



**PUBLIC HEARING MINUTES**  
**March 16, 2017**

Patrick J. Mahoney, Mayor, called the public hearing to order at 6:55 p.m. In attendance were: Dr. Valerie L. Beaudin, Stewart B. Cumbo, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris and Keith L. Pardieck, Council Members, Elissa Levan, Town Attorney, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, William Watson, Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Superintendent, and Connie O'Dell, Utilities Billing Administrator/Community Development Director. Absent were Christopher Jakubiak, Planning and Zoning Administrator and Lieutenant Naughton.

The Mayor opened the public hearing on Ordinance O-17-2.

**Ordinance O-17-2, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017 to appropriate funds in the amount of Two Thousand Eight Hundred Ninety-Eight and 50/100 Dollars (\$2,898.50) to account for increases in the salaries of the Calvert County Sheriff's Deputies assigned to patrol Chesapeake Beach and North Beach.**

Mayor Mahoney stated this will basically allow the Twin Beaches to retain Tom Phelps, who has just recently been promoted to Sergeant.

There was no public comment received.

There being no further comments, the hearing was adjourned at 6:56 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Morris, all in favor.

The Mayor opened the public hearing on Ordinance O-17-3.

**Ordinance O-17-3, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017 to appropriate funds in the amount of Six Thousand Four Hundred Fifty-Nine and 00/100 Dollars (\$6,459.00) from the unallocated General Fund Reserve and allocate such funds to Council Stipend.**

The Mayor stated this ordinance, if approved, would increase the Council's annual salary from \$3,000 to \$5,000 for FY17.

Public comment was received by:

1. Jan Ruttkay of 7624 Bayside Road inquired as to the rationale for the change from \$3,000 to \$5,000.

Councilman Cumbo, as the maker of the request, stated that he felt there was a great disparity between the Mayor's compensation of \$18,000 and the Council's compensation of \$3,000, and bumping it up \$2,000 would make it a more fair and reasonable amount. Secondly, if this new Council actually participates, as it seems to be inclined too, with the many municipal meetings, events, etc., that go along with being a municipal official, this amount would well compensate for the amount of time that a Council person puts in. Mr. Cumbo commented it is just a matter of fairness.

There being no further comments, the hearing was adjourned at 7:03 p.m. on a motion by Councilman Favret. Seconded by Councilman Jaworski, all in favor.

The Mayor opened the public hearing on Ordinance O-17-4.

**Ordinance O-17-4, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget Ordinance O-17-4, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017 ("FY17"), to appropriate funds from the unallocated General Fund Reserve to be allocated to the Dredge Reserve Fund for the purpose of funding certain dredging intended to be accomplished in FY'17.**

The Mayor stated this ordinance would supply funds to aid in the partial dredge at Fishing Creek that would allow the passage of charter boats and recreational boats out into the bay. The Mayor further stated that Mr. Woodburn has been working with the DNR and the Lieutenant Governor procuring a match, which at the time was \$90,000 from DNR, but has since been able to increase that amount to \$130,000 meaning the Town's portion needed now would only be \$50,000. This ordinance would basically take the \$90,000 from the Unallocated GF reserve, move to the dredge reserve fund, pay our share of the partial dredge and keep the remaining \$40,000 in the dredge fund.

Councilman Favret responded by saying that he is in absolute support of the dredge but at the appropriate time will be offering an amendment to remove this ordinance from the agenda and recommend an alternate means to fund the Town's portion.

No public comment was received.

There being no further comments, the hearing was adjourned at 7:08 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Jaworski, all in favor.

The Mayor opened the public hearing on Ordinance O-17-5.

**Ordinance O-17-5, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017 ("FY'17"), to appropriate funds from the unallocated General Fund reserves to be allocated to R-15-2 Restricted Funds for future payment of principal and interest of a 2004 Tax Exempt Bond.**

Councilwoman Beaudin stated at the appropriate time, she would be making an amendment to this ordinance. She explained that the amount of \$106,000 described in the ordinance to allow for a payoff of the outstanding 2004 tax exempt bond has been since modified to an exact amount of \$106,929.87, per the bank. Paying this bond off early will result in a cost savings to the Town of \$5,793.63.

No public comment was received.

There being no further comments, the hearing was adjourned at 7:10 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Favret, all in favor.

The Mayor opened the public hearing on Ordinance O-17-6.

**Ordinance O-17-6, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2018.**

There was no public comment received.

There being no further comments, the hearing was adjourned at 7:11 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Pardieck, all in favor.

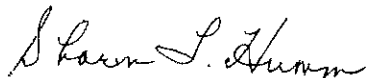
The Mayor opened the public hearing on Ordinance O-17-7.

**Ordinance O-17-7, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2018.**

There was no public comment received.

There being no further comments, the hearing was adjourned at 7:12 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Favret, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
TOWN COUNCIL MEETING  
March 16, 2017**

- I.** Patrick J. Mahoney, Mayor called the meeting to order at 7:13 p.m. In attendance were: Dr. Valerie L. Beaudin, Stewart B. Cumbo, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Elissa Levan, Town Attorney, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, William Watson, Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Superintendent, and Connie O'Dell, Utilities Billing Administrator/Community Development Director. Absent were Christopher Jakubiak, Planning and Zoning Administrator and Lieutenant Naughton.
- II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.
- III. Approve the Agenda.**

**MOTION:** Councilwoman Beaudin moved to approve the agenda. Seconded by Councilman Favret.

**MOTION:** Councilman Jaworski moved to amend the agenda under X. New Business, to add "Council to consider approving \$1,000 from the Economic Development budget to fund a sponsorship for the North Beach American Film Festival." Seconded by Councilman Favret, all in favor.

**MOTION:** Councilman Favret moved to amend the agenda under VII. Resolutions and Ordinances, to remove Ordinance O-17-4 from the agenda. Seconded by Councilman Morris.

Councilman Favret stated, approving an ordinance to utilize unallocated funds from the General Fund when having sufficient reserve funds already in place, feels is not proper budgetary stewardship. After discussion, the Council took the following vote: Ayes, Councilmen Cumbo, Favret, Jaworski, Morris and Pardieck. Opposed, Councilwoman Beaudin. **Motion Passes.**

**The Council voted on the agenda as amended, all in favor.**

- IV. Public comment on any item on the agenda.**
1. Ron Draper of 8193 Windward Key commented on the dredge. Mr. Draper commended this Council on moving forward and establishing funding for future dredges. As a boat owner that has not been able to get his boat out for two years, looks forward to this partial dredge that will be voted on tonight and to future full dredges. This will be a continuing issue and commends the Council on planning for it.

**V. Approval of the minutes of the February 9, 2017 Informational and water park work session.**

**MOTION:** Councilwoman Beaudin moved to approve the minutes of the February 9, 2017 Informational and water park work session. Seconded by Councilman Jaworski, all in favor.

**Approval of the minutes of the February 16, 2017 Public Hearing.**

**MOTION:** Councilman Jaworski moved to approve the minutes of the February 16, 2017 Public Hearing. Seconded by Councilman Favret, all in favor.

**Approval of the minutes of the February 16, 2017 Town Council Meeting.**

**MOTION:** Councilwoman Beaudin moved to approve the minutes of the February 16, Town Council Meeting. Seconded by Councilman Favret, all in favor.

**Approval of the minutes of the March 2, 2017 Informational and Critical Area map amendment work session.**

**MOTION:** Councilman Pardieck moved to approve the minutes of the March 2, 2017 Informational and Critical Area Map Amendment work session. Seconded by Councilman Morris, all in favor.

