



**PUBLIC HEARING MINUTES  
May 18, 2017**

Patrick J. Mahoney, Mayor, called the public hearing to order at 6:45 p.m. In attendance were: Dr. Valerie L. Beaudin, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris and Keith L. Pardieck, Council Members, Elissa Levan, Town Attorney, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, William Watson, Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Superintendent, and Connie O'Dell, Utilities Billing Administrator/Community Development Director. Absent was Stewart B. Cumbo, Council Member, Christopher Jakubiak, Planning and Zoning Administrator, and Lieutenant Naughton.

The Mayor opened the public hearing on Ordinance O-17-10.

**Ordinance O-17-10, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the Water Park of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2018.**

There was no public comment received.

There being no further comments, the hearing was adjourned at 6:46 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Favret, all in favor.

The Mayor opened the public hearing on Ordinance O-17-11.

**Ordinance O-17-11, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2018 and setting rates, charges and fees related to water and sewer service by the Town.**

There was no public comment received.

There being no further comments, the hearing was adjourned at 6:47 p.m. on a motion by Councilman Pardieck. Seconded by Councilman Morris, all in favor.

The Mayor opened the public hearing on Ordinance O-17-12.

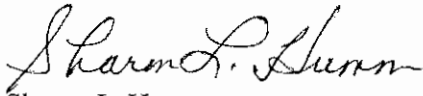
**Ordinance O-17-12, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted Utility Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017, to appropriate funds in**

**the amount of Three Hundred Thousand and 00/100 Dollars (\$300,000.00) from General Fund unallocated reserves and transferring such funds to the Utility Fund as "Other Income" to cover a shortfall in anticipated revenue from water and sewer connection fees.**

There was no public comment received.

There being no further comments, the hearing was adjourned at 6:48 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Pardieck, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
TOWN COUNCIL MEETING  
May 18, 2017**

**I.** Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Elissa Levan, Town Attorney, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, William Watson, Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Superintendent, and Connie O'Dell, Utilities Billing Administrator/Community Development Director. Absent were Stewart B. Cumbo, Council Member, Christopher Jakubiak, Planning and Zoning Administrator, and Lieutenant Naughton.

**II. Pledge of Allegiance.** The Mayor asked the Beach Elementary students to lead the Pledge of Allegiance.

**III. Approve the Agenda.**

**MOTION:** Councilman Morris moved to approve the agenda. Seconded by Councilman Pardieck, all in favor.

**IV. Public comment on any item on the agenda.** None

**V. Approval of the minutes of the April 20, 2017 Public Hearings.**

**MOTION:** Councilman Jaworski moved to approve the minutes of the April 20, 2017 Public Hearings. Seconded by Councilwoman Beaudin, all in favor.

**Approval of the minutes of the April 20, 2017 Town Council Meeting.**

**MOTION:** Councilman Jaworski moved to approve the minutes of the April 20, 2017 Town Council Meeting. Seconded by Councilman Favret, all in favor.

**Approval of the minutes of the May 4, 2017 Informational Work Session.**

**MOTION:** Councilwoman Beaudin moved to approve the minutes of the May 4, 2017 Informational Work Session. Seconded by Councilman Favret, all in favor.

The Mayor took the opportunity to introduce Mr. Dan Cox, a summer intern, who will be in and out of Town Hall throughout the summer learning about local government.

**VI. Petitions and Communications**

**A. Beach Elementary School Grade 4 LEGO Robotics Team** – The fourth-grade LEGO robotics team of Beach Elementary School were excited to present and share their first

LEGO League Challenge and the project results. As part of the challenge the students were asked to complete a project related to this year's TRASH TREK theme, with the mission of making less trash or improving the way people handle the trash we make. The project involved conducting a study to find out how much lunch waste students generate on a typical day and to analyze how much of the waste could be composted or recycled. Amazingly, the team discovered that the two grades studied(2<sup>nd</sup> & 4<sup>th</sup>) generated a total of 57 pounds of trash and of that 57 pounds, 21 pounds could be composted and 8 pounds could be recycled reducing the amount of trash sent to the landfill on a typical day by a whopping 28 pounds! The Mayor thanked the Robotics Team for their presentation and the Council posed for a picture with the team.

- B. State Highway Administration** – Corren Johnson, District 5 Engineer with the State Highway Administration, was present and available to give an update on the bridge project and answer any questions or concerns. Ms. Johnson did state that construction is being monitored through sensors that are in place and that the bridge has not shifted/moved. The project is in its second stage now. Stage 3 will be the demolition of the bridge with a timeframe of December 2017 through March of 2018. The anticipated completion date is the end of 2018.
- C. North Beach Volunteer Department** – No report submitted.
- D. Deputy's Report** –Sergeant Phelps submitted the attached written report and was present to address the Council. Sergeant Phelps reported on the two fatal heroin overdoses.
- E. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Mr. Berry reported that the front porch entrance to the town hall chambers has a few loose bricks and will be undergoing restoration soon. Councilman Favret inquired about a netting issue at the Kellams ballfield.
- F. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report and was present to address the Council. The Mayor commented that the issue at 14<sup>th</sup> Street was still unresolved.
- G. Town Engineer's Report** – Mr. Woodburn submitted the attached written report and was present to address the Council. Mr. Woodburn updated the Council on the status of the partial dredge, anticipating approval in early June. Mr. Woodburn reported, in regards to the MD Rt 261 sidewalk MOU, that the Town is awaiting a response from the State on comments the Town has submitted. Councilman Favret asked Mr. Woodburn to speak on the Old Bayside Road Sidewalk. Mrs. Wahl stated she is working with County Administrator Terry Shannon on the possibility of a matching grant for the sidewalk.
- H. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council. Ms. VanWagner was pleased to present and read a proclamation that was received from the Governor's office proclaiming May as "National Water Safety Month" which she will proudly display at the facility. Councilwoman Beaudin asked Ms. VanWagner to elaborate on the offer that has been extended to North Beach. Ms. VanWagner stated, in an effort to partner with North Beach, every Tuesday during the 2017 season, the water park will offer half price rates (County) to North Beach residents.

**I. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council. Mr. Castro reported the roof replacement on the administration building is complete. Mrs. Wahl reported the lab renovation is being put off for this fiscal year and a plan will be presented at the next information work session as to how we will move forward. Mrs. Wahl stated that a meeting was held with the engineering firm and the general contractor on the punch list and resulted in a good way.

**J. Treasurer's Report** – No report.

**K. Community Development Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Mrs. O'Dell gave a rundown on the Stars and Stripes weekend events. Saturday will present keynote speaker, Mrs. Ellouise Schoettler, telling the story of 64 nurses who served their country during WWI. Sunday is the Family Fun Day with entertainment by Doc Scantlin and his Imperial Palms Orchestra and Monday will conclude with the American Legion Ceremony featuring Professor Ken Forest speaking about family ties to WWI.

**L. Mayor's Report-**

1. The Mayor stated he was privileged to attend the South River Bridge Dedication in honor of US Army Staff Sergeant Christopher Swanson who lost his life while serving our country.
2. The Mayor stated he had the pleasure of seeing Ms. Clara Mae Buckmaster today and was instructed to give the following message. Ms. Buckmaster wanted to say that the Council was doing a great job, she likes the newsletter and thanks Shirl Hendley for keeping her in the loop, supplying her with the Town's meeting minutes.

