



Due to COVID-19 social distancing requirements the October Town Council meeting will be conducted virtually with public participation available.

To join the meeting via web join via <https://us02web.zoom.us/j/8697557180>. To join by phone please call (301) 715-8592 and enter **Meeting ID 869 755 7180**. Public comment will be accepted by phone or computer audio during the public comment portion of the meeting or in writing via email to the Town Clerk, at shumm@chesapeakebeachmd.gov by 4:30 PM on October 21. Participants will be muted upon entering the meeting and are asked to remain muted until the public comment period of the meeting.

TOWN MEETING AGENDA OCTOBER 21, 2021

- I. Call to order and roll call.
- II. Pledge of Allegiance.
- III. Approval of the agenda.
- IV. Public Comment on any item on the agenda: Public comment will be accepted by dialing (301) 715-8592 and enter **Meeting ID 869 755 7180**.
- V. Approval of the minutes of the September 16, 2021 Town Council Meeting.

Approval of the minutes of the October 12, 2021 Informational Work Session.
- VI. **Petitions and Communications**
 - A. Town Administrator's Report
 - B. Public Works Administrators Report
 - C. Water Reclamation Treatment Plant Report
 - D. Code Enforcement Report



- E. Town Treasurer's Report
- F. Town Engineer's Report
- G. Deputy's Report
- H. North Beach Volunteer Fire Department
- I. Mayor's Report

VII. Resolutions & Ordinances

VIII. Report of Officers, Boards and Committees

- A. Planning & Zoning Commission – Larry Brown
- B. Board of Appeals – No hearing held.
- C. Chesapeake Beach Oyster Cultivation Society – John Bacon
- D. Climate Change Advisory Group – Larry Jaworski
- E. Economic Development Committee – Larry Jaworski
- F. Green Team – Valerie Beaudin
- G. Kellam's Revitalization Committee – Greg Morris
- H. Twin Beaches Opioid Abuse Awareness Coalition – Keith Pardieck
- I. Walkable Community Advisory Group – Charles Fink

IX. Unfinished Business



X. New Business

1. Town Council to consider awarding a contract to Bailey & Shipp Electric in the amount of \$30,000 from the FY22 Water Reclamation Treatment Plant capital improvement budget to replace and test the bus bars at the WRTP.

2. Town Council to consider extending the contract for Schaeffer Fireworks in the amount of \$22,500 (total cost is \$45,000; however, a 50% deposit has already been paid from FY20) for the July 3rd, 2022 display and \$29,500 to Smith Brothers for 2 barges for the July 3rd, 2022 display. The rain date will be July 9th, 2021.

XI. Public Comment

XII. Council Lightning Round

XIII. Adjournment



**MINUTES OF THE
TOWN COUNCIL MEETING
SEPTEMBER 16, 2021**

- I. Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Wayne Newton, Acting Town Engineer, Jon Castro, WRTP Manager, Connie O'Dell, Code Enforcement Officer, and Sergeant Shrawder.

- II. **Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

The Mayor asked a moment of silence in remembrance of former long-time Mayor Gerald Donovan.

- III. **Approve the Agenda.**

MOTION: Councilman Jaworski moved to approve the agenda. Seconded by Councilman Morris, all in favor.

- IV. **Public comment on any item on the agenda.** None received.

- V. **Approval of the minutes of the July 15, 2021 Town Council meeting.**

MOTION: Councilman Pardieck moved to approve the minutes of the July 15, 2021 Town Council meeting. Seconded by Councilman Jaworski, all in favor.

Approval of the minutes of the September 8, 2021 Special Town Meeting.

MOTION: Councilwoman Beaudin moved to approve the minutes of the September 8, 2021 Special Town Meeting. Seconded by Councilman Pardieck, all in favor.

Approval of the minutes of the September 8, 2021 Informational Work Session.

MOTION: Councilman Morris moved to approve the minutes of the September 8, 2021 Informational Work Session. Seconded by Councilwoman Beaudin, all in favor.

- VI. **Petitions and Communications** –

- A. **One Maryland One Book Presentation-** Carrie Wilson and Melissa Gray were present to present the One Maryland One Book. This is the 14th year of One Maryland One Book and this year's theme is "hope." "The Book of Delights" by author Ross Gay, is a collection of

genre-defying lyric essays that records delights experienced and acknowledged by the author. So come into your local library and pick up a book.

- B. Town Administrator's Report** – Mrs. Wahl submitted the attached written report and addressed Council's questions. Mrs. Wahl spoke briefly on the upcoming public hearing for the Comprehensive Plan. Mrs. Wahl stated the Town would be receiving public comments and several dates will be set where the public can come to town hall and speak directly with Mr. Jakubiak with any questions or concerns. Mr. Berry gave an update on the R/F Station water tower schedule. Also, there will be an opportunity for public vote on a Chesapeake Beach graphic for the tower.
- C. Public Works Report** – Mr. Berry submitted the attached written report and was present to address questions from the Council. Mr. Berry briefed the Council on the storm drain surveys, issues resulting from the power outage in Town, and current status on the water meter/MXU change out.
- D. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address Council. Mr. Castro briefed the Council on the installation of a new HDD for the close caption TV system, for increased storage capacity, stated there were no major issues that occurred with the power outage, and touched on the new SCADA system, Autonomy, for Plant monitoring.
- E. Code Enforcement Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Mrs. O'Dell added to Mr. Berry's comments regarding the water meter/MXU change out.
- F. Town Treasurer's Report** – No report.
- G. Town Engineer Report** – Mr. Newton submitted the attached written report and briefed the Council on report items. Mr. Newton updated the Council on the 261 sidewalks.
- H. Deputy's Report** – Sergeant Shrawder submitted the attached written report and was present to address the Council. It was noted that Maximus is retiring after six years of service and will remain in the care of Sergeant Shrawder.
- I. North Beach Volunteer Fire Department** – No report submitted.
- J. Mayor's Report** – The Mayor commented that the Town had a really good and safe summer, considering the pandemic, and wanted to thank the Staff, Council, and the citizens for all working together, keeping patient, and vigilant. Secondly, while the majority of the Town and County have been vaccinated, he encourages those who still have not, to get vaccinated.

VII. Resolutions & Ordinances:

- A.** Introduce and vote on Amended Resolution R-21-6 of the Town Council of Chesapeake Beach in support of Dredge Funding.

MOTION: Councilwoman Beaudin moved to approve Amended Resolution R-21-6. Seconded by Councilman Morris, all in favor.

- B.** Introduce and vote on Resolution R-21-8, a resolution of the Town Council of Chesapeake Beach to extend the temporary moratorium for an additional three (3) months.