**VI. Petitions and Communications**

- A. Gretchen Heinze Hardman** – The Mayor introduced Ms. Hardman, the Southern Maryland Intergovernmental Representative from the Office of the Governor. Ms. Hardman stated her priority is to be the voice for local government and municipalities, streamlining our needs to the right people.
- B. North Beach Volunteer Department** – Mr. Gordy submitted the attached written report and was present to address the Council. Councilman Favret commented he and Councilwoman Beaudin were able to attend the NBVFD awards banquet stating it was a really nice event.
- B. Deputy's Report** –Sergeant Phelps submitted the attached written report and was present to address the Council. The Council gave a round of applaud to the Sergeant on his promotion thanking him for his dedication and desire to remain with the Town. Sergeant Phelps reported on an accident at the R/S intersection earlier this evening stating they were out of towners but everyone was ok. Also reported that Anne Arundel County had 17 overdoses a few nights ago with 3 being fatal, stating usually what happens there filters down this way but they are keeping a close watch on things.
- C. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Councilwoman Beaudin thanked Mr. Berry for keeping a close watch of the water park as construction continues on the bridge project and contractors

have begun driving in piles. Mr. Berry commented per State mandate, they have listening devices/sensors in various locations and are monitoring the situation.

- D. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report and was present to address the Council. Councilman Favret took the opportunity to express his appreciation to Mr. Watson on his arrangement and layout of his report.
- E. Town Engineer's Report –** Mr. Woodburn submitted the attached written report and was present to address the Council. Mr. Woodburn stated in regards to the MD Route 261 sidewalk, that we are still waiting on the MOU. Councilman Morris inquired as to the status on the dredge permit. Mr. Woodburn is hoping within the next week or two. Councilman Morris asked if he could get all correspondence relating to the dredge from the last two years. Mr. Woodburn stated he could do that.
- F. Water Park Report –** Ms. VanWagner submitted the attached written report and was present to address the Council. Ms. VanWagner stated orientations are underway and going well.
- G. Water Reclamation Treatment Plant Report –** Mr. Castro submitted the attached written report and was present to address the Council. Councilman Cumbo had concerns as per Mr. Castro's report, where on February 16, 2017, damage was done to the existing fiber cable and who would bear the cost of repair. Councilman Cumbo is concerned with the new plant having numerous failures and problems. Mrs. Wahl, Town Administrator, stated that they had a meeting with the Engineer and Contractor and a substantial punch list still exists which needs to be addressed. The Mayor took the opportunity to recognize, thank and applaud Jon's coworkers, Tim and David, on their dedication and the great job they do at keeping the Plant running.
- H. Treasurer's Report –** Councilwoman Beaudin inquired as to the status on received capital connection fees for FY17. Mrs. Smith stated, to date, \$30,000 has been received.
- I. Community Development Report –** Mrs. O'Dell submitted the attached written report and was present to address the Council. Mrs. O'Dell announced that utility meter readings will be a week early this quarter. Staff will be in training on the utility billing portion of the new software so it will be busy. Mrs. O'Dell reminded all that the Fishing Creek cleanup will be March 25<sup>th</sup>, rain date March 26<sup>th</sup>, at 10 am and lunch around 1 pm. So come and join in the fun!
- J. Mayor's Report-**
  - 1. The Mayor stated he attended the Maryland Mayor's Association Conference in February. He met with the Governor and Senate Miller and was amazed and honored at the respect they and all the MML group had for the Town of Chesapeake Beach.
  - 2. The Mayor announced that next month he would be bringing the Trash Contract up for approval at the April Town Council meeting. It will be discussed at the April 6 Informational work session which all are welcome to attend.
  - 3. The Mayor took the opportunity to commend Councilwoman Beaudin on the fine job done while he was away last month.

**VII. Resolutions & Ordinances:**

- A. Vote on Ordinance O-17-2, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017 to appropriate funds in the amount of Two Thousand Eight Hundred Ninety-Eight and 50/100 Dollars (\$2,898.50) to account for increases in the salaries of the Calvert County Sheriff's Deputies assigned to patrol Chesapeake Beach and North Beach.**

**MOTION:** Councilman Cumbo moved to approve Ordinance O-17-2. Seconded by Councilwoman Beaudin, all in favor.

- B. Vote on Ordinance O-17-3, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017 to appropriate funds in the amount of Six Thousand Four Hundred Fifty-Nine and 00/100 Dollars (\$6,459.00) from the unallocated General Fund Reserve and allocate such funds to Council Stipend.**

**MOTION:** Councilman Cumbo moved to approve Ordinance O-17-3. Seconded by Councilman Morris. Ayes, Councilman Cumbo.

**Opposed,** Councilwoman Beaudin, Councilmen Favret, Jaworski, Morris and Pardieck. **Motion Fails.**

- C. Vote on Ordinance O-17-4, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017 ("FY17"), to appropriate funds from the unallocated General Fund Reserve to be allocated to the Dredge Reserve Fund for the purpose of funding certain dredging intended to be accomplished in FY'17. This item was removed from the agenda.**

- D. Vote on Ordinance O-17-5, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017 ("FY'17"), to appropriate funds from the unallocated General Fund reserves to be allocated to R-15-2 Restricted Funds for future payment of principal and interest of a 2004 Tax Exempt Bond.**

**MOTION:** Councilwoman Beaudin moved to approve Ordinance O-17-5. Seconded by Councilman Jaworski.

**MOTION:** Councilwoman Beaudin moved to amend Ordinance O-17-5 to change the additional amount required to pay off the outstanding 2004 Tax-Exempt Bond from \$106,000 to \$106,929.87 which is referenced on page 3 in the 13<sup>th</sup> WHEREAS clause, the 14<sup>th</sup> WHEREAS clause and under Section 1 of the ordinance. Seconded by Councilman Jaworski.

**Ayes,** Councilwoman Beaudin, Councilmen Favret, Jaworski, Morris and Pardieck. **Abstained,** Councilman Cumbo. **Motion Passes.**

**The Council voted on Ordinance O-17-5 as amended, all in favor.**

- E. Vote on Ordinance O-17-6, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the Treatment Plant Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2018.**

**MOTION:** Councilwoman Beaudin moved to approve Ordinance O-17-6.  
Seconded by Councilman Morris, all in favor.

- F. Vote on Ordinance O-17-7, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the Mitigation Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2018.**

**MOTION:** Councilwoman Beaudin moved to approve Ordinance O-17-7.  
Seconded by Councilman Pardieck, all in favor.

- G. Introduce Ordinance O-17-8, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2018 and setting municipal tax rates. A public hearing will be held at 6:45 pm prior to the next regularly scheduled meeting.**

- H. Introduce Ordinance O-17-9, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the Town's Critical Area Map to incorporate changes to the Town's Critical Area boundaries as directed by the Maryland Department of Natural Resources pursuant to Chapter 119 of the 2008 Laws of Maryland, and as approved by the Town Planning and Zoning Commission. A public hearing will be held at 6:50 pm prior to the next regularly scheduled meeting. The Council requested someone from the Planning and Zoning Commission be present at next month's meeting.**

- I. Introduce and vote on Resolution R-17-1, a resolution of the Mayor and Town Council of Chesapeake Beach, Maryland, adopting a Public Works Mutual Aid Agreement.**

**MOTION:** Councilman Jaworski moved to approve Resolution R-17-1.  
Seconded by Councilwoman Beaudin, all in favor.

- J. Introduce and vote on Resolution R-17-2, a resolution of the Town Council of Chesapeake Beach, Maryland, in support of the "Wyland Mayor's Challenge for Water Conservation". Mrs. O'Dell spoke to this, asking April be declared a month for water conservation. There will be a link on the Town's website that the citizens may sign up beginning April 1<sup>st</sup> to pledge to conserve water for the month of April.**

**MOTION:** Councilman Cumbo moved to approve Resolution R-17-2.  
Seconded by Councilwoman Beaudin, all in favor.

#### **VIII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – There was a meeting held March 8, 2017. Mr. Jakubiak was not present. Councilwoman Beaudin requested that a monthly report be submitted by the Zoning Administrator, similar to the Code Enforcement Report, listing



ongoing projects, permits being applied for and for what type of project and provide the status of such.

