



**TOWN COUNCIL
WORK SESSION AGENDA
November 18, 2021
Starting at 5:30 PM**

This meeting will be conducted by the Town Council and Town Council candidates in person with masks and social distancing requirements. A meeting recording will be provided to the public upon completion of the meeting.

- I. Call to Order and roll call**
- II. Pledge of Allegiance**
- III. Approve the Agenda**
- IV. Town Council vacancy interviews**
- V. Adjournment**

8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230 (301) 855-8398



To: The Honorable Mayor and Town Council
Subject: Town Council Candidate Selection Process Review

From: Holly Wahl, Town Administrator

Date: November 18, 2021

I. BACKGROUND:

Per the Town Charter C-614 “Vacancies: “In case of a vacancy on the council for any reason, the council shall elect some qualified person to fill such vacancy for the unexpired term. In case of a vacancy in the office of mayor for any reason, the council shall elect some qualified person to fill the vacancy for the remainder of the unexpired term. Any vacancies on the council or in the office of mayor shall by [be] filled by the favorable votes of a majority of the remaining members of the council. The results of any such vote shall be recorded in the minutes of the council. (Res., March, 1963, sec. 36; P.L.L. 1963, sec. 40.)”

This vacancy is due to the resignation of Councilman Derek Favret.

II. PROCESS:

- a) **Posting of Vacancy:** The Town Council vacancy announcement was posted on October 5, 2021 and again on October 25, 2021, to view the announcement please click [here](#).
- b) **Candidate Validation:** Candidates were received by the Town Clerk as noted in the announcement. Candidates were verified by the Board of Elections as registered voters of the Town on November 1, 2021.
- c) **Ethics Commission Review:** The Ethics Commission revised the Public Disclosure Forms and each candidate submitted this as part of the candidacy process. The Ethics Commission plans to review these and authorize each as being completed prior to the Town Council candidate interviews.
- d) **Work Session:** A work session will be held for Town Council to review Town Council candidates in person at Town Hall. This is expected to take place after the Ethics Commission has approved all candidates Public Disclosure submissions. The date of November 18th at 5:30 PM is being held for this process to take place. This meeting is scheduled to be held in person with social distancing and masks being required. The meeting will not be open to the general public; however, members of the public can view the recording of the meeting at completion.
- e) **Meeting recording:** To prevent an unfair advantage to candidates that go first, this meeting is being recorded and will not be live.



f) **Interviews of candidates:** Town Council candidates will be interviewed in the order they were received, as listed below:

1. Margaret Hartman
2. Kathleen Berault
3. Gregory Kerman
4. John Carey (*WITHDRAWN*)
5. Richard Burch

Each candidate will provide a 1.5-minute introduction and they will receive one minute to answer each question read by the Town Administrator or Town Clerk.

- g) **Questions:** Each member of Town Council will provide (1) one question to be asked of all candidates.
- h) **Recording of Council selections:** Town Council will each be given a sheet of paper with all candidate's names listed to record their selections in writing.
- i) **Town Council Lighting Round #1:** Town Council will be provided time to speak, or make a comment, prior to voting.
- j) **Round #1 Vote:** Town Council will rate their top (3) three candidates. This will be provided in writing to the Town Administrator. The vote is anonymous and there should be no identifying information on the sheet of paper other than the top (3) three candidates.

The Town Administrator will tally the collective results, the Town Clerk and/or the Town Attorney will verify the tally. Once verified, this information will be provided to the Mayor and recorded for public record.

- k) **Recording of Council selections:** Town Council will be provided with a new sheet that has the top candidates listed.
- l) **Town Council Lighting Round #2:** Town Council will be provided time to speak or make a comment prior to their final vote.
- m) **Round #2 Vote:** Each member of the Town Council will each select their top (2) two picks from the top (3) three, write their selection on a piece of paper as in round 1. The Town Administrator will tally the collective results, the Town Clerk and/or the Town Attorney will verify the tally. Once verified, this information will be provided to the Mayor and recorded for public record.
- n) **Town Council Lighting Round #3:** Town Council will be provided time to speak or make a comment prior to their final vote.
- o) **Round #3 Vote,** Town Council will select a final candidate. The Mayor will not participate in the final round.
- p) **Final Candidate:** A final Town Council candidate will be appointed by Town Council during the regular Town meeting.



Due to COVID-19 social distancing requirements the November Town Council meeting will be conducted in a hybrid manner with the public's participation taking place virtually and by phone. To join the meeting via web join via <https://us02web.zoom.us/j/8697557180>. To join by phone please call **(301) 715-8592** and enter **Meeting ID 869 755 7180**. Public comment will be accepted by phone or computer audio during the public comment portion of the meeting or in writing via email to the Town Clerk, at shumm@chesapeakebeachmd.gov by 4:30 PM on November 18. Participants will be muted upon entering the meeting and are asked to remain muted until the public comment period of the meeting. This meeting is expected to start at 7:00 PM; however, there may be a delay as a Town Council work session will run from 5:30 pm until the start of the Town Council meeting.

TOWN MEETING AGENDA NOVEMBER 18, 2021

- I.** Call to order and roll call.
- II.** Pledge of Allegiance.
- III.** Approval of the agenda.
- IV.** Public Comment on any item on the agenda: Public comment will be accepted by dialing **(301) 715-8592** and enter **Meeting ID 869 755 7180**.
- V.** Approval of the minutes of the October 21, 2021 Town Council Meeting.

Approval of the minutes of the November 8, 2021 Informational Work Session.

Approval of the minutes of the November 8, 2021 Closed Session.
- VI.** **Town Council Appointment of Vacancy**
 - A. Town Council to appoint a final candidate to fill the vacant seat on Town Council.



- B. Introduce and Administer the Oath of Office to newly appointed Town Council member.

VII. Petitions and Communications

- A. Town Administrator's Report
- B. Public Works Administrators Report
- C. Water Reclamation Treatment Plant Report
- D. Code Enforcement Report
- E. Town Treasurer's Report
- F. Town Engineer's Report
- G. Deputy's Report
- H. North Beach Volunteer Fire Department
- I. Mayor's Report

VIII. Resolutions & Ordinances

- A. Introduce Ordinance O-21-7, an ordinance of the Town Council of Chesapeake Beach, Maryland, to expand the Admission and Amusement tax for the Town of Chesapeake Beach to include sports betting for Class A1, Class A2, Class B1, and Class B2 Licenses. **Set public hearing.**

IX. Report of Officers, Boards and Committees

- A. Planning & Zoning Commission – Larry Brown
- B. Board of Appeals – No hearing held.



- C. Chesapeake Beach Oyster Cultivation Society – John Bacon
- D. Climate Change Advisory Group – Larry Jaworski
- E. Economic Development Committee – Larry Jaworski
- F. Green Team – Valerie Beaudin
- G. Kellam’s Revitalization Committee – Greg Morris
- H. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck
- I. Walkable Community Advisory Group – Charles Fink

X. Unfinished Business

XI. New Business

- A. Town Council to consider awarding a contract to JDT Electric Inc. in the amount of \$19,121.00 to demo and replace two existing panels, troughs and junction boxes and install a timeclock at the Chesapeake Beach Water Park. Funds will come from the Chesapeake Beach Water Park FY22 budget.
- B. Town Council to consider awarding a contract to Jeff Ellis & Associates for a three-year (3) contract with two (2) one (1) year options for renewal for Professional Aquatic and Risk Management Services per pricing provided.

XII. Public Comment

XIII. Council Lightning Round

XIV. Adjournment



**MINUTES OF THE
TOWN COUNCIL MEETING
OCTOBER 21, 2021**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Wayne Newton, Acting Town Engineer, Jon Castro, WRTP Manager, and Sergeant Shrawder. Absent was Connie O'Dell, Code Enforcement Officer.

II. Pledge of Allegiance. The Mayor led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Councilman Jaworski moved to approve the agenda.
Seconded by Councilman Pardieck, all in favor.

IV. Public comment on any item on the agenda. None received.

V. Approval of the minutes of the September 16, 2021 Town Council meeting.

MOTION: Councilman Pardieck moved to approve the minutes of the September 16, 2021 Town Council meeting. Seconded by Councilman Jaworski, all in favor.

Approval of the minutes of the October 12, 2021 Informational Work Session.

MOTION: Councilwoman Beaudin moved to approve the minutes of the October 12, 2021 Informational Work Session. Seconded by Councilman Fink, all in favor.

VI. Petitions and Communications –

A. Town Administrator's Report – Mrs. Wahl submitted the attached written report. Mrs. Wahl reminded everyone that the Comprehensive Plan public hearing will be held on November 9th beginning at 7 pm with the option of either submitting comments virtually or present your comments in-person at town hall on that evening. Mrs. Wahl briefed the Council on efforts with MDE regarding the CBD-NRL water testing. The NRL-CBD Restoration Advisory Board will hold a virtual public meeting on November 10th at 5 pm. Mrs. Wahl stated that the Town submitted projects totaling \$150,000 in value to the County Commissioners for review and potential approval for Program Open Space funding, and on October 23rd, the Town, in coordination with the Kellam's Field

Revitalization Committee, will be having "Halloween Movie Night" at the Kellam's Complex. For details see the Town's website.

