



**PUBLIC HEARING MINUTES**  
**April 20, 2017**

Patrick J. Mahoney, Mayor, called the public hearing to order at 6:45 p.m. In attendance were: Dr. Valerie L. Beaudin, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris and Keith L. Pardieck, Council Members, Elissa Levan, Town Attorney, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, William Watson, Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Superintendent, Christopher Jakubiak, Planning and Zoning Administrator, Connie O'Dell, Utilities Billing Administrator/Community Development Director and Lieutenant Naughton. Absent was Stewart B. Cumbo, Council Member.

The Mayor opened the public hearing on Ordinance O-17-8.

**Ordinance O-17-8, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2018 and setting municipal tax rates.**

The Mayor stated the General Fund budget has been worked through in length by the Council but believes amendments may be forth coming. The Mayor also stated there has been no increase in the municipal tax rate so it remains the same.

Councilman Favret stated, at the appropriate time, he would be offering an amendment to increase the dredge fund by \$50,000. This would increase the current \$25,000 to \$75,000.

Councilman Jaworski stated, at the appropriate time, he too would be offering an amendment to establish a \$10,000 line item for legal counsel for the Ethics Commission and the Board of Appeals.

There was no public comment received.

There being no further comments, the hearing was adjourned at 6:50 p.m. on a motion by Councilman Jaworski. Seconded by Councilwoman Beaudin, all in favor.

The Mayor opened the public hearing on Ordinance O-17-9.

**Ordinance O-17-9, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the Town's Critical Area Map to incorporate changes to the Town's Critical Area boundaries as directed by the Maryland Department of Natural Resources pursuant to Chapter 119 of the 2008 Laws of Maryland, and as approved by the Town Planning and Zoning Commission.**

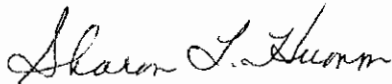
The Town Attorney explained this ordinance. Ms. Levan stated that in accordance with Chapter 119 of the 2008 Laws of Maryland, the Department of Natural Resources was required to produce a statewide base map that includes state-determined shoreline and landward boundary of tidal wetlands and an updated and digitally generated, geo-reference

1,000 foot Critical Area boundary (Critical Area map update). With that, the Town is required to amend its Critical Area Protection Program by adopting the updated map with its applicable critical area zone designations. All effected property owners were notified and a public hearing was held. No comments or questions were received from any town resident who would be impacted by the map changes.

There was no public comment received.

There being no further comments, the hearing was adjourned at 6:54 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Jaworski, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
TOWN COUNCIL MEETING  
April 20, 2017**

**I.** Patrick J. Mahoney, Mayor called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Elissa Levan, Town Attorney, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, William Watson, Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Superintendent, Connie O'Dell, Utilities Billing Administrator/Community Development Director, Christopher Jakubiak, Planning and Zoning Administrator, and Lieutenant Naughton. Absent was Stewart B. Cumbo, Council Member.

**II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

**III. Approve the Agenda.**

**MOTION:** Councilwoman Beaudin moved to approve the agenda. Seconded by Councilman Morris, all in favor.

**IV. Public comment on any item on the agenda.**

1. Theresa York of 7150 Old Bayside Road commented on the MD Route 261 sidewalk.
2. Mike Rooney of 3360 Cannoncade Court inquired if there would be opportunity for questions and comments when Calvert County Public Safety presents their presentation on the Chesapeake Village water tower antennas. The Mayor responded yes.

**V. Approval of the minutes of the March 16, 2017 Public Hearings.**

**MOTION:** Councilman Favret moved to approve the minutes of the March 16, 2017 Public Hearings. Seconded by Councilman Jaworski, all in favor.

**Approval of the minutes of the March 16, 2017 Town Council Meeting.**

**MOTION:** Councilman Jaworski moved to approve the minutes of the March 16, 2017 Town Council Meeting. Seconded by Councilman Favret, all in favor.

**Approval of the minutes of the March 27, 2017 Budget Work Session.**

**MOTION:** Councilwoman Beaudin moved to approve the minutes of the March 27, 2017 Budget Work Session. Seconded by Councilman Favret, all in favor.

**Approval of the minutes of the April 6, 2017 Informational Work Session.**

**MOTION:** Councilman Pardieck moved to approve the minutes of the April 6, 2017 Informational Work Session. Seconded by Councilman Morris, all in favor.

## **VI. Petitions and Communications**

- A. Presentation** – The Mayor recognized and presented to North Beach Mayor Mark Frazer, a sponsorship check in the amount of \$1,000 for the North Beach American Film Festival. Mayor Frazer thanked the Mayor and Council and looks forward to both Towns working together.
- B. BGE** – Brittany Jones, External Affairs Manager and Paul Suarez, Outdoor Lighting Representative of Baltimore Gas & Electric were present to address the Mayor and Town Council on the new LED street light conversion project. The project is looking to replace 197 traditional lights with LED lights, which will be done in three phases.
- C. Jackie Vaughan, Director of Public Safety** – Ms. Vaughan was present to address the Mayor and Council in regards to the County's current public safety radio system, which is being replaced. It was discovered that there is very little/limited coverage along the bay from North Beach to Solomons, and in looking for suitable sites to install MW dishes and antennas, Chesapeake Village water tower proved to be a viable location. Ms. Vaughan and her team have come before the Council to address any questions or concerns the Council or citizens might have. Councilman Favret asked the County to give an overview of the safety analysis. Along with the safety concerns, maintenance and citizen's concern of impact on property value were raised. Councilman Favret did comment, that in regards to public health, he had an independent, trustworthy source to review the safety analysis. The sources' evaluation was that there is no hazard to the public at ground level or from any radius of the tower.
- D. Lenhart Traffic Consulting, Inc.** – Michael Lenhart was present to give a presentation on the Traffic Signal Warrant Analysis for the Eastbound MD 260 & Harrison Boulevard Intersection. Mr. Lenhart stated speed, intersection sight distance, stopping sight distance and crash data was collected for the analysis. Mr. Lenhart explained the standards for studies and factors for justifying traffic control signals as provided by the Maryland Manual On Uniform Traffic Control Devices. These standards are comprised of nine traffic signal warrants which include, an evaluation of vehicular and pedestrian volumes, safety, and other factors which could justify installation of a traffic signal. Based on the results of the analysis, Warrant 2, the 4 hour vehicular volume warrant, satisfies the warrants for signalization but felt State may not be supportive. With that being said, the Council discussed considering an analysis of the intersection of Westbound MD 260 with Limerick Lane be done.
- E. North Beach Volunteer Department** – No written report was submitted. Mr. Gordy was present to address the Council. Mr. Gordy commented that the new tower was now in service.
- F. Deputy's Report** – Sergeant Phelps submitted the attached written report and Lieutenant Naughton was present to address the Council. Councilman Pardieck asked if more patrolling could be done on the weekends at Bayfront Park due to several incidents of bonfires and drinking on the beach.
- G. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Mr. Berry reported the ballfields look great and things are moving along with the bridge project.