**VII. Resolutions & Ordinances:**

**A. Vote on Ordinance O-17-10, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the Water Park of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2018.**

**MOTION:** Councilman Jaworski moved to approve Ordinance O-17-10.  
Seconded by Councilwoman Beaudin, all in favor.

**B. Vote on Ordinance O-17-11, an ordinance of the Town Council of Chesapeake Beach, Maryland adopting the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2017 to June 30, 2018 and setting rates, charges and fees related to water and sewer service by the Town.**

**MOTION:** Councilwoman Beaudin moved to approve Ordinance O-17-11.  
Seconded by Councilman Morris, all in favor.

**C. Vote on Ordinance O-17-12, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted Utility Fund budget for the Town of**

**Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017, to appropriate funds in the amount of Three Hundred Thousand and 00/100 Dollars (\$300,000.00) from General Fund unallocated reserves and transferring such funds to the Utility Fund as "Other Income" to cover a shortfall in anticipated revenue from water and sewer connection fees.**

**MOTION:** Councilwoman Beaudin moved to approve Ordinance O-17-12.  
Seconded by Councilman Favret, all in favor.

**VIII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – There was a meeting held May 10, 2017. Mr. Jakubiak was not present to address the Council. The Mayor spoke on a project that was presented at the Zoning meeting expressing his disappointment in the lack of public advertisement. Councilman Morris asked the Mayor for his approval to schedule a meeting with Mr. Jakubiak. The Mayor approved and Mrs. Wahl will arrange a meeting.
- B. Board of Appeals** – A hearing is scheduled for June 6, 2017.
- C. Ballfield Committee** -- There was no report.
- D. Bayfront Park/Nature Trails Committee** – Councilman Pardieck reported the committee had its annual cleanup on April 29<sup>th</sup> and wanted to thank all those that came out and helped in the cleanup. Councilman Pardieck stated the committee noticed that trash accumulates in the bench areas and suggested additional trash cans be placed closer to those areas to help discourage the littering. The next gathering in the Walk and Talk series will be Saturday, June 3<sup>rd</sup> with speaker, Dr. Ken Rasmussen, Professor of Geology at Northern Virginia Community College and also a resident of the Town.
- E. Chesapeake Beach Oyster Cultivation Society** – John Bacon was present to give the report.
- F. Economic Development** – Councilman Jaworski was pleased to report the committee held its first official meeting, having six members present. Councilman Jaworski provided a brief summary on the committee's activities to date.
- G. MML Report** – No report.
- H. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported a meeting was held on May 16, 2017. Councilman Pardieck gave an update on outreach and future events. He announced that the next Stigma & Statistics forum will be held June 21, 2017 at the Northeast Community Center. Councilman Pardieck commented that Ricky Cress suggested erecting a sign to indicate the number of opioid related overdoses and deaths to help raise awareness of issue. The NBVFD has given their permission for placing such a sign on their property.
- I. Walkable Community Committee** – Councilman Favret reported he met with the Mayor and staff last week to characterize the goals and directions for this committee. He also spoke with the Planning and Zoning Commission and invited them to partner with him on this Committee in working to develop a plan for the future needs they see for the

Town which would be adopted into the comprehensive plan. The P&Z Commission will discuss at their next meeting how they can support this committee going forward. Councilman Favret looks to see positive results.

**IX. Unfinished Business:**

1. Authorization to transfer remaining funds for participation in local government consortium response to FCC regulatory efforts to new FCC docket matter.

**MOTION:** Councilwoman Beaudin moved to approve authorization to transfer remaining funds for participation in local government consortium response to FCC regulatory efforts to new FCC docket matter. Seconded by Councilman Favret, all in favor.

**X. New Business:**

1. Council to consider a piggyback contract with Brekford Corporation under Calvert County for the Speed Camera located at Beach Elementary and terminate the contract with Optotraffic, which terminates May 31, 2017 due to the Maryland General Assembly amendment.

**MOTION:** Councilwoman Beaudin moved to approve a piggyback contract with Brekford Corporation under Calvert County for the speed camera located at Beach Elementary and terminate contract with Optotraffic. Seconded by Councilman Morris, all in favor.

**XI. Public comment was received by:**

1. John Bacon of 8717 C Street thanked the Mayor and Council for the future repair of the front porch entrance to Town Hall. Mr. Bacon presented a suggestion to the Council; to consider purchasing a message board to help inform the public of upcoming meetings, events, etc.
2. Theresa York of 7150 Old Bayside Road commented she was pleased to hear the Town Council wanting to partner and work with the Planning and Zoning Commission.
3. Webmaster Bob Munro of 8339 Bay Crest Court commented he has incorporated onto the webpage the audio of the informational work sessions and would like to incorporate written minutes as well.

**XII. Council Lightning Round:**

1. Mr. Favret was pleased to say, with everyone working together, all the budgets have been passed, and also appreciates the citizens taking out time to participate in the meetings.
2. Mr. Pardieck thanked everyone for coming out and also appreciates hearing from the citizens and encouraged continued participation.

3. Mr. Morris commented he is looking forward to the Stars and Stripes Festival and, as with all the events, enjoys time spent with family.
4. Mr. Jaworski stated the Council received an invitation from the Chesapeake Beach Railway Museum to come join in the celebration of Founder's Day and the dedication of the Loveless and Finlon Education Center. The reception will be on June 9<sup>th</sup> beginning at 6 pm with the presentation of a proclamation from the Mayor and Town Council. He hopes to see everyone there.
5. Dr. Beaudin stated the End Hunger Dragon Boat Festival will take place on June 10<sup>th</sup> and wanted to thank everyone that so generously donated to the cause. Dr. Beaudin stated she is still in need of paddlers and if anyone was interested to please contact her.

### **XIII. Adjournment**

There being no further business, the meeting adjourned at 9:00 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Jaworski, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk



# Beach Elementary School

## Grade 4 LEGO Robotics Team

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March 16, 2017

Chesapeake Beach Mayor and Town Council:

Pat Mahoney, Mayor

Valerie Beaudin, Councilwoman

Stewart Cumbo, Councilman

Derek Favret, Councilman

Lawrence Jaworski, Councilman

Gregory Morris, Councilman

Keith Pardieck, Councilman

### **Dear Mayor Mahoney and Chesapeake Beach Town Council members:**

The fourth-grade LEGO robotics team at Beach Elementary School is in the final stages of preparation to compete at the First LEGO League Challenge to be held at the College of Southern Maryland campus in La Plata on April 8, 2017. As part of the Challenge we were asked to complete a project related to this year's TRASH TREK theme, with the mission of making less trash or improving the way people handle the trash we make. Our team chose to focus on reducing the amount of trash Beach Elementary School sends to the landfill by separating food scraps that can be composted. We want to share our project results with you because we believe a composting program could be effective and valuable to our school system and community.

