



PUBLIC HEARING MINUTES
December 21, 2017

Patrick J. Mahoney, Mayor, called the public hearing to order at 6:50 p.m. In attendance were: Dr. Valerie L. Beaudin, Stewart B. Cumbo, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Elissa Levan, Town Attorney, James Berry, Public Works Administrator, Connie O'Dell, Code Enforcement Officer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Superintendent and Lieutenant Naughton. Absent were Laurie Smith, Town Treasurer, Paul Woodburn, Town Engineer, and Christopher Jakubiak, Planning and Zoning Administrator.

The Mayor opened the public hearing by reading into the record Ordinance O-17-22.

Ordinance O-17-22, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2017 to June 30, 2018, to transfer funds in the amount of Fifty Thousand Dollars (\$50,000.00) from unallocated reserves to the General Fund line item "Grants to Local Organizations" for the purpose of making a grant to the Calvert Health Center.

The Mayor called for public comment. There were no comments received.

There being no further comments, the hearing was adjourned at 6:54 p.m. on a motion by Councilman Cumbo. Seconded by Councilwoman Beaudin, all in favor.

The Mayor opened the public hearing and read into the record Ordinance O-17-23.

Ordinance O-17-23, an ordinance of the Town Council of Chesapeake Beach, Maryland, authorizing the termination of a lease agreement with the Maryland Department of Natural Resources for the operation of public boat ramps and the placement of a restrictive covenant on town property to maintain the boat ramps as public boat ramps, for and to the benefit of the Department of Natural Resources, and authorizing the Mayor to execute a lease termination and release agreement and covenant and agreement on behalf of the Town of Chesapeake Beach, Maryland.

The Mayor called for public comment. No comments were received.

There being no further comments, the hearing was adjourned at 6:56 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Pardieck, all in favor.

Submitted by,

Sharon L. Humm
Town Clerk



**MINUTES OF THE
TOWN COUNCIL MEETING
December 21, 2017**

- I.** Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie L. Beaudin, Stewart B. Cumbo, Derek J. Favret, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Elissa Levan, Town Attorney, James Berry, Public Works Administrator, Connie O'Dell, Code Enforcement Officer, Marilyn VanWagner, Water Park General Manager, Jon Castro, WRTP Superintendent and Lieutenant Naughton. Absent were Laurie Smith, Town Treasurer, Paul Woodburn, Town Engineer and Christopher Jakubiak, Planning and Zoning Administrator.

- II. Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.

The Mayor asked a moment of silence for the passing of Susan Brown, wife of 12 year employee, Allan Brown.

- III. Approve the Agenda.**

MOTION: Councilwoman Beaudin moved to approve the agenda. Seconded by Councilman Jaworski, all in favor.

- IV. Public comment on any item on the agenda.**

1. Sharon Munro of 8339 Bay Crest Court and President and Secretary to the Bay Crest HOA was present to express the support of the HOA and the residents of Bay Crest in regards to Resolution R-17-3. Mrs. Munro stated Bay Crest is pleased with their new neighbor, Mamma Lucia's, and supports the reconfiguration of the parking spaces as requested in the agreement.

- V. Approval of the minutes of the November 16, 2017 Public Hearing.**

MOTION: Councilwoman Beaudin moved to approve the minutes of the November 16, 2017 public hearing. Seconded by Councilman Jaworski, all in favor.

Approval of the minutes of the November 16, 2017 Town Council meeting.

MOTION: Councilman Morris moved to approve the minutes of the November 16, 2017 Town Council meeting. Seconded by Councilman Favret, all in favor.

Approval of the minutes of the December 7, 2017 Informational Work Session.

MOTION: Councilman Jaworski moved to approve the minutes of the December 7, 2017 Informational Work Session. Seconded by Councilman Pardieck, all in favor.

