



**PUBLIC HEARING: 6:55 PM**

Ordinance O-23-22, an ordinance of the Town Council of Chesapeake Beach, Maryland regarding use of cannabis smoking or ingesting on Town property and in any business establishment in Town.

**TOWN COUNCIL MEETING  
AGENDA  
OCTOBER 19, 2023**

- I.** Call to order and roll call.
- II.** Pledge of Allegiance.
- III.** Approval of the agenda.
- IV.** Public Comment on any item on the agenda.
- V.** Approval of the minutes of the September 21, 2023 Public Hearing.  
  
Approval of the minutes of the September 21, 2023 Town Council Meeting.  
  
Approval of the minutes of the September 21, 2023 Closed Session.  
  
Approval of the minutes of the October 3, 2023 Informational Work Session.  
  
Approval of the minutes of the October 3, 2023 Closed Session.
- VI. Petitions and Communications**
  - A. Town Administrator's Report



- B. Town Treasurer's Report
- C. Town Engineer's Report
- D. Twin Beaches Deputy's Report
- E. North Beach Volunteer Fire Department
- F. Mayor's Report

**IX. Resolutions & Ordinances**

- A. Vote on Ordinance O-23-22, an ordinance of the Town Council of Chesapeake Beach, Maryland regarding use of cannabis smoking or ingesting on Town property and in any business establishment in Town.
- B. Introduce and vote on Resolution R-23-3, a resolution of the Town Council of Chesapeake Beach, Maryland regarding purchase of property at 3915 26<sup>th</sup> Street, Chesapeake Beach, Maryland.

**X. Report of Officers, Boards and Committees**

- A. Planning & Zoning Commission
- B. Board of Appeals – A continuation hearing on Case#2023-03-Rod-n-Reel Inc/Donovan Estates, LLC is scheduled for October 30, 2023 at 7 PM.
- C. Chesapeake Beach Oyster Cultivation Society
- D. Climate Change Advisory Group
- E. Economic Development Committee
- F. Green Team
- G. Kellam's Revitalization Committee



H. Twin Beaches Opioid Abuse Awareness Coalition

I. Walkable Community Advisory Group

**XI. Unfinished Business**

**XII. New Business**

1. The Town Council to consider the re-appointment of Paul Doherty to the Board of Appeals.

**XIII. Public Comment**

**XIV. Council Lightning Round**

**XV. Adjournment**



**TOWN COUNCIL  
PUBLIC HEARING MINUTES  
SEPTEMBER 21, 2023**

- I.** Patrick J. Mahoney, Mayor, called the public hearing to order at 6:55 p.m. In attendance were Valerie L. Beaudin, L. Charles Fink, Lawrence P. Jaworski, Margaret P. Hartman, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Brittany Moran, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Josh Stinnett, WRTP Manager, Wayne Newton, Town Engineer, and Lieutenant Hollinger.

**The Mayor opened the public hearing and read into the record Ordinance O-23-21.**

Ordinance O-23-21, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending Article III, Zoning Districts, Subsection 290-10, Land Use Table, and Subsection 290-11, Conditions and Standards for Conditional and Special Exception Uses.

The Mayor called for public comment.

1. Kristen DePhillip, property manager of Horizons on the Bay, 8501 Bayside Road wanted to thank the Planning Commission and the Town Council for their support and consideration of this ordinance.

There being no further comments the public hearing closed at 6:59 pm on a motion by Councilwoman Beaudin. Seconded by Councilman Hartman, all in favor.

Submitted by,

Sharon L. Humm  
Town Clerk

**8200 BAYSIDE ROAD, P.O. BOX 400 CHESAPEAKE BEACH, MARYLAND  
20732**

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**MINUTES OF THE  
TOWN COUNCIL MEETING  
SEPTEMBER 21, 2023**

**I.** Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Margaret P. Hartman, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Brittany Moran, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Josh Stinnett, WRTP Manager, Wayne Newton, Town Engineer, and Lieutenant Hollinger.

**II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

**III. Approve the Agenda.**

**MOTION:** Councilwoman Beaudin moved to approve the September 21, 2023 Town meeting agenda. Seconded by Councilman Jaworski, all in favor.

**IV. Public comment on any item on the agenda.**

1. Daniel Duvall 3610 Chesapeake Beach Road entered into the record written comments that were presented to the Mayor and Town Council prior to the meeting.

**V. Approval of the minutes of the July 20, 2023 Public Hearings.**

**MOTION:** Councilman Jaworski moved to approve the minutes of the July 20, 2023 Public Hearings. Seconded by Councilwoman Hartman, all in favor.

**Approval of the minutes of the September 12, 2023 Informational Work Session.**

**MOTION:** Councilwoman Beaudin moved to approve the minutes of the September 12, 2023 Informational Work Session. Seconded by Councilman Jaworski, all in favor.

**Approval of the minutes of the September 12, 2023 Closed Session.**

**MOTION:** Councilwoman Beaudin moved to approve the minutes of the September 12, 2023 Closed Session. Seconded by Councilman Jaworski, all in favor.

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VI. **Special Presentation** – “One Maryland One Book” – Melissa Gray, Calvert Library Twin Beaches Branch Manager, was present to present the 2023 One Maryland One Book “There There” written by Tommy Orange. She spoke briefly on the program and encouraged folks to read the book and attend the discussion to be held at the Twin Beaches Branch on October 10<sup>th</sup> at 6:30 pm.

VII. **Petitions and Communications** –

- A. **Town Administrator’s Report** – Ms. Wahl submitted the attached written report. Ms. Wahl gave an update on the pocket parks, reporting all is underway, materials are on site, and looks to have the three parks completed within the next month. Ms. Wahl addressed questions from the Council on an upcoming RFP for a water tower maintenance contract and the ongoing walkability projects with State Highway. Mr. Berry and Mr. Stinnett were also available to address questions. Councilwoman Beaudin commended both, Mr. Berry, and Mr. Stinnett on their completed projects.
- B. **Town Treasurer’s Report** – Ms. Moran submitted the attached written report.
- C. **Town Engineer Report** – Mr. Newton submitted the attached written report and addressed questions from the Council on report items.
- D. **Calvert County Sheriff’s Office Twin Beaches Deputy’s Report** – Sergeant Moran submitted the attached written report. Lieutenant Hollinger was present to give the report and address questions from the Council.
- E. **North Beach Volunteer Fire Department** – The attached written report was submitted. Councilman Jaworski announced the annual open house will be held Sunday, October 8<sup>th</sup> and Trunk or Treat is planned for October 29<sup>th</sup> starting at 1 pm.
- F. **Mayor’s Report** – The Mayor commented, in reflecting back to September seven years ago, we were all on the campaign trail with grandiose ideas. As a team, we have accomplished so much with very little conflict. We have become a community driven town. The strength of our community can be seen at Kellam’s Field, which is now open year-round, the water park, with our first dog swim day, to our special Town Tuesday swim nights. The water park has become a place to connect, relax, and enjoy time with your neighbors, friends, and family. Walkers and runners are about town every day and remind us of the importance of our walkable community. The Taste the Beaches event, yet another example of community involvement, with local businesses, community residents, and out of town visitors coming together to celebrate each other and the 57<sup>th</sup> anniversary of Abner’s Crab House. Special thank you to Vice-President Jaworski for his continued persistence in serving the Twin Beach Business community, Ms. Wahl for finding new opportunities to connect our community with our businesses, Bobby & Roxanne Abner for serving as the most wonderful hosts, Debbie Gates of Abner’s for her coordination with the Town, and to Les King of Windmill Farms, and Dale Norfolk for providing labor at no cost to the Town to build our great Chesapeake Beach Crab Derby table! Lastly, on behalf of our Town residents, we extend our gratitude to the Town Council for sponsoring this event.

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**IX. Resolutions & Ordinances:**

- A. Vote on Ordinance O-23-21, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending Article III, Zoning Districts, Subsection 290-10, Land Use Table, and Subsection 290-11, Conditions and Standards for Conditional and Special Exception Uses.

**MOTION:** Councilwoman Beaudin moved to approve Ordinance O-23-21.  
Seconded by Councilman Morris. Ayes, Councilwoman Beaudin and Hartman and Councilmen Fink, Morris, and Pardieck. Opposed, Councilman Jaworski. **Motion Passes.**

- B. Introduce Ordinance O-23-22, an ordinance of the Town Council of Chesapeake Beach, Maryland regarding use of cannabis smoking or ingesting on Town property and in any business establishment in Town. **A public hearing will be held at the October 19, 2023 Town Council meeting beginning at 6:55 pm.**
- C. Introduce Ordinance O-23-23, an ordinance of the Town Council of Chesapeake Beach, Maryland to amend the language of the Zoning Code regarding stores that sell or distribute cannabis and onsite cannabis consumption establishments. **A public hearing will be held at the October 19, 2023 Town Council meeting beginning at 6:57 pm.**

**X. Report of Officers, Boards and Committees:**

- A. **Planning & Zoning Commission** – Ms. Berault submitted the attached written report.
- B. **Board of Appeals** – A Board of Appeals hearing was held September 19, 2023.
- C. **Chesapeake Beach Oyster Cultivation Society** – Ms. Alexander submitted the attached written report.
- D. **Climate Change Advisory Committee** – Councilman Jaworski reported the Coastal Resiliency Steering Committee held a public meeting on August 10<sup>th</sup> to receive comments on the Town’s coastal resiliency plan. Several comments were received from the public during the meeting and additional comments were submitted after the meeting. The committee will meet again soon to discuss comments received. Once the committee finalizes the draft plan it will be submitted to the Town’s Planning & Zoning Commission for any further comment before being submitted to the Town Council.
- E. **Economic Development Committee** – Councilman Jaworski reported Taste the Beaches held on September 9<sup>th</sup> was a great successful with a huge thank you to everybody who helped with that, from Town staff to restaurant participants, and all the vendors. Great event! The Calvert Economic Development Authority met on September 18<sup>th</sup> discussing several items in closed session and lastly, the County Tourism Roundtable met on September 20<sup>th</sup> discussing several items.