MOTION: Councilwoman Beaudin moved to approve Resolution R-21-8. Seconded by Councilman Pardieck. Ayes, Councilwoman Beaudin, Councilmen Fink, Morris, and Pardieck. Opposed, Councilman Jaworski. **Motion Passes.**

VIII. Report of Officers, Boards and Committees:

- A. Planning & Zoning Commission** – Mr. Brown submitted the attached written report but was not present.
- B. Board of Appeals** – No hearing was held.
- C. Chesapeake Beach Oyster Cultivation Society** – Mr. Bacon submitted, and was present, to give the attached written report.
- D. Climate Change Advisory Committee** – Councilman Jaworski reported the Town will be moving forward with the flooding and sea level rise study, noting the Town will receive funding from the DNR. On another note, Councilman Pardieck reported that the Maryland Association of Counties 2020 County Innovation Award was presented to Charles County for their climate change preparedness program. The Committee plans to reach out to Charles County to arrange a meeting to learn more about their program, and lessons learned, to perhaps incorporate in the Town's planning efforts and possibly engage the County Commissioners in the discussion as well.
- E. Economic Development Committee** – Councilman Jaworski reported he was elected as Chair to the Calvert County Economic Development Advisory Commission and will be involved in a lot of the economic development activities across the county. The Town's EDC continues working with multiple agencies and groups to promote appropriate economic development in town, and reported he participated in the SMMA zoom meeting. Councilman Morris added, though disappointed that the Taste the Beaches was canceled, stated it was a prudent decision.
- F. Green Team Committee** – Councilwoman Beaudin reported 1) the new replacement informational signage has been installed on the Railway Trail and looks great, thank you Sue and Larry, 2) September 19th the Green team will be doing the planting at the 17th Street Retaining Wall Garden, thank you Windmill Farms for the donation of plants, and 3) the Paddle and Pathway Pickup event, in conjunction with Calvert Parks and Rec for the cleanup of Fishing Creek, will take place on September 25th. The Team's next meeting will be September 23rd at the Kellam's pavilion.

- G. Kellam's Revitalization Committee** – Mr. Morris reported the next meeting has not been scheduled yet. The committee is in an information gathering mode presently with some great suggestions so far.
- H. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported on August 31st they held their International Overdose Awareness Glow vigil event in conjunction with the County's light up the county event. Mr. Pardieck thanked Mayor Mahoney for speaking at the event, along with Mayor Benton and Captain Dave Payne from the Sheriff's Office. Thank you to the resource providers that were there and to the committee members who worked so hard to pull it all together. Special thank you to Sandy Mattingly who put heart and soul into this and led the effort. The next meeting will be scheduled for some time in October.
- I. Walkable Community Advisory Group** – Councilman Fink reported the Group is working on funding to support some of their projects. The group has engaged in discussion with the County Parks and Rec to promote a few walking events and will rekindle those talks to try and get something on the calendar. The Group's next meeting will be on September 20th for a work session at the Kellam's pavilion.

XI. Unfinished Business: None.

X. New Business:

1. Town Council has reviewed the Richfield Station Public Works Agreements in the September Work Session. It is recommended that if there are no other comments, that the Mayor execute the Public Works Agreements. **There were no additional comments. The Mayor will execute the Public Works Agreements.**
2. Town Council has reviewed the Rod N Reel Public Works Agreement in the September Work Session. It is recommended that if there are no other comments, that the Mayor execute the Public Works Agreement. **There were no additional comments. The Mayor will execute the Public Works Agreement.**
3. Town Council to consider awarding a contract to McCrone in the amount of \$45,860.00 for Water Reclamation Treatment Plant Filter Cover Design.

MOTION: Councilman Morris moved to approve awarding a contract to McCrone in the amount of \$45,860. Seconded by Councilman Jaworski, all in favor.

4. Town Council to consider authorizing the Town Administrator to purchase a public works vehicle not to exceed the FY22 budgeted amount of \$45,000.

MOTION: Councilman Jaworski moved to authorize the Town Administrator to purchase a public works vehicle not to exceed the FY22 budgeted amount

of \$45,000. Seconded by Councilman Fink, all in favor.

5. Town Council to consider authorizing the Mayor to execute the MOU with the Calvert County Government to establish sewer connection at the Highlands.

MOTION: Councilwoman Beaudin moved to approve authorizing the Mayor to execute the MOU with the Calvert County Government to establish sewer connection to the Highlands. Seconded by Councilman Jaworski, all in favor.

XI. Public comment was received by: None Received.

XII. Council Lightning Round:

1. Dr. Beaudin looks forward to the planting on Sunday, at the 17th Street Retaining Wall Garden and stated the Green Team's next meeting will be Thursday, September 23rd at the Kellam's Field pavilion. On another note, she encourages everyone to read the Comprehensive Plan and submit any comments or concerns, either in writing, or present at the public hearing on November 9, 2021.
2. Mr. Fink wanted to acknowledge Saturday's ringing of the bells in remembrance of 9/11, stating it was quite striking, actually, heart-wrenching. On another note, he wanted to thank Mr. Berry for taking Councilman Morris and himself around on Wednesday to help better explain some of the issues and challenges concerning water flow around the Kellam's Field. He also wanted to note that September 22nd is world car-free day, so take the opportunity to go places on foot or by bike! Also, visit your local library!
3. Mr. Jaworski re-enforced Dr. Beaudin's comments on the Comprehensive Plan. Take this opportunity to read it, and submit any comments, concerns, or questions you might have because this Plan will shape the future of our Town for decades to come. So, your feedback is necessary. Mr. Jaworski commented, regarding the cancellation of the Taste the Beaches event, that it was a wise decision. He looks forward to hopefully having it next year.
4. Mr. Morris wanted to accentuate the Buccaneers organization here in Town. This is their 40th Year Anniversary. This is good economic development for the Town with people coming and going. And if you are a sports fan, he encourages you to get out and go to a Buc's night game. Mr. Morris took the opportunity to express his condolences to the Donovan Family. Mr. Morris stated he had the benefit of being acquaintances with Gerald and enjoyed his conversations with him. And one thing that could be said of Gerald was that he loved this Town, and his family does as well. He was a very interesting and compelling person to be around, and he will be missed. RIP Mr. Donovan.
5. Mr. Pardieck wanted to take the opportunity to thank Mrs. Wahl and the town staff for all their support for the Opioid Abuse Awareness Group. They have been a great help in getting the word out and purchasing items when needed, so we really appreciate all their efforts. Mr. Pardieck wished everyone well, to stay safe, and wear your masks when out.

XIII. Adjournment

There being no further comments, the meeting adjourned at 8:32 pm on a motion by Councilman Morris. Seconded by Councilwoman Beaudin, all in favor.

Submitted by,

A handwritten signature in blue ink that reads "Sharon L. Humm". The signature is written in a cursive style with a large initial 'S'.

Sharon L. Humm,
Town Clerk



**MINUTES OF THE
TOWN COUNCIL INFORMATIONAL
WORK SESSION
OCTOBER 12, 2021**

Lawrence P. Jaworski, Council Vice-President, called the meeting to order at 6:00 p.m. In attendance were Dr. Valerie Beaudin, L. Charles Fink, Gregory J. Morris, and Keith Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Dale Clark, Town Treasurer, Todd Pounds, Town Attorney, James Berry, Public Works Manager, Jon Castro, WRTP Manager, and Wayne Newton, Acting Town Engineer. Absent was Patrick J. Mahoney, Mayor.

I. Pledge of Allegiance – The Vice-President led the Pledge of Allegiance.

II. Informational Discussion on the following items:

- 1. Chesapeake Beach Water Reclamation Treatment Plant – Replacement of the bus bar and existing motor control center** - Mrs. Wahl stated that the Council had previously reviewed an option that would include making repairs to the existing bus bar at the WRTP. Staff, however, recommends not going in that direction since alteration to the bus bar would result in not being able to certify that repair. Mrs. Wahl and Mr. Castro presented another solution which would allow for the replacement of the existing bus bar and existing motor control center, with an inspection by a third-party electrical company, and verification that the work completed is acceptable and meets all specifications of the equipment. This option would cost \$30,000, which is within budget, and shared with the partners. Another option would be to do a complete replacement at a cost of approximately \$100,000. Mr. Castro elaborated further on the proposed work and was available to answer questions and concerns from the Council. Staff is recommending the first option at a cost of \$30,000.
- 2. Richfield Station Water Tower branding options** – Mrs. Wahl stated the RFP for the painting of the Richfield Station water tower included pricing for branding the water tower with the Town logo. Town staff worked with a local designer to create several branding options and presented those options to the Council. Option 1 would cost the Town an additional \$15,000 due to the wrap around design effect and increase in labor to install, and Option 2 would be covered under the RFP scope of work. After discussion, the Council leaned towards choosing Option 2.