- B. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Mr. Berry reported on the water leaks the Town has had and elaborated on the storm drain line that the Town is looking to install to help with drainage and flooding at the ball field.
- C. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address Council. Councilman Jaworski congratulated the Plant for having no bypass or spills this month and asked if any update on solar panels at the Plant.
- D. Code Enforcement Report** – Mrs. O'Dell submitted the attached written report but was not present.
- E. Town Treasurer's Report** – Mr. Clark submitted the attached written report and was present to address the Council. Mr. Clark briefed the Council on the American Rescue Plan funds, stating the Town has received 50% of the funds and will receive the 2nd half mid next year.
- F. Town Engineer Report** – Mr. Newton submitted the attached written report and briefed the Council on report items. Mr. Newton gave an update on the 261 sidewalks.
- G. Deputy's Report** – Sergeant Shrawder submitted the attached written report and was present to address the Council. Sergeant Shrawder reported on the Fastop robbery, and the number of assaults reported.
- H. North Beach Volunteer Fire Department** – The attached written report was submitted. Councilman Jaworski announced that October 29th the firehouse will be hosting a trunk or treat night for the kids from 7-9 pm. Everyone's invited.
- I. Mayor' Report** – The Mayor was happy to report that the Town is returning somewhat to normal, and this Saturday the Town is hosting a Halloween Movie Night at Kellam's Field and thanked Councilmen Morris and Fink, along with the Town Staff for making this happen. Also, the Town will be holding its annual "Light Up The Town" event the Sunday after Thanksgiving to kick off the Christmas season and thanked those involved in advance. He also reported the Council will be voting later in the evening on the 2022 fireworks.

On another note, the Mayor reported the Town received \$150,000 grant funding from the State Program Open Space. With One Million Dollars being designated to Calvert County, Delegate Mark Fisher worked to earmark \$300,000 of those funds for Chesapeake Beach and North Beach. The Mayor wanted to express his appreciation to Delegate Fisher, the County Commissioners and Mayor Mike Benton, who stayed on top of this working to ensure that funding made its way to the towns.

VII. Resolutions & Ordinances: None

VIII. Report of Officers, Boards and Committees:

- A. Planning & Zoning Commission** – Mr. Brown submitted, but was not present, to give the attached written report.
- B. Board of Appeals** – No hearing was held.
- C. Chesapeake Beach Oyster Cultivation Society** – Mr. Bacon submitted, and was present, to give the attached written report. Mr. Bacon wanted to take the opportunity to thank the crew of CBOCS volunteers that continue to make possible the hosting of the Calvert County 5th grade students on their annual oyster field trips at the Trail. Also, big thank you to Mr. Abner for the use of his hatchery.
- D. Climate Change Advisory Committee** – Councilman Jaworski reported the Advisory Group is working with Town staff on flooding and sea level rise, stating the Town has received funding from DNR on this. Monthly meetings will be scheduled to move forward with putting the plan together. Mr. Jaworski will be in touch with the Town of North Beach, who also received funding, to stay abreast on what the other is doing. On another note, there will be a Climate Change Town Hall with Senator Ben Cardin which Councilman Jaworski will be participating in.
- E. Economic Development Committee** – Councilman Jaworski stated he participated in the Comprehensive Plan Q&A session with Town Planner Chris Jakubiak last evening. He considers the Comprehensive Plan to be a critical part of economic development for the Town and what it will hold for the future. Reminder that there will be a public hearing on November 9th beginning at 7 pm and emphasized the importance of hearing from our residents and businesses. Councilman Morris invited everyone to come out and take part in the Halloween Movie Night on October 23rd at the Kellam' Field.
- F. Green Team Committee** – Councilwoman Beaudin wanted to thank the Green Team for their participation in recent events they have had such as the paddle and pathway pickup, the replanting of the 17th Street Rock Wall Garden, and the revamping of the Pollinator Garden. An event with speaker Sam Droege, wildlife biologist, will be coming up in March of 2022 at the Northeast Community Center where he will speak on pollinators. The Team's next meeting is scheduled for October 28th 7 pm, at town hall.
- G. Kellam's Revitalization Committee** – Mr. Morris reported Halloween Movie Night at Kellam's Field, Saturday, October 23rd with Kenny Holmes starting things off at 5:30 pm. Hope to see you there.
- H. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported no meeting was held this month, but one will be scheduled for November. The Group has started some informal discussions regarding the Health Fair coming up in the Spring.

- I. **Walkable Community Advisory Group** – Councilman Fink was pleased to report that with the funding the Town anticipates receiving, some of that funding will apply to a few of the Group’s walkable projects that will tie-in to some of the Kellam’s Field projects, promoting people to get outside, to walk, and have a destination to walk to. Councilman Fink stated he has been working closely with Mrs. Wahl on a handful of significant projects that will require additional funding and approval processes in some instances. The Group’s next meeting will be held November 22nd at 7 pm and the public is encouraged to attend and share feedback.

XI. **Unfinished Business:** None.

X. **New Business:**

1. Town Council to consider awarding a contract to Bailey & Shipp Electric in the amount of \$30,000 from the FY22 Water Reclamation Treatment Plant capital improvement budget to replace and test the bus bars at the WRTP.

MOTION: Councilman Jaworski moved to approve awarding a contract to Bailey & Shipp Electric in the amount of \$30,000. Seconded by Councilman Morris, all in favor.

2. Town Council to consider extending the contract for Schaeffer Fireworks in the amount of \$22,500 (total cost is \$45,000; however, a 50% deposit has already been paid from FY20) for the July 3rd, 2022 display and \$29,500 to Smith Brothers for two (2) barges for the July 3rd, 2022 display. The rain date will be July 9th, 2022.

MOTION: Councilwoman Beaudin moved to approve extending the contract for Schaeffer Fireworks in the amount of \$22,500, and \$29,500 to Smith Brothers for two (2) barges. Seconded by Councilman Jaworski, all in favor.

XI. **Public comment was received by:**

1. John Bacon inquired about when the dredging would start.

XII. **Council Lightning Round:**

1. Dr. Beaudin stated she was asked to speak to a cub scout troop tomorrow evening and is looking forward to that and a reminder that a public hearing on the Comprehensive Plan will be held November 9th at 7 pm and encouraged residents to attend and let your voice be heard.
2. Mr. Fink echoed Councilwoman Beaudin’s comments on the Comprehensive Plan and encouraged residents to get involved. Come out on Saturday to Kellam’s Field for movie night and show your support in making this space more useful to town residents.

3. Mr. Jaworski commented that extensive renovations have taken place at the Railway Museum and he would be working with Mrs. Wahl to schedule a time for the Council to go visit and see the new renovations.
4. Mr. Morris looks forward to the Railway Museum VIP tour! On another note, thank you to Mr. Bacon and the CBOCS team for all they do, stating that the benefit to the future from the educational programs there are invaluable. So, thank you for stepping up and carrying that forward.
5. Mr. Pardieck gave kudos to Mr. Bacon and the CBOCS Team and a thank you to Bobby Abner for his contribution. Mr. Pardieck commented he hoped folks will go hear Sam Droege speak about pollinators. Mr. Pardieck stated he had the privilege of working with Mr. Droege, he is an amazing person, and an excellent biologist.

XIII. Adjournment

There being no further comments, the meeting adjourned at 8:02 pm on a motion by Councilman Fink. Seconded by Councilman Jaworski, all in favor.

Submitted by,



Sharon L. Humm,
Town Clerk



**MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
NOVEMBER 8, 2021**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, and James Berry, Public Works Manager.
- II.** **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.
- III.** **Close Session** - Councilman Morris moved to close the work session under the Statutory Authority of the Md. Annotated Code, pursuant to General Provisions Article, §3-305(b), subsection (7) “to consult with Counsel to obtain legal advice” regarding the Town Council candidate selection process. Seconded by Councilman Jaworski, all in favor.

The Mayor re-opened the work session at 6:11 pm. All members that voted in favor to close for a close session were present the entire closed session and the purpose was to obtain legal advice regarding the Town Council candidate selection process.

IV. **Informational Discussion on the following items:**

1. **Ordinance O-21-7** - ordinance to expand the Admission and Amusement Tax for the Town of Chesapeake Beach to include sports betting for Class A1, Class A2, Class B1, and Class B2 Licenses.
The Mayor explained this ordinance. With sports gambling coming to the Town, he foresees a downturn in revenue. The Town receives admission and amusement tax on the electronic bingo gross receipts, but nothing is in place for the sports betting. With supporting and putting into place this ordinance now, it will ensure that once sports betting comes to Town, we will receive admission and amusement tax on it. The Mayor and Town attorney addressed questions and concerns from the Council.
2. **Chesapeake Beach Water Park Electrical Panel Upgrade** – Mrs. Wahl stated the Water Park is in need of an urgent repair which will require replacing two (2) non-stainless electric panels with two (2) stainless electric panels, along with the replacement of all breakers. This repair will come from this Fiscal Year’s maintenance budget. It is being recommended to award the contract to JDT of Dunkirk, MD in the amount of \$17,921. Mr. Berry was available to address questions from the Council.



3. **Chesapeake Beach Water Park Aquatic Professional Services Contract** – Mrs. Wahl stated this is a budgeted item and a recurring service. A mandatory pre-bid was held today with three bidders. Sealed proposals will be received November 12, 2021 and plans are to bring a proposal for professional aquatic and risk management services before the Town Council at the November 18, 2021 meeting.

