



**PUBLIC HEARING MINUTES**  
**October 19, 2017**

Patrick J. Mahoney, Mayor, called the public hearing to order at 6:48 p.m. In attendance were: Dr. Valerie L. Beaudin, Stewart B. Cumbo, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Elissa Levan, Town Attorney, Laurie Smith, Town Treasurer, Paul Woodburn, Town Engineer, and Lieutenant Naughton. Absent were James Berry, Public Works Administrator, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Superintendent, and Christopher Jakubiak, Planning and Zoning Administrator.

The Mayor opened the public hearing stating tonight's public hearings consisted of four budget ordinances. The Mayor explained that the line item budgets would need reconciling to close out with a balanced budget. The following budget reconciliation ordinances will accomplish that. The Mayor then read into the record, Ordinance O-17-16 and called for public comment.

Ordinance O-17-16, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017, to appropriate additional funds for certain items and ratify the expenditure of amounts exceeding the appropriations in the previously adopted budget, as amended.

There was no public comment.

There being no further comments, the hearing was adjourned at 6:50 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Jaworski, all in favor.

The Mayor read into the record Ordinance O-17-17 and called for public comment.

Ordinance O-17-17, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted Utility Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017, to appropriate additional funds for certain items and ratify the expenditure of amounts exceeding the appropriations in the previously adopted budget, as amended.

There was no public comment.

There being no further comments, the hearing was adjourned at 6:51 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Favret, all in favor.

The Mayor read into the record Ordinance O-17-18 and called for public comment.

Ordinance O-17-18, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted Water Park budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017, to appropriate additional funds for certain items and ratify the expenditure of amounts exceeding the appropriations in the previously adopted budget, as amended.

There was no public comment.

There being no further comments, the hearing was adjourned at 6:52 p.m. on a motion by Councilman Jaworski. Seconded by Councilwoman Beaudin, all in favor.

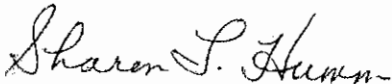
The Mayor read into the record Ordinance O-17-19 and called for public comment.

Ordinance O-17-19, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted Mitigation Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017, to appropriate additional funds for certain items and ratify the expenditure of amounts exceeding the appropriations in the previously adopted budget, as amended.

There was no public comment received.

There being no further comments, the hearing was adjourned at 6:53 p.m. on a motion by Councilman Pardieck. Seconded by Councilman Jaworski, all in favor.

Submitted by,

  
Sharon L. Humm  
Town Clerk



**MINUTES OF THE  
TOWN COUNCIL MEETING  
October 19, 2017**

**I.** Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Stewart B. Cumbo, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Elissa Levan, Town Attorney, Laurie Smith, Town Treasurer, Paul Woodburn, Town Engineer, and Lieutenant Naughton. Absent were James Berry, Public Works Administrator, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Superintendent, and Christopher Jakubiak, Planning and Zoning Administrator.

**II. Pledge of Allegiance.** The Mayor asked the Cub Scouts Den 6, Pack 789, to lead the Pledge of Allegiance.

**III. Approve the Agenda.**

**MOTION:** Councilman Jaworski moved to approve the agenda. Seconded by Councilman Cumbo, all in favor.

**IV. Public comment on any item on the agenda.** None

**V. Approval of the minutes of the September 21, 2017 Public Hearing.**

**MOTION:** Councilwoman Beaudin moved to approve the minutes of the September 21, 2017 public hearing. Seconded by Councilman Jaworski, all in favor.

**Approval of the minutes of the September 21, 2017 Town Council meeting.**

**MOTION:** Councilwoman Beaudin moved to approve the minutes of the September 21, 2017 Town Council meeting. Seconded by Councilman Jaworski, all in favor.

**Approval of the minutes of the October 5, 2017 Informational Work Session.**

**MOTION:** Councilwoman Beaudin moved to approve the minutes of the October 5, 2017 Informational Work Session. Seconded by Councilman Jaworski, all in favor.

**VI. Petitions and Communications**

**A. North Beach Volunteer Department** – Mr. Gordy submitted the attached written report but was not present to give the report.

**B. Deputy's Report** –Sergeant Phelps submitted the attached written report. Lieutenant Naughton was present to address the Council. Councilman Morris asked if it would be possible to include the breakdown of North Beach calls in the monthly deputy's report. Lieutenant Naughton stated yes that could be done.

- C. Public Works Report** – Mr. Berry submitted the attached written report. Mr. Varner was present to address the Council. Councilman Cumbo had concerns on the amount of iron in his water and Councilman Morris inquired as to a time line on maintenance of the water tower noticing that the outside of the water tower is in need of attention.
- D. Code Enforcement Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council.
- E. Town Engineer's Report** – Mr. Woodburn submitted the attached written report but was not available during his report as Mr. Woodburn arrived late. Councilwoman Beaudin inquired about the off-site spoil disposal locations that are being considered per Mr. Woodburn's report, and, suggested the need to start setting funds aside for a future dredge.
- F. Water Park Report** – Ms. VanWagner submitted the attached written report but was not present to address the Council. Councilwoman Beaudin announced that the Halloween Family Fun Night will be October 22<sup>nd</sup> so bring the kids out!
- G. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report but was not present to address the Council.
- H. Treasurer's Report** – Mrs. Smith had no report but did state the Auditors are still active in the audit.
- I. Town Administrator's Report**- Mrs. Wahl submitted the attached written report. Mrs. Wahl extended congratulations to Laurie Smith and Connie O'Dell on graduating from the Academy for Excellence in Local Governance. Mrs. Wahl also thanked Mr. Bacon for his diligence in the grant application to Southern Maryland Heritage Area Consortium. The Town is requesting matching funds to relocate sections of the Route 261 Bridge to the Chesapeake Beach Railway Trail as an exhibit for the community.
- J. Mayor's Report** –
1. The Mayor recognized Cub Scout Den 6, Pack 789, having them come forward and have their picture taken with the Mayor and Council. Councilman Favret commented that Pack 789 had invited him to speak on local government and responsibilities of elected officials. Councilman Favret expressed his thanks and stated he truly enjoyed talking with them and answering their questions.
  2. The Mayor stated Chesapeake Beach was one of nine Maryland municipalities to originally become Sustainable Maryland Certified in 2014 and that the Town successfully became re-certified again this year and was honored to receive the Sustainable Maryland Certified award. The Mayor thanked CBOCS and the Green Team for their efforts. The Mayor also applauded Councilmen Jaworski and Morris and the Economic Development Committee along with all the volunteers.
  3. The Mayor reiterated and looks forward to the Halloween Family Fun Night being held October 22<sup>nd</sup> at the Water Park, featuring a Wizard of Oz theme, with participation from the Twin Beach Players.

