



**MINUTES OF THE
TOWN COUNCIL MEETING
August 17, 2017**

I. Dr. Valerie L. Beaudin, Council Vice-President, called the meeting to order at 7:00 p.m. In attendance were: Stewart B. Cumbo, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Elissa Levan, Town Attorney, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, James Berry, Public Works Administrator, Paul Woodburn, Town Engineer, William Watson, Code Enforcement Officer, Marilyn VanWagner, Water Park General Manager, and Jon Castro, WRTP Superintendent. Absent were Patrick J. Mahoney, Mayor, Derek J. Favret, Council Member, Christopher Jakubiak, Planning and Zoning Administrator, and Lieutenant Naughton.

II. Pledge of Allegiance. Council Vice-President Beaudin led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Councilman Morris moved to approve the agenda. Seconded by Councilman Jaworski, all in favor.

IV. Public comment on any item on the agenda. None

V. Approval of the minutes of the July 20, 2017 public hearing.

MOTION: Councilman Jaworski moved to approve the minutes of the July 20, 2017 public hearing. Seconded by Councilman Pardieck, all in favor.

Approval of the minutes of the July 20, 2017 Town Council Meeting.

MOTION: Councilman Pardieck moved to approve the minutes of the July 20, 2017 Town Council Meeting. Seconded by Councilman Morris.

Councilman Cumbo asked the Clerk to check the recording as to what he stated in regards to the new business item of the front entry way steps. Upon review, the Clerk could adjust the language in the last sentence of the second paragraph, if necessary, or strike the sentence altogether.

The Council voted on the minutes of the July 20, 2017 Town Council meeting, all in favor.

Approval of the minutes of the August 3, 2017 Informational Work Session.

MOTION: Councilman Morris moved to approve the minutes of the August 3, 2017 Informational Work Session. Seconded by Councilman Jaworski, all in favor.

VI. Petitions and Communications

A. Calvert County Library – One Maryland One Book – Ms. Joan Kilmon was present to speak on the One Maryland One Book. This year's book is entitled "Purple Hibiscus",

written by Chimamanda Ngozi Adichie. Ms. Kilmon presented a book to Council Vice-President Beaudin and would present one to the Mayor upon his return.

- B. North Beach Volunteer Department** – Mr. Gordy submitted the attached written report but was not present. Jimmy Dickerson was present to give the report and address the Council.
- B. Deputy's Report** –Sergeant Phelps submitted the attached written report and was present to address the Council. Councilman Pardieck brought to the Sergeants attention that cars are parking at the curb of Mears Avenue and C Street and Councilman Morris inquired as to the number of calls in North Beach and also outside the town limits. Councilman Cumbo thanked the Sergeant for including the breakdown of service calls in his report.
- C. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Mr. Berry reported that the Mears Avenue wet well pump has been pulled and sent out for repairs. Mr. Berry stated they are continuing to pull pumps around Town that are clogging up with flushable wipes, stating that though they may be flushable, they unfortunately do not break down in the system. The Council suggested putting out a notice making the public aware of this via the web, newsletter and possibly notifying our treatment plant partners. On another note, Mr. Berry stated, in reference to the bridge project, that there would be some night work to take place on August 22nd from 10 pm to 4 am to set the bridge deck beams. Councilman Morris inquired about the auto flushers the Town purchased and their performance.
- D. Code Enforcement Officer's Report-** Mr. Watson submitted the attached written report and was present to address the Council. Mr. Watson reported progress is slow going on the cleanup in the marsh across from Seagate but is keeping in touch with the owner. Also, Mr. Watson reported on 8291 Greenspring Drive with possible illegal accessory dwelling and additional parking area w/o permit and an inoperable vehicle at 7736 C Street. Councilman Cumbo suggested some type of home safety inspection program for the Town be considered. Mrs. Wahl stated the Town is in the process of looking into a rental inspection program and anticipates moving forward with that.
- E. Town Engineer's Report** – Mr. Woodburn submitted the attached written report and was present to address the Council. Mr. Woodburn briefed the Council on current projects. Mr. Woodburn stated that the dredging project is about 90% complete, the Town is still awaiting a response from SHA on the traffic warrant study, and that the SHA has provided the Town with a MOU for execution in regards to the MD 261 sidewalk. Councilman Morris asked Mr. Woodburn to brief the Council on the library item in his report. Mr. Woodburn stated that a layout for a new library site at Kellams was prepared and presented to the County. Councilman Morris inquired if any public input had been received and if considered, would the Tot Lot playground be relocated.
- F. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council. Ms. VanWagner reported that despite the rainy weather, it has been a good season. Councilwoman Beaudin reiterated her concerns for the park with the bridge construction still going on. Councilman Cumbo suggested the Town consider having a structural engineer come in and take a strong look at the park structurally, for safety reasons.

G. Water Reclamation Treatment Plant Report – Mr. Castro submitted the attached written report and was present to address the Council. Mr. Castro reported that the Plant was put to the test when a storm brought in over 4 inches of rain in a two day period but was pleased to report the Plant had no spills. Mr. Castro stated, with the Plant's upgrades, that everyone is working and learning together and has confidence all will be well.

H. Treasurer's Report – Mrs. Smith submitted to the Council two vouchers for reimbursement approval.

Voucher #1, reimbursement in the amount of \$150.72 for MML travel expense paid out of employee's personal funds.

MOTION: Councilman Morris moved to approve. Seconded by Councilman Cumbo, all in favor.

Voucher #2, reimbursement in the amount of \$21.94 for mileage to employee using personal vehicle for Town business.

MOTION: Councilman Cumbo moved to approve. Seconded by Councilman Morris, all in favor.

Councilwoman Beaudin inquired about FY17 final figures. Mrs. Smith stated they are being prepared and will be discussed at an upcoming work session.

I. Town Administrator's Report- Mrs. Wahl spoke on the attached memorandum in regards to the Kellam's Field Lease agreement and addressed the Council's questions.

VII. Resolutions & Ordinances:

A. Introduce Ordinance O-17-15, an ordinance of the Town Council of Chesapeake Beach, Maryland, repealing and reenacting Chapter 25, "Ethics, Public", of the Chesapeake Beach Code to conform to the requirements of Md Code Ann., General Provisions Article, Title 5, including conflict of interest provisions and financial disclosure requirements that are at least equivalent to those required of state officials and employees, and establishing a Town Ethics Commission and matters generally relating to public ethics for officials, appointees, and employees of the Town. **A public hearing will be set for 6:55 pm prior to the next regularly scheduled meeting.** Councilman Morris inquired of the Town Attorney if she felt this ordinance would comply with the States requirements. She replied yes.

