



**TOWN COUNCIL INFORMATIONAL
WORK SESSION AGENDA**

Starting at 6:00 PM

November 7, 2022

I. Call to Order and Roll Call

II. Pledge of Allegiance

III. Informational discussion on the following:

1. Ordinance O-22-14, an ordinance of the Town Council amending the ethics ordinance (State Mandated)
2. Ethics Commission's proposed amendments to Ethics Ordinance
3. Permit Software and Code Enforcement citizen portal
4. Wildlife Ordinance O-22-15
5. Snowplow Agreement
6. Resolution R-22-2 – Update the Town of Chesapeake Beach resident agent.

IV. Council Lightning Round

V. Adjournment



To: The Honorable Mayor and Town Council

From: Holly Wahl, Town Administrator

Subject: Town of Chesapeake Beach Ethics Ordinance Revisions

Date: November 4, 2022

I. BACKGROUND:

Please find the Ethics Commission's proposal to amend the Town of Chesapeake Beach Ethics Ordinance. The Ethics Commission brought amendments to the Ethics ordinance in the January of 2022 during the Town Council work session and has provided additional review and amendments to the ordinance. Further, there are amendments required by the State.

II. NEXT STEPS:

Introduction of Ordinance #O-22-14 amending the Ethics Ordinance to adopt requirements of the State of Maryland.

Introduction of Ordinance #0-22-16 amending the Ethics Ordinance to adopt changes that the Ethics Commission recommends that the Town Council adopt.

ORDINANCE NO. 0-22-14

AN ORDINANCE OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND, TO AMEND THE CODE OF CHESAPEAKE BEACH BY REPEALING AND REENACTING, WITH AMENDMENTS, SECTIONS 25-3.B., 25-3.M., 25-27.B., 25-29, AND 25-33.E.(1), AND ADDING SECTIONS 25-29A, 25-33.K., 25-33.L., AND 25-34A.

WHEREAS, the Maryland General Assembly during its 2022 Session enacted numerous changes to the State Ethics Law; and

WHEREAS, the State Ethics Commission has advised the Town of Chesapeake Beach that it must enact comparable amendments to the Town’s Ethics Ordinance; and

WHEREAS, this Ordinance is intended to enact those modifications to the Town’s Ethics Ordinance that have been mandated by the State Ethics Commission.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Town Council of Chesapeake Beach, that Sections 25-3.B., 25-3.M., 25-27.B., 25-29, and 25-33.E.(1) of Chapter 25, “Ethics, Public”, of the Chesapeake Beach Code, are repealed and reenacted, with amendments, to read as follows:

Chapter 25 Ethics, Public

Article I Applicability, Purposes, and Definitions

§25-3 Definitions.

B. Specific definitions:

* * *

INTEREST ATTRIBUTABLE

The following are deemed to be the interests of a person covered by this chapter:

* * *

(2) ((An interest held by a business entity in which the covered person held a 30% or greater interest at any time during the applicable period;))

* * *

(A) A BUSINESS ENTITY IN WHICH THE INDIVIDUAL HELD A 10% OR GREATER INTEREST;

Passed:
Effective:

(B) A BUSINESS ENTITY DESCRIBED IN SECTION (A) OF THIS SUBSECTION IN WHICH THE BUSINESS ENTITY HELD A 25% OR GREATER INTEREST;

(C) A BUSINESS ENTITY DESCRIBED IN SECTION (B) OF THIS SUBSECTION IN WHICH THE BUSINESS ENTITY HELD A 50% OR GREATER INTEREST; AND

(D) A BUSINESS ENTITY IN WHICH THE INDIVIDUAL DIRECTLY OR INDIRECTLY, THROUGH AN INTEREST IN ONE OR A COMBINATION OF OTHER BUSINESS ENTITIES, HOLDS A 10% OR GREATER INTEREST.

* * *

PUBLIC OFFICIAL

An elected official or appointed official.

QUASI-GOVERNMENTAL ENTITY

AN ENTITY THAT IS CREATED BY STATE STATUTE, THAT PERFORMS A PUBLIC FUNCTION, AND THAT IS SUPPORTED IN WHOLE OR IN PART BY THE STATE BUT IS MANAGED PRIVATELY.

RESPONDENT

Anyone who is the subject of a complaint before the Ethics Commission.

Article III Conflicts of Interest

§25-27 Gifts.

B. A covered person may not knowingly accept a gift, directly or indirectly, from a person that the official or employee knows or has the reason to know:

(1) Is doing business with or seeking to do business with the Town;

(2) Has financial interests that may be substantially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of the official duties of the covered person; ((or))

(3) Is engaged in an activity regulated or controlled by the Town((.)) OR

(4) IS AN ASSOCIATION, OR ANY ENTITY ACTING ON BEHALF OF AN ASSOCIATION THAT IS ENGAGED ONLY IN REPRESENTING COUNTIES OR MUNICIPAL CORPORATIONS.