**VII. Resolutions & Ordinances:**

- A. Vote on Ordinance O-17-16, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017, to appropriate additional funds for certain items and ratify the expenditure of amounts exceeding the appropriations in the previously adopted budget, as amended.

**MOTION:** Councilwoman Beaudin moved to approve Ordinance O-17-16.  
Seconded by Councilman Pardieck, all in favor.

- B. Vote on Ordinance O-17-17, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted Utility Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017, to appropriate additional funds for certain items and ratify the expenditure of amounts exceeding the appropriations in the previously adopted budget, as amended.

**MOTION:** Councilman Jaworski moved to approve Ordinance O-17-17.  
Seconded by Councilwoman Beaudin, all in favor.

- C. Vote on Ordinance O-17-18, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted Water Park budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017, to appropriate additional funds for certain items and ratify the expenditure of amounts exceeding the appropriations in the previously adopted budget, as amended.

**MOTION:** Councilwoman Beaudin moved to approve Ordinance O-17-18.  
Seconded by Councilman Favret, all in favor.

- D. Vote on Ordinance O-17-19, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted Mitigation Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2016 to June 30, 2017, to appropriate additional funds for certain items and ratify the expenditure of amounts exceeding the appropriations in the previously adopted budget, as amended.

**MOTION:** Councilman Jaworski moved to approve Ordinance O-17-19.  
Seconded by Councilwoman Beaudin, all in favor.

- E. Introduce Ordinance O-17-20, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2017 to June 30, 2018 to transfer funds in the amount of Ten Thousand Dollars (\$10,000) from General Fund Capital Expenditures to Holiday Lights maintenance. **A public hearing will be held beginning at 6:50 pm prior to the next regularly scheduled meeting.**

- F. Introduce Ordinance O-17-21, an ordinance of the Town of Chesapeake Beach, Maryland, amending Chapter 66 of the Town Code, "Travel Expenses", Section 66-2, "Expense Justification", Section 66-4, "Per diem allowance for lodging and Meals", and Section 66-5, "Reimbursement claim procedures", to provide for payment of employee claims for reimbursement for expenses related to town business without approval of the



Town Council, to extend the time period for filing claims from thirty to sixty days, to establish limits on lodging reimbursements, and generally to clarify the circumstances under which payment of claims for expense reimbursement requires the approval of the Town Council. **A public hearing will be held beginning at 6:55 pm prior to the next regularly scheduled meeting.**

**VIII. Report of Officers, Boards and Committees:**

- A. Planning & Zoning Commission** – There was no meeting held in October.
- B. Board of Appeals** – There was no hearing held in October.
- C. Ethics Commission**– Phillip Kete, Chairman of the Ethics Commission, submitted the attached written report. Commission member Ingrid Lamb was present to give the report.
- D. Chesapeake Beach Oyster Cultivation Society** – John Bacon submitted the attached written report but was not present.
- E. Economic Development Committee** – Councilman Jaworski reported the committee met on October 9<sup>th</sup>. Discussion items included follow-up on the Taste the Beaches event and future EDC activities. Future meetings will be posted on the Town's website and the committee welcomes public input.
- F. MML Report** – Councilman Cumbo reported that during the MML Fall Conference in Rockville this month, three LAR's were approved by the Legislative Committee; 1) the restoration of the Municipal Highway User funds, including in that, the Bicycle and Pedestrian trails and lanes funding and 2) Public Information Act requests, denying requests that include the release of emails and phone numbers and, 3) cell phone antenna siting approval and fee authorization.
- G. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported a meeting was held October 3<sup>rd</sup> discussing the next upcoming forum scheduled for December 13, 2017, and also commented they will be participating in the Halloween Family Fun Night. Mr. Pardieck reported Kathy Clune brought to the coalition's attention, the Red Ribbon campaign, a campaign that is committed to raising awareness of the death and destruction caused by drugs in America. Red ribbon week is next week, October 23<sup>rd</sup> through the 31<sup>st</sup>, and Mr. Pardieck encouraged everyone to pick up a red ribbon at the back table and wear during the week in support of this cause.
- H. Walkable Community Committee** – Councilman Favret had nothing substantial to report, but commented he would be contacting Co-Chair Charlie Fink soon to get things underway. Also, Mr. Favret was pleased to hear that one of the priorities of the Legislative Committee was funding for the bike and pedestrian trails and walkways, expecting this to be a key opportunity for this committee moving forward.

**IX. Unfinished Business:**

1. Councilman Cumbo requested, if possible, the Council be provided with a citizen complaint report in their monthly packet and also inquired about several travel reimbursements he had submitted.

**X. New Business:**

1. **Code Enforcement Officer Appointment** – The Mayor asked Council to consider the appointment of Connie O'Dell as the new Code Enforcement Officer.

**MOTION:** Councilwoman Beaudin moved to approve the appointment of Connie O'Dell as Code Enforcement Officer. Seconded by Councilman Jaworski, all in favor.

2. **Council to consider awarding a contract to Hill's Electric for the rebuild of the Mears Avenue wet well pump in the amount of \$11,962.19.**

**MOTION:** Councilman Jaworski moved to approve awarding a contract to Hill's Electric in the amount of \$11,962.19. Seconded by Councilwoman Beaudin, all in favor.

3. **Council to consider awarding a contract to Hill's Electric for the rebuild of the Richfield Station wet well pump in the amount of \$7,684.03.**

**MOTION:** Councilman Morris moved to approve awarding a contract to Hill's Electric in the amount of \$7,684.03. Seconded by Councilwoman Beaudin, all in favor.

4. **Council to consider awarding a 3-season term contract to Windmill Farms for snow and ice removal services commencing November 1, 2017 and ending April 1, 2020.**

**MOTION:** Councilman Morris moved to approve awarding a 3-season term contract to Windmill Farms for snow and ice removal services. Seconded by Councilman Pardieck, all in favor.

It was requested that the Treasurer supply the Council with figures from the last 2 to 3 years on snow removal services.

5. **Council to consider a pledge of \$75,000 to Calvert Health Medical Center to be funded in FY18 from the Town's Unallocated Reserves Fund.** The Mayor stated that Calvert Health Medical Center gave a presentation at the September Council meeting and the Council further discussed at the October work session. The Mayor is asking Council consideration for a pledge of \$75,000 to be funded in FY18.

**MOTION:** Councilwoman Beaudin moved to approve a pledge of \$75,000 to Calvert Health Medical Center. Seconded by Councilman Jaworski.

After further discussion by the Council the following amendment was made.

**MOTION:** Councilwoman Beaudin moved to amend the amount of the pledge from \$75,000 to \$50,000 to be funded in FY18. Seconded by Councilman Favret. Ayes, Councilwoman Beaudin, Councilmen Cumbo, Favret, Morris and Pardieck. Opposed, Councilman Jaworski.  
**Motion Passes.**

**The Council voted on the amended pledge, as reduced, to be funded in FY18 from the Town's Unallocated Reserves Fund, all in favor.**

6. **Council to consider awarding a contract to Price Modern LLC for office furniture in the amount of \$9,347.52.**

**MOTION:** Councilwoman Beaudin moved to approve awarding a contract to Price Modern LLC for office furniture in the amount of \$9,347.52. Seconded by Councilman Morris, all in favor.