III. Council Lightning Round –

1. Dr. Beaudin reminded everyone that on Saturday, October 16th at 10 am the Green Team will hold an activity which is refreshing the pollinator garden on the Railway Trail, so hope to see you there.

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2. Mr. Fink reported he has been working with Mrs. Wahl looking at the list of projects the Group could realistically bring about and will discuss with the Group at its next meeting on October 18th. Second, the State of Maryland will sponsor the Walktober Walkinar series during the month of October, a series of 90-minute webinars to highlight how we can collectively rally around walking and broaden strategies to promote public health and well-being.
3. Mr. Jaworski reported he will be attending a virtual meeting with Town staff tomorrow to discuss the flood resiliency plan as part of the Climate Change Advisory Group to move that forward and mentioned that the MML Fall Conference is now underway.
4. Mr. Morris wanted to thank the Town for all the work done relating to the painting and branding of the Richfield Station water tower, which, desperately needs painting. On another note, Mr. Morris reminded everyone listening that the Town will sponsor a Halloween Movie Night at Kellam's Field on October 23rd beginning at 6:30 pm. So come out and enjoy the evening!
5. Mr. Pardieck reminded everyone that the Town's Comprehensive Plan is posted on the Town's website for review and public comment. He encouraged folks to look at the Plan and submit any comments or questions they might have or attend the public hearing that is scheduled to be held virtually on November 9th at 7 pm.
6. Mr. Jaworski added that the Town has a Town Council seat vacant, and information can be found on the Town's website if anyone would be interested in applying for that spot.

IV. Adjournment:

The meeting adjourned at 6:34 p.m. on a motion by Councilman Fink. Seconded by Councilman Pardieck, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk



Town Administrators Report – October 2021

I. PLAN CHESAPEAKE BEACH:

The Planning Commission released the [Official Public Hearing Draft](#) for public review and comment. A **Public Hearing has been set for November 9th at 7:00 PM**. Open public comment sessions are being held in person, virtually and by phone. These sessions have been advertised at the Post Office, Roland's, Town Hall, eblast, Community Center and the Library.

II. CHESAPEAKE BEACH DETACHMENT NAVY RESEARCH LABORATORY:

The Town continues to coordinate with MDE regarding the CBD-NRL. The Town has initiated additional voluntary testing and has shared all testing results with MDE, the Navy and the public.

A linked page has been set up on the Town website and will continue to be updated with new information. Residents can locate this page under "Resident Resources" on the Town's home page. Direct link available [here](#). MDE recently conducted their own water testing of the Town's drinking water which resulted in NO DETECT. This report is linked [here](#).

Naval Research Laboratory Chesapeake Bay Detachment (NRL-CBD) Restoration Advisory Board (RAB) Meeting: will hold a public meeting of the Restoration Advisory Board (RAB) environmental investigations and restoration of the base.

This meeting will be held virtually, **on Wednesday, November 10th, at 5:00 p.m.** Information can also found on our website: <https://no-click.mil/?https://go.usa.gov/xQFuV>.

III. FEDERAL DREDGE PREPARATION:

The dredge containment rehabilitation project is wrapping up as of October 14, 2021 with an estimated 41,165 CY of material removed from the site in preparation for the federal dredge.

This project was possible through grant funding from the Maryland Department of Natural Resources (DNR) Waterway Improvement Funds in the amount of \$250,000.



Town Administrators Report – October 2021

IV. RICHFIELD STATION WATER TOWER:



The Richfield Station water tower repairs are under way and the branding has been finalized. The tower will be branded on both sides of the tower.

V. TOWN ASSETS:

- **Bayfront Park:** Bayfront park remains closed to the general public. The Park is open to Town guests, NBVFD, Twin Beach Deputies and guests that are accompanying them. The Town reminds citizens to adhere to the signage restricting access to the cliff areas. To view the full public safety announcement click [here](#).
- **Kellam's Field:** Repairs to the pavilion area are underway to make the space more attractive for events and activities. The pavilion area will be opened to the field per review with the Kellam's revitalization committee. Please check the Town's [website](#) for updates on schedules for games and practices on the field and further updates.

VI. COMMUNITY: "Free Little Library"





Town Administrators Report – October 2021

A local girl scout troop designed and constructed this Free Little Library for the Community that is placed at the Kellam's field tot lot.

VII. GRANTS:

The Town of Chesapeake Beach had the opportunity to submit projects totaling \$150,000 in value to the Board of Calvert County Commissioners for review and potential approval for Program Open Space funding.

In alignment with Councilman Fink and the Walkable Communities Committee projects as listed in the Master Walkable Community Plan, the Town submitted the following (3) projects for consideration:

1. **26th Street north of Kellam's field access point:** establishing a clear walkway in an area that currently has foot paths and continual access for citizens to access the center of town and public amenities. This space would include bike racks, lighting and ADA accessible pedestrian access.
2. **B Street overlook:** Funds would be used to make the existing non accessible space a resting spot for pedestrians with views panoramic views of the Bay.
3. **29th Street pocket park:** Funds would be used as a resting space for pedestrians and easy access to views of the Chesapeake Bay.

VIII. EVENTS:

October 23, 2021: Halloween movie night for Town residents and their guests. An event in coordination with the Town of Chesapeake Beach Kellam's Field Revitalization Committee in an effort to bring events to residents at the Center of Town.





Town Administrators Report – October 2021

IX. TOWN PERMIT ACTIVITY:

Permit #	Address:	Improvement:
pending	7335 C St.	Driveway Installation
pending	3814 12th St.	Driveway for turnaround
pending	3810 Chesapeake Beach Rd.	Deck/ partial to be screened in
Denied	8204 Elm Lane	Driveway
Denied	8202 Elm Lane	Fence
2021-102	8366 Legacy Cir	Fence
pending	2984 Heritage Dr.	Fence
Denied	8741 C St	Deck
2021-103	3403 Mary Lou Lane	Deck
2021-105	4055 Gordon Stinnett	Scooter rental
2021-106	2941 Heritage Drive	Single Family Dwelling
2021-107	2929 Heritage Drive	Single Family Dwelling
2021-108	8307 Legacy Circle	Single Family Dwelling
2021-109	8349 Legacy Circle	Single Family Dwelling
Pending	3621 30 th Street	Deck & Pavilion
2021-104	T Mobile	Installation of Generator
Pending	4007 16 th Street	Pave driveway
Denied	8724 Bayside Rd.	Fence



Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: October 21, 2021

Water leak- There was a main break on D street at the North and another one at Deerfield Lane that have been repaired at this time. There is a main break on 260 that we will have repaired by the time of this meeting.

Wet wells- Mears Ave pump 3 is back online. We are pulling and servicing both check valves at B street wet well. We replaced the failed pump at the ball field wet well last week.

Water meter/MXU- The meter reading was completed, and we will change out old meters, when possible, right now there is a back order on meters.

Flushing- will happen again in November.

Ball fields – As mentioned we changed out the wet well pump that failed. We have also changed out hardware for the score board that was offline until repaired. Several lights and photocells were also changed that have failed. I am looking into prices for new gutters on the buildings.

Railway Trail – We have completed the entire handrail change out from Bay View Hills to Richfield Station. We will now work from Bay View Hills to the T on Fishing creek.

Water Park – The Park is now closed; we are meeting to go over a maintenance/repair list.

Surveys/storm drains – We understand some elevations at the ball field and are looking into installing a 3rd storm drain line to help with drainage and flooding.