VI. Petitions and Communications

- A. North Beach Volunteer Department** – Mr. Gordy submitted the attached written report but was not present to give the report.
- B. Deputy's Report** –Sergeant Phelps submitted the attached written report. Lieutenant Naughton was present to address the Council. Councilman Favret took the opportunity to thank Sergeant Phelps for attending their HOA meeting and Councilman Morris appreciated the inclusion of North Beach calls in the monthly report but asked if a total number of calls responded to by the deputies could be displayed also.
- C. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. Mr. Berry reported on the three water leaks in town and stated the bridge project is still on schedule.
- D. Code Enforcement Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Councilman Jaworski inquired about the Town moving forward with a program overseeing rental property. Mrs. O'Dell stated the Town is presently working on a livability code which would need to be passed before implementing a program. Mrs. O'Dell reported on 2537 Crest View Lane and 7991 Stream Walk Way for Councilman Morris.
- E. Town Engineer's Report** – Mr. Woodburn submitted the attached written report but was not present to address the Council. In regards to the dredging, Councilman Favret is looking forward to receiving the Engineer's timeline as requested by Councilwoman Beaudin. Councilman Morris inquired if the water mains that are associated with the bridge development would become Town property and how is the quality of construction being achieved? Mr. Berry addressed this.
- F. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council.
- G. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council.
- H. Treasurer's Report** – In the absence of the Town Treasurer, the Mayor asked Council consideration for a travel voucher submitted for reimbursement in the amount of \$50.29.

MOTION: Councilwoman Beaudin moved to approve a travel reimbursement in the amount of \$50.29. Seconded by Councilman Jaworski, all in favor.

- I. Town Administrator's Report-** Mrs. Wahl submitted the attached written report and was present to address the Council. Mrs. Wahl gave an update on the timeline for the front entry way repairs and stated there are some additional repairs being considered also. Councilman Cumbo suggested the Town look into installing some additional phone lines in the

conference room. In case of an emergency, the conference room would be the command center and extra lines would be needed.

J. Mayor's Report –

1. The Mayor wished everyone a Merry Christmas, Happy Holidays, Happy Hanukkah and a Happy and Healthy New Year.

VII. Resolutions & Ordinances:

- A. Vote on Ordinance O-17-22, an ordinance of the Town Council of Chesapeake Beach, Maryland amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2017 to June 30, 2018, to transfer funds in the amount of Fifty Thousand Dollars (\$50,000.00) from unallocated reserves to the General Fund line item "Grants to Local Organizations" for the purpose of making a grant to the Calvert Health Center.

MOTION: Councilman Cumbo moved to approve Ordinance O-17-22.
Seconded by Councilman Favret, all in favor.

- B. Vote on Ordinance O-17-23, an ordinance of the Town Council of Chesapeake Beach, Maryland, authorizing the termination of a lease agreement with the Maryland Department of Natural Resources for the operation of public boat ramps and the placement of a restrictive covenant on town property to maintain the boat ramps as public boat ramps, for and to the benefit of the Department of Natural Resources, and authorizing the Mayor to execute a lease termination and release agreement and covenant and agreement on behalf of the Town of Chesapeake Beach, Maryland.

MOTION: Councilwoman Beaudin moved to approve Ordinance O-17-23.
Seconded by Councilman Favret, all in favor.

- C. Introduce and Vote on Resolution R-17-3, a resolution of the Town Council of Chesapeake Beach, granting a non-exclusive license to Ritori L.L.C. in, over, and across a portion of the 29th Street right-of-way, for purpose of providing parking spaces for a restaurant known as Mamma Lucia's and ingress and egress to those parking spaces on 29th Street subject to the terms and conditions set forth in an approved license agreement.

MOTION: Councilman Favret moved to approve Resolution R-17-3.
Seconded by Councilman Jaworski.

Four Council members spoke in support of the agreement, stating they appreciated the Bay Crest HOA being present and expressing their thoughts, was pleased to see that two open public parking spaces were added, and that the Town's Planning and Zoning Administrator coordinated with the Fire Department in regards to acceptable firefighting access. Two council members saw no justification for the agreement but did agree with the restriping of spaces.

MOTION: Councilwoman Beaudin moved to table the Resolution.
Seconded by Councilman Cumbo. Ayes, Councilwoman Beaudin, Councilmen Cumbo and Pardieck. Opposed, Councilmen Favret, Jaworski

and Morris. Resulting in a 3-3 tie, the Mayor exercised his right to break a tie in opposition of tabling. **Motion Fails.**

The Council voted on Resolution R-17-3 as presented. Ayes, Councilmen Favret, Jaworski and Morris. Opposed, Councilwoman Beaudin, Councilmen Cumbo and Pardieck. Resulting in a 3-3 tie, the Mayor exercised his right to break a tie in favor of the Resolution. **Motion Passes.**