7. **Council to consider awarding a contract to Clark's Flooring for Phase I, flooring replacement, in the amount of \$12, 720.18.**

**MOTION:** Councilman Morris moved to approve a contract to Clark's Flooring for Phase I, flooring replacement, in the amount of \$12,720.18. Seconded by Councilman Favret, all in favor.

8. **Council to consider repairs to the Chambers Front entryway.** Mrs. Wahl stated, over the last several months, there has been discussion on the needed repairs on the front entryway steps. Mrs. Wahl stated that the Town's insurance carrier, LGIT, has come out, assessed, and submitted their comments and recommendations. Also, Councilmen Morris and Cumbo met with an architect who also made recommendations as to what work should be done to increase the safety and preserve the appearance of Town Hall.

Councilman Morris submitted for the Council's consideration a quote from Guy & Guy Masonry with two options. The Council discussed the option to install a brick pad on top, repoint exposed brick and install center pipe rail (which would be supplied by R & R Fabrication.)

**MOTION:** Councilman Cumbo moved to approve awarding a contract to Guy & Guy Masonry in the amount of \$8,400 for brick work and award R & R Fabrication a contract for the fabrication and install of galvanized pipe and picket rail on left and right of existing brick steps with a 1-line pipe rail at center of existing steps in the amount of \$3,705.00 for a combined grand total of \$12,105.00. Seconded by Councilman Morris, all in favor.

**XI. Public comment was received by:**

1. Shirl Hendley of 4019 15<sup>th</sup> Street inquired as to whether there was any truth to the Stars and Stripes Festival not being held at the Kellams Field next year. The Mayor replied no.



2. Cheryl Greene of 8501 Bayside Road wanted to add to Councilman Pardieck's Opioid report that on October 23<sup>rd</sup>, the Twin Beaches Opioid Abuse Awareness committee is going to receive the 2017 Prevention Services Community Connection Award from the Calvert Alliance Against Substance Abuse.
3. Mr. Emory of 8310 Cassidy Court and Cox Road expressed his concern about the rate of speed vehicles travel on Cox Road. It presents a very dangerous situation with the school buses, children, and foot traffic. The Mayor stated Mrs. Wahl would meet with Lieutenant Naughton on Mr. Emory's concerns.

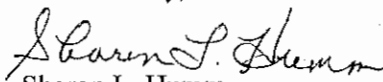
## **XII. Council Lightning Round:**

1. Dr. Beaudin commented that the End Hunger will be packing boxes for the holidays next Friday at the warehouse on Route 231 if any of the Council members would like to volunteer to help with that. She commented she will be reaching out to the North Beach Council members as well.
2. Mr. Cumbo thanked Councilman Morris for working with the architect on the front entryway and thanked the Council for their support. Mr. Cumbo asked if along with the entryway repair, the Mayor could approve replacing the two lights outside the door.
3. Mr. Jaworski commented to the audience, that ordinances voted on this evening, though no discussion took place, were thoroughly gone over at the work session. He was disappointed that the scouts had already left the building as he wanted to make that point to them, not wanting them to go away with the impression that the Council conducts business without discussing things. On another note, if anyone is interested in being a part of the EDC, to please contact him.
4. Mr. Morris thanked everyone for coming out and commented the Town is participating in the County Quilt Square Trail program. Mr. Morris stated there is a quilt square erected at the beginning of the railway trail and stated that the Friends of the Railway Museum unanimously voted to move forward with a quilt square for their location.
5. Mr. Pardieck thanked the Mayor and Mrs. Wahl for setting up a second email blast. One for Chesapeake Beach Happenings, and another focusing primarily on town meetings and events, as well as a link for Emergency Preparedness.
6. Mr. Favret wanted to extend his thanks to the Cub Scouts, Pack 789, for inviting him last week to speak, stating it was a most enjoyable event with a great group of boys.

## **XIII. Adjournment**

There being no further business, the meeting adjourned at 8:27 p.m. on a motion by Councilwoman Beaudin. Seconded by Councilman Morris, all in favor.

Submitted by,



Sharon L. Humm  
Town Clerk



## September 2017 Town Stats

### EMS Calls for Service

Trouble Breathing - 3  
 MVC - 8  
 Unresponsive - 10  
 Sick Person - 10  
 Pain - 10  
 Diabetic - 1  
 Seizures - 9  
 Fainting - 5  
 Dog Bite - 1  
 Chest Pains - 3  
 Stroke - 2  
 Check for Police - 1  
 Barricade Standby - 1  
 Laceration - 2

Fall - 11  
 Water Rescue - 1  
 Allergic Reaction - 2  
 Cardiac Arrest - 4  
 Assault - 1  
 Altered Mental - 1  
 Service Call - 2  
 Blood Pressure Check - 4  
 Over Dose - 4  
 OB Maternity - 3  
 Psychiatric Emergency - 2  
 Medical Alarm - 2

**Total Calls- 103**  
**Chesapeake Beach- 40**  
*North Beach- 16*



## September 2017 Town Stats

### Fire Calls for Service

Local Box - 3

EMS Assist - 48

MVC - 5

Water Rescue - 3

Landing Site - 2

Fire - 6

Fire Alarm - 3

Service Call - 6

Still Box - 2

**Total Calls- 78**

Chesapeake Beach- 23

North Beach- 9

Fundraising- Bingo every Tuesday night.

EMS Drill for September – Football Injuries and Helmet Removal

Fire Drill for September – Flowing Water with Tower 1

Memo



## CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: October 12, 2017  
To: Sharon Humm  
From: Sergeant Thomas S. Phelps  
Re: Sheriff's Office Report-Chesapeake Beach

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In September of 2017, the Sheriff's Office handled 270 calls for service in Chesapeake Beach. This is down from 284 calls in August 2017.