V. Council Lightning Round –

1. Mr. Pardieck wished everyone a good evening and a great upcoming holiday.
2. Mr. Morris took the opportunity to reinforce his support for the sports gambling and suggested Council consider changing the prohibition ordinance in concert with the presented ordinance tonight.
3. Mr. Jaworski shared with his colleagues, with the exception of Councilman Fink, that today marks five (5) years to the day since they were elected to Town Council. So congratulations everyone.
4. Mr. Fink announced the Walkable Committee will be holding a meeting on December 20th and is open to all. Mr. Fink expressed his thanks to Mrs. Wahl and Mr. Berry for information regarding flooding issues in Town, especially the recent flooding issue at Seagate.
5. Dr. Beaudin reported there were flooding issues as well at 29th Street where the parking lot was completely under water. The American Legion will hold a Veterans Day ceremony at the Veterans Park on Thursday and don't forget the Comprehensive Plan public hearing tomorrow night beginning at 7pm. Come out and let your voice be heard.

VI. Adjournment:

The meeting adjourned at 6:49 p.m. on a motion by Councilman Fink. Seconded by Councilman Pardieck, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk

8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND 20732

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Town Administrators Report – November 2021

I. PLAN CHESAPEAKE BEACH:

The Planning Commission released the [Official Public Hearing Draft](#) for public review and comment. A **Public Hearing was held on November 9th at 7:00 PM.** Please visit planchesapeakebeachmd.gov for further information.

II. FEDERAL DREDGE PREPARATION:

The dredge containment rehabilitation project is completed with an estimated 41,165 CY of material removed from the site in preparation for the federal dredge.

This project was possible through grant funding from the Maryland Department of Natural Resources (DNR) Waterway Improvement Funds in the amount of \$250,000. Additional funds were requested of Maryland Department of Natural Resources (DNR) and granted by DNR in the amount of \$601,520, totaling funding available to the Town in the amount of \$851,520.

III. RICHFIELD STATION WATER TOWER:



The Richfield Station water tower repairs continue with branding planned on both sides of the tower, as shown.

IV. HIGHLANDS SPECIAL TAX DISTRICT:

The Town Council and the Board of County Commissioners reached an agreement on the initiation of sewer connection for the Highlands community. The Calvert County Board of County Commissions plan to hold a public hearing at the Chesapeake Beach Town Hall on December 14th at 7:00 PM.



Town Administrators Report – November 2021

V. TOWN ASSETS:

- **Bayfront Park:** Bayfront park remains closed to the general public. The Park is open to Town guests, NBVFD, Twin Beach Deputies and guests that are accompanying them. The Town reminds citizens to adhere to the signage restricting access to the cliff areas. To view the full public safety announcement click [here](#).
- **Kellam's Field:** Repairs to the restrooms are underway. Repairs to the pavilions have been completed. Please check the Town's [website](#) for game schedules and field updates.

VI. FLOODING EVENT:

The Town provided a list of costs incurred during the October 29th flooding event to the Calvert County Office of Emergency Management. These costs were escalated for potential reimbursement.



MyCoast APP: The Town is seeking assistance from residents in tracking flooding on their properties or around Town in general during high tide and/or rain events. Please upload your pictures of these flooding events to the MyCoast: Maryland portal at <https://mycoast.org/MD>. This app helps the State, County and Town track flooding events to ensure proper planning for infrastructure.

VII. GRANTS:

- The Town received \$851,520 in funding from the Maryland Department of Natural Resources (DNR) in cover 100% of the costs the Town incurred to prepare the dredge containment facility for the federal dredge.
- Calvert County Government approved Town of Chesapeake Beach projects totaling \$150,000. The Town is waiting for final State of MD approval for funding.

VIII. EVENTS:

Light up the Town and Christmas Market: November 28th at Town Hall starting at 4:00 PM. For more information click [here](#).

Barbara "Jo" Finch Brightest Beacon on the Bay: Join in on the fun click [here](#) for more information. Submissions are due by December 1, 2021 for voting. Awards will be presented during the December Town Council meeting.



Town Administrators Report – November 2021

IX. TOWN PERMIT ACTIVITY:

Permit #	Address:	Improvement:
2021-106	2941 Heritage Dr.	SFD
2021-107	2929 Heritage Dr.	SFD
2021-108	8307 Legacy Cir	SFD
2021-109	8349 Legacy Cir.	SFD
pending	3621 30th St.	Deck & Pavilion
2021-104	7804 Old Bayside Rd.	Install Generator
pending	4007 16th St.	Pave Driveway
2021-115	8728 Bayside Rd.	Fence
2021-110	8127 Bayview Hills Dr.	Remove trees
2021-114	2937 Heritage Dr.	SFD
n/a	6907 Donau Ct	Remove trees
2021-117	3912 Old Bayside Rd.	10x12 Shed
2021-113	8080 Silver Fox Way	6x8 deck
2021-119	8087 Windward Key	changes to existing deck permit
n/a	3916 26th St.	Remove tree
2021-118	7514 Old Bayside Rd.	Solar Panels
2021-116	3713 28th St.	Fence
2021-105	7804 Old Bayside Rd.	Rem 6 radios & install 3 antennas
2021-120	8564 E St	Remove dead tree & replace



Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: November 18, 2021

Water leak- We had 2 water main breaks one in Bay View Hills

Wet wells- I am upgrading Mears Ave Mission unit, this unit is original, and we will have added some systems to monitor remotely.

Water meter/MXU- The meter reading is complete, and we will change out old meters, when possible, right now there is a back order on meters. We have received meters that were on back order so we will now do change outs.

Flushing- By the time of this meeting flushing will be complete for 2021

Ball fields – 2 pavilions at the field have been vinyl sided and had the facia wrapped in metal. The exterior building lights have been upgraded to LED and some repairs were made to the facia boards there prior to having new gutters installed. Currently a contractor is working in both bathrooms painting walls, ceilings, and sealing the floors.

Railway Trail – Publics Works has changed out the Paw-Paw gut section and currently working from Bayview Hills to the Bridge T.

Water Park – The Park is now closed. Filo will be winterizing all potable water and pool plumbing now. We have met and looked at a schedule for other Maintenance items.

Surveys/storm drains – We are moving forward with more surveys and have captured pictures and flood level reference points from this last tidal surge event.

The Heritage – I met Wayne Newton our Town engineer onsite last week to go over several issues I had concerns with there.

Emergency calls – We received 6 calls and responded to 5. Several trees fell on Town roads that we cleaned up. 1 water main break call and 2 for Homeowner side water leaks that we turned off at the pit.



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Plant Report

Date: November 18, 2021

The Water Reclamation Treatment Plant had implemented new COVID-19 operations following all Federal, State, County, and Town's Mayor and Council Guidelines to control the spread of the virus. On April 6, 2020, two employee crews started alternating each week and the supervisors used a rotation every other week. As of July 1, 2021, staff had returned to normal operations as per General Operations Phase 1 Re-Opening.

The new asset management system, Antero, continues to be updated with tasks and procedures to better manage plant preventive, predictive, and corrective maintenance procedures. These tasks and procedures are being generated based on recommended maintenance from the Operation and Maintenance manuals for the respective equipment, better improving on plant equipment operation.

WRTP Maintenance projects for this month's report consisted of scheduled preventive maintenance for the gear drives for sludge press operation, UV banks, plant davit cranes, and air relief valves. The annual inspection of the plant RPZ's was conducted by Walls Plumbing, to ensure proper operation of the backflow devices in the plant. Seasonal checks were performed for the plant building heaters and heat trace for exterior piping. A photocell controlling the plant on-site lighting was replaced by plant staff.

IMACS was onsite on October 25, 2021, to assess what would be needed for the installation of a power monitor in the Aeration Building MCC panel. This work is planned to go concurrent with the work to address the bus bar issues in this MCC panel. Additionally, IMACS assisted with troubleshooting a VFD fault for mixer #8.

Representatives for Barnes Pumps were on site on October 27, 2021, to provide a demo for a pump system designed to handle rags and debris that may make their way into the treatment process. Additional consulting was provided regarding ongoing issues with the existing Return Activated Sludge pumps regarding loss of prime during low flow times and questions about the seal water systems for these pumps.

The replacement of the Bus Bars in MCC 3 in the Basin Blower Building is scheduled for November 17, 2021. A Thermal inspection by a third-party contractor was performed on November 9, 2021, to generate a point of comparison for the final condition assessment following completion of work for the MCC panel bus bars. The completion inspection will be done by an additional third party to check all specs along with a final thermal inspection.

The WRTP had one budget purchase cost item between \$5,000.00 and \$10,000.00 for this month's report. This purchase was to Bailey & Shipp for the Bus Bar Replacement in the Basin Blower Building MCC 3 for \$30,000.00.



On October 29, 2021, the plant experienced significant increases in inflow as a result of coastal flooding and heavy rainfall. The plant needed to go into a split-flow condition at 10:30 on October 29, 2021. A considerable quantity of this inflow can be attributed to the coastal flooding issue, as rainfall during this time was minimal and did not become more significant until the afternoon. It was necessary to have staff return to the plant later in the evening to monitor conditions during the next high tide, which was predicted for 11:00 p.m. Staff monitored the flow to the shellfish protection tank, and plant flow response in the clarifiers. When it was identified that flows were inducing a rise in the sludge blankets in the clarifiers, which if unaddressed could result in a washout of the sludge blanket to the filters, the aeration blower and mixers were shut down to allow the sludge blankets to be pumped from the clarifiers and settle in the basins. This was to prevent a washout due to continued high flows. Additionally, the level in the SPT was approaching its maximum level, which would require a shut down of flow to the tank. The rainfall total for this event was 2.25" on October 29, 2021. The split flow condition was stopped at 6:00 a.m. on October 30, 2021.

The Shellfish Protection Tank was utilized one time during this reporting period. This instance was due to significant coastal flooding and rainfall from a nor'easter on October 29, 2021, through October 30, 2021. Approximate 1.4 MGD was transferred to SPT during split flow.