The Heritage – I am monitoring the pumpstation until full turn over to the Town.

Emergency calls – We received six calls and responded to four. Two were trees that had fallen and blocked roads. The other two were water main breaks.



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Plant Report

Date: October 21, 2021

The Water Reclamation Treatment Plant had implemented new COVID-19 operations following all Federal, State, County, and Town's Mayor and Council Guidelines to control the spread of the virus. On April 6, 2020, two employee crews started alternating each week and the supervisors used a rotation every other week. As of July 1, 2021, staff had returned to normal operations as per General Operations Phase 1 Re-Opening.

On September 15 and 20th, staff received training relating to the asset management data program (Antero). This provided them with the basics for using the program for day-to-day operations, and the generation of work tasks and procedures. The program has been utilized to generate preventative maintenance task scheduling in the system, generating new work tasks based on real-time data such as pressure, temperature, and run time or calendar dates. This data is collected through scheduled work procedures where equipment is checked and readings and/or observations are documented. These tasks and procedures are being generated based on recommended maintenance from the Operation and Maintenance manuals for the respective equipment and will allow for better tracking of work performed and any identified issues.

IMACS worked on the implementation of a new SCADA system, Autonomy, for Plant monitoring. The trial operation started on July 28, 2021, to provide time to troubleshoot any issues with data recorded or alarms before termination of monitoring by Mission.

WRTP Maintenance projects for this month's report consisted of scheduled preventive maintenance for the Sludge Press (including the replacement of the three filter press belts), servicing of drive units for the two clarifiers, routine checks of valve actuators to ensure proper lubricant levels, and scheduled service for the air scour blower motors for the Denitrification Filters.

A technician from Liftmaster was on site on September 14, 2021, to address the issues with the automatic gate closer. Work was performed to repair/replace faulty components and rework unnecessary components that were causing additional issues with operation.

Facchina Strategic Planning Inc. was onsite on October 1, 2021, to assist with the installation of the Antero software on laptops for Plant operators, and connection to the on-site server. This allowed for additional workstations for the performance of work relating to the Antero asset management software.

On July 30, 2021, Aeration Blowers #1 and #2 were found to be tripped out due to a VFD fault. Electrical contractors Bailey and Shipp checked the identified bus bar issue on August 25, 2021, to develop a cost estimate for the repairs to the bus bar. A follow-up visit on September 2, 2021, with Bailey and Shipp, and a representative from the manufacturer of the motor control center, Eaton, was performed to better narrow down the work needed to repair/replace the bus bar. A request for data from Plant staff was made

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by Bailey and Shipp, and this data was provided via email on September 3, 2021. Culter & Hammer Eaton decided that they were not going to be involved in the repair. At the Town's October work session two options will be presented to the Mayor and Council for review.

In the previous reporting period, the Plant experienced several unexpected power flickers that resulted in equipment faults. On September 29, 2021, Baltimore Gas and Electric (BGE) contractors were on-site installing an antenna on the pole-mounted phase monitor located along the entry roadway to the Plant. This antenna will provide them with 24-hour monitoring of the power supply to the Plant.

The WRTP had one budget purchase cost item over \$10,000.00 for this month's report. The purchase was for the Engineering Design for the Denitrofication Filters and Clarifier Covers RFP. The cost was approved by the Mayor and Council for \$45,860.00 to McCrone Engineering.

The Shellfish Protection Tank was utilized one time during this reporting period. This instance was due to rainfall over 1" in a short period.

The WRTP had one alarm call for this month's report. This was due to a Town-wide power outage on September 15th. It was reported that this power outage was due to a fault with a transformer located on Rte. 260 in Owings. The Emergency Generator operated automatically to provide power for the Plant during this period. Plant staff responded to check for any equipment that had not restarted when the generator restored power.

There were no incidents to report in the plant's Solids and Handling Operation. The present Solids Hauling Contract will expire on August 1, 2022, and extension or bids will begin next year.

The WRTP had no Bypass to report for this month's report.

The WRTP had no spills to report for this month's report.

Future Projects:

To complete working setting up an inventory of priority spare parts and increase training on maintenance of plant equipment. All plant SOPs are to be upgraded on plant equipment with pictures included in the maintenance and lab procedures. Training on all plant maintenance, lab, and daily operations will be videotaped to store for future references. The projects noted in the Capital Projects requests are on track for the RFP to be completed in the 2022 budget.



Rental Registration Case by Status Report

Report Criteria:

Case Open From To Case Close From To

Report Details:

<i>Status</i>	<i># of cases with this status</i>
Application received	1
Application reviewed - need more info	1
Inspections in progress	17
Waiting on License Fee	39
License Current	164
License Expired	0
Declaration of Ineligibility	0
Closed: Expired - Will not renew	0
Notification Process	46
Closed	28
Re-Inspection	2
Total Cases	298



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All Open	All		All	All	From To	From To	From To

CE Totals

	Total	Closed Cases	Open Cases
Totals	12	0	12

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	12	0	12
Totals	12	0	12

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
110-15: Steep Slope Construction on or Adjacent to	1	0	1
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Constructing an Improvement within Town Rights-of-Way	1	0	1
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	1	0	1
Ingress/Egress obstructed by fire hazardous objects	0	0	0
Inoperable climate control unit	0	0	0
Inoperable Vehicle	0	0	0
Mildew/Mold/Damp Interior Surfaces	0	0	0

Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	1	0	1
Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	0	0	0
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	0	0	0
Property Maintenance - Minimum Maintenance Requirements	2	0	2
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	4	0	4
Property Maintenance - Sanitary Maintenance - Grass	1	0	1
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	3	2	1
Sanitary Maintenance	2	0	2
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0
Sign Ordinance	1	0	1
Waste/Sewer Back Up	0	0	0
Zoning Infraction	0	0	0
Zoning Permit Required	4	1	3
Totals	21	3	18



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Open	All	All	All	All	All	All	From To	From To	From To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE21-74		Notice of Violation Given	Minimum Housing Standards - Exterior Structure B (9) - Open	Medium	3621		27TH	St		20732	0503043983	Self-Initiated	09/24/2021	10/29/2021	O'Dell, Connie
CE21-68		Inspection	Property Maintenance - Minimum Maintenance Requirements - Open	Medium	3916		26TH	St		20732	0503048063	Self-Initiated	09/16/2021	10/15/2021	O'Dell, Connie
CE21-56		Inspection	Sanitary Maintenance - Open	Medium	3917	E	CHESAPEAKE BEACH	Rd		20732	0503047458	Self-Initiated	07/28/2021	10/15/2021	O'Dell, Connie
CE21-55		Inspection	Property Maintenance - Sanitary Maintenance - Grass - Open Property Maintenance - Sanitary Maintenance - Vehicles - Closed Property Maintenance -	Medium	3325	E	CHESAPEAKE BEACH	Rd		20732	0503005402	Self-Initiated	07/26/2021	10/15/2021	O'Dell, Connie