Call Breakdown for September 2017:

75 calls were self-initiated (patrol checks, follow-up investigations, etc)

195 calls were received by other means (citizens, alarm companies, etc)

Of the 270 calls, we handled:

- 2 Thefts
  - Failure to pay for food at Trader's (Closed by Arrest)
  - Shoplifting at Roland's (Closed by Arrest)
- 3 DOP
  - Damaged Sign – Delores Ct. (Under Investigation)
  - Vehicle Paint damaged by Eggs – Ivy Terr. (Under Investigation)
  - Window broken on Vacant House – 18<sup>th</sup> St (Under Investigation)
- 1 Trespassing
  - Subject Sleeping on Boat at Marina West (Closed by Arrest)
- 4 DUI Arrests
- 1 Fatal Heroin OD
- 1 Unauthorized Use of MV Arrest
- 1 Marijuana Civil Violations

September 2017 Calls for Service

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	11	39	Fireworks Complaint	0	12	Robbery	0	0
Abandoned Vehicle	3	12	Follow Up	5	46	Search Warrant	0	1
Accident	9	85	Found Property	5	30	Sexual Assault	0	3
Alarm	13	109	Fraud	1	21	Special Assignment	3	36
Animal Complaint	4	11	Harassment	1	6	Stolen Vehicle	0	3
Assault	2	17	Illegal Dumping	0	0	Summons Service	1	23
Assist Motorist	12	77	Industrial Accident	0	1	Suspicious Person	7	58
Assist Other Dept	0	17	Indecent Exposure	0	3	Suspicious Vehicle	12	76
Assist Sick/Injured	8	35	Intoxicated Person	1	8	Tampering with MV	0	3
Attempt to Locate	4	97	Loitering	0	4	Telephone Misuse	0	1
BioChem/ Susp Package	0	0	Lost Property	0	2	Theft	8	77
Burglary	1	15	Loud Party/ Music	2	14	Traffic Complaint	10	96
CDS Violation	2	26	Mental Subject	0	2	Traffic Control	1	2
Check Welfare	13	93	Missing Person	0	11	Traffic Enforcement	7	47
Conservor of Peace	0	22	Neighborhood Dispute	0	4	Trespassing	7	29
Destruction of Property	3	35	Notification	0	1	Unauthorized Use MV	1	2
Death Investigation	2	3	Parking Complaint	7	49	Unknown Problem	0	6
Disorderly	13	99	Patrol Check	70	1109	Violation Protective Order	0	5
Domestic	6	62	Person with Weapon	0	2	Warrant Service	1	22
Escort	0	2	Police Information	7	55	Kidnapping/Abduction	0	2
Eviction	3	12	Protective/Peace Order	4	18	Sex Offender Registry	0	1
Fight	0	8	Prowler	0	1	Stalking	0	3
Firearms Complaint	0	5	Relay	0	3			
Total Calls							270	2779

Notes

	Month	Year		Month	Year		Month	Year
DUI Arrest	4	23	CDS Arrest	0	26	Other Arrest	5	54
Civil Marijuana Citations	1	24	Non Fatal Overdose	0	8	Fatal Overdose	1	4





Jay Berry  
Public Works Administrator

October 19, 2017

Water leak- Since our last Council meeting we have repaired a water main break on the North end of Bayside road.

Wet wells- We have ordered replacement rails for Bay View Hills and Richfield Station wet wells. When they arrive, we will be coming off line at those locations to install them. We will install pump 3 at Mears Ave when it is rebuilt. We did have a spill at Richfield Station wet well last week. The spill was minor and we have since cleaned it up and taken measures to prevent this from occurring again.

Water meter/MXU- The drive by meter reading for this quarter is done. We are now changing out nonfunctioning meters/MXUs.

Flushing- We will be flushing again in early November.

Ball fields – The field work has been completed and football season is well underway. We are considering what it will take to tie the purple pipe to the irrigation system for next year.

Rail Way Trail –We continue to cut back all the brush encroaching the trail. We try to keep up with the leaves this time of year. We also will be continuing the next phase of composite hand rail replacement.

Water park - The park has closed for the year. I have drained the pool, we will be working on winterizing the entire park after the Halloween event. I have also met the Park manager and several contractors to plan upcoming needed maintenance.

SHA bridge- At this point Public works is onsite everyday as the Town's water and sewer lines are installed. The Navy pier now has a new water tie in. The next step will be the sewer line for the Navy pier. The new bridge deck is in place and the contractor is currently installing the water and sewer mains under this new bridge section.





## Code Enforcement Status Report October 2017

### Building Maintenance

Location	Status
8216 F Street – Dangerous House, Vines	<p>7/4/2017 - Little work has occurred.            7/31/2017 - received 2 photos from owner after demolition of the bad parts of the house. Not much left.            8/2/2017 Inspected to confirm conditions.            10/13/2017 – To re-inspect on 10/16/2017</p>
7636 Bayside Road – Dangerous Rear Stairs (No Handrail), Vines	<p>6/19/2017 - Inspected. Observed from Pavement of 17th Street. Observed vines growing up rear stairs &amp; house. Also observed that the stairs have no handrails.            6/22/2017 - Sent Warning Letter.            7/11/2017 - USPS indicates the letter is being returned, unaccepted.            7/14/2017 - Notice posted with 2 citations letter &amp; affidavit            9/15/2017- Inspection made need to add handrail on second stair landing/ vines have been removed.            9/21/2017 – Receive foreclosure letter from attorney. Replied with letter listing the citations attached to the property and adding a third that the rear shed must be repaired or demolished.            10/2/2017 – Received answer stating that the repairs could not be made until the property is vacant. Violations attached to the property.            10/13/2017 – Closed temporarily until foreclosure proceedings are complete.</p>

### Property Maintenance

Location	Status
3405 Silverton Lane – Grass	<p>6/19/2017 – Re-inspected. Grass getting taller. Unit appears vacant.</p>
<b>Shut Off Notice Issued 9/11/17 CSO</b>	<p>7/4/2017 - No Change Send &amp; Post Notice, with 1 citation.            8/8/2017 – Notice Posted            9/12/2017 –No change from notice posted, appears to be a vacant town home. Possible Foreclosure. Area to be mowed is approximately 15’x20’. Town considering mowing the area and seeking reimbursement via lien.            9/15/17- Inspection made, no change in status, note posted on door appears to be in foreclosure status and vacant. Town to proceed with maintenance and placement of a tax lien.            10/13/2017 – Grass and debris abated by the Town. Bill for abatement and past due water/sewer bills sent to foreclosure</p>