The WRTP had five alarm calls for this month's report. Four of these were due to instances of loss of prime on the #1 Return Activated Sludge pump during times of low flow, and one of the calls was for a fault for Filter #2 Effluent valve. The RAS Pump representative was at the

There were no incidents to report in the plant's Solids and Handling Operation. The present Solids Hauling Contract will expire on August 1, 2022, and extension or bids will begin next year.

The WRTP had an Bypass of the Denitrification Filters to report for this month's report. This occurred on October 29, 2021 to October 31, 2021 during the coastal flooding. The Filters were processing over a million gallons per day but the Influent flows were higher. The filter flow was not increased due to increasing levels. UV disinfection was increased by adding additional Banks and Plant Effluent testing was performed. MDE was notified of the Filter Bypass. Filter Bypass flows were 10-29, 0.705 MGD, 10-30, 0.373 MGD, and 10-31, 0.099 MGD.

The WRTP had no SSO spills to report for this month's report.

Future Projects:

To complete working setting up an inventory of priority spare parts and increase training on maintenance of plant equipment. All plant SOPs are to be upgraded on plant equipment with pictures included in the maintenance and lab procedures. Training on all plant maintenance, lab, and daily operations will be videotaped to store for future references. The projects noted in the Capital Projects requests are on track for the RFP to be completed in the 2022 budget.



Rental Registration Case by Status Report

Report Criteria:

Case Open From To Case Close From To

Report Details:

<i>Status</i>	<i># of cases with this status</i>
Application received	1
Application reviewed - need more info	1
Inspections in progress	25
Waiting on License Fee	38
License Current	169
License Expired	0
Declaration of Ineligibility	0
Closed: Expired - Will not renew	0
Notification Process	46
Closed	28
Re-Inspection	8
Total Cases	316



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From To	From To	From 10/14/2021 To 11/10/2021	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE21-76		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	7530	C		St		20732	0503069516	Complaint	10/19/2021	10/27/2021	O'Dell, Connie
CE21-68		Closed: Voluntary Compliance	Property Maintenance - Minimum Maintenance Requirements - Closed	Medium	3916		26TH	St		20732	0503048063	Self-Initiated	09/16/2021	10/28/2021	O'Dell, Connie
CE21-56		Closed: Voluntary Compliance	Sanitary Maintenance - Closed	Medium	3917	E	CHESAPEAKE BEACH	Rd		20732	0503047458	Self-Initiated	07/28/2021	10/25/2021	O'Dell, Connie
CE21-32		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	3911	E	CHESAPEAKE BEACH	Rd	00000	0503048586	0503048586	Self-Initiated	05/12/2021	11/19/2021	O'Dell, Connie

Number of Cases: 4



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Open	All	All	All	All	All	All	From To	From To	From To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE21-79		Complaint Filed	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	8016		SILVER FOX	Way		20732	0503174751	Complaint	11/10/2021	11/19/2021	O'Dell, Connie
CE21-78		Complaint Filed	Zoning Permit Required - Open	Medium	3907		16TH	St		20732	0503049426	Complaint	11/09/2021	11/26/2021	O'Dell, Connie
CE21-77		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	7529	I		St		20732	0503106993	Self-Initiated	11/08/2021	11/12/2021	O'Dell, Connie
CE21-74		Awaiting Zoning Permit	Minimum Housing Standards - Exterior Structure B (9) - Open	Medium	3621		27TH	St		20732	0503043983	Self-Initiated	09/24/2021	11/26/2021	O'Dell, Connie
CE21-55		Inspection	Property Maintenance - Sanitary Maintenance - Grass - Open Property Maintenance - Sanitary	Medium	3325	E	CHESAPEAKE BEACH	Rd		20732	0503005402	Self-Initiated	07/26/2021	11/26/2021	O'Dell, Connie

		Maintenance - Vehicles - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open											
CE21-53	Stop Work Order	Zoning Permit Required - Open	Medium	3723	E	CHESAPEAKE BEACH	Rd	20732	0503046885	Self-Initiated	07/26/2021	11/26/2021	O'Dell, Connie
CE21-52	Inspection	Constructing an Improvement within Town Rights-of-Way - Open Zoning Permit Required - Open	Medium	3242		RECTOR		20732	0503131599	Complaint	07/22/2021	11/26/2021	O'Dell, Connie
CE21-13	Awaiting Zoning Permit	Zoning Permit Required - Open 110-15: Steep Slope Construction on or Adjacent to - Open	Medium	4026		11TH	St	20732	0503252767	Complaint	02/26/2021	11/26/2021	O'Dell, Connie
CE19-91	Inspection	Property Maintenance - Sanitary Maintenance - Vehicles - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary Maintenance - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	7524	C		St	20732	0503070557	Self-Initiated	11/14/2019	11/26/2021	O'Dell, Connie
CE19-67	Notice of Violation Given	Sign Ordinance - Open	Medium	4160		MEARS	Ave	20732	0503085635	Self-Initiated	08/21/2019	11/26/2021	O'Dell, Connie
CE19-17	Inspection	Zoning Permit Required - Closed	High	7340		G	St	20732	0503095037	Complaint	03/22/2019	11/26/2021	O'Dell, Connie

		Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required - Closed										
CE18-76	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	2541	SHADY OAK Ct	20732	0503174379	Complaint	10/19/2018	11/26/2021	O'Dell, Connie	

Number of Cases: 12



Code Enforcement Summary Report

Report Criteria:

<i>Status</i>	<i>Assigned To</i>	<i>Census Tract</i>	<i>Violation</i>	<i>Initiation</i>	<i>Open Date Range</i>	<i>Follow up Date Range</i>	<i>Close Date Range</i>
All Closed	All		All	All	From To	From To	From 10/14/2021 To 11/10/2021

CE Totals

	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
Totals	4	4	0

CE Cases by Employee

<i>Employee</i>	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
O'Dell, Connie	4	4	0
Totals	4	4	0

CE Cases by Violation

<i>Violation</i>	<i>Total Violations</i>	<i>Closed Violations</i>	<i>Open Violations</i>
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Constructing an Improvement within Town Rights-of-Way	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0
Ingress/Egress obstructed by fire hazardous objects	0	0	0
Inoperable climate control unit	0	0	0
Inoperable Vehicle	0	0	0
Mildew/Mold/Damp Interior Surfaces	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0

Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	0	0	0
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	1	1	0
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	1	1	0
Property Maintenance - Sanitary Maintenance - Grass	0	0	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	1	1	0
Sanitary Maintenance	1	1	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0

Sign Ordinance	0	0	0
Waste/Sewer Back Up	0	0	0
Zoning Infraction	0	0	0
Zoning Permit Required	0	0	0
Totals	4	4	0



Code Enforcement Summary Report

Report Criteria:

<i>Status</i>	<i>Assigned To</i>	<i>Census Tract</i>	<i>Violation</i>	<i>Initiation</i>	<i>Open Date Range</i>	<i>Follow up Date Range</i>	<i>Close Date Range</i>
All Open	All		All	All	From To	From To	From To

CE Totals

	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
Totals	12	0	12

CE Cases by Employee

<i>Employee</i>	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
O'Dell, Connie	12	0	12
Totals	12	0	12

CE Cases by Violation

<i>Violation</i>	<i>Total</i>	<i>Closed</i>	<i>Open</i>
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	<i>Violations</i>	<i>Violations</i>	<i>Violations</i>
110-15: Steep Slope Construction on or Adjacent to	1	0	1
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Constructing an Improvement within Town Rights-of-Way	1	0	1
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	1	1	0
Ingress/Egress obstructed by fire hazardous objects	0	0	0
Inoperable climate control unit	0	0	0
Inoperable Vehicle	0	0	0
Mildew/Mold/Damp Interior Surfaces	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	1	0	1
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0

Operating a short term rental	0	0	0
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	1	0	1
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	3	0	3
Property Maintenance - Sanitary Maintenance - Grass	2	0	2
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	4	2	2
Sanitary Maintenance	1	0	1
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	1	0	1
Waste/Sewer Back Up	0	0	0

Zoning Infraction	0	0	0
Zoning Permit Required	5	1	4
Totals	21	4	17



**Town of Chesapeake Beach
Treasurer's Report
Town Council Meeting
November 2021**

Summary of FY21 Audit

- The assets of the Town exceeded its liabilities at the end of FY21 by \$43.810 million dollars. \$14.752 million of this amount can be used to meet on-going obligations to citizens and creditors.
- The Town's net position increased by \$1.955 million dollars in FY21.
- The governmental fund had an ending balance of \$13.932 million which was a \$1.817 million dollar increase from FY21. Approximately 99% of this amount is available for spending. The remaining amount is for pre-paid expenditures.
- As of June 30, 2021, long-term obligations totaled \$4.810 million which is a decrease of \$1.761 million. The primary driver was the payoff of the 2010 bond.

Highlights from our Audit:

- Strong financial position.
- Town's financial statements are free from any material misstatements.
- Audit did not identify any deficiencies in our internal controls that they considered to be a material weakness.

The certified audit results of our FY21 financial will be provided in each of Town Council's in-box.



7 Old Solomons Island Road • Suite 202 • Annapolis, MD 21401
(410) 266-3212 • Fax (410) 266-3502 • www.messickandassociates.com

Town of Chesapeake Beach

Engineer's Report 11-10-21

From: Messick Group, Inc (MGI)
Wayne A. Newton, P.E

Below is the monthly update of projects and upcoming action items to be completed by our office:

Fishing Creek Dredging:

Action: Dredge spoil excavation completed. M&A doing as-built survey to confirm volume created.

