



**PUBLIC HEARING MINUTES**  
**February 16, 2017**

- I. Council Vice-President Beaudin, presiding officer, called the public hearing to order at 6:55p.m. In attendance were: Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris and Keith L. Pardieck, Council Members, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, Marilyn VanWagner, Water Park General Manager, Jon Castro, WWTP Superintendent, Connie O'Dell, Utilities Billing Administrator/Community Development Director and Lieutenant Naughton. Absent were Patrick J. Mahoney, Mayor Stewart B. Cumbo, Council Member, Holly Wahl, Town Administrator, Paul Woodburn, Town Engineer, William Watson, Code Enforcement Officer and Christopher Jakubiak, Planning and Zoning Administrator.

Council Vice-President Beaudin opened the public hearing on Ordinance O-17-1.

**Ordinance O-17-1, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017 to appropriate funds in the amount of Eight Thousand Three Hundred and 00/100 Dollars (\$8,300.00) from unallocated General Fund Reserve and allocate such funds to holiday decorations for Veteran's Park.**

Councilman Morris wanted to reiterate that per the work session on February 9<sup>th</sup> that the remaining funds, after the purchase of the Veterans Park Christmas decorations, would be used for repair and replacement of other Christmas decorations needing attention.

There was no public comment received.

There being no further comments, the hearing was adjourned at 6:59 p.m. on a motion by Councilman Favret. Seconded by Councilman Jaworski, all in favor.

Submitted by,

Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
TOWN COUNCIL MEETING  
February 16, 2017**

**I.** Council Vice-President Beaudin, presiding officer, called the meeting to order at 7:00 p.m. In attendance were: Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Elissa Levan, Town Attorney, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, Marilyn VanWagner, Water Park General Manager, Jon Castro, WWTP Superintendent, Connie O'Dell, Utilities Billing Administrator/Community Development Director and Lieutenant Naughton. Absent were Patrick J. Mahoney, Mayor, Stewart B. Cumbo, Council Member, Holly Wahl, Town Administrator, William Watson, Code Enforcement Officer Paul Woodburn, Town Engineer, and Christopher Jakubiak, Planning and Zoning Administrator.

**II. Pledge of Allegiance.** Council Vice-President Beaudin led the Pledge of Allegiance.

**III. Approve the Agenda.**

**MOTION:** Councilman Favret moved to approve the agenda. Seconded by Councilman Morris, all in favor.

**IV. Public comment on any item on the agenda.** None received.

**V. Approval of the minutes of the January 19, 2017 Town Council Meeting.**

**MOTION:** Councilman Favret moved to approve the minutes of the January 19, 2017 Town Council meeting. Seconded by Councilman Jaworski, all in favor.

**Approval of the minutes of the January 19, 2017 Closed Executive Session.**

**MOTION:** Councilman Favret moved to approve the minutes of the January 19, 2017 Closed Executive Session. Seconded by Councilman Jaworski, all in favor.

**Approval of the minutes of the February 6, 2017 WWTP, Mitigation and General Fund budget work session.**

**MOTION:** Councilman Morris moved to approve the minutes of the February 6, 2017 WWTP, Mitigation and General Fund budget work session. Seconded by Councilman Pardieck, all in favor.

**Approval of the minutes of the February 6, 2017 Closed Executive Session.**

**MOTION:** Councilman Jaworski moved to approve the minutes of the February 6, 2017 Closed Executive Session. Seconded by Councilman Favret, all in favor.

## **VI. Petitions and Communications**

- A. North Beach Volunteer Department** – Mr. Gordy submitted the attached written report and was present to address the Council. Mr. Gordy reported that the new Tower has arrived and training will be scheduled.
- B. Deputy's Report** –Sergeant Phelps submitted the attached written report and was present to address the Council. Sergeant Phelps reported on the indecent exposure incident that occurred last month stating it resulted in an arrest. Councilman Morris inquired about an accident involving a school bus at Greenspring Drive in Richfield Station. Sergeant Phelps stated, to his knowledge, no report had been filed but would follow up and report back.
- C. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Councilman Favret inquired, with Spring approaching, as to the responsibilities of the Town in preparing the Kellams Field. Mr. Berry stated they de-winterize the bathrooms and concession stand and the Town has a contractor that comes in to take care of the field. Councilman Morris asked Mr. Berry to give an update on the water leaks. Councilman Pardieck wondered if the traffic barriers at the bridge construction could be removed when the State is not working. Mr. Berry stated the State will not allow removal.
- D. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report but was not present to address the Council. Councilman Morris commented that during the Economic Development Committee's travels of the town, and in talking to the businesses, stated code enforcement is an essential part of economic development, confirming it all starts with a clean town.
- E. Town Engineer's Report** – Mr. Woodburn submitted the attached written report but was not present to address the Council. In Mr. Woodburn's absence, the Town Attorney gave an update on the dredge. Ms. Levan stated Mr. Woodburn spoke with the Assistant Secretary at DNR requesting assistance in funding this. DNR has agreed to pay up to \$130,000 if the dredge cost comes in at the high end of \$180,000 and the Town would only be responsible for \$50,000. On another note, in regards to the MD Route 261 sidewalk, Councilman Favret mentioned that the MOU outlining the details was anticipated to come in January and has not been received yet. He's just wanting to keep it on the radar.
- F. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council. Ms. VanWagner announced she is working on the Easter Festival coming up in April partnering with the Northeast Community Center and looking forward to a successful event.
- G. Wastewater Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council. Councilman Jaworski stated he would like to see the Wastewater Treatment Plant report changed to the Wastewater Reclamation report.

**H. Treasurer's Report** – No report.

**I. Community Development Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Councilman Jaworski inquired if the six days a week construction schedule will continue there at the bridge. Mrs. O'Dell stated at least through the last Saturday in March.

**J. Mayor's Report-**

1. Council Vice-President Beaudin announced that the Mayor and Town Council will hold a work session on March 2, 2017 beginning at 6 pm to discuss the proposed Critical area map amendment. Planning and Zoning Administrator Chris Jakubiak will be present to explain the proposed amendment. Also, the Council informational work session will follow that.

**VII. Resolutions & Ordinances:**

**A. Vote on Ordinance O-17-1, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017 to appropriate funds in the amount of Eight Thousand Three Hundred and 00/100 Dollars (\$8,300.00) from unallocated General Fund Reserve and allocate such funds to holiday decorations for Veteran's Park.**

**MOTION:** Councilman Jaworski moved to approve ordinance O-17-1.  
Seconded by Councilman Favret, all in favor.

**B. Introduce Ordinance O-17-2, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017 to appropriate funds in the amount of Two Thousand Eight Hundred Ninety-Eight and 50/100 Dollars (\$2,898.50) to account for increases in the salaries of the Calvert County Sheriff's Deputies assigned to patrol Chesapeake Beach and North Beach. A public hearing will be held prior to the next regularly scheduled meeting beginning at 6:45 p.m.**

**C. Introduce Ordinance O-17-3, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017 to appropriate funds in the amount of Six Thousand Four Hundred Fifty-Nine and 00/100 Dollars (\$6,459.00) from the unallocated General Fund Reserve and allocate such funds to Council Stipend. A public hearing will immediately follow the public hearing on Ordinance O-17-2.**

**D. Introduce Ordinance O-17-4, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017 ("FY17"), to appropriate funds from the unallocated General Fund Reserve to be allocated to the Dredge Reserve Fund for the purpose of funding certain dredging intended to be**

accomplished in FY'17. A public hearing will immediately follow the public hearing on Ordinance O-17-3.

