake Beach

Engineer's Report 11-9-22

From: Messick Group, Inc (MGI)
Wayne A. Newton, P.E

Below is the monthly update of projects and upcoming action items to be completed by our office:

Fishing Creek Dredging:

Action: Jay, Holly & I met with the contractor selected by the USACOE to perform the work. The contractor is coordinating with Jay for material placement. No haul off is planned.

Richfield Station:

Action: M&A signed the final forms of PWA's and forwarded to Town for completion of the Plats on 7/27/21. Met with Jay to review video pipe inspections the Town has performed to note concerns in the existing completed utilities and generated a list of items required to be repaired prior to completion of the project and release of bonds. Todd is coordinating a meeting with the owner and his attorney to review a final list of requirements that need to be accomplished prior to the start of work.

261 Sidewalks:

Action: 100% design RFP prepared and sent to SHA for review. NEPA approval will be received once we can identify the exact impact areas in the final design phase. RFP for design services to be advertised once SHA approval is received. M&A is updating the 30% design level from the cost estimate for current economic conditions.

Heritage:

Action: Jay is coordinating final walkthrough and punch list work.

Kellams Field:

Action: Reviewed Kellams masterplan for redevelopment including tot lot, senior exercise amenities, pickle ball amphitheater and walking trails with committee.

Making adjustments for final concept approval once the tot lot design is complete. The tot lot design is completed. We are working with the vender to complete value engineering to reduce project cost.

On the Storm drain design, we received preliminary comments from MDE/USACOE Joint State & Federal Permit. Comments are minor. MDE wants a detailed bypass plan for storm drainage in the event a storm occurs while we are performing the work. They also want us to process a Calvert County Grading Permit. M&A resubmitted all materials for MDE approval.



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WWTP UV Protection RFP

Action: We received one bid from Johnston Construction that is over our anticipated budget. M&A is working with the bidder to determine if there are any cost efficiencies, we can take advantage of to lower the cost. Johnston is reviewing alternative materials to attempt to come within budget.

Flood Resiliency Plan

Action: M&A working with Chris Jakubiak and Committee to explore recommendations to address future sea level rise concerns. M&A is working on 2100 sea level mapping. Also adding parcel lines to identify the individual parcel impacted.

Water Park

Action: M&A working with Town staff and Paddock Pools to review the integrity of the Water park and creating a report of suggested upgrades. Scanning of the site to create a 3D model of the existing conditions completed. We are working on a meeting with the original pool and park contractor to review design options for the reconstruction of the park.

Pocket Parks

Action: M&A prepared concept plans for B Street, 29th Street & Bayfront (including the connector path), 29th/30th street connector & Kellams Trail Connection. Surveys of these areas are completed. Currently preparing bid documents to create RFP for construction of each project. Parking lot striping for access to the 29th Street & Bayfront Park connector path are completed and installed.

Water Reclamation Plant Headworks

Action: Reviewed concept design for the headworks upgrade onsite on 10/6. Design RFP is ready for bidding.

Route 216 Pedestrian Path

Action: Working with SHA, MDE and the USACOE to review the possible/preferred route and construction methods for the pedestrian path over the tidal inlet between Seagate Square & 8501 Bayside Road. Met with sha officials to discuss options – SHA will not support a widening of 261 or a path/bridge not in the Right of Way. MDE & USACOE meeting is set for week of 12/5.



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: November 4, 2022
To: Sharon Humm
From: Sergeant Gary Shrawder
Re: Sheriff's Office Report-Chesapeake Beach

In October of 2022, the Sheriff's Office handled 163 calls for service in Chesapeake Beach. This is down from 176 calls in September of 2022.

Twin Beach deputies had 691 self-initiated (patrol checks, follow-up investigations, traffic stops etc)

Twin Beach deputies received 163 calls for service by other means (citizens, alarm companies, etc)

Call Breakdown for the 163 calls, we handled:

- **Theft**

- 1.(10/6) Peking Inn- victim forgot purse in store victim returned and purse was missing. Suspect located on 27th St property recovered- 1 arrested
2. (10/18) Roland's- employee stole tow company's signs that were posted in parking lot- 1 arrested
- 3.(10/22) D st- unknown suspect stole front tag from vehicle sometime overnight- under investigation
- 4.(10/31) Eagle View Dr- handicap placard was stolen from **unlocked** vehicle sometime overnight- under investigation

- **Robbery**

1. (10/10) Rod N Reel- suspect pushed and punched victim while inside establishment in the game room and attempted to cash out his ticket and steal it. Suspect was identified and victim wished no police action- no further

- **Assault**

1. (10/13) Bayside Rd- male fiancé assaulted female fiancé- 1 arrested
2. (10/27) East Chesapeake Beach Rd- married couple assaulted each other- 2 arrested

- **Trespassing**

- 1.(10/9) Abner's- suspect was given a trespass warning in the past and was located on premises- 1 arrested

2. (10/8) Rod N Reel- suspect was given a trespass warning in the past and was located on premises- 1 arrested

- **Destruction of Property**

1. (10/28) F st- unknown suspect slashed victim's tires sometime overnight- under investigation
2. (10/31) E st-unknown suspect slashed victim's tires sometime overnight- under investigation
3. (10/25) Sparrow Ct- known suspect sliced victim's tires sometime overnight- under investigation

- **Fraud**

1. (10/17) Harrison Blvd- unknown suspect transferred money from victim's bank account to an unknown account- under investigation

- **Unauthorized use of Motor vehicle**

1. (10/10) Abner's- vehicle located in parking lot at this location stolen from PGCO- 1 arrested

- **Intoxicated Driver**

1. (10/9) Traffic stop Rt.260 & Harrison Blvd- driver was intoxicated- 1 arrested