- H. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report and was present to address the Council. The Mayor asked the status on the trash situation on C Street and 14<sup>th</sup> Street. Councilman Morris inquired as to whether Mr. Watson had a chance to look at the dilapidated deck at the Harbor House.
- I. Town Engineer's Report** – Mr. Woodburn submitted the attached written report and was present to address the Council. Mr. Woodburn gave an update on the Fishing Creek dredging and the MD Route 261 sidewalk. Councilman Favret requested, with the Mayor's approval, to be included on future correspondence in regards to the sidewalk.
- J. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council. The Mayor thanked Ms. VanWagner for the great job on the Easter Festival. Councilwoman Beaudin echoed the Mayor's comments and suggested it be held in the same vicinity next year. Councilman Pardieck was pleased that Ms. VanWagner contacted him in regards to Opioid Overdose Response training for her water park staff.
- K. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council. Mrs. Wahl commented that they are making progress in resolving punch list issues and praised Mr. Castro and his team on the great job they do amid the issues.
- L. Treasurer's Report** – Mrs. Smith submitted to Council the quarterly reports and was available to answer questions and concerns.
- M. Community Development Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Mrs. O'Dell stated she needed volunteers for the upcoming Stars and Stripes Festival for anyone who would like to help. Councilwoman Beaudin thanked Webmaster Bob Munro for posting the audios of the informational work sessions on the Town's website.
- N. Mayor's Report-**
1. The Mayor recognized the passing of Charlie Hardisty, father of Public Works employee, Chris Hardisty, and asked for a moment of silence.
  2. The Mayor presented a proclamation declaring April as "Autism Awareness Month". Mrs. Wahl read the proclamation.
  3. The Mayor stated he has directed Planning and Zoning Administrator Chris Jakubiak to draft a model APFO (Adequate Public Facilities Ordinance) and expects to have a work session on this probably in June.
  4. The Mayor was pleased to announce that plans are being discussed to replace the 62 year old Beach Elementary School with a new school, looking at a timeframe of probably 5 to 6 years out. The Mayor also stated that the Twin Beach library is looking to relocate and he would like to see it stay in Chesapeake Beach. There is discussion of possibly co-locating the Twin Beach library with the newly built Beach School.

**VII. Resolutions & Ordinances:**

- A. Vote on Ordinance O-17-8, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the General Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2018 and setting municipal tax rates.**

**MOTION:** Councilman Morris moved to approve Ordinance O-17-8. Seconded by Councilman Favret.

**MOTION:** Councilman Jaworski moved to amend Ordinance O-17-8 to add \$10,000 from unallocated reserves, to "Income", and create a new line item under "Expenses" for "Legal Counsel for the Ethics Commission and the Board of Appeals". Seconded by Councilwoman Beaudin, all in favor.

**MOTION:** Councilman Favret moved to amend Ordinance O-17-8 to add \$50,000 from the unallocated reserves to "Income" to increase the dredge fund from \$25,000 to \$75,000. Seconded by Councilman Jaworski, all in favor.

**The Council voted on Ordinance O-17-8 as amended, all in favor.**

- B. Vote on Ordinance O-17-9, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the Town's Critical Area Map to incorporate changes to the Town's Critical Area boundaries as directed by the Maryland Department of Natural Resources pursuant to Chapter 119 of the 2008 Laws of Maryland, and as approved by the Town Planning and Zoning Commission.**

**MOTION:** Councilman Jaworski moved to approve Ordinance O-17-9. Seconded by Councilman Favret, all in favor.

- C. Introduce Ordinance O-17-10, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the Water Park of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2018. A public hearing will be scheduled for 6:45 pm prior to the next regularly scheduled meeting.**
- D. Introduce Ordinance O-17-11, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2018 and setting rates, charges and fees related to water and sewer service by the Town. A public hearing will be scheduled for 6:50 pm prior to the next regularly scheduled meeting.**
- E. Introduce Ordinance O-17-12, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted Utility Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017, to appropriate funds in the amount of Three Hundred Thousand and 00/100 Dollars (\$300,000.00) from General Fund unallocated reserves and transferring such funds to the Utility Fund as "Other Income" to cover a shortfall in anticipated revenue**

**from water and sewer connection fees.** A public hearing will be scheduled for 6:55 pm prior to the next regularly scheduled meeting.

**VIII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – There was a meeting held April 12, 2017. Chairman Jeff LaBar was present to give the report. Councilwoman Beaudin asked consideration to a suggestion she brought forth in regards to third party inspection for both residential and commercial construction in Town when closing a project.
- B. Board of Appeals** – The hearing scheduled for April 25, 2017 has been canceled.
- C. Ballfield Committee** – There was no report.
- D. Bayfront Park/Nature Trails Committee** – Councilman Pardieck reported a cleanup of Bayfront Park is scheduled for April 29<sup>th</sup> at 10 am for anyone who would like to come out and lend a hand. Councilman Pardieck brought to the Council’s attention concerns of the committee, namely, sanitation and safety. The committee also put forth a few suggestions for the park; 1) the addition of one or two benches, 2) initiate an educational “Walk & Talk” series, 3) Ordinance in regards to pet waste, and 4) Sanitation/porta potty.
- E. Chesapeake Beach Oyster Cultivation Society** – John Bacon was present to give the report.
- F. Economic Development** – Councilman Jaworski thanked the Mayor for the check presentation this evening to Mayor Frazer for the North Beach American Film Festival. Also, Councilman Jaworski announced that they are in the very early planning stages of an anticipated event, “Taste the Beaches”, and looking forward to that and expressed his need for volunteers to work with Councilman Morris and himself on the committee.
- G. MML Report** – There was no report. The Mayor thanked and applauded Councilwoman Beaudin for traveling to Annapolis to testify against House Bill 228 in his absence.
- H. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported a meeting was held April 18, 2017 and gave a brief report. Councilman Pardieck announced that the next end addiction forum entitled “Stigma & Statistics” will be held on June 21, 2017 at the Northeast Community Center.
- I. Walkable Community Committee** – Councilman Favret reported that he will be working with Mr. Berry going around town looking to identify and prioritize sections of town in need of sidewalks, any that are in need of repair or any sidewalks that need extending. Councilman Favret’s goal is to have a comprehension plan in place by the end of FY18. Councilman Favret also stated he will be looking for volunteers for the committee.