Waiting for update from USACOE for bidding date and final required volume

Richfield Station:

Action: M&A signed the final forms of PWA's and forwarded to Town for completion of the Plats on 7/27/21.
Waiting for start of construction

261 Sidewalks:

Action: M&A reviewed additional cross section drawings and sent comments to BAI. BAI revised drawings per our request. SHA submission and review can now proceed. 100% CD kick off meeting scheduled.

Heritage:

Action: Continuing monitoring public infrastructure construction with Jay for acceptability.

Kellams Field:

Action: Developing a phase 1 master plan for Kellam's redevelopment including tot lot, senior exercise amenities, pickle ball, tennis court and walking trails.

Richfield Tower:

Action: Providing contract support as needed.



WWTP UV Protection RFP

Action: M&A working with Jon Castro and McCrone Engineers to create bid documents for the Launder covers project.

Flood Resiliency Plan

Action: M&A working with Chris Jakubiak and Committee to explore recommendations to address future sea level rise concerns. M&A to document tidal surge elevation from 10/29 & 10/30/21 tidal event.

Harbor Rd Sewer Study

Action: M&A reviewing Town's ability to drain the Harbor Rd area via gravity to the Mears Avenue pump station. Surveys underway to determine if gravity connection is available.



CALVERT COUNTY SHERIFF'S OFFICE

TWIN BEACHES PATROL

Date: November 1, 2021
To: Sharon Humm
From: Sergeant Gary Shrawder
Re: Sheriff's Office Report-Chesapeake Beach

In October of 2021, the Sheriff's Office handled 541 calls for service in Chesapeake Beach. This is up from 538 calls in September of 2021.

Call Breakdown for October of 2021:

350 calls were self-initiated (patrol checks, follow-up investigations, traffic stops etc)

191 calls were received by other means (citizens, alarm companies, etc)

Of the 191 calls, we handled:

- Assaults
 1. Crestview La- intoxicated relative in house assaulted relative- wishes no further- gave intoxicated subject a ride home
- Thefts
 1. 27th St- subject lost necklace- necklace was found and returned
 2. Chesapeake Beach Fastop- subject took tags off vehicle- vehicle was broken down- tags and vehicle belonged to the subject- no further
- CDS Violation
 1. Traffic Stop- CDS found -Crack cocaine- 2 subjects arrested
- Weapons Violation
 1. Crestview La/Ridgeview- heard gunshot- no further nothing found
- Destruction of Property
 1. Fst- unknown subject broke exterior lights, slashed tire and damaged satellite dish
 2. Gordon Stinnett Ave- unknown subject tried to put nail in tire- no further unfounded
 3. Legacy Circle- subjects inside of house under construction- no further juvenile subjects identified and sent on their way
 4. Sea Gate Sq- roommate broke door down- no further- peace orders advised

- Stolen Vehicle

1. Harrison Blvd- loaned vehicle to friend and he has not returned it- no further complainant was advised
2. Fishing Creek- no further vehicle was towed by tow company per Fishing Creek management

- Fraud

1. Cannoncade Ct- unknown subject opened credit card in their name
2. Silverton La- unknown subject wrote checks from his computer
3. H st- unknown subject applied for unemployment in their name
4. B st- unknown subject used Amazon account fraudulently

October 2021 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	50	353	Fireworks Complaint	0	5	Relay	1	2
Abandoned Vehicle	0	5	Follow Up	2	49	Robbery	0	2
Accident	10	93	Found Property	1	12	Search Warrant	0	2
Alarm	5	89	Fraud	4	20	Sexual Assault	0	2
Alcohol Violation	0	3	Harassment	2	9	Sex Offender Registry	0	0
Animal Complaint	0	31	Illegal Dumping	0	1	Special Assignment	1	56
Assault	1	18	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	6	49	Indecent Exposure	0	0	Stolen Vehicle	2	5
Assist Other Dept	4	32	Intoxicated Person	0	3	Summons Service	0	12
Assist Sick/Injured	5	53	Kidnapping/Abduction	0	0	Suspicious Person	7	36
Attempt to Locate	8	65	Loitering	0	0	Suspicious Vehicle	8	50
Burglary	0	11	Lost Property	0	4	Tampering with MV	0	3
CDS Violation	1	8	Loud Party/ Music	1	23	Telephone Misuse	0	0
Check Welfare	7	144	Mental Subject	0	19	Theft	2	46
Conservor of Peace	2	13	Missing Person	3	9	Traffic Complaint	11	75
Destruction of Property	4	14	Neighborhood Dispute	0	6	Traffice Control	5	10
Death Investigation	0	0	Notification	0	0	Traffic Enforcement	1	27
Disorderly	6	82	Parking Complaint	2	48	Trespassing	4	22
Domestic	8	69	Patrol Check	302	2500	Unauthorized Use MV	0	0
Escort	0	1	Person with Weapon	1	2	Unknown Problem	2	15
Eviction	0	1	Police Information	9	84	Violation Protective Order	1	8
Fight	1	11	Protective/Peace Order	2	28	Warrant Service	5	19
Firearms Complaint	0	5	Prowler	0	1			
Total Calls							497	4365

	Month	Year		Month	Year		Month	Year
DUI Arrest	2	12	CDS Arrest	2	7	Other Arrest	0	42
Civil Marijuana Citations	1	12	Non Fatal Overdose	0	8	Fatal Overdose	0	1

**** Notes ****

Deputies assigned to the Twin Beach Patrol handled 270 calls outside of the Twin Beach Patrol Area in this month.
(These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)

October 2021 calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	18	162	Fireworks Complaint	1	6	Relay	0	0
Abandoned Vehicle	0	2	Follow Up	4	43	Robbery	1	2
Accident	1	44	Found Property	1	14	Search Warrant	1	4
Alarm	4	49	Fraud	0	8	Sexual Assault	0	2
Alcohol Violation	0	1	Harassment	1	7	Sex Offender Registry	0	0
Animal Complaint	3	12	Illegal Dumping	0	2	Special Assignment	1	6
Assault	0	9	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	3	23	Indecent Exposure	0	1	Stolen Vehicle	0	5
Assist Other Dept	1	15	Intoxicated Person	1	2	Summons Service	1	9
Assist Sick/Injured	2	23	Kidnapping/Abduction	0	0	Suspicious Person	3	19
Attempt to Locate	10	36	Loitering	0	0	Suspicious Vehicle	4	32
Burglary	2	8	Lost Property	1	1	Tampering with MV	0	1
CDS Violation	0	6	Loud Party/ Music	1	21	Telephone Misuse	0	0
Check Welfare	8	55	Mental Subject	0	3	Theft	2	18
Conservor of Peace	0	10	Missing Person	0	1	Traffic Complaint	2	32
Destruction of Property	1	12	Neighborhood Dispute	0	4	Traffice Control	0	2
Death Investigation	1	1	Notification	0	4	Traffic Enforcement	1	14
Disorderly	5	45	Parking Complaint	3	38	Trespassing	1	13
Domestic	5	53	Patrol Check	215	1852	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	0	0	Unknown Problem	1	4
Eviction	0	3	Police Information	3	47	Violation Protective Order	0	9
Fight	1	11	Protective/Peace Order	1	11	Warrant Service	2	7
Firearms Complaint	1	7	Prowler	0	0			
						Total Calls	318	2831

	Month	Year		Month	Year		Month	Year
DUI Arrest	0	3	CDS Arrest	0	7	Other Arrest	5	22
Civil Marijuana Citations	0	12	Non Fatal Overdose	1	3	Fatal Overdose	0	1

**** Notes ****



October 2021 Town Stats

Fire = 25

AFA = 7

Brush 1

Fire's = 1

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 0

Investigation = 0

MVA = 0

Helicopter Landing = 0

Service = 3

Water Rescue = 1

Fire Drill: hose streams/ hose control

Fire Calls dispatched in the Town of CB = 44

Fire Calls dispatched in the Town of NB =20

Fundraising: trunk or treat in place of fundraising



EMS =63

Chest Pains= 4

Other Non- Emergent dispatched Calls = 2

Diabetic Emergency = 3

Hemorrhage= 1

Cardiac Arrest - 4

Altered Mental Status =1

Allergic Reaction - 0

Traumatic Injury =6

Abdominal pains-4

Sick person = 20

Med Alarm - 0

Fire Standby =1

MVC = 0

Overdose =2

Psychiatric Emerg. = 1

Respiratory Distress = 5

Seizures = 1

Stroke (CVA) =2

Unconscious Subj. = 1

Choking = 2

Syncope = 3

Suicide = 0

Gun Shot =0

Head Injury =1

Hypertension = 1

Assault = 0

Ems calls for Chesapeake Beach = 43

Ems calls for North Beach = 20

Ems Drill= albuerto training

ORDINANCE O-21-7

AN ORDINANCE
OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND, TO
EXPAND THE ADMISSION AND AMUSEMENT TAX FOR THE TOWN OF CHESAPEAKE
BEACH TO INCLUDE SPORTS BETTING FOR CLASS A1, CLASS A2, CLASS B1, AND
CLASS B2 LICENSES

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, The Town desires to expand the admission and amusement tax for the Town of Chesapeake Beach to include sports betting for Class A1, Class A2, Class B1 and, Class B2 license activities to include gross revenues from sports gambling; and

WHEREAS, This ordinance would only apply to the indicated license activities within Town.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

SECTION 1: That the Admission and Amusement Tax for the Town of Chesapeake Beach shall include sports betting for license Class A1, Class A2, Class B1, Class B2 license activities, and

SECTION 2: That said tax shall apply to the use, admission, and amusement of sports betting pursuant to the indicated license activities.