A significant part of our project involved conducting a study to find out how much lunch waste students at Beach Elementary School generate on a typical day. We also wanted to analyze how much of that waste could be composted or recycled. Our principal, Dr. Shisler, gave us permission to collect this data by sorting the lunch waste for both second and fourth grades during one lunch period in February. In preparation for the sort, we created educational materials about lunch waste items that can be composted and recycled, and items that must go to the landfill. With cooperation from all nine of the second and fourth grade teachers, our team taught all of Beach Elementary School's second- and fourth-graders how to properly sort their lunch waste. Once the sort was complete we weighed all of the compostable food scraps, all of the recyclables, and all of the remaining landfill waste. The results were amazing!

Our team found that these two grades alone generated a total of 57 pounds of trash. Of that, 21 pounds could be composted and 8 pounds could be recycled. Based on this data, we found that Beach Elementary School could reduce the amount of trash it sends to the landfill on a typical day by a whopping 29 pounds. That translates to a 51% decrease in lunch waste going into the landfill from Beach! Can you imagine the savings if our school or school system had a program to compost and recycle lunch waste every day?! These numbers are so amazing we felt you might

want to hear about them and consider taking steps to put a school or community composting program in place.

We hope you have been inspired to think about composting and how it could work in our schools, our community and in your own daily life. Our team would be delighted to discuss this with you in person if you would like. Together we can help save the Earth!

Sincerely,

**The Beach Bots  
Beach Elementary School  
Fourth Grade Lego Robotics Team 2017**

Ariana Alvarez  
Dominick Clark  
Hayden Davis  
Jack Deadfelter  
Alec Johnson  
Alean Johnson  
Charlie Putterly  
Raleigh Sterling

cc: Beach Elementary School Administration and Staff

Please check out the video our team created to help spread the word about our Challenge project and the benefits of composting. The video is titled "**Beach Bots Lego Robotics Project 2017**" and can be found **on YouTube**.

Memo



CALVERT COUNTY SHERIFF'S OFFICE  
TWIN BEACHES PATROL

Date: May 12, 2017

To: Sharon Humm

From: Sergeant Thomas S. Phelps

Re: Sheriff's Office Report-Chesapeake Beach

In April of 2017, the Sheriff's Office handled 315 calls for service in Chesapeake Beach. This is down from 334 calls in March 2017.

Call Breakdown for April 2017:

131 calls were self-initiated (patrol checks, follow-up investigations, etc)

184 calls were received by other means (citizens, alarm companies, etc)

Of the 315 calls, we handled:

- 1 CDS Arrests (1 Heroin)
- 2 Thefts
  - Cash from a Residence on 27<sup>th</sup> St (Under Investigation)
  - Cash from Railway Museum (Under Investigation)
- 1 DOP
  - Vehicle damaged on Deerfield La
- 2 DUI Arrests
- 1 Disorderly Arrests
- 1 Trespassing Arrests
- 2 Fatal Heroin Overdose





OFFICE OF THE MAYOR AND TOWN COUNCIL

Jay Berry  
Public Works Administrator

May 18, 2017

Water leak- There was a water main break in Bay View Hills and a lateral line leak on 260 since our last Council meeting.

Wet wells- Pump 3 at Mears was sent back to the shop under warranty for a seal fail. We are fixing the rail system at Richfield Station wet well to receive pump 1 when complete.

Water meter/MXU- Nothing new to report

Flushing- We will be doing our 2<sup>nd</sup> annual flushing next month. We have installed one of our new auto flushers at our PW garage and are moving the other one around Town to find where it will be most effective.

Ball fields- The baseball season is well under way and the fields are dragged up to 3 times a week to keep them in top shape. The Town has purchased a new drag to help maintain the infield. The coaches have helped in the evenings to drag the infields also.

Rail Way Trail- We are trying to keep up with the weeds and vines growing on the trail. We will be placing the oyster tank on the trail this week. We have worked with John Bacon to establish a new oyster reef on the trail for demonstrations and field trips.

Water park - The Water Park has been filled and we have passed several County inspections. At the time of this report our State inspections have not started yet. We continue to help the water park technician with completing tasks when time permits.

SHA bridge- This project is moving forward at a fast pace now. I continue to work with SHA contractors inshore our utilities are maintained and relocated with any down time. I want to make sure at the end of this project that our water, sewer and electric lines are installed properly and will not cause the Town issues in the future.



# MEMORANDUM

**TO:** Mayor and Town Council  
**FROM:** Bill Watson, Code Enforcement Officer  
**DATE:** May 18, 2017  
**SUBJECT:** Code Enforcement Status Report

Location	Building Maintenance	Status
8507 Tartan Court – Dangerous Deck	4/9/2017 - Re-inspected. Work to install deck railing has begun. 4/17/2017 - Rear deck has new railing, side has temporary. 4/23/2017 - Re-inspected. No Changes 4/30/2017 - Re-inspected. Deck railing appears nearly done.	
8216 F Street – Dangerous House, Vines	3/24/2017 - Zoning Permit Issued for repairs by new owner. County building permit issued 3/30/2017. 4/2/2017 - Work is progressing well, though with the new violations discovered after clearing of the vines, it has slowed. 4/23/2017 - Re-inspected. Progress has slowed. No apparent changes to exterior. 5/8/2017 - Spoke to owner. Work HAS slowed. Will need about 1 - 2 additional months to make extensive repairs revealed upon removal of vines, in particular roof trusses.	

Location	Property Maintenance	Status
3620 27 <sup>th</sup> Street – Bulk Items & trash	4/9/2017 - Re-inspected. More bulk along the alley, along with large pile of Leyland Cypress Limbs, claimed by neighbor to have been placed there by Owner. 4/24/2017 - 6 citations sent. Received 4/26/2017 5/7/2017 - Re-inspected. All items in citations removed. MORE/DIFFERENT BULK ITEMS IN THEIR PLACE.	
3925 14 <sup>th</sup> Street – Trash	4/10/2017 - Owner returned call. They have requested their rental agent to address with the tenant 4/17/2017 - Re-inspected. 3 pics. Trash barrels had lids, however scattered trash in yard and a pile of trash near the NE Corner of house. 4/19/2017 - Left message for rental agent. Rental agent called back later and said she had explained matters to the tenant and would follow through to see that the problem does not re-occur. 4/23/2017 – Re-inspected. Loose trash scattered in yard gone, Trash containment area cleaned up and TV removed, Most (all but 1) trash barrels had lids and all were new. Keep observing. 5/7/2017 - Re-inspected. No stray trash observed. 2 containers without tops. One knocked over, but no spillage. Grass getting	