**Property Maintenance**

Location	Status
7429 B Street - - Lot infested with Kudzu	<p>handler for payment. Property taken over by Bank; utility account transferred to them. Case closed.</p> <hr/> <p>6/19/2017 - Inspected. Observed from Pavement of B Street. Observed that the lot is badly overgrown with Kudzu.          6/23/2017 - Sent warning letter.          7/3/217 - Letter received.          7/6/2017 - Co-Owner e-mailed Town Hall requesting a meeting. Meeting scheduled for 7/14/2017 – conflict, not yet rescheduled.          9/11/2017- Owner seeking variance for permit to rebuild. If not remedied within the next 4 weeks seek citation for clean up immediately.          10/13/2017 – To discuss with Planning &amp; Zoning Admin.</p>
8730 Bayside Road – Grass & Vines	<p>7/20/217 - Received text messages that the lot is getting too tall with grass.          7/25/2017 - Inspected. Observed from rear alley. Observed grass in need of mowing, small pile of brush by covered vehicle and vines on northern fence line.          8/8/20217 - Warning Letter sent          9/12/2017 – Notice of infraction letter sent stating that grass should be cut, tree removed or the municipal infraction will be filed.          10/13/2017 – To inspect on 10/16/2017</p>
3702 Chesapeake Beach Road – Vines	<p>6/19/217 - Inspected. Observed from the pavement of F Street. Observed heavy vines in fence and adjacent trees          6/27/2017 - Sent warning letter          7/25/2017 - Re-inspected. No change          7/28/2017 - Letter returned, unaccepted          9/11/2017- Code enforcement seeking additional methods of reaching the owner          10/13/2017 – Will re-inspect on 10/16/2017</p>
3911 Chesapeake Beach Road – Vines	<p>6/24/2017 - Inspected. Observed 1 pic from alley to rear, 1 pic from Chesapeake Beach Road. Observed vines growing on fence along east lot line.          6/27/2017 - Sent Warning Letter          7/7/20017 - Received          7/11/2017 - Re-inspected - No Changes          7/25/2017 - Re-inspected. No Changes          9/15/2017- Vines appear to have been cut, follow up inspection to take place.          10/13/2017 – This property has been sold to new owners. They are seeking permits for numerous improvements.</p>
3919 Chesapeake Beach Road – Vines	<p>6/24/2017 - Inspected. Observed 1 pic from alley to rear, 1 pic from Chesapeake Beach Road. Observed vines growing on fence along west lot line &amp; Chimney.          6/28/2017 - Sent Warning Letter          7/17/2017 - Received.</p>

**Property Maintenance**

Location	Status
2537 Crest View Lane (Open space behind) -- Tall Grass  <b>recently changed owners 8/25 CSO</b>	7/25/2017 - Re-inspected. No change 9/15/2017- Connie to contact the owner regarding fence line. 10/13/2017 -- To re-inspect on 10/16/2017 7/21/2017 - Developer called. Contractors missed meeting. Developer's assistant will pursue on Monday and get remedied ASAP. 7/25/2017 - Re-inspected - no changes. 7/28/2017 - received e-mail from interested neighbor of no changes. called & left terse voice message on developer's cell to get the contractor to get it done 8/9/2017 - Developer called. Contractor price exorbitant. Calling local contractors. 10/05/2017- Received email from home owner in the area advising that the grass had been mowed in late August, but that it needed to be done again. Reached out to the developer and advised them to please mow again.
7410 D Street – Vines	7/11/217 - Re-Inspected. Work in progress 7/25/2017 - Re-inspected. Not quite complete. 8/23/2017- Vine removal still in the process. 10/13/2017 – Re-inspect again on 10/16/2017
2541 Shady Oak Court -- Dangerous tree, very tall grass in rear yard	7/10/2017 - Received e-mail with letter of complaint. Consists of: Dangerous Tree, Tall Grass in rear yard; Parking on Common Area; lawnmower stored under tarp in front yard; Mildew on siding. 7/20/217 - Called Complainant. She granted me permission to enter her private property to observe the neighbor's property. Told her once inspected, I would write to her to confirm our discussion and what I observed upon my inspection, if anything and my proposed actions. 7/25/2017 - Inspected from Driveway of 2531 Shady Oak Court (With permission of owner). Observed that the rear yard had grass & weeds at least 2.5 - 3 feet tall. Also observed a medium sized Locust tree with one branch over the dividing fence line as well as the upper part of the tree leaning toward the adjoining neighbor. 8/8/2017 - Warning letter sent 9/15/2017- unresolved, yard debris. 10/10/2017 – Inspected and observed that the property is now clean and tidy except for the sticks and twigs from the tree. Talked with the complaining neighbor and she is very happy with everything. I will check one more time on the sticks and twigs.
3914 18 <sup>th</sup> Street – Grass	7/25/2017 - Inspected. Observed from the pavement of 18th Street. Observed tall grass. 8/8/2017 - Warning Letter sent 9/12/2017-Owner has not picked up the letter and is not

**Property Maintenance**

Location	Status
3713 Chesapeake Beach Road – Pool not maintained	<p>returning calls. Code Enforcement to follow up with a citation.            9/15/17- No change, Connie to contact Owner.            9/28/2017 – Attempted to contact the owner by phone; no success.            10/3/2017 – Posted notice on the property that it must be cleaned up by October 11 or the Town would take action.            10/12/2017 – Instructed contractor to do the cleanup and abatement.</p>
3911 17 <sup>th</sup> Street – Shed is falling down, Vines	<p>7/26/2017 - E-mail from Town Hall regarding complaint that the pool is brown, stagnant and a possible source of mosquitos.            8/2/2017 - Inspected. Observed from the sidewalk of Chesapeake Beach Road. Observed that the pool liner is pulling away from the south sidewall and the water is brown with some debris in the water.            8/4/2017 - Warning Letter sent.            9/15/2017- Pool drained almost completely but still shows water. Connie following up.            10/13/2017 – Have not been able to contact owner; will re-inspect on 10/16/2107</p>
7626 C Street – Disorderly rear yard	<p>8/8/2017 - Received e-mail complaint from Town Hall. Complaint is that a rear shed is collapsing and vines are covering it. Inspect.            9/15/2017- Vines cut            10/10/2017 – Met with the owner; he is to fix the shed on the weekend of 10/14 and I will re-inspect on 10/16/2017</p>
4009 Old Bayside Rd.	<p>8/8/217 - Received e-mail complaint from Town Hall. Complaint is that rear yard looks like a dump. Inspect.            9/15/2017- Rear yard in bad repair still. Connie following up with Owner.            9/28/2017 – attempted to call owner. Left message; no response. Followed with an email; no response.            10/13/2017 – I will knock on their door on 10/16/2017</p>
7523 B Street	<p>9/12/2017- Tables and Chairs covered with blue tarp on the grass. Several pieces of plastic and furniture also present and misc. items to be removed.            9/15/2017- Tables and chairs removed. Grass is out of compliance.            10/13/2017 – Re-inspect on 10/16/2017</p> <p>9/28/2017 – Called the owner and asked that they please cut the grass and remove the weeds from their fence row. Followed up with an email and photos.            10/10/2017 – Inspected and observed that the grass and weeds were still there. Called the owner again and left a message.            10/13/2017 – Will re-inspect on 10/16 and issue a letter if cleanup has not taken place.</p>

3713 12<sup>th</sup> Street

9/12/2017 – Warning letter sent regarding grass needing to be cut.  
10/13/2017 – Re-Inspect on 10/16/2017