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- F. Green Team Committee** – Councilwoman Beaudin submitted the attached written report. Dr. Beaudin announced the upcoming event of the Paddle and Pathway pick up on Saturday, October 7th at 9 am. The application for Sustainable Maryland is underway, and consideration coming up later in the agenda to appoint a Tree Board committee. Thank you to those who attended the educational talk Nature Walk by the Bayfront Park staff and thank you to the Boy Scouts and Girl Scouts who joined Ms. Alexander of CBOCS on August 25<sup>th</sup> to clean Railway Trail signs. The Team will meet again on September 28<sup>th</sup>.
- G. Kellam’s Revitalization Committee** – Councilman Fink reported no meeting has been held but ongoing discussions continue regarding the drainage pipe at Kellam’s. With the results of the climate resiliency study, and considering the flooding risks, a pause and rethink on the conceptual plans is likely.
- H. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported a glow vigil was held in North Beach on August 31<sup>st</sup> with Sandy Mattingly doing a memorial reading of the names of those lost. Also, Thomas Sterner, winner of the Memorial Sculpture project was announced for his concept design entitled “Big Hug.” Upon final grant to be awarded by the Maryland State Arts Council to fund the work, Mr. Sterner will create a full-sized “Big Hug” sculpture to be installed at the Mark R. Frazer Sunrise Garden in North Beach. Mr. Pardieck wanted to take the opportunity to recognize and thank the following people: Jane Benitz, Randy George Miller, Andrea McDonald-Fingland, Katelynn Barkell, Candice D’Agostino, Kathy Klune, Katie Wandishin and especially Sandy Mattingly. A meeting was held September 14<sup>th</sup>. The Committee has developed a brochure and is looking to get them professionally printed and have as hand outs for future events. Next meeting is November 9<sup>th</sup> at the Northeast Community Center.
- I. Walkable Community Advisory Group** – Councilwoman Hartman reported the Group met September 9<sup>th</sup> and began discussions on mapping out a main path which would connect the three pocket parks which would allow folks to be able to walk through town and view the various gardens throughout. Names for the pocket parks were discussed and the possibility of asphalt art. A representative will be coming to speak to the Group about art designed to be put on roadways at crosswalks to bring attention to folks driving, slowing them down. The Group will look at whether this would be something the Town could or would do. Lastly, Ms. Hartman announced that the American Chestnut Land Trust will be holding a meeting this month speaking on how to improve bike-ability and walkability across Maryland. Co-chair Fink added that there is another project simmering that goes hand in hand with walkability which involves historical markers in and around town. More to come on that in the future. The Group’s next meeting will be October 25<sup>th</sup> at 6:30.

**XI. Unfinished Business:** None.

**XII. New Business:**

1. The Town Council to consider appointing Councilman Charlie Fink to the position of Town Council Vice President.

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**MOTION:** Councilman Jaworski moved to approve appointing Councilman Fink as Council Vice-President. Seconded by Councilman Morris, all in favor.

2. Chesapeake Beach Water Park Community Opinion Survey Results and preparations for the 2024 season. Ms. Wahl presented to the Council the results of the water park community opinion survey that was released to the public on July 28<sup>th</sup> and closed August 25<sup>th</sup>. The survey was initiated as a method to engage the public and collect citizen opinion into what Town residents and guests of the Town value the most. There were 1,869 responses, 881 being from Town residents, the remainder were county residents, and a small portion of out of county residents, with five (5) Town businesses participating. Ms. Wahl presented key points from each group and how the responses ranked from very important, important, or not important. Ms. Wahl was available to address questions. The Council appreciated the work that went into this process and was pleased with the volume of public response.
3. The Town Council to consider authorizing the purchase of spare parts from the Chesapeake Beach Water Reclamation Treatment Plant (CBWRTP) FY24 budget not to exceed \$22,000.

**MOTION:** Councilman Jaworski moved to approve the purchase of spare parts from the CBWRTP budget not to exceed \$22,000. Seconded by Councilman Fink, all in favor.

4. The Town Council to consider amending the Public Works Agreement with Rod N Reel to extend the term of the agreement.

**MOTION:** Councilwoman Hartman moved to approve amending the Public Works Agreement with Rod n Reel to extend the term of the agreement. Seconded by Councilman Jaworski, all in favor.

5. The Town Council to consider the appointment of the Town of Chesapeake Beach Tree Board in accordance with Ordinance # O-23-18, with the following members:

*Sue Alexander of the Chesapeake Beach Green Team*  
*Melanie Crowder of the Chesapeake Beach Green Team*  
*Jay Berry of the Chesapeake Beach Public Works*  
*Keith Pardieck of the Chesapeake Beach Town Council*  
*Kathleen Berault, Chair of the Planning and Zoning Commission*  
*Ken Rasmussen of the Chesapeake Beach Green Team*

**MOTION:** Councilwoman Beaudin moved to approve the appointment of the above citizens to the Chesapeake Beach Tree Board.  
Seconded by Councilwoman Hartman, all in favor.

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**XIII. Public comment was received by:**

1. Daniel Duvall, 3610 Chesapeake Beach Road Chesapeake Beach MD.

**XIV. Council Lightning Round:**

1. Ms. Hartman stated she had the opportunity to take a tour of the water park. After almost 30 years of happy times and some sinking into the ground, the old dear is clearly in decline. The need to revitalize and ensure park safety is an absolute necessity in order to secure a water park for future generations.
2. Mr. Pardieck thanked everyone for attending and reminded everyone about the “One More Light Suicide Awareness Walk” Saturday, September 23<sup>rd</sup>. Suicide and mental health is a very important issue and encouraged folks to support the walk.
3. Mr. Morris commented on our small-town events, the fabric of a small-town community. It is always a pleasure to attend them. The Glow Vigil that was held was extremely moving, and a very interesting sculpture was selected. He looks forward to having that added to the Twin Beaches community. Taste the Beaches, another small-town event, was positioned perfectly on the Fishing Creek, having local business owner Bobby Abner as host, it was an amazing time. He had the opportunity to speak with some of the local representatives that attended and was proud to be there.
4. The Mayor stated that he goes to many towns, attends their events, and enjoys talking with the elected officials that attend those events, which are few. But in his traveling experience, has to say that Chesapeake Beach stands out with a high attendance when it comes to town events. He applauds our current officials and our predecessors for being and staying involved with their community.
5. Mr. Jaworski reminded everyone of the Butterfly Walk being held on Saturday, September 30<sup>th</sup> at the Railway Trail in honor of former mayor Gerald Donovan, so come out and enjoy the walk. Mr. Jaworski stated Melissa Gray hosted a tour of the new library and folks are in for a treat! The new facility is incredible. Projected opening is Spring of 2024 and he looks forward to the ribbon cutting.
6. Mr. Fink thanked the Council for their support in his appointment as Council Vice-President. He echoed Councilman Jaworski’s announcement on the upcoming Butterfly Walk, in honor of Gerald Donovan, with proceeds going to Calvert Hospice, which is near and dear to his heart. Mr. Fink looks forward to the opening of the Library as well.
7. Ms. Beaudin congratulated Mr. Fink on his position as Council Vice-President. She commented that she had recently had two tours, 1) the water park and 2) the library and suggested possibly having one of the public works department. She reminded folks of the Paddle and Pathway pickup on Saturday, October 7<sup>th</sup>, and wished everyone a happy and safe Fall.

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- XV. Closed Session** – Councilman Jaworski moved to close the meeting at 8:43 pm under the Statutory Authority of the Md. Annotated Code, pursuant to General Provisions Article, §3-305(b), subsection (7) “to consult with counsel to obtain legal advice”. Seconded by Councilwoman Hartman, all in favor.

The Mayor reopened the regular meeting at 9:17 pm.

All those in favor of closing the regular meeting to go in closed session were present the entire closed session and consulted with Counsel to obtain legal advice in regard to the Chesapeake Beach Water Park.

**XVI. Adjournment:**

There being no further comments, the meeting adjourned at 9:18 pm on a motion by Councilman Fink. Seconded by Councilwoman Beaudin, all in favor.