SECTION 3: All other existing activities currently subject to the existing Admission and Amusement Tax shall not be changed or amended with the addition of this Ordinance. This Ordinance only adds an additional activity subject to this tax.

O-21-7
Passed:
Effective:

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Greg J. Morris, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman



PLANNING & ZONING MEMORANDUM

To: Mayor and Town Council, Chesapeake Beach, MD

From: Larry Brown
Chairman, Planning and Zoning Commission

Date: Nov 10, 2021

Re: Report

The Planning Commission held the monthly meeting “virtually” via publicly assessable “Zoom” on October 27, 2021, and the Comprehensive Plan Public Hearing on Nov 9, 2021. The meeting and the hearing were recorded and are available on YouTube; the public participated by phone and via the internet. Future scheduled meetings include: one more in November and one in December.

At the Oct 27th meeting, the Commission continued to review proposed zoning map and zoning ordinance changes (§290-15, §290-9, §290-10, §290-11, Table of Land Use Classifications, and Land Use Map) related to the draft Comprehensive Plan.

The 60-day public review period for the Comprehensive Plan ended on Nov 9th, and was followed by a public Hearing.

During the 60-day review, the Zoning Administrator/Town Planner, Chris Jakubiak, was available to answer questions during designated all day in-person meetings, phone call-in days, and during an evening virtual Q&A.

In addition to gathering feedback from Town residents, the draft Comprehensive Plan was forwarded to the State, Calvert County and North Beach. Comments have been received from the Maryland Department of Planning and Calvert County Department of Planning & Zoning. We have yet to receive comments from North Beach, and from the Maryland Historical Trust and the State of Maryland Departments of Natural Resources, of Commerce, and of Agriculture.

Every comment is important. However, it's worthwhile to highlight a few comments made by The Maryland Department of Planning. In it they conclude that the proposed Plan adequately addresses resource protection, adequate public facilities, community character, and economic development. None of the state's comments require changes to the Plan, and many are editorial or cosmetic to improve readability and data accuracy.

Highlights from the The Maryland Department of Planning letter include:

Planning commends Chesapeake Beach on the inclusion of the 12 State Planning Visions within each section of this draft plan and for the thorough process taken while developing the document.

Planning supports the town's proposal of a joint planning area to be established between Calvert County, North Beach, and Chesapeake Beach. And supported Town Objective 2 (p.28) on potential expansion of the County Rural Legacy and Priority Preservation Area.

The town acknowledges on page 19, that it is deficient by national standards in parkland and open space. Planning suggests improvement strategies become a high priority including

an emphasis on providing parkland in an equitable and accessible manner.

In several places MD Planning emphasized the need for affordable housing. And, suggests that the town also consider direct assistance to homebuyers, renters, and landlords.

The town should be commended for being aggressive in planning for sea level rise, nuisance flooding and storm surge. And Planning stated - The objectives on pages 47-48 for the Natural Environment represent a well-reasoned and integrated approach to the town's desire for natural environment preservation that is responsive to climate change and sea level rise.

Planning provided specific suggestions on the goals to acquire the Randle Cliffs 50 acre Heritage Area, purchasing flood prone properties, and that the town work with the county to place a new waterfront park or pier into Calvert County's FY 2022's capital improvement program. Planning also suggested working with MDOT to assist with pedestrian and bicycle capital or non-capital programs.

My personal highlight in the plan is acknowledging that there are 220 homes within Chesapeake Beach with septic systems. One of the Plan's objectives is to extend public sewer to replace all existing septic systems. A failing or overflowing septic tank can become a pollution hazard to the Chesapeake Bay, particularly in flood prone areas, and replacing septic systems with new modern systems is very expensive. The Plan recommends that the Town coordinate with property owners to gradually eliminate septic systems.

At the November 9th Public Hearing, the Commission heard directly from the public. All comments, including those received by the Town Planner, both from the citizens of Chesapeake Beach and the written comments received from government agencies are being compiled by the Zoning Clerk. All comments are being made available to the public on the Town website: planchesapeakebeachmd.gov. Comments will be accepted for inclusion into the record until November 16th.

At future regular Commission meetings the comments will be reviewed and a decision made on how the comment will be addressed or resolved, which could be “no change.”

Once the PC has completed deliberation on the comments of record, the Commission must vote to approve and recommend the plan to the Town Council for adoption. The date of Commission approval will depend upon the number and complexity of comments received.

All future PC meetings will be “virtual” meetings via publicly assessable “Zoom” until in person meetings are approved by the Town Council.

Chesapeake Beach Oyster Cultivation Society Report
November, 2021
Chesapeake Beach Town Council Meeting

A small number of oysters used for the field trips were deployed to the Old Rock Reef. In addition a number of reefballs were also deposited. We are trying to fill out our allotted number of reef balls. They not only protect the reef from poachers but also create a substrate for oyster larvae to attach to.

Another education success for CBOCS. The 5th grade oyster field trips concluded on November 9. 1197 students, teachers and chaperones had a once in a lifetime educational experience thanks to the CBOCS education team. The great crew of CBOCS volunteers (Sue Alexander, Megan Blake, Linda Draper, Mike Flaim, Melanie Crowder, Larry Ringgold, Denis Brown, Amenda Brown and Liz Orlandi) stepped up to make continuation of this valuable educational effort possible. During the 9 years that we have hosted this program more than 7500 have attended. Past students are now in college taking environmental programs.

Green Team Meeting Minutes

October 28, 2021

Meeting came to order at 7:00

Next meeting scheduled for Thursday, December 9, 2022 at 6:00 pm in the Town Hall. Masks are required.

Review 2021 Accomplishments:

- 17th St Retaining Wall Garden
- Paddle & Pathway Pickup with Calvert County Parks and Rec
- Refresh of Pollinator Garden on Railway Trail & Vine Clipping
- Bayfront Park Pickup & Vine Cutting along Boardwalk
- Replaced flora signage
- Purchased Replacement Bluebird House for Springtime placement on Railway Trail

Historical Ideas Spreadsheet Review

- Review the spreadsheet, suggest updates, a task for the December 9th meeting

Comprehensive Plan – Public Hearing – November 9th

- Green Team members were encouraged to provide recommendations / comments on the Comp Plan at the Public Hearing on November 9th. Comments should be no longer than 2 minutes, be specific, and comments or suggestions as a CB resident were also encouraged.
 - o Ideas – Brownies Beach Replenishment/Nourishment, Sea Water Rise, Tree City, Exotic & Invasive Species

Nancy Fuerle Dedication:

- Green Team is financial sponsor for the Chesapeake Beach Garden Club, Karen Schumaker President & Ingrid Lamb, Treasurer
- Location of dedication – Town Hall Bridge Buffer Garden
- Required – sign design and creation

Sam Droege:

- Saturday, March 5
- Request Placement on 2022 Calendar:
 - o Sam Droege, Wildlife Biologist
Native Bees/Pollinators
NECC 10 am
- Presentation Abstract from Sam
 - o *Saving Native Bees, Your Yard, Your Garden, Your Community can Plant a Difference*
You probably know something about native plants and probably know that these plants host many types of moths and butterflies; but, did you know that these plants also host

many types of bees? Yep, it is a complex world out there and it turns out that many of our native bee species are as picky about plants as our native butterflies. We will talk the many sizes and shapes of bees, what plants they use, and how your plantings and gardens can make a difference.

- **Tasks - Recommendation:**
 - o Need Advertising & Local Outreach
 - o Beach / Windy Hill / Northern
 - o CB & NB Garden Clubs
 - o Baywise / Master Gardeners

Bayfront Park

- Need a Spring 2022 Date
- **Recommendation:**
 - o Vine clipping will be conducted every Monday morning. Volunteers welcome – bring gloves, clippers and black bags. Use black plastic bags to prevent regrowth of clippings.
 - o Sent to Town Administrator via email:
 - 1) When Bayfront Park staff are working / on duty, could they also be trained to pick up litter ... they may be tasked with this but they are not really doing it.
 - 2) Is it possible for litter pickup, to hire a replacement for Mr. Brown... the town would really benefit from such a part-time position and maybe we can consider it.

UPDATE: This is an ongoing process.

17th St Retaining Wall Garden

- **Recommendation:** Ensure garden is watered and healthy

Paddle and Pathway Pickup

PREVIOUS / OLD – keep for reference

- Paddle and Pickup has been officially advertised. Registration is on the CCPR website.
- In conjunction with Calvert Parks and Rec on Sept 25th for cleanup of Fishing Creek. Find out from NECC what supplies we need versus what they will provide: bags, gloves, grabbers, water, etc.
- Boat – Larry to retrieve items from kayaks and canoes
- Call Nicole Cox at Marina West to arrange launch site.

Signage

- 2022 allot budget to remove signage that is no longer applicable and install new signs on other healthy plants/trees.
- Purple Martin House has been purchased – suggested time to install is late February/early March 2022

Pollinator Gardens:

- Refresh complete, ensure it is watered and happy and healthy
- Ensure irrigation is working properly

Education and Outreach

- Must pay attention to other areas of town besides Fishing Creek Trail and Bayfront Park.
- Reference Sam above as our next activity

Storm Runoff Mitigation

- No current discussion

Other Ongoing Ideas

- Work with Kellams Field Committee to contribute more rain gardens.
- Make eradication of Japanese Knotweed a priority
- **UPDATE:** Melanie received an estimate for eradication, and this will be a topic at the next meeting.
- Investigate the responsibilities of the staff at BFP in regard to picking up trash

Sue Alexander will send out advance notice of meetings to all committee members and maintain email group list.