October 2022 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	28	255	Firearms Complaint	0	2	Relay	2	7
Abandoned Vehicle	0	15	Fireworks Complaint	0	2	Robbery	1	1
Accident	3	80	Found Property	1	9	Search Warrant	1	2
Alarm	9	76	Fraud	1	17	Sexual Assault	0	3
Alcohol Violation	0	0	Harassment	2	13	Sex Offender Registry	0	0
Animal Complaint	2	34	Illegal Dumping	0	1	Special Assignment	12	50
Assault	0	14	Industrial Accident	1	3	Stalking	0	0
Assist Motorist	7	63	Indecent Exposure	0	0	Stolen Vehicle	0	0
Assist Other Dept	2	26	Intoxicated Person	0	1	Summons Service	1	11
Assist Sick/Injured	1	45	Kidnapping/Abduction	0	0	Suspicious Person	6	59
Attempt to Locate	4	88	Loitering	0	2	Suspicious Vehicle	1	54
Burglary	0	4	Lost Property	0	6	Tampering with MV	0	1
CDS Violation	2	7	Loud Party/ Music	0	2	Telephone Misuse	0	0
Check Welfare	10	90	Mental Subject	3	13	Theft	4	23
Conservor of Peace	0	18	Missing Person	0	5	Traffic Complaint	6	61
Destruction of Property	2	6	Neighborhood Dispute	0	4	Traffice Control	1	7
Death Investigation	0	3	Notification	1	5	Traffic Enforcement	4	31
Disorderly	3	66	Parking Complaint	6	33	Trespassing	5	32
Domestic	10	69	Person with Weapon	0	1	Unauthorized Use MV	0	0
Escort	0	1	Police Information	12	151	Unknown Problem	2	12
Eviction	0	7	Protective/Peace Order	4	23	Violation Protective Order	1	5
Fight	1	8	Prowler	0	0	Warrant Service	1	14
						Total Calls	163	1639
	Month	Year		Month	Year		Month	Year
DUI Arrest	2	20	CDS Arrest	0	10	Other Arrest	8	53
Civil Marijuana Citations	0	39	Non Fatal Overdose	0	1	Fatal Overdose	0	1
Patrol Checks	630	5749	Traffic Stops	56	938	Follow Ups	5	66
**** Notes ****								
Deputies assigned to the Twin Beach Patrol handled 139 calls outside of the Twin Beach Patrol Area in this month. (These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)								

October 2022 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	5	105	Firearms Complaint	0	1	Relay	0	2
Abandoned Vehicle	0	6	Fireworks Complaint	0	2	Robbery	0	1
Accident	3	39	Found Property	0	11	Search Warrant	0	1
Alarm	3	30	Fraud	2	5	Sexual Assault	0	2
Alcohol Violation	0	1	Harassment	1	7	Sex Offender Registry	0	0
Animal Complaint	0	14	Illegal Dumping	0	4	Special Assignment	3	18
Assault	2	6	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	3	20	Indecent Exposure	0	1	Stolen Vehicle	0	0
Assist Other Dept	0	7	Intoxicated Person	0	1	Summons Service	0	10
Assist Sick/Injured	5	28	Kidnapping/Abduction	0	0	Suspicious Person	3	20
Attempt to Locate	9	36	Loitering	1	1	Suspicious Vehicle	0	12
Burglary	0	1	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	0	12	Loud Party/ Music	0	2	Telephone Misuse	0	0
Check Welfare	9	78	Mental Subject	2	6	Theft	1	12
Conservor of Peace	1	8	Missing Person	1	8	Traffic Complaint	4	22
Destruction of Property	1	11	Neighborhood Dispute	0	2	Traffice Control	0	0
Death Investigation	0	0	Notification	0	1	Traffic Enforcement	16	53
Disorderly	7	41	Parking Complaint	4	41	Trespassing	0	14
Domestic	11	35	Person with Weapon	0	2	Unauthorized Use MV	0	2
Escort	0	2	Police Information	2	62	Unknown Problem	0	5
Eviction	0	8	Protective/Peace Order	0	10	Violation Protective Order	0	1
Fight	0	3	Prowler	0	0	Warrant Service	2	8
						Total Calls	101	840
	Month	Year		Month	Year		Month	Year
DUI Arrest	1	2	CDS Arrest	0	8	Other Arrest	4	36
Civil Marijuana Citations	1	19	Non Fatal Overdose	0	2	Fatal Overdose	0	1
Patrol Checks	258	2182	Traffic Stops	27	291	Follow Ups	4	20
**** Notes ****								



October 2022 Town Stats

Fire = 28

AFA = 4

Brush 0

Fire's = p

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 0

Investigation = 1

MVA = 1

Helicopter Landing = 2

Service = 1

Water Rescue = 0

Ems= 18

Fire Drill: jeopardy

Fire Calls dispatched in the Town of CB = 11

Fire Calls dispatched in the Town of NB =17

Fundraising: none



EMS =54

Chest Pains= 1

Other Non- Emergent dispatched Calls = 6

Diabetic Emergency = 2

Hemorrhage= 1

Cardiac Arrest - 1

Altered Mental Status =1

Allergic Reaction - 1

Traumatic Injury =10

Abdominal pains-2

Sick person = 6

Med Alarm - 0

Fire Standby =0

MVC = 1

Overdose =3

Psychiatric Emerg. = 1

Respiratory Distress = 5

Seizures = 3

Stroke (CVA) =1

Unconscious Subj. = 3

Choking = 1

Syncope = 0

Suicide = 0

Gun Shot =0

Head Injury =1

Hypertension = 0

Assault = 4

Ems calls for Chesapeake Beach = 22

Ems calls for North Beach = 32

Ems Drill= trauma

ORDINANCE O-22-12

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND, TO
AMEND CHAPTER 290 OF THE ZONING ORDINANCE

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, The Planning and Zoning Commission conducted a comprehensive rezoning and, following a public hearing, voted to favorably recommend to the Mayor and Town Council that it approve a revised Official Zoning Map and a set of supplemented zoning text amendments; and

WHEREAS, The Town desires to amend the zoning ordinance to reflect the following changes. The actual code numbering and formatting shall be addressed in a subsequent ordinance. The Council adopts the zoning ordinance as follows:

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

1: Amendment to Article XI, Section 290-43, Terms Defined, changing the definition of the term **Building Height.**

BUILDING HEIGHT

A building’s height shall be measured by the normal (not elevated) finished lot grade at the primary front entrance to the building. The height shall be measured to the highest point in the roofline, which shall include any rooftop deck, fence railing, widows walk, or other rooftop addition.

2: Amend Section 290-19L(2) to remove the special method for measuring building height for multifamily and commercial buildings which allows building height for these types of

structures to be measured from the first floor of the livable space when that space sits atop off-street parking.

3: Repeal 290-15 Bonus Density Overlay District in its entirety and renumber the remaining two sections accordingly. Also, make clerical changes to remove all references to the Bonus Density Overlay district wherever they may appear in the Zoning Ordinance.

4: Amend Section 290-9, Purpose and Intent of Districts as noted below to add a purpose statement for a new district called “Residential Village-1 (RV-1)” and change the name of the existing purpose statement from “Residential Village” to “Residential Village-2 (RV-2)”:

RV-1 Residential Village District-1. The RV-1 District is intended to protect the single-family residential character, allowing detached houses that are compatible in design and scale with the prevailing residential uses and the existing pattern of buildings, streets, and blocks.