- B. Board of Appeals** – There was no hearing held in March.
- C. Ballfield Committee** – Councilman Favret reported that Mrs. Wahl, Mrs. O'Dell and himself had a very constructive meeting on March 3<sup>rd</sup> with the County Parks and Rec. Items discussed were the scheduling of events at Kellams, the Lease agreement, and maintenance of the field and looking for ways to get community participation. Councilman Favret stated for future events to try and plan early.
- D. Bayfront Park/Nature Trails Committee** – Councilman Pardieck reported that the committee is still looking at placing cameras at the B Street entrance to the beach and installing a gate at the parking lot to be able to close at night but will be holding off until FY18. As for the cameras at the parking lot, it is anticipated that these will be part of the water park purchase, but there are concerns as to how related expenses will be paid when it comes to installation of the pole and running electricity from the sign to the parking lot as there is no funds specifically set aside for that. Another meeting will be scheduled for late March or early April.
- E. Chesapeake Beach Oyster Cultivation Society** – John Bacon was present to give the report.
- F. Economic Development/Walkable Community Committee** – Councilman Jaworski reported the committee had a very successful public meeting last night receiving input from the citizens and had a good discussion on what economic development means to them. The meeting concluded with an announcement of initial planning for the First Annual Taste the Beaches event with a tentative date of September 9, 2017.
- G. MML Report** – Councilman Cumbo had no Legislative report but stated the SMMA held its quarterly meeting here in Town on March 8<sup>th</sup> where all the Council were present and an MML update was reported.
- H. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported the committee held a public meeting on March 1<sup>st</sup> to continue planning outreach and awareness activities, working on the educational forum schedule, vision and mission statements, and the door hangar handouts. Cheryl Greene was present to give a demo on the Web and Facebook pages. The Mayor took the opportunity to thank Cheryl and Anthony Greene, Mr. Pardieck, and the Committee for the great job they have been doing in getting information out there and admires Cheryl for keeping her campaign promise to this cause.

**IX. Unfinished Business:** None

**X. New Business:**

1. Council to consider awarding a contract for concrete repair at the Water Park to Medlin & Son in the amount of \$11,900. (This will come out of the Water Park maintenance budget.)

**MOTION:** Councilwoman Beaudin moved to approve awarding a contract to Medlin & Son in the amount of \$11,900 for concrete repair at the water park. Seconded by Councilman Jaworski, all in favor.

2. Council to consider awarding a contract for the 2017 "Fireworks over the Bay" Pyrotechnics show to Schaefer Fireworks in the amount of \$40,000.

**MOTION:** Councilman Favret moved to approve awarding a contract to Schaefer Fireworks in the amount of \$40,000 for the "Fireworks over the Bay" Pyrotechnics show. Seconded by Councilman Pardieck, all in favor.

3. Council to consider awarding a contract for the barge rental for the 2017 "Fireworks over the Bay" to Smith Brothers, Inc., in the amount of \$24,500.

**MOTION:** Councilman Cumbo moved to approve awarding a contract to Smith Brothers, Inc., in the amount of \$24,500 for the barge rental. Seconded by Councilman Jaworski, all in favor.

4. Council to consider awarding a contract for the Fishing Creek Dredging to Southern Maryland Dredging, Inc., in the amount of \$151,500 with a contingency of \$28,500.

**MOTION:** Councilman Favret moved to approve awarding a contract to Southern Maryland Dredging, Inc., in the amount of \$151,500 with a contingency of \$28,500 for the Fishing Creek Dredging. Seconded by Councilwoman Beaudin, all in favor.

5. Council to consider awarding a contract for the WRTP Lab Building roof replacement to RRH Associates in the amount of \$23,250.

**MOTION:** Councilman Jaworski moved to approve awarding a contract to RRH Associates in the amount of \$23,250 for the replacement of the WRTP Lab Building roof. Seconded by Councilwoman Beaudin, all in favor.

6. Council to consider awarding a contract to Doc Scantlin and his Palm Orchestra in the amount of \$6,500 for the Stars and Stripes Festival Sunday Fun Day entertainment.

**MOTION:** Councilman Favret moved to approve a contract to Doc Scantlin in the amount of \$6,500 for the Stars and Stripes Festival. Seconded by Councilman Cumbo, all in favor.

7. Council to consider the appointment of Ingrid Lamb to the Town's new Ethics Commission.

**MOTION:** Councilwoman Beaudin moved to approve the appointment of Ingrid Lamb to the Town's new Ethics Commission. Seconded by Councilman Favret, all in favor.

8. Council to consider the appointment of Phillip Keete to the Town's new Ethics Commission.

**MOTION:** Councilwoman Beaudin moved to approve the appointment of Phillip Kete to the Town's new Ethics Commission. Seconded by Councilman Pardieck, all in favor.

9. Council to consider the appointment of Mike Linsenbigler to the Town's new Ethics Commission.

**MOTION:** Councilwoman Beaudin moved to approve the appointment of Mike Linsenbigler to the Town's new Ethics Commission. Seconded by Councilman Favret, all in favor.

10. Council to consider approving \$1,000 from the Economic Development budget to fund a sponsorship for the North Beach American Film Festival. Councilman Jaworski elaborated on this and Mr. Anthony Greene was available to address the Council.

**MOTION:** Councilman Favret moved to approve \$1,000 from the Economic Development budget to fund a sponsorship for the North Beach American Film Festival. Seconded by Councilwoman Beaudin, all in favor.

**XI. Public comment was received by:**

1. Mary Ann Valaer would like to see the Town promote the Summer Bay Breeze Concerts, held at the Railway Museum for June, July, August, and September.

**XII. Council Lightning Round:**

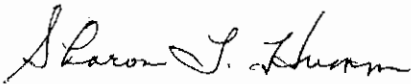
1. Mr. Favret thanked everyone for coming and participating tonight and reiterated his invitation to come out to the work sessions that are held the first Thursday of each month.
2. Mr. Pardieck thanked everyone for coming out. Mr. Pardieck announced that an End Addiction Forum: Signs and Symptoms will be held on March 22<sup>nd</sup> at 6:30 at the Northeast Community Center.
3. Mr. Morris expressed his appreciation to Town Staff for the extra time and involvement required in all the meetings and work sessions that take place.
4. The Mayor wished everyone a Happy St. Patrick's Day.
5. Mr. Jaworski stated through the efforts of the Mayor, the Town Council now has a seat on the Board for the Railway Museum, meaning himself, which he gladly accepts.
6. Mr. Cumbo took the opportunity to thank Cheryl Greene and the Opioid group on a job well done on the Web/Facebook page and is pleased with the Economic Development progress. Just as an FYI, Mr. Cumbo wanted to make the Mayor and Council aware that the Calvert County Library will be looking in the near future for a suitable location in this end of the county to build a new library and it would be nice to have it remain here in Chesapeake Beach.