Passed:
Effective:

§25-29 Disclosure of confidential information.

A covered person OR A FORMER COVERED PERSON may not disclose or use confidential information that he or she acquired by reason of his or her public position OR FORMER PUBLIC POSITION, and that is not available to the public, for the economic benefit of the covered person or anyone else.

**Article IV Financial Disclosure by Elected Officials,
Candidates for Election, and Appointed Officials**

§25-33 Content of statement.

Each statement must include schedules providing the following information:

E. Gifts:

(1) Each gift in excess of \$20 in value or a series of gifts totaling \$100 or more received during the reporting period from or on behalf of, directly or indirectly, any one person who does business with or is regulated by the Town, OR FROM AN ASSOCIATION, OR ANY ENTITY ACTING ON BEHALF OF AN ASSOCIATION THAT IS ENGAGED ONLY IN REPRESENTING COUNTIES OR MUNICIPAL CORPORATIONS.

AND BE IT FURTHER ORDAINED AND ENACTED, by the Town Council of Chesapeake Beach, that new Sections 25-29A, 25-33.K., 25-33.L., and 25-34A, be and they hereby are added to the Chesapeake Beach Code Chapter 25, “Ethics, Public”, to read as follows:

Chapter 25 Ethics, Public

Article III Conflicts of Interest

§25-29A NO RETALIATION.

AN OFFICIAL OR EMPLOYEE MAY NOT RETALIATE AGAINST AN INDIVIDUAL FOR REPORTING OR PARTICIPATING IN AN INVESTIGATION OF A POTENTIAL VIOLATION OF THIS CHAPTER.

§25-33 Content of statement.

Each statement must include schedules providing the following information:

K.

Passed:
Effective:

THE COVERED PERSON SHALL DISCLOSE THE INFORMATION SPECIFIED IN GENERAL PROVISIONS ARTICLE §5- 607(J)(1), ANNOTATED CODE OF MARYLAND, FOR ANY FINANCIAL OR CONTRACTUAL RELATIONSHIP WITH:

- (1) THE UNIVERSITY OF MARYLAND MEDICAL SYSTEM;
- (2) A GOVERNMENTAL ENTITY OF THE STATE OR A LOCAL GOVERNMENT IN THE STATE; OR
- (3) A QUASI-GOVERNMENTAL ENTITY OF THE STATE OR LOCAL GOVERNMENT IN THE STATE.

FOR EACH FINANCIAL OR CONTRACTUAL RELATIONSHIP REPORTED, THE SCHEDULE SHALL INCLUDE:

- (A) A DESCRIPTION OF THE RELATIONSHIP;
- (B) THE SUBJECT MATTER OF THE RELATIONSHIP; AND
- (C) THE CONSIDERATION.

L. AN INDIVIDUAL WHO IS REQUIRED TO DISCLOSE THE NAME OF A BUSINESS UNDER THIS SECTION SHALL DISCLOSE ANY OTHER NAMES THAT THE BUSINESS IS TRADING AS OR DOING BUSINESS AS.

§25-34A CONFIDENTIALITY OF CERTAIN INFORMATION.

THE COMMISSION OR OFFICE DESIGNATED BY THE COMMISSION SHALL NOT PROVIDE PUBLIC ACCESS TO INFORMATION RELATED TO CONSIDERATION RECEIVED FROM:

- (1) THE UNIVERSITY OF MARYLAND MEDICAL SYSTEM;
- (2) A GOVERNMENTAL ENTITY OF THE STATE OR A LOCAL GOVERNMENT IN THE STATE; OR
- (3) A QUASI-GOVERNMENTAL ENTITY OF THE STATE OR LOCAL GOVERNMENT IN THE STATE.

AS CERTIFIED by their signatures below, the members of the Town Council affirm that this Ordinance was introduced at the Town Council meeting held on the ___ day of _____, 2022, that a public hearing was held on the ___ day of _____, 2022, and that a vote was taken in accordance with Section C-309 of the Town Charter. The vote of the Council was tallied and ___ votes of approval and ___ votes of disapproval were cast. The majority of the Council _____ (*approved or disapproved*) the passage of this Ordinance this ___ day of _____.

Passed:
Effective:

_____, 2022. This Ordinance shall become effective the latest to occur of 20 days after approval by the Mayor or approved by the Council over the mayor's veto, seven days after the last required publication, or seven days after approval by the State Ethics Commission.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Valerie L. Beaudin, Councilwoman

Margaret P. Hartman, Councilwoman

Gregory J. Morris, Councilman

Lawrence P. Jaworski, Councilman

Keith L. Pardieck, Councilman

L. Charles Fink, Councilman

The Ethics Commission's proposed amendments:

Commission recommendations, corrected as of 10/24/2022

§ 25-12 Records

A. The town clerk or other town official designated by the mayor shall maintain, and make available for public review electronically:

- (1) ~~financial public~~ disclosures made to it;
- (2) statements of recusal or exception;
- (3) and with redactions to protect invasions of privacy, advisory opinions it issues.