Location	Property Maintenance	Status
	tall. Call Realtor. 5/8/2017 - Spoke with realtor. Tenant is complaining that his trash can lids are being stolen. Also mentioned that grass needs cutting.	
7524 C Street – Trash	4/8/2017 - Owner called back. Spoke to tenant. Explained the code requirements and they must comply. 4/17/2017 - Re-inspected Trash barrels, STILL without watertight lids. Also noted that the top tread to the steps from C Street up to lot has apparently rotted and is falling over towards the street. 4/21/2017 – Letter sent, not received, yet. 4/23/2017 - Trash area in good shape. Steps not repaired. 4/28/2017 – Called owner. Tenant will handle. 5/7/2017 – No changes.	
3267 Fortier Lookout – Pool not properly closed	3/29/2017 – Letter Sent – not yet picked up 4/21/2017 – Notice posted. 4/23/2017 - Re-inspected - Recently posted notice gone. Pool still not properly covered. 5/7/2017 - Inspected. Pool pumped down to 6" - 18 " water. Solar Cover removed from pool.	
8734 David Lane – Bulk Items	4/30/2017 - Inspected. Observed Window sized A/C Unit and metal base of table on ground in rear yard 5/4/2017 – Warning Letter sent.	
8309 Bayside Road – Grass & Vines	4/30/2017 - Inspected. Observed grass exceeds maximum height in entire yard as well as between fence and C Street, to north. Additionally, weeds growing in fence and around house foundation wall. 5/3/2017 – Warning Letter sent. Not yet picked up. 5/7/2017 - Re-inspected. Grass has been mowed, but vines in and adjacent to fence not cut.	
8405 Bayside Road – Grass	4/30/2017 - Inspected (Did not get pics). Observed grass in excess of maximum 12 inches. Also received a complaint. 5/4/2017 - Warning letter sent, received 5/9/2017 5/4/2017 - Revisited to get pic. 5/9/2017 – Owner e-mailed to say that the grass will be mowed soon.	
7340 G Street – Grass	5/3/2017 - Received E-mail from Town Hall - complaint grass. Called Property Maintenance Company. Was told that a mowing was scheduled for this week and subsequently every 2 weeks. 5/7/2017 - Inspected. Tall grass along both sides of pipe stem driveway. Around house, tall weeds, not much grass. In rear yard is piece of furniture. 5/8/2017 - Called Property Maintenance Co. Now scheduled to mow Wednesday 5/10/2017. Asked for call-back upon mowing.	
2541 Shady Oak Court – Vines	4/30/20017 - Inspected. Observed vines growing up S.E Cor. Of house (No Pic), just left of front door & NW Corner. 5/4/2017 - Warning Letter sent. Received 5/9/2017. 5/7/2017 - Re-inspected. Vines at NW Corner appear dying.	

Property Maintenance	
Location	Status
	Other 2 spots no indications.
7636 Bayside Road – Grass & Shed with multiple windows with broken glass.	4/23/2017 - Inspected. Observed that the grass to the west of the shed is quite tall, again. Additionally, the window on the west end of the shed is missing and many of the windows on the south side have been broken. Grass in yard in need of mowing. 4/25/2017 - Called owner. Left message. 5/4/2017 - Owner called. Grass is mowed, except where the silt fence blocks it. Will not replace windows, as the neighborhood kids keep breaking them out.
3512 Elizabeth Court – Shed roof missing shingles	4/30/2017 - Inspected. Observed a shed with a large patch of missing shingles. The gutter over the garage front appears both clogged, partly falling away from the rafter tails and possibly disconnected from the SW downspout. 5/4/2017 - Warning Letter sent, received 5/5/2017
8501 Bayside Road – Trash in Marsh	4/23/2017 - Attempted to inspect, but tide was high and nothing visible 4/25/2017 - Called owner to discuss problem of trash in marsh. Said he is in Arizona. Will return to the Beach late May/early June and he will inspect with me and work with me to the best degree possible. 4/30/2017 - Inspected. Observed about 10 - 12 small pieces of debris in mud flats. Appears only accessible by flat bottom boat or lying plywood on marsh to get to debris. 5/8/2017 - Warning Letter sent

Vehicles	
Location	Status
3716 30 <sup>th</sup> Street – Inoperable Vehicle	4/2/2017 - Inspected site. Inoperable vehicle (Possibly with partly hidden temp. tag) 4 door Black Denali SUV. 4/4/2017 - Called owner to verify whether the truck has a temporary tag or not. 4/2/2017 – Letter sent to tenant, not yet picked up 4/10/2017 - Owner called. Received their copy of letter. Sent a reinforcement letter to tenant, after verifying the violation, also.
7736 C Street – Inoperable Vehicle	4/27/25017 - Owner texted me message with pic of repaired truck. 4/30/2017 - Inspected to verify. Tire flat again 5/3/2017 - Owner sent another pic of inflated tire. 5/7/217 – Re--inspected - Flat, again. Texted owner. He will get a cover.
4041 1 <sup>st</sup> Street – Boat & Trailer parked on D Street	4/30/2017 - Inspected. Observed a boat on a trailer parked west of the house in D Street. 5/3/2107 - Letter with Citation sent 5/7/2017 - Boat not there. Give it a bit longer to be sure it doesn't return
3814 26 <sup>th</sup> Street – Inoperable Vehicle	4/30/217 - Inspected. Observed a light blue convertible Ford Mustang with no tags in the rear yard.



Location	Vehicles	Status
3718 28 <sup>th</sup> Street – Inoperable Vehicle	5/3/217 - Warning Letter sent, not received yet. 4/28/2017 - Received E-mail complaint from Town Hall. Inoperable Pick-up truck with flat tires and 15± bags trash in bed of truck. 4/30/2017 - Inspected. Observed no trash bags, no flat tires. Tags expired 2/17. 5/3/217 - Sent warning letter. Received 5/8/2017	
3741 Harbor Road – 3 inoperable Vehicles	4/23/217 - Inspected. Observed 3 inoperable vehicles: Tan Toyota 4-door with no visible tags; Green & White 2-door GMC Sierra Pick-up truck with no visible tags; Maroon/Deep Red Fork Super Duty Truck with no Visible Tags 5/1/2017 - Call from defendant - Not his property and not his vehicles. 5/7/2017 - Inspected. Tan Toyota gone, Maroon/Deep Red Truck gone.	

Location	Court Cases	Status
No new Court Cases		

Location	Resolved In Month of April	Status
3403 Mary Lou Lane – Trash	Abated 5/7/2017	
8701 C Street – Construction Debris in yard	Abated 5/7/2017	
3398 Cox Road – Tree Debris in yard & Bulk Item	Abated 5/7/2017	
8730 Bayside Road – Inoperable Vehicles	Abated 4/30/2017	
8709 C Street – Abandoned Hot Dog Cart on Street	Abated 4/23/2017	
8181 D Street – Inoperable Vehicle	Abated 5/7/2017	
8729 D Street – Inoperable Vehicle	Abated 4/23/2017	
7504 E Street – Inoperable Vehicle	Abated 4/23/2017	
3525 Elizabeth Court – Inoperable Vehicle	Abated 4/30/2017	
7764 Old Bayside Road – Inoperable Vehicle	Abated 4/23/2017	
31 <sup>st</sup> & C Street Parking Lot – Illegal trailer parked in lot	Abated 4/23/2017	
8146 Woodland Lane – 2 inoperable vehicles	Abated 5/7/2017	
3624 27 <sup>th</sup> Street – Tree Debris along alley	Abated 3/19/2017	
7811 Deforest Drive – Siding coming off gable end of house	Abated 5/7/2017	
8216 F Street – Dangerous House	Case Dismissed – Sold to adjoining owner.	
3725 Harbor Road – Dangerous Decks	Investigated complaint, no violations observed – dismissed	
8319 Bayside Road – Bulk Items	Abated 4/30/2017	
3916 16 <sup>th</sup> Street – Vehicle blocking open alley	Abated 5/7/2017	
3600 27 <sup>th</sup> Street – Inoperable Vehicle	Abated 4/30/2017	
8310 Bayside Road – Boat & Trailer parked in alley	Abated 5/7/20107	
7584 C Street – Trailer parked in alley	Abated 4/23/2017	
7601 B Street – Possible illegal cutting of tree	Only pruning, at this time. Permit to remove granted 5/9/2017	