7. Dr. Beaudin commented that the informational work sessions are very informative and suggests putting the audio on the website for those interested. Secondly, Dr. Beaudin announced she is pleased to be, once again, the captain of the Dragon Boat for Chesapeake Beach and will be doing fundraising. Anyone that would like to participate and or donate to please see her. All donations support the "Calvert County End Hunger".

### **XIII. Adjournment**

There being no further business, the meeting adjourned at 9:50 p.m. on a motion by Councilman Favret. Seconded by Councilman Jaworski, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk



## MINUTES OF THE BUDGET WORK SESSION

March 27, 2017

- I. Patrick J. Mahoney, Mayor, called the meeting to order at 6:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Laurie Smith, Town Treasurer, Jay Berry, Public Works Administrator, Marilyn VanWagner, Water Park General Manager. Absent were Stewart B. Cumbo, Council Member, and Sharon L. Humm, Town Clerk.
- II. **Pledge of Allegiance** — The Mayor led the Pledge of Allegiance.
- III. **Budget work session on the Water Park and the Utility Fund budgets:**

A. **Water Park budget introduction:** The Town Treasurer introduced the Water Park budget for fiscal year 2017-2018. The Council was presented with a list of Capital Improvement items from 2018-2022. It was explained that the repairs and maintenance line items had been adjusted to reflect the work of the Water Park Task Force to identify critical repairs that need to take place at the park to maintain the infrastructure, these numbers are reflected in the Capital Reserve income line. General Manager, Marilyn VanWagner explained that the daily admission amount is projected to increase this year due to the MD state school systems start date being delayed until after Labor Day. It was confirmed by Ms. VanWagner that she had adequate coverage during this extra week that the park would be open and is also planning for an early closing of schools in the County given the lack of snow days.

Councilwoman Beaudin requested additional clarification on the increase in salaries and wages, which Ms. VanWagner provided details on a minimum wage increase of \$2/hour over the last two years as well as 8 more operating days that the park is open is the result of the increase in wages. Councilwoman Beaudin recognized that the loan for the concession stand has been paid off.

Councilman Pardieck suggested that Solar Panels could mitigate some of the utility expenses at both the Park as well as the Water Reclamation Facility. Ms. VanWagner stated that the Water Park had completed a study on Solar Panels as a solution; however, the water park was not a candidate for it. Mayor Mahoney reinforced the fact that the Town does not own the property making it less feasible for those interested in providing panels since the Town is not able to provide the long term.

Councilman Favret requested information on the budget line item Education and Travel. Ms. VanWagner explained that this line item consists of the cost for the lifeguards to be trained. In addition, this cost includes the Water Park convention travel expenses. Mayor Mahoney requested that moving forward one council member attend the convention and



that the seat rotate. Mayor Mahoney suggested that Councilman Morris attend this coming year and two water park staff at a maximum.

- B. Utility Fund Budget Introduction:** The Mayor stated that the utility fund has been a source of contention for many years. The Mayor sent the Council a draft of the Utility Fund budget that did not include a rate increase with the intention of raising the bar high. Mayor Mahoney stated that he made a promise to the citizens to take his best shot at presenting a budget that works for the residents and the Town. The Mayor reiterated that the Council has been elected to be leaders and planners for the Town and felt that Councilman Favret and Councilwoman Beaudin have provided a scenario that works and commended them for putting forth their progressive effort. The Mayor turned over the discussion to Councilman Favret and Councilwoman Beaudin.

Councilman Favret mentioned that he and Councilwoman Beaudin created two scenarios to present to the Council. One scenario was a worst-case scenario and second was their proposed scenario for Council consideration. Councilman Favret stated that each year the Utility Fund is built on unrealistic assumptions and that the Town's goal should be to build a sustainable Utility Fund. Councilman Favret started with the worst-case scenario which shows total revenue is \$1,538,960 and total expenses are \$2,070,476 leaving a shortage of funds in the amount of \$486,516 at the current water and sewer rate. Under this scenario, the proposed revised sewer rate would move from \$5.00 to \$7.50 and water rate from \$1.80 to \$2.71. This scenario leads to a 50.1% increase, which Mayor Mahoney said was not palatable.

Councilwoman Beaudin presented an alternate solution to the Council that amounted to a 11.5% increase in rates. The Mayor reiterated that with this plan the goal would be that this would be the ONLY increase in rates to address the issue with long range planning. The basis of the proposed plan that Councilwoman Beaudin presented was to remove the salary/wages component that the worst-case scenario included. The scenario also assumes the debt payment, already in motion for approval with Council, of the 2004 Bond and 2007 DHCD Bond. Another factor to the plan is the removal of the ENR loan, which will be funded by the General Fund and set aside until 2027 when it becomes payable. The principal on the ENR loan is \$3,950,000. The plan would be to set aside an initial installment of \$1,000,000 into a reserve investment and additional installments in the amount of \$500,000 in FY19, 20 & 21 funded by the General Fund. The result of these moves and rate increase leaves a fund that is in the positive \$1,646 in FY 2018 with connection fees being allocated for improvements to the infrastructure.

Councilman Pardieck suggested that the Council consider other options such as increasing the rates for those that use more water in order to promote water conservation. Councilman Pardieck felt that this method could potentially leave those that are not using high amounts of water untouched by any rate increases. He also mentioned that those that use the most are taxing the system the most and costs should be allocated in a manner that charges heavy users.

8200 BAYSIDE ROAD, P.O. BOX 400, CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230      (301) 855-8398



Mayor Mahoney discussed how the Town can assist residents that are possibly unable to pay their utility bills. There is a program available where residents can file for a hardship and become exempt from the “flush tax”, which amounts to approximately \$15/ quarter. The Town Treasurer, Laurie Smith, mentioned that she has assisted residents with this program in the past and is the approver to the resident meeting the qualifications.

Councilwoman Beaudin also let the Council know that she created a spreadsheet which shows the increase by usage that would be shared with anyone interested to further reiterate the costs per user. A few scenarios were discussed within the median range of users that amounted to less than \$10 a quarter of increase. These scenarios were created to ensure a full understanding of the impact of the proposed rate changes at the consumer level.

Public Comment was received by:

1. Amenda Brown of H Street whom let the Council and Mayor know that she is not on public water or sewer and has her own private well and septic, but that she had questions for the Council regarding the utility fund. Ms. Brown requested more information on the ENR repayment fund that would be set up and how the Council would mark it for use only to repay the loan. Mayor Mahoney confirmed that with the recommended allocation it would take an act of Council to move the funds from the ENR repayment line item. Ms. Brown also asked questions regarding the allocation of general fund monies to the utility fund. Mayor Mahoney responded that the allocation of these funds is a “kick start” to the utility fund shown as a good faith effort to fund it and move forward towards sustainability. Councilwoman Beaudin reiterated that while the plan is not perfect it is a start, which will reduce emergency funds being paid from the general fund to the utility fund.

**IV. Adjournment:**

The meeting adjourned at 8:20 p.m. on a motion by Councilwoman Beaudin. Seconded by Mr. Pardieck, all in favor.