		Sanitary Maintenance - Garbage, Trash & Debris - Open												
CE21-53	Stop Work Order	Zoning Permit Required - Open	Medium	3723	E	CHESAPEAKE BEACH	Rd	20732	0503046885	Self-Initiated	07/26/2021	10/15/2021	O'Dell, Connie	
CE21-52	Inspection	Constructing an Improvement within Town Rights-of-Way - Open Zoning Permit Required - Open	Medium	3242		RECTOR		20732	0503131599	Complaint	07/22/2021	09/21/2021	O'Dell, Connie	
CE21-32	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open	Medium	3911	E	CHESAPEAKE BEACH	Rd	00000	0503048586	Self-Initiated	05/12/2021	11/19/2021	O'Dell, Connie	
CE21-13	Awaiting Zoning Permit	Zoning Permit Required - Open 110-15: Steep Slope Construction on or Adjacent to - Open	Medium	4026		11TH	St	20732	0503252767	Complaint	02/26/2021	10/29/2021	O'Dell, Connie	
CE19-91	Inspection	Property Maintenance - Sanitary Maintenance - Vehicles - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Sanitary Maintenance - Open Property Maintenance - Minimum Maintenance Requirements - Open	Medium	7524		C	St	20732	0503070557	Self-Initiated	11/14/2019	10/29/2021	O'Dell, Connie	
CE19-67	Notice of Violation Given	Sign Ordinance - Open	Medium	4160		MEARS	Ave	20732	0503085635	Self-Initiated	08/21/2019	10/29/2021	O'Dell, Connie	

CE19-17	Inspection	Zoning Permit Required - Closed Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required - Open	High	7340	G	St	20732	0503095037	Complaint	03/22/2019	10/29/2021	O'Dell, Connie
CE18-76	Inspection	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Open Property Maintenance - Sanitary Maintenance - Vehicles - Open	Medium	2541	SHADY OAK	Ct	20732	0503174379	Complaint	10/19/2018	10/29/2021	O'Dell, Connie

Number of Cases: 12



Code Enforcement Summary Report

Report Criteria:

<i>Status</i>	<i>Assigned To</i>	<i>Census Tract</i>	<i>Violation</i>	<i>Initiation</i>	<i>Open Date Range</i>	<i>Follow up Date Range</i>	<i>Close Date Range</i>
All Closed	All		All	All	From To	From To	From 09/09/2021 To 10/13/2021

CE Totals

	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
Totals	15	15	0

CE Cases by Employee

<i>Employee</i>	<i>Total</i>	<i>Closed Cases</i>	<i>Open Cases</i>
O'Dell, Connie	15	15	0
Totals	15	15	0

CE Cases by Violation

<i>Violation</i>	<i>Total Violations</i>	<i>Closed Violations</i>	<i>Open Violations</i>
110-15: Steep Slope Construction on or Adjacent to	0	0	0
115-3 Dangerous Buildings - Failure to Comply	0	0	0
200-6 Violations and penalties for Property Maintenance	0	0	0
Constructing an Improvement within Town Rights-of-Way	0	0	0
Fence Over 42"	0	0	0
Foreclosure	0	0	0
Global Stability Analysis/Storm Drain/Stormwater Mgmt Plan Required	0	0	0
Ingress/Egress obstructed by fire hazardous objects	0	0	0
Inoperable climate control unit	0	0	0
Inoperable Vehicle	1	1	0
Mildew/Mold/Damp Interior Surfaces	0	0	0
Minimum Housing Standards - Broken or Defective Windows and Door Openings	0	0	0
Minimum Housing Standards - Condition of the Premises A (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (1)	0	0	0
Minimum Housing Standards - Exterior Structure B (2)	0	0	0
Minimum Housing Standards - Exterior Structure B (3)	0	0	0
Minimum Housing Standards - Exterior Structure B (5)	0	0	0
Minimum Housing Standards - Exterior Structure B (9)	0	0	0

Operating a licensed recreational vehicle on public highways	0	0	0
Operating a RV on private property	0	0	0
Operating a short term rental	1	1	0
Operating an unlicensed recreational vehicle on public highways	0	0	0
Operating Restrictions of Recreation Vehicles	0	0	0
Overflow of ground water, public water or sewer	0	0	0
Pool Fencing - Missing or Non-Compliant	0	0	0
Prohibited Animals	0	0	0
Prohibited Parking	3	3	0
Property Maintenance - Minimum Maintenance Requirements	0	0	0
Property Maintenance - Minimum Maintenance Requirements (B)	0	0	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	1	1	0
Property Maintenance - Sanitary Maintenance - Grass	8	8	0
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	0	0	0
Property Maintenance - Sanitary Maintenance - Rodents	0	0	0
Property Maintenance - Sanitary Maintenance - Vehicles	1	1	0
Sanitary Maintenance	1	1	0
Sewer is Backed Up	0	0	0
Sewer/Water Manual Violation	0	0	0

Sign Ordinance	0	0	0
Waste/Sewer Back Up	0	0	0
Zoning Infraction	1	1	0
Zoning Permit Required	1	1	0
Totals	18	18	0



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	All	All	All	All	All	From To	From To	From 09/09/2021 To 10/13/2021	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE21-75		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8016		SILVER FOX	Way		20732	0503174751	Complaint	09/24/2021	10/08/2021	O'Dell, Connie
CE21-73		Closed: Voluntary Compliance	Prohibited Parking - Closed	Medium	3801		28TH	St		20732	0503048128	Self-Initiated	09/17/2021	10/08/2021	O'Dell, Connie
CE21-72		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3605		12TH	St		20732	0503094979	Self-Initiated	09/17/2021	09/27/2021	O'Dell, Connie
CE21-71		Closed: Voluntary Compliance	Prohibited Parking - Closed	Medium	8317		D	St		20732	0503104575	Self-Initiated	09/17/2021	09/27/2021	O'Dell, Connie
CE21-70		Closed: Voluntary Compliance	Prohibited Parking - Closed	Medium	3814		28TH	St		20732	0503047466	Self-Initiated	09/17/2021	10/08/2021	O'Dell, Connie
CE21-69		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8226		BAYSIDE	Rd		20732	0503048306	Self-Initiated	09/16/2021	10/04/2021	O'Dell, Connie

CE21-67	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3559	COX	Rd	20732	0503047156	Self-Initiated	08/26/2021	09/17/2021	O'Dell, Connie
CE21-65	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3910	18TH	St	20732	0503070255	Self-Initiated	08/26/2021	10/04/2021	O'Dell, Connie
CE21-61	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	8185	D	St	20732	0503109488	Complaint	08/23/2021	09/27/2021	O'Dell, Connie
CE21-58	Closed: Voluntary Compliance	Operating a short term rental - Closed	Medium	7609	B	St	20732	0503069192	Complaint	08/03/2021	09/23/2021	O'Dell, Connie
CE21-50	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8400	G	St	20732	0503103021	Self-Initiated	07/09/2021	09/10/2021	O'Dell, Connie
CE21-49	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed Inoperable Vehicle - Closed Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3609	12TH	St	20732	0503094952	Complaint	07/07/2021	09/09/2021	O'Dell, Connie
CE21-38	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed Sanitary Maintenance - Closed	Medium	3398	COX	Rd	20732	0503090965	Self-Initiated	06/01/2021	09/27/2021	O'Dell, Connie
CE21-8	Closed: Voluntary Compliance	Zoning Permit Required - Closed	Medium	3712	28TH	St	20732	0503043797	Self-Initiated	02/09/2021	10/04/2021	O'Dell, Connie

CE20-80	Closed: Voluntary Compliance	Zoning Infraction - Closed	Medium	8131	BAYVIEW HILLS	Dr	20732	0503130509	Complaint	10/14/2020	09/17/2021	O'Dell, Connie
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Number of Cases: 15



**Town of Chesapeake Beach
Treasurer's Report
Town Council Meeting
October 2021**

Audit Update

- Our Audit with BTCPA started the first week of September and we are near completion from the FY21 review. Our audit team is planning to upload our UFR document, which is the required reporting to the State by the end of October. At this time, I am not aware of any issues with our FY21 audit. Our audit results should be available to Town Council by December.