<b>Year-To-Date Summary</b>		
<b>Violation Type</b>	<b>Cases</b>	
	<b>Closed</b>	<b>Active</b>
Building Maintenance		
- Dangerous Building	2	1
- Debris	1	2
- Deck	2	
- Disorderly Storage		
- Gutters		1
- Scrape & Paint	3	
In Court		
Property Maintenance		
- Bulk Trash	11	2
- Fence	1	
- Grading		
- Grass, Weeds	1	5
- Trash	2	2
- Tree	1	
- Pool		1
Health Department Referral		
Miscellaneous		
Other	2	1
Vehicle Related	19	9
Zoning	2	
<b>TOTALS</b>	<b>47</b>	<b>23</b>



**TOWN OF CHESAPEAKE BEACH**  
Engineering Report

**NEW BUSINESS**

**Fishing Creek Bridge (MD Route 261) –**

May 11, 2017 Update: ‘H’ Pilings continue to be placed along the northeast and southeast retaining wall sections to allow for the concrete retaining wall construction to commence. Water and Sewer utility coordination continues, especially near the sewer pump station.

**Fishing Creek Dredging –**

May 11, 2017 Update: The dredging contractor is ready to commence with construction. DNR has approved the bids and the contractor. The permit is now approved by the Corps of Engineers Navigation Branch and is out on public notice. We anticipate approval in early June.

**Purple Pipe –**

May 11, 2017 Update: We have filed for the comprehensive plan amendment with Wayne Raither of the Calvert County Water and Sewer Division. Mr. Raither has now been provided the information from the final ENR Project.

**Old Bayside Road Sidewalk -**

May 11, 2017 Update: We have provided an update to Calvert County for the Comprehensive Master Plan to allow for a future sidewalk extension west toward ‘I’ Street.

**Old Bayside Road MD Route 261 Sidewalk –**

May 11, 2017 Update: A draft of the MOU has been provided to the Town. The Town staff has reviewed and forwarded comments back to the State for consideration. We still await their response.

**Richfield Station –**

May 11, 2017 Update: The traffic warrant study draft is complete and was reviewed by the Town last month. A request has been made of the traffic consultant to also study west bound Route 260 and all turning movements. We anticipate the findings by June.

**WWTP –**

May 11, 2017 Update: We are in the ENR testing period and continue to work toward final project closure (As-Builts, U&O Permits, Maintenance Bonds, etc.). The new lab building roof is now complete.

## **OLD BUSINESS**

**Kellams Field** – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades. We hope to install most of the improvements upon approval by MDE. (No new update)

**Trail** – No new update

0/TOCB.Engineering.Report.2017.sac



**Water Park Report**  
Marilyn VanWagner, General Manager Water Park  
May 18, 2017

**Staffing/Training –**

All employees have been interviewed. Final selections have been made and those selected have been invited to training. Most departments have been trained except for the Food and Beverage employees and they will be trained this weekend.

A second lifeguard training will be held in June. We are still taking applications for guards.

We have an Opioid Training and an Emergency Action Plan Training set up for our lifeguard management team. We will be setting up Active Shooter Training with the Calvert County Sheriff's Department very soon.

**Marketing –**

- Discounted Season Passes are still being offered to Chesapeake Beach Residents.
- The marketing brochures are printed and all 2017 inserts have been updated.
- All signage has been either cleaned, reprinted or repainted.
- All Splash Radio Announcements have been updated.

**Special Events –**

- Again this Season we will host the World's Largest Swim Lesson. When you come to the WLSL you can stay at the Water Park all day for no charge! For all those interested in attending please visit our website. <http://chesapeakebeachwaterpark.com>, and sign up for this great event.
- For Character Days and all other Special Events, please visit our website. We have an action packed summer!

**Working with Community-**

- In an effort to partner with North Beach, Every Tuesday during the 2017 Season, the Chesapeake Beach Water Park will offer half price rates to the Town of North Beach.
- In a nationwide effort to help educate consumers about Water Safety and to Help Save Lives a request for a proclamation was sent to our Governor's office in early March. With the help of the World Waterpark association last week we received this signed proclamation from Governor Hogan supporting the month of May as National Water Safety Month! We will display this proudly at our facility.

**Inspections-**

We are currently undergoing many of our annual inspections with the State, County and other local agencies.

As of this report, we have passed the Dry Pool Inspection. Still to go are the following:

- the State Slide Inspections
- the County Food & Beverage Inspections
- the County Pool Dye Test
- the County Chemical Balancing Inspection



**Chesapeake Beach Water Reclamation Treatment Plant Report**

**Jon Castro, Superintendent**

**May 18, 2017**

**Plant Operation:**

The ENR Upgrade Project is continuing to progress to come to a final completion date with the final punch list items. A final meeting with WR&A, Bearing Construction, and Town Representatives was held on May 10, 2017. This meeting was set up to find a solution to complete the ENR Upgrade and close out the project. All proposals from all parties were presented and a final proposal was made. At this time, we are waiting for a signed agreement from Bearing Construction on the final proposal on completing all work on the punch list. If Bearing Construction doesn't agree with the proposal, then the Town will move forward with the completion of the punch list work.

The Plant performed the next permit required test in April 25, 2017. This test is the EPA DMR-QA Study 37 for the lab tests the plant staff perform on a daily and monthly basis. The test results were submitted on May 10, 2017 and is waiting for the test results.

The Administration Building's roof replacement started on 4-4-17 and was completed on 5-3-17. A final inspection will be done 5-15-17. The bid was awarded to RRH Construction at the March Town meeting.

A pre bid site visit was held at the plant on 4-10-17 for the lab construction upgrade. The bids were turned in on 4-26-17. The Lab Upgrade only received 2 bids for this project. A work session was held on 5-4-17 on the Lab Upgrade bids with the Mayor and Town Council. After the work session, Plant staff and the Town Administrator decided to refine the scope of work on the Lab Upgrade and rebid the project.

A training class will be held at the North East Community Center on May 24, 2017 by the Southern Section WWOA for all Water and Wastewater Operators and Trainee's. These classes will give added TRE's credits to all operators for certification renewals.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Old Line Hauling and Chesapeake Labs. The new press was put on line 9-30-15. The new hauling contract will take effect on June 30, 2017 with Old Line Inc.

Plant operations for this monthly report did not use the Shell Fish Tank to divert plant flow.

The plant had two emergency alarms for this report period. This was for a Blower failure and a NPW Pump failure. An operator responded to the alarms and reset the Blower and Pump. The alarm to the Blower was caused by a high surge shutdown and the NPW pump was caused by a program error.

The Wastewater Treatment Plant had no spills to report for this May report.

**Future Projects:**

To complete the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade.



Connie S. O'Dell  
Utilities Billing Administrator  
Community Development Director

May 18, 2017  
codell@chesapeakebeachmd.gov

## Water & Sewer/Community Development/Special Events

### Utilities – Water/Sewer Billing

The new bill forms have been out approximately one month now. The only problematic issue with the conversion has been that some mailing addresses did not convert properly. I am still working through some of those issues which mainly involve rental units where there is an owner and tenant address listed.