VIII. Report of Officers, Boards and Committees:

A. Planning & Zoning Commission – There was a meeting held August 9, 2017. Commission member Charlie Fink was present to brief the Council. The Commission nominated Megan Reiser as the Chair and Jeff Foltz as Co-Chair. The Commission is in the process of reviewing the Town's sign ordinance, the site plan review process and a sidewalk plan, working with Councilman Favret and the Walkable Community Committee.

B. Board of Appeals – There was no hearing held in August.

- C. **Ethics Commission**– Phillip Kete, Chairman of the Ethics Commission, submitted the attached written report. Mr. Kete stated the Commission will hold its next meeting on August 23rd at 6 pm and encouraged the Council to attend.
- D. **Bayfront Park** – Councilman Pardieck reported a meeting has not been held since the Spring but wanted to say thank you to the Mayor, Town Administrator and the Public Works staff for working to make the Park a more safe and secure place for the summer staff and visitors by going forward with the installation of security cameras at the parking lot. The project should be completed within the next few weeks. The next Nature Walk and Talk will be held August 21st with Curator of Paleontology, Stephen Godfrey, speaking on fossils of Calvert County.
- E. **Chesapeake Beach Oyster Cultivation Society** – John Bacon was present to give the report. Mr. Bacon stated the CBOCS will be participating in the “Taste the Beaches” event and is looking forward to that, so come on out!
- F. **Economic Development Committee** – Councilman Jaworski submitted the attached written report. Mr. Jaworski stated the committee has been focused exclusively on the “Taste the Beaches” event. With over 40 non-food small business vendors, 10+ food & drink vendors, musical entertainment, a kid’s zone, and so much more, it’s anticipated to be a great event. John Luskey will be the Emcee for the day, so come out and enjoy!
- G. **MML Report** – Councilman Cumbo reported the Maryland Municipal League Fall Conference will be hosted by Rockville this year and will be held in October.
- H. **Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck submitted the attached written report. A meeting was held August 2, 2017. Mr. Pardieck highlighted several items. In partnership with the County, three roadside Opioid/Opiate overdose/fatality signs will be placed in three areas of the County. The NBVFD has agreed to erect a sign on the fire department property and the two others, possibly one in the Prince Frederick area and one in Solomon’s area. Mr. Pardieck stated they participated in the National Night Out and the next Forum entitled “Enabling” will be held September 20th at the NECC.

IX. **Unfinished Business:** None

X. **New Business:**

- 1. **Council to consider the approval of a Memorandum of Understanding by and between the State Highway Administration and the Town of Chesapeake Beach for Route 261 Safety Upgrades Project.** Mrs. Wahl was available to answer questions from the Council.

MOTION: Councilman Cumbo moved to approve a Memorandum of Understanding with the State Highway Administration. Seconded by Councilman Jaworski, all in favor.

- XI. **Public comment was received by:** There was no public comment received. Councilwoman Beaudin took the opportunity to recognize and thank North Beach Councilman Mickey Hummel for attending the meeting tonight.

XII. Council Lightning Round:

1. Mr. Cumbo expressed his thanks to Mrs. Wahl and the Mayor for their presentation to the Calvert County Library Board of Trustees. Both Chesapeake Beach and North Beach presented a proposal of a future site for the Beach Library. Mr. Cumbo appreciated their efforts and stated the proposal was well presented.
2. Mr. Jaworski invited everyone to come out to the "Taste the Beaches" event which will be held September 9th, from 1 -5 pm and also thanked his colleagues for actions taken to Ordinance O-17-13 to change the language from the Wastewater Treatment Plant to the Water Reclamation Treatment Plant.
3. Mr. Morris thanked everyone for coming out and echoed Mr. Jaworski's invitation to the "Taste the Beaches" event. He stated both Towns worked hard to bring this unique event together trying to raise awareness, and appreciated the opportunity for fellowship with our neighbor town.
4. Mr. Pardieck thanked everyone for coming out.
5. Dr. Beaudin thanked everyone for coming out also and looks forward to being back in her seat next month!

XIII. Adjournment

There being no further business, the meeting adjourned at 8:35 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Cumbo, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk



July 2017 Town Stats

EMS Calls for Service

Trouble Breathing- 16

MVC- 12

Unresponsive- 10

Sick Person- 11

Dog Bite- 1

Diabetic Prob- 3

Cardiac Emer- 5

Seizures- 2

Fainting- 11

Hemorrhage- 5

Chest Pains- 11

Stroke- 1

Fall- 17

Assault- 3

Allergic Reaction- 3

Cardiac Arrest- 3

Laceration- 1

Altered Mental- 3

Medical Alarm- 2

Choking- 1

Check for Police- 2

OD- 6

Maternity- 1

Heat Emer- 3

Total Calls- 136

Chesapeake Beach- 40

North Beach- 18



July 2017 Town Stats

Fire Calls for Service

Lift Assist- 3

Burn- 1

MVC- 12

Water Rescue- 1

EMS Assist- 56

Smoke Investigation- 2

House Fire- 11

Tree Fire- 2

AFA- 9

Service Call- 15

Landing Site- 1

Total Calls- 99

Chesapeake Beach- 27

North Beach- 16

Fundraising- Bingo every Tuesday night. Crab Feast will be held August 19th.

EMS Drill for July- Protocol Review (Trauma Decision Tree)

Fire Drill for July- Search and Rescue

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: August 8, 2017
To: Sharon Humm
From: Sergeant Thomas S. Phelps
Re: Sheriff's Office Report-Chesapeake Beach

In July of 2017, the Sheriff's Office handled 332 calls for service in Chesapeake Beach. This is down from 367 calls in June 2017.

Call Breakdown for July 2017:

111 calls were self-initiated (patrol checks, follow-up investigations, etc)

221 calls were received by other means (citizens, alarm companies, etc)

Of the 332 calls, we handled:

- 3 CDS Arrests (Closed by Arrest)
 - 2 PWID Marijuana
 - 1 Oxycodone Prescription Fraud at CVS
- 6 Thefts
 - Stolen Credit Cards – Bayside Rd (Closed by Arrest)
 - Items from Unlocked Vehicle – Roland's Parking Lot (Closed by Arrest)
 - TV from Residence – Deerfield La (Closed by Arrest)
 - Theft of Landscaping Lights – Wesley Stinnett (Under Investigation)
 - Shoplifting from Roland's – (Closed by Arrest)
 - Burglary of a Residence and Oxycodone Stolen – 27th Street (Under Investigation)
- 9 DOP
 - 6 Vehicles Damaged – 15th St (Under Investigation)
 - Damage to Vehicle Tires – Gordon Stinnett (Under Investigation)
 - Damaged Vehicle Paint – Harbor Rd (Under Investigation)
 - Steps to Classroom Trailers damaged at Beach Elem. (Under Investigation)