Submitted by,

Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
TOWN COUNCIL INFORMATIONAL  
WORK SESSION  
OCTOBER 3, 2023**

- I. Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Margaret P. Hartman, Lawrence P. Jaworski, and Gregory J. Morris, Council members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Brittany Moran, Town Treasurer, Todd Pounds, Town Attorney, and Wayne Newton, Town Engineer. Absent was Keith L. Pardieck, Council member.
- II. **Pledge of Allegiance** – The Mayor led the pledge of allegiance.
- III. **Informational discussion on the following:**

**Chesapeake Beach Water Park discussion of a path forward.** Ms. Wahl stated that the Town released a community opinion survey and received public input on what residents are looking for in the water park. As a result of that survey, town residents expressed a strong desire for the park to remain a community amenity, being accessible and affordable. Ms. Wahl thanked the Town residents, county residents, local businesses, and guests of the Town for taking the time to provide feedback. The survey results can be viewed on the Town's website.

Ms. Moran presented to the Council an overview of the fiscal position of the Water Park. She presented the expected results of the 2023 season, with an estimated loss of approximately \$700K. Ms. Moran also presented to the Council what the Town foresees for the 2024 season in two scenarios. Both scenarios will result in an estimated loss in the range of \$975K to \$1.1M and neither scenario takes into account repairs and maintenance needed with the aging park, nor infrastructure needs. Ms. Moran stated that capital improvements between \$4M and \$8M would be required to reconstruct the Park. It was noted that there is a significant deficit in the water park reserve including a \$3M liability to the General Fund.

With the condition of the park, it is not possible nor safe to continue operations in its current condition. The Town Engineer presented two preliminary concept designs for the Council to consider. Both designs contain the same features, just arranged in different locations in the park. These designs would help reduce the overall staffing requirements and provide new amenities for the park. The concepts follow more modern desires in water parks/aquatic centers with the larger open pool. This is the general trend of water parks/aquatic centers/community pools. The area would consist of a leisure pool, a competition pool, and a spray ground with an inner seating/lounging area and patio areas for eating. Most of the existing buildings would remain. Mr. Newton estimates project costs to run between \$3-\$5 Million in renovations to create a new aquatic center.

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The Mayor thanked Mr. Newton for his presentation. Before receiving comments from the Council, the Mayor expressed his enthusiasm about reconceptualizing the park into an aquatics center. What better way to provide a sense of community and wellness than through recreational amenities for all ages. A place where children can learn to swim to aquatics activities for seniors. A place right in the center of Town for all residents to cool off, socialize, relax, read, or even telework! With that, the Mayor is requesting direction from the Council on the following:

1. Decide direction on the 2024 season operations.
2. Immediate short-term substantial capital commitment.
3. Long-term annual operating commitment from the general fund.

Ms. Wahl and Mr. Newton addressed the questions and concerns of the Council. The Council mentioned other possible features such as more green space, internet capability, including local businesses in some way for food services, and consider some type of offseason use. The downsizing in employment would be a cost savings for sure but unfortunate for the kids that look forward to that summer job. All in all, the Council recognizes the need and supports what needs to be done.

The Mayor stated there will be monthly progress reports to keep everyone informed during the process. A Request for Qualifications (RFQ) will be released to potential bidders for a Design-Build project in the coming month to further establish the design of a new park.

#### **IV. Council Lightning Round**

1. Ms. Hartman commented that it has been a heck of a year regarding the water park. She supports closing the park down for the 2024 season, getting shovels in the ground, and fixing it! Then in 2025, we can have a big grand opening party for the Town.
2. Mr. Morris commented that this was not a hard decision. He supports the new Aquatics Center and is very optimistic.
3. Mr. Jaworski stated it was a good discussion tonight and appreciates everyone's insight. He reminded everyone that the Firehouse will be having its annual open house this Sunday from noon to 4 pm.
4. Mr. Fink wanted to encourage folks, if they have a chance, to go check out the pools at Truxton Park in Annapolis, Cove Point Park, and Kings Landing. These are amazing amenities that are being used and the Town has an opportunity to put one in our own backyard. Outstanding!
5. Ms. Beaudin reminded everyone of the Paddle and Pathway Pick-up this Saturday, October 7<sup>th</sup> at 9 am. Hope to see you there. She echoed Councilman's Jaworski's comments on the good discussion tonight.

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- V. **Closed Session** – Councilwoman Beaudin moved to close the meeting at 7:17 pm under the Statutory Authority of the Md. Annotated Code, pursuant to General Provisions Article, §3-305(b), subsection (3) “to consider the acquisition of real property for a public purpose and matters directly related thereto.” Seconded by Councilwoman Hartman, all in favor.

The Mayor reopened the regular meeting at 7:30 pm.

All those in favor of closing the work session to go in closed session were present the entire closed session to consider the acquisition of real property for a public purpose and matters directly related thereto.

- VI. **Adjournment:**

There being no further comments the meeting adjourned at 7:30 p.m. on a motion by Councilwoman Hartman. Seconded by Councilman Jaworski, all in favor.

Submitted by,

Sharon L. Humm  
Town Clerk



**Town Administrators Report – October 2023**

**I. UPCOMING REQUESTS FOR PROPOSALS (RFP):**

**Safe Routes to School (SRTS) 100% design phase and construction drawing RFP:** The Town Administrator and Town Engineer have coordinated with SHA over the last 3 months to make modifications to the RFP to obtain SHA approval. Cost estimating is being finalized by the Town Engineer to complete the RFP submission as required by the State.

**Kellam’s Field Storm Drain and the Miller Loveless Park Site Work:** All the required approvals were obtained for this project; therefore, an RFP will be released to complete the work.

**Public Works Water Tower Maintenance Contract:** The Town is reviewing needs for water tower maintenance that will potentially result in the release of an RFP for tower maintenance or explore options to piggyback on another governmental contract for these services. This is expected to be before the Town Council in the November Town meetings.

**Town of Chesapeake Beach Annual Fireworks Display:** The Town’s contract for the annual fireworks displays and barge contract expired in 2023; therefore, we expect to release an RFP for the 2024 display in the coming weeks. The 2024 Town of Chesapeake Beach Fireworks display is planned to occur on July 3, 2024, 3with a rain date of July 6, 2024.

**II. WALKABILITY COORDINATION WITH SHA:**

Project	Coordination with SHA MDOT
<b>Safe Routes to School (SRTS)</b>	The Town Council authorized the execution of the Safe Routes to School SRTS Memorandum of Understanding (MOU) to complete the 100% design and construction drawings for the sidewalk project extending sidewalks from Beach Elementary School to "F" street along Old Bayside Rd and South along RT 261 to Chesapeake Village Boulevard. The MOU provides that the State funds 80% of the design cost and the Town funds 20% of the design cost with the State determining the breakdown in costs. <b>Awaiting approval by SHA MDOT of the RFP.</b>
<b>Safe Walkway along RT 261 near the NBVFD</b>	The Town Council authorized the Town Engineer to complete a feasibility study of this walkway for submission to the State in coordination of a new safe crossing connecting Chesapeake Beach and North Beach in a currently unsafe area. The feasibility study is the first step in starting the conversation with the State on the project. The Town completed the same study to initiate the SRTS project currently in the 100% design phase with SHA MDOT. <b>The feasibility study is completed and submitted to SHA MDOT.</b> The Town



**Town Administrators Report – October 2023**

	will be posting this document on the Town website under Walkable Community Committee Advisory Group.
<p><b>Safety at existing intersections on State Highways in Town</b></p>	<p>In coordination with the Town’s Walkable Community Advisory Group, coordination with SHA MDOT has taken place on the following items:</p> <p><i><b>RT 261 &amp; Mears - LPI Leading Pedestrian Interval at the intersection to give pedestrians time to cross. SHA updated the crosswalks to continental style to increase the appearance to pedestrians and updated the signage to notify turning cars of pedestrians in the crosswalk. INSTALLED</b></i></p> <p><i><b>RT 260 / RT 261 – SHA MDOT installed (sign dimensions 30x36) on horizontal traffic pole and is updating the crosswalk painting to continental. INSTALLED</b></i></p> <p><i><b>Crosswalk on RT 261 near the firehouse – the crosswalk will be upgraded to a continental crosswalk for improved visibility. INSTALLED</b></i></p>

**III. SUSTAINABILITY:**

**a. Energy Audit**

The Town is due to receive the energy audit October 16, 2023, per the University of MD finance center who has assisted the Town in conducting the audit at no charge to the Town.

**b. The Town of Chesapeake Beach Maintains Sustainable Maryland Certification**



The Town of Chesapeake Beach is proud to announce the recertification as a Sustainable Maryland Designation for the period of 2023-2026. Key elements to the Town’s recertification include:





## Town Administrators Report – October 2023

- An active Town of Chesapeake Beach Green Team with short- and long-range plans providing community projects in public spaces and outreach. Some of these projects include buffer gardens, pollinator gardens, tree inventory, tree plantings in public spaces, educational walks, educational seminars, community clean ups and the implementation of increased native plants throughout Town.
- Taste the Beaches and the Town's highlighting of our local oyster aqua culturalist Bobby Abner. And the promotion of local businesses.
- Chesapeake Beach Oyster Cultivation Society's (CBOCS) wide range of activities including partnering with Calvert County Public Schools (CCPS) to facilitate educational opportunities for approximately 1,500 students a year.
- The Town's tracking of stormwater through Infiltration & Inflow (I&I) to the Chesapeake Beach Water Reclamation Treatment Plant (CBWRTP).
- Creating a healthy workplace for Town staff.
- Improving energy efficiency through green purchasing.