B. ~~financial Public~~ disclosures statements must be retained for at least four years from the date of receipt.

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§ 25-16. Advisory opinions.

A. Appearance of conflict of interest. Where conduct ~~presents~~ might present an appearance of a conflict of interest, any covered person, whether or not involved in the conduct giving rise to an appearance of a conflict, may obtain an advisory opinion from the Commission as to whether there is an actual conflict of interest.

§ 25-23. Employment, service and financial interest restrictions.

A. In general, a covered person may not be employed by or have a financial interest in any entity where that would impair his or her impartiality or independence of judgment.

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B. A covered person may not be employed by, ~~be an officer or director of~~ or have a financial interest in any entity:

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- (1) that is subject to the authority of the Town; ~~or~~
- (2) that is negotiating or has entered into a contract with the Town; or
- (3) that requests or receives a grant or other funding from the Town.

Sec. 25-20 Specific conflicts of interest: Parties.

A covered person may not participate in any matter in which any of the following is a party:

F. An entity that requests or receives a grant or other funding from the Town.

§ 25-26. Use of prestige of office.

A covered person may not knowingly or intentionally use the prestige of office or public position for the private gain of that person or the private gain of another.

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§ 25-27. Gifts.

- A. A covered person may not solicit any gift for himself or herself, nor directly solicit or facilitate the solicitation of a gift on behalf of another person.
- B. A covered person may not knowingly accept a gift, directly or indirectly, from a person or entity that the official or employee knows or has the reason to know:
 - (1) Is doing business with or seeking to do business with the Town;

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Commission recommendations, corrected as of 10/24/2022

- (2) Has financial interests that may be substantially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of the official duties of the covered person; ~~or~~
- (3) Is engaged in an activity regulated or controlled by the Town; or
- (4) has or is likely to request or receive a grant or other funding from the town.

~~Article IV. Financial Disclosure~~ Public Disclosures by Elected Officials, Candidates for Election, and Appointed Officials.

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§ 25-32. Deadlines.

- A. Deadlines for incumbent elected and appointed officials.
 - (1) An incumbent elected or appointed official shall file a ~~financial~~ public disclosure statement annually no later than April 30 of each year for the preceding calendar year.
 - (2) An individual who is appointed to fill a vacancy in an office for which a public disclosure statement is required and who has not already filed a ~~financial~~ public disclosure statement shall file a statement for the preceding calendar year within 30 days after appointment.
 - (3) An individual who leaves an office for which a statement is required shall file a statement within 60 days after leaving the office. The statement shall cover the calendar year immediately preceding the year in which the individual left office, unless a statement covering that year has already been filed by the individual, and the portion of the current calendar year during which the individual held the office.
- B. Deadline for statements by candidates for elected office.
 - (1) ~~Candidates for elected office, including incumbents, shall include a financial public disclosures statement, covering the preceding calendar year and the current year up to July 31, along with their declaration of candidacy which is filed with the Town Clerk at least 56 days prior to the election in accordance with § 22-26 of this Code. If the declaration of candidacy is filed before July 31, the candidate shall by August 15 file a replacement disclosure statement covering the period through July 31. The Board of Elections may not issue a certificate of candidacy for a candidate that has not provided a financial disclosure statement at least 56 days prior to the election.~~
 - (2) ~~The Town Clerk shall forward the original signed disclosure form to the Ethics Commission and a copy of the disclosure form to the Board of Elections with the candidate's declaration of candidacy.~~
 - (3) ~~Prior to the 42nd day before the election, the Commission shall inform the Board of Elections of any case in which the financial disclosures of a candidate were facially incomplete or defective and provide copies of any correspondence with the candidate regarding the matter.~~

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§ 25-33. Content of statement.

Each statement must include schedules providing the following information:

- A. Interests in real property. For appointed officials, the addresses of interests in real property located in the Town of Chesapeake Beach, or within 10 miles of the boundaries of Chesapeake Beach. For elected officials and candidates for election, a list of all

Commission recommendations, corrected as of 10/24/2022

interests in real property, wherever located, and for each property of the ~~elected official~~ filer a statement of:

- B Interest in business entities. For appointed officials, the name and address of any business entity, other than mutual funds, doing business with the Town, in which the filer has a financial interest. For elected officials and candidates for election, the name and address of any business entity, other than mutual funds, regardless of whether or not it does business with the Town, in which the filer has a financial interest, and for each entity, a statement of:

§ 25-34. Commission review and enforcement.