- 1 Disorderly Arrests
- 1 Assault Arrests
- 3 DUI Arrests
- 1 Protective Order Violation Arrest
- 2 Non-Fatal Heroin OD
- 1 Trespassing Arrest

July 2017 Calls for Service

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hung Up	4	16	Fireworks Complaint	8	9	Robbery	0	0
Abandoned Vehicle	3	9	Follow Up	9	38	Search Warrant	1	1
Accident	12	62	Found Property	4	22	Sexual Assault	1	3
Alarm	16	75	Fraud	4	18	Special Assignment	5	32
Animal Complaint	1	5	Harassment	1	5	Stolen Vehicle	0	3
Assault	3	10	Illegal Dumping	0	0	Summons Service	2	17
Assist Motorist	9	56	Industrial Accident	0	1	Suspicious Person	6	47
Assist Other Dept	0	12	Indecent Exposure	0	3	Suspicious Vehicle	10	56
Assist Sick/Injured	5	25	Intoxicated Person	0	6	Tampering with MV	1	3
Attempt to Locate	14	82	Loitering	0	4	Telephone Misuse	0	1
BioChem/ Susp Package	0	0	Lost Property	0	2	Theft	8	60
Burglary	2	13	Loud Party/ Music	2	11	Traffic Complaint	14	79
CDS Violation	6	21	Mental Subject	0	2	Traffic Control	0	1
Check Welfare	6	64	Missing Person	4	9	Traffic Enforcement	1	39
Conservor of Peace	6	16	Neighborhood Dispute	0	3	Trespassing	6	19
Destruction of Property	8	29	Notification	0	1	Unauthorized Use MV	0	1
Death Investigation	0	1	Parking Complaint	9	33	Unknown Problem	3	6
Disorderly	13	76	Patrol Check	102	966	Violation Protective Order	1	3
Domestic	9	46	Person with Weapon	0	2	Warrant Service	2	17
Escort	0	2	Police Information	5	43	Kidnapping/Abduction	1	2
Eviction	0	8	Protective/Peace Order	3	11	Sex Offender Registry	0	1
Fight	1	7	Prowler	0	1	Stalking	0	1
Firearms Complaint	1	5	Relay	0	3			
						Total Calls	332	2225

	Month	Year		Month	Year
DUI Arrest	3	16	CDS Arrest	3	23
Civil Marijuana Citations	2	19	Non Fatal Overdose	2	7
			Other Arrest	4	37
			Fatal Overdose	0	3

Notes

Kidnapping was Custody Related and a civil matter;



Jay Berry
Public Works Administrator

August 17, 2017

Water leak- We have repaired the leak on the Southwest side of 260. We have also replaced a lateral service line on the Southeast side of 260.

Wet wells- Pump 2 at Mears Ave wet well has been pulled and sent out for repairs. We continue to pull pumps around Town that are clogging with flushable wipes. Please do not use such products. They may be flushable, but do not break down in your private or the Town owned sewer system.

Water meter/MXU- The Meter reading process is continuing to improve as we are catching up with the MXU change outs. Nothing new to report.

Flushing- The flushing for this cycle has changed due to a couple large water main breaks. I still would like anyone in Town to report brown water as soon as they can to Town Hall to help us keep track of hot spots.

Ball fields – We are still working with our landscape contractor to correct some issues on the football field.

Rail Way Trail – We continue to cut back all the brush encroaching the trail. We have replaced another section of wood handrail with composite handrail.

Water park - We are working in the Park as needed when the Water park technician needs a hand. The 30-horse power white slide pump failed at the park last week. We have pulled it out and replaced it with our spare pump. I am sending out the failed pump for a quote to rebuild it.

SHA bridge- The project is moving along. There will be night work coming at the end of next month to set the bridge deck beams. I am sure they will give us notice as to exactly when so we can pass that on to you.



MEMORANDUM

TO: Mayor and Town Council
FROM: Bill Watson, Code Enforcement Officer
DATE: August 17, 2017
SUBJECT: Code Enforcement Status Report

Building Maintenance	
Location	Status
8216 F Street – Dangerous House, Vines	7/4/2017 - Little work has occurred. 7/31/2017 - received 2 photos from owner after demolition of the bad parts of the house. Not much left. 8/2/2017 Inspected to confirm conditions.
7636 Bayside Road – Dangerous Rear Stairs (No Handrail), Vines	6/19/2017 - Inspected. Observed from Pavement of 17th Street. Observed vines growing up rear stairs & house. Also observed that the stairs have no handrails. 6/22/2017 - Sent Warning Letter. 7/11/2017 - USPS indicates the letter is being returned, unaccepted. 7/14/2017 - Notice posted with 2 citations letter & affidavit

Property Maintenance	
Location	Status
3405 Silverton Lane – Grass	6/19/2017 - Reinspected. Grass getting taller. Unit appears vacant. 7/4/2017 - No Change Send & Post Notice, with 1 citation. 8/8/2017 – Notice Posted
3718 28 th Street – Vines on fence & Shed	7/11/2017 - Inspected. Observed from pavement of alley to north (rear) of lot. Observed vines in the fence as well as on the shed 7/24/2017 - Warning Letter sent
7427 B Street – Lot infested with Kudzu	7/13/2017 - Owner called to inform she will call contractors. 7/21/2017 - Richard Riggins went to Town Hall to have them call me. Discussed what needs to be done - cut (Less than 12 inches) or eradicate. 7/25/2017 - Re-inspected. Some vines appear to have been sprayed, but if sprayed it was mostly spotty & ineffective. 7/26/2017 - Richard Riggins called to inform me that the owner rejected him due to being too costly. 8/2/2017 - Re-inspected. Only the Kudzu at the B Street level was cut and/or sprayed. The remainder of the lot seemed untouched. 8/4/2017 - Called Owner, left voice message.