**IX. Unfinished Business: None**

**X. New Business:**

1. **Council to consider the retention of Counsel for the Ethics Commission and the Board of Appeals of Karen Ruff of Brennan McKenna Law Firm.**

**MOTION:** Councilman Jaworski moved to approve retaining Karen Ruff of Brennan McKenna law firm as legal Counsel for the Ethics Commission and the Board of Appeals. Seconded by Councilman Favret, all in favor.

2. **Council to consider awarding a Trash Services contract to Southern Maryland Recycling for a base two (2) year contract in an amount of \$275,000 with an option for a one year extension.**

**MOTION:** Councilwoman Beaudin moved to approve awarding a trash service contract to Southern Maryland Recycling for a base two year contract in an amount of \$275,000 with an option for a one year extension. Seconded by Councilman Favret, all in favor.

**XI. Public comment was received by:**

1. Cyndi Beall of the Richfield Station HOA inquired as to whether during the work session on the traffic study she could attend and could she speak along with any other resident of Richfield Station. The Mayor assured her they could.

**XII. Council Lightning Round:**

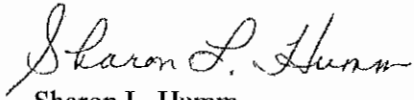
1. The Mayor commented on what a great Council this Town has. He applauded the group for getting through the three hour meeting and getting the work done in a most professional and civilized matter.
2. Dr. Beaudin stated if anyone had any questions or concerns in regards to the Utility Fund she would be more than happy to address them after the meeting. On another note, Dr. Beaudin stated she is still fundraising for the Dragon Boat race.
3. Mr. Jaworski stated a thank you letter was received from the Railway Museum thanking the Town for its generous donation of \$1,500.
4. Mr. Morris echoed the Mayor's comments, stating with an array of different topics discussed tonight, he is very pleased to see everyone working together and getting things done.
5. Mr. Pardieck thanked everyone for coming out and reminded everyone that April 29<sup>th</sup> is Bayfront Park clean up and the next End Addition Forum entitled "Stigma & Statistics" will be held on June 21<sup>st</sup> at the NECC.
6. Mr. Favret thanked Mrs. Wahl and her staff for presenting a trash contract that added services and saved the Town money. He thanked the audience for staying and participating and looks forward to future participation in the council meetings and the informational work sessions.



**XIII. Adjournment**

There being no further business, the meeting adjourned at 10:05 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Jaworski, all in favor.

Submitted by,

A handwritten signature in cursive script that reads "Sharon L. Humm".

Sharon L. Humm  
Town Clerk

Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: April 4, 2017  
To: Sharon Humm  
From: Sergeant Thomas S. Phelps  
Re: Sheriff's Office Report-Chesapeake Beach

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In March of 2017, the Sheriff's Office handled 334 calls for service in Chesapeake Beach. This is up from 261 calls in February 2017.

Call Breakdown for March 2017:

174 calls were self-initiated (patrol checks, follow-up investigations, etc)

160 calls were received by other means (citizens, alarm companies, etc)

Of the 334 calls, we handled:

- 4 CDS Arrests (1 Suboxone, 2 Oxycodone, 1 Codeine)
- 3 Thefts
  - Shoplifting Beer from Fastop (Closed by Arrest)
  - Shoplifting Drier Sheets from Roland's (Closed by Arrest)
  - Medication from a Residence on Bayside Rd (Under Investigation)
- 1 Industrial Accident at Bridge Project/ Worker Fell into a Hole
- 8 Marijuana Civil Violations
- 4 DUI Arrests
- 2 Disorderly Arrests
- 3 Trespassing Arrests
- 1 Violation pf Protective Order Arrest

March 2017 Calls for Service

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hung Up	2	6	Fireworks Complaint	0	0	Robbery	0	0
Abandoned Vehicle	0	3	Follow Up	4	10	Search Warrant	0	0
Accident	3	16	Found Property	2	6	Sexual Assault	0	0
Alarm	12	30	Fraud	5	10	Special Assignment	4	11
Animal Complaint	0	1	Harassment	0	1	Stolen Vehicle	0	0
Assault	1	5	Illegal Dumping	0	0	Summons Service	3	8
Assist Motorist	5	19	Industrial Accident	1	1	Suspicious Person	9	22
Assist Other Dept	0	5	Indecent Exposure	0	1	Suspicious Vehicle	10	19
Assist Sick/Injured	5	11	Intoxicated Person	3	3	Tampering with MV	0	1
Attempt to Locate	4	23	Loitering	0	1	Telephone Misuse	1	1
BioChem/ Susp Package	0	0	Lost Property	1	2	Theft	4	17
Burglary	1	5	Loud Party/ Music	1	2	Traffic Complaint	10	32
CDS Violation	6	6	Mental Subject	1	1	Traffic Control	0	0
Check Welfare	13	32	Missing Person	2	2	Traffic Enforcement	18	26
Conservor of Peace	0	2	Neighborhood Dispute	1	1	Trespassing	4	5
Destruction of Property	1	6	Notification	0	0	Unauthorized Use MV	0	1
Death Investigation	0	0	Parking Complaint	3	10	Unknown Problem	0	3
Disorderly	8	18	Patrol Check	170	480	Violation Protective Order	1	1
Domestic	6	21	Person with Weapon	0	0	Warrant Service	2	7
Escort	1	1	Police Information	2	7			
Eviction	2	5	Protective/Peace Order	0	3			
Fight	1	2	Prowler	0	0			
Firearms Complaint	1	2	Relay	0	0	Total Calls	334	914

Call Type	Month	Year	Call Type	Month	Year
DUI Arrest	4	9	CDS Arrest	4	9
Civil Marijuana Citations	8	13	Non Fatal Overdose	0	3
			Fatal Overdose	0	0

Notes

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Jay Berry  
Public Works Administrator

April 20, 2017

Water leak- Since our last Council meeting we have replaced a broken 4" valve at 29<sup>th</sup> and F Street, repaired a water main break on Elm Lane, replaced a broken blow off at 17<sup>th</sup> and Deforest. There is currently another leak on Elm Lane that we have not located at the time of this report.