- E. **Introduce Ordinance O-17-5, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017 ("FY'17"), to appropriate funds from the unallocated General Fund reserves to be allocated to R-15-2 Restricted Funds for future payment of principal and interest of a 2004 Tax Exempt Bond.** A public hearing will immediately follow the public hearing on Ordinance O-17-4.
- F. **Introduce Ordinance O-17-6, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2018.** A public hearing will immediately follow the public hearing on Ordinance O-17-5.
- G. **Introduce Ordinance O-17-7, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2018.** A public hearing will immediately follow the public hearing on Ordinance O-17-6.

#### **VIII. Report of Officers, Boards and Committees:**

- A. **Planning & Zoning Commission** – There was a meeting held February 8, 2017. Mr. Jakubiak was not present.
- B. **Board of Appeals** – There was no hearing held in February.
- C. **Ballfield Committee** – Councilman Favret reported he received a request from one of the coaches of the Youth Travel Baseball Team located in the Twin Beach area requesting assistance in making Kellams Field their home field. Mrs. O'Dell stated unfortunately, the Town only maintains the field and really does not have a say in the scheduling of sports events.
- D. **Bayfront Park/Nature Trails Committee** – Councilman Pardieck stated, as discussed at the budget work session, the committee will be asking Council consideration to approve the purchase and installation of security cameras at the two entrances of Bayfront Park beach. Also, will be asking for approval of an automated gate at the entrance of the beach parking area. The beach will be open at dawn and close at dusk to help prevent night time use of the area. The next meeting will be in March.
- E. **Economic Development/Walkable Community Committee** – Councilman Jaworski stated he and Councilman Morris continue one on one discussions with the larger businesses in town getting input on what economic development means to them and how the town can help support that going forward. Councilman Jaworski was excited to announce that a public meeting will be held on March 15<sup>th</sup>, 7 pm at the Town Hall and encourages everyone to come out and share their thoughts and ideas on economic development. Councilman Jaworski was excited to say that plans are in the works for an upcoming special event, which he hopes to announce at the March 15<sup>th</sup> meeting that will probably be held in late summer.



**F. HOA Report** – Councilman Morris stated he had no report at this time but did comment that the next president’s HOA meeting would be coming up probably around late March.

**G. MML Report** – No report.

**H. Opioid Abuse Awareness Committee** – Councilman Pardieck first thanked everyone by name involved with the committee and thanked the Mayor and Council for their support. Mr. Pardieck stated three new members have come aboard; 1) Mike Benton, North Beach Councilman, 2) Kathy Clune, CB Neighborhood Watch and 3) Mike Shisler, representing Calvert County Public Schools. Four sub committees have been formed and everyone is excited to move forward. Mr. Pardieck stated the committee has changed its name to be “Twin Beaches Opioid Abuse Awareness Coalition” with the Mayor’s approval of course. The next meeting will be in approximately two weeks and will be posted on the website.

**I. Utility Fund Alternatives** – Council Vice-President Beaudin stated a public work session will be held March 27, 2017 at 6 pm on the Utility Fund.

**J. Water and Sewer Manual** – Councilman Jaworski reported he has met with Mrs. O’Dell and Mr. Woodburn in regards to this long standing issue and will be moving forward with changes and updates as soon as possible.

**IX. Unfinished Business:**

1. Council to consider approval of \$1,000 to participate in a consortium of local governments that intends to retain telecommunications counsel to assist in preparing a response to a request for public comment by the Federal Communications Commission regarding potential federal regulations that may pre-empt the authority of local governments to regulate in certain respects their rights of way and/or charge fees for the use thereof.

**MOTION:** Councilman Pardieck moved to remove this item from the table.  
Seconded by Councilman Jaworski, all in favor.

Council Vice-President Beaudin asked the Town Attorney to speak to this and address any questions or concerns the Council might have.

Ms. Levan stated in an effort to protect the interest of local government, she recommends participating in the consortium.

**MOTION:** Councilman Favret moved to approve \$1,000 for participation in the consortium. Seconded by Councilman Jaworski, all in favor.

**X. New Business:**

1. Council to consider the appointment of Barbara Wells Fitzgerald to the Board of Appeals as an Alternate.

**MOTION:** Councilman Favret moved to approve the appointment of Barbara Wells Fitzgerald as a Board of Appeals Alternate. Seconded by Councilman Pardieck, all in favor.

2. Council to consider a proposal from Winkler Pools to replace the sand in the Main Pool Filter at the water park in the amount of \$7,650. (This price includes the 10% discount as discussed at the work session.) Ms. VanWagner stated this and the following items will all come from the water park reserves.

**MOTION:** Councilman Jaworski moved to approve a proposal to Winkler Pools to replace the sand in the main pool filter in the amount of \$7,650. Seconded by Councilman Pardieck, all in favor.

3. Council to consider the purchase of an upright freezer for the Water Park from Artic Air in the amount of \$1,499.

**MOTION:** Councilman Favret moved to approve the purchase of an upright freezer from Artic Air in the amount of \$1,499. Seconded by Councilman Morris, all in favor.

4. Council to consider the purchase of an ice maker for the Concession Stand at the Water Park from Manitowac in the amount of \$7,700.

**MOTION:** Councilman Morris moved to approve the purchase of an ice maker for the Concession Stand from Manitowac in the amount of \$7,700. Seconded by Councilman Pardieck, all in favor.

5. Council to consider the purchase of a Sno Cone Machine for the Water Park from Swan Company in the amount of \$1,995.

**MOTION:** Councilman Jaworski moved to approve the purchase of a Sno Cone Machine from Swan Company in the amount of \$1,995. Seconded by Councilman Favret, all in favor.

6. Council to consider the purchase of the main pool chlorinator for the Water Park from Winkler Pools in the amount of \$5,929.

**MOTION:** Councilman Pardieck moved to approve the purchase of the main pool chlorinator from Winkler Pools in the amount of \$5,929. Seconded by Councilman Favret.

Ms. VanWagner announced that in speaking with Winkler Pools she was able to sway them to reduce the price of the chlorinator by \$300.

**MOTION:** Councilman Favret moved to amend the purchase of the main pool chlorinator from \$5,929 to \$5,629 to reflect the \$300 reduction. Seconded by Councilman Morris, all in favor.

**The Council voted on the purchase as amended, all in favor.**

7. Council to consider the purchase of pool security lights for the Water Park from K & H Electric in the amount of \$6,525.

**MOTION:** Councilman Favret moved to approve the purchase of pool security lights from K & H Electric in the amount of \$6,525. Seconded by Councilman Morris.

Mr. VanWagner stated, unfortunately, due to an unforeseen issue involved in the permitting process, the Contractor's price would need to be increased by \$200, making the total purchase price, \$6,725.