Location	Property Maintenance Status
	8/8/2017 - Owner called to inform that all of lot now complies (Less than 12 Inches). Verify.
7429 B Street - Lot infested with Kudzu	6/19/2017 - Inspected. Observed from Pavement of B Street. Observed that the lot is badly overgrown with Kudzu. 6/23/2017 - Sent warning letter. 7/3/2017 - Letter received. 7/6/2017 - Co-Owner e-mailed Town Hall requesting a meeting. Meeting scheduled for 7/14/2017 - conflict, not yet rescheduled.
8730 Bayside Road - Grass & Vines	7/20/2017 - Received text messages that the lot is getting too tall with grass. 7/25/2017 - Inspected. Observed from rear alley. Observed grass in need of mowing, small pile of brush by covered vehicle and vines on northern fence line. 8/8/20217 - Warning Letter sent
3702 Chesapeake Beach Road - Vines	6/19/2017 - Inspected. Observed from the pavement of F Street. Observed heavy vines in fence and adjacent trees 6/27/2017 - Sent warning letter 7/25/2017 - Re-inspected. No change 7/28/2017 - Letter returned, unaccepted
3911 Chesapeake Beach Road - Vines	6/24/2017 - Inspected. Observed 1 pic from alley to rear, 1 pic from Chesapeake Beach Road. Observed vines growing on fence along east lot line. 6/27/2017 - Sent Warning Letter 7/7/20017 - Received 7/11/2017 - Re-inspected - No Changes 7/25/2017 - Re-inspected. No Changes
3919 Chesapeake Beach Road - Vines	6/24/2017 - Inspected. Observed 1 pic from alley to rear, 1 pic from Chesapeake Beach Road. Observed vines growing on fence along west lot line & Chimney. 6/28/2017 - Sent Warning Letter 7/17/2017 - Received. 7/25/2017 - Re-inspected. No change
2537 Crest View Lane (Open space behind) - Tall Grass	7/21/2017 - Developer called. Contractors missed meeting. Developer's assistant will pursue on Monday and get remedied ASAP. 7/25/2017 - Re-inspected - no changes. 7/28/2017 - received e-mail from interested neighbor of no changes. called & left terse voice message on developer's cell to get the contractor to get it done! 8/9/2017 - Developer called. Contractor price exorbitant. Calling local contractors.
7410 D Street - Vines	7/11/2017 - Re-Inspected. Work in progress 7/25/2017 - Re-inspected. Not quite complete.
8206 E Street - Vines	7/12/2017 - Call to Town Hall - vines removed. 7/25/2017 - Re-inspected. No apparent change. 8/4/2017 - Called owner. Discussed that I found no changes and he committed to get them cut, today.

Location	Property Maintenance	Status
3925 Old Bayside Road – Vines	5/28/2017 – Inspected adjacent owner. Observed from the pavement of Old Bayside Road. Observed vines on fence in mid-side yard between two houses. 6/2/2017 Warning Letter sent to neighbor. 7/17/2017 - West neighbor called to say he has removed all on his property and that the remainder is on this lot. 7/25/2017 - Wrote warning letter. 7/26/217 - Received	
2541 Shady Oak Court – Dangerous tree, very tall grass in rear yard	7/10/2017 - Received e-mail with letter of complaint. Consists of: Dangerous Tree, Tall Grass in rear yard; Parking on Common Area; lawnmower stored under tarp in front yard; Mildew on siding. 7/20/217 - Called Complainant. She granted me permission to enter her private property to observe the neighbor's property. Told her once inspected, I would write to her to confirm our discussion and what I observed upon my inspection, if anything and my proposed actions. 7/25/2017 - Inspected from Driveway of 2531 Shady Oak Court (With permission of owner). Observed that the rear yard had grass & weeds at least 2.5 - 3 feet tall. Also observed a medium sized Locust tree with one branch over the dividing fence line as well as the upper part of the tree leaning toward the adjoining neighbor. 8/8/2017 - Warning letter sent	
3538 Cox Road – Bulk Items	7/25/217 - Re-inspected. Part of pile at woods edge covered with brown tarp. Seems that all the original collection of parts is still there. 8/2/2017 - Re-inspected. No Changes. 8/3/2017 - Received call from Owner. Claims he was injured in an accident, last week. Will get items removed over the weekend	
3603 27 th Street – Bulk, Weeds, Improper storage.	8/2/2017 - Inspected. Observed from rear alley (pic 1). Observed box springs in alley. Leaning against the fence. Weeds along the fence. Observed from 27th Street pavement (Pic 2). Observed large pile of tree debris & weeds, through opening in fence. 8/7/2017 - Warning Letter Sent. 8/8/2017 - Received Text message from owner. Mattress being picked up 8/10, someone has already mowed grass/weeds in alley, he has partly cut weeds in pile of tree truck pieces and is working at splitting these pieces for firewood. Will be done in a month.	
3712 27 th Street – Bulk Items	8/2/2017 - Inspected. Observed from rear alley. Observed a mattress leaning against the rear fence from inside the lot and other small pieces of bulk. 8/7/217 Warning Letter sent.	
8730 E Street – Medium sized pile of Bulk	8/2/2017 - Inspected. Observed from pavement of E Street. Observed medium sized pile of Bulk Trash, including: Lattice,	

Property Maintenance		
Location		Status
	Attic Stairs, Wooden Deck Chair, deck stairs and other unidentifiable items. 8/7/217 - Warning Letter sent	
7680 Old Bayside Road – Bulk Debris	7/25/2017 - Inspected. Observed from pavement of Old Bayside Road. Observed small pile of apparent construction/remodeling debris near the southeast corner of the house. Included in pile - sink, drywall buckets, and other unidentifiable items. 8/4/2017 - Warning Letter Sent	
3909 17 th Street – Grass	7/25/2017 - Inspected. Observed from the pavement of 17th Street. Observed tall grass and weeds in rear on west side of lot and in the front yard. 8/8/2017 - Warning Letter Sent	
3914 18 th Street – Grass	7/25/2017 - Inspected. Observed from the pavement of 18th Street. Observed tall grass. 8/8/2017 - Warning Letter sent	
4041 1 st Street – Vines on Fence & Shed	8/2/2017 - Inspected. Observed from the pavement of D Street. Observed vines growing on shed & fence 8/4/217 - Warning Letter Sent	
3616 26 th Street - Vines & Overgrowth	8/2/2017 - Inspected. Observed from rear alley. Observed a small area not fenced in which has vines on fence and overgrown vegetation. 8/4/2017 - Warning Letter sent	
3714 27 th Street – Vines	8/2/2017 - Inspected. Observed from rear alley. Observed vines on the rear fence and the shed. 8/4/2017 - Warning Letter Sent	
3713 Chesapeake Beach Road – Pool not maintained	7/26/2017 - E-mail from Town Hall regarding complaint that the pool is brown, stagnant and a possible source of mosquitos. 8/2/2017 - Inspected. Observed from the sidewalk of Chesapeake Beach Road. Observed that the pool liner is pulling away from the south sidewall and the water is brown with some debris in the water. 8/4/2017 - Warning Letter sent.	
3911 17 th Street – Shed is falling down, Vines	8/8/2017 - Received e-mail complaint from Town Hall. Complaint is that a rear shed is collapsing and vines are covering it. Inspect	
7626 C Street – Disorderly rear yard	8/8/217 - Received e-mail complaint from Town Hall. Complaint is that rear yard looks like a dump. Inspect	
Vehicles		
Location		Status
7736 C Street – Inoperable Vehicle	5/7/217 -- Re--inspected - Flat, again. Texted owner. He will get a cover 5/14/2017 - Tire flat again, front end on a jack-stand. 5/31/2017 - Texted owner new pic. He responded that he will either remove or sell the truck.	
3741 Harbor Road – 3 inoperable Vehicles	5/7/2017 - Inspected. Tan Toyota gone, Maroon/Deep Red Truck gone.	