Submitted by:

Holly K. Wahl  
Town Administrator

Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: March 7, 2017  
To: Sharon Humm  
From: Sergeant Thomas S. Phelps  
Re: Sheriff's Office Report-Chesapeake Beach

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In February of 2017, the Sheriff's Office handled 261 calls for service in Chesapeake Beach. This is down from 319 calls in January 2017.

Call Breakdown for February 2017:

146 calls were self-initiated (patrol checks, follow-up investigations, etc)

115 calls were received by other means (citizens, alarm companies, etc)

Of the 261 calls, we handled:

- 1 CDS Arrests (Tramadol)
- 3 Thefts
  - Burglary, Entered House and took Keys to Vehicle then took Vehicle/ Sansbury Dr (Closed by Arrest)
  - Burglary, Entered Classroom Trailer didn't take anything/ BES (Under Investigation)
  - Theft of Water/ Delores Ct (Under Investigation)
- 1 Destruction of Property
  - Subject spitting tobacco between machines/ Traders (Closed by Arrest)
- 2 Marijuana Civil Violations
- 3 DUI Arrests
- 2 Non-Fatal Heroin Overdoses



February 2017 Calls for Service

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hung Up	4	4	Fireworks Complaint	0	0	Robbery	0	0
Abandoned Vehicle	3	3	Follow Up	1	6	Search Warrant	0	0
Accident	6	13	Found Property	1	4	Sexual Assault	0	0
Alarm	4	18	Fraud	3	5	Special Assignment	3	7
Animal Complaint	0	1	Harassment	0	1	Stolen Vehicle	0	0
Assault	1	4	Illegal Dumping	0	0	Summons Service	0	5
Assist Motorist	8	14	Industrial Accident	0	0	Suspicious Person	7	13
Assist Other Dept	2	5	Indecent Exposure	0	1	Suspicious Vehicle	4	9
Assist Sick/Injured	3	6	Intoxicated Person	0	0	Tampering with MV	1	1
Attempt to Locate	15	19	Loitering	1	1	Telephone Misuse	0	0
BioChem/ Susp Package	0	0	Lost Property	1	1	Theft	4	13
Burglary	3	4	Loud Party/Music	0	1	Traffic Complaint	8	22
CDS Violation	0	0	Mental Subject	0	0	Traffic Control	0	0
Check Welfare	7	19	Missing Person	0	0	Traffic Enforcement	3	8
Conservor of Peace	1	2	Neighborhood Dispute	0	0	Trespassing	1	1
Destruction of Property	2	5	Notification	0	0	Unauthorized Use MV	0	1
Death Investigation	0	0	Parking Complaint	0	7	Unknown Problem	2	3
Disorderly	3	10	Patrol Check	145	310	Violation Protective Order	0	0
Domestic	6	15	Person with Weapon	0	0	Warrant Service	3	5
Escort	0	0	Police Information	3	5			
Eviction	1	3	Protective/Peace Order	1	3			
Fight	0	1	Prowler	0	0			
Firearms Complaint	0	1	Relay	0	0	Total Calls	261	580

Notes

	Month	Year		Month	Year		Month	Year
DUI Arrest	3	5	CDS Arrest	1	5	Other Arrest	0	7
Civil Marijuana Citations	2	5	Non Fatal Overdose	2	3	Fatal Overdose	0	0



Jay Berry  
Public Works Administrator

March 16, 2017

Water leak- We had a water main break on Elm lane this month. It has been repaired and temporarily patched until we can have it paved.

Wet wells- We have completed Mears Avenue PM. Pump 2 at fishing creek wet well was pulled and cleaned due to a clog. Chesapeake village wet well had a transducer fail. All generators have been serviced and fueled.

Water meter/MXU- We continue to change out MXUs and meters as needed. We have completed our annual inspection of our water towers with MDE.

Flushing- At the time of this report we are 2/3 complete with the 1<sup>st</sup> quarter flushing. We are considering different devices and methods to improve results.

Ball fields – We have started prepping the Ball diamonds for the upcoming baseball season. The bathrooms/snack bar will be DE winterized next week, weather permitting.

Rail Way Trail- We are cleaning tree branches and leaves off the trail weekly. Last month several trees came down near and on the trail. They have been removed. All the pickets on the trail have been checked and replaced as needed.

Water park - We will be air testing the entire park next month to check for broken pipes and leaks. I am working with the water park manager to complete other tasks at the park.

SHA bridge- Public works is working with SHA contractors on utility issues. We are locating sewer force mains to insure they are not damaged during construction of the new bridge. I am also working with the contractors to be aware of the timing of our utility relocations on the new bridge. The contractors have started to drive in piles. I am always checking that any town assets are not damaged because of this work.

Snow removal – Nothing new to report now.



# MEMORANDUM

**TO:** Mayor and Town Council  
**FROM:** Bill Watson, Code Enforcement Officer  
**DATE:** March 16, 2017  
**SUBJECT:** Code Enforcement Status Report

Building Maintenance		
Location		Status
7505 H Street – Numerous violations	2/8/2017 – Notice, Cover Letter, Affidavit & 9 Citations. Inoperable Vehicle, Bulk Trash, Dangerous Deck, Roof leak	
	3/5/2017 – Re-inspected – No apparent changes. Left message for owner to call, no response, yet.	
3911 27 <sup>th</sup> Street – Paint & Scrape	2/3/2017 - Called to get status update. Weather conditions and money have been slowing up the work. As soon as the weather breaks he will get back on the scrape & paint.	
8315 Bayside Road- Paint & Scrape	Lot has been transferred. New owner having plans prepared to tear down & rebuild new home	
	2/19/2017 - Plans for Tear Down & New Home submitted for review for Zoning Permit	

Property Maintenance		
Location		Status
3712 27 <sup>th</sup> Street – Bulk Item on Alley	3/5/2017 – Inspected. Letter in the works	
3620 27 <sup>th</sup> Street – Bulk Items & trash	3/5/2017 – Inspected. Letter in the works	
7731 Old Bayside Road – Shed in Disrepair	3/5/2017 – Inspected. Letter in the works	
3403 Mary Lou Lane – Trash	3/9/2017 – Complaint received. Letter to be done.	

Vehicles		
Location		Status
8216 Bayside Road – Inoperable Vehicle	2/8/2017 – Warning Letter Sent	
7435 Dakota Avenue – Inoperable Vehicle	3/5/17 – Inspected. Letter in the works	
3213 Lawrin Court – Inoperable Vehicle	3/5/17 – Inspected. Letter in the works	
3407 Mary Lou Lane – Inoperable Vehicle	3/5/17 – Inspected. Letter in the works	
7603 Old Bayside Road – Inoperable Vehicle	3/5/17 – Inspected. Letter in the works	
8728 David Lane – Inoperable Vehicle	3/5/17 – Inspected. Letter in the works	

Court Cases		
Location		Status
3915 27 <sup>th</sup> Street – Dangerous entrance stoop,	2/6/2017 – Pre-trial phone conference with defendant’s attorney.	

Location	Court Cases	Status
window & sliding glass door frame on front of house need Scrape & Paint	\$ 500 fine and have abatement completed by 2/24/17, else Circuit Court trial and assess total fines accumulated to that time. Court Date 4/4/17.	
7516 Old Bayside Road – 12 Citations	3/7/2017 - Received 2 photos from defendant's Attorney depicting apparent abatement. Make a site visit to confirm repairs meet Town code. Upon payment of fine, will close 3/5/2017 - Re-inspected. "Shed" Portion of house on west side torn off, repairs to siding on east side apparent, but not completed, vehicle still there, shed in rear appears to still be there. Court scheduled for 3/20/2017.	
8216 F Street – Dangerous House	Late November 2016 – Ownership was transferred 2/13/2017 - Went to District Court, asked for another postponement. Granted to 4/14/2017. New owner making substantial progress and states the work can be completed by 4/1/2017.	