**MOTION:** Councilman Favret moved to amend the contract price for the pool security lights from \$6,525 to \$6,725 to reflect a \$200 increase. Seconded by Councilman Morris, all in favor.

**The Council voted on the purchase as amended, all in favor.**

8. Council to consider three bids received for traffic warrant study at the Richfield Station Intersection. Town Engineer recommends awarding contract to Lenhart Traffic Consulting in the amount of \$6,000.

**MOTION:** Councilman Jaworski moved to approve a bid for a traffic warrant study at the Richfield Station Intersection to Lenhart Traffic Consulting in the amount of \$6,000. Seconded by Councilman Morris, all in favor.

**XI. Public comment was received by:** None.

**XII. Council Lightning Round:**

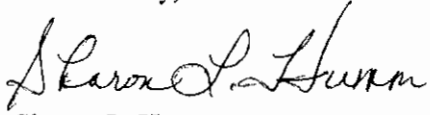
1. Mr. Favret thanked everyone for coming out this evening. Mr. Favret stated the Council now holds public informational work sessions the first Thursday of each month to discuss and go over items that will come before the Council for consideration. As proof of this evening's meeting, these work sessions are most informative to the Council leading to a smooth and more efficient Town Council meeting. Mr. Favret encouraged the public to get involved and attend these work sessions as he feels they would be beneficial to all.
2. Mr. Pardieck thanked everyone for coming out.
3. Mr. Morris echoed Mr. Favret's comments, agreeing the work sessions are a tremendous benefit to the Council and would also be to the public.
4. Mr. Jaworski reaffirmed that March 15<sup>th</sup> at 7 pm the Economic Development Committee will meet here at Town Hall and invites all to come out, hoping to announce a really exciting event that will be forthcoming!
5. Dr. Beaudin looks forward to the Mayor's return.



**XIII. Adjournment**

There being no further business, the meeting adjourned at 8:25 p.m. on a motion by Councilman Favret.  
Seconded by Councilman Jaworski, all in favor.

Submitted by,

A handwritten signature in cursive script that reads "Sharon L. Humm". The signature is written in black ink and is positioned above the printed name and title.

Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
WASTEWATER TREATMENT PLANT, MITIGATION  
AND GENERAL FUND BUDGET WORK SESSION  
February 6, 2017**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Stewart B. Cumbo, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, Jay Berry, Superintendent of Public Works, Paul Woodburn, Town Engineer, and Connie O'Dell, Utility Billing Administrator/Community Development Director.
- II.** **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.
- III.** **FY18 Budget Work Session on the Wastewater Treatment Plant Fund, Mitigation Fund and General Fund.**

The Mayor stated that tonight's work session would consist of discussing the proposed budgets for the Wastewater Treatment Plant, Mitigation and General Funds. The Mayor asked the Town Treasurer to begin with the Treatment Plant Fund and give a brief overview of each page.

**WASTEWATER TREATMENT PLANT**

Mrs. Smith stated the first page of the Treatment Plant budget, which consists of income, is reflective of expenditures of fixed and variable costs which are shown on page 2. The 3<sup>rd</sup> page consists of capital projects proposed for FY18 which are also reflective on the first page. The last page shows the breakdown of the percentages for each entity. Mrs. Smith stated this is a no profit budget. Mrs. Smith, in addressing the Council's questions, elaborated a little more on how the fixed and variable income relate to the expenses, billing procedures and how it falls within the budget figures. Mr. Castro was also available to clarify some concerns of the Council. Among items discussed were the increase in chemicals, the decline in administrative expense, increase in lab expense and equipment purchases, and increase in telephone expenses.

**MITIGATION FUND**

Mrs. Smith gave a brief overview of the Mitigation Fund. Mrs. Smith stated the previous years' profits are carried over into the new year along with a small amount of income from interest. Included in the fund is a \$20,000 entry for the purple pipe installation. Mr. Woodburn was present to give a synopsis on the purple pipe and other projects that have and can be done through this fund.

Councilwoman Beaudin stated the CBOCS was funded from this fund several years ago and suggested moving it from the General Fund back to the Mitigation Fund at the budgeted amount proposed. The Council was in agreement.

**GENERAL FUND**

## INCOME

Mrs. Smith addressed the Council's questions on the local sources of income. The Council asked Mrs. Smith to elaborate on admission & amusement tax, the tower site rental, why the decrease in the Bayfront Park admission and why the increase in the speed camera revenue. Dr. Beaudin asked Mrs. Smith if she anticipated the proposed real estate tax figure to increase. Mrs. Smith stated yes, but would not know a more accurate figure until probably March. Dr. Beaudin suggested under "Other Income" that the unexpended allocated funds be broken out for better transparency.

## EXPENSES

Councilman Jaworski asked Mrs. Smith to elaborate for the Council on the increase in office salaries and public works salaries. Mrs. Smith stated the office salaries include a cost of living increase along with the addition of some administrative costs from the Treatment Plant. The public works also include cost of living increases and reflect results of reevaluation in regards to certifications and skills of current employees. There is also intent to replace an employee, upon vacating the position, at a higher level. Other items discussed were the Council compensation, website maintenance, increases in planning and zoning and Council expense line items, and clarification of what "other professional fees" consist of.

Dr. Beaudin requested removing \$9,000 from the line item Economic Development, and create a new line item under Contracted Services for website maintenance. The Council was in agreement. Dr. Beaudin also made a suggestion to decrease the planning and zoning line item from \$60,000 back down to \$51,000. A poll vote was taken with four in favor and Councilman Cumbo opposing the decrease. Mrs. Smith will make the change.

The Mayor requested Mrs. O'Dell to give an overview of the special events. Mrs. O'Dell stated that the moonlight cruises should read \$4,000 as opposed to the \$5,700 due to better pricing that came forth earlier in the day. After discussion the following was agreed upon:

1. A decrease in the proposed three moonlight cruises from \$5,700 to \$4,000.
2. To eliminate the expensive volunteer Christmas party and replace with an end of the summer volunteer appreciation party to be held at the water park resulting in significant savings.
3. Increase the Miscellaneous Events by \$1,700 (moving the savings on the moonlight cruises to this)

Councilman Favret stated he would like to see more events at Kellams Field.

Mrs. Smith addressed questions from the Council concerning the Audit, SDAT fees, the annual software agreement, the library rent, the notification system and why no entry for the GIS.

Councilman Pardieck asked if he could get a breakdown of the expenses which fall under Bayfront Park for the next Bayfront Park Committee meeting.

## PUBLIC WORKS

Councilman Favret inquired as to whether the public works proposed salaries reflect the current employees and inquired as to the increase in the trash removal service and if all year round recycling was included. Mrs. Smith stated the public works salaries is only the current employees and the trash removal increase is a guess estimation. The trash removal is going out to bid shortly and a more accurate house count and all year round recycling is included in the bid so the Town is anticipating a cost increase compared to last years. On another note, as approved earlier to move the CBOCS line items to the Mitigation Fund, Councilman Favret asked Mrs. Smith to explain what expenses are included in the CBOCS line items.

The Mayor called for a five minute recess. Upon resuming the work session, the Mayor stated that Councilman Cumbo had been called away and would not be returning for the remainder of the work session.