FY21 Budget Reconciliation

- Once the FY21 audit is complete with any adjustments by audit, the FY21 Budget Reconciliation will be reviewed and completed. Then the review will be provided to Town Council. This review will occur in the next couple of months.

American Rescue Plan Funds

- Early work has now begun on preparation to Town Council for suggestions / recommendations for the use of the American Rescue Plan Funds. It is anticipated that this review to Town Council will be done in the next couple of months.

Grant Revenue

Below is Grant revenue that the Town should receive within the next 30 days

- DNR - \$177,840 for the Fishing Creek reimbursement



Messick & Associates
Consulting Engineers,
Planners, Surveyors
& Landscape Architects

7 Old Solomons Island Road • Suite 202 • Annapolis, MD 21401
(410) 266-3212 • Fax (410) 266-3502 • www.messickandassociates.com

Town of Chesapeake Beach

Engineer's Report 10-13-21

From: Messick Group, Inc (MGI)
Wayne A. Newton, P.E

Below is the monthly update of projects and upcoming action items to be completed by our office:

Fishing Creek Dredging:

Action: Dredge spoil excavation completed. M&A doing as-built survey to confirm volume created.

Waiting for update from USACOE for bidding date and final required volume

Richfield Station:

Action: M&A signed the final forms of PWA's and forwarded to Town for completion of the Plats on 7/27/21.

261 Sidewalks:

Action: M&A reviewed additional cross section drawings and sent comments to BAI. One revised drawings are received, SHA submission and review will proceed.

Heritage:

Action: Pump Station conditional acceptance meeting held with Jay on 8/17/21. Waiting for final acceptance.

Kellams Field:

Action: Developing a phase 1 master plan for Kellam's redevelopment including tot lot, senior exercise amenities, pickle ball, tennis court and walking trails.

Richfield Tower:

Action: Contract awarded, waiting for start of construction. Town to select branding.

Wesley Stinnett Water Study:

Action: Waiting for final direction.

Fishing Creek Wet Well:

Action: M&A to review needed improvements to prevent inundation by sea level rise and repair the existing facilities and create a concept design as well as budget for a future capital project.



WWTP UV Protection RFP

Action: M&A working with Jon Castro and McCrone Engineers to create bid documents for the Launder covers project.

Flood Resiliency Plan

Action: M&A working with Chris Jakubiak and Committee to explore recommendations to address future sea level rise concerns.

Harbor Rd Sewer Study

Action: M&A reviewing Town's ability to drain the Harbor Rd area via gravity to the Mears Avenue pump station.



CALVERT COUNTY SHERIFF'S OFFICE

TWIN BEACHES PATROL

Date: October 4, 2021
To: Sharon Humm
From: Sergeant Gary Shrawder
Re: Sheriff's Office Report-Chesapeake Beach

In September of 2021, the Sheriff's Office handled 538 calls for service in Chesapeake Beach. This is down from 990 calls in August of 2021.

Call Breakdown for September of 2021:

368 calls were self-initiated (patrol checks, follow-up investigations, traffic stops etc)

170 calls were received by other means (citizens, alarm companies, etc)

Of the 170 calls, we handled:

- Assaults
 - 1- Gordon Stinnett Ave- Citizen v. Citizen- 2 charged
 - 2- Abner's Crab house- Citizen v. Citizen- subjects fighting in parking lot-under investigation
 - 3- Northeast Comm Center- juveniles fighting- 2 charged
 - 4- CVS- In parking lot- Citizen v. Citizen- 2 charged
 - 5- Kellum's Field- Citizen v. Citizen- 2 charged
- Thefts
 - 1-Bayside Rd- subject stole money- suspected CDS transaction gone bad
 - 2-Dunn Cleaners- wallet was stolen- no further wallet was left at home
 - 3-CVS- keys stolen from counter- no further not stolen misunderstanding customer took wrong keys and returned them

September 2021 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	39	303	Fireworks Complaint	0	5	Relay	0	1
Abandoned Vehicle	0	5	Follow Up	4	47	Robbery	0	2
Accident	13	83	Found Property	2	11	Search Warrant	0	2
Alarm	7	84	Fraud	0	16	Sexual Assault	0	2
Alcohol Violation	0	3	Harassment	0	7	Sex Offender Registry	0	0
Animal Complaint	9	31	Illegal Dumping	0	1	Special Assignment	1	55
Assault	3	17	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	8	43	Indecent Exposure	0	0	Stolen Vehicle	0	3
Assist Other Dept	4	28	Intoxicated Person	1	3	Summons Service	1	12
Assist Sick/Injured	3	48	Kidnapping/Abduction	0	0	Suspicious Person	3	29
Attempt to Locate	22	57	Loitering	0	0	Suspicious Vehicle	2	42
Burglary	0	11	Lost Property	0	4	Tampering with MV	0	3
CDS Violation	0	7	Loud Party/ Music	0	22	Telephone Misuse	0	0
Check Welfare	12	137	Mental Subject	1	19	Theft	4	44
Conservor of Peace	1	11	Missing Person	0	6	Traffic Complaint	7	64
Destruction of Property	0	10	Neighborhood Dispute	2	6	Traffice Control	2	5
Death Investigation	0	0	Notification	0	0	Traffic Enforcement	0	26
Disorderly	10	76	Parking Complaint	5	46	Trespassing	0	18
Domestic	12	61	Patrol Check	288	2198	Unauthorized Use MV	0	0
Escort	0	1	Person with Weapon	1	1	Unknown Problem	4	13
Eviction	0	1	Police Information	10	75	Violation Protective Order	2	7
Fight	0	10	Protective/Peace Order	5	26	Warrant Service	1	14
Firearms Complaint	0	5	Prowler	1	1			
Total Calls							490	3868

	Month	Year		Month	Year		Month	Year
DUI Arrest	3	10	CDS Arrest	0	5	Other Arrest	8	42
Civil Marijuana Citations	1	11	Non Fatal Overdose	1	8	Fatal Overdose	0	1

**** Notes ****

Deputies assigned to the Twin Beach Patrol handled 267 calls outside of the Twin Beach Patrol Area in this month.
(These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)

September 2021 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	13	144	Fireworks Complaint	0	5	Relay	0	0
Abandoned Vehicle	1	2	Follow Up	4	39	Robbery	0	1
Accident	7	43	Found Property	0	13	Search Warrant	1	3
Alarm	5	45	Fraud	0	8	Sexual Assault	0	2
Alcohol Violation	0	1	Harassment	0	6	Sex Offender Registry	0	0
Animal Complaint	3	9	Illegal Dumping	0	2	Special Assignment	1	5
Assault	2	9	Industrial Accident	0	0	Stalking	0	0
Assist Motorist	1	20	Indecent Exposure	0	1	Stolen Vehicle	1	5
Assist Other Dept	2	14	Intoxicated Person	0	1	Summons Service	2	8
Assist Sick/Injured	2	21	Kidnapping/Abduction	0	0	Suspicious Person	3	16
Attempt to Locate	1	26	Loitering	0	0	Suspicious Vehicle	0	28
Burglary	1	6	Lost Property	0	0	Tampering with MV	0	1
CDS Violation	1	6	Loud Party/ Music	1	20	Telephone Misuse	0	0
Check Welfare	10	47	Mental Subject	3	3	Theft	1	16
Conservor of Peace	0	10	Missing Person	0	1	Traffic Complaint	3	30
Destruction of Property	1	11	Neighborhood Dispute	0	4	Traffice Control	1	2
Death Investigation	0	0	Notification	0	4	Traffic Enforcement	0	13
Disorderly	6	40	Parking Complaint	9	35	Trespassing	1	12
Domestic	5	48	Patrol Check	218	1637	Unauthorized Use MV	0	0
Escort	0	0	Person with Weapon	0	0	Unknown Problem	2	3
Eviction	0	3	Police Information	8	44	Violation Protective Order	0	9
Fight	0	10	Protective/Peace Order	0	10	Warrant Service	0	5
Firearms Complaint	2	6	Prowler	0	0			
Total Calls							322	2513