RV-2 Residential Village District-2. The RV-2 District is intended to protect the primarily single-family residential character while accommodating a variety of housing types compatible in use, scale, and impact with residential use and the existing pattern of buildings, streets, and blocks.

5: Amend Section 290-9, Purpose and Intent of Districts as noted below to eliminate the Commercial and Maritime Districts, replacing them with four new commercial districts and adding a purpose statement for each new district:

NC Neighborhood Commercial District. The Neighborhood Commercial District is intended to provide locations for small-scale and low-impact commercial uses that are designed and operated in a manner compatible in scale and impact with nearby residential neighborhoods.

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Effective:

TC Town Commercial District. The Town Commercial District is intended to provide locations for commercial uses that are harmonious in scale and impact with nearby residential neighborhoods and to protect and provide a safe and attractive environment for shopping, entertainment, and community gathering.

PC Commercial Plaza District. The Commercial Plaza District is intended to maintain the Town's primary location for larger format locally serving retail uses such as grocery stores and shopping centers, where extensive parking can be readily accommodated.

MC Maritime Commercial District. The Maritime Commercial District is intended to promote a variety of non-residential recreation and commercial uses that enhance the Town's waterfront heritage, respect the sensitive nature of the surrounding environment, and are consistent in character and impact with the following:

- Promoting active and vibrant commercial activities at the street (grade) level where walking is safe and enjoyable.
- Establishing public pedestrian access to and along the waterfronts.
- Preserving the remaining scenic vistas to the Chesapeake Bay (on the east) side and the expansive Fishing Creek marsh (on the west).

6: Amendment to Article III, Section 290-9, Purpose and Intent of Districts, to revise the purpose statement pertaining to the Resource Conservation District.

RC Resource Conservation District. The Resource Conservation District is a non-residential district intended to protect and maintain wetlands, surface waters,

O-22-12

Passed:

Effective:

forests and open space, steep slopes, as well as low lying areas with elevated risks of flooding. The RC District is intended to protect and maintain land use for critical flood and stormwater management; to provide land for community parks and recreational activities, including access to the Bay and its tributaries; to ensure that any new use complies with all environmental protection and land use laws and preservation agreements of the Town of Chesapeake Beach and the State of Maryland, and to ensure open space preservation and prevent residential development of parcels dedicated for Open Space, Forest Conservation, stormwater management, and wildlife habitats.

7: Amendment to Article V, Section 290-19A, Tables, Requirements, Exceptions, to repeal and replace the Table in order to reflect the recommended set of zoning districts and to assign requirements to each new district; to increase the minimum lot size in most zoning districts to 7,500 sq. ft.; to increase the minimum lot size in the RC district from 1 acre (43,560 sq. ft.) to 20 acres; to increase the minimum amount of open space in certain residential districts to 35%; in commercial districts to 20%, and in the RC district to 85% to set the maximum height in all districts at 35 feet, and to make numbering and other clerical changes.

290-19 Tables; requirements; exceptions

A. Tables of dimensional requirements. The regulations for each district pertaining to minimum lot area, minimum lot area per dwelling unit, minimum lot width, maximum height, and minimum required yards shall be as specified in the Table of Dimensional Requirements set forth below.

	R-LD	R-MD	R-HD	RV-1	RV-2	NC	TC	CP	MC	RC
A. Minimum lot size (sq. feet except where noted) ¹	10,000	7,500	5,000	7,500	7,500	7,500	7,500	7,500	7,500	20 acres
B. Average minimum lot area per dwelling unit (sq. ft.) ²	-	-	2,500	6,000	5,000	n/a	7,500	n/a	n/a	n/a
C. Minimum lot width (feet) ³	75	50	50	50	50	50	50	50	50	150

	R-LD	R-MD	R-HD	RV-1	RV-2	NC	TC	PC	MC	RC
D. Minimum front yard setback (feet)	15	15	15	15	15	10	10	10	10	25
E. Minimum side yard setback (feet)	8	8	8	8	8	8	8	8	8	75
F. Minimum rear yard setback (feet)	20	20	20	20	20	20	20	20	20	25
G. Minimum open space	40%	35%	35%	35%	35%	20%	20%	20%	20%	85%
H. Maximum building height (feet)	35	35	35	35	35	35	35	35	35	35

¹Lot areas must conform to State and County Health Department requirements.

²The average lot area of all dwellings on the lot shall equal or exceed that set forth above, provided that no lot is created with a lot area less than 2,000 square feet. Dwellings in the TC District are permitted within a building in combination with a permitted commercial use.

³The minimum lot width for lots with single-family dwellings without public water and sewer is 100 feet.

8: Amendment to Table 1, Permitted Uses by Zoning District (Section 290, Attachment I), updating the set of zoning districts to match those recommended on the proposed new Zoning Map; changing the permitted use status of certain uses in the various zoning districts; adding certain uses to certain districts; modifying the names of certain uses; incorporating certain uses as “Expressly Prohibited” in all zoning districts; and making necessary numbering and other clerical changes. (See Attachment: New Table 1 Permitted Uses by Zoning District)

9: Amendment to Section 290-11, Conditions and Standards for Conditional and Special Exception Uses, adding conditions for certain uses permitted within the Resource Conservation Zone.

290-11 Conditions and standards for conditional and special exception uses.

Environmental science, research, and educational uses, nature centers: special exception with conditions in the RC District, subject to the following:

- (1) Accessory uses shall only be those intrinsically related to the research or educational mission of the principal use.
- (2) Whether Article X, Forest Conservation, is applicable or not, the removal of trees on the property shall be strictly limited to only that extent necessary to make reasonable use of the property and the applicant shall submit a plan documenting both existing and planned tree cover including an inventory of trees to be removed and replaced.
- (3) The addition of impervious surface coverage shall be strictly limited to only that amount necessary to enable reasonable use of the property and, where feasible, pervious surfaces should be used as an alternative.
- (4) No building shall be permitted which exceeds a footprint of 2,000 square feet.

Game, wildlife, and nature preserves: Special exception with conditions in the RC District, subject to the following:

- (1) Accessory uses shall only be those intrinsically related to the game, wildlife, nature, or educational mission of the principal use.
- (2) Whether Article X, Forest Conservation, is applicable or not, the removal of trees on the property shall be strictly limited to only that extent necessary to make reasonable use of the property and the applicant shall submit a plan documenting both existing and planned tree cover including an inventory of trees to be removed and replaced.