Location	Vehicles	Status
	5/28/217 - Green & White 2-door GMC Sierra Pick-up truck, still there.	
8524 D Street – Inoperable Vehicle, bulk items & Vines	7/11/2017 - Inspected. Observed from Alley south of lot. Observed Inoperable vehicle - Green 4-door Dodge Van with no tags visible. 2nd photo from 27th Street confirms. Also from the rear alley, Observed vines on the fences and tree debris in the rear yard. Lastly, from 27th Street - Observed sizeable quantity of Bulk Trash along the side yard fence to the north side pf the lot. Included are: Tire, apparent metal chair, small desk, cooler and numerous other unidentifiable items. 7/19/2017 - Warning Letter Sent (Not yet received) 7/25/217 - re-inspected. Vehicle now tagged, remaining matters, no change.	
3916 16 th Street – Illegal Parking in and adjoining alley	8/4/2017 - Received voice mail from neighbor across the alley that a vehicle is again being parked in the alley, blocking passage by other vehicles. Also a second vehicle is parked on 16th Street with the rear co close to the alley as to make turning into it nearly impossible. Inspect.	
3600 G Street – Covered Vehicle on Street	8/2/2017 - Inspected. Observed from the pavement of G Street. Observed vehicle on pavement of G Street with tarp over the vehicle. 8/4/2017 - Called owner cell & home numbers. Both voice mail boxes full. 8/7/217 - Owner called. Will explain requirements to tenant.	
3700 27 th Street – Covered Vehicle parked on Street	8/2/2017 - Inspected. Observed from the pavement of 27th Street. Observed covered vehicle (Ferrari?) parked on the street. 8/7/2017 - Warning Letter Sent.	
8420 D Street – 2 vehicles in Parking Lot with flat tires	7/11/2017 - Inspected. Observed from Alley south of lot. Observed Inoperable vehicle - Green 4-door Dodge Van with no tags visible. 2nd photo from 27th Street confirms. Also from the rear alley, Observed vines on the fences and tree debris in the rear yard. Lastly, from 27th Street - Observed sizeable quantity of Bulk Trash along the side yard fence to the north side pf the lot. Included are: Tire, apparent metal chair, small desk, cooler and numerous other unidentifiable items. 7/19/2017 - Warning Letter Sent (Not yet received) 7/25/217 - re-inspected. Vehicle now tagged, remaining matters, no change.	

Location	Zoning	Status
8291 Greenspring Drive – Construction of additional parking w/o permit, Illegal Accessory Dwelling	7/17/2017 - received e-mail from HOA President. Complains of placing driveway pavers, possibly without permit, multiple vehicles in rear yard, possible multiple rental units in house. Checked ShoreScan - no records, of any type found. 7/24/2017 - Drafted warning letter, sent to Chris & Holly for review/comment.	

Location	Zoning	Status
<p>7991 Stream Walk Way – Fence constructed w/o permit & encroaching onto 2 – 3 adjacent properties</p>		<p>7/25/2017 - Inspected. Observed from Greenspring Drive. Observed about 6 vehicles in driveway & on street, all appeared legal. Observed 2 turf-block pavers - one on each side of driveway. Went to Forest Ridge Place to attempt to see into rear yard. Vegetation and board-on-board fence block view into rear yard.</p> <p>7/24/2017 – Warning Letter sent</p> <p>7/26/2017 - Received.</p> <p>7/27/2017 - Received e-mail to call owner. Called to discuss violations and possible remedies. He stated that he, his girlfriend and son along with 2 roommates live in the upstairs bedrooms (6 bedrooms). He collects cars and 2 are in the garage, others in the rear yard. The "active" vehicles are 1 for, girlfriend and each of the 2 roommates for a total of 4 vehicles, which the driveway & paver areas can accommodate, off street. Requested he make 2 Miscellaneous Permit Applications - 1 for Pavers and 1 for Accessory dwelling. He is leaving town for a week. I agreed that I would hold on action until he returns and once applications were made, would rely on Chris for further actions until either approved or denied.</p> <p>7/28/2017 - Received e-mail with Application for Conditional Use for accessory dwelling.</p> <p>7/18/2017 - Received e-mail with complaint and 2 images. 1 - Original Plan showing proposed houses, etc. red-lined with two proposed decks. 2 - Extract of a survey showing an existing fence encroaching onto adjoining lands. Researched files & found 2016 Zoning permit for proposed pool. Included drawing showed fence along property line enclosing the proposed pool area, indicating compliance with the property lines.</p> <p>7/24/2017 - Drafted warning letter. Holly & Chris reviewing.</p> <p>7/20/2017 - Captured a screen shot from Property View showing a fence in appreciably the same location as the survey extract.</p> <p>7/25/2017 - Inspected. Observed from Driveway in front of house. Observed 2 survey stakes along the fence between this lot and the one in front of it (Lot 4?)</p> <p>Went to Silver Fox Way to attempt to observe rear yard. Not able to observe anything definitive.</p> <p>8/8/2017 - Warning Letter Sent asking for proof of permit or ownership of land with fence or to make application to correct fence location.</p>

Location	Resolved In Month of July	Date Resolved
3605 12 th Street – Vines		8/2/2017
3815 13 th Street – Grass, Tree Debris & Inoperable Vehicle		8/2/2017
3805 16 th Street – Shed needs Scrape & Paint, Vines		7/25/2017
3904 17 th Street – Bulk Trash		7/25/2017
3620 27 th Street – Vines		7/25/2017
4010 27 th Street – Vines		7/25/2017.
3717 28 th Street – R/V Parked on Street		7/25/2017
7509 B Street – Vines		7/25/2017
8323 Bayside Road – Trash blowing around		6/28/2017
3917 Chesapeake Beach Road – Vines		8/2/2017
7764 Delores Court – Improper Trash receptacles		7/25/2017
3259 Fortier Lookout – Excess Trash, Improperly stored		7/25/2017
3917 Old Bayside Road – Vines		7/25/2017
3921 Old Bayside Road - Vines		6/2/2017
3210 Smith's Retreat – Grass		8/2/2017
8146 Woodland Lane – Inoperable Vehicles		7/25/2017

Year-To-Date Summary		
Violation Type	Cases ¹	
	Closed	Active
Building Maintenance		
- Dangerous Building	2	5
- Debris	1	1
- Deck	2	
- Disorderly Storage		1
- Gutters		2
- Scrape & Paint	4	3
In Court		1
Property Maintenance		
- Bulk Trash	14	7
- Fence	2	1
- Grading		
- Grass, Weeds	35	29
- Shed		1
- Trash	4	
- Tree	1	1
- Pool	1	1
Health Department Referral		
Miscellaneous		
Other	2	1
Vehicle Related	30	7
Zoning	3	4
TOTALS	142	60

¹ Not all Active Cases are listed due to inactivity



TOWN OF CHESAPEAKE BEACH
Engineering Report

NEW BUSINESS

Fishing Creek Bridge (MD Route 261) –

August 1, 2017 Update: The repair of the water main break at Gordon Stinnetts Avenue has been completed.