**Vehicles**

Location	Status
7508 E Street	<p>9/11/2017- two boats on trailers were parked in the western Tee-Turnaround at the end of the public section of E Street. Registrations were obtained registering the vehicles to address Owner notified of immediate requirement to move the boats. 10/10/2017 – Inspected site; one boat is gone. Will take PW with me to verify that the remaining boat is on town right of way.</p>
3214 Smith's Retreat	<p>10/06/2017 – Received an email. Neighbors complaining of constant vehicles parked in the cul-de-sac. 10/10/2017 – Visited the area and noted one vehicle there in the middle of the afternoon. Advised them to seek help from the HOA and to call Calvert County Sheriff's office for possible ticketing of the vehicles.</p>
28 <sup>th</sup> Street	<p>10/11/2017 – Received complaint of a wrecked vehicle on 28<sup>th</sup> &amp; Bayside. Observed and called County to check out the tags. They found that it is a legally tagged vehicle and notified the owner to have it towed for repair. The owner said they would move it that day.</p>
Parking	<p>10/13/2017 – Will re-inspect on 10/16/2017 10/11/2017 - I received 4 calls this morning about parking problems in various areas of town. Had a brief conversation with Lieutenant Naughton who says that the deputies will begin to ticket vehicles that become problematic.</p>

**Zoning**

Location	Status
8291 Greenspring Drive – Construction of additional parking w/o permit, Illegal Accessory Dwelling	<p>7/17/2017 - received e-mail from HOA President. Complains of placing driveway pavers, possibly without permit, multiple vehicles in rear yard, possible multiple rental units in house. Checked ShoreScan - no records, of any type found. 7/24/2017 - Drafted warning letter, sent to Chris &amp; Holly for review/comment. 7/25/2017 - Inspected. Observed from Greenspring Drive. Observed about 6 vehicles in driveway &amp; on street, all appeared legal. Observed 2 turf-block pavers - one on each side of driveway. Went to Forest Ridge Place to attempt to see into rear yard. Vegetation and board-on-board fence block view into rear yard. 7/24/2017 – Warning Letter sent 7/26/2017 - Received. 7/27/2017 - Received e-mail to call owner. Called to discuss violations and possible remedies. He stated that he, his girlfriend and son along with 2 roommates live in the upstairs bedrooms (6 bedrooms). He collects cars and 2 are in the garage, others in the rear yard. The "active" vehicles are 1 for , girlfriend</p>

Location	Zoning	Status
		<p>and each of the 2 roommates for a total of 4 vehicles, which the driveway &amp; paver areas can accommodate, off street. Requested he make 2 Miscellaneous Permit Applications - 1 for Pavers and 1 for Accessory dwelling. He is leaving town for a week. I agreed that I would hold on action until he returns and once applications were made, would rely on Chris for further actions until either approved or denied.</p> <p>7/28/217 - Received e-mail with Application for Conditional Use for accessory dwelling.</p> <p>8/29/2017; Owner was notified that the parking pad that was added to the house side of the driveway must be removed and returned to a front lawn condition by October 1, 2017. Failure to remedy the violation will place the owner in violation and penalty provisions in the Zoning Ordinance to include legal action including a municipal citation. Owner received a conditional approval for the parking on the left-hand side of the driveway (as seen from the street).</p> <p>8/29/2017; Owner was notified that the use of 8291 Greenspring Drive violates the Zoning Ordinance. To remedy the violation at least one of the two roommates must vacate the premises within 60 days of the date of notice. Failure to remedy the complaint by October 29, 2017 will subject the owner to the violation and penalty provisions in the zoning ordinance to include legal action.</p> <p>9/18/2017; Spoke with the owner the cars have been removed from the problem areas and the roommate has moved out. The only outstanding item is for the pavers to be picked up off the ground. Owner states he has a back issue currently, but has hired a contractor to remove the pavers and will have it completed by the deadline.</p> <p>1010-17 – Visited the property and observed that the pavers have not been removed. Letter/visit to follow.</p>
<p>7991 Stream Walk Way – Fence constructed w/o permit &amp; encroaching onto 2 – 3 adjacent properties</p>		<p>7/18/2017 - Received e-mail with complaint and 2 images. 1 - Original Plan showing proposed houses, etc. red-lined with two proposed decks. 2 - Extract of a survey showing an existing fence encroaching onto adjoining lands. Researched files &amp; found 2016 Zoning permit for proposed pool. Included drawing showed fence along property line enclosing the proposed pool area, indicating compliance with the property lines.</p> <p>7/24/2017 - Drafted warning letter. Holly &amp; Chris reviewing.</p> <p>7/20/2017 - Captured a screen shot from Property View showing a fence in appreciably the same location as the survey extract.</p> <p>7/25/217 - Inspected. Observed from Driveway in front of house. Observed 2 survey stakes along the fence between this let and the one in front of it (Lot 4?)</p> <p>Went to Silver Fox Way to attempt to observe rear yard. Not able to observe anything definitive.</p>



Location	Zoning	Status
		<p>8/8/2017 - Warning Letter Sent asking for proof of permit or ownership of land with fence or to make application to correct fence location.</p> <p>9/12/2017 - Enforcement Action to follow, neighbor was moving forward with constructing their fence and removing any sections that encroached into their property.</p> <p>9/28/2017 - Sent a letter to 7987 Stream Walk Way asking the owner if their issue was resolved with the encroaching fence.</p> <p>10/13/2017 - No answer received from the letter; messaged P &amp; Z Administrator to see if he has heard any news of if the problem is solved.</p>

<b>Cases Resolved as of October 13, 2017</b>	
<b>Location</b>	<b>Date Resolved</b>
3405 Silverton Lane	10/13/2017
3911 Chesapeake Beach Road	10/13/2017
2451 Shady Oak Court	10/13/2017

<i>Violation Type</i>	<i>Cases</i>	
	<b>Closed</b>	<b>Active</b>
Building Maintenance	7	2
Property Maintenance	74	13
Miscellaneous		
Vehicle Related	35	3
Zoning	3	3
<b>TOTALS</b>	<b>119</b>	<b>21</b>



**TOWN OF CHESAPEAKE BEACH**  
Engineering Report

**NEW BUSINESS**

**Fishing Creek Bridge (MD Route 261) –**

October 13, 2017 update: The new Town water and sewer mains are being constructed below the newly constructed east bridge span. We are working with the contractor to install a new sewer valve vault to allow maintenance access to the Mears Avenue pump station.

**Fishing Creek Dredging –**

October 13, 2017 update: The dredging contractor has completed the dredge but continues to fix and stabilize the north embankment and swale area in the spoil site. We are also researching off-site spoil disposal locations in anticipation of a future dredge. The Corps of Engineers has acknowledged the need for a future dredge and will be seeking to get it in the FX19 budget cycle.

**Purple Pipe –**

October 13, 2017 update: We have filed for the comprehensive plan amendment with Wayne Raither of the Calvert County Water and Sewer Division. Mr. Raither has now been provided the information from the final ENR Project. Once adopted, the purple pipe upgrades can move forward.