### **GENERAL FUND CAPITAL EXPENDITURES AND DEBT SERVICE**

Dr. Beaudin stated, assuming the Council would be in agreement, that the Town should pay off the 2004 Exempt Refunding Bond by way of ordinance, thus removing \$154,910 from the budget under debt service. Also, Dr. Beaudin is suggesting that under "Restricted Funds", the fishing creek dredge reserve fund be increased by \$25,000. The \$25,000 would be covered by the \$9,000 from Planning and Zoning, the \$10,800 from CBOCS and adding \$5,200 from the unallocated fund.

Mr. Berry addressed questions on the asphalt overlay, Kellams Field maintenance, and the bridge upgrade for the Bayfront Park. Councilman Pardieck suggested Council consideration for cameras at the Bayfront Park. Councilman Pardieck will work with Mr. Berry to bring forward a proposal in the near future.

Councilman Favret inquired about the no entry in the "sidewalks" line item and is requesting to add \$5,000 from reserves for future work which would include crosswalks. Councilman Favret will work with Mr. Berry to take a comprehensive look at the Town and bring a proposal before the Council at a future date.

**Close for an Executive Session.** The regular meeting was closed at 9:25 p.m. for a Closed Executive Session pursuant to General Provisions Article §3-305(b) Subsection 1, to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals on a motion by Councilwoman Beaudin. Seconded by Councilman Morris, all in favor.

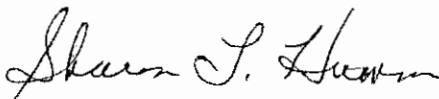
The Mayor reopened the regular meeting at 9:42 p.m.

All members that voted in favor to close for an executive session were present the entire closed session and that the purpose was to discuss a personnel matter regarding employee compensation.

Before adjourning, the Council agreed to introduce the Wastewater Treatment Plant and the Mitigation Funds at the February Town Council meeting and vote on at the March meeting.

There being no further comments the meeting adjourned at 9:45 pm. on a motion by Councilman Jaworski. Seconded by Councilwoman Beaudin, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk





**MINUTES OF THE  
TOWN COUNCIL INFORMATIONAL  
WORK SESSION  
February 9, 2017**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, Jay Berry, Public Works Administrator, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager and Connie O'Dell, Utilities Billing Administrator/Community Development Director. Absent was Stewart B. Cumbo, Council Member.
- II.** **Pledge of Allegiance** – The Mayor led the Pledge of Allegiance.
- III.** **Informational Discussion on the following items:**
- A. Water Park Acquisition Presentation:** Ms. VanWagner presented to the Mayor and Council a list of items that need to be purchased and installed before the opening of the water park this season. Ms. VanWagner presented the following items, with at least 3 quotes per item, stating the reason for each, the cost, and her preference.
1. Replacement of sand in Main Pool Filter – Recommends Winkler Pool @ \$7,650
  2. Up Right Freezer – Recommends Artic Air @ \$1,499
  3. Ice Maker – recommends Manitowac @ \$7,700
  4. Sno Cone Machine – recommends Swan Company @ \$1,995.
  5. Main Pool Chlorinator – recommends Winkler Pool @ \$5,929.
  6. Pool security lights – recommends K & H Electric @ \$6,525.
- B. Utility Overview:** Mrs. O'Dell was present to give an overview of the Utility billing system. Mrs. O'Dell had on display meter equipment in order for the Council to have a visual look as she explained briefly how each piece fit and worked in the system from the meter being installed, how readings are obtained and the process of the billing.
- C. Ordinance:** The Mayor stated that a budget amendment ordinance to allocate funds to retain Sergeant Phelps for the remainder of FY17 will be introduced this month at a cost of \$2,898.50 to the Town. Both Chesapeake and North Beach wish to keep him on board.
- D. Ordinance:** The Mayor stated that a budget amendment ordinance to fund an increase in Town Council compensation from \$3,000 to \$5,000 will be introduced in February. The Mayor stated that he had spoken with the Town Attorney and noted that this current Council is under no obligation to approve this.
- E. Ordinance:** The Mayor stated that a budget amendment ordinance will be introduced in February to do a partial dredge at Fishing Creek. The Mayor went on to say it looks like possibly around \$180,000 to do the partial dredge but was optimistic that we may receive a match from MDNR.
- F. Ordinance:** An ordinance for a budget amendment for discounted Christmas decorations was introduced at the January Town Council meeting and this will come up for a vote in

February. Mrs. O'Dell spoke to this stating that though the original ordinance requested \$8,300 and the discounted price from Mosca designs has come in at \$6,900, she is requesting the remainder be approved and be used for repair and/or replacement for other decorations that are in need of attention.

- G. Nominate and vote Barbara Fitzgerald as BOA Alternate:** The Mayor stated that the Board of Appeals is still in need of an alternate member and has met with Ms. Fitzgerald and is requesting Council consideration in her appointment at the February meeting.
- H. Traffic Warrant Study:** The Mayor stated that this is in regards to the Richfield Station Intersection. Mr. Woodburn has received three proposals and Council will consider awarding this at the February meeting.
- I. Nominate and vote Ethics Committee in March:** The Mayor reported that he will be establishing an Ethics Committee and has three candidates ready to serve that he will be presenting to the Council in March. The Mayor did say that if the Council's pleasure would be to advertise for additional candidates, he had no problem with that.
- J. Ordinances:** The Mayor reported that per Monday evening's budget work session, the Council is requesting the introduction of the Wastewater Treatment Plant and Mitigation Fund Budgets be introduced at the February meeting and voted on in March.
- K. Ordinance:** There will be an ordinance introduced in February with a public hearing and vote to be held in March on the payoff of the 2004 Tax Exempt Bond.
- L. Critical Area Map Amendment:** The Mayor stated that Planning and Zoning Administrator, Chris Jakubiak, has recommended that the Town Council hold a work session allowing him to present to the Council the Critical Area Commission's proposed map amendment. This would come in the way of ordinance and be introduced at the March meeting, scheduling a public hearing and vote for April. The Mayor asked Council Vice-President Beaudin if she would chair the work session as the Mayor will be out of town.

The Mayor announced that he would be leaving tomorrow and would be out of town for four weeks. In his absence, Council Vice-President Beaudin will be acting Mayor/Chair but the Mayor stated he could be reached and would be checking his email.

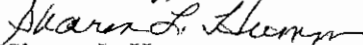
On a final note, Councilman Favret asked Council to consider the possibility of opening E Street that Councilman Cumbo brought to the Council's attention at the January meeting. With summer coming and the traffic congestion it will bring, the idea of that has merit.

Council Vice-President Beaudin stated, with the approval of the Mayor, that the March informational work session include the critical area commission's proposed map amendment and the discussion of the possible E Street opening.