Next meeting scheduled for Thursday, December 9, 2022 at 6:00 pm in the Town Hall. Masks are required.



To: The Honorable Mayor and Town Council
Subject: Electrical Panel Upgrade

From: Holly Wahl, Town Administrator

Date: November 12, 2021

I. BACKGROUND:

The Chesapeake Beach Water Park requires the replacement of (2) two non stainless electric panels with (2) two stainless electric panels.

II. SPECIFICATIONS OF PROPOSED UPGRADE:

1. The Town of Chesapeake Beach requests pricing to remove a 120/208 24 breaker electric panel and replace it with a stainless steel 120/208 3phase 4wire 30 space panel using a type 4 x enclosure 304 stainless steel n4x2436n panel. All breakers listed to be replace- [4] 2 pole 20amp, [3] single pole 20 amp, [7] single pole GFI 20 amp. Preserve all existing wiring and replace existing 6" x 6" x 36" trough box with stainless box.
2. The Town of Chesapeake Beach requests pricing to remove a 480/277 24 breaker electric panel and replace it with a stainless steel 480/277 3phase 4wire 30 space panel using a type 4 x enclosure 304 stainless steel n4x2436n panel. All breakers listed to be replaced- [1] three pole 60 amp, [1] three pole 15 amp, [12] single pole 20 amp, [1] three pole 30 amp. Preserve all existing wiring and replace existing 6" x 6" x 36" trough box with stainless box.
3. The Town of Chesapeake Beach is requesting that the panels be Eaton Futon. All breakers are to be replaced.

III. PRICING PROPOSALS:

Company	Location	Proposal
JDT	Dunkirk	\$17,921
Wires, Inc.	Chesapeake Beach	\$18,207
RJA Electrical	Huntingtown	\$20,042
RES Electrical	Owings	Have not received proposal yet.

IV. RECOMMENDATION: It is recommended that Town Council award the contract to JDT in the amount of \$17,921 for the repairs and a \$1,200 add alternate for the time clock option.



PROPOSAL

11126 Country Road
Dunkirk Maryland 20754

JDT Electric Inc
JDTElectricinc@outlook.com

(o) 301-502-5031
(Alt P) 301-399-2332
EST:9-7-2021

Date: 9/28/2021
Proposal #: 9-7-2021
To: Town of Chesapeake Beach
Attn: Filo

JDT Electric Inc is pleased to provide the following proposal for:

4079 Gorden Stinnet Ave
Chesapeake Beach, MD 20732

Scope of Work

- Demo two existing panels and troughs
- Demo two existing junction boxes
- Supply and install new 120/208-volt panel NEMA 4R, with all associated breakers
- Supply and install new 277/480-volt panel NEMA 4R, with all associated breakers
- Replace back box with contactor in box, to re-use existing contractor
- Replace two existing troughs, located under panels
- Re-route conduits to appropriate locations
- Re-use existing feeders to panels
- Extend branch circuits if needed
- Estimate only good for 30 days

Exclusions

- Extensions of feeder wires
- Off hours
- Time clock
- Fire Alarm
- Pumps

Price: \$17,921

Add/Alternate

- Supply and install new time clock TOR DG180A 24 HR DIGITAL CYCLE
- Program Time Clock, time schedule provided by
othershttps://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.nsiindustries.com%2FUserFiles



PROPOSAL

11126 Country Road
Dunkirk Maryland 20754

JDT Electric Inc
JDTElectricinc@outlook.com

(o) 301-502-5031
(Alt P) 301-399-2332
EST:9-7-2021

%2FDocuments%2FProduct%2FMFI-199(B).DG180.DG280.103013.pdf&data=04%7C01%7C%7Cde9f8dd0d2fc4aee34ac08d98341c15c%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637685140720578312%7CUnknown%7CTWFpbGZsb3d8eyJWlloiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6Iik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=8bc1Ff8ua%2BaM2Z0eBH42uDbc5L50TtotTDeVq6yZEo%3D&reserved=0

Price: \$1,200

Acceptance of this proposal. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment due on a NET 30. If not paid as agree. I/we agree to pay a service charge of 1.5 per cent per month to the outstanding balance due. If an attorney is used for collection or enforcement. I/we agree to pay attorneys fee of 15% of the unpaid balance due plus court cost.

Respectfully Submitted,
JDT Electric Inc
Jesse Moseley
Owner

_____	_____	_____
Proposal Acceptance Signature	Printed Name & Title	Date
_____	_____	_____
Jesse Moseley	Printed Name & Title	Date

Wires Inc

3801 Chesapeake Ave
Chesapeake Beach, MD 20732

Estimate

Date	Estimate #
8/31/2021	116

Name / Address
Town of Chesapeake Beach Water Park PO Box 400 Chesapeake Beach MD 20732 ATTN: Maitenance

Project

Description	Qty	Rate	Total
<p>Waterpark Panel Replacement</p> <p>Provide labor and material to install requested equipment at the Chesapeake Beach Water Park</p> <p>Remove a 120/208 24 space electric panel and replace it with a stainless steel 120/208 3 phase 4 wire 30 space panel using a type 4x enclosure 304 stainless steel n4x2436n panel. Replace all breakers listed (4) four 2 pole 20 amp, (3) three single pole 20 amp, and (7) seven single pole GFI 20 amp. Preserve all existing wiring. Replace existing 6"x6"x36" trough box with a stainless steel box.</p> <p>Remove a 480/227 24 space electric panel and replace it with a stainless steel n4x2436n panel. Replace all breakers listed (1) one three pole 60amp, (1) one three pole 15 amp, (12) twelve single pole 20amp, and (1) one three pole 30amp. Preserve all existing wiring and replace existing 6"x6"x36" trough box with a stainless steel box.</p>		18,207.00	18,207.00
Total			\$18,207.00

10-19-2021 REV-A

To: Town of Chesapeake Beach
RE: Waterpark panels replacement

We are pleased to offer this proposal to furnish labor, equipment, and materials for electrical improvements to the project named above. Our pricing is good for 30 days due to the price changes in the market of copper and material.

Our Proposal Includes The Following:
Work scope: **SOW attached**

No drawings were provided

Work Scope Summary – Base Bid

Standard work hours 6AM-4 PM, excluding weekends and holidays.

- Pricing is good for 60 days from the date of this proposal and subject to change without warning
- 1) Provide and install one Stainless Steel Eaton 120/208 24 space panel 3 phase w/ breakers per SOW
- 2) Provide and install one Stainless Steel Eaton 277/480 24 space panel 3 phase w/ breakers per SOW
- 3) Provide two Stainless Steel 6"x6"x36" trough wireways
-) Replace uni-strut and conduit straps if needed/required
- 6) Re-use all existing wiring "as-is"

Standard Exclusions

Note: The following exclusions will apply unless otherwise listed in the Scope of Work or Inclusions above.

- Relocations or adjustments to existing utilities.
- New lighting contactors of any voltage
- Professional engineering and surveying.
- Anything else not listed above
- Repairs/replacement of existing circuits/conditions.

Standard Terms and Conditions

1. RJA Electrical Service LLC (RJA) will clean work areas daily, and will utilize the general contractor's and/or Customer's onsite dumpster for all construction trash. No off-site disposal of trenching spoils or other materials is included.
2. RJA's work shall be installed in a first class, workmanlike manner by licensed journeyman electricians and registered apprentices/trainees.
3. RJA's work shall be installed in accordance with applicable codes, laws, and regulations.
4. RJA's work includes excavation and backfill that is incidental to the electrical improvements, as shown in the Bidding Documents. The cost estimate is based upon reasonably normal soil conditions, free of rock or other sub-grade obstructions. Backfilling is with