Location	Resolved In Month of February	Status
8730 D Street – Inoperable Vehicle	Pick-up truck covered.	
8309 Bayside Road – Inoperable Vehicle	Oversized Truck removed	
7972 Delores Court – Tree Cutting in Critical Area?	Letter to HOA. They will proceed	
8216 Bayside Road – House not on water billing system	Owner working with Town to resolve	
3900 15 <sup>th</sup> Street – Roof repairs needed	Repairs accomplished	
3919 Chesapeake Beach Road – Paint & Scrape	Abated	

<b>Year-To-Date Summary</b>		
<b>Violation Type</b>	<b>Cases</b>	
	<b>Closed</b>	<b>Active</b>
<b>Building Maintenance</b>		
- Dangerous Building		4
- Debris	1	
- Deck	1	1
- Disorderly Storage		
- Gutters		
- Scrape & Paint	3	3
<b>In Court</b>		3
<b>Property Maintenance</b>		
- Bulk Trash	6	
- Fence		
- Grading		
- Grass, Weeds	1	
- Trash	1	
- Tree		
- Pool		
<b>Health Department Referral</b>		
<b>Miscellaneous</b>		
Other	2	
Vehicle Related	5	1
Zoning	2	4
<b>TOTALS</b>	22	15



March, 2017  
J-B03021-4775

**TOWN OF CHESAPEAKE BEACH**  
Engineering Report

**NEW BUSINESS**

**Fishing Creek Bridge (MD Route 261)** – The general contractor is Wagman Construction. BGE is still completing the conduit beneath Fishing Creek to run their lines underground from Mears Avenue to Gordon Stinnett Avenue. MSHA and contractor coordination meetings continue on the existing water and sewer utilities. Work on these relocations has begun. Shop drawing reviews, utility installation discussions, and inspections during construction will be ongoing. The Papa John's has been shut down. BG&E is back at work on the relocation efforts. Piling work is now scheduled to start in the late summer with sheet piling to follow. Water line and sewer work has begun and is anticipated to go through the end of the summer for the first phase. The second sewer phase fronting Fast Stop and Traders is scheduled to begin the 3<sup>rd</sup> week of December pilings should begin in December or early January.

Current Update: Piling work is underway and will continue for months to come. Sheeting tiebacks for the northeast and southeast retaining wall sections are currently being installed with pilings and retaining wall construction directly behind.

**Fishing Creek Dredging** – We have prepared plans and bid specifications to remove material from the existing spoil facility in preparation of future dredging. MDNR has performed the Fishing Creek channel bottom survey to determine how much time we may have before the channel needs to be dredged. A copy will be presented at the council meeting for review. We will need to continue to search for viable offsite properties to take the dredge spoils to make the project as economical as possible. Bid packages are prepared with current soil testing and placement testing. Bids received are incomplete as the lack of allowable land application receiving sites has delayed responsible bids. We have met with two potential receiver sites in Anne Arundel County as a potential locations. Once one of these are approved, the bids can be completed and brought to the council for consideration. The receiver site contractors have visited the spoil site and have taken samples to determine what soil amendments may be needed to place the soil (drying lime and/or cement). We have located three potential locations going to the north. We have met with each and have been requested to provide soil samples. The soil samples are currently being tested for environmental compliance (i.e., heavy metals). One sample has comeback within acceptable limits. The other two results are due September 11, 2016. All results have been forwarded to MDE for analysis and approval. We have sent letters to the United States Army Corp of Engineers, the Honorable Steny Hoyer and the Honorable Barbara Mikulski to request dredge funding be made available with the next two years. MDNR has reconfirmation our \$125,000 grant for dredge removal from the spoil site. We have applied with MDE and the Corps of Engineers for a dredge application to dredge a 600 foot long channel portion from the end of the Windward Key stone jetty west to the Rod N Reel wood break wall. This is in anticipation of the need to ensure that the channel depth will be maintained until a federal dredging project moves forward. As was the case in 2011, the 600± foot stretch of the Fishing Creek federal channel is filling in with sediment at a high rate and needs some dredging

work. We have heard from the charter boat captains that this stretch will start to prohibit a half dozen or so of the larger charter boats from utilizing the channel this spring at the current channel filling rate. The town notified last September the Corp of Engineers and our state and federal delegation that a federal dredge will be needed very soon and we need their assistance to provide the resources necessary to make this happen. So far the federal government has not provided a commitment to dredge the channel. Therefore, we recently reached out to the Maryland Department of Natural Resources (MDNR) and have requested their assistance to help fund this 600 foot portion of the dredge. They are very supportive of our request and we hope they will find funds in the coming months to make this happen. We have asked MDNR for a \$100,000 grant to cover the work. We also will be bidding this work out soon. In case MDNR does not provide any of all of the grant funding requested, I have asked the mayor to consider for council approval funding up to this amount to cover the work.

Current Update: We have received a grant from the State in the amount of \$130,000 with a \$50,000 Town match. Bids went out to perform the work (50' x 822' area). The Maryland Department of the Environment and Corps of Engineers permits are working thru the system.

**Purple Pipe** – We are developing layouts for installation of the pipe to serve the Route 260 landscaping areas and Kellams Field. Operation of the system will commence with later stages of the ENR project. We have outlined the 4" pipe connection location to tie into the discharge pipe. This pipe will go in after completion of the denitrification filters (no new updates). I attended an MDE meeting regarding installation and use. The new guidelines are issued and the permit is being finalized. We met with MDE to discuss our permit application again on October 10, 2016. We anticipate filing with the WWTP discharge permit update in January with a new permit issuance in May/June, 2017. We met with Calvert County on December 5, 2016 to request the required 10-year water comprehensive plan amendment to include the purple pipe project as requested by MDE.

Current Update: We have filed for the comprehensive plan amendment with Wayne Raither of the Calvert County Water and Sewer Division (no new update – in review).

**MD Route 261 Sidewalk** – New funding opportunities have been presented to the town by the state thru MDOT and possibly SHA. SHA came to the Town last month to review potential sidewalk crossings and placement issues as well as parking issues at Bayfront Park. In response, Connie O'Dell and I have prepared a package to request 80% grant funding for the 261 sidewalk installation. Bid packages will be assembled to request a design/build project to be funded by the Town. Once it is known if the project will use State funding or Town only funding. The State has granted the first part of the award for engineering and permitting of approximately \$125,000. We met with MSHA for a kick off meeting to gain timing details we will be receiving a MOU in January outlining the details.

Current Update: The State has begun the preliminary NEPA Review and Right-of-Way Review process but we are still waiting for the state (MSHA) MOU.