- (3) The addition of impervious surface coverage shall be strictly limited to only that amount necessary to enable reasonable use of the property and, where feasible, pervious surfaces should be used as an alternative.
- (4) No building shall be permitted which exceeds a footprint of 2,000 square feet.

Public building or recreational facility owned and operated by the Town of

Chesapeake Beach or other governmental agency: special exception with conditions in the RC District, subject to the following:

- (1) No building shall be permitted except that necessary for the purposes of managing the land or water resources or for the purpose of enhancing the low impact experience of the natural environment.
- (2) Whether Article X, Forest Conservation, is applicable or not, the removal of trees on the property shall be strictly limited to only that extent necessary to make reasonable use of the property and the applicant shall submit a plan documenting both existing and planned tree cover including an inventory of trees to be removed and replaced.
- (3) The addition of impervious surface coverage shall be strictly limited to only that amount necessary to enable reasonable use of the property and, where feasible, pervious surfaces should be used as an alternative.
- (4) No building shall be permitted which exceeds a footprint of 2,000 square feet.

Parks and playgrounds: special exception with conditions in the RC District, subject to the following:

- (1) Whether Article X, Forest Conservation, is applicable or not, the removal of trees on the property shall be strictly limited to only that extent necessary to

make reasonable use of the property and the applicant shall submit a plan documenting both existing and planned tree cover including an inventory of trees to be removed and replaced.

- (2) The addition of impervious surface coverage shall be strictly limited to only that amount necessary to enable reasonable use of the property and, where feasible, pervious surfaces should be used as an alternative.

Sailing schools, boat rentals, and similar water-oriented recreational uses: special exception with conditions in the RC District, subject to the following:

- (1) Whether Article X, Forest Conservation, is applicable or not, the removal of trees on the property shall be strictly limited to only that extent necessary to make reasonable use of the property and the applicant shall submit a plan documenting both existing and planned tree cover including an inventory of trees to be removed and replaced.
- (2) The use shall be limited to waterfront properties or to properties that are contiguous to, and functionally connected with, waterfront properties.
- (3) The addition of impervious surface coverage shall be strictly limited to only that amount necessary to enable reasonable use of the property and, where feasible, pervious surfaces should be use as an alternative.
- (4) NO building shall be permitted.

Aquaculture: special exception with conditions in the RC District, subject to the following:

- (1) The use shall be limited to waterfront properties or to properties that are contiguous to, and functionally connected with, waterfront properties.
- (2) Whether Article X, Forest Conservation, is applicable or not, the removal of trees on the property shall be strictly limited to only that extent necessary to

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Passed:

Effective:

make reasonable use of the property and the applicant shall submit a plan documenting both existing and planned tree cover including an inventory of trees to be removed and replaced.

- (3) There shall be only species usage that are native to this region.
- (4) The addition of impervious surface coverage shall be strictly limited to only that amount necessary to enable reasonable use of the property and, where feasible, pervious surfaces should be used as an alternative.

Storage in association with permitted marine commercial activities: special exception with conditions in the RC District, subject to the following:

- (1) The use shall be limited to permitted marine commercial activities located on the same property or a contiguous property where there is a direct and functionally connected relationship.
- (2) Clearing of forested land to accommodate the use is strictly prohibited.
- (3) The addition of impervious surface coverage shall be strictly limited to only that amount necessary to enable reasonable use of the property and, where feasible, pervious surfaces should be used as an alternative.

10: Amend Section 290-43, Terms Defined to insert and define the term “Tourist Home”, as follows:

Tourist Home (aka Short-Term Rental) A residential building, that is rented commercially in whole or in part, or a separate dwelling unit accessory to such a building that is rented commercially, in which paying guests are provided, with or without prearrangement, overnight accommodations on a short-term basis for commercial compensation, of a period of fewer than 30 days.

11. Amendment to Section 290-19N, Open Space Requirements, to incorporate a requirement that common open space and park amenities be provided within future residential developments.

N. Common Open Space Requirements

- (1) **Purpose:** Common Open Space shall be provided within all future residential developments to preserve, protect and enhance the quality and value of developed lands; promote the preservation of natural and scenic areas; protect sensitive natural resource areas; for the natural retention of stormwater and floodwaters; and to promote access to light, open air, and recreational opportunities for the health and public welfare of residents.
- (2) **Identification:** Common Open Space shall mean landscaped or undeveloped land used for outdoor active and passive recreational purposes or for Critical Area or resource land protection, including structures incidental to these open space uses, including required buffers, but excluding land occupied by structures or impervious surfaces not related to the open space uses and yards required by this chapter.
- (3) A minimum of 1,000 square feet per housing unit of Common Open Space shall be provided and no less than 75% of such open space shall be improved as a recreational area.
- (4) For any proposed development of 10 dwelling units or greater, the development plans shall provide details on the recreational amenities to be constructed or installed by the developer in the Common Open Space for Planning Commission approval; such amenities shall be suited to the needs of the residents of the development.

O-22-12

Passed:

Effective:

- (5) Common Open Space shall be owned and maintained by a Homeowners Association or similar entity.
- (6) No part of the Common Open Space requirement of this section shall be satisfied through a payment of a fee-in-lieu of providing that space.
- (7) The Common Open Space requirement of this section applies to developments with three or more housing units.

12: Section 290-11(b) is changed to provide: “(4) to retain commercial activity at the street level, the first floor at the public street frontage shall remain in commercial use only whereas the second floor would be residential use.”

13: Amendment to Section 290-11, Conditions and Standards for Conditional and Special Exception Uses, adding a condition for a new use called professional licensed physical therapy offices, as follows:

Professional licensed physical therapy office: conditional use in the RV-1 District, subject to the following: The use shall be an integral part of an otherwise permitted mixed use multi-family development.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Lawrence P. Jaworski, Council Vice-President

O-22-12
Passed:
Effective:

Valerie L. Beaudin, Councilwoman

L. Charles Fink, Councilman

Margaret P. Hartman, Councilwoman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

Text Amendment 11: NEW TABLE 1, PERMITTED USES BY ZONING DISTRICT

Note: This amendment repeals and replaces Section 290 Attachment 1, Table 1. This is the recommended new table per the Planning Commission.