#### **IV. Adjournment:**

The meeting adjourned at 7:45 p.m. on a motion by Councilman Jaworski. Seconded by Mr. Favret, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk





January 2017 EMS/ FIRE TOWN STATS

EMS = 130 calls total 170

Cardiac Arrest =5

WATER RESCUE =0

ALTERED MENTAL STATUS =3

CHEST PAIN =14

OTHER DISPATCHED NON PRIORITY CALLS =39

CVA = 5

DIABETIC EMERGENCY = 7

FIRE STANDBY =3

GSW'S =0

MVA =14

OVERDOSE =2

RESP. DISTRESS =15

EMS DRILL FOR January: EMS Hazmat Awareness

SEIZURES =1

EMS DRILL FOR February: High Performance CPR

Fall =17

UNCONSCIOUS SUBJ. =5



Jan 2017 FIRE = 69 calls

AFA = 3

BRUSH = 3

EMS =39

FIRE'S =6

(CAR, HOUSE, GARAGE, ETC)

LANDING ZONES = 2

MVA =5

SERVICE =11

WATER RESCUE = 0

FUNDRAISING:

BINGO Every Tuesday Night

UPCOMING FUNDRAISING EVENT

NBVPD ANNUAL Sportsman Bash March 11, 2017

Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: February 7, 2016  
To: Sharon Humm  
From: Sergeant Thomas S. Phelps  
Re: Sheriff's Office Report-Chesapeake Beach

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In January of 2017, the Sheriff's Office handled 319 calls for service in Chesapeake Beach. This is down from 378 calls in December 2016.

Call Breakdown for January 2017:

170 calls were self-initiated (patrol checks, follow-up investigations, etc)

149 calls were received by other means (citizens, alarm companies, etc)

Of the 319 calls, we handled:

- 4 CDS Arrests (1 oxycodone, 1 heroin, 1 amphetamine, 1 dextroamphetamine)
- 7 Thefts
  - Fraud Check/ 17<sup>th</sup> St (Closed by Arrest)
  - Shoplifting Roland's (Closed by Arrest)
  - Items taken from UNLOCKED Vehicle/ Delores Ct (Under Investigation)
  - Medication taken from Residence; Was a False Report Charged Complainant/ D St. (Closed by Arrest)
  - Rings taken from Residence/ Delores Ct (Closed by Arrest)
  - Items taken from UNLOCKED Vehicle/ Chesapeake Station Parking Lot (Under Investigation)
  - Cash from Verizon Store/ Employee Related (Under Investigation)
- 2 Destruction of Property
  - PVC Pipes damaged by Fireworks that caused a Fire/ Crest View La (Under Investigation)
  - Christmas Decorations on Rt 260 (Under Investigation)
- 3 Marijuana Civil Violations
- 2 DUI Arrests
- 1 Disorderly Arrests
- 1 Assault Arrest
- 1 Indecent Exposure / Chesapeake Station Parking Lot (Closed by Arrest)
- 1 Non-Fatal Heroin Overdose

January 2017 Calls for Service

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hung Up	0	0	Fireworks Complaint	0	0	Robbery	0	0
Abandoned Vehicle	0	0	Follow Up	5	5	Search Warrant	0	0
Accident	7	7	Found Property	3	3	Sexual Assault	0	0
Alarm	14	14	Fraud	2	2	Special Assignment	4	4
Animal Complaint	1	1	Harassment	1	1	Stolen Vehicle	0	0
Assault	3	3	Illegal Dumping	0	0	Summons Service	5	5
Assist Motorist	6	6	Industrial Accident	0	0	Suspicious Person	6	6
Assist Other Dept	3	3	Indecent Exposure	1	1	Suspicious Vehicle	5	5
Assist Sick/Injured	3	3	Intoxicated Person	0	0	Tampering with MV	0	0
Attempt to Locate	4	4	Loitering	0	0	Telephone Misuse	0	0
BioChem/ Susp Package	0	0	Lost Property	0	0	Theft	9	9
Burglary ***	1	1	Loud Party/ Music	1	1	Traffic Complaint	14	14
CDS Violation	0	0	Mental Subject	0	0	Traffic Control	0	0
Check Welfare	12	12	Missing Person	0	0	Traffic Enforcement	5	5
Conservor of Peace	1	1	Neighborhood Dispute	0	0	Trespassing	0	0
Destruction of Property	3	3	Notification	0	0	Unauthorized Use MV	1	1
Death Investigation	0	0	Parking Complaint	7	7	Unknown Problem	1	1
Disorderly	7	7	Patrol Check	165	165	Violation Protective Order	0	0
Domestic	9	9	Person with Weapon	0	0	Warrant Service	2	2
Escort	0	0	Police Information	2	2			
Eviction	2	2	Protective/Peace Order	2	2			
Fight	1	1	Prowler	0	0			
Firearms Complaint	1	1	Relay	0	0	Total Calls	319	319

	Month	Year		Month	Year		Month	Year
DUI Arrest	2	2	CDS Arrest	4	4	Other Arrest	7	7
Civil Marijuana Citations	3	3	Non Fatal Overdose	1	1	Fatal Overdose	0	0

\*\*\*\* Notes \*\*\*\*

Burlary was Unfounded; Firearms Complaint was Unfounded



Jay Berry  
Public Works Administrator

February 16, 2017

Water leak- There were 2 water main breaks since our last Council meeting. The one on Woodland has been repaired. At the time of this report we are still working on the one located on Harrison Blvd.

Wet wells- We had to remove pump 3 from Mears Avenue pump station. It has been sent back to the repair shop to be fixed under warranty. We will be doing a PM check at Mears Avenue this month

Water meter/MXU- We continue to change out MXUs and meters as needed.

Flushing- The last round of flushing for this year was completed in November. We will be flushing the lines again in early March of 2017.

Ball fields – The ball field, concession stand and bathrooms have all been winterized for the off season.

Rail Way Trail - We are cleaning tree branches and leaves off the trail weekly.

Water Park - I am meeting with contractors and the water park staff/committee daily to prepare for the upcoming season. We have located and repaired a blocked baby pool line.

SHA bridge- This project is starting to ramp up. You might already know this as I am sure you have sat in the traffic just like me. This is a SHA project that must be completed. We are working with the State Contractors daily to assure the Town's utilities/assets are relocated and not damaged in this project.

Snow removal – Nothing new to report.





# MEMORANDUM

**TO:** Mayor and Town Council  
**FROM:** Bill Watson, Code Enforcement Officer  
**DATE:** February 16, 2017  
**SUBJECT:** Code Enforcement Status Report

Building Maintenance		
Location		Status
7515 B Street – Vacant House, several Violations	Board of Appeals approved plan, Zoning Permit granted, County permits applied for. 2/8/2017 – Left message for Architect to give status report on permits	
7505 H Street – Numerous violations	2/8/2017 – Notice, Cover Letter, Affidavit & 9 Citations. Inoperable Vehicle, Bulk Trash, Dangerous Deck, Rood leak	
8734 Bayside Road – Paint & Scrape	2/7/2017 - E-mailed to request update on status. House sitting empty since she was deployed out of the area in August. Plans to put vinyl siding on shed and remainder of the structure to improve appearances. She anticipates returning in summer to then accomplish this.	
3911 27 <sup>th</sup> Street – Paint & Scrape	1/12/2017 - Rear not completed. 2/3/2017 – Called owner to get status update. Weather and money have hampered the work. Will restart probably around April – About 2/3 completed.	
8315 Bayside Road – Paint & Scrape	2/8/2017 - Left message for new owner as to status of permit approvals. 2/9/2017 - Builder returned call. Consultant still working on site plan. Submittal was supposed to have already happened.	