**Richfield Station** – A request has been made to BGE to relocate two existing poles at the entrance of Harrison and MD Route 260. A follow up inquiry has been made and BGE and a field meeting was held October 13, 2014. Councilman Combo, Krahling and I met with BGE. BGE provided follow up cost of \$101,000 to relocate poles. We have requested SHA right-of-

way information, BG&E pole location plans and topographic maps to prepare a sight distance plan to begin discussions with SHA and BG&E over the possibility of moving the poles. We are awaiting the BG&E pole installation plan. The SHA plans are now available and BGE has reached out to us and has provided dates to meet in March. A meeting was held in March to discuss the BG&E proposal further. An updated cost estimate was prepared by BG&E at a cost of \$108,500 (see attached). This does not include Verizon and Comcast relocation. These additional costs have been requested but have not been received yet. A letter has been drafted to go to SHA, BG&E, Verizon and Comcast putting them on notice that the Town does not believe that should be responsible to carry this cost. A letter was sent to the SHA on July 10, 2015, Douglas H. Simmons requesting the State fix this problem. SHA is currently investigating the situation per letter from Douglas Simmons. We expect a response soon and have reached out to SHA to determine when we might expect their review. A response was provided from SHA (see attached). A letter has been sent to the State requesting an updated traffic study be considered for placement of a signal at the entrance to Richfield Station. A meeting with SHA district engineers was held last month to discuss this and other pedestrian access issues. They are going to revisit the situation and get back to us with a possible solution(s). A new but related issue has arisen regarding drivers taking a left hand turn into oncoming traffic from eastbound Route 260. I contacted SHA to discuss possible alternatives to help with this issue and to get an update on their review of the line of sight issue. We have added new turning movement striping in Harrison - closer to Rt. 260. The do not enter signs have also been moved further east to be seen easier by a car stopped at the stop bar. A request to BG&E, Comcast and Verizon has been made to obtain formal construction quotes and a timeline to relocate the poles (4) on the MD 260 eastbound approach to Harrison Boulevard. I received a call from the new BGE project engineer on October 14, 2016. A meeting is scheduled with MDE for November 16, 2016 to review the project again. A cost proposal from BG&E will follow in mid-December. The BG&E proposal was received and totaled \$258,000. As a secondary option, we are requesting proposals for performing a traffic warrant study to look at the possibility of a new traffic light in lieu of the BG&E pole relocation option.

Current Update: The traffic warrant study has begun (crash data and traffic counts have been ordered) and we will update the council as results and information are obtained. We expect a draft report by the end of March.

**WWTP** – The primary activity was computer programming, system testing and punch list items.

Current Update: We are in ENR testing period and have had several meetings with MDE and staff to work toward final project closure. We have put out to bid to replace the old roof over the lab/office building and will be going out to bid soon for the lab upgrade project.

### **OLD BUSINESS**

**Kellams Field** – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades. We hope to install most of the improvements upon approval by MDE. (No new update)

**Trail** – Concept site plans for a Trail extension from the Trestle and thru the Richfield Station Rail bed have been developed and provided to the Critical Area Commission and the State



Highway Administration (SHA). We are currently researching critical area woodland mitigation possibilities and property title issues (we spoke to the Title Abstractor Terry Erder on 1/9/13 and more research has been completed – an extensive report has been compiled from Terry which she believes gives title to the town). We are currently seeking guidance from title attorneys and the town attorney to gain title insurance. Preliminary Environmental studies are complete to move forward with the Trail extension plans and the Critical Area Commission has requested a meeting to help move us through the process. The meeting was held and they presented several mitigation programs. We also marked in the filed the trail alignment for a field review by the C.A.C. The C.A.C. approved the concept plan. A final title report has been delivered which outlines that the Town does have title to the trail bed through Richfield Station. There are a few old development bank liens that need to be cleaned up and the attorney is moving forward getting this done. The attorney has presented closure documents for signature by the lien holders. A meeting with the RSHOA will be scheduled in the coming months. (No new update)

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**Water Park Report**  
Marilyn VanWagner, General Manager  
March 16, 2017

**Employment –**

All Lifeguard Supervisors have completed their Ellis Supervisor training and are now certified to train both our new and returning guards. Each year we hold two training sessions for lifeguards. The first session for lifeguard training started on Sunday and it will continue for one week. For those that are away at school or had scheduling conflicts, we offer a 2<sup>nd</sup> training in early June.

Orientations for both the Water Park Patrols and Customer Service Specialists will be held on Saturday March 11. On Saturday March 18, we will hold orientation for the Cashiers and Wait staff. Lastly, on March 25, we hold the orientation for the Runners and Grillers. It is important that all interested parties attend the orientation of their choice because all interviews will take place immediately following each orientation.

Training packages are being updated for each department. All departments will have formal training before the park opens, followed up by a written exam.

**Marketing –**

Discounted Season Passes continue to be offered on our website. Again this season, all Season Pass holders will enjoy all food and store items at the Park at a 20% Discount.

All inserts for our marketing brochures are being updated. The brochures are appreciated by our guests and the local businesses as well. These inserts will include all of our Special Events, Character Days, and Swim lessons, Birthday Parties, Rates and a schedule for all Events for the 2017 Season.

Many of the signs in the park continue to be repainted to include new rules and new procedures.

Splash Radio, our Water Park radio station will be back again this year. Any local businesses that want to advertise on the radio or have us announce a special interest message, please contact us at [waterparkgroups@chesapeakebeachwaterpark.com](mailto:waterparkgroups@chesapeakebeachwaterpark.com).

**The Water Park Store –**

Over the winter we have been purchasing new inventory and arranging new displays. The store will have many new items to purchase this year. Please make it a point to visit us when we open and see all of our new souvenirs.

**Maintenance Items –**

Based on Council's Approval, the request for approvals for the Rubaroc flooring and the new Chlorinator have been sent to the State of Maryland, DHMH. Some of the other projects that our Maintenance Tech is working on are: Painting of the Slide Tower, installing new rope, refurbishing the bridge walkways, refurbishing the Floatables, refurbishing the baby Slides, and much more!



**Chesapeake Beach Water Reclamation Treatment Plant Report**  
**Jon Castro, Superintendent**  
**March 16, 2017**

**Plant Operation:**

The ENR Upgrade Project is finally coming to a close. The final progress meeting with Whitman, Requardt & Associates was held on 2-23-17. The remaining issues left in this project were discussed and should be worked out by the end of February 2017. These remaining project issues that are remaining if not worked out by this time, the Town will take steps to get the work completed. MDE toured the plant on 2-10-17 to begin the process to sign off on completion of the project. The project remains open for now until a solution on the remaining issues can be settled.

The Bio-monitoring test of the plant's Effluent was performed on the week of January 23, 2017. This is a required test in the plant's MDE plant permit and performed annually. The testing consists of Chemical Analysis of the discharge Effluent into Chesapeake Bay along with several Toxicity tests on different water born species. The test results were completed and the plant passed all test required permit parameters.

The plant will perform the next permit required test in April of 2017. This test is the EPA DMR-QA Study 37 for the lab tests the plant staff perform on a daily and monthly basis.

On 2-16-17, Sherwood and Logan was at the plant to complete the fiber optic loop wiring at the plant. They damaged the existing fiber cable and all computer systems were lost. A fiber cable repair company was called in and part of the fiber system was put back on line. They are still in the process to repair the entire fiber cable loop.

On 2-16-17, the #1 blower breaker lost a phase. The breaker was tested and found to be bad. The breaker was under warranty and Imacs was able to repair the breaker and check the MCC for any damage to the electric bucket and buss bars. The blower was repaired on 3-7-17.

MDE performed a plant inspection audit of the plant on 2-21-17. A complete inspection was done on all plant testing procedures and plant record keeping. The plant passed the MDE inspection with the exceptions on the unfinished issues not completed in the ENR Project.

On 3-1-17, a storm hit the plant and knocked out several plant systems. An operator responded to the alarm call out and was able to reset the equipment. On 3-2-17, Independent Auto and Fucchina was called in to repair computers and VFD systems.