290 Attachment 1

Table 1

Land Use Classifications

KEY:

- P:** Permitted
- NP:** Not Permitted
- C:** Conditional Use (permitted use subject to conditions)
- SE:** Special Exception
- SC:** Special Exception, subject to conditions

Use	Zoning Districts											Conditions or Additional Use Regulations
	R-LD	R-MD	R-HD	RV-1	RV-2	RPC	NC	TC	PC	MC	RC	
Residential Uses												
1. Single-family, detached	P	P	P	P	P	P	P	P	NP	NP	NP	
2. Single-family, attached	NP	P	P	NP	P	P	NP	NP	NP	NP	NP	
3. Townhouse dwelling	NP	NP	P	NP	P	P	NP	NP	NP	NP	NP	
4. Multifamily dwelling	NP	NP	P	NP	P	P	NP	NP	NP	NP	NP	
5. Dwelling, accessory	C	C	C	C	C	C	C	C	NP	NP	NP	See § 290-11A
6. Dwelling unit in combination with commercial use	NP	NP	NP	NP	C	C	NP	C	NP	NP	NP	See § 290-11B
Institutional, Recreational and Educational Uses												
7. Churches and other places of worship, provided housing for religious personnel shall meet the minimum requirements of Uses 1 through 4 as applicable.	NP	NP	NP	NP	NP	NP	SC	P	P	NP	NP	See § 290-11C

Use	Zoning Districts											Conditions or Additional Use Regulations
	R-LD	R-MD	R-HD	RV-1	RV-2	RPC	NC	TC	PC	MC	RC	
Office and Commercial Uses												
21. Professional office in residence, physician, architect, lawyer, similar	NP	NP	NP	NP	NP	C	P	P	P	P	NP	See § 290-11J
22. Office or clinic for medical or dental examination or treatment of persons as outpatient, including laboratories incidental thereto	NP	NP	NP	NP	NP	NP	C	C	C	C	NP	See § 290-11-TBD
23. Professional licensed physical therapy office	NP	NP	NP	C	NP	NP	P	P	P	P	NP	See § 290-11-TBD
24. Therapeutic massage	NP	NP	NP	NP	NP	NP	C	C	C	C	NP	See § 290-11K
25. Offices for business, professional, or governmental purposes	NP	NP	NP	C	C	NP	C	C	C	C	NP	See § 290-11L
26. Artists, photographer's gallery, studio	NP	NP	NP	NP	NP	NP	P	P	P	P	NP	See § 290-11M
27. Retail establishments carrying one type of interrelated goods, such as a bookstore, gift shop, florist shop, etc.; adult bookstores are prohibited	NP	NP	NP	NP	NP	NP	P	P	P	P	NP	See § 290-11N
28. Retail convenience stores and retail establishments carrying commodities which tend to be purchased on a comparison basis, such as a food supermarket, department store, discount store, pharmacy, etc.	NP	NP	NP	NP	NP	NP	NP	P	P	P	NP	
29. Tree and plant nurseries, landscape supply and contracting, greenhouses	NP	NP	NP	NP	NP	NP	NP	P	P	P	NP	
30. Personal services, including barbershops, salons, laundry, dry cleaning (receiving stations), travel agency, insurance, real estate, repair shop for shoes, bikes, watches, locks, etc.	NP	NP	NP	NP	NP	NP	NP	P	P	P	NP	See § 290-11O

Use	Zoning Districts											Conditions or Additional Use Regulations
	R-LD	R-MD	R-HD	RV-1	RV-2	RPC	NC	TC	PC	MC	RC	
31. Financial service, bank	NP	NP	NP	NP	NP	NP	NP	P	P	P	NP	
32. Business services, printing, copying, contractor's shop, plumbing shop	NP	NP	NP	NP	NP	NP	NP	P	P	P	NP	
33. Appliance and furniture repair, upholstery	NP	NP	NP	NP	NP	NP	NP	P	P	P	NP	
34. Restaurant – Class I; drive-up/drive-through windows at fast-food restaurants are prohibited	NP	NP	NP	NP	NP	NP	NP	NP	P	P	NP	
35. Restaurant - Class II	NP	NP	NP	NP	NP	NP	NP	P	P	P	NP	
36. Restaurant - Class III	NP	NP	NP	NP	NP	NP	NP	P	P	P	NP	See § 290-11-TBD
37. Tavern, nightclub	NP	NP	NP	NP	NP	NP	NP	SC	SC	SC	NP	See § 290-11 TBD
38. Bed-and-breakfast establishment	SC	SC	SC	SC	SC	SC	C	C	C	C	NP	See § 290-11P
39. Motel, hotel	NP	NP	NP	NP	NP	NP	NP	SC	SC	SC	NP	See § 290-11R
40. Tourist home	NP	NP	NP	NP	NP	NP	NP	SE	SE	SE	NP	
41. Entertainment and recreation facilities operated as a business within a building, with the exception of an adult bar, restaurant, or nightclub	NP	NP	NP	NP	NP	NP	NP	SC	SC	SC	NP	See § 290-11-TBD
42. Recreational and fitness studios	NP	NP	NP	NP	NP	NP	NP	P	P	P	NP	
43. Outdoor entertainment and recreation facilities operated as a gainful business	NP	NP	NP	NP	NP	NP	NP	SE	SE	SE	NP	
44. Recreational camps and cottages for overnight accommodations	NP	NP	NP	NP	NP	NP	NP	NP	NP	NP	NP	
45. Animal hospital, veterinarian clinic	NP	NP	NP	NP	NP	NP	NP	SC	SC	SC	NP	See § 290-11S
Use	Zoning Districts											Conditions or Additional Use Regulations
	R-LD	R-MD	R-HD	RV-1	RV-2	RPC	NC	TC	PC	MC	RC	

Automotive and Boat Service Uses												
46. Nonresidential parking area located in a residential district	NP	NP	NP	NP	NP	NP	NP	NP	NP	NP	NP	
47. Automotive service station	NP	NP	NP	NP	NP	NP	NP	SC	NP	NP	NP	See § 290-11T
48. Sale or rental of automobiles	NP	NP	NP	NP	NP	NP	NP	NP	NP	NP	NP	See § 290-11U
49. Repair garage, including paint spraying and body and fender work or car washing facility	NP	NP	NP	NP	NP	NP	NP	NP	NP	NP	NP	See § 290-11V
50. Marina, including fuel service for watercraft, boat storage and repair yard, boat sales and service	NP	NP	NP	NP	NP	NP	NP	NP	NP	SC	NP	See § 290-11W
Utilities, Communications, Transportation												
51. Transformer station, structure housing switching equipment and regulators, power transmission line right-of-way, radio, television transmitter tower, cellular tower, etc.	SC	SC	SC	SC	SC	SC	SC	SC	SC	SC	SC	See § 290-11X
52. Bus station, intermodal transit center	NP	NP	NP	NP	NP	NP	NP	NP	NP	SE	NP	
Light Industrial and Related Uses												
53. Aquaculture	NP	NP	NP	NP	NP	NP	NP	NP	NP	P	SC	See § 290-11-CC
54. Micro Brewery, Micro-distillery	NP	NP	NP	NP	NP	NP	NP	NP	NP	P	NP	
55. Craft and artisan assembly and manufacturing such as cabinet making, woodworking, glass making, blacksmithing, boat building and sail manufacturing	NP	NP	NP	NP	NP	NP	NP	NP	NP	P	NP	
56. Water-dependent seafood processing and fishing activities	NP	NP	NP	NP	NP	NP	NP	NP	NP	SE	SE	
57. Data center	NP	NP	NP	NP	NP	NP	NP	NP	NP	P	NP	
58. Bio manufacturing	NP	NP	NP	NP	NP	NP	NP	NP	NP	P	NP	
59. Storage in association with permitted marine commercial activities	NP	NP	NP	NP	NP	NP	NP	NP	NP	SE	SC	See § 290-11-TBD