Also, the new pay online website page is up and running. I am able to go online and change photos and information as needed which is very exciting. The page has a much friendlier feel than the previous site and is much more user friendly. There is, however a \$1.25 fee for processing a payment on that site.

### Community Development

- **SHA – Bridge Replacement**

State Highway Administration representatives will be on hand at the May meeting to give an update to the community on the bridge construction project. They will be speaking at the beginning of the meeting and everyone is encouraged to attend.

- **Veterans' Memorial Park**

By the time you read this, the Park fountain should be running and all clean up and planting is being completed as the Park is made ready for the annual Stars and Stripes Festival. Also, there is a young man from Huntingtown who has requested to have his commissioning ceremony in the Park on June 10. Mr. Travis Wingfield will be commissioned into the United States Army. It is exciting to see that people think of Veterans' Memorial Park for their very special occasions.

- **Stars and Stripes Festival – Honoring the 100<sup>th</sup> Anniversary of WWI**

Plans are now complete for our 6<sup>th</sup> annual Stars and Stripes Festival. Mayor Mahoney will welcome the community, visitors and distinguished guests to Veterans' Memorial Park on Saturday morning, May 27 at 10 am. Musical selections will be presented by the US Naval Academy Wind Quintet followed by the National Anthem performed by Dana & Jeremy. The keynote speaker, Mrs. Ellouise Schoettler, Chevy Chase, MD will present "Ready to Serve" the story of 64 nurses who graduated from Johns Hopkins and were asked to serve their country during WWI. They were deployed to France in June 1917. They



stepped on the ship as Red Cross Nurses and stepped off the ship as US Army Nurses serving with the American Expeditionary Forces. Mrs. Schoettler is a well-known storyteller, not a speech giver. Her presentation will be of interest to all ages. Immediately after the closing of the ceremony Mrs. Schoettler will return to Town Hall where she will welcome anyone interested to join her in the Chambers to look at photos of the folks you have just met in her story. She will also go on to tell of what happened to all of the nurses who returned home.

Sunday, Family Fun Day, 11:00 am until 4 pm, will have a new look and feel this year with entertainment by Doc Scantlin and His Imperial Palms Orchestra. He brings along wife Chou Chou as well as the Girlfriends. Forbes magazine bills the band as the world's best band while the Washington Post describes Chou Chou as a Marilyn Monroe/Betty Boop combination. Stars and Stripes committee member Vince Turner will serve as Master of Ceremonies and will transport us all back to the early 1900's. Beer and Wine will be available for purchase from vendors as well as a pizza and BBQ vendor. American Legion Post 206 will be hosting free picnic food to the first 300 attendees. As always, there will be free games, crafts and activities for the kids. We have opened up the Sunday event this year and welcome anyone with a small, home based business to have a booth at the festival. There is no charge to set up, but a donation to help fund the festival is encouraged.

Monday, the American Legion Ceremony will feature Professor Ken Forest who will speak about his family ties to WWI (grandfathers). Professor Forest resides on the Eastern Shore.

Business sponsorships as of May 11, 2017 total \$9,900.00 and in kind donations total approximately \$1,000. Thank you to all for generously supporting this wonderful event.

We are in search of volunteers for assistance during the events, military displays and collections, military focused non-profit organizations and local organizations supporting Veterans and active military personnel and their families.

For more information, check out our [Facebook page](#) - Chesapeake Beach Stars and Stripes Festival or on the Town website at: [http://www.chesapeakebeachmd.gov/events\\_cbssf.htm](http://www.chesapeakebeachmd.gov/events_cbssf.htm) .

To volunteer or offer your assistance or the assistance of a non-profit or local business, send an email to [sasz\\_cbssf@comcast.net](mailto:sasz_cbssf@comcast.net) . We look forward to having you be a part of this learning experience for everyone.



## PLANNING & ZONING MEMORANDUM

To: Mayor and Town Council

From: Christopher N. Jakubiak, AICP  
Planning and Zoning Administrator

Date: May 12, 2017

Re: Report

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The **Planning Commission** met on May 10, 2017

1. The Commission heard a presentation from a Town property owner regarding the redevelopment of several lots presently zoned Maritime and Residential Village for a mixed-use development featuring street retail / restaurant space, outdoor plaza seating, and residential units on the upper floor(s). The owner is in the very early stages of imagining and planning the site for redevelopment and sought informal feedback from the Planning Commission members. No application for site plan review of approval has been submitted.
2. The Commission reviewed a set of zoning text amendments that would update the site plan (development) approval procedures and requirements. The Planning Commission deferred action on the amendments until its June meeting, providing guidance that the document be formatted differently. I anticipate the Commission will adopt a resolution transmitting the recommended amendments to the Mayor and Council for consideration and adoption. The amendments:
  - A. Create of a three-step development approval process including a concept plan meeting,
  - B. Update the submittal requirements for site plan applications,
  - C. Allows for expanding public notification of development projects,
  - D. Provide that the Planning Commission can hold a public hearing on a site plan,
  - E. Clarifies the Planning Commission's responsibility for approving "minor" non-residential projects such as expansions to commercial buildings,
  - F. Requires the Zoning Administrator to insure projects are completed per approved plans,
  - G. Improves the administrative plan approval procedures which apply when minor residential projects are proposed,
  - H. Adds provisions and safeguards when amending approved site plans, and
  - I. Increases, from one to two years, the life of a final site plan approval.

**Board of Appeals** – The Chesapeake Beach Board of Zoning Appeals will conduct a public hearing on June 6, 2017 beginning at 7:00 PM to consider an application by Michael Duus, who is the owner of the real property known as 8324 Bayside Road, for a variance to Article 5, Section 290-19G(1) of the Town of Chesapeake Beach Zoning Ordinance (Chapter 290 of the Town Code) to allow construction of an accessory building (shed) up to 4 feet into the required 5-foot minimum side yard. The hearing will be held at the Town of Chesapeake Beach Town Hall, 8200 Bayside Road in Chesapeake Beach, Maryland.



Town of Chesapeake Beach  
Zoning Administrator Report of Permits Issued

Reporting for May Town Council Meeting  
April 12 to May 10

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6-Apr 8226 Elm St	deck	12-Apr 2017-023
10-Apr 8100 Windward Key (subdivision)	pier decking repair, replacement	3-May 2017-024
10-Apr 2467 GreenLeaf Terrace	deck	2-May 2017-026
7-Apr 8701 C St	deck	2-May 2017-027
20-Apr 3804 26th St	fence	2-May 2017-028
19-Apr 3677 Middle Ground Ct	fence	2-May 2017-029
19-Apr 3736 Dark Sky Ln	radio tel. communications install	2-May 2017-030
19-Apr 3220 Cannoncade Ct	deck	2-May 2017-031
28-Apr 7731 C St	deck	3-May 2017-032
6-Apr 8226 Elm St	shed	3-May 2017-033
20-Apr 2264 Sansbury Dr	roof mounted solar array	4-May 2017-034
17-Apr 7510 Beaudet Ln	above ground pool	5-May 2017-035
17-Apr 3810 16th St.	above ground pool	5-May 2017-036
9-May 7601 B St.	tree removal/buffer disturbance	9-May 2017-037
3-May 3241 Cannoncade Ct	deck	10-May 2017-038

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Note Permit No. 2017-025, which is not included in this sequence was issued in February 2017.