	Month	Year		Month	Year		Month	Year
DUI Arrest	0	3	CDS Arrest	0	7	Other Arrest	2	17
Civil Marijuana Citations	1	12	Non Fatal Overdose	0	2	Fatal Overdose	0	1

**** Notes ****



September Town Stats,

Fire = 29

AFA =4

Brush=2

EMS = 14

Fire's = 1

(Chimney, House, Barn, vehicle, ETC)

Hazmat = 1

Investigation = 1

MVA = 0

Helicopter Landing = 0

Service = 0

Water Rescue = 2

Fire Calls dispatched in the Town of CB = 13

Fire Calls dispatched in the Town of NB = 16

Fire Drill: combine truck and engine operations

Fundraising: Gun bash



EMS = 66

Chest Pains =6

Assault = 3

Hemorrhage=2

Cardiac Arrest =2

Altered Mental Status =0

Allergic Reaction =2

Traumatic Injury = 13

Abdominal pains=5

Sick person=-8

Medical Alarm=1

Diabetic Emergency = 2

Fire Standby =1

MVC = 0

Overdose =1

Psychiatric Emerg. = 1

Respiratory Distress = 13

Seizures = 1

Stroke (CVA) = 1

Unconscious Subj. = 3

Choking = 1

Syncope = 0

Suicide = 0

Gun Shot = 0

Head Injury = 0

Hypertension = 0 EMS Calls dispatched in the Town of CB =39

EMS Calls dispatched in the Town of NB = 27

EMS DRILL : pediatric emergencies



OFFICE OF THE PLANNING AND ZONING COMMISSION

To: Mayor and Town Council, Chesapeake Beach, MD

From: Larry Brown Chairman, Planning and Zoning Commission

Date: October 21, 2021

Re: Report

The Planning Commission held the monthly meeting “virtually” via publicly assessable “Zoom” on September 22, 2021. The meeting was recorded and is available on YouTube; the public participated by phone and via the internet. Future scheduled meetings include: one in October, two in November and one in December.

At the Sep 22nd meeting, the following presentation and motions were considered by the Commission:

* The Chairman’s motion to accept Commissioner Larsen's resignation and thank him for his service to the Town and to the Commission: Approved.

* The Zoning Administrator presented the proposed zoning map and zoning ordinance changes (§290-15, §290-9, §290-10, §290-11, Table of Land Use Classifications, and Land Use Map)

* Commissioner Blackwelder’s motion to have the document known as "Forest Interior Dwelling Bird Habitat Protective Covenant and Agreement" included in the PC minutes: Approved.

* Commissioner Blackwelder’s motion that Mr. Jakubiak provide language that would restrict future development within the proposed maritime commercial district to the existing housing units as permitted uses, Failed to be approved.

* Commissioner Blackwelder’s motion to change the proposed RV-2 section from 27th Street to 30th Street to a RV-1 district, Failed to be approved.

At the next meeting, on Oct 27th, the Commission will continue to review proposed zoning map and zoning ordinance changes (§290-15, §290-9, §290-10, §290-11, Table of Land Use Classifications, and Land Use Map) related to the draft Comprehensive Plan.

The Public hearing scheduled for November 9th, 2021, will be dedicated to the draft Comprehensive Plan, approved for public review on September 8th, and currently undergoing the required 60-day public review period.

During the 60-day review, the Zoning Administrator/Town Planner, Chris Jakubiak, on October 5th, conducted the first of two all day in-person meetings and met with four people on the draft comp plan to answer questions about the plan. During that week, the Town advertised an on-call day for scheduled phone calls with the Zoning Administrator, but no-one signed up. The Town has advertised a future call-in day with the Zoning Administrator on October 14. The Town Planner will also be available for a virtual Q&A on the comp plan on October 19, 7:00 PM to 8:30 PM. A final in-person meeting with the Town Planner is scheduled for Nov. 1.

In addition to gathering feedback from Town residents, the draft Comprehensive Plan was forwarded to the State, Calvert County and North Beach. Comments from those government authorities have not yet been received.

At the November 9th Public Hearing, the Commission will hear directly from the public. All comments, including those received by the Town Planner, both from the citizens of Chesapeake Beach and the written comments received from government agencies will be compiled by the Zoning Clerk. At a future regular Commission meeting each comment will be reviewed and a decision made on how the comment will be addressed or resolved, which could be “no change.”

Typically, the MD Dept. of Planning will supply lengthy written comments and want their priorities addressed. The Zoning Administrator plans to provide a response letter to the MDP thanking them, and either noting the PC will take up their comments or noting how the PC decided to address them...which may include “no-change”.

Once the PC has completed deliberation on the comments of record, the Commission must vote to approve and recommend the plan to the Town Council for adoption.

When the PC will approve and forward the recommended Comprehensive Plan to the Town Council will depend upon the number and complexity of comments received during the Zoning Administrator’s meetings, at the Hearing, and those received from state and county agencies.

All future PC meetings will be “virtual” meetings via publicly assessable “Zoom” until in person meetings are approved by the Town Council.

Chesapeake Beach Oyster Cultivation Society Report

October, 2021

Chesapeake Beach Town Council Meeting

The 11th cycle of oyster restoration on September 10, 2019 at 10 AM at Marina West **WAS CANCELLED**. The hatcheries are filling orders from paying customers. The Maryland Growing Oysters program does not pay the hatcheries. CBOCS will try to get in an early order for next year but the promises look very bad. This is mostly due to the significant increase in aquaculture.

In order to continue our oyster restoration effort we have contacted BOBBY ABNER for use of his hatchery. He agreed that we can use the hatchery in mid-June and mid-August. At that time we will be depositing 1,000,000 oyster larvae on shells and reef balls. 10 days later we will be transporting the shells and reef balls to the Old Rock Reef. This new method will increase the Old Rock Reef by 2,000,000 oyster spat each year.

CBOCS is again hosting Calvert County 5th grade students on their annual oyster field trips at the railway trail. This year we are fortunate to have 1300 students from all elementary schools. Trips started on September 13 and last until November 1. A great crew of CBOCS volunteers (Sue Alexander, Megan Blake, Linda Draper, Mike Flaim, Melanie Crowder, Larry Ringgold, Denis Brown, Amenda Brown and Liz Orlandi) have stepped up to make continuation of this valuable educational effort possible. Take a day and come see what the next generation is learning about oyster restoration in the Chesapeake Bay.



To: The Honorable Mayor and Town Council

From: Holly Wahl, Town Administrator
Jon Castro, WRTP

Subject: Replacement of the CBWRTP bus bar and existing motor control center

Date: October 15, 2021

I. BACKGROUND:

Staff previously briefed Town Council on an option to make improvements to the electric bus bar at the Water Reclamation Treatment Plant; however, improvements were ultimately not recommended by staff due to the following reasons:

1. **Age:** The motor control center was installed in 1991 at the Plant. Due to the useful life of the equipment, certification is not possible.
2. **Alternation of Equipment during the ENR upgrade:** The equipment was altered during the ENR upgrade, making certification not possible.
3. **Risk:** If this repair is not certified, we will potentially put \$1M worth of equipment at risk.

Without this repair the Chesapeake Beach Water Reclamation Treatment Plant will not be able to operate at 100%.