The Commission shall review the ~~financial~~ public disclosure statements submitted under this article and shall notify ~~an individual submitting the statement~~ the filer of any omissions or deficiencies, ~~including a failure to sign or a failure to complete each form, which the individual the filer shall remedy within one week after notice, except that in the case of a candidate for election, such remedy shall be prior to the 43rd day before the election. The eCommission must investigate any violations of the ethics law which appear to be revealed in a person's disclosures.~~

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§ 25-35. Fees for failure to timely file financial reports, make public disclosures.

~~The Commission may assess a late fee of \$2 \$5 per day for a failure to timely file a financial public disclosure statement required under § 25-31 of by this chapter and for a failure to timely remedy any deficiencies which the filer was notified of under § 25-34. The Commission may petition the circuit court for an order compelling payment of an assessed fee.~~

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§ 25-36 35. Commission investigation of possible violations.

Based on a complaint filed with it, information provided in public disclosure statements or developed in connection with a request for an advisory opinion, or on its own review of any other information available to it, the Commission ~~may~~ shall investigate possible violations of this chapter.

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§ 25-37 36. Potential criminal offense

If the commission finds at any time that there are reasonable grounds to believe that a covered person may have committed a criminal offense, such as bribery, perjury, corrupt behavior, or other misconduct in office, it shall promptly refer the matter to an appropriate prosecuting authority. ~~and stay its own investigation. If the referral occurs before the commission has reached a decision under § 25-39, the commission shall immediately stay its proceedings until informed by the prosecuting authority that the stay is no longer necessary.~~

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§ 25-38 37. Informal resolution.

If the Commission determines, based on consideration of the matter, including the answer of a covered person, by a unanimous vote of all members then serving, that there is a reasonable basis

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Commission recommendations, corrected as of 10/24/2022

for believing the conflict of interest or ~~financial~~ public disclosure provisions of this chapter have been violated, it shall make an effort to resolve the matter informally.

~~§ 25-39. Judicial enforcement.~~

- ~~A. If efforts to resolve the matter informally are unsuccessful, the Commission may petition the circuit court to enforce compliance and punish violations.~~
- ~~B. The court may:~~
- ~~(1) Issue an order to cease and desist from the violation;~~
 - ~~(2) Void an official action taken by a covered person with a conflict of interest prohibited by this chapter when the action arises from or concerns the subject matter of the conflict, provided:~~
 - ~~—(a) The court deems voiding the action to be in the best interest of the public;~~
 - ~~—(b) The legal action is brought within 90 days of the occurrence of the official action; and~~
 - ~~—(c) The official act does not appropriate public funds, impose a tax, or provide for the issuance of a bond, a note, or any other evidence of public obligation.~~
 - ~~(3) Punish a violation of any provision of this chapter by a fine of up to \$5,000. Each day that a violation of this chapter continues shall constitute a separate offense.~~

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~~§ 25-40. Disciplinary action.~~

~~A covered person found to have violated this chapter is subject to disciplinary or other appropriate personnel action, including removal from office, disciplinary action, suspension of salary, or other sanction.~~

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~~§ 25-38. Enforcement~~

- ~~A. If attempts at informal resolution fail, and there are no material facts in dispute, the Commission will, after an opportunity for the respondent and other interested people to make arguments, issue its decision.~~
- ~~B. If there are material facts in dispute, the Town, upon request of the Commission and with the consent of the Town's budget authorities, may contract with a qualified person to hold a hearing and recommend findings of fact to the Commission. The Commission will then, after an opportunity for the respondent and other interested people to make arguments, issue its decision.~~
- ~~C. If there are material facts in dispute but funds to contract with a qualified person to hold a hearing are not provided, the commission may determine, based on the nature and extent of the factual disputes, whether to hold a hearing chaired by one of its members and go forward to issue a decision as above or, in the alternative, close the case without a decision.~~
- ~~D. A decision by the Commission may provide appropriate remedies and punishments. These may include:~~
- ~~(1) assessing a late fee of \$2 \$5 per day, not to exceed \$500 in total, for a failure to timely file a financial public disclosure statement required under § 25-31 of by this chapter and for a failure to timely remedy any deficiencies which the filer was notified of under § 25-34.~~

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Commission recommendations, corrected as of 10/24/2022

The Commission may petition the circuit court for an order compelling payment of an assessed fee;

(2) issuing an order of compliance directing the respondent to cease and desist from the violation;

(3) issuing a reprimand;

(4) recommending to the appropriate authority to suspend payment of salary or other compensation pending full compliance with the order of the Commission; and

(5) recommending to the appropriate authority other appropriate discipline of the respondent, including censure or removal if that discipline is authorized by law.