12-May-17

Town of Chesapeake Beach  
Zoning Administrator Report of Permits Issued

Type	Jan	Feb	March	April	May (As of 5-10)	Sum
New Sf House			2		1	3
Res. Add.						0
Use Permit	1				1	2
Buffer Dist	3		1		2	6
Accessory Bld		1			1	2
Deck			3	1	5	9
Fence	1	1	5		2	9
Solar		1	1		1	3
Sign			1			1
Pool				1	2	3
Other		2			2	4
	5	5	13	2	17	42
<i>Appl. Denied or Returned and Open</i>		2	3			5

Notes:

Excludes tree removals outside of Buffer, cancelled applications, or building applications determined not to require zoning approval.  
Where multiple projects are combined into one application, the most significant project is recorded only.  
Does not include site plan approvals for which a zoning permit has yet to be applied for or issued.



CHESAPEAKE BEACH OYSTER CULTIVATION SOCIETY (CBOCS)

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**Chesapeake Beach Oyster Cultivation Society Report  
May 18, 2017  
Chesapeake Beach Town Council Meeting**

**The next event for CBOCS is the Stars and Stripes Festival on May 29.**

**On June 3, CBOCS will be moving oysters from the Creek to the Old Rock Reef. The location is Abner's boat yard from 10 am until Noon. Pizza will be served. We need 30 volunteers to sign up. HELP.**

**June 10, July 8, August 5, and September 9 at 10 AM CBOCS will be conducting 1.5 hour nature walks along Fishing Creek. Each walk includes "The Nature Bingo Card" challenging each participant to observe the many interesting sites. Stops include the Oysterquarium, the oyster reef to tong for oysters, the water quality monitoring station, the osprey platform viewing, and the mosquito repellent and pollinator gardens. The walk is limited to 15 people, so sign up with John Bacon at [johnbacon1@comcast.net](mailto:johnbacon1@comcast.net).**

**The osprey camera is now operational. You will see mama or papa sitting on the eggs and then raising their young. We will band the offspring in late June.**

**The oysterquarium will be re-installed in a couple of weeks with new piping and oyster tubs.**

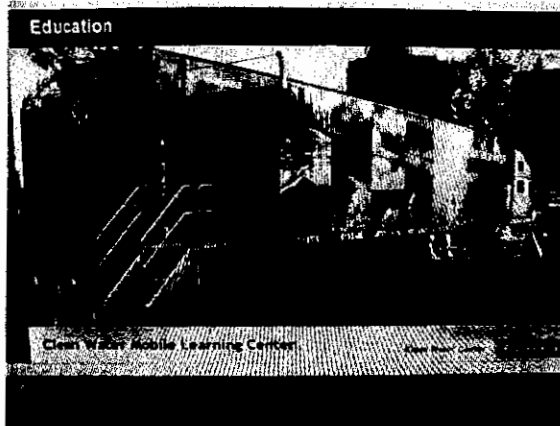
**There is a new shallow oyster reef along the trail at the 2<sup>nd</sup> bump out. Stop by and view all the aquatic activity associated with a reef.**



CHESAPEAKE BEACH OYSTER CULTIVATION SOCIETY (CBOCS)

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**We are getting closer to the GREAT NEW CBOCS event for the fall of 2017 “the visit of the Wyland Clean Water Mobile Learning Center”. This 1,000 square foot trailer will be used by school students and residents during its 4 day visit to Chesapeake Beach and Calvert County. Volunteers are already signing up to help make this a fantastic learning experience. Add your name.**



**Think environmental conservation and if you have any ideas send them to [Johnbacon1@comcast.net](mailto:Johnbacon1@comcast.net)**

# TOWN OF CHESAPEAKE BEACH

## ECONOMIC DEVELOPMENT COMMITTEE

Summary of EDC Meeting May 11, 2017

The first meeting of the EDC was held in Town Hall on May 11, 2017 at 7:00pm.

In attendance were committee members:

Tiffany Geare

Anthony Greene

Larry Jaworski

Greg Morris

Jenifer Sanders

Committee member Barbra Fitzgerald was unable to make this meeting.

Also in attendance were:

Dan Cox

Bob Munro

Connie O'Dell – Town of Chesapeake Beach Special Events Coordinator

An agenda was circulated prior to the meeting. Discussion proceeded as follows:

### 1. Introduction

Each member introduced themselves and provided a little background on their history in our Town and interest in serving on the EDC

### 2. EDC Activities to Date

Larry Jaworski provided a brief summary of EDC activities to date. These include:

- One-on-one meetings with several of the larger business owners in our town
- Attendance at several meetings of the North Beach EDC
- Agreement to have our Town participate as a sponsor of the upcoming North Beach American Film Festival
- A meeting scheduled with Mayor Frazer of North Beach on May 19<sup>th</sup>

### 3. What does Economic Development Mean to Me?

This item included a far-ranging discussion of what economic development means to each member.

Suggestions included:

- carefully planned economic development that preserves our small town atmosphere
- create more opportunities for residents to enjoy our town
- the need to facilitate the start-up of new businesses and growth of existing businesses
- making residents more aware of town amenities such as the Chesapeake Beach Railway Trail and our Water Park



#### 4. Mission Statement

Based on the previous discussion, a Mission Statement was drafted.

The mission of the Chesapeake Beach Economic Development Committee is to encourage and facilitate carefully planned economic development within our community to improve the well-being and quality of life for our community members while maintaining our small town charm. The committee will also work to create opportunities to retain and support the growing income and tax base of Chesapeake Beach based owners and entrepreneurs. This economic development will be coordinated with our neighbor community of North Beach to enhance both communities.

#### 5. Next Steps

It was agreed that the committee will meet regularly and will communicate between meetings via email. Email and text message addresses were exchanged. Next meeting will be on a date to be determined in June. Prior to our next meeting members will think about ideas for the EDC to consider and come prepared to discuss at that meeting.

#### 6. Taste the Beaches

Planning is already underway for an exciting event called "Taste the Beaches". This event will provide opportunities for local vendors to display their products. Potential local vendors include food vendors, brewery's, winery's, arts displays, musicians, and local venues such as the CBOCS, Chesapeake Beach Railway Trail, North Beach events, and our Water Park. The date for this event is Saturday September 9 from 1:00 to 5:00 in the parking lot in front of Kellams Field, Arrangements are being made for large tents to house the activities. It was agreed that additional support will be needed in the following areas:

- activities
- solicitation of vendors
- volunteers to work the event
- promotion/marketing
- logistics – arrangements for tents, trash, parking, etc.

Additional volunteers are invited

Further details of this event will be forthcoming.

#### 7. Adjourn

The meeting adjourned at 8:30

Submitted by

Larry Jaworski  
Chair, EDC

# Twin Beach Opioid Abuse Awareness Committee

## Meeting Minutes – May 16, 2017

**Attendees:** Members -- Keith Pardieck (Committee Chair), Cheryl Greene (Committee Co-Chair), Mike Benton, Ricky Cress, Kristen DePhillip, Cathy Letteney, Mike Shisler (absent), Cathy Clune, Mike Colburn, Candice D'Agostino, and Ashley Staples).