Wet wells- We have received pump 3 back for Mears Avenue and plan to install it on the 13<sup>th</sup>. We have pulled floats at Fishing Creek wet well to replace the High-level alarm float and Set new transducer levels at Chesapeake Village.

Water meter/MXU- We have completed the meter reading for the last billing cycle. We are still changing out MXU's as needed and replacing collapsing pits

Flushing- We have completed our first of 3-scheduled flushing's for this year. We have ordered auto flushing units that will be installed in certain areas of Town to improve our water quality.

Ball fields – We have worked with baseball coaches to get the infield and outfield in shape. They are now playing games on the field. The bathrooms have been dewatered and fixed where needed.

Rail Way Trail -The rail way trail cleanup was a great success. We removed over 40 bags of trash from our Town. I want to personally thank everyone who came out to help! Trees were planted, flower beds mulched and the rain barrels are now in place ready for the season.

Water park - We will be air testing the entire park this month to check for broken pipes and leaks. I am working with the water park manager to complete other tasks at the park. We are there this week to put everything back for opening day.

SHA bridge- Public Works is working with the contractors on this project on a day to day basis. The Town has water, sewer and other utilities in this area that must be relocated.



# MEMORANDUM

**TO:** Mayor and Town Council  
**FROM:** Bill Watson, Code Enforcement Officer  
**DATE:** April 20, 2017  
**SUBJECT:** Code Enforcement Status Report

Building Maintenance	
Location	Status
7505 H Street – Numerous violations	3/5/2017 – Re-inspected – No apparent changes. Left message for owner to call, no response, yet. 3/17/2017 - Received call from widow. Truck will be towed, next week. Trask & bulk will be removed and deck repaired next week, also. No statement on roof repair. 4/1/2017 - Truck removed, Bulk items gone. Deck & Roof not repaired
8216 F Street – Dangerous House	3/24/2017 - Zoning Permit Issued. County building permit issued 3/30/2017. 4/2/2017 - Work is progressing well, though with the new exterior violations discovered after clearing of the vines, it has slowed. As long as work is progressing, I will work with the new owner
8507 Tartan Court – Dangerous Deck	4/2/2017 - Inspected. Dangerous Deck - No railing visible. 4/5/2017 - Received e-mail from owner. Work on Deck will start 4/16/17. 4/9/2017 - Re-inspected. Work to install deck railing has begun.

Property Maintenance	
Location	Status
3620 27 <sup>th</sup> Street – Bulk Items & trash	3/19/2017 - Re-inspected. Much removed, though not all. 4/9/2017 - re-inspected. More bulk along the alley. In the works
3403 Mary Lou Lane – Trash	3/9/2017 - Received complaint via e-mail from Town Hall. Spoke to complainant to get details. Trash blowing around complainant's property. Trash containers do not all have watertight tops, Containers left on Cul-de-sac day after trash pick-up. 3/15/2017 – Sent advisory letter. Not yet picked up 3/19/2017 - inspected. Nothing observed blowing around. 4/2/2017 - Inspected. Very unkempt side & front yard. In the works for additional actions
3813 10 <sup>th</sup> Street – Bulk Trash	4/1/2017 - Inspected. Mattress & Microwave oven lying at end of 10th Street 4//4/2017 - Left message on owner's voice mail.
3925 14 <sup>th</sup> Street – Trash	4/3/2017 - Received e-mail complaint. Trash in yard,



Property Maintenance	
Location	Status
7524 C Street – Trash	<p>receptacles not covered, allowing animals to tear them open and spread trash, no watertight cover and not being returned to house upon trash pick-up</p> <p>4/4/2017 - Called owner, left message</p> <p>4/10/2017 - Owner returned call. They have requested their rental agent to address with the tenant</p> <p>4/3/2017 - Received e-mail complaint. Trash in yard, receptacles not covered, allowing animals to tear them open and spread trash, no watertight cover and not being returned to house upon trash pick-up</p> <p>4/4/2017 - Called owner. Discussed. Will address with tenants, on Friday.</p> <p>4/8/2017 - Owner called back. Spoke to tenant. Explained the code requirements and they must comply.</p>
3624 27 <sup>th</sup> Street – Tree Debris along alley	Inspected 4/9/2017 – In the works
8701 C Street – Construction Debris in yard	<p>4/2/2017 - Inspected Site. Large quantity of furniture, lattice, door &amp; other materials</p> <p>4/6/2017 – Warning Letter Sent</p> <p>4/8/2017 – Picked up</p> <p>4/9/2017 – Re-inspected – no change.</p>
3398 Cox Road – Tree Debris in yard & Bulk Item	<p>3/27/2017 - Received e-mail complaint from Town Hall.</p> <p>3/31/2017 – Letter sent</p> <p>4/3/2017 - Picked up</p> <p>4/10/2017 - Owner called. Is contracting to have tree cut up and removed. Will notify me when he has date that work to be done.</p>
3267 Fortier Lookout – Pool not properly closed	<p>3/15/2017 - Received e-mail from neighbor listing numerous complaints with 12 pics.</p> <p>3/19/2017 - Inspected. Pool not properly covered. Pool enclosure fence MAY not be effective. It appears to be missing at the NW corner of the fence. It could, also, be that the fence goes down a hill.</p> <p>3/29/2017 – Letter Sent – not yet picked up</p>

Vehicles	
Location	Status
3716 30 <sup>th</sup> Street – Inoperable Vehicle	<p>4/2/2017 - Inspected site. Inoperable vehicle (Possibly with partly hidden temp. tag) 4 door Black Denali SUV.</p> <p>4/4/2017 - Called owner to verify whether the truck has a temporary tag or not.</p> <p>4/2/2017 – Letter sent to tenant, not yet picked up</p> <p>4/10/2017 - Owner called. Received their copy of letter. Sent a reinforcement letter to tenant, after verifying the violation, also.</p>
8730 Bayside Road – Inoperable Vehicles	<p>4/2/2017 - Inspected. Black 4-door Ford Explorer... No Tags</p> <p>4/4/2017 - Called Owner (Widow). Discussed. No one allowed to park inoperable vehicles on that property. Texted Deputy a request to run the VIN.</p> <p>4/9/2017 - Re-inspected. Old Mustang, previously covered is</p>