Passed:
Effective:

ORDINANCE O-22-13

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,
FOR THE ADOPTION OF A ZONING MAP PERSUANT TO THE
COMPREHENSIVE PLAN

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, The Comprehensive Plan for the Town has been adopted by the Town; and

WHEREAS, The Town desires to adopt a new zoning map to accompany the Comprehensive Plan process.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

SECTION 1: That the Town hereby adopts the Zoning Map as indicated in Exhibit 1 attached and incorporated herein by reference.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Lawrence P. Jaworski, Council Vice-President

Passed:
Effective:

Valerie L. Beaudin, Councilwoman

L. Charles Fink, Councilman

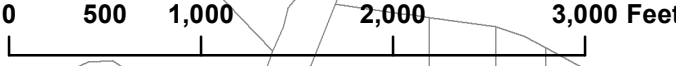
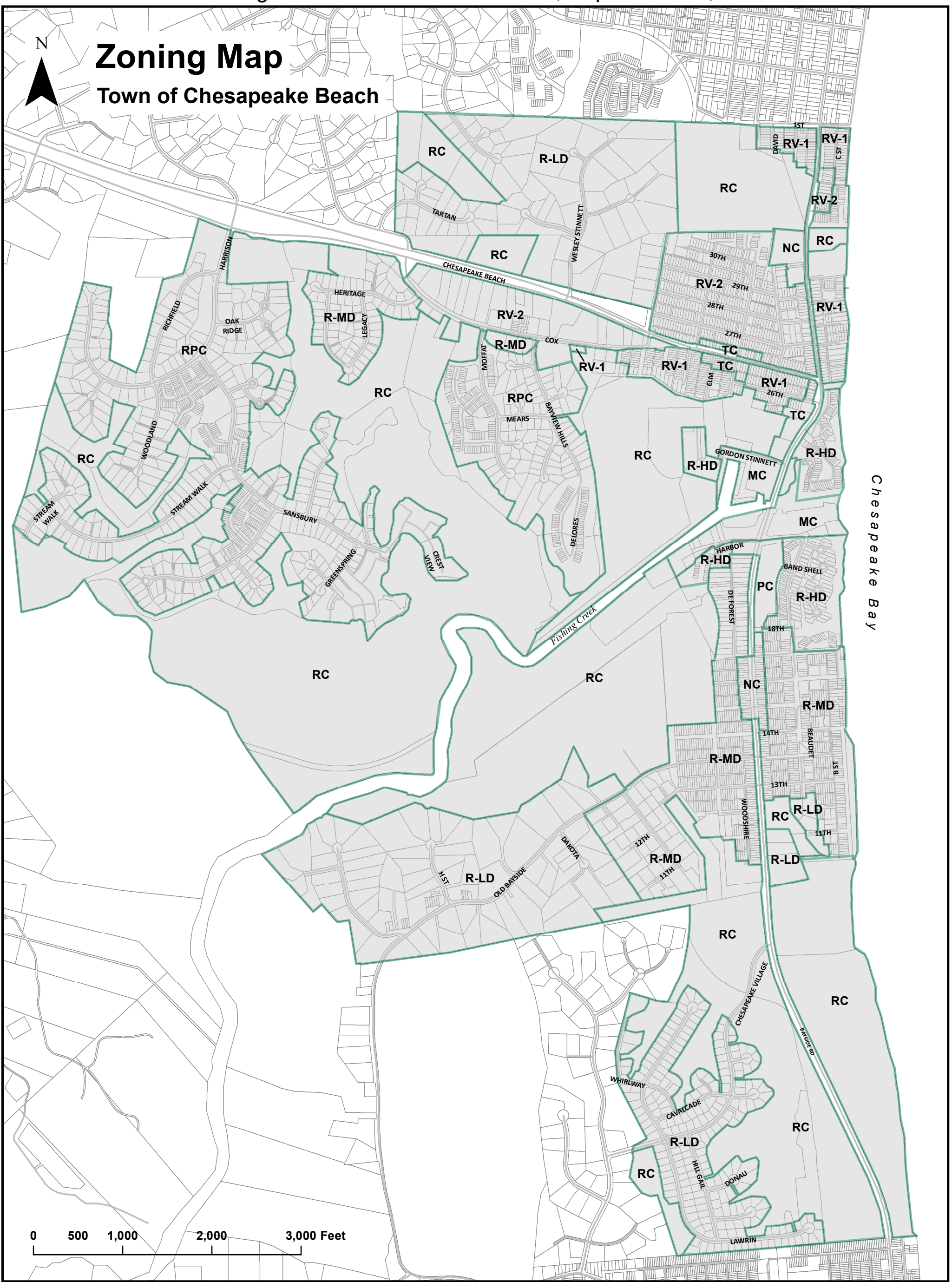
Margaret P. Hartman, Councilwoman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman

Zoning Map

Town of Chesapeake Beach



Zoning Districts

RC	Resource Conservation	RPC	Residential Planned Community
R-LD	Residential, Low Density	TC	Town Commercial
R-MD	Residential, Medium Density	MC	Maritime Commercial
R-HD	Residential, High Density	PC	Plaza Commercial
RV-1	Residential Village 1	NC	Neighborhood Commercial
RV-2	Residential Village 2		

Introduced: _____

Passed: _____

Effective: _____

RESOLUTION R-22-2

A RESOLUTION OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND, APPOINTING A NEW RESIDENT AGENT.