**Location:** North Beach Town Hall

### Minutes:

- I. **Meeting called to order @ 6:05 pm**
- II. **Outreach Updates & Future Events**
  - Cheryl Greene attended Beach Elementary Family Fun fest and distributed materials.
  - North Beach Farmer's Market cancelled last two weeks due to weather. Kristen DePhillip has reserved space for TBOAAC once per month. Will try again in two weeks.
  - TBOAAC group agreed to have booth/table at Stars & Stripes Event. Important to have handouts and candy to generate interest. CAASA and CCHD to provide handouts, and other interactive displays. Kristen and Cheryl will attend.
  - Can advertise TBOAA at NB Movies at the Beach. Contact Mickey Hummel and provide ppt image/advertisement.
  - Decided to forego door-to-door distribution of outreach materials until after second forum and decide if still needed based on attendance. Will focus on electronic outreach over the next month to advertise next forum – Stigma and Statistics. Utilize Facebook, HOAs, NextDoor, Town outlets, library, businesses to help distribute info electronically.
  - If door-to-door distribution of outreach materials needed. Forego door hanger in favor of hand card in plastic door-hanger bag. Cheaper and can include other outreach material in bag.
  - We decided to develop and print 500 7"x8" hand cards for distribution to businesses and public buildings. Cheryl to take lead.
  - Ricky Cress suggested erecting a sign to indicate number of opioid related overdoses and deaths in, for example, twin beaches, county, and state to help raise awareness of issue. Sign would be updated monthly with relevant numbers for that year. Committee thinks sign a good idea, and NBVFD has given their permission for placing such a sign on their property. Greenes to lead sign design.
  - Thursday 5/18 – Chasing the Dragon film
  - June 21, 7:00 pm – Stigma & Statistics Forum – NECC. Change room to avoid sunlight issue. Develop short exit survey and include a question to find out where they heard about forum.

III. **TBOAAC Logo and Web page update**

- Logo has been completed and looks great. Our thanks to Cheryl for developing. Will take forward to Town for incorporation on Town web site. Also will incorporate in TBOAA outreach materials, Facebook page, and web site.
- TBOAA website and face book pages continue to be updated with new and timely information.

IV. **Naloxone training**

- Det. Ricky Cress is now certified naloxone trainer and will be assisting with local training events.
- Water Park & Beach Patrol staff will attend Opioid Overdose Response training.
- Offer training to Chesapeake Station Shopping Center business staff.

V. **Calvert County Opioid Abuse Emergency Workshop**

- Workshop being called in response to Governor's declaration of state of emergency due to opioid abuse epidemic to begin county-wide evaluation of efforts of various groups to stem tide of opioid abuse to identify best practices and formulate a more coordinated effort.
- TBOAAC representatives invited to attend meeting. Pardieck and Greene, and possibly others to attend depending on availability.

VI. **Public Comment** – None.

X. **Next Meeting** – August, date and location to be decided.

XI. **Meeting adjourned** – 7:00 pm

Submitted by Keith Pardieck and Cheryl Greene



**Memorandum**

To: Mayor and Council

From: Holly Wahl, Town Administrator

Subject: Speed Cameras located at Beach Elementary

Date: May 10, 2017

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**RECOMMENDATION:**

Initiate a piggyback contract with Brekford under Calvert County for the Speed Cameras located at Beach Elementary and terminate the contract with Optotrafic, which terminates May 31<sup>st</sup>, 2017 due to the Maryland General Assembly amendment.

**BACKGROUND:**

Effective, June 1<sup>st</sup> 2014, the Maryland General Assembly amended Maryland Transportation Code annotated section 21-809 regarding speed monitoring systems and allowed those jurisdictions with a contract existing on May 31, 2014 to comply with provisions by June 1, 2017. One of those provisions addresses the structure of a contractors fee.

In order to address the statutory change in fee structure Optotrafic presented a proposed adjusted fee schedule in June of 2016 to the Town. The proposed contract moves the Town to a set "look-up fee" per citation. Under the previous agreement the Town paid 39% of the total citation fee to Optotrafic when fees were collected. If fees were not collected, the Town did not pay a fee.

The amendment to the contract requires the Town to pay a \$12 "look up" fee for each violation regardless of the citation being paid or processed to be paid. The structure requires Optotrafic to process citations in a timely manner to push them to the portal where police can approve. Optotrafic has proven to be inconsistent in their timeliness of processing citations leading to a high percentage of citations being "aged off". When citations are not processed within 14 days, they expire, and per state law the Town is no longer able to recover the fine. For this reason, **signing the proposed Optotrafic amendment is not recommended.**



**ANALYSIS:**

There are several benefits to the piggyback agreement with Brekford under the County.

- 1) County police are already operating several speed cameras in the portal.
- 2) Brekford guarantees timely delivery of citations eliminating the issue of citations expiring and uncollectable fees being incurred on those citations.
- 3) Brekford cameras provide a high quality camera that records 24/7 and can be used for police surveillance should an incident occur. Optotraffic cameras do not offer this option.
- 4) The Town only pays from citations that are billable eliminating the risk of the Town going into the negative and paying out of the general fund monies for infractions that are not collected or collectable.
- 5) Under the new proposed agreement with Optotraffic the Town has no recourse for their lack of timely processing of citations that age off.
- 6) The Town will benefit financially from this agreement placing more funds into public safety.

It is recommended that the Town have Optotraffic remove their camera in front of Beach Elementary and utilize Brekford for speeding camera and surveillance/recording services, effective in June of 2017.



The analysis below utilizes actual numbers from previous years citations and applies both contract terms to show the difference in revenue to the Town.

<b>Month</b>	<b>Net Revenue Opto with Aged off</b>	<b>Net Revenue Brekford</b>
1/1/2015	(406.00)	
2/1/2015	(814.00)	
3/1/2015	(1,654.00)	1,112.00
4/1/2015	(1,570.00)	860.00
5/1/2015	(2,038.00)	2,264.00
6/1/2015	(2,542.00)	3,776.00
7/1/2015	(3,310.00)	8,024.00
8/1/2015	2,870.00	5,684.00
9/1/2015	(718.00)	1,544.00
10/1/2015	(130.00)	3,020.00
11/1/2015	(1,402.00)	2,948.00
12/1/2015	74.00	2,084.00
<b>Total 2015</b>	<b>(11,640.00)</b>	<b>31,316.00</b>
1/1/2016	(754.00)	1,760.00
2/1/2016	2,522.00	1,652.00
3/1/2016	86.00	
4/1/2016	(490.00)	
5/1/2016	2,102.00	428.00
6/1/2016	(34.00)	3,488.00
7/1/2016	9,998.00	15,836.00
8/1/2016	9,230.00	11,120.00
9/1/2016	3,974.00	3,236.00
10/1/2016	3,518.00	2,552.00
11/1/2016	3,470.00	2,480.00
12/1/2016	2,570.00	1,184.00
<b>Total 2016</b>	<b>36,192.00</b>	<b>43,736.00</b>