VIII. Report of Officers, Boards and Committees:

- A. Planning & Zoning Commission** – There was no meeting held in December.
- B. Board of Appeals** – There was no hearing held in December.
- C. Ethics Commission**– Mr. Kete submitted the attached written report and was present to address the Council.
- D. Chesapeake Beach Oyster Cultivation Society** – John Bacon submitted the attached written report and was present to give the report. Mr. Bacon recited the “Oyster Christmas Story”.
- E. Economic Development Committee** – Councilman Jaworski reported the committee continues to meet with their colleagues from North Beach looking at new ideas. Planning will begin on the next “Taste the Beaches”, tentatively scheduled for September 8, 2018, maybe summer concerts at Veterans Park, and a limited trolley service. Their next meeting is scheduled for January 22, in which Planning and Zoning Administrator, Chris Jakubiak, will attend. The Mayor mentioned, in an effort to partner with North Beach, that the town will help in advertising North Beach’s electric car charging station.
- F. MML Report** – Councilman Cumbo reported on the following upcoming meetings: 1) MML Legislative Reception in Annapolis, January 10th, 2) SMMA Chapter meeting January 17th, hosted by the Town at the Rod n Reel Restaurant, 3) Southern Maryland Reception, February 22nd in Annapolis and lastly, stated that LIGT has grant funding available for different types of training that may be of an interest to town staff or public works and encouraged the Administration to check their website.
- G. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck recited some statistics on life expectancy fueled by the drug crisis in the US from an article he read in the Washington Post today. Mr. Pardieck stated minutes of the December 3rd business meeting are posted online for review and January 31st another forum in partnership with Calvert Alliance Substance Abuse will be held. The NBVFD roadside opioid abuse awareness sign is scheduled to be placed next month. The Mayor thanked Councilman Pardieck for his dedication to this cause.
- H. Walkable Community Committee** – Councilman Favret reported that three new members have been recruited to be a part of the committee and plans to meet after the first of the year to discuss the direction the committee wants to go.

IX. Unfinished Business: None.

X. New Business:

- 1. Council to consider awarding a contract to R & R Fabrication, Inc. for the replacement of the existing steel on the west end of the water park tunnel and inside the cave in the amount of \$16,450.00**

MOTION: Councilman Jaworski moved to approve a contract to R & R Fabrication, Inc. in the amount of \$16,450.00. Seconded by Councilman Morris, all in favor.

XI. Public comment was received by: None received.

XII. Council Lightning Round:

1. Dr. Beaudin stated she attended the December 13th fourth and final TBOAA community forum and commended Mr. Pardieck and his coalition for a forum well done. She wished everyone a Merry Christmas.
2. Mr. Cumbo wanted to take the opportunity to thank Mrs. O'Dell for her discretion of reprieve during the holiday season on families in regards to code enforcement issues and overdue water bill payments. He wished everyone a Merry Christmas and a safe and happy New Year.
3. Mr. Jaworski wished everyone a Merry Christmas and took the opportunity to thank the town staff and Mr. Berry's crew for making the town look wonderful for the holiday season. Also thanks to the Chesapeake Beach Railway Museum for the Holiday Lights Tour.
4. Mr. Morris echoed this evening's comments on the awesome holiday lights display in town and residents alike. Mr. Morris challenged all contest winners tonight to encourage someone who didn't light up this year to do so next year! Also, commended Chesapeake Village on their luminaria display, stating it was outstanding and loved the Holiday Lights Tour. All great economic development! He wished everyone a safe and happy New Year.
5. Mr. Pardieck gave an update on the new travel expense ordinance that Councilman Favret and himself have been working on stated they would be forwarding onto the Mayor for review and wished everyone a happy and healthy New Year.
6. Mr. Favret commented that last December was the first of 48 council meetings and now in a blink of an eye this month makes the 13th Council meeting of the 48. Since then, a number of legislative actions have been taken and he wanted to commend this Administration, staff, committee members and volunteers for all the hard work and support moving the town forward making it better for our citizens and businesses and looks forward to the next three years. He wished everyone a Merry Christmas and a Happy New Year.