Property Maintenance		
Location		Status
3908 Chesapeake Beach Road – White powder being spread on alley	1/17/2017 - Received Complaint. Spoke with complainant. Said that on Monday 1/16/17 observed with a gallon-sized plastic bag, wearing gloves spreading the contents along the side of the Alley. Investigated, no evidence observed.	

Miscellaneous		
Location		Status
3319 Chesapeake Beach Road – 2 apartments, one water account	11/22/2016 - Spoke to Owner - Confirmed that there are two units. Explained the water billing ramifications. He seemed OK with that. Follow-up with e-mail or letter	
8216 Bayside Road –South House not on water billing system	11/22/2016 - Spoke to owner. Confirmed that no water meter for southern house. served from Northern house, both on separate	



Location	Miscellaneous	Status
	lots, though on same deed. 1/11/2017 - Left phone voice mail to Chris Jakubiak as he is apparently pursuing Zoning Matters on this case. 2/13/2017 - Meeting scheduled for owner to discuss with Connie, Holly & Watson	

Location	Vehicles	Status
8216 Bayside Road - Inoperable Vehicle	2/8/2017 - Warning Letter Sent	
8309 Bayside Road - Oversized Vehicle on Alley	1/24/2017 - Received e-mail from Marty to check out this situation. 1/25/2017 - Texted Ronnie Naughton to investigate. 1/26/2017 - Tow Truck IS Oversized, per Ronnie, it measures 32+ feet bumper-to-bumper and is over 10 feet tall, not including tow boom. He spoke to truck operator and advised of nature of violation. 2/8/2017 - Operator called to say he is still searching for place to park the vehicle. Informed him to make it quick.	

Location	Zoning	Status
8226 Elm Lane - Constructing Deck W/O Permit	Board of Appeals heard case, approved request. Deck will remain with only placement of a latticework screen to hide underside of deck. Permits applied for	
8333 Autumn Crest Court - Code Inspection as condition of Zoning Permit	2/2/2017 - E-mail from Zoning Administrator requesting inspection. Applicant to call.	
3814 26 <sup>th</sup> Street - Parking violation	2/8/2017 - Letter sent to require Site Plan	
7972 Delores Court - Illegal Tree Cutting on HOA Property	1/13/2017 - Received complaint that one or more properties are cutting trees in the HOA Area or the Town Wetlands area west of their Townhomes. 1/24/2017 - Inspected area to west of grouping of townhouses. Observed that there was at least 1 12" o 14 inch tree (unknown type) cut with some pieces of the trunk nearby on HOA property. While there were 2 or 3 others cut, they were in the neighborhood of 2 - 4 inches. Most of the underbrush has been cleared away, also. 2/8/2017 - Advisory Letter sent to HOA & Property Management Company.	

Location	Court Cases	Status
3915 27 <sup>th</sup> Street - Dangerous entrance stoop, window & sliding glass door frame on front of house need Scrape & Paint	2/6/2017 - Pre-trial phone conference with defendant's attorney. \$ 500 fine and have abatement completed by 2/24/17, else Circuit Court trial and assess total fines accumulated to that time. Court Date 4/4/17.	
8216 F Street - Dangerous House, Vine	1/3/2017 - Drove by. Seems that some vines on front of house	

Location	Court Cases	Status
covered, Front stoop fallen off, gutters missing 7516 Old Bayside Road – 12 Citations	have been removed and fallen front stoop removed. 2/13/2017 - New Court date. 1/10/2017 - No Apparent changes.	

Location	Recently Resolved Items	Status
3319 Chesapeake Beach Road - 2 rental units, 1 water billing account	Added Additional amount to monthly bill for fixed costs	
8730 D Street – Inoperable Vehicle	Pick-up truck covered.	

Year-To-Date Summary			
Violation Type	Cases		
	Closed	Active	Old Active
Building Maintenance			
- Dangerous Building		1	
- Debris	1		
- Deck		1	
- Disorderly Storage			
- Gutters			
- Scrape & Paint	2	3	
In Court		3	
Property Maintenance			
- Bulk Trash	5		
- Fence			
- Grading			
- Grass, Weeds	1		
- Trash	1	1	
- Tree			
- Pool			
Health Department Referral			
Miscellaneous		2 <sup>1</sup>	
Other	1		
Vehicle Related	2	2	
Zoning		4	
<b>TOTALS</b>	<b>13</b>	<b>17</b>	

<sup>1</sup> No Connection to Town Water Lines – Service from adjoinder

**TOWN OF CHESAPEAKE BEACH**  
Engineering Report**NEW BUSINESS**

**Fishing Creek Bridge (MD Route 261)** – The general contractor is Wagman Construction. BGE is still completing the conduit beneath Fishing Creek to run their lines underground from Mears Avenue to Gordon Stinnett Avenue. MSHA and contractor coordination meetings continue on the existing water and sewer utilities. Work on these relocations has begun. Shop drawing reviews, utility installation discussions, and inspections during construction will be ongoing. The Papa John's has been shut down. BG&E is back at work on the relocation efforts. Piling work is now scheduled to start in the late summer with sheet piling to follow. Water line and sewer work has begun and is anticipated to go through the end of the summer for the first phase. The second sewer phase fronting Fast Stop and Traders is scheduled to begin the 3<sup>rd</sup> week of December pilings should begin in December or early January.

Current Update: Piling work is underway and will continue for months to come. Sheeting tiebacks for the northeast and southeast retaining wall sections are currently being installed with pilings and retaining wall construction directly behind.

**Fishing Creek Dredging** – We have prepared plans and bid specifications to remove material from the existing spoil facility in preparation of future dredging. MDNR has performed the Fishing Creek channel bottom survey to determine how much time we may have before the channel needs to be dredged. A copy will be presented at the council meeting for review. We will need to continue to search for viable offsite properties to take the dredge spoils to make the project as economical as possible. Bid packages are prepared with current soil testing and placement testing. Bids received are incomplete as the lack of allowable land application receiving sites has delayed responsible bids. We have met with two potential receiver sites in Anne Arundel County as a potential locations. Once one of these are approved, the bids can be completed and brought to the council for consideration. The receiver site contractors have visited the spoil site and have taken samples to determine what soil amendments may be needed to place the soil (drying lime and/or cement). We have located three potential locations going to the north. We have met with each and have been requested to provide soil samples. The soil samples are currently being tested for environmental compliance (i.e., heavy metals). One sample has comeback within acceptable limits. The other two results are due September 11, 2016. All results have been forwarded to MDE for analysis and approval. We have sent letters to the United States Army Corp of Engineers, the Honorable Steny Hoyer and the Honorable Barbara Mikulski to request dredge funding be made available with the next two years. MDNR has reconfirmation our \$125,000 grant for dredge removal from the spoil site. We have applied with MDE and the Corps of Engineers for a dredge application to dredge a 600 foot long channel portion from the end of the Windward Key stone jetty west to the Rod N Reel wood break wall. This is in anticipation of the need to ensure that the channel depth will be maintained until a federal dredging project moves forward. As was the case in 2011, the 600± foot stretch of the Fishing Creek federal channel is filling in with sediment at a high rate and needs some dredging work. We have heard from the charter boat captains that this stretch will start to prohibit a half

dozen or so of the larger charter boats from utilizing the channel this spring at the current channel filling rate. The town notified last September the Corp of Engineers and our state and federal delegation that a federal dredge will be needed very soon and we need their assistance to provide the resources necessary to make this happen. So far the federal government has not provided a commitment to dredge the channel. Therefore, we recently reached out to the Maryland Department of Natural Resources (MDNR) and have requested their assistance to help fund this 600 foot portion of the dredge. They are very supportive of our request and we hope they will find funds in the coming months to make this happen. We have asked MDNR for a \$100,000 grant to cover the work. We also will be bidding this work out soon. In case MDNR does not provide any of all of the grant funding requested, I have asked the mayor to consider for council approval funding up to this amount to cover the work.