- excavated material only, which is presumed to be suitable as fill material. If extensive rock, concrete, or other sub-grade obstructions are encountered, or if excavated material is determined to be unsuitable as fill, RJA will suspend the work and notify the Customer of the problem at once. Additional charges shall be negotiated prior to completion of the excavation work in this case.
5. If conditions are encountered at the site which are (1) subsurface or otherwise concealed physical conditions which differ materially from those indicated in the Bidding Documents or (2) unknown physical conditions of an unusual nature, which differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the contract documents or Bidding Documents, then RJA will notify the Customer without delay and seek direction as to how the work is to proceed. The Customer will promptly investigate such conditions and, if they differ materially and cause an increase in RJA's costs or the time required to perform the work, the Customer shall agree to an equitable adjustment to the contract price for and/or contractually scheduled time to complete RJA's work.
6. Work hours shall be between 6:00a.m. And 4:30p.m., Mondays through Fridays. Work shifts shall consist of eight (8) consecutive hours. Neither night nor holiday work is anticipated or included in our proposal.
7. RJA requires clear and continuous access to the work site, including parking for RJA work vehicles.
8. RJA requires a reasonably secure area near the work site for stocking and staging of materials, equipment and tools.
9. **Generator Installations:** RJA does not include any coordination, permit fees, inspection fees and installation costs of fueling methods /types for generator installations. Costs shall be borne by others.
10. **Generator Installations:** RJA does not include any fuel coordination and any cost of fuel.
11. **Warranty:** For a period of one (1) year from the date of completion, RJA will promptly correct work that is found to have defects in materials or workmanship. RJA reserves the right to inspect the work that is deemed to be defective, and to determine the best means of correcting the defect(s). The extent of RJA's responsibility under this warranty is for correction by repair or replacement of the defective work itself. The warranties set forth in this article are exclusive, and in lieu of any and all other warranties relating to the services, whether statutory, express or implied, and RJA disclaims any such other warranties, including but not limited to any and all warranties of merchantability and/or fitness for a particular purpose and any and all warranties arising from course of dealing and/or usage of trade. Any other statements of fact or descriptions expressed in the agreement, bidding documents or any work authorization shall not be deemed to constitute a warranty of the services or any part thereof. RJA performance of defective or non-conforming services through the one year period provided for in this article shall constitute complete fulfillment of, and RJA's exclusive remedy for, all the liabilities or responsibilities of RJA to customer for non-conforming or defective services, whether the claims of customer are based on delay, contract, tort, negligence, strict liability, warranty, indemnity, error and omission or any other cause whatsoever.
12. This proposal is contingent upon execution of a contract agreeable to both parties, and RJA may withdraw this Proposal, at its sole discretion, if a subcontract is not signed within thirty (30) days. In the event the work is performed but no contract is signed, these Standard Terms and Conditions shall control.
13. **Payment:** RJA shall invoice Customer on a monthly basis for the work performed. Customer shall pay RJA for amounts due and owing Net 30 days from date of invoice. RJA shall be entitled to interest on unpaid amounts at the rate of eighteen percent (18%) annually, compounding daily from the date such amounts are first due.
14. RJA shall perform the work described at the price quoted subject to the following adjustment: In the event the price of any materials to be used in this work should increase by ten percent (10%) or greater from the price at which the material was available to RJA at the time of submission of the Proposal, the price quote shall be increased to reflect the additional or reduced cost to obtain the material beyond the ten percent (10%) threshold.
15. Both parties agree to waive consequential, punitive and special damages against each other.
16. In the event RJA has to commence legal action (including mediation, arbitration or litigation) to enforce the terms of the agreement between the parties, including these Standard Terms and Conditions, RJA shall be entitled to recover its reasonable costs and attorney's fees.
17. In the event of any inconsistency between these Standard Terms and Conditions and any of the Bidding Documents or any other documents, these Standard Terms and Conditions shall control.
18. RJA Electrical Service LLC is an Equal Opportunity Employer.

Notice: Technical data, commercial and/or financial information contained in this proposal are restricted data, and shall not be disclosed by addressee or used other than for proposal evaluation purposes, except that such restricted data may be used in accordance with the provisions of any contract awarded as a result of, or in connection with, this proposal.

Financial Information

Base Bid:

We will provide the electrical improvements described above, complete and ready for use by the owners, in consideration of the sum of:

****Breakdowns provided for information only. Price is based on lump sum price including all items from breakdown ****

**** Adders and Options are not part of the Lump Sum Price ****

RJA Electrical Service, LLC
P. O. Box 338
Huntingtown, Maryland 20639
Office (410) 414-7500 • Fax (410) 414-5770



Electrical Base Price \$ 20,042.00 Twenty Thousand Forty-Two 00/100

(Adder) P&P Bond Rate (To be added to final contract price = base + options)
2.5%

Adder - Remove old timer. Provide and install one Tork timer Model #DGS-180 or equivalent \$350.00

Payment terms:

Invoice for work in place or materials at the site shall be submitted by the 25th day of the month, with payment due no later than the 10th day of the following month. Late charge of 1.5% of the overdue balance may be assessed on amounts overdue longer than (45) days from date of the invoice.

Accepted by:

Respectfully submitted,

General Contractor

RJA Electrical Service LLC

Acceptance Signature

Ralph Almaraz / Owner

Certified SBA8(a), MDOT, DDOT & MBE, Small Business Firm

Ralmaraz8a@rjaelectricalservice.com



To: The Honorable Mayor and Town Council
Subject: Professional Aquatic and Risk Management Services

From: Holly Wahl, Town Administrator

Date: November 12, 2021

I. BACKGROUND:

The Chesapeake Beach Water Park contracts professional aquatic and risk management services in order to properly train lifeguards, ensure a safe environment for patrons and provide general risk management services for the Park. The lifeguard training program is tailored for lifeguards working in swimming pool and water park environments that include water slides, lazy rivers, diving boards, shallow and deep-water pools. The training program also includes spinal injury management, CPR and first aid, blood borne pathogens, emergency oxygen support and AED administration, an in-service training program, and vigilance awareness training program.

II. SCOPE OF WORK:

All training identified below must utilize the International Lifeguard Training Program (ILTP) or equivalent:

The consultant shall provide authorization to the Town of Chesapeake Beach for purposes of training lifeguards in the International Lifeguard Training Program on an “as needed” basis which include the following:

- a. Aquatic rescue technology;
- b. Victim identification training;
- c. Spinal injury management and extrication training for aquatic environments;
- d. Prevention/Scanning technology training;
- e. Professional Lifeguard Development training;
- f. Consultant/National recognized Professional Rescuer CPR Training;
- g. Consultant/Nationally Recognized Lifeguard First Aid Training; and
- h. ILTP lifeguard licenses to be provided upon successful completion of training courses for lifeguards employed at the Town of Chesapeake Beach Water Park.

Proposer shall provide instructor level training programs for the International Lifeguard Instructor Training Program on an “as needed” basis for the Town of Chesapeake Beach employees which shall include the following:

- a. Teaching methods which includes communication and presentation techniques;
- b. Rescue skills enhancement training to develop “Instructor level: quality for ILTP course demonstrations;
- c. ILTP course philosophy.
- d. Course management and administrative procedures; and
- e. Testing and evaluation procedures



Aquatic Safety Operational Audits: Proposer shall perform aquatic safety operational audits regarding each of the aquatic facilities operated by the Town of Chesapeake Beach. Each year, the awarded proposer shall perform 3 audits per season or during the months of June, July and August. These audits shall include videotape and written documentation in support of evaluation to the Town of Chesapeake Beach regarding aquatic risk management issues and same shall be delivered to the Town of Chesapeake Beach upon completion of grading process.

Feature inspection: At the request of the Town of Chesapeake Beach, the proposer shall perform inspection of new or existing features and recommend operational standards to minimize risks.

III. PROPOSALS:

Sealed proposals were received November 12, 2021.

IV. RESULTS:

See attached results as Exhibit "A".

V. RECOMMENDATION:

It is recommended that Town Council authorize a contract to Jeff Ellis & Associates, Inc. for a (3) three-year term with two additional one-year options to renew per the pricing provided.

Exhibit "A"

Service Provider: Jeff Ellis & Associates		
Basic Fees		
Part A	Facility Inspection Fees	\$ 1,500.00
Part B	Audit Fee	\$ 6,777.00
Part C	Additional Consulting Fee	\$175/hour
Lifeguard/Lifeguard License Instructor Fee		
	1 ILTP Shallow Water Lifeguard Training / License	\$ 85.00
	Additional fees for books / online options	\$ 20.00
	2 ILTP Pool Lifeguard Training / License Fee	\$ 85.00
	Additional fees for books/online options	\$ 20.00
	3 ILTP Special Facilities Lifeguard Training / License Fee	\$ 85.00
	Additional fees for books/online options	\$ 20.00
	4 ILTP Renewal lifeguard training / license fee	\$70.00
		\$ -
	5 ILTP Instructor Training / License Fee	\$ 425.00
		\$ -
	6 ILTP Renewal Training / Instructor Fee	\$ 325.00
	7 Other Fees- Retainer	\$ 1,000.00

Service Provider:		StarGuard Elite- <i>did not follow the bid requirements</i>
Basic Fees		
Part A	Facility Inspection Fees	\$ -
Part B	Audit Fee	\$ 3,300.00
Part C	Additional Consulting Fee -8 hour min.	\$ 125.00
		Included
Lifeguard/Lifeguard License Instructor Fee		
	1 ILTP Shallow Water Lifeguard Training / License Additional fees for books / online options	\$ 50.00
	2 ILTP Pool Lifeguard Training / License Fee Additional fees for books/online options	\$ 50.00
	3 ILTP Special Facilities Lifeguard Training / License Fee Additional fees for books/online options	\$ 50.00
	4 ILTP Renewal lifeguard training / license fee	\$ 50.00
	5 ILTP Instructor Training / License Fee	\$ 425.00
	6 ILTP Renewal Training / Instructor Fee	\$ 200.00
	7 Other Fees-	
	All inclusive fee	\$ 10,950.00
	Annual client retainer	\$ 500.00

Service Provider: Counsilman Hunsaker**Basic Fees**

Part A	Facility Inspection Fees	\$ 2,500.00
Part B	Audit Fee	\$ 6,300.00
Part C	Additional Consulting Fee	\$ 185.00

Lifeguard/Lifeguard License Instructor Fee

1	ILTP Shallow Water Lifeguard Training / License Additional fees for books / online options	\$ 31.50
2	ILTP Pool Lifeguard Training / License Fee Additional fees for books/online options	\$ 31.50
3	ILTP Special Facilities Lifeguard Training / License Fee Additional fees for books/online options	\$ 31.50
4	ILTP Renewal lifeguard training / license fee	\$ 31.50
5	ILTP Instructor Training / License Fee	\$ 28.00
6	ILTP Renewal Training / Instructor Fee	\$ -
7	Other Fees-	
	Life guard Instructor training	\$ 4,500.00
	Life guard management training	\$ 60.00
	Life guard management training In person	\$ 10.50