Fishing Creek Dredging –

August 1, 2017 Update: The dredging contractor has commenced with construction. Work should be completed within the next several weeks.

Purple Pipe –

August 1, 2017 Update: We have filed for the comprehensive plan amendment with Wayne Raither of the Calvert County Water and Sewer Division. Mr. Raither has now been provided the information from the final ENR Project. Once adopted, the purple pipe upgrades can move forward.

Library – A layout for a new library site at Kellams was prepared for presentation to the County.

MD Route 261 Sidewalk –

August 1, 2017 Update: A fine MOU has been provided to the Town for execution.

Richfield Station –

August 1, 2017 Update: The traffic warrant study is complete and has been delivered to the State for review. The study indicates that a light for eastbound and westbound Route 260 and Harris Boulevard is warranted. The State has notified the Town that its hopes to complete their review by the end of July. Additional information has been requested of the consultant to allow SHA to complete their review. We expect a response from SHA in the coming weeks.

WWTP –

August 1, 2017 Update: We are in the ENR testing period and are in the final close out phase. We have met with the contractor and consultant (WRA) for the project this month to review closure documents and testing procedures.

OLD BUSINESS

Kellams Field – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades. We hope to install most of the improvements upon approval by MDE. (No new update)



Water Park Report

Marilyn VanWagner, General Manager Water Park
August 10, 2017

Season Ends Soon –

The 2017 Season is coming to a close. Our last day of operation, weather permitting, is Monday, September 4.

Interviews –

We are now conducting interviews for Supervisors in all department for the 2018 Season. To interview for a supervisory position an employee must be recommended by at least one of their immediate supervisors. Final interviews will take place during the Thanksgiving break. This will allow time for all new supervisors to be properly trained and certified over the winter.

Programs and Special Events –

Chesapeake Beach Appreciation Day continues to happen on Tuesdays this Season for all Town Residents. Daily admission is half price. Also on Tuesday's from 4 pm to 7 pm, all town residents can enjoy the water park free of charge. Many of our residents are enjoying these special Tuesdays.

Friday Night Slides continue to be a hit this season. We offered six Friday Night Slides and the lifeguards enjoyed playing organized games with the children. Attendance was up again this season for this event. Our last Friday Night Slides is this Friday, August 11th.

Our Swim Lesson program continues to be very popular. All four sessions were very busy. Our newest Swim Lesson class, the Junior Lifeguard, is still very popular. This class was a big hit for children ages 13 and 14 and also a great recruiting tool for our upcoming lifeguard team.

Our Character Days have also been a hit. We had many new characters visit this season. The children enjoyed princesses, super heroes, characters from Toy Story and even some that visited from other galaxies.

Closing out the 2017 Water Park Season –

As the Season closes we will get to work on:

- Deep cleaning the Water Park
- Prioritizing the maintenance items in preparation for Mayor and Council.
- Planning the 2107 Halloween Family Fun Day
- Training for Maintenance Tech and Water Park GM
- Planning for the 2018 Season to make it the best Season Ever!



Chesapeake Beach Water Reclamation Treatment Plant Report
Jon Castro, Superintendent
August 17, 2017

Plant Operation:

The ENR Upgrade will be moving toward a closeout date for this project for the month of August or early September of 2017. A meeting was held on July 28, 2017 at Town Hall to go over the remaining punch list items. All parties have been working at the plant to finish these remaining items.

The Upgrade to the Lab at the plant will refine the scope of the work and rebid this project in August, 2017.

The Plant was put to test on 7-28-17 to 7-29-17. A storm brought in 4 inches of rain over a two day period and 3.840 million gallons of flow entered the plant. Plant staff took all steps to ensure the plant did not have any spills entering the Chesapeake Bay.

A new Operator Trainee was hired at the plant and began working on 7-24-17. Her name is Emily Grace. Emily will begin on the job training of all the operations of the Water Reclamation Plant and added instruction in this field in order to work toward getting a MDE 5A Certification.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Old Line Hauling and Chesapeake Labs. The new press was put on line 9-30-15. The new hauling contract will take effect on June 30, 2017 with Old Line Inc.

Plant operations for this monthly report did use the Shell Fish Tank 2 times to divert plant flow. This was due to high flows into the plant during rain storms.

The plant had 7 emergency alarms for this report period on the De-nite Filters due to high levels caused by heavy flows and operation failures. The Leopold Filter rep was here on 8-7-17 and 8-8-17 to make operation adjustments to the filters. Plant staff will continue to monitor the filters and the new set points made to the filter operation.

The Wastewater Treatment Plant had no spills to report for this August report.

Future Projects:

To complete the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade.



Memorandum

To: Honorable Mayor Mahoney and Town Council

From: Holly Wahl, Town Administrator

Subject: Kellam's Field Lease Summary

Date: August 10, 2017

Summary:

The Town of Chesapeake Beach entered into a lease agreement with Calvert County on May 8th, 2002 for the use of Kellam's field.

Term: 20 years, beginning May 8, 2002 and ending on May 7, 2022.

Rent: The Town pays the County \$1 per year for rent.

Towns Maintenance Responsibility: The Town, at its sole expense, shall keep all areas, buildings and other improvements in good repair. The Town shall provide and pay for mowing of grass, trash removal, maintenance, lining fields, moving bleachers, parking lot striping, maintenance and repair of the field lights and landscape maintenance.

The Town has a landscape contract with Windmill Farms, under the Town contract, to:

- Mow, trim and edge the field
- Remove all trash and debris throughout the growing season on a weekly basis
- Approximate number of cuts is 30 (increased cutting frequency, 4-5 days, during August through September are required)
- Protect against any broad leaf grass area (inside the fence)
- Prevent any grass or weeds in playing surface area around the ball field diamonds (March 1 thru July 1)
- Spring start-up, maintenance and winterization of irrigation system

The Town also purchases items such as sand and fill for the fields during a short window of "off-time" typically in August.

The Town directs all activity that takes place on the field in terms of maintenance.

The County does not direct Town contractors.

The County provides resources regarding proper field maintenance.



Counties Maintenance Responsibility: The County shall provide the equipment and labor for turf maintenance including top-dressing and the application of lime and fertilizer and reseeding annually.

Scheduling the field: The Town is responsible for the daily supervision of the activities on the Property. Scheduling of the fields for league play, whether for Town or County sponsored activities or privately-operated leagues, shall be the sole responsibility of the County. This responsibility shall include the scheduling of the fields for practice. All scheduling is approved by the Town.