**Richfield Station –**

October 13, 2017 update: The traffic warrant study is complete and has been delivered to the State for review. The study indicates that a light for eastbound and westbound Route 260 and Harris Boulevard is warranted. We received a response via email on September 13, 2017 from the SHA saying that they are “not opposed to signalization of the intersection” but they wanted a few pieces of additional information to finalize the warrant request. Comments responses to the September letter were sent to SHA for a new traffic light and to ask them to also look at other possible alternatives to a light if they are available.

**WRTP –**

October 13, 2017 update: We are in the ENR testing period and are in the final close out phase. We have met with the contractor and consultant (WRA) for the project this month to review closure documents and testing procedures. We have been working thru issuance of the final use and occupancy permit and warranty items.

**261 Sidewalk -**

We are working on the sidewalk Design RFP.

**OLD BUSINESS**

**Kellams Field –** We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades after final completion and acceptance of the facility. (No new update).



Water Park Report  
Marilyn VanWagner, General Manager Water Park  
October 12, 2017

**Halloween Family Fun Night is back again!**

Reminder, the Halloween Family Fun Night is on Sunday October 22, from 4 pm to 8 pm. The Town will be partnering with the County again this year. The North East Community Center will hold all of their festivities from 4 to 7 pm. They will have photo ops, slime and inflatables. The Water Park will hold our traditional Trick or Treat Trail from 5 pm until 8 pm. The theme this year is The Wizard of Oz and we will have a magic show, music, a balloon artist, face painting and more!

**Staffing –**

Final interviews for next season's supervisors will take place in November. A few employees from the 2017 season were given the opportunity to interview for supervisory positions for the 2018 Season during the summer before returning to college. Once final decisions are made and supervisors are selected, they will be enrolled in the proper training classes.

**Employment Opportunities for the 2018 Season-**

Orientations for all entry level positions for the 2018 Season will be posted on the website in November. Anyone interested in working at the Water Park for the summer should sign up to attend the orientation for the position they are most interested in. Interviews for these positions will be conducted at each orientation. To sign up for the orientation of your choice, please visit our website in November, <http://chesapeakebeachwaterpark.com/> and click on Employment.

**Maintenance –**

Rubaroc has been scheduled to install their product on the octagon decking and the cabana decking during the last week of October. We are also working with a few contractors for proposals on the steel and rocks under and around the cave that are in need of repair. The plan is to have these proposals ready for council within the next few months.

**World Water Park Convention –**

Filo, our Maintenance Tech, and I are completing classes this week at the World Water Park Convention in West Palm Beach, FL. This is such an opportunity to share ideas with water park professionals all over the world and to keep abreast of changes going on in the industry. This includes training on new legislation, safety, marketing and much more. This convention will allow us the opportunity to meet face to face with vendors from all over the country to see first-hand the new products that are on the market.





**Chesapeake Beach Water Reclamation Treatment Plant Report**  
**Jon Castro, Superintendent**  
**October 19, 2017**

**Plant Operation:**

The ENR Upgrade Project is progressing toward its completion with work continuing on punch list items and getting final Calvert County inspections on all Construction Permits for this project. The work should be completed by the end of October of 2017.

The Upgrade to the Lab at the plant will refine the scope of the work and rebid this project in November of 2017.

The staff gave a tour of the Plant on October 6, 2017 to the Lego Team which consisted of a small group of home schooler's and parents. The students were working on a report involving water conversation and the tour of the Plant helped them understand some of the processes involved in this area.

Plant staff is continuing to update new spread sheets on all new plant equipment to compile a list of new vendors and spare parts inventory on all new equipment. This will help out in forming a new maintenance program on all new equipment operating for the ENR Upgrade including putting together all new Standard Operating Procedures on all equipment.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Old Line Hauling and Chesapeake Labs. The new hauling contract will take effect on June 30, 2017 with Old Line Inc.

Plant operations for this monthly report did not use the Shell Fish Tank to divert plant flow.

The plant had no emergency alarms for this report period.

The Wastewater Treatment Plant had no spills to report for this October report.

**Future Projects:**

To complete the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade.



## Town Administrators Report – OCTOBER 2017

### I. Town Staff:

Congratulations to **Laurie Smith**, Town Treasurer and **Connie O'Dell**, Utility and Code Enforcement Officer for their graduation from the Maryland Municipal League Academy of Excellence in October.

### II. Upcoming Requests for Proposals:

#### Formal RFP'S

WRTP Lab Renovation

Side Walk Design Phase, per the fully executed MOU

Paving

#### Informal RFP's

Code Enforcement and ArcGIS software

Updated Voice System

Dedicated Back Up line for Town Hall/Treatment Plant

### III. Grants/Certifications

- The Town is happy to announce that we are officially **Sustainable MD certified** for 2017-2020. The Town received an award at the Maryland Municipal League conference on October 13, 2017. Thank you to our Chesapeake Beach Oyster Cultivation Society and Green Team for their efforts.
- The Town has submitted a Grant application to the **Southern Maryland Heritage Area Consortium**. The Town's application requests matching funds to relocate sections of the Route 261 Bridge to the Chesapeake Beach Railway Trail as an exhibit for the community. Thank you, John Bacon, for your efforts in writing the grant!

### IV. Town Assets:

Public Boat Ramps: Council should expect to review the ramp fees in the next coming months.

Kellams Field: The Town is working towards turning the small unused ball field at the entrance to Kellams field to Bermuda grass. Making this transition will allow for the side field to be used for practices to keep heavy traffic off the main field decreasing maintenance and damage to the field.

Bay Front Park: The Town has installed security lighting in the parking lot of Bayfront Park and is mounting a 4-lens view camera.

Water Park: The Town is in the process of evaluating the imitation rock cave and supporting structures to support the infrastructure.

Floodgate: The Town is currently working with MDE to make changes to the Floodgate between Horizons and Seagate.

### V. Website/ Resources:

The Town has created an **Emergency Preparedness** page on the website as a resource for residents. The page is accessible from the home page of the Town of Chesapeake Beach website.





## Town Administrators Report – OCTOBER 2017

### VI. Green Team:

- Our Green team continues to attract new members with exciting ideas. Please find attached for their October report.

### VII. Community:

- Red Ribbon Campaign: The Town will participate in the Red Ribbon Campaign October 23-31. [www.redribbon.org](http://www.redribbon.org). Thank you to the Kathy Klune for initiating the campaign and to the Twin Beaches Opioid Abuse Awareness Committee for implementing it.
- Neighborhood Watch signage: New signage is being posted within public areas of Town including Bayfront Park, Kellams field, Tot Lot and the Pavilions.
- Halloween Family Fun Night will take place October 22<sup>nd</sup> from 5-8 at the Water Park. Please come out for our Wizard of Oz themed event in partnership with the Northeast Community Center.
- Stars and Stripes planning phase has begun for the Spring 2018 event.