Location	Vehicles	Status
7736 C Street – Inoperable Vehicle	now partly uncovered. Call widow. 4/2/2017 - Inspected Vehicle in rear of Townhouse. 4x4 Dodge Pick-up truck, dark blue. Flat tire(s). 4/3/2017 - Texted Deputy to run by, get tags & run owner name & address 4/6/2017 – Letter sent, not picked up, yet	
8709 C Street – Abandoned Hot Dog Cart on Street	3/16/2017 - Received e-mail complaint of Hot Dog Cart on C Street partly within R/W for C Street. Received 4 pics by text message from complainant. 3/21/2017 - Called owner to see if he would remove from his property. 3/29/2017 - Owner& I spoke. He believes the cart belongs to 8709 C Street. 3/31/2017 – Letter sent, not picked up yet.	
8181 D Street – Inoperable Vehicle	4/1/2017 - Identified Inoperable Vehicle in Parking Lot - Multiple flat tires. 4/3/2017 - Texted Tag Number to Deputy for Name & Address of owner.	
8729 D Street – Inoperable Vehicle	4/2/2017 - Inspected. Inoperable Vehicle in rear Yard - Black/Dark Green Chevy 4 -door no tags. Grill & Bumper damaged. 4/6/2017 – Letter sent, received 4/8/2017	
7504 E Street – Inoperable Vehicle	4/1/2017 - Inspected. Inoperable Vehicle. Maroon 4-door wagon. No tags, flat tires. 4/6/2017 – Letter mailed, received 4/10/2017	
3525 Elizabeth Court – Inoperable Vehicle	In the Works	
7764 Old Bayside Road – Inoperable Vehicle	4/1/2017 - Inspected. Inoperable Vehicle - No tags 2-door Green Ford Ranger Pick-up Truck - No Tags Letter sent 4/6/2017, not yet received.	
31 <sup>st</sup> & C Street Parking Lot – Illegal trailer parked in lot	4/2/2017 – Inspected trailer. Had small sign giving contact information of trailer owner 4/7/2017 – Letter sent, not yet received.	
8146 Woodland Lane – 2 inoperable vehicles	In the Works	

Location	Court Cases	Status
7516 Old Bayside Road – 12 Citations	3/5/2017 - Re-inspected. "Shed" Portion of house on west side torn off, repairs to siding on east side apparent, but not completed, vehicle still there, shed in rear appears to still be there. Court scheduled for 3/20/2017.	

Location	Resolved In Month of March	Status
7603 Old Bayside Road – Inoperable Vehicle	4/1/2017 – Abated	
3902 26 <sup>th</sup> Street – Inoperable Vehicle	3/19/2017 - Abated	
3712 27 <sup>th</sup> Street - Bulk Item	3/19/2017 - Abated	
3806 27 <sup>th</sup> Street – Bulk Items	3/11/217 - Abated	
8211 Bayview Hills Drive – Bulk Items	3/27/2017 - Abated	
8216 Bayside Road – Inoperable Vehicle	3/11/2017 - Abated	
8420 D Street – Bulk Items	3/19/2017 – Abated	
8278 David Lane – Inoperable Vehicle	4/1/2017 – Abated	
8003 Forest Ridge Drive – Inoperable Vehicle	4/1/2017 – Abated	
3213 Mary Lou Lane - Inoperable Vehicle	3/19/2017 - Abated	
7731 Old Bayside Road –Shed in Disrepair	3/19/2017 – Closer inspection. Shed OK	
3213 Lawrin Court – Inoperable Vehicle - In 8709 C Street - operable Vehicle	4/1/2017 – Abated	
3915 27 <sup>th</sup> Street - -Dangerous Stoop, Scrape & Paint	Abated - 4/11/2017	

<b>Year-To-Date Summary</b>		
<b>Violation Type</b>	<b>Cases</b>	
	<b>Closed</b>	<b>Active</b>
<b>Building Maintenance</b>		
- Dangerous Building		4
- Debris	1	
- Deck	1	1
- Disorderly Storage		
- Gutters		
- Scrape & Paint	3	3
<b>In Court</b>		3
<b>Property Maintenance</b>		
- Bulk Trash	6	
- Fence		
- Grading		
- Grass, Weeds	1	
- Trash	1	
- Tree		
- Pool		
<b>Health Department Referral</b>		
<b>Miscellaneous</b>		
Other	2	
Vehicle Related	5	1
Zoning	2	4
<b>TOTALS</b>	<b>22</b>	<b>15</b>



**TOWN OF CHESAPEAKE BEACH**  
Engineering Report

**NEW BUSINESS**

**Fishing Creek Bridge (MD Route 261) –**

April 13, 2017 Update: Sheeting tiebacks for the northeast and southeast retaining wall sections are close to completion and installed pilings and retaining wall construction has begun.

**Fishing Creek Dredging –**

April 13, 2017 Update: The dredging contractor's ready to commence with construction. DNR has approved the bids and the contractor. The permit is still not out of the Corps of Engineers Navigation Branch. We have both MDE & DNR pushing the Corps to get this approval.

**Purple Pipe –**

April 13, 2017 Update: We have filed for the comprehensive plan amendment with Wayne Raither of the Calvert County Water and Sewer Division. Mr. Raither is awaiting information from the final ENR Project to process.

**MD Route 261 Sidewalk –**

April 13, 2017 Update: A draft of the MOU has been provided to the Town. The Town staff has reviewed and forwarded comments back to the State for consideration. We await their response.

**Richfield Station –**

April 13, 2017 Update: The traffic warrant study draft is complete and being reviewed by staff. The study indicates that a light for eastbound Route 260 and Harris Boulevard is warranted. Our next step is to forward the study to the State for concurrence.

**WWTP –**

April 13, 2017 Update: We are in the ENR testing period and have had several meetings with MDE, the consultants, the contractor, and staff to work toward final project closure. We have put out to bid to the lab upgrade project. The new roof is currently being installed.

**OLD BUSINESS**

**Kellams Field** – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades. We hope to install most of the improvements upon approval by MDE. (No new update)

**Trail** – No new update



## Water Park Report

Marilyn VanWagner, General Manager Water Park  
April 20, 2017

**Staffing –** Orientations and interviews for all positions have been completed. All candidates have been invited to training. Supervisors are preparing for training sessions to be held in their respective departments.

**Marketing –** Season Passes are currently being offered on line.  
<http://chesapeakebeachwaterpark.com>

- All inserts for the marketing brochures have been updated and printed with all changes for the 2017 Season.
- Many of the signs in the park are being updated. Most are completed and will be finished and ready to be displayed by May 1.

**Special Events-** In addition to the World's Largest Swim Lesson, Character Days, and Night Slides, this Season we will also celebrate our mascots 5<sup>th</sup> Birthday. Quack's Birthday is Tuesday July 11. We will have games, music and goodies for the children. Come celebrate his Birthday with us starting at 4 pm. These and all other events are available on our website.