Access to the field: Teams, such as the Beach Buccaneers, are provided access to the field via their Head coach. Teams that access the field on a non-regular basis are granted access through Town staff.

8200 BAYSIDE ROAD, P.O. BOX 400, CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230 (301) 855-8398



PLANNING & ZONING MEMORANDUM

To: Mayor and Town Council
From: Christopher Jakubiak, AICP
Planning and Zoning Administrator
Date: August 17, 2017
Re: Report

The **Planning Commission** met on August 9, 2017 and took the following actions:

1. The Planning Commission nominated Megan Reiser as Commission Chair and Commission Member, Jeffrey Foltz for Co-Chair.
2. The Planning Commission approved the 2016 Annual Report and will transmit to the Town Council upon Chair Reiser's signature.
3. The following is the schedule for Planning Commission attendance at the Town Council meetings:

September - Bob Gray
October - Megan Reiser
November - Nancy Feuerle
December - Cindy Greengold

The **Board of Appeals** did not meet in August.



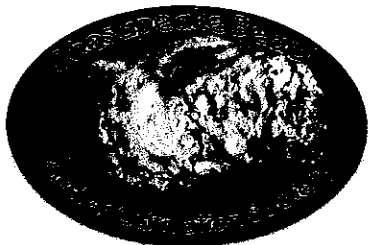
REPORT OF CHESAPEAKE BEACH ETHICS COMMISSION
August 17, 2017

DATE: August 17, 2017
TO: Mayor and Council
FROM: /s/ Phillip R. Kete, Chair, Ethics Commission

The ethics commission has not met since my report of July 19, 2017.

Representatives of the commission were, however, present at the portion of the town council's August 3 work session concerning our ethics ordinance recommendation and took note of questions and observations.

Our next meeting is scheduled for August 23, 2017.



CHESAPEAKE BEACH OYSTER CULTIVATION SOCIETY (CBOCS)

**Chesapeake Beach Oyster Cultivation Society Report
August 17, 2017
Chesapeake Beach Town Council Meeting**

The oysterquarium is shut down because of the high silt levels in Fishing Creek. This is due to the ongoing bridge construction and the very hot weather. We expect it to get much worse during the dredging. We will resume operation just prior to the annual field trips by the Calvert County 5th grade students in late September.

There is a new shallow oyster reef along the trail at the 2nd bump out. Stop by and view all the aquatic activity associated with a reef.

The Wyland Clean Water Mobile Learning Center is not coming to Chesapeake Beach this fall. We are arranging it for April or September 2018.

CBOCS is participating in the “Taste of the Beaches” Festival on September 9. In addition to our booth anyone interested can walk over to the trail and participate in Nature Bingo. Good way to lose those extra calories.

CBOCS will be starting their seventh year growing oysters on Fishing Creek on September 16. Join with our volunteers in this annual event. The fun starts at 10 AM at Marina West.

The Mosquito Repellent and Pollinator Gardens are in full bloom. Make sure to stop and enjoy their beauty.

Think environmental conservation, and if you have any ideas send them to Johnbacon1@comcast.net

ECONOMIC DEVELOPMENT COMMITTEE

REPORT FOR THE AUGUST 17 TOWN COUNCIL MEETING

As of the August Town Council meeting we are now just 3 weeks away from the first annual Taste the Beaches event!!! Planning is well underway and we are very excited about the amazing response we have received from sponsors and vendors

Strategy and Implementation Update

Recently, we have been out to the field and constructed a plan as to where vendors, tents, tables, Kid Zone will be positioned. Our goal is to have a great flow of traffic. Parking was also put into consideration. We would like traffic to come through the Town Hall parking lot and park in the rear of the Kellam's Field. The rest of the lot will be blocked off and Food Vendors and Food Trucks will be situated there. We will have signs made to direct traffic to the parking lots.

We would also like to have DPW staff person for the day to transport attendees to the rail trail via golf cart caddy and help with keeping trash cans cleared. We need to approach North Beach to do same.

We will have maps of the event for the guests to use. This will help with traffic control and enable attendees to see what we are offering and what vendors are in attendance. These will be placed in 2 locations.

We will have volunteers to sell raffle tickets and the proceeds will go to Wounded Warrior Project. Prizes will include gift baskets from the non-food vendors and gift certificates from local businesses in Chesapeake Beach and North Beach. We have been cleared by Holly to handle money as long as we do not accept checks as payment.

Hours of Operation

1pm to 5pm. Volunteers and Event Staff will be out in the morning to set up.

Sponsors

Platinum (\$3000)

Chesapeake Beach Resort & Spa / Rod & Reel Restaurant

Silver (\$1000)

Town of North Beach

Mama Lucia's Restaurant

Bronze (\$100 - \$999)

Calvert County Sheriff's Office

Lighthouse Market & Signs

Bayside History Museum

Bay Business Group

North Beach LOOP Business Group

Top Notch Exteriors

K & H Electric

Chesapeake Orthodontics

Keep Collective Jewelry

Lula Roe

Vendors & Entertainment

We will have over 40 Non-Food Small Business Vendors. Among these vendors, we will have local venue tables set up such as the Towns of Chesapeake Beach and North Beach Information Tables, CBOCS, Chesapeake Beach

Railroad Museum, Chesapeake Green Team, CB Water Park, Twin Beaches Opioid Awareness Committee, NBVFD, Calvert County Barn Quilt Trail, etc. We also plan to have Volunteers provide tours on the Rail Trail.

Food and Drink Vendors: More than 11 food vendors that include Rod & Reel, Abner's, Trader's, Mamma Lucia's and Calvert Kettle Corn. We also have 4 Food Trucks including Kona Ice, Phelps's Concessions, The Little Red Wagon and The Coffee Table. Beverages will be offered by Bay Wine and Spirits and Greenspring Brewing.

Entertainment includes John Luskey, Kenneth Holmes and the Big Blues Band, Megan Warturtle, Todd Danielson and Garrett Music Academy performers. John Luskey agreed to be the Emcee for the day.

The Kids Zone will include a Large Inflatable slide, Face Painting, Balloon Artist, Games, Calvert Rocks will have rocks for kids to paint, NB Volunteer Fire Dept. will be there for kids to see the Fire Truck and educational information about our Bay from the Bay History Museum and the Chesapeake Mermaid.

COME OUT AND ENJOY OUR TOWNS!!!!