### IV. CHESAPEAKE BEACH PUBLIC WORKS REPORT:

#### Update from Jay Berry, Public Works Administrator

**ARPA funded saddle replacement project**- a detailed report of this project will be provided at the November Council meeting to present.

**Water leak**-Public Works repaired 5 water leaks since our last council meeting. Two in Bay View Hills on Rector Lookout and Fortier Lane. One on David Lane off First street, and one in Chesapeake Station on Carousel Lane.

**Chesapeake Village water tower** -at this site a reactor has failed, this is needed to operate the variable frequency drive. This component is downstream of the main breaker and this part is 14 to 16 weeks out. We have worked with Hills electric to temporarily bypass the failed reactor to keep the tower online. While waiting for the new parts to be delivered, Public Works will be researching eliminating this variable frequency drive from the tower completely.

**Wet wells**- All floats were replaced at the Bay View Hills wet well. New wire harnesses and float control rails have been installed. We are scheduled to enter the wet well to repair a rail bracket next week.

**Water meter/MXU**- Meters still have not arrived and are expected in December.

**Flushing**- During the June MML conference the Public Works Administrator met with a company that is a competitor to the current supplier of the phosphate polymer blend that we treat our iron "brown water" with at each tower site. After several tests and trials, we implemented this new product. Unfortunately, PW did not see the results anticipated and had to switch back to the product we have used for years. If you experienced brown



## Town Administrators Report – October 2023

in the last month or so and that is not a common event for you, this would have been a temporary result with this trial. We will be flushing starting next week to keep up to date by signing up for Town eblast.

**Ball fields** – The Town made improvements to the scoreboard, press box steps and press building. We are close to installing the new storm drain line and finishing the LED light upgrade to this facility.

**Water Park** – The pools are drained; Public Works will begin the winterization process next month.

**PW Trainings**- The next mandatory safety training is scheduled for October 4<sup>th</sup>. Additional training will take place through the Maryland Rural Water Association MRWA. The Town will host a training at Town Hall that would be free to TOCB employees and be a credited MDE approved water distribution class.

**Emergency calls** – We received 6 calls that we responded to. Four were for water main breaks, two were for major work being completed on a weekend, at a resident without any permit. A stop work notice was posted at this location.

### V. CHESAPEAKE BEACH WATER RECLAMATION TREATMENT PLANT (CBWRTP):

#### Technical Report of activity at the CBWRTP by Josh Stinnett, CBWRTP Superintendent

WRTP Staff performed scheduled regular preventative maintenance checks and services as scheduled through the asset management program, which generated work orders for routine (daily/weekly/monthly), scheduled (based on equipment runtime), predictive (based on equipment readings), and corrective repairs for equipment based on readings, pressures, or time in service for equipment in the plant.

WRTP Staff performed monthly inspections of the Plant Combination Air Valves, which are critical to ensure the proper operation of pumped/suction lines throughout the Plant. Staff performed semi-annual inspections of the press feed pump gear reducers. Routine safety inspections were conducted for the Plant eyewash stations and on-site monthly fire extinguisher inspections.

WRTP Staff performed monthly inspections of the Denitrification Filter cells as per the O&M manual. This involved observing the filter units during a backwash cycle, to assess the sequence of events and timing for the process to ensure that the program operates properly. Observations were made during this cycle to ensure that there were no “dirty spots” that may indicate that the filter was not being cleaned properly during backwash, or “hot spots” where the media appears to be boiling which may indicate upset gravel or short-circuiting of the media. Staff also observed the filter as it was drained to identify if the media was level, if there were any cavities or cracks in the media bed, and that no heavy layers of mud or other indications of insubstantial cleaning were observed. This could be caused by the excessive application of chemicals or algae accumulation. It was noted that visual observations of filter appearance indicated that the filter media looked to be in better condition, and this can likely be attributed to the installation of covers on the clarifiers, reducing algae growth and wash out to the filter cells.



## **Town Administrators Report – October 2023**

WRTP Staff performed scheduled maintenance for lubrication of Return Activated Sludge pump #1 pump bearings and Clarifiers #1 and #2 Worm Gear Sub-Assemblies. Annual lubrication of air scour valve actuators for each filter. This work was scheduled following identification of the need for lubrication of valve from 5/17/2023 (as reported in the June 2023 report), though the equipment O&M manual indicated no need for lubrication of these valves. The quarterly cleaning of the UV Banks was completed on September 15th.

WRTP Staff performed corrective maintenance to replace faulty UV bulbs (x2) for UV Bank #1 UV Bank #2, and replacement of a data control assembly for UV Bank #3.

WRTP Staff replaced the upper belt for the Belt Filter Press following the identification of a tear in the belt during a routine inspection. Hydraulic pressures are checked during operation and recorded in the asset management system, and the pressures at the time the tear was identified were within the expected range. This issue was likely due to simple wear on the belt and does not appear to be indicative of any issue with the belt press.

WRTP staff identified a water leak on the seal water system in the sludge press pump room. The seal water is used to cool the pump seal from the motor drive shaft and the pump chamber, while the seal itself prevents the pumped material from leaking from the pump chamber. Staff isolated the leak, and the lines were replaced. The prior piping consisted of SCH 80 PVC including PVC valves, a pressure gauge, and flow control devices to manage the seal water flow rate. As SCH 80 PVC pipe and fittings are not readily available from local hardware stores, the replacement of this piping was performed using CPVC pipe. CPVC has a similar pressure rating and is sufficient for this installation. Additionally, the seal water flow control devices were replaced with Dole valves, which are more reliable for providing a set flow rate, as is required for the pump seals, with less likelihood of failure. The pressure gauge that was installed was not functioning and was replaced with a new pressure gauge rated for the same pressure range. During the completion of this work, a heavy water hammer was identified when the headworks bar screen wash water shut off. This is likely the cause of the damage to the seal water lines. A water hammer arrestor was installed on the seal water lines in the pump room, and the existing hammer arrestor for the bar screen wash water was replaced. This unit appears to have been in place for quite some time and was likely due for replacement. This does not appear to be a premature failure of this part.

WRTP Staff have been working to determine if there is a means by which we can reduce our utility costs at the Plant. This involved the assessment of power usage and water usage, as these can be improved through changes in operation. Maryland Rural Water Association (MRWA) was consulted to aid with leak detection and energy assessment.

The Plant's water usage since the completion of the ENR upgrade has consistently been high. A review of the consumption history did not seem to fit with the assumed consumption for the Plant WRTP Staff began investigative work to identify whether there was a possible leak in the water system in the Plant. Investigative work determined that there is a leak of approximately 1 gallon per minute.



## **Town Administrators Report – October 2023**

MRWA was on site on three occasions to attempt to locate the water mains in the Plant and conduct acoustic leak detection. Locating the lines was ineffective due to loss of signal and poor quality as-built plans from the ENR upgrade. Leak detection was inconclusive, with no discernible leak noise detected.

WRTP Staff are currently recording power usage by means of the power monitors installed in June. MRWA aided with the analysis of our power usage, utilizing the data available from the power monitors and our monthly electric bills. MRWA was on-site on October 5th, for a follow-up site visit to obtain further information regarding Plant operations and perform a walk-through of the Plant. Preliminary assessment is that the Plant has performed what it can for modifications to operational performance, while still maintaining proper process control in the Plant. Modifications to the control system for the aeration blowers are planned and were considered as part of these operational changes. The only remaining recommendation was to address the Plant lighting. Currently, the Plant has 60 100W high-pressure sodium lighting fixtures (12 on 15-20' tall pole lights, 17 on 8' tall pole lights, and 31 wall-mounted fixtures). Installation of LED exterior lighting would reduce the power consumption for the Plant lighting. All lights inside the buildings are LED and should not require an upgrade. A rough scope of work is being developed for the replacement of these fixtures for use in an RFP. Research has begun to locate a contractor that may be able to provide a feasibility assessment for the practicality of the installation of solar panels for the Plant.

WRTP Plant Superintendent submitted the annual DMRQA study to the Environmental Protection Agency (EPA) and the Maryland Department of the Environment (MDE). This report is required under the Clean Water Act (CWA) section 308, to monitor the quality of data used to assure the integrity of the CWA's National Pollutant Discharge Elimination System (NPDES) program and ensure the Plant's ability to maintain compliance with NPDES permit requirements and conditions. The study began in May 2023, and completed reports were due by September 29, 2023. As part of this study, all labs providing results during the 2022-2023 period were to have their lab testing procedures graded by an accredited proficiency testing (PT) provider and provide the graded results to the permittee (CBWRTP) to be submitted to the EPA. All but one lab provided test results that were acceptable, with the one lab with unacceptable results conducting retesting to determine the cause of the deficiency and ensure corrective action is taken to prevent future occurrences. Once their retest results are completed, they will provide this data to CBWRTP for submission to the EPA.

The Plant welcomed a new trainee on October 2nd. Greg Unkle comes to us with previous experience as a Wastewater Trainee at the Mattawoman WWTP in Charles County.

A meeting with Johnston Construction, McCrone Engineering, the Town Engineer, and the Plant Superintendent occurred on September 8th, where a walk-through was performed, and a punch list was developed. Johnston Construction has begun work on the punch list items and are expected to be completed by the middle of October. There was several weeks' delay awaiting the anodization of material needed to address issues with the kick plates for the handrails on the filters and clearwell.