E. Upon request of the Commission and subject to the availability of funds, the Town may file a petition for injunctive or other relief in the Circuit Court for Calvert County. The court may:

(1) issue an order to cease and desist from the violation;

(2) order suspension of payment of salary or other compensation pending full compliance with the order of the Commission or of the court;

(3) order removal of the respondent from his or her position if that discipline is authorized by law;

(4) void an official action taken by an official or employee with a conflict of interest prohibited by this chapter when the action arises from or concerns the subject matter of the conflict and

(i) if the legal action is brought within 180 days of the occurrence of the official action;

(ii) if the court deems voiding the action to be in the best interest of the public;

(iii) if the action is not one appropriating public funds, levying taxes, or providing for the issuance of bonds, notes, or other evidences of public obligations;

(5) Impose a fine of up to \$5,000 for any violation of the provisions of this chapter, with each day upon which the violation occurs constituting a separate offense.



To: The Honorable Mayor and Town Council

From: Holly Wahl, Town Administrator

Subject: Permit Tracking Software

Date: November 4, 2022

I. BACKGROUND:

The Town of Chesapeake Beach currently utilizes Comcate for all Code Enforcement tracking and reporting. The Town Council budgeted in the FY23 general fund budgeting process to add software to track the permitting process. Currently, the Town's permit process is not centralized and requires multiple spreadsheets, emails, and files to organize the permitting process.

A centralized permit software will provide access to multiple staff members and our Planning and Zoning Administrator to review permits and all associated files. Approval, notes, additional information, and the status will be viewable for staff.

The proposal also includes a public portal for citizens. With this addition, citizens can submit code enforcement complaints directly online. Comcate is working on the addition of a public portal that will allow citizens to submit information and track their permits online. Once rolled out this will be added to the public portal for citizens to access from the Town's webpage.

II. COSTS:

Program	Implementation Fee (One Time)	Annual License Fee	Total Year One Investment
Permit Inspection Manager with GIS Ent	\$ 2,000.00	\$ 3,000.00	\$ 5,000.00
Fee Tracker for Permit Inspection Manager	\$ 250.00	\$ 375.00	\$ 625.00
Citizen Portal for Code Enforcement & Permits	\$ 2,000.00	\$ 3,000.00	\$ 5,000.00
Existing Client Discount	\$ (1,275.00)	NA	-\$ 1,275.00
Total	\$ 2,975.00	\$ 6,375.00	\$ 9,350.00

III. NEXT STEPS:

Town Council to consider authorizing the Mayor to enter into a contract with Comcate for permit tracking software and citizen portal.

Permitting and EFM for Code Enforcement

For Chesapeake Beach, MD

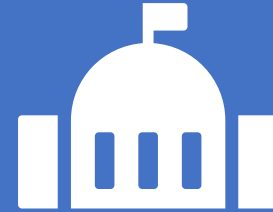


Our History

Comcate has a 20+ year track record of success implementing software in over 200 agencies across the country.



Guiding Public Agencies
Since 2000



Founded by Local
Government Leaders



60+ Enhancements /
Year



+27k Staff Users Across
100's of Agencies



Best-In-Class User
Experience



Proven Expertise in
Agency Programs

Chesapeake Beach, MD Goals

1

Ability to track permits digitally

Give Fran a system and move away from email and spreadsheets and begin tracking permit activity in an online database.

2

Ability to track online complaints for Code Enforcement

Allow Citizens to access an online portal to submit Code Enforcement Complaints and route them directly into Comcate to review.

Comcate Implementation Cycle & Timing

- 45 days target implementation timing
- Collaborative effort between client team and Comcate implementation manager
- Configuration based on client workflow and processes
- Comcate brings expertise from hundreds of other client implementations



Training

Software that's famously easy-to-use and a Company that is known for best-in-class training programs

Initial User Training

Delivered Shortly Before Go-live


- Permit Manager overview
- Creating a Permit case
- Managing (updating) a Permit case
- Managing your case load through your dashboard
- Reporting and search

Administrator Training

Delivered 3-5 Days Post Launch

- Covers setting configuration including workflows, automation triggers, templates, and user provisioning





Your Investment in Comcate

Implementation Fee (one-time)

Initial configurations, customizations, and web-based training.

Annual License Fee (recurring)

Includes on-going customer support, upgrades and hosting.