Non-Food Vendors

1. Town of North Beach (Sponsor)
2. Chesapeake Beach Soap Company
3. Lipsense – Stephynie Velez
4. Shelley's Jellies
5. Initials Inc and Homemade signs – Kathy Fowler
6. Mary Kay
7. Tupperware
8. Rising Tide Fiber Co.
9. Keep Collective Jewelry – Jen Frum (SPONSOR)
10. Lula roe – Jodi Hunt (SPONSOR)
11. Homemade Knits – Toni Pals
12. Lilla Rose Hair Accessories – Trisha decker
13. Janie Suss – Children's book author of Oscar & Olive Osprey, A Family Takes Flight
14. Sharatea with me – Sharalea Chaney
15. Trades of Hope accessories – Sheryl Meyer
16. Premiere Jewelry – Barbara Wagner
17. Bay Business Group (SPONSOR)
18. Bayside History Museum (Sponsor)
19. Lynn Franklin – Author of Gemstone Mysteries
20. Chesapeake Beach Railway Museum
21. CBOCS
22. Chesapeake Orthodontics – Dr. Schneider (SPONSOR)
23. Twin Beaches Library
24. Butterfly Wishes Tea Shop
25. Beverly's
26. Julia Oughton – Balloon Artist
27. Entertainment Avenue – Inflatable double slide
28. Briana Hayden – Face painting
29. Calvert County Barn Quilt Trail
30. Chesapeake Mermaid
31. Chesapeake Beach Resort & Spa (SPONSOR)
32. CB Green Team
33. NBVFD
34. Chesapeake Bounty
35. Art Works @ 7th
36. Chesapeake Antiques
37. @the Bay Healing Arts
38. Calvert County Sheriff Dept. (SPONSOR)
39. Chesapeake Beach Town
40. CB Waterpark
41. Twin Beaches Opioid Awareness Committee
42. Lighthouse Market & Signs (Sponsor)

43. Top Notch Exteriors (SPONSOR)
44. K & H Electric (Sponsor)
45. Calvert Rocks



Food / Drink Vendors

1. Greenspring Brewery
2. Kona Ice Truck
3. The Coffee Table Truck
4. The Little Red Wagon Truck
5. Calvert Kettle Corn
6. Bay Wine & Spirits
7. Abner's
8. Traders
9. Rod & Reel (SPONSOR)
10. Phelp's Concessions
11. Mamma Lucia's (SPONSOR)

Twin Beach Opioid Abuse Awareness Committee

Meeting Minutes – August 2, 2017

Attendees: Members -- Keith Pardieck (Committee Chair), Cheryl Greene (Committee Co-Chair), Mike Benton, Cathy Clune, Kristen DePhillip, Cathy Letteney, Mike Shisler (absent: Mike Colburn, Ricky Cress, Candice D'Agostino, and Ashley Staples).

Location: North Beach Town Hall

Minutes:

I. **Meeting called to order @ 6:00 pm**

II. **Forum 2 Debrief**

- There were 20 attendees and eleven new faces.
- Committee discussed need for backup projector, earlier room setup and prep, avoiding future event overlap with CAASA "Let's Talk" events taking place November – May on Thursdays.
- Future events should have "Feedback" form – what did you like most, dislike, suggested topics, etc.
- Event Advertising
 - Need to be sure event is advertised via NextDoor, HOAs, Town email.
 - Need list of HOA email contacts. **Pardieck** to provide to **DePhillip**. **Benton** to provide to DePhillip. **DePhillip** will see advertisement emails sent to HOAs.
 - **Letteney** to distribute flyers to her contacts. **Greene** to provide her with flyers.
 - **Benton** to advertise via Facebook ads
 - Instead of door-to-door advertising we will try distributing flyers in high traffic areas prior to next Forum – Roland's & Octagon on Sept 16 & 17; Waterpark on Aug 15, Farmers' market.
 - **Pardieck** – seek permission from Roland's & Waterpark
 - **Clune** – seek permission from octagon owners
 - Need to know what materials and who will attend each event.
 - DePhillip has already gotten Farmers' Market permission
 - Decided to try doing a lottery with prizes at some events. Attendees provide name and email address and get registered for drawing for free one-day pass to CB Waterpark or NB Beach. We will then put all registrants on TBOAA mailing list to keep them apprised of upcoming events.
 - **Benton** – seek NB Beach passes
 - **Pardieck** – seek CB Waterpark passes

III. **Status of Roadside Opioid/Opiate Overdose/Fatality sign**

- County has approved creation and purchase of 3 signs at cost of \$750 each. NBVFD will be site of one sign. They have grant money to cover some of cost but not sure how much yet. County public works will install. Towns may need to contribute some funds or find donors.
 - **Pardieck** – Ask Mayor Mahoney to what extent Town will support
- CB Town Administrator contacted to see what kind of Planning & Zoning requirements are in place for sign installation.
 - **Pardieck** – seek P&Z application and complete with input from **D’Agostino**
- Draft sign mockup distributed for comment.

IV. **Outreach Updates & News**

- Participation in National Night Out (Aug. 1) well received. Numerous people came by table to get information and share their stories. (Greene, Pardieck, DePhillip)
- Cheryl Greene now certified Naloxone trainer. She provided training to CC Parks and Rec staff last month.
- Increased Naloxone availability – New statewide standing order “allows pharmacists to dispense naloxone to anyone regardless of whether the person has previously been certified under ORP or received any training in opioid overdose response.
- President’s Commission on Combatting Drug Addiction and the Opioid Crises issued interim report July 31, 2017 urging president to declare national emergency. Also expand capacity for drug treatment under Medicaid. (Shisler; Washington Post – Opioid report urges Trump to declare a national emergency – 8/1/2017)
- The Substance Abuse and Mental Health Services Administration indicates that only 35% of those admitted and discharged for opioid use disorders in 2015 received medication as part of treatment meaning that most opioid/opiate addicts are not receiving proven treatments. (Shisler; The Economist – Not Treating addiction. What would Hippocrates do? – 7/15/2017)

V. **Future Events**

- Taste of the Beaches (Sept 9, 1-5)
- Back to School
 - CAASA covering most, if not all, middle and high school open house events. They will also attend a few of the elementary school events. They welcome TBOAA participation & materials (D’Agostino) – **Greene** to provide materials
 - TBOAA exploring backpack provision event – **Greene**
- Farmers’ Market (August 18) – **DePhillip**
- Also see last bullets of Forum 2 Debrief above.
- TBOAA Forum 3 – Enabling (Sept. 20, 6:30-8:30 pm @ NECC)
- TBOAA Forum 4 – Resources (Dec. 13, 6:30-8:30 pm @ NECC)
 - Discussion of which resource groups will have tables at event
 - **Pardieck** to confirm MD Insurance Administration participation
 - **Letteney & Greene** to compile list of resource group attendees

VI. **Public Comment – None.**

X. **Next Meeting – September 12, 6 pm. Location to be determined. Benton to seek meeting location reservation at NB Town Hall.**

XI. **Meeting adjourned – 7:00 pm**

Submitted by Keith Pardieck