II. SPECIFICATIONS OF PROPOSED UPGRADE:

The Chesapeake Beach Water Reclamation Treatment Plant staff has worked through another solution that includes replacing the bus bar and existing motor control center.

Option 1:

1. The total of 3 Bus Bars will be replaced on the A, B, and C power Phases for the 5 vertical power columns.
2. The 2 VFD Blowers and backup Blower will be repositioned on separate power verticals to give the Blower 100 HP Motors its own dedicated power source feed.
3. An Allen Bradley Power Monitor 5000 will be installed in the Motor Control Center and enable the WRTP to monitor 80% of all power consumption being used in the Plant. Installing the AB Power Monitor the following will add improved monitoring capability.
 - a. All Power Monitors will be linked together to the Plant's Main Workstation Computers and to the Autonomy Scada System.
 - b. Power Log Data can be recorded on a daily, monthly, and annual schedule for reporting.
 - c. The data will be used to track the Plant's total power consumption in KWH used to enable staff to focus on areas in the Plant to reduce power consumption and lower Power Factors.
 - d. Once item c above is completed then the staff will check areas where Green Energy Alternatives can be used to reduce power consumption farther.



4. All existing equipment in Blower Building such as the Phase Monitoring and Surge Protection will be evaluated and upgraded if needed. All the monitoring equipment will be recorded weekly in the Asset Management Program at the Plant.
5. After the new Bus Bars and modifications are installed, a third-party Electrical Company will inspect and verify the work completed is acceptable and meets all specifications of all equipment to code.
6. An annual inspection will be set up on the Motor Control Center to verify the electric power meets specifications.

Option 2:

A complete replacement of the motor control center at a cost of approximately \$100,000.

III. WARRANTY:

The 3 Horizontal Bus Bars replacement will have the standard warranty of 1 year for parts and installation work. The key to the Bus Bar operation longevity is in the installation and inspection of the installation. The installation work will be inspected by the contractor Bailey & Shipp and a third party Electrical Company will be brought in for testing of equipment to document all work was done to MCC Specifications along with all Electrical (NEC) NFPA 70 and Safety Codes (NECS) ANSI C2. The Motor Control Center will be added to the Plant's Annual Contract List and re-inspected and testing for operation to ensure all specifications are met. The Bus Bars should operate for the life of the MCC barring no acts of God or electrical surges occurring at the plant.

IV. LIMITED CONTRACTOR BASE & URGENCY OF THE REPAIR:

Please find below for the process in obtaining information and contractors to perform work for the high voltage phase drop on the VFD Blowers to the Aeration Basins after the second electrician discovered the problem was with the Bus Bar in the MCC:

A couple of Bolts had started to loosen up and spark and fuse between Bus Bar Plates on Vertical Bus Bar 5 and 4. An electrician verified the power to the Vertical Bus Bar 1 and 2 would be ok temporary to run the backup Blower. The backup Blower is over 20 years old but has been maintained.

This type of electric repair work is only performed by a Licensed Master Electrician certified to work on Bus Bars High Voltage and the list of contractors are limited. Plant Superintendent called BGE for information regarding the MCC power and received information on Contractor Bailey & Shipp who does this work. A meeting was set up to verify the electric problem with Eaton Cutler Hammer the manufacture of MCC and Bailey & Shipp. Plant Superintendent brought the repair issue to the September Town Work session but did not have any quotes at that time. It was understood that the manufacturer would supply parts and oversee repair operation which would be a sole provider for the repair. Eaton Cutler Hammer decided not to help in repair which left Bailey & Shipp's quote as the single quote for repair.

After talking Bailey and Shipp on the repair Option, all areas of operation and checks and verifications were sound. Due to time constraints on getting a new MCC made and running the backup Blower temporary and not having your main VFD Blowers operational for Plant Process Control, the decision was made to bring the Quote to the Mayor and Town Council. This is a unique problem which only occurs on an act of God (hurricanes etc.) or a BGE power surge.



From an operational standpoint and time constraints multiple quotes were not pursued and focus was concentrated on finding a repair that would meet present MCC Specifications Standards and getting repairs completed in a timely manner.

I. RECOMMENDATION:

It is recommended that the Town council consider moving forward with this repair, under the Option 1 scenario as quoted for \$25,000 for the bus bar replacement and \$5,000 for the testing estimate, totaling \$30,000 to Bailey & Shipp Electric. This cost will come from the FY22 Water Reclamation Treatment Plant capital improvement budget line item, which will be a shared expense with the WRTP partners.

Bailey & Shipp Electric
 8229 Cloverleaf Dr. Ste. 460
 Millersville, MD 21108
 4105710900
 info@neeedelectric.com
 www.needelectric.com



Estimate

ADDRESS

The Town of Chesapeake
 Beach
 8200 Bayside Road
 P.O. Box 400
 Chesapeake Beach, MD 20732

ESTIMATE # 9140
DATE 10/13/2021
EXPIRATION DATE 11/13/2021

SALES REP

Rich Bailey

JOB NAME

MCC Bus Repair

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Installation B&SE has investigated alongside John Castro of TT of CB where one of the bus bars is damaged within the MCC associated with the sewage pumping station. The recommendation from B&SE is to remove and replace the damaged copper bus with a new bus bar. This work will require coordination for successful completion. B&SE will provide temporary emergency power while the repair is taking place. Once the old bus bar is removed and the new bar has been replaced, B&SE will provide proper torque requirements for all associated bolts that are re-installed. Once the repair has been completed, power will be restored to the bus and electrical testing will need to take place prior to re-energizing the equipment. B&SE will engage a 3rd party inspector to verify the work completed is acceptable and meets specifications of the equipment. Bus Replacement \$25,000 Testing Budget Estimate \$5,000	1	30,000.00	30,000.00
	Installation MCC Replacement with new equipment budget estimate \$100,000	0	100,000.00	0.00

PLEASE NOTE:

TOTAL

\$30,000.00

- The above estimate is for the scope of work contained within. Any additional work resulting from inspector's requirements, additional requests, or corrections to work performed by other parties will be billed at an additional cost.
- This project may require trenching. Miss utility will be called to mark any public lines. Any unmarked public or private lines affected by trenching are the customers responsibility and will be repaired at their cost. Cost of trenching includes rough back-fill. Final grade and landscape finishing including seed and straw will be the customers responsibility.
- This installation may require drywall to be cut. The repair of drywall is NOT included in this proposal.
- A signed copy (or written affirmation) and deposit are required to schedule.
- Any additional fees charged by the utility company associated to this work are not included and are the customers responsibility.
- There will be a 3% credit card fee applied to payments over \$2000.

Accepted By

Accepted Date



To: The Honorable Mayor and Town Council
Subject: 2022 Town Fireworks Display

From: Holly Wahl, Town Administrator

Date: October 15, 2021

I. BACKGROUND:

The Town of Chesapeake Beach contract Schaeffer Fireworks and Smith Brothers in 2019 for the 2020 and 2021 fireworks display; however, the 2020 and 2021 fireworks display has been postponed.

The Town issued a deposit to Schaeffer Fireworks in the amount of 50% of the contracted amount and these funds have been held and will be credited to the July 3, 2022 fireworks display.

II. RECOMMENDATION:

It is recommended that the Town Council extend the contract with Schaeffer Fireworks and Smith Brothers for the 2022 display.

The display would be held on July 3, 2022 with a rain date of July 9, 2022.

Pricing would remain as contracted:

Schaeffer Fireworks: \$45,000, \$22,500 already paid from FY20. Balance to be paid for the 2022 display is \$22,500.

Smith Brothers, supplied 2 barges no less than 30 x 90 feet: \$29,500