Cost of Living Adjustment

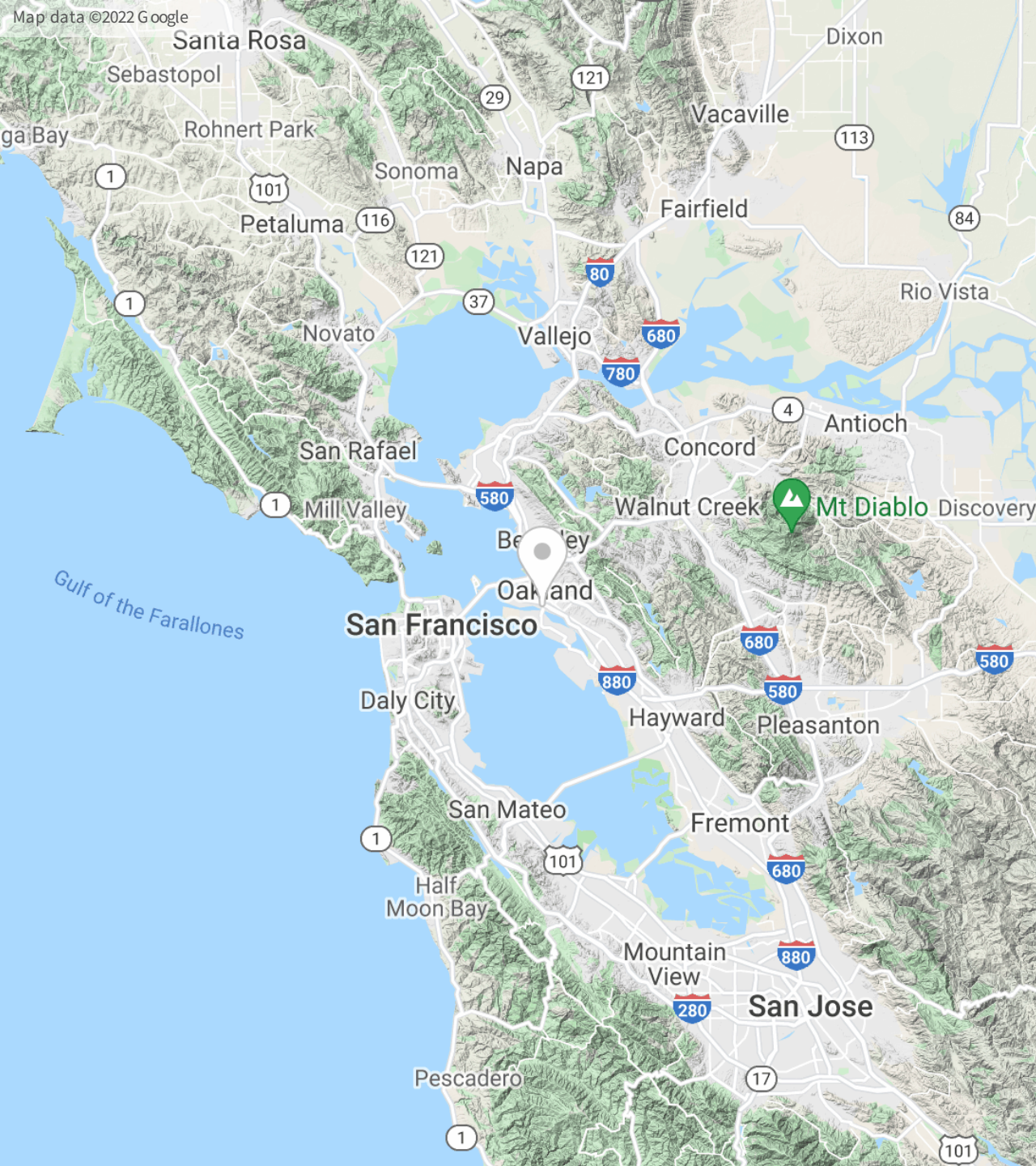
Starting in the 2nd year, the Annual License Fee will be adjusted by a COLA increase not to exceed 5% per year.

Investment Summary

Program	Implementation Fee (One Time)	Annual License Fee	Total Year One Investment
Permit Inspection Manager with GIS Ent	\$ 2,000.00	\$ 3,000.00	\$ 5,000.00
Fee Tracker for Permit Inspection Manager	\$ 250.00	\$ 375.00	\$ 625.00
Citizen Portal for Code Enforcement & Permits	\$ 2,000.00	\$ 3,000.00	\$ 5,000.00
Existing Client Discount	\$ (1,275.00)	NA	-\$ 1,275.00
Total	\$ 2,975.00	\$ 6,375.00	\$ 9,350.00

Included with your investment:

- Two full-edit licenses for Permit Manager (up to 250 permits per year)
- Unlimited Read-Only licenses for Permit Manager
- Access to Citizen Portal for Code Enforcement for all licensed users
- Unlimited use of GIS Enterprise & Fee Tracker for Permit Manager
- Unlimited Customer Support
- Software enhancements and maintenance
- Full Implementation Support including project management, training and configurations



Contact Us

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Kolten Keeney | Director

@ kolten@comcate.com

(415) 609-0700

www.comcate.com



To: The Honorable Mayor and Town Council

From: Holly Wahl, Town Administrator

Subject: Wildlife Ordinance

Date: November 4, 2022

I. BACKGROUND:

The Town staff has recently become aware of the health risks of feeding wildlife for citizens and the wildlife. The Town recently made efforts to remove vegetation on public land that attracts deer to decrease in tick borne illnesses.