WHEREAS, the Local Government Article, Section 1-1301 requires political subdivisions of the State of Maryland to designate persons to serve as resident agents upon whom process, notice and subpoenas to custodians of public records may be served under certain circumstances; and

WHEREAS, Chesapeake Beach (“the Town”) is a political subdivision of the State of Maryland subject to the requirements of Local Government Article, Section 1-1301; and

WHEREAS, the Mayor and Town Council previously adopted Resolution No. R-20-1, directing the appointment of Dale Clark as the Town’s resident agent in compliance with Local Government Article, Section 1-1301; and

WHEREAS, the Town now wishes to appoint Sharon Humm as its resident agent for all purposes for which a resident agent is required by Local Government Article, Section 1-1301.

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Mayor and Town Council of Chesapeake Beach, Maryland that Sharon Humm, P.O. Box 400, 8200 Bayside Road, Chesapeake Beach, Maryland, be and hereby is appointed as Resident Agent for the Town, and the Mayor is authorized to sign and file with the State Department of Assessments and Taxation all papers necessary to effectuate this appointment.

AS CERTIFIED by the signatures below, the members of the Town Council affirm that this Resolution was introduced at the Town Council meeting held on the 17th day of November, 2022 and a public hearing was held on that date. After said public hearing, the Council voted on this Resolution and the Council’s vote was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting majority of the Council _____ (*approved/disapproved*) the passage of this Resolution this 17th day of November, 2022. This Resolution shall become effective upon its passage.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Lawrence P. Jaworski, Council Vice-President

Valerie L. Beaudin, Councilwoman

L. Charles Fink, Councilman

Margaret P. Hartman, Councilwoman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman



OFFICE OF THE PLANNING AND ZONING COMMISSION

To: Mayor and Town Council, Chesapeake Beach, MD

From: Cindy Greengold, Chair, Planning and Zoning Commission

Date: November 17, 2022

Re: Town Council Report

The Planning and Zoning Commission has been revising an amendment to Article V, Section 290-19M, Design Standards for Townhouses and Multifamily Housing, in order to incorporate new standards and revise certain existing standards for these developments. The standards will include all aspects of design, including their compatibility with neighboring structures, safety and security issues and mitigation of adverse impacts to the community. Next, the Commission is considering adding a new Text Amendment to the Zoning Ordinance, Article V, Section 290-23, Findings of Compatibility. This section would require compatibility standards for new development, and regulations on their purpose, applicability, and administration. These standards would require infill projects to follow the designs of existing neighboring structures in order to protect the integrity of the existing neighborhood. A Public Hearing is proposed for the next Planning and Zoning Commission meeting on December 7, 2022, to receive testimony on both of the above Amendments.

Finally, the Commission is addressing the Town of Chesapeake Beach Critical Area Program. The Commission's goal is to evaluate and make possible revisions to this program over the next few months.

Chesapeake Beach Oyster Cultivation Society Report

November 2022

Chesapeake Beach Town Council Meeting

- **The 5th grade field trips successfully wrapped up on November 7. A final total of 1,380 people participated in the program consisting of 1,079 students and 301 teachers and chaperones. The weather held out for us this year and the dredging project did not interfere with teaching which provided a great learning experience for the students.**
 - **The Oysterarium was cleaned out and closed on November 7 by Jay Berry and Sue Alexander. Several cages of spat-on-shell will be maintained in the creek for observational purposes.**
 - **Due to the fire that damaged storage areas at the Battle Creek Center used by the Naturalists of the Parks and Rec Department, the equipment used during the field trip program will remain in the CBOCS storage room at Kellam's field for the foreseeable future.**
 - **Sue Alexander will be hosting a luncheon for all the CBOCS volunteers who contributed their time to support these trips.**

- **The CBOCS team sponsored a table at the Chesapeake Beach Family Night Out event on Halloween Weekend. Using a very rough estimate of the amount of candy distributed at this event, approximately 1200 people visited the table.**

Green Team Committee Meeting Minutes

October 03, 2022

The meeting was called to order at 6:30 pm

Attendees:

Sue Alexander

Valerie Beaudin

Sally Bissell

Madeleine Blake

Melanie Crowder

Linda Draper

Joanie Martin

Ken Rasmussen

NEXT Meeting: Thursday, January 26th @ 6:30 in the Town Hall

Upcoming Community Events –

- Monday November 7, 4:15 – Apply Leaf Grow to 17th St & Pollinator gardens
- Saturday March 4 – Attack of the Invaders
- Saturday April 22 – Earth Day Town Cleanup (4th Sat in April)
- Saturday June 10 – End Hunger Dragon Boat races
- Saturday September 9 – Taste of the Beaches
- Saturday October 7 - Paddle & Pathway Pickup

Town Calendar

- Requested team events be added to the town hardcopy calendar.

Kellam's Revitalization Committee

- Greg Morris, chair, discussed the current plans and ideas regarding this area.
- The GT has offered to actively participate in the planning process and suggested the hiring of a Landscape Architect for design purposes.
- The GT would like to participate in all planting selections.

Bayfront Park

- Northside entrance project is complete. No action on the Southside until State Hwy completes their project.

Pollinator Garden and 17th St.

- Leaf Grow applied to both gardens; thanks to all the volunteers that participated.

- Watering is still an issue, the landscaper will water until the plants are established.

Education and Outreach

- Annual Green Team Community Education Program to be held at the Northeast Community Center on March 4, 2023
- Guest speaker Kerri Wixted will speak on invasives
- Kerry submitted an abstract.

Chesapeake Beach Spring Tree Inventory

- Working toward getting the CB Tree Inventory on municipal properties on Brian's schedule.
- Requested a map of town owned property, needed by Brian for inventory; Holly has agreed to have the town produce the map.

Landscape RFP

- Landscape Request for Proposal (RFP) is being drafted by the Town and the GT has asked for a copy when it is ready.

Tree City USA

- Melanie, Ken, and Sue have already held an informal meeting to discuss ways to proceed with this project
- Linda had contacted other towns that are Tree City certified for information or to set up a tour but was not met with enthusiasm
- Brian Stupak with Maryland's Forest Service has been out of state but has assured Melanie that he will ask the soil conservation district to provide a letter to the town assuring the board that the maintenance of new trees planned for the boardwalk that runs to Brownie's beach will not affect the stability of the slope
- Committee discussed the difficulty of proceeding with this long-range project until the new landscape contract is completed
- Committee has estimates of the costs in time and money for the maintenance of this project and can add them to the landscape contract at any time
- Linda suggested that we invite a member of the Kellam's Field Improvement Committee to join us at a Green Team meeting to discuss how we can work collaboratively on future tree planting and beautification projects

This meeting was adjourned at approximately 7:40 pm

The next meeting of the Green Team Committee will be at 6:30pm on Thursday, November 3, 2022 at the Town Hall.