Current Update: The State is considering our request for some grant funding but no decision has been made.

**Purple Pipe** – We are developing layouts for installation of the pipe to serve the Route 260 landscaping areas and Kellams Field. Operation of the system will commence with later stages of the ENR project. We have outlined the 4” pipe connection location to tie into the discharge pipe. This pipe will go in after completion of the denitrification filters (no new updates). I attended an MDE meeting regarding installation and use. The new guidelines are issued and the permit is being finalized. We met with MDE to discuss our permit application again on October 10, 2016. We anticipate filing with the WWTP discharge permit update in January with a new permit issuance in May/June, 2017. We met with Calvert County on December 5, 2016 to request the required 10-year water comprehensive plan amendment to include the purple pipe project as requested by MDE.

Current Update: We have filed for the comprehensive plan amendment with Wayne Raither of the Calvert County Water and Sewer Division (no new update – in review).

**MD Route 261 Sidewalk** – New funding opportunities have been presented to the town by the state thru MDOT and possibly SHA. SHA came to the Town last month to review potential sidewalk crossings and placement issues as well as parking issues at Bayfront Park. In response, Connie O’Dell and I have prepared a package to request 80% grant funding for the 261 sidewalk installation. Bid packages will be assembled to request a design/build project to be funded by the Town. Once it is known if the project will use State funding or Town only funding. The State has granted the first part of the award for engineering and permitting of approximately \$125,000. We met with MSHA for a kick off meeting to gain timing details we will be receiving a MOU in January outlining the details.

Current Update: We are still waiting for the state (MSHA) MOU (no new update – in review).

**Richfield Station** – A request has been made to BGE to relocate two existing poles at the entrance of Harrison and MD Route 260. A follow up inquiry has been made and BGE and a field meeting was held October 13, 2014. Councilman Combo, Krahling and I met with BGE. BGE provided follow up cost of \$101,000 to relocate poles. We have requested SHA right-of-way information, BG&E pole location plans and topographic maps to prepare a sight distance plan to begin discussions with SHA and BG&E over the possibility of moving the poles. We are awaiting the BG&E pole installation plan. The SHA plats are now available and BGE has



reached out to us and has provided dates to meet in March. A meeting was held in March to discuss the BG&E proposal further. An updated cost estimate was prepared by BG&E at a cost of \$108,500 (see attached). This does not include Verizon and Comcast relocation. These additional cost have been requested but have not been received yet. A letter has been drafted to go to SHA, BG&E, Verizon and Comcast putting them on notice that the Town does not believe that should be responsible to carry this cost. A letter was sent to the SHA on July 10, 2015, Douglas H. Simmons requesting the State fix this problem. SHA is currently investigating the situation per letter from Douglas Simmons. We expect a response soon and have reached out to SHA to determine when we might expect their review. A response was provided from SHA (see attached). A letter has been sent to the State requesting an updated traffic study be considered for placement of a signal at the entrance to Richfield Station. A meeting with SHA district engineers was held last month to discuss this and other pedestrian access issues. They are going to revisit the situation and get back to us with a possible solution(s). A new but related issue has arose regarding drivers taking a left hand turn into oncoming traffic from eastbound Route 260. I contacted SHA to discuss possible alternatives to help with this issue and to get an update on their review of the line of sight issue. We have added new turning movement striping in Harrison - closer to Rt. 260. The do not enter signs have also been moved further east to be seen easier by a car stopped at the stop bar. A request to BG&E, Comcast and Verizon has been made to obtain formal construction quotes and a timeline to relocate the poles (4) on the MD 260 eastbound approach to Harrison Boulevard. I received a call from the new BGE project engineer on October 14, 2016. A meeting is scheduled with MDE for November 16, 2016 to review the project again. A cost proposal from BG&E will follow in mid-December. The BG&E proposal was received and totaled \$258,000. As a secondary option, we are requesting proposals for performing traffic warrant study to look at the possibility of a new traffic light in lieu of the BG&E pole relocation option.

Current Update: Three proposals for a traffic warrant study are being presented for your consideration.

**WWTP** – The primary activity was computer programming, system testing and punch list items. The final walk thru was held on Monday November 7, 2016.

Current Update: We are in testing period and have had meetings with MDE to work toward final project closure.

### **OLD BUSINESS**

**Kellams Field** – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades. We hope to install most of the improvements upon approval by MDE. (No new update)

**Trail** – Concept site plans for a Trail extension from the Trestle and thru the Richfield Station Rail bed have been developed and provided to the Critical Area Commission and the State Highway Administration (SHA). We are currently researching critical area woodland mitigation possibilities and property title issues (we spoke to the Title Abstractor Terry Erder on 1/9/13 and more research has been completed – an extensive report has been compiled from Terry which she believes gives title to the town). We are currently seeking guidance from title attorneys and

the town attorney to gain title insurance. Preliminary Environmental studies are complete to move forward with the Trail extension plans and the Critical Area Commission has requested a meeting to help move us through the process. The meeting was held and they presented several mitigation programs. We also marked in the filed the trail alignment for a field review by the C.A.C. The C.A.C. approved the concept plan. A final title report has been delivered which outlines that the Town does have title to the trail bed through Richfield Station. There are a few old development bank liens that need to be cleaned up and the attorney is moving forward getting this done. The attorney has presented closure documents for signature by the lien holders. A meeting with the RSHOA will be scheduled in the coming months. (No new update)

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## Water Park Report

Marilyn VanWagner, General Manager  
February 16, 2017

### Staffing –

The second Lifeguard Orientation for the 2016 Season took place last week at Town Hall. Our new Lifeguard Supervisors have been enrolled with Ellis and Associates, so that they can take the Ellis and Associates Supervisor Training Class. Here they will be trained and certified to teach and certify our 85 new lifeguards for the 2017 Season. These new lifeguards will be trained over Spring Break.

It is not too late to sign up. We still have many positions, including lifeguards available. Anyone interested in working at the Water Park this summer can visit our website, click on employment opportunities, and sign up for the orientation for the position of their choice. They all take place in March. <http://www.chesapeakebeachwaterpark.com>

### Season Passes –

Season Passes are currently being offered on our website. Purchasing a Season Pass is a perfect way for our favorite guests, the residents of Chesapeake Beach, to avoid the long lines, and save 20% on all food and store items. All Season Pass holders are also eligible to purchase one of our two types of Souvenir Cups. The new bright orange cup will allow you to drink all summer long for one low price of \$19.50. The clear cup allows one to receive \$1 refills all summer long.