The following information is provided by the Maryland Department of Natural Resources related to the harm that feeding wildlife can impose:

Feeding Wildlife May Quickly Cause Problems

Feeding a single wild animal can quickly lead to having many at your doorstep. Wild animals constantly search for food, and many will find the easy food source you provide. Continually feeding many wild animals in the same place can harm the habitat, people, and the animals themselves.

Feeding Wildlife May Cause the Spread of Disease

Most wildlife diseases are transferred from animal to animal. Because of their close contact, animals crowding at feeding sites can readily exchange diseases. More animals die from disease and disease-related ailments than from starvation.

It's also important to remember that wildlife can carry many diseases that readily spread to people, pets, and livestock. These diseases include rabies, Lyme disease, salmonellosis, Rocky Mountain spotted fever, tularemia, distempers, and encephalitis. In addition, most wildlife species carry parasites that are also easily transferred. For example, raccoon roundworms can be fatal to humans, and scabies mites cause mange in pets.

Therefore, artificial foods can concentrate wildlife which can increase disease spread among people, pets, and wildlife.

Wild Animals Can be Dangerous!

Animals that are fed by humans often lose their natural fear of people. Nearly any wild animal, no matter how timid, is capable of inflicting injury on humans, pets, and livestock.

Feeding Leads to Crowding and Crowding Causes Stress

In crowded situations, physical aggression among individual animals is common. At feeding sites, larger more aggressive individuals often exclude younger and weaker individuals. Aggressive behavior can lead to injuries and even death, particularly for vulnerable individuals.

Supplemental Food Sources Do Not Contribute to a Wildlife Population's Well-being

Wild animals need varied, natural foods as a part of their normal diet. Their digestive systems are adapted to extract energy from a variety of foods available throughout the seasons.

Though wildlife may accept handouts from people, they will likely not get the balanced diet they need for good health. For example, deer have sensitive digestive systems that cannot readily adapt to supplemental food sources. In fact, winter-starved deer have died with full stomachs because their digestive system could not process the supplemental food. In the case of waterfowl like ducks and geese, high-calorie supplemental diets can negatively impact wing development, causing a deformation known as 'angel wing.'



To report nuisance, injured or sick wildlife (Monday - Friday, 8:00 am - 4:30 pm)
Call Toll-free in Maryland: 1-877-463-6497

II. NEXT STEPS:

Town Council to consider an ordinance restricting the feeding of wildlife over (2) two pounds to prevent health issues for citizens and wildlife.

ORDINANCE O-22-15

**AN ORDINANCE OF THE TOWN COUNCIL OF CHESAPEAKE BEACH,
MARYLAND, PROHIBITING THE FEEDING OF CERTAIN WILDLIFE**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, The Town Council intends to control and limit certain wildlife in Town for various health and similar reasons by prohibiting the feeding by humans of certain wildlife animals.

NOW, THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

SECTION 1: That individuals in the Town are prohibited from feeding non-domesticated animals, which are wildlife by nature, and over 2 pounds or larger than a squirrel.

SECTION 2: The Town Council adopts a civil municipal fine in the amount of Twenty-Five (\$25) Dollars for each separate violation.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Lawrence P. Jaworski, Council Vice-President

Keith L. Pardieck, Councilman

Valerie L. Beaudin, Councilwoman

L. Charles Fink, Councilman

Margaret P. Hartman, Councilwoman

Gregory J. Morris, Councilman



To: The Honorable Mayor and Town Council

From: Holly Wahl, Town Administrator

Subject: Snowplow Agreement

Date: November 4, 2022

I. BACKGROUND:

The Town of Chesapeake Beach utilizes contract service for snowplowing on a time and material basis. The contracted service offsets public works staff when mobilized to plow and treat roadways and sidewalks during inclement weather events. The Town continues to cover the private roads of homeowner's associations through an annual indemnification agreement with the HOAs. This additional coverage area provides that the Town staff cannot cover all areas that require snow removal promptly.

It is beneficial to the Town to extend the term of the time and material award from a year-to-year basis to a multi-year time and material contract to lock in the CDL drivers and allow the contractor to purchase the necessary equipment to service the Town.