**Maintenance/Upgrades- Some** of the items we are currently working on are:

- Pool is being acid washed.
- Blue tile repair in many pool areas.
- Concrete trip hazards are being corrected from settlement that occurs annually
- The Main Pool is being tested for leaks.
- Many areas of the Park are being freshly painted.
- The Ruburoc flooring was just completed on both zero entry locations and the Baby Pool.
- We continue to wait for the Pool Security Lights. The Contactor is waiting on BG&E for the approval of the rebates before we can sign the contract.

**Inspections- The** following inspections have been set up: the Ansel's in the Beachcomber Grill, Fire Extinguishers, County for Dry Pool Inspection, Dye test and Pool Balancing, State for Large Slide and Lazy River. County for both the Beachcomber Grill and Cool Zone Inspections. The Pump room, Chemical Room, and all electrical is being inspected by third party inspectors.





**Chesapeake Beach Water Reclamation Treatment Plant Report**  
**Jon Castro, Superintendent**  
**April 20, 2017**

**Plant Operation:**

The ENR Upgrade Project is progressing to solve the remaining issues left on the punch list. A solution to the wire problem to the aeration mixers was figured out and is waiting to hear back from WR&A on who will install the wire repair. The fiber optic wire loop was repaired and work on the computer programming has continued. The programming has only a few issues to work out before completion. The remaining issues left on the punch list should be completed once parts needed for the repairs are shipped to the plant and installed. The O and M manuals were delivered and work has begun to set up spare part vendors and price quotes to set up inventories on all the new equipment along with the maintenance program.

The plant will perform the next permit required test in April of 2017. This test is the EPA DMR-QA Study 37 for the lab tests the plant staff perform on a daily and monthly basis. The second sludge sample was collected and picked up on 4-12-17 for analysis. The plant permit requires 4 sludge tests be performed annually.

The Administration Building's roof replacement started on 4-4-17 and should be completed in 2 weeks. The bid was awarded to RRH Construction at the March Town meeting.

A pre bid site visit was held at the plant on 4-10-17 for the lab construction upgrade. The bids should be in by the end of April and presented to the Mayor and Council on the May Town meeting.

A training class will be held at the North East Community Center on May 23, 2017 by the Southern Section WWOA for all Water and Wastewater Operators and Trainee's. These classes will give added TRE's credits to all operators for certification renewals.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Old Line Hauling and Chesapeake Labs. The new press was put on line 9-30-15. The new hauling contract will take effect on June 30, 2016 with Old Line Inc.

Plant operations for this monthly report did not use the Shell Fish Tank to divert plant flow.

The plant had one emergency alarm for this report period. This was an Influent Pump failure. An operator responded to the alarm and reset pump. This was due to heavy flow into the plant from rain and wind.

The Wastewater Treatment Plant had no spills to report for this April report.

**Future Projects:**

To complete the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade.





Connie S. O'Dell  
Utilities Billing Administrator  
Community Development Director

April 20, 2017  
codell@chesapeakebeachmd.gov

## Water & Sewer/Community Development/Special Events

### Utilities – Water/Sewer Billing

As I type this report, I am literally running utility bills from the new system. We began the process on Monday, April 10 and it is now Thursday, April 13 at 2:30. Several steps needed to be done a few times and we worked diligently until we were able to get both systems to agree with accounts receivable amounts and billing amounts. Since the billing and printing process have taken all week with a holiday Friday tomorrow, we won't get them in the mail until Monday, April 17. Please have patience as we work our way through the new processes. If you notice differences or have a concern about your balance, please give me a call and we will look through everything together.

### Community Development

- **SHA – Bridge Replacement**

At the present time, sidewalks are closed during the working hours, and reopening each evening. Pile driving is ongoing and will last approximately 6 weeks. The flagging operation continues daily for the foreseeable future. The next partnering meeting is scheduled for April 19.

- **Veterans' Memorial Park**

Just FYI – there will be a sunrise service in the park this Easter Sunday at 7 am. Also, there will be a military retirement ceremony in the park on April 28 in the afternoon as well as a wedding ceremony on May 6 in the afternoon.

- **Easter Festival**

Marilyn VanWagner and the Water Park Staff partnered with the NECC for the annual Easter Festival. The event was moved from Kellam's Field to the area between the Water Park and the Community Center as well as inside the Water Park. The sports field was too wet to be used. It was a beautiful, but windy day and a very successful event. Well over 1000 children attended.

- **Railway Trail and Community Clean Up**

Over 20 adults and at least 12 youngsters participated in the annual spring cleanup along the trail. Cub Scout Troup 429 helped the Garden Club with mulching and planting. Boy Scout Troup 903 from Huntingtown cleaned along the Trail. A few volunteers were relocated to the area of the Fire House and

marsh near Horizon's on the Bay and trash was collected from both the east and west sides of Route 261 in that area.

- **Stars and Stripes Festival**

We are excited to announce the keynote speaker for the opening ceremony on Saturday, May 27 is Ellouise Schoettler. Mrs. Schoettler, Chevy Chase, MD will present "Ready to Serve" the story of 64 nurses who graduated from Johns Hopkins and were asked to serve their country during WWI. They were deployed to France in June 1917. They stepped on the ship as Red Cross Nurses and stepped off the ship as US Army Nurses serving with the American Expeditionary Forces. Mrs. Schoettler will speak at approximately 10:25 am.

Sunday, Family Fun Day will have a new look and feel this year with entertainment by Doc Scantlin and His Imperial Palms Orchestra. He brings along wife Chou Chou as well as the Girlfriends. Forbes magazine bills the band as the world's best band while the Washington Post describes Chou Chou as a Marilyn Monroe/Betty Boop combination. Beer and Wine will be available for purchase from vendors as well as a pizza and BBQ vendor. American Legion Post 206 will be hosting free picnic food to the first 350 attendees.

Monday, the American Legion Ceremony will feature Professor Ken Forest who will speak about his family ties to WWI (grandfathers). Professor Forest resides on the Eastern Shore.

We are in search of volunteers for the planning committee and assistance during the events, military displays and collections, military focused non-profit organizations and local organizations supporting Veterans and active military personnel and their families.

For more information, check out our [Facebook page](#) - Chesapeake Beach Stars and Stripes Festival or on the Town website at: [http://www.chesapeakebeachmd.gov/events\\_cbssf.htm](http://www.chesapeakebeachmd.gov/events_cbssf.htm) .