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## Green Team Report to Town Council

Barbara Kete, Green Team Chair

October 19, 2017

### Current Activities:

***Sustainable Maryland initiative*** – On Friday, October 13, we attended a ceremony in Rockville where we officially received our triennial recertification. Sustainable Maryland is a collaborative effort between the Environmental Finance Center (EFC) at the University of Maryland and the Maryland Municipal League. The mission of Sustainable Maryland is to enhance livability for all Marylanders by helping municipalities choose a direction for their sustainability efforts, improve access to resources needed to implement action, measure their progress, and gain recognition for their accomplishments. Sustainable Maryland helps communities are afforded access to training, tools, funding, and expert guidance on conserving resources while promoting community resiliency. (<http://sustainablemaryland.com>)

Once the detailed breakdown of our recertification score is made available, the Green Team will identify areas where we can improve our score, and develop initiatives in these areas.

***Community Outreach*** - The Green Team, in partnership with CBOCS, has an exhibition station at Greenstreet Nursery for their Fall Festival being held every weekend this month. Volunteers from both the Green Team and CBOCS are staffing the booth and providing information and educational materials to the public.

We will also have a booth at the Halloween Family Fun Night at the waterpark. We will be handing out special green treats (little individual planting kits) to the first 200 visitors!

We are reaching out to the local Home Owner Associations to request an invitation to their annual Presidents meeting. This will increase our visibility, and enable us to both make and receive suggestions for furthering our efforts.

***Education*** – We have met with the Twin Beaches librarian, regarding setting up an exhibit in the library. She was enthusiastic about the idea, and agreed to acquire the publications that we suggest. The Chesapeake Beach Garden Club will help us compile a list. She also suggested that

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green@Chesapeakebeachmd.gov

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we invite librarian Sandy Hunting to join the team as a permanent liaison between the team and the library.

Strategic Planning:

Based on the detailed score we received from the Sustainable Maryland recertification, we will compile and prioritize a list of specific initiatives in the areas of:

Community Action  
Community-Based Food Systems  
Energy  
Greenhouse Gas

Local Economies  
Natural Resources  
Planning and Land Use  
Health and Wellness

We will use this prioritized list to develop a tactical plan for the coming year, and a 3 and 5 year strategic plan.

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[green@Chesapeakebeachmd.gov](mailto:green@Chesapeakebeachmd.gov)

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## CHESAPEAKE BEACH ETHICS COMMISSION

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### REPORT OF CHESAPEAKE BEACH ETHICS COMMISSION

DATE: October 19, 2017  
TO: Mayor and Council  
FROM: /s/ Phillip R. Kete, Chair, Ethics Commission

The Ethics Commission last met on September 25, 2017 and October 18, 2017.

The only substantive item on the September 25 agenda was agreeing to certify to the State that the Town had adopted an ethics code which had, for elected officials and candidates for election, conflict of interests provisions and financial disclosure requirements that are equivalent to or more stringent than the state law requirements for state elected officials. The State has not responded to this certification.

The primary item on the October 18 agenda was training of the members of the town ethics commission on the state-mandated ethics requirements, presented by Mr. Michael W. Lord, Executive Director of the Maryland State Ethics Commission.



CHESAPEAKE BEACH OYSTER CULTIVATION SOCIETY (CBOCS)

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**Chesapeake Beach Oyster Cultivation Society Report  
October 19, 2017  
Chesapeake Beach Town Council Meeting**

**October brings the fifth grade students to the Chesapeake Beach Railway Trail for their annual oyster field trips. Join Ron Draper on any of 13 days and view the enthusiasm of these students. They are the future stewards who will eventually SAVE THE BAY. Schedule is posted on the CBOCS web site.**

**CBOCS will have a booth at the Greenstreet Gardens fall festival on October 21, and 22. Volunteers are needed to show off our oysters on those days from 10-5.**

**CBOCS is reviewing their missions to determine if any changes or additions need to be made. Our primary mission is raising oysters, Parallel missions are education, trail enhancement and outreach. Of particular interest is the use of social media. Is it worthwhile? Send your input to [Johnbacon1@comcast.net](mailto:Johnbacon1@comcast.net)**

**The Mosquito Repellent and Pollinator Gardens are in full bloom. Make sure to stop and enjoy their beauty.**

**Take a leisurely walk on the Chesapeake Beach railway trail and use the Nature Bingo game to identify as many species as possible.**





OFFICE OF THE MAYOR AND TOWN COUNCIL

## TOWN OF CHESAPEAKE BEACH

### ECONOMIC DEVELOPMENT COMMITTEE

#### REPORT FOR OCTOBER 2017 TOWN COUNCIL MEETING

The Chesapeake Beach EDC met on October 9<sup>th</sup> in the Town Hall. Committee members present were:

Tiffany Geare  
Jen Sanders  
Greg Morris  
Larry Jaworski

Discussion items included:

Taste the Beaches

The first annual Taste the Beaches was a success with approximately 2000 attendees. While finances aren't 100% complete, it appears sponsorships were about \$6650 and expenses about \$7800 for a net expense of about \$1150 from the Town's Special Events budget. Members of the Event Planning Committee have conducted Post Event discussions with sponsors, vendors and staff of both Towns. This information will be very useful in the planning for the next Taste the Beaches tentatively planned for Saturday September 8, 2018.

Future EDC Activities

The committee discussed future EDC activities. Items discussed included:

- It was agreed that our Town needs to increase the "marketing" of events and activities offered in Town. We need to increase public awareness of the reasons to visit our Town and increase interest of appropriate businesses in possibly locating here.
- Discussed working with the North Beach EDC to enhance the appeal of both towns. Discussions have already been held with a tentative agreement to have a joint meeting of both EDCs in next several months.
- Discussed possible summer concerts in Veteran's Park. Possibly military organizations such as appear during the Stars and Stripes Festival.
- Discussed working with other Town committees to strengthen the bike trail system to make our Town a "destination" center. Also discussed a possible 5K race through both towns with proceeds going to a local non-profit.
- Discussed need for additional signage to direct visitors to Town features such as the Railway Trail, our Boardwalk and other local attractions.
- Discussed how to attract new businesses that are appropriate to our small town atmosphere while increasing interest of residents and visitors to visit these businesses.
- Discussed a possible Christmas Tree Mulch event to recycle used trees. Possibly offer music, hot chocolate, etc.
- Discussed need to coordinate with Town staff to clarify activities of Town staff and volunteers such as the EDC.
- Discussed idea of possibly reinstating a limited trolley service between the towns.

The EDC will schedule future meetings to continue discussion of the above items. Notice of these meetings will be posted on Town Event site. The public is invited to offer their input to future EDC activities.

Submitted by  
Larry Jaworski  
Chair, EDC