To: The Honorable Mayor and Town Council

From: Holly Wahl, Town Administrator

Subject: Permit Tracking Software

Date: November 10, 2022

I. BACKGROUND:

The Town of Chesapeake Beach currently utilizes Comcate for all Code Enforcement tracking and reporting. The Town Council budgeted in the FY23 general fund budgeting process to add software to track the permitting process. Currently, the Town's permit process is not centralized and requires multiple spreadsheets, emails, and files to organize the permitting process. This project will be separated into two phases:

Phase #1: A centralized permit software will provide access to multiple staff members and our Planning and Zoning Administrator to review permits and all associated files. Approval, notes, additional information, and the status will be viewable and tracked with each permit submission. The software will provide a centralized location for issuing permits, tracking fees, and expiration dates.

Phase #2: Once Phase 1 is complete, the Town will implement a public portal for citizens to submit code enforcement complaints and permits to the Town. Phase 2 is expected to start in 2023.

Examples of other municipalities using this portal can be found below. However, the portal is customized to the Town:

[Bozeman, MT](#)

[Glendale Heights, IL](#)

[Clinton, IA](#)

II. COSTS:

Phase 1: Implementation of the permit tracker- starts immediately

Phase 1	Implementation Fee (One Time)	Annual License Fee	Total Year One Investment
Permit Inspection Manager with GIS Ent	\$ 2,000.00	\$ 3,000.00	\$ 5,000.00
Fee Tracker for Permit Inspection Manager	\$ 250.00	\$ 375.00	\$ 625.00
Existing Client Discount	\$ (750.00)	\$ -	-\$ 750.00
Total	\$ 1,500.00	\$ 3,375.00	\$ 4,875.00



Phase 2: Implementation of the Citizen Portal- expected to start in March of 2023

Phase 2	Implementation Fee (One Time)	Annual License Fee	Total Year One Investment
Citizen Portal for Code Enforcement & Permits	\$ 2,000.00	\$ 3,000.00	\$ 5,000.00
Migration to Comcate V2.0	Included	Included	Included
Existing Client Discount	\$ (750.00)	NA	-\$ 750.00
Total	\$ 1,250.00	\$ 3,000.00	\$ 4,250.00

III. RECOMMENDATION:

Town Council to consider authorizing the Mayor to enter into a contract with Comcate for permit tracking software and access to a citizen portal totaling \$9,125 in year one fees (implementation and annual fee) and \$6,375.00 in recurring yearly fees starting in year 2.



To: The Honorable Mayor and Town Council

From: Holly Wahl, Town Administrator

Subject: Snowplow Agreement

Date: November 10, 2022

I. BACKGROUND:

The Town of Chesapeake Beach utilizes contract service for snowplowing on a time and material basis. The contracted service offsets public works staff when mobilized to plow and treat roadways and sidewalks during inclement weather events. The Town continues to cover the private roads of homeowner's associations through an annual indemnification agreement with the HOAs. This additional coverage area provides that the Town staff cannot cover all areas that require snow removal promptly.

It is beneficial to the Town to extend the term of the time and material award from a year-to-year basis to a multi-year time and material contract to lock in the CDL drivers and allow the contractor to purchase the necessary equipment to service the Town. Windmill Farms has been engaged in snow removal services within the Town for many years, is familiar with conditions, knows the roadways and crews well, and is close by for immediate assistance when needed prioritizing

II. PRICING:

	3 Year		
Street and Parking Lot Removal: ¼ ton snow plow with 3-yard spreader and 8-foot blade and operator	Standby Mode: \$145.00 Active Mode: \$145.00	Standby Mode: \$140.00 Active Mode: \$140.00	Standby Mode: \$135.00 Active Mode: \$135.00
1 ½ Ton snow plow with 4-yard spreader and 9-foot blade with operator:	Standby Mode: \$145.00 Active Mode: \$145.00	Standby Mode: \$140.00 Active Mode: \$140.00	Standby Mode: \$135.00 Active Mode: \$135.00
Skid Steer loader with 1-yard bucket with operator	Standby Mode: \$140.00 Active Mode: \$140.00	Standby Mode: \$135.00 Active Mode: \$135.00	Standby Mode: \$135.00 Active Mode: \$135.00
Wheel loader with 2-yard bucket with operator	Standby Mode: \$195.00 Active Mode: \$195.00	Standby Mode: \$185.00 Active Mode: \$185.00	Standby Mode: \$180.00 Active Mode: \$180.00
Sidewalk Removal: 4-foot sidewalk plow with operator	Standby Mode: \$75.00 Active Mode: \$75.00	Standby Mode: \$70.00 Active Mode: \$70.00	Standby Mode: \$65.00 Active Mode: \$65.00
3-foot commercial sidewalk snow blower with operator	Standby Mode: \$65.00 Active Mode: \$65.00	Standby Mode: \$60.00 Active Mode: \$60.00	Standby Mode: \$60.00 Active Mode: \$60.00
Sidewalk salt spreader operator	Standby Mode: \$60.00 Active Mode: \$60.00	Standby Mode: \$55.00 Active Mode: \$55.00	Standby Mode: \$55.00 Active Mode: \$55.00
Sidewalk laborers with picks and shovels	Standby Mode: \$60.00 Active Mode: \$60.00	Standby Mode: \$55.00 Active Mode: \$55.00	Standby Mode: \$55.00 Active Mode: \$55.00

III. RECOMMENDATION:

Town Council to consider awarding a three-year time and material contract to Windmill Farms for snowplow services. These costs will be incurred in the General Fund Snow Removal line item. No costs will be incurred if there is no snow or ice event.



The pricing for all three years will be:

<i>Service</i>	<i>Stand By Mode</i>	<i>Active Mode</i>
Street and Parking lot removal	\$135	\$135
1 ½ ton snowplow with 4-yard spreader and 9-foot blade with an operator	\$135	\$135
Skid Steer loader with 1-yard bucket with an operator	\$135	\$135
Wheel loader with a 2-yard bucket with an operator	\$180	\$180
Sidewalk removal: 4-foot snowplow with an operator	\$65	\$65
3 ft commercial sidewalk snow blower with an operator	\$60	\$60
Sidewalk salt spreader operator	\$55	\$55
Sidewalk laborers with picks and shovels	\$55	\$55