XIII. Adjournment

There being no further business, the meeting adjourned at 8:40 p.m. on a motion by Councilman Jaworski.
Seconded by Councilwoman Beaudin, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk



November 2017 Town Stats

EMS Calls for Service

Trouble Breathing - 25

MVC - 10

Altered/Unresponsive - 4

Sick Person - 10

Pain - 7

Diabetic - 3

Seizures - 5

Syncope - 1

Over Dose - 1

Chest Pains/Cardiac - 9

Stroke - 7

Laceration - 1

Medical Alarm - 1

Bleed/Hemorrhage - 2

Fall - 21

Area Box - 2

Priority 4 - 1

Cardiac Arrest - 2

Assault - 2

Water Rescue - 1

Choking - 1

Hanging - 1

Walk in - 2

Police Check - 2

Service Call - 2

Panic Attack - 2

Choking - 1

Total Calls- 126

Chesapeake Beach - 46

North Beach - 17



November 2017 Town Stats

Fire Calls for Service

Tree Down -1

EMS Assist - 45

MVC - 8

Rescue - 2

Landing Site - 1

Odor of Gas - 1

Fire Alarm - 4

Service Call - 2

Area Box/Fire - 14

Smoke Invest. – 1

Elevator Alarm - 1

Total Calls- 80

Chesapeake Beach- 22

North Beach- 6

Fundraising- Bingo every Tuesday night.

EMS Drill for October – Infectious Control

Fire Drill for October – Vehicle Stabilization

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: December 13, 2017
To: Sharon Humm
From: Sergeant Thomas S. Phelps
Re: Sheriff's Office Report-Chesapeake Beach

In November of 2017, the Sheriff's Office handled 254 calls for service in Chesapeake Beach. This is down from 291 calls in October 2017.

Call Breakdown for November 2017:

95 calls were self-initiated (patrol checks, follow-up investigations, etc)

159 calls were received by other means (citizens, alarm companies, etc)

Of the 254 calls, we handled:

- 1 CDS Violations 1 PWID Herion (Closed by Arrest)
- 2 Thefts
 - Shoplifting Roland's – Heath Care Items (Closed by Arrest)
 - Shoplifting Fastop – Suspect Took Dog Food Off Shelf, Ate It and Walked Out of Store (Closed by Arrest)
- 2 Destruction of Property
 - Window Screen – 30th St (Under Investigation)
 - Damaged Vehicle Paint – Gordon Stinnett (Under Investigation)
- 1 Trespassing Arrest
- 1 Fatal Heroin OD

November 2017 Calls for Service
Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	8	51	Fireworks Complaint	0	14	Robbery	0	0
Abandoned Vehicle	0	15	Follow Up	4	60	Search Warrant	0	2
Accident	9	104	Found Property	2	35	Sexual Assault	0	3
Alarm	13	137	Fraud	1	25	Special Assignment	1	41
Animal Complaint	1	13	Harassment	3	10	Stolen Vehicle	0	3
Assault	1	19	Illegal Dumping	1	1	Summons Service	2	27
Assist Motorist	3	84	Industrial Accident	0	1	Suspicious Person	4	70
Assist Other Dept	5	24	Indecent Exposure	0	3	Suspicious Vehicle	6	86
Assist Sick/Injured	6	44	Intoxicated Person	0	13	Tampering with MV	0	3
Attempt to Locate	15	130	Loitering	0	4	Telephone Misuse	0	1
BioChem/ Susp Package	0	0	Lost Property	0	2	Theft	9	96
Burglary	3	21	Loud Party/ Music	2	19	Traffic Complaint	4	108
CDS Violation	1	30	Mental Subject	0	2	Traffic Control	0	2
Check Welfare	10	114	Missing Person	4	18	Traffic Enforcement	1	50
Conservor of Peace	1	24	Neighborhood Dispute	0	4	Trespassing	2	32
Destruction of Property	2	40	Notification	0	1	Unauthorized Use MV	0	3
Death Investigation	1	4	Parking Complaint	3	57	Unknown Problem	0	8
Disorderly	9	118	Patrol Check	91	1296	Violation Protective Order	0	6
Domestic	12	80	Person with Weapon	0	3	Warrant Service	4	29
Escort	0	2	Police Information	3	66	Kidnapping/Abduction	0	2
Eviction	2	14	Protective/Peace Order	3	22	Sex Offender Registry	0	1
Fight	0	9	Prowler	0	1	Stalking	0	3
Firearms Complaint	1	10	Relay	1	4			
						Total Calls	254	3324

	Month	Year		Month	Year		Month	Year
DUI Arrest	0	23	CDS Arrest	1	29	Other Arrest	1	64
Civil Marijuana Citations	1	26	Non Fatal Overdose	0	9	Fatal Overdose	1	5

Notes

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November 2017 Calls for Service

North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	3	39	Fireworks Complaint	0	3	Robbery	0	1
Abandoned Vehicle	0	12	Follow