To volunteer or offer your assistance or the assistance of a non-profit or local business, send an email to [sasz\\_cbssf@comcast.net](mailto:sasz_cbssf@comcast.net) . We look forward to having you be a part of this learning experience for everyone.

- **Mayor Mahoney's Water Conservation Challenge**

Take the challenge by going to the Town website: <http://www.chesapeakebeachmd.gov/> and clicking on the blue button that says, "Save Water." The Wyland Foundation sponsors this challenge annually. Take the challenge and enter to win as well as help the Town of Chesapeake Beach compete with other towns of our size!



## PLANNING & ZONING MEMORANDUM

To: Mayor and Town Council

From: Christopher N. Jakubiak, AICP  
Planning and Zoning Administrator

Date: April 20, 2017

Re: Report

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The **Planning Commission** met on April 12, 2017.

1. The Planning and Zoning Commission gave preliminary approval to an amendment to Abner's Game Room site plan providing additional parking and Critical Area buffer along Fishing Creek.
2. The Planning Commission also continued its review of amendments to the sign regulations in the Zoning Ordinance.

**Board of Appeals** – The Board of Appeals will hold a hearing on April 25, 2017 at 7 pm on proposed variances in order to build a house at 7429 B Street.

Zoning Permit Tracking  
March 30, 2017

Date Accepted	Location	Name	Project	Status	Approval Date	Permit #
10-Feb	8315 Bayside Rd.	May A. Freeman	new SF detached house, incl demo of existing	Open, waiting for bid evaluation and payment		2017-009
6-Mar	3902 13th St.	Brian Franklin	fence 4ft black chain link	Approved	13-Mar	2017-010
6-Mar	3707 28th St	Stewart Donald II & Jo Ann Gibson	new SF detached house	Open, applicant revising plans		
6-Mar	3009 Lawrin Ct	Damon & Tonya Calacino	roof over deck w landing	Approved	24-Mar	2017-016
7-Mar	8221 E. St	Christen Morgan	6 ft fence and 10x15 shed	Approved	24-Mar	2017-015
7-Mar	8216 F. T.	Shawn and Eileen Gibson	restoration of old house on same footprint	Approved	24-Mar	2017-017
20-Mar	8032 Valley Drive	Brian and Aimee Donnelly	deck	Approved	29-Aug	2017-018
23-Feb	4013 14th St	Kathleen Head	roof mounted solar	Approved	29-Aug	2017-019
24-Mar	8237 C St.	Joseph Bohn	changes to pervious surfaces, including walkway	Approved	29-Mar	2017-020
17-Mar	3610 Chesapeake Beach Rd	Donna Blaton	roof mount solar	Open		

April 7 Update

24-Mar	8276 Greenspring Dr	Stuart & Teresa Herbert	6 foot fence	Approved	31-Mar	2017-021
27-Mar	8730 David Lane	Darlene Flowers	deck	Open – to be discuss, variance likely required		
5-Apr	Paul & Jen Tyler	3220 Cannoncade Ct	inground pool, 18x36	Approved	7-Apr	2017-022
6-Apr	Kelli Stewart	8226 Elm St	deck	Open		

## **Bayfront Park and Nature Trail Committee**

Meeting Minutes -- April 2, 2017

2 pm – 3 pm

**Attendees:** Corinne Black, Nancy Feuerle, Larry Jaworski, Keith Pardieck (Absent: Kelly Norton, Jan Ruttkay, Ken Rasmussen, Ilonka Weida, Gary Gardner, Terry Klazer)

- I. **Bayfront Park Clean-up: Saturday, April 29, 10 am - 1 pm (no rain date)**
  - a. Town to provide gloves, trash bags, and water.
  - b. Will town also provide rakes and trash stickers, and staff to help with tire removal. (KP to ask Town Administrator)
  - c. Perhaps ask scouting troops to assist with clean-up.
  - d. Does town have sign "Bayfront Park Clean-up Today" that can be posted on roadside? (KP to ask Town Administrator)
  
- II. **Discussion of Bayfront Park – Purpose, Goals and Sustainability**
  - a. Purpose of park thought to be defined in Town Comprehensive Plan. Need to review.
  
  - b. General discussion of park issues and opportunities. Pardieck relayed Mayor Mahoney's intention to install security camera(s) at parking lot and Mayor is considering additional safety/security steps.
  
  - c. Group agreed to put forward two suggestions.
    - i. Add wooden bench about halfway between beach and parking lot. A natural looking bench preferred. For example, a board fastened across two or three tree trunk rounds. But safety considerations may dictate other type of bench.
  
    - ii. Initiate an educational Walk & Talk series highlighting aspects of the park. That is, engage experts or highly informed people to give informal presentations on various aspects of the park. For example, bird identification, coastal geology, fossils, skate biology, horseshoe crab biology, Puritan Tiger Beetle biology, etc. Perhaps have a presentation once per month starting in May and ending in September; can have more it will just depend on availability of people to lead events. To keep group of a manageable size (15-20 people) would probably need attendees to pre-register. Also should have some presentations for teens and up, and some for families with younger kids.
  
- III. **Adjourn**

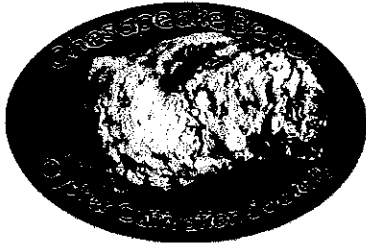
Addenda:

3/25/2017 -- Met briefly with Kelly Norton, Jan Ruttkay, Cathy Sheridan and Valerie Beaudin to discuss park issues on May 25<sup>th</sup>. Below are recommendations resulting from that discussion.

- Enact town ordinance, similar to existing county ordinance, that makes it illegal to leave dog waste on public property.
- Provide more trash cans on boardwalk. Be sure trash cans are near pet pull-offs and mitten dispensers.
- Beach patrol should offer guests trash bag upon park entry to encourage cleaning up after themselves, if they do not already do so.

4/13/2017 -- I drove by Bayfront park today around 11 am and saw parking lot was almost full. I stopped and spoke to folks. There were over 25 people. Most were from out of town. They really like the park and beach. The one complaint -- no place to use the bathroom; 25+ people most from out of town. We all know what is happening when nature calls... They are using bushes, trees and Bay, although water too cold for swimming for most. Unsanitary, illegal, disgusting, and embarrassing for them and the town. While the unseasonably warm weather this year has exacerbated the problem of early beach use, this is most likely the start of a trend and the Town needs to explore expansion of port-o-pot service in the park making them available earlier in the spring and later in the fall, if not all year round. This is not the first time this spring for a crowd at Bayfront Park. There was a crowd last week also, and one nearby resident confronted a beach goer looking for a good spot to go in their yard. I relayed this information to the Town Administrator, who confirmed that they are looking into appropriate solutions.