WRTP Staff responded to the Plant after hours on September 23rd to address issues with the Denitrification Filter Pump #4, and clean the Return Activated Sludge Pumps, because of increased flows from Tropical Storm Ophelia.



## Town Administrators Report – October 2023

The Shellfish Protection Tank was utilized two times during this period. This was for the heavy rainfall on September 23rd and 24th from Tropical Storm Ophelia, for a total of .458 MG from 3.03” of rainfall.

No incidents were reported in the plant’s Solids and Handling Operation. The present Solids Hauling Contract was renewed on August 1, 2023, with options for renewal for one additional one-year period.

The WRTP had no SSO spills or Filter Bypass to report for this month’s meeting.

### Future CBWRTP Projects:

To complete working on setting up an inventory of priority spare parts. Continued training on maintenance of plant equipment. Conduct a review and update of Plant SOPs to fit with the appropriate procedures for use of equipment and processes for Plant operation. Additional work to refine some of the process control systems to make the Plant more energy efficient.

## VI. TOWN ASSETS:

- **Kellam’s Field:** The field has been active this month with several games, a pep rally and homecoming. The Town implemented a process to permit food trucks at the field during activities, similar to the CCPR process. The food trucks donate a portion of the funds back to the youth sports teams. Repairs were made to the womens bathroom at Kellams field and we continue to review opportunities to expand community recreation at the center of Town.
- **Bayfront Park:** Bayfront Park remains closed to the public and open to Town residents, NBVFD, and the Twin Beach Deputies.
- **Chesapeake Beach Water Park:** Town staff briefed the Town Council during the October 3, 2023, [work session](#) regarding the status of the existing 29 year old Chesapeake Beach Water Park and released a [Quick Facts](#) document to answer questions regarding the current status.

Approximately 2,000 members of the public engaged with the Town through a [community opinion survey](#). Based on the feedback received, the Town is starting the process for a Request for Qualifications (RFQ) to complete a design build project to i) refurbish portions of the park where feasible, ii) rebuild the pools and mechanical structures within the footprint of the existing structural pilings and, iii) add new amenities for enjoyment of varying demographics. To track progress and to continue engagement with Town citizens the Park will serve as a recurring meeting agenda item to address progress, costs, design options and feasibility.



## Town Administrators Report – October 2023

### VII. GRANTS:

1. **Pocket Park funding for \$150,000 with \$0 match for three pocket parks:** The pocket parks are wrapping up at the end of the month at all three locations, i) the B Street overlook, ii) the Kellams northern access point, and iii) the 29<sup>th</sup> street waterfront park. All parks are ADA accessible. The viewing posts will be placed as soon as they are received (expected arrival date being in late November).
2. **Parks and Playgrounds Infrastructure Grant for the Miller Loveless Park at Kellam's field at \$150,000 with \$0 match:** The grant covers the installation of new and improved play equipment at the park and will start when the grading work is completed. Site plans are defined for this work and the scope of the work is being finalized by the Town Engineer for the release of the RFP.
3. **Safe Routes to School SRTS 100% design:** Funded at 80% SHA MDOT and 20% the Town for design work only as Phase II of the project. The Town has budgeted all funding necessary for this project with the expectation that 80% of the costs will be reimbursed by the State.
4. **Coastal Resiliency Grant:** The Town held multiple public engagement sessions to engage citizens on the impacts of coastal resiliency through a grant funded by Maryland Department of Natural Resources through grant funds provided in the amount of \$75,000. The plan has been completed and is in [draft mode](#) also viewable on the Town website. The Coastal Resiliency Steering Committee will hold a meeting on October 26<sup>th</sup> at 6 PM to discuss potential edits to the plan. The Planning Commission will provide comments on the plan during the October 25<sup>th</sup> meeting. To provide public input on the plan please [click here](#).

### V. TOWN EVENTS:

**Family Fun Night at Kellams Field:** Join the Mayor and Town Council at the Halloween Family Fun Night October 28, 2023, from 5-7:30 PM for a fun filled evening of games, music, face painting, 360 photo booth, balloon art, pumpkin patch, a kid friendly obstacle course and of course TRICK OR TREAT.



## Town Administrators Report – October 2023



**Operation Green Light:** Our veterans need us more than ever. Show your support for our veterans by turning a light green from November 6-12, 2023. Check out the Town Hall and the Town of Chesapeake Beach entrance signs as we light them **green** in support of those that have risked their life for us.





**Town Administrators Report – October 2023**

**Light up the Town:** The annual light up the Town event will be held at the Town Hall on November 26, 2023. This event marks the beginning of the Lighting of the Town where the Mayor, Santa, residents, and their guests count down and switch ON the lights to the Town.



**VI. TOWN PERMIT ACTIVITY:**

<i>Permit #</i>	<i>Address</i>	<i>Improvement</i>
2023-60	7626 C Street	Demo & construct new SFD
2023-61	7970 Stream Walk Way	16x20 deck
2023-62	4009 Bandshell Ct.	Deck
2023-65	4007 17 <sup>th</sup> Street	Deck
2023-66	8019 Valley View Dr	Widen driveway (after the fact permit)
2023-67	3915 Gordon Stinnett Ave	Kellam's Park & Tot Lot Grading
2023-68	3719 30 <sup>th</sup> Street	Add a shower to existing powder room
2023-69	2547 Crest View Lane	Deck
2023-70	7624 C Street	Deck
2023-71	8175 Deer Chase Lane	Deck

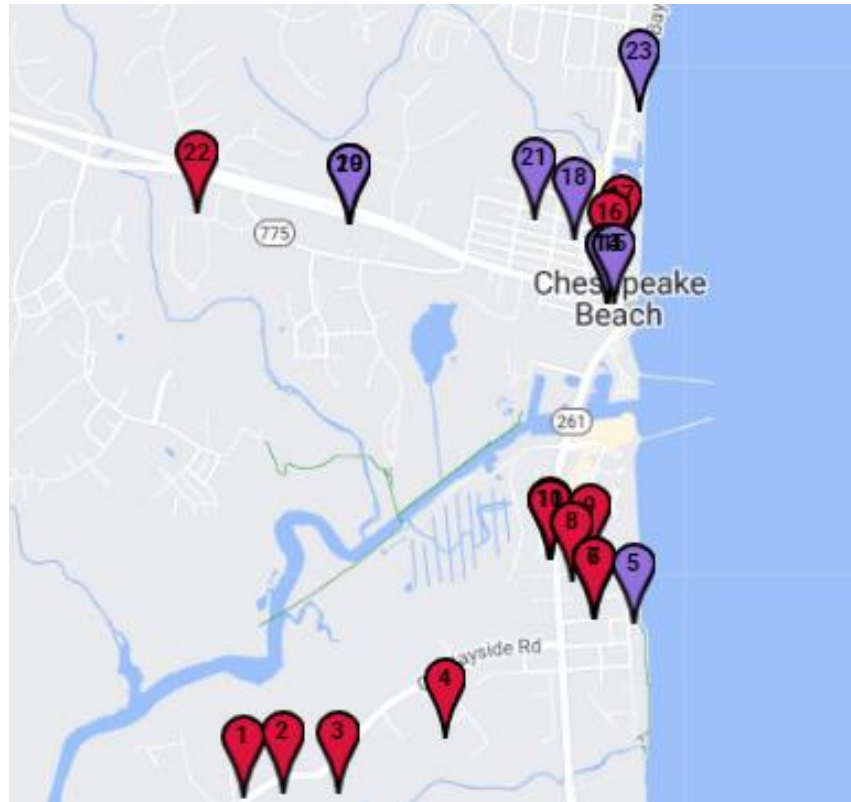




## Town Administrators Report – October 2023

### VII. CODE ENFORCEMENT ACTIVITY:

All **Open Code** Enforcement Cases Mapped:



#### Follow Up Date

- 30+ days past due (15 cases)
- 15-29 days past due (1 cases)
- 4-14 days past due
- 1-3 days past due
- Due Today
- 1-3 days away
- More than 4 days away
- No follow up date (6 cases)