II. PRICING:

	3 Year		
Street and Parking Lot Removal: ¾ ton snow plow with 3-yard spreader and 8-foot blade and operator	Standby Mode: \$145.00	Standby Mode: \$140.00	Standby Mode: \$135.00
	Active Mode: \$145.00	Active Mode: \$140.00	Active Mode: \$135.00
1 ½ Ton snow plow with 4-yard spreader and 9-foot blade with operator:	Standby Mode: \$145.00	Standby Mode: \$140.00	Standby Mode: \$135.00
	Active Mode: \$145.00	Active Mode: \$140.00	Active Mode: \$135.00
Skid Steer loader with 1-yard bucket with operator	Standby Mode: \$140.00	Standby Mode: \$135.00	Standby Mode: \$135.00
	Active Mode: \$140.00	Active Mode: \$135.00	Active Mode: \$135.00
Wheel loader with 2-yard bucket with operator	Standby Mode: \$195.00	Standby Mode: \$185.00	Standby Mode: \$180.00
	Active Mode: \$195.00	Active Mode: \$185.00	Active Mode: \$180.00
Sidewalk Removal: 4-foot sidewalk plow with operator	Standby Mode: \$75.00	Standby Mode: \$70.00	Standby Mode: \$65.00
	Active Mode: \$75.00	Active Mode: \$70.00	Active Mode: \$65.00
3-foot commercial sidewalk snow blower with operator	Standby Mode: \$65.00	Standby Mode: \$60.00	Standby Mode: \$60.00
	Active Mode: \$65.00	Active Mode: \$60.00	Active Mode: \$60.00
Sidewalk salt spreader operator	Standby Mode: \$60.00	Standby Mode: \$55.00	Standby Mode: \$55.00
	Active Mode: \$60.00	Active Mode: \$55.00	Active Mode: \$55.00
Sidewalk laborers with picks and shovels	Standby Mode: \$60.00	Standby Mode: \$55.00	Standby Mode: \$55.00
	Active Mode: \$60.00	Active Mode: \$55.00	Active Mode: \$55.00

PRICING FOR ONE YEAR OPTION
WINTER 2022 – SPRING 2023

ACCEPTANCE _____

PRICING FOR TWO YEAR OPTION
WINTER 2022 – SPRING 2024

ACCEPTANCE _____

PRICING FOR THREE YEAR OPTION
WINTER 2022-SPRING 2025

ACCEPTANCE _____



III. NEXT STEPS:

Town Council to consider awarding a three-year time and material contract to Windmill Farms for snowplow services. Windmill Farms has been engaged in snow removal services within the Town for many years, is familiar with conditions, knows the roadways and crews well, and is close by for immediate assistance when needed prioritizing.

The pricing for all three years will be:

<i>Service</i>	<i>Stand By Mode</i>	<i>Active Mode</i>
Street and Parking lot removal	\$135	\$135
1 ½ ton snowplow with 4-yard spreader and 9-foot blade with an operator	\$135	\$135
Skid Steer loader with 1-yard bucket with an operator	\$135	\$135
Wheel loader with a 2-yard bucket with an operator	\$180	\$180
Sidewalk removal: 4-foot snowplow with an operator	\$65	\$65
3 ft commercial sidewalk snow blower with an operator	\$60	\$60
Sidewalk salt spreader operator	\$55	\$55
Sidewalk laborers with picks and shovels	\$55	\$55

These costs will be incurred in the General Fund Snow Removal line item.

Introduced: _____

Passed: _____

Effective: _____

RESOLUTION R-22-2

A RESOLUTION OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND, APPOINTING A NEW RESIDENT AGENT.

WHEREAS, the Local Government Article, Section 1-1301 requires political subdivisions of the State of Maryland to designate persons to serve as resident agents upon whom process, notice and subpoenas to custodians of public records may be served under certain circumstances; and

WHEREAS, Chesapeake Beach (“the Town”) is a political subdivision of the State of Maryland subject to the requirements of Local Government Article, Section 1-1301; and

WHEREAS, the Mayor and Town Council previously adopted Resolution No. R-20-1, directing the appointment of Dale Clark as the Town’s resident agent in compliance with Local Government Article, Section 1-1301; and

WHEREAS, the Town now wishes to appoint Sharon Humm as its resident agent for all purposes for which a resident agent is required by Local Government Article, Section 1-1301.

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Mayor and Town Council of Chesapeake Beach, Maryland that Sharon Humm, P.O. Box 400, 8200 Bayside Road, Chesapeake Beach, Maryland, be and hereby is appointed as Resident Agent for the Town, and the Mayor is authorized to sign and file with the State Department of Assessments and Taxation all papers necessary to effectuate this appointment.

AS CERTIFIED by the signatures below, the members of the Town Council affirm that this Resolution was introduced at the Town Council meeting held on the 17th day of November, 2022 and a public hearing was held on that date. After said public hearing, the Council voted on this Resolution and the Council’s vote was tallied and _____ votes of approval and _____ votes of disapproval were cast. The resulting majority of the Council _____ (*approved/disapproved*) the passage of this Resolution this 17th day of November, 2022. This Resolution shall become effective upon its passage.

CHESAPEAKE BEACH, MARYLAND

Patrick J. Mahoney, Mayor

Lawrence P. Jaworski, Council Vice-President

Valerie L. Beaudin, Councilwoman

L. Charles Fink, Councilman

Margaret P. Hartman, Councilwoman

Gregory J. Morris, Councilman

Keith L. Pardieck, Councilman