### Special Events –

We have many Special Events planned for the 2017 Season. We will be hosting again, for our 7<sup>th</sup> consecutive season, The World's Largest Swim Lesson. Plans for our Night Slide events and Special Character Days are well underway. The final list of Characters for the 2017 Season will be released by the middle of March. On Character Days our guests will enjoy games for the children, and special goodies that are consistent with the Characters for that event.

Our Swim Lesson Program will feature a new class this season. Back by popular demand is our Junior Lifeguard Program. This gives children ages 12 to 14 the opportunity to learn what it is like to be a lifeguard. In this program they will also learn all the life safety skills (i.e. CPR and First Aid) that are necessary to be certified as a lifeguard. Also brought back by popular demand for the 2017 Season, are Adult Swim and Parents with Preschoolers. Every Town Resident will also be eligible to enjoy Chesapeake Beach Appreciation Days! All the information for all of these events is available on our website. <http://www.chesapeakebeachwaterpark.com>

### Budget –

All budget categories for FY2018 have been discussed with the Treasurer and Town Administrator and will be presented to the Mayor for review soon. This is in preparation for the upcoming FY2018 budget meetings.

### Maintenance/Upgrades-

The park is starting to really shine! Filo our Maintenance Tech is busier than ever making improvements everywhere. Some of the bigger things he is working on are:

- Moving the lockers to a safer place.
- Maintenance procedures on the white slide.
- Refurbishing the floatables
- Painting the Slide Tower
- Painting the Octagon Deck
- Refurbishing the Baby Slides



**Chesapeake Beach Wastewater Treatment Plant Report**  
**Jon Castro, Superintendent**  
**February 16, 2017**

**Plant Operation:**

The ENR Upgrade Project is finally coming to a close. The final progress meeting with Bearing Construction and Whitman, Requardt & Associates was held 1-12-17. The remaining issues left in this project were discussed and should be worked out by the end of February 2017. MDE is scheduled to tour the plant on 2-10-17 to begin the process to sign off on completion of the project.

The Bio-monitoring test of the plant's Effluent was performed on the week of January 23, 2017. This is a required test in the plant's MDE plant permit and performed annually. The testing consists of Chemical Analysis of the discharge Effluent into Chesapeake Bay along with several Toxicity tests on different water born species. The test results should be available by the end of February 2017.

All annual reports for MDE and the EPA was submitted on 1-25-17. The plant's renewal MDE permit was send in on 1-3-17. The renewal permit will include the Water reuse permit. The present permit will expire on 3-1-2018 and we hope to have the new permit by 1-1-2018. The permit is good for 5 years.

Bearing Construction started the installation of the Clarifier Sluce Gates on 1-31-17 and completed the job on 2-8-17. Plant staff had to perform 3 plant flow diversions to the SPT tank in order for the Sluce Gates could be installed.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Old Line Hauling and Chesapeake Labs. The new press was put on line 9-30-15. The new hauling contract will take effect on June 30, 2016 with Old Line Inc.

Plant operations for this monthly report did use the Shell Fish Tank on 4 occasions. These were due to the Clarifier Sluce Gates being installed.

The plant had one emergency alarm for this report period. This was an Influent Pump failure. An operator responded to the alarm and reset pump. This was due to heavy flow into the plant from rain.

The Wastewater Treatment Plant had no spills to report for this February report.

**Future Projects:**

To complete the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade.





Connie S. O'Dell  
Utilities Billing Administrator  
Community Development Director

February 16, 2017  
codell@chesapeakebeachmd.gov

## Water & Sewer/Community Development/Special Events

### Utilities – Water/Sewer Billing

We have just completed a water shut off process. Seventeen homes were shut off on January 24 after notification took place on January 4. All are back on with the exception of two.

All data pulls and teleconferencing with Tyler Technologies continue to occur. The UB Conversion is almost complete. The week of February 20 we will begin the data conversion verification. That process will take approximately 2 weeks. February 13 through 17 we will be trained in the Utility Billing Module and Cashiering. We are still on schedule to do our last billing from the current system in April of 2017. During that billing cycle, we will bill from both systems and do a comparison of the data to insure that the migration has been successful. New bill form blank stock and door hanger blank stock is on hand and we await the opportunity to run some test data.

### Community Development

- **SHA – Bridge Replacement**

Following is the latest email blast to our community: In December a barrier wall was installed on the east side of the current bridge. Current work includes moving of utilities and driving of sheet piles. Sheet pile are an earth retention and excavation support technique installed along the planned excavation perimeter of the bridge. The contractor, Wagman, Inc. is also building a Cofferdam which is a watertight enclosure pumped dry to permit construction work below the waterline.

Currently, the contractor is working 6 days a week, Monday through Saturday. Due to the nature of the work, a single lane will be closed on the bridge each day between 9 a.m. and 3 p.m. Flaggers will guide motorists across the bridge during the single lane closure. All work is weather permitting.

UPDATE: SHA is placing 3 variable message board signs. Locations include MD Route 260, Route 261 south of Town and 5<sup>th</sup> Street and Chesapeake Avenue in North Beach. The signs will read: "Roadwork Ahead Mon – Sat; 9 AM – 3 PM Expect Delays."

- **2017 Town of Chesapeake Beach Calendar**

Literally thousands of calendars have been distributed throughout the Town and some even going overseas. Please stop by and get more if you need them. Also, please feel free to begin sending photos for the 2018 edition.

- **Veterans' Memorial Park**

The new benches have arrived! Public Works has them set in place and they are in the process of bolting them in place. Planting along the north side of the Park will begin as soon as the weather permits.

- **Holiday Lights**

Repairs have been made to approximately ½ of our ground feature Christmas lighting displays. Tonight you will vote on amending the budget for the purchase of new pieces for Veterans' Park. The bids came in lower than the original quote. I am asking that the Council go forth with the original amount requested. We would then use the balance to continue on with the repairs of the older displays. The lower quote gives us approximately \$1,700 more than we need for the purchase.

- **Easter Festival**

Water Park staff is in preparation of the Easter Festival. The event will be held at Kellam's Field on April 8 with a rain date of April 9, 2017. Businesses and community organizations are encouraged to participate.

- **Fireworks & Barge RFP's**

The RFP's for both the barges and the pyrotechnics show have been published in local newspapers as well as E Maryland Marketplace. The RFP's will also be published in the weekly "Happenings" email blast beginning Friday, February 10, 2017. Bids are due in Town Hall on March 3 at 3:00 PM.

- **Stars and Stripes Festival**

We are in search of Volunteers for the planning committee and assistance during the events, military displays and collections, military focused non-profit organizations and local organizations supporting Veterans and active military personnel and their families.

For more information, check out our [Facebook page](#) - Chesapeake Beach Stars and Stripes Festival or on the Town website at: [http://www.chesapeakebeachmd.gov/events\\_cbssf.htm](http://www.chesapeakebeachmd.gov/events_cbssf.htm) .

To volunteer or offer your assistance or the assistance of a non-profit or local business, send an email to [sasz\\_cbssf@comcast.net](mailto:sasz_cbssf@comcast.net) . We look forward to having you be a part of this learning experience for everyone.