On 3-3-17, a backup digester blower was installed and put on line. On 2-22-17 plant staff performed cleaning of the UV system and replaced broken parts to the system. The generator was serviced for the summer operation on 3-2-17 and the transfer switch system was checked out to make sure it was setup to work at peak parameters during operation.

The plant will present at the March meeting bids on the Admin Building roof replacement and the Lab Upgrade which was not included in the ENR Project. This will be covered in the 2017 Budget Capital Projects.

Plant staff employee Jim Dickerson was operated on 2-20-17 for a back operation. He is doing fine and will be back to work in April of 2017.

A training class will be held at the North East Community Center on May 23, 2017 by the Southern Section WWOA for all Water and Wastewater Operators and Trainee's. These classes will give added TRE's credits to all operators for certification renewals.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Old Line Hauling and Chesapeake Labs. The new press was put on line 9-30-15. The new hauling contract will take effect on June 30, 2016 with Old Line Inc.

Plant operations for this monthly report did not use the Shell Fish Tank to divert plant flow.

The plant had one emergency alarm for this report period. This was an Influent Pump failure. An operator responded to the alarm and reset pump. This was due to heavy flow into the plant from rain and wind.

The Wastewater Treatment Plant had no spills to report for this March report.

**Future Projects:**

To complete the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade.



Connie S. O'Dell  
Utilities Billing Administrator  
Community Development Director

March 16, 2017  
codell@chesapeakebeachmd.gov

## Water & Sewer/Community Development/Special Events

### Utilities – Water/Sewer Billing

The final utility billing data pull with Tyler Technologies is scheduled for the first week in April. The UB Conversion is almost complete. We will read the meters approximately 1 week early this quarter, with the reading scheduled to take place on March 27. That will give me approximately 7 business days to do rereads and manual estimates before the data pull is completed on April 4 or 5. We will bill from both systems, do a comparison of data and then we hope to mail out new bill forms the following week. I will prepare a sample bill form and instructions for the residents to be inserted into the website as well as an email blast and copies available at the front desk. Please have patience as we work our way through the new processes.

### Community Development

- **SHA – Bridge Replacement**

At the present time, sidewalks are closed during the working hours, and reopening each evening. Pile driving is ongoing and will last approximately 6 weeks. The flagging operation continues daily for the foreseeable future. The next partnering meeting is scheduled for March 15.

- **Veterans' Memorial Park**

Spring planting will take place within the next week or so, weather permitting. Time to spruce up everything for the spring and summer events!

- **Holiday Lights**

Lighting displays have been ordered with the allocated funds and any extra money will be used to continue repairs.

- **Easter Festival**

Water Park staff is in preparation of the Easter Festival. The event will be held at Kellam's Field on April 8 with a rain date of April 9, 2017. Businesses and community organizations are encouraged to participate.

- **Fireworks & Barge RFP's**

Both contracts will be awarded at the March meeting for the 2017 Fireworks Over the Bay event.

- **Stars and Stripes Festival**

We are excited to announce the keynote speaker for the opening ceremony on Saturday, May 27 is Ellouise Schoettler. Mrs. Schoettler, Chevy Chase, MD will present "Ready to Serve" the story of 64 nurses who graduated from Johns Hopkins and were asked to serve their country during WWI. They were deployed to France in June 1917. They stepped on the ship as Red Cross Nurses and stepped off the ship as US Army Nurses serving with the American Expeditionary Forces. Mrs. Schoettler will speak at approximately 10:25 am.

May 28, Sunday Family Fun Day entertainment is tentatively scheduled. We have a verbal agreement with Doc Scantlin and his Imperial Palms Orchestra. Approximately 23 entertainers will perform music and skits of the 20's, 30's and into the 40's. Council vote on approving the contract will take place at tonight's meeting.

We are in search of Volunteers for the planning committee and assistance during the events, military displays and collections, military focused non-profit organizations and local organizations supporting Veterans and active military personnel and their families.

For more information, check out our [Facebook page](#) - Chesapeake Beach Stars and Stripes Festival or on the Town website at: [http://www.chesapeakebeachmd.gov/events\\_cbssf.htm](http://www.chesapeakebeachmd.gov/events_cbssf.htm) .

To volunteer or offer your assistance or the assistance of a non-profit or local business, send an email to [sasz\\_cbssf@comcast.net](mailto:sasz_cbssf@comcast.net) . We look forward to having you be a part of this learning experience for everyone.



CHESAPEAKE BEACH OYSTER CULTIVATION SOCIETY (CBOCS)

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**Chesapeake Beach Oyster Cultivation Society Report  
March 15, 2017  
Chesapeake Beach Town Council Meeting**

**CBOCS is gearing up for another great year with both old and NEW events for residents to participate in and enjoy.**

**The first event is the Fishing Creek Clean up on March 23 at 10 AM. Please come out and help clean up that debris deposited during the winter. Pizza will be served at 1 PM.**

**The second event is the Easter Festival on April 8, where we will have our oysters on display, corn hole board game to play and candy to enjoy. In addition we will be working with Chesapeake Beach on the Mayor's water conservation challenge. Make sure to stop by and make a pledge. It is free.**

**For a complete list of events until June click on the Town of Chesapeake Beach web site and go to oyster cultivation.**

**The oyster sanctuaries are still in jeopardy. CBOCS and CHESPAX are working very hard to keep the oyster sanctuaries from being harvested by watermen. Please contact your Delegate and Senator to support HB924 which will delay any harvesting till a complete scientific stock analysis is completed by the Maryland DNR.**

**The osprey camera is now operational. Be the first to call town hall and report any siting so it can be published in the Happenings.**



CHESAPEAKE BEACH OYSTER CULTIVATION SOCIETY (CBOCS)

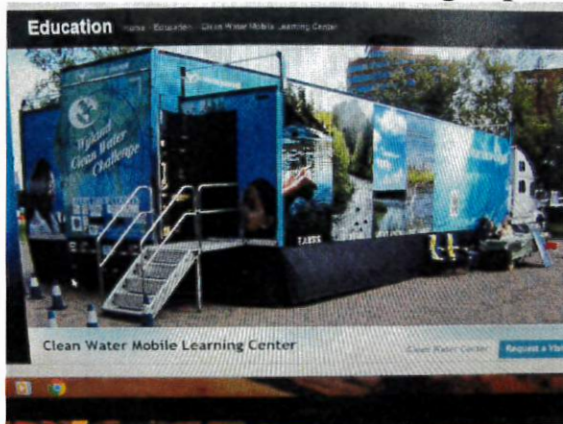
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**The oysterquarium will be re-installed in a couple of weeks with all new graphics.**

**The CBOCS gardener group is getting ready to add new interesting plants to the Mosquito Repellent and Pollinator gardens. Keep checking on town web site for the date and come out to help.**

**You can still play the Chesapeake Beach Railway Trail Nature Bingo by picking up your bingo card from Town Hall, or at the head of the trail before you take your walk.**

**The GREAT NEW CBOCS event for 2017 is the visit of the Wyland Clean Water Mobile Learning Center in the fall. This 1,000 square foot trailer will be used by school students and residents during its 4 day visit to Chesapeake Beach and Calvert County. We will be asking for volunteers to help make this a fantastic learning experience.**



**Think environmental conservation and if you have any ideas send them to [Johnbacon1@comcast.net](mailto:Johnbacon1@comcast.net)**

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