CHESAPEAKE BEACH OYSTER CULTIVATION SOCIETY (CBOCS)

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**Chesapeake Beach Oyster Cultivation Society Report  
April 20, 2017  
Chesapeake Beach Town Council Meeting**

**The next event for CBOCS is the Stars and Stripes Festival on May 29. Next, on June 3, we will be moving oysters from the Creek to the Old Rock Reef. I need help for both, so sign up.**

**The oyster sanctuaries are **SAVED**. HB 924 passed the House of Delegates and Senate with a veto proof margin. It is now the law. DNR is required to do a scientific stock assessment on oysters. This will not be completed until 2019. CBOCS will continue to plant oysters on the Old Rock Reef each year. We also have a new mini reef next to the trail at the first rest stop. This will allow visitors to see how an oyster reef grows. We will be able to tong oysters for inspection.**

**The osprey camera is now operational. Soon you will see them sitting on the eggs and raising their young. We will band the young in late June.**

**The oysterquarium will be re-installed in a couple of weeks with all new graphics.**

**The CBOCS gardener group is getting ready to add new interesting plants to the Mosquito Repellent and Pollinator gardens. The planting date is May 13. Come and help as we start a new year of growing native plants. During the Chesapeake Beach Railway Trail clean up a group of cub scouts and their fathers planted 7 new trees to replace the ones that had died.**



CHESAPEAKE BEACH OYSTER CULTIVATION SOCIETY (CBOCS)

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**We are getting closer to the GREAT NEW CBOCS event for 2017 which is the visit of the Wyland Clean Water Mobile Learning Center in the fall. This 1,000 square foot trailer will be used by school students and residents during its 4 day visit to Chesapeake Beach and Calvert County. Volunteers are already signing up to help make this a fantastic learning experience. Add your name.**



**Think environmental conservation and if you have any ideas send them to [Johnbacon1@comcast.net](mailto:Johnbacon1@comcast.net)**

[Type text]

# Twin Beach Opioid Abuse Awareness Committee

## Meeting Minutes – April 18, 2017

**Attendees:** Members -- Keith Pardieck (Committee Chair), Cheryl Greene (Committee Co-Chair), Cathy Clune, Ricky Cress, Candice D'Agostino, Kristen DePhillip, Mike Shisler, Ashley Staples (absent: Cathy Letteney, Mike Benton, and Mike Colburn). Guests – Joe Holmes, Mrs. Holmes, Andrew Rappaport, Dan Dan Zou.

**Location:** Chesapeake Beach Town Hall

### **Minutes:**

- I. **Meeting called to order -- 7:02 pm**
- II. **Introductions.**
- III. **Debrief discussion of Forum 1: Signs & Symptoms held on March 21 at NECC.**
  - Overall a very successful forum with 24 attendees. Thanks expressed to Ashley Staples, Lynn Taylor, Cathy Letteney and Sgt. Phelps for their starring roles in making it a success.
  - Need to change rooms or A/V equipment to mitigate sunlight problem at future events.
  - Need to be sure to set-up and test equipment at least 30 min prior to event to ensure no problems.
  - Confirm participation of presenter(s) day before event & room reservation.
  - Next End Addiction Forum entitled, "Stigma & Statistics" to be held on June 21, 2017 at the NECC 6:30 pm – 8:30 pm. Cheryl will see about changing rooms or getting different A/V equipment.
- IV. **TBOAA Web page update**
  - Progress continues to be made with linking Town web site to Opioid Awareness web site. Cheryl Greene is developing TBOAA icon for use on town site. The TBOAA web site URL changed from TwinBeachOAA.com to TwinBeachOAA.org. the .com site will automatically redirect to .org
- V. **Water Park Staff Naloxone training**
  - Marilyn VanWagner contacted Keith to request Opioid Overdose Response training for water park staff. Cathy and Candice put her in touch with Julie Machino, the CC Health Department contact who coordinates naloxone training. Ashley to follow-up with Julie to ensure connection made.
  - Kristen to follow-up with North Beach to see if they are interested in such training for their boardwalk staff.
  - Cheryl has previously suggested NECC staff acquire this training. She will reach out to them again.
- VI. **Door hanger content and layout**

- Cheryl has created draft and will circulate to members for review and comment.
- Ideally would like door hanger completed and distributed prior to June Forum. Ricky Cress indicated that he could probably enlist the distribution help of three little league baseball teams who are looking for community service hours. Tentatively look to Sunday, June 4<sup>th</sup> for distribution of door hangers. Would town provide them with ice cream treat after distribution event done? Ricky to provide safety guidelines for distribution event.

**VII. Outreach opportunities**

- TBOAA has submitted article for inclusion in upcoming CB Newsletter.
- Family Fun Fest at Beach Elementary – April 29<sup>th</sup>. Cheryl to contact Diane Adamus to see if TBOAA can have booth there. Flyers needed for this event.
- North Beach Farmer’s Market starts first Friday in May. TBOAA should have presence at Market at least once a month. Kristen to contact NB to see how to register to participate.
- Perhaps Donovans interested in having their Resort staff trained in opioid overdose response. Kristen or Cheryl to follow-up.
- The Substance Abuse and Mental Health Services Administration has declared the week of May 15<sup>th</sup> – National Prevention Awareness Week. We are partnering with the Calvert County Health Department to disseminate resource materials. On May 18<sup>th</sup> Act Now Calvert will be presenting the FBI produced movie “Chasing the Dragon” at Flagship Cinemas in Prince Frederick at 6:30 pm.

**VII. Discussion of treatment availability**

- Group recognized that raising awareness a good thing but if treatment services not available when someone is ready to get help, then it defeats the purpose. Treatment services (in-house and walk-in) are available in county and in nearby counties but most are privately run with limited beds. Unclear if this group can have role in improving availability.
- CAASA does have some funds to help cover some costs associated with treatment for those who qualify. Perhaps can help obtain additional funds for this purpose through grant.

**IX. Public Comment – None.**

**X. Next Meeting – May, date and location to be decided.**

**XI. Meeting adjourned – 7:44 pm**

Addendum: After adjournment, several members of the committee discussed setting up a sign that tracks number of overdoses in Twin Beaches and county similar to vehicle collision/death sign count to help raise awareness.