## Town Administrators Report – October 2023

### All Open Code Enforcement Cases by location and violation

Case Number	Date	Location	Status	Violations
1. <a href="#">CE22-82</a>	11/18/2022	7516 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply, Exterior Structure - Lack of minimum general maintenance, Failure to maintain a building, structure or premises, Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard
2. <a href="#">CE22-66</a>	07/27/2022	7603 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Exterior Structure - Lack of minimum general maintenance, Property Maintenance - Minimum Maintenance Requirements
3. <a href="#">CE23-17</a>	03/20/2023	7685 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Stop Work Order	Zoning Permit Required, Failure to Obtain a Rental License, Zoning Infraction
4. <a href="#">CE23-4</a>	01/23/2023	3605 12TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License
5. <a href="#">CE23-30</a>	08/08/2023	7517 B St CHESAPEAKE BEACH, MD 20732	Verbal Warning Given	Operating a short term rental
6. <a href="#">CE23-24</a>	05/04/2023	7524 C St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License
7. <a href="#">CE19-91</a>	11/14/2019	7524 C St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Vehicles, Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris, Sanitary Maintenance, Property Maintenance - Minimum Maintenance Requirements
8. <a href="#">CE23-3</a>	01/23/2023	3907 16TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License
9. <a href="#">CE22-81</a>	11/16/2022	7626 C St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply, Failure to maintain a building, structure or premises, Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris, Property Maintenance - Sanitary Maintenance - Grass, Minimum Housing Standards - Broken or Defective Windows and Door Openings, Minimum Housing Standards - Condition of the Premises A (3), Exterior Structure - Lack of minimum general maintenance
10. <a href="#">CE23-23</a>	05/04/2023	7634 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License
11. <a href="#">CE23-29</a>	08/08/2023	7634 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Property Maintenance - Minimum Maintenance Requirements , Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris, Property Maintenance - Sanitary Maintenance - Grass, Exterior Structure - Lack of minimum general maintenance, Failure to Obtain a Rental License
12. <a href="#">CE18-10</a>	05/18/2018	7636 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard, Property Maintenance - Minimum Maintenance Requirements (B), 200-6 Violations and penalties for Property Maintenance, Property Maintenance - Sanitary Maintenance - Grass, 115-3 Dangerous Buildings - Failure to Comply, Foreclosure, 115-3 Dangerous Buildings - Failure to Comply
13. <a href="#">CE22-54</a>	06/28/2022	3919 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Failure to Obtain a Rental License, Property Maintenance - Minimum Maintenance Requirements , 115-3 Dangerous Buildings - Failure to Comply, 115-3 Dangerous Buildings - Failure to Comply



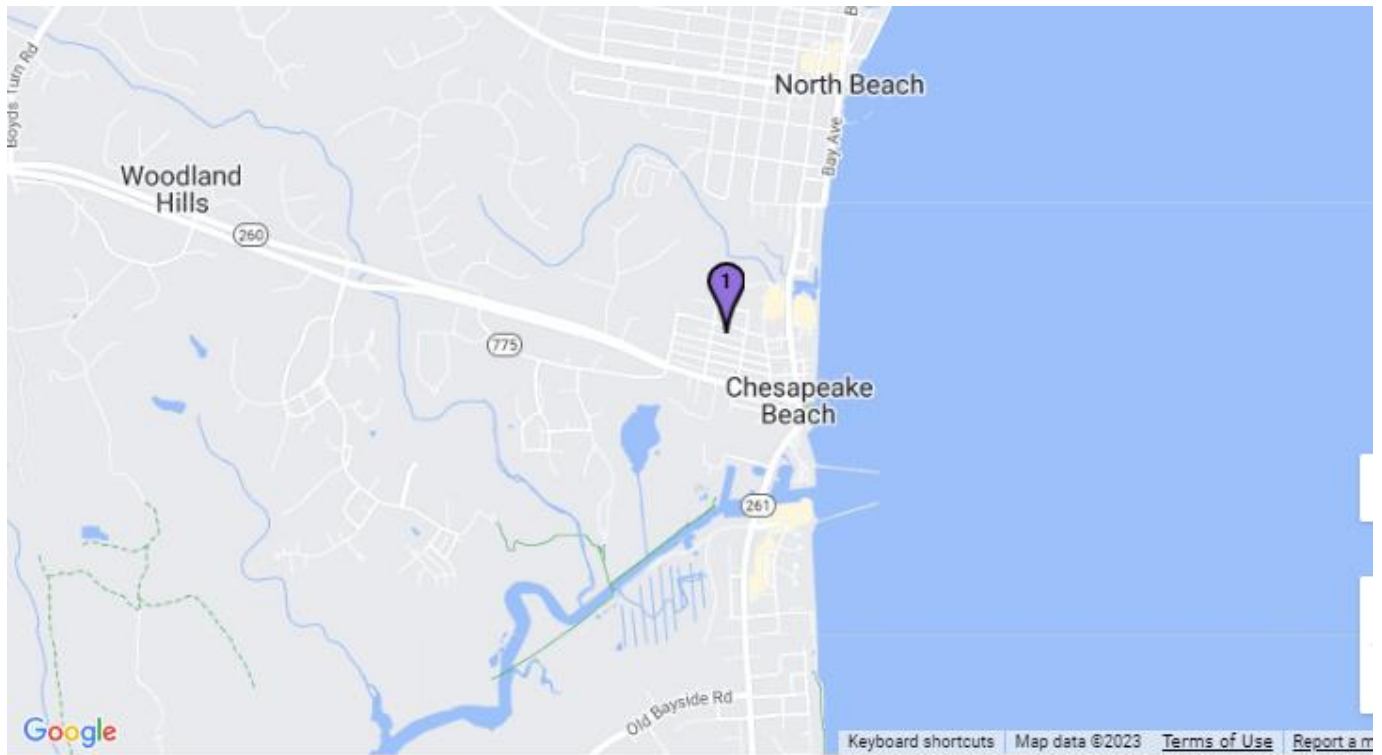
## Town Administrators Report – October 2023

14.	<a href="#"><u>CE23-37</u></a>	08/15/2023	3919 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Complaint Filed	Constructing an Improvement within Town Rights-of-Way
15.	<a href="#"><u>CE23-36</u></a>	08/15/2023	8220 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Complaint Filed	Constructing an Improvement within Town Rights-of-Way
16.	<a href="#"><u>CE23-16</u></a>	03/20/2023	3915 27TH St CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris
17.	<a href="#"><u>CE23-28</u></a>	08/07/2023	8309 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Notice of Violation Given	Exterior Structure - Lack of minimum general maintenance, Zoning Infraction
18.	<a href="#"><u>CE23-7</u></a>	02/06/2023	3814 28TH St CHESAPEAKE BEACH, MD 20732	Stop Work Order	Zoning Permit Required, Property Maintenance - Minimum Maintenance Requirements , Sanitary Maintenance
19.	<a href="#"><u>CE22-51</u></a>	06/15/2022	3325 E CHESAPEAKE BEACH Rd CHESAPEAKE BEACH, MD 20732	Administrative Citation Issued	Failure to Obtain a Rental License, Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard, Exterior Structure - Lack of minimum general maintenance, Failure to maintain a building, structure or premises, Sewer is Backed Up, Waste/Sewer Back Up, Property Maintenance - Minimum Maintenance Requirements , 115-3 Dangerous Buildings - Failure to Comply, Sewer/Water Manual Violation, Property Maintenance - Minimum Maintenance Requirements (B)
20.	<a href="#"><u>CE23-27</u></a>	07/14/2023	3325 E CHESAPEAKE BEACH Rd CHESAPEAKE	Notice of Violation Given	115-3 Dangerous Buildings - Failure to Comply
21.	<a href="#"><u>CE23-38</u></a>	10/12/2023	3705 29TH St CHESAPEAKE BEACH, MD 20732	Door Hanger	Inoperable Vehicle
22.	<a href="#"><u>CE22-80</u></a>	11/07/2022	2952 HERITAGE Dr CHESAPEAKE BEACH, MD 20732	Awaiting Zoning Permit	110-15: Steep Slope Construction on or Adjacent to, Zoning Permit Required, 110-15: Steep Slope Construction on or Adjacent to
23.	<a href="#"><u>CE23-31</u></a>	08/08/2023	8709 C St CHESAPEAKE BEACH, MD 20732	Complaint Filed	Operating a short term rental



## Town Administrators Report – October 2023

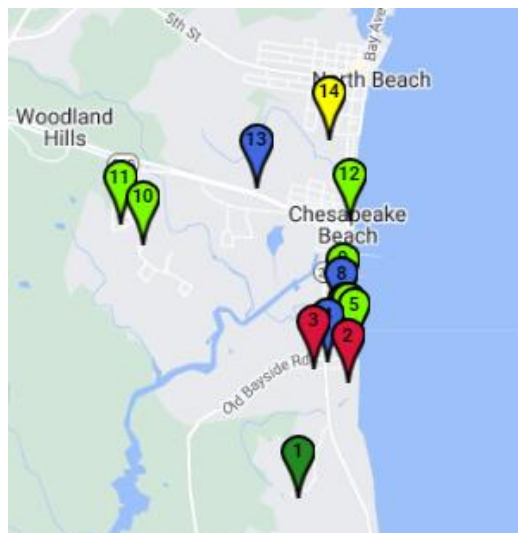
### New Violation Citations between September and October 2023



[Change map layers >>](#)

Case Number	Date	Location	Status	Violations
1. <a href="#">CE23-38</a>	10/12/2023	3705 29TH St CHESAPEAKE BEACH, MD 20732	Door Hanger	Inoperable Vehicle

### Housing & Livability Rental Registry, 14 cases from September - October 2023



14 cases found

Follow Up Date

- 30+ days past due (3 cases)
- 15-29 days past due
- 4-14 days past due (1 cases)
- 1-3 days past due (6 cases)
- Due Today (1 cases)
- 1-3 days away
- More than 4 days away (3 cases)
- No follow up date



## Town Administrators Report – October 2023

1.	<a href="#">RR23-86</a>	3452 HILL GAIL Dr CHESAPEAKE BEACH, MD 20732	Application received	10/13/2023
2.	<a href="#">RR23-78</a>	4013 12TH St CHESAPEAKE BEACH, MD 20732	Application received	09/06/2023
3.	<a href="#">RR23-72</a>	7411 13TH St CHESAPEAKE BEACH, MD 20732	Application received	09/01/2023
4.	<a href="#">RR23-80</a>	3901 OLD BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Inspections in progress	10/30/2023
5.	<a href="#">RR23-89</a>	7517 B St CHESAPEAKE BEACH, MD 20732	Application received	10/11/2023
6.	<a href="#">RR23-82</a>	4012 14TH St CHESAPEAKE BEACH, MD 20732	Application received	10/12/2023
7.	<a href="#">RR23-73</a>	4013 15TH St CHESAPEAKE BEACH, MD 20732	Notification Process	09/05/2023
8.	<a href="#">RR23-76</a>	4002 17TH St CHESAPEAKE BEACH, MD 20732	Inspections in progress	10/31/2023
9.	<a href="#">RR23-79</a>	4007 CAROUSEL Way CHESAPEAKE BEACH, MD 20732	Application received	10/12/2023
10.	<a href="#">RR23-77</a>	2479 GREEN LEAF Ter CHESAPEAKE BEACH, MD 20732	Application received	10/12/2023
11.	<a href="#">RR23-85</a>	2548 DEERFIELD CHESAPEAKE BEACH, MD 20732	Application received	10/12/2023
12.	<a href="#">RR23-90</a>	8227 BAYSIDE Rd CHESAPEAKE BEACH, MD 20732	Application received	10/12/2023
13.	<a href="#">RR23-75</a>	8406 WESLEY STINNETT Blvd CHESAPEAKE BEACH, MD 20732	License Current	09/27/2025
14.	<a href="#">RR23-88</a>	8732 DAVID CHESAPEAKE BEACH, MD 20732	Notification Process	10/06/2023



**Town of Chesapeake Beach**  
**Treasurer's Report**  
 Town Council Meeting  
 October 2023

**Current Activities:**

- Ongoing close out of FY23 and Water Park 2023 Season. Audit fieldwork began the first week of September and will conclude at the end of October. Results will be discussed in November, following submission of the annual reports.
- FY24 1<sup>st</sup> Quarter utility bills were distributed 10/13/23, with payment due 11/13/23.
  - New fixed sewer charge - \$50 per EDU was implemented and bills are reflective. Additional information on changes to the Town's FY24 Utility Rates can be found at [bit.ly/cbsewerrates](http://bit.ly/cbsewerrates).

**ARPA Funding Status:**

**Reconciliation of Funds Allocated from ARPA Reimbursement**

5,943,338	Total funds awarded
(200,000)	Food insecurities & food pantry services - GF
(100,000)	Calvert Library Foundation - GF
(92,186)	Storm Drain Replacement - GF
(750,000)	Saddle Replacements - UF
(500,000)	Meter Replacement - UF
(350,000)	Fishing Creek Wet Well - UF
<b>3,951,152</b>	<b>Remaining Funds</b>
392,186	<i>Total - General Fund</i>
1,600,000	<i>Total - Utility Fund</i>

*Note: costs do not include all projects discussed with Town Council, only allocated projects.*



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## **Town of Chesapeake Beach**

### **Engineer's Report 10-13-23**

From: Messick Group, Inc (MGI)  
Wayne A. Newton, P.E

Below is the monthly update of projects and upcoming action items to be completed by our office:

#### **Fishing Creek Dredging:**

Action: No Change from last month. Project stopped. Meeting scheduled with the Army Corps to discuss next steps and potential re-start. Messick to be in a support role as needed.

#### **Richfield Station:**

Action: No Change from last month. M&A attended a meeting on site with the owner, and his attorney, along with Holly Wahl, Todd Pounds and Jay Berry. This meeting was intended to address steps required to provide update sureties for the yet to be completed work as well as remedial work identified by the Town. The developer is completing cost estimates to update the sureties for Town review. Once those estimates are approved, the developer will provide updated sureties and will begin repairing the current deficiencies.

#### **261 Sidewalks:**

Action: Waiting for additional approvals from SHA to proceed with the RFP. 100% design RFP prepared and sent to SHA for review. NEPA approval is complete. RFP for design services to be advertised once SHA approval is received. M&A updated the 30% design level cost estimate for current economic conditions and sent it to SHA for their uses in computing the required minority participation. M&A revised the 100% CD design estimate in accordance with SHA requested format. Waiting for SHA authorization to proceed.

#### **Heritage:**

Action: Project is nearly ready for acceptance by the Town and close out of permits by the County. M&A is Working with Developer for final sign offs and transfer of deeds, easements, etc.

#### **Kellams Field:**

Action: Calvert County variance to storm drain design has been approved. The County Grading Permit is being processed. Final bid documents for RFP release for the tot lot and storm drain are complete. The Pocket Park/Pathway project has been split out and included as a part of the pocket Parks bid. MDE is ready to issue the wetlands license and approval once the County issues the grading permit.



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### **WRTP UV Protection RFP**

Action: Johnston Construction has completed the punchlist. Final inspection to be held today 10/13/23.

### **Water Park**

Action: M&A working on preparing an RFQ to request statements of qualifications from design/build firms who specialize in aquatic design.

### **Pocket Parks**

Action: Supporting the construction effort as needed

### **Water Reclamation Plant Headworks**

Action: The Headworks Design has begun. McCrone is working with plant personnel to complete the study phase and sizing the facilities. Draft report/description anticipated near end of October.

Messick, Holly & Josh Stinnett met with MDE staff and Moonshot Missions to review funding options.

### **Route 261 Pedestrian Path**

Action: Messick is completing the 30% design documents for SHA review and request for funding.

### **Old Bayside Water Tower**

Messick performing intermittent settlement analysis of the tower footings. No apparent settlement identified to date. Next sampling October 2023.

### **Water Reclamation Plant Pump Replacement**

Messick is working with plant staff to review RAS pump replacement requirements. Initial pump manufacturer demo completed using high speed/volume pumps. Second pump demonstration for low speed tolerance and performance being scheduled prior to pump selection.





# CALVERT COUNTY SHERIFF'S OFFICE

## TWIN BEACHES PATROL

Date: October 5, 2023  
To: Sharon Humm  
From: Sergeant Stephen Moran  
Re: Sheriff's Office Report-Chesapeake Beach

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In September of 2023, the Sheriff's Office handled 231 calls for service in Chesapeake Beach. This is up from 193 calls in August of 2023.

Twin Beach deputies had 667 self-initiated (patrol checks = 609, follow-up investigations = 8, traffic stops = 50)

Twin Beach deputies received 231 calls for service by other means (citizens, alarm companies, etc)

Call Breakdown for the 231 calls, we handled:

- **Destruction of Property**
  - **09/14 – Destruction of Property of tires on a camper – Delores Ct – Under Investigation**
- **Burglary**
  - **09/04 – Burglary on Moffat Run – Male subject broke into garage – 1 arrested**
- **DUI/DWI**
  - **09/09 – DUI/DWI – Bayside Rd at Harbor Rd – 1 arrested**
- **Assault**
  - **09/25 – Domestic Assault between family members – E Chesapeake Beach Rd – Both Parties wish no further**
  - **09/27 – Sexual Assault – Delores Ct – Detective investigating allegations**
  - **09/28 – Domestic Assault – D Street – 1 arrested**

- **09/29 – Assault – 27<sup>th</sup> Street – Assault unfounded, referred to District Court Commissioner**
- **Theft**
- **Miscellaneous**
  - **09/05 – Emergency Petition – E Chesapeake Beach Rd – 1 transported to Calvert Medical**
  - **09/05 – Warrant Service – Moffat Run – 1 arrested**
  - **09/06 - Warrant Service – Gordon Stinnett – 1 arrested**
  - **09/17 – Warrant Service – Harbor Rd – 1 arrested**
  - **09/28 – Warrant Service – Richfield Lane – 1 arrested**
  - **09/08 – Indecent Exposure / Disorderly – Bayside Rd – 1 arrested**
  - **09/08 – Trespassing – Traders Seafood – 1 arrested**
  - **09/13 – Trespassing – Bayside Rd – 1 arrested**
  - **09/10 – Fraud – Steam Walk Way – Forwarded to Detective for follow up investigation**

## September 2023 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	24	270	Firearms Complaint	0	3	Relay	0	9
Abandoned Vehicle	1	6	Fireworks Complaint	0	0	Robbery	0	1
Accident	3	72	Found Property	0	11	Search Warrant	0	2
Alarm	5	56	Fraud	2	14	Sexual Assault	1	2
Alcohol Violation	0	0	Harassment	2	14	Sex Offender Registry	0	0
Animal Complaint	5	24	Illegal Dumping	0	0	Special Assignment	10	35
Assault	5	13	Industrial Accident	0	1	Stalking	0	0
Assist Motorist	9	53	Indecent Exposure	1	1	Stolen Vehicle	0	1
Assist Other Dept	2	25	Intoxicated Person	0	1	Summons Service	10	55
Assist Sick/Injured	4	34	Kidnapping/Abduction	0	0	Suspicious Person	3	34
Attempt to Locate	19	141	Loitering	0	1	Suspicious Vehicle	2	32
Burglary	1	5	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	1	3	Loud Party/ Music	2	9	Telephone Misuse	0	0
Check Welfare	18	86	Mental Subject	3	10	Theft	2	27
Conservor of Peace	2	12	Missing Person	0	7	Traffic Complaint	6	61
Destruction of Property	2	26	Neighborhood Dispute	0	5	Traffice Control	36	146
Death Investigation	0	4	Notification	0	1	Traffic Enforcement	2	31
Disorderly	6	67	Parking Complaint	5	47	Trespassing	8	26
Domestic	6	62	Person with Weapon	0	0	Unauthorized Use MV	0	0
Escort	0	1	Police Information	11	99	Unknown Problem	3	4
Eviction	0	5	Protective/Peace Order	5	16	Violation Protective Order	0	3
Fight	0	8	Prowler	0	0	Warrant Service	4	10
<b>Total Calls</b>							<b>231</b>	<b>1689</b>
	Month	Year		Month	Year		Month	Year
DUI Arrest	1	8	CDS Arrest	0	6	Other Arrest	9	45
Civil Marijuana Citations	0	4	Non Fatal Overdose	0	4	Fatal Overdose	0	0
Patrol Checks	609	5272	Traffic Stops	50	549	Follow Ups	8	65
**** Notes ****								
Deputies assigned to the Twin Beach Patrol handled 92 calls outside of the Twin Beach Patrol Area in this month. (These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)								

## September 2023 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	9	116	Firearms Complaint	0	1	Relay	1	12
Abandoned Vehicle	0	2	Fireworks Complaint	0	0	Robbery	0	0
Accident	7	23	Found Property	4	12	Search Warrant	0	0
Alarm	1	21	Fraud	0	2	Sexual Assault	0	0
Alcohol Violation	0	1	Harassment	2	5	Sex Offender Registry	0	0
Animal Complaint	3	19	Illegal Dumping	2	9	Special Assignment	4	27
Assault	1	4	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	2	24	Indecent Exposure	0	1	Stolen Vehicle	0	0
Assist Other Dept	0	3	Intoxicated Person	1	4	Summons Service	7	35
Assist Sick/Injured	1	19	Kidnapping/Abduction	0	0	Suspicious Person	3	17
Attempt to Locate	8	62	Loitering	0	3	Suspicious Vehicle	3	7
Burglary	0	1	Lost Property	1	3	Tampering with MV	0	0
CDS Violation	0	1	Loud Party/ Music	1	4	Telephone Misuse	0	0
Check Welfare	5	51	Mental Subject	0	2	Theft	3	14
Conservor of Peace	0	4	Missing Person	0	6	Traffic Complaint	3	15
Destruction of Property	1	14	Neighborhood Dispute	0	4	Traffice Control	0	1
Death Investigation	1	4	Notification	0	0	Traffic Enforcement	9	40
Disorderly	7	34	Parking Complaint	0	17	Trespassing	1	15
Domestic	6	40	Person with Weapon	0	2	Unauthorized Use MV	0	0
Escort	0	4	Police Information	5	50	Unknown Problem	3	4
Eviction	1	5	Protective/Peace Order	2	9	Violation Protective Order	0	2
Fight	1	2	Prowler	0	0	Warrant Service	0	3
						Total Calls	109	779
	Month	Year		Month	Year		Month	Year
DUI Arrest	0	2	CDS Arrest	0	1	Other Arrest	3	25
Civil Marijuana Citations	0	2	Non Fatal Overdose	0	1	Fatal Overdose	0	0
Patrol Checks	290	2200	Traffic Stops	44	211	Follow Ups	5	28
**** Notes ****								



September 2023

Fire = 41

AFA = 5

Brush = 0

EMS Assist = 18

Working Fire = 0

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 1

Investigation = 6

MVA = 5

Helicopter Landing = 0

Service = 5

Water Rescue = 1

Fire Calls dispatched in the Town of Chesapeake Beach = 28

Fire Calls dispatched in the Town of NB = 13

**March Fire Drill: Fire Dynamics**

Fundraising: Bingo

Community Events: None



## **EMS = 96**

Chest Pains = 7

Diabetic Emergency = 0

Fire Standby = 1

Motor Vehicle Accident = 5

Traumatic Injury (Non-MVA) = 18

Overdose = 1

Psychiatric = 6

Abdominal/GI = 11

Respiratory Distress = 15

Seizures = 2

Stroke (CVA) = 1

Unconscious Subject = 10

Other Non-Emergent = 19

**EMS** Calls dispatched in the Town of Chesapeake Beach = 57

**EMS** Calls dispatched in the Town of NB = 39

## **December EMS Drill: EMS Mechanics/Operations**

Passed:  
Effective:

**ORDINANCE O-23-22**

**AN ORDINANCE**  
**OF THE TOWN COUNCIL OF CHESAPEAKE BEACH, MARYLAND,**  
**REGARDING USE OF CANNABIS SMOKING OR INGESTING ON TOWN PROPERTY AND**  
**IN ANY BUSINESS ESTABLISHMENT IN TOWN**

WHEREAS, Chesapeake Beach, Maryland (the “Town”) is a municipal corporation of the State of Maryland, organized and operating under a Charter adopted in 1963, in accordance with Article XI-E of the Constitution of Maryland and the Local Government Article of the Annotated Code of Maryland; and

WHEREAS The Town desires to prohibit the smoking or ingesting of Cannabis on Town property; and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF CHESAPEAKE BEACH THAT:

1. It shall be prohibited for any person to use or visibly possess any amount of Cannabis for smoking or ingesting in any capacity on Town owned property, parks, public sidewalks, public property, or public space within any business establishment in the Town of Chesapeake Beach. Violation of this ordinance shall lead to a One Hundred Dollar (\$100.00) municipal civil fine for each violation.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**CHESAPEAKE BEACH, MARYLAND**

\_\_\_\_\_  
Patrick J. Mahoney, Mayor

\_\_\_\_\_  
L. Charles Fink, Council Vice-President

Passed:  
Effective:

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Valerie L. Beaudin, Councilwoman

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Margaret P. Hartman, Councilwoman

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Lawrence P. Jaworski, Councilman

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Gregory J. Morris, Councilman

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Keith L. Pardieck, Councilman



# Resolution R-23-3

## A Resolution of the Town Council of Chesapeake Beach, Maryland Regarding Purchase of Property at 3915 26<sup>th</sup> Street, Chesapeake Beach, Maryland.

**WHEREAS:** The Town Council desires to purchase property at 3915 26<sup>th</sup> Street, Chesapeake Beach, Maryland.

### **NOW THEREFORE, BE IT RESOLVED THAT:**

The Town Council is authorized to purchase property located at 3915 26<sup>th</sup> Street, Chesapeake Beach, Maryland for the sum purchased price of Three Hundred Sixty-Five Thousand (\$365,000.) Dollars plus settlement fees. The Town authorized Mayor Patrick J. Mahoney to execute all documents and do all things necessary to complete said purchase.

The above recitals are hereby adopted by reference into this Resolution.

Approved on \_\_\_\_\_

\_\_\_\_\_  
Patrick J. Mahoney, Mayor

\_\_\_\_\_  
L. Charles Fink, Council Vice-President

\_\_\_\_\_  
Margaret P. Hartman, Councilwoman

\_\_\_\_\_  
Valerie L. Beaudin, Councilwoman

\_\_\_\_\_  
Gregory J. Morris, Councilman

\_\_\_\_\_  
Lawrence P. Jaworski, Councilman

\_\_\_\_\_  
Keith L. Pardieck, Councilman



## OFFICE OF THE PLANNING COMMISSION

**TO:** Mayor and Town Council  
**FROM:** Kathleen Berault, Chair, Planning and Zoning Commission  
**DATE:** October 19, 2023  
**RE:** Planning and Zoning Meeting Report

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A Safety Training was presented by the Calvert County Sheriff's Department prior to the Planning and Zoning Commission meeting.

The Planning and Zoning Commission this month introduced and welcomed Sarah Franklin as the Town of Chesapeake Beach's newly hired Planner. A brief summation of Ms. Franklin's background was shared as well as the sentiment the Commission looks forward to working with her.

A review of the Town of Chesapeake Beach's Critical Area Program draft was provided to include the Critical Area ordinance. It was determined due to there being several iterations of the draft as well as with the departure of Mr. Jakubiak, the Commission would review the document in its entirety to prevent any oversight. Revisions were discussed and voted on in the examination of the Draft.

The Planning and Zoning Commission entertained a time change to the meeting. It was recommended that the meeting start at 6pm rather than the current meeting time of 7pm. After discussion, the Planning Commission voted to change the meeting time to 6pm.

A discussion of Fees in Lieu sanctions was presented. It was decided due to the lack of information and understanding of the policy, it would be tabled until next month's meeting so further information can be known. To date, the Fees in Lieu policy was last modified 13 years ago.

Due to the lateness of the hour, the Commission will address Rules of Procedures at October's meeting. Additions to the draft were presented by Commissioner Brown at the meeting's end.

The Coastal Resiliency Plan will be addressed as a priority item at the October meeting as the Town Council needs to adapt it.

**Chesapeake Beach Oyster Cultivation Society Report**  
**September 2023**  
**Chesapeake Beach Town Council Meeting**

- The CCPS 5<sup>th</sup> grade field trips to Fishing Creek are underway. In the month of September, 459 students, 22 teachers and 96 parents/chaperones participated in the field trips to Fishing Creek. CBOCS members volunteered 86.5 hours of time to support this project.
  
- 8 CBOCS volunteers manned an information booth at the annual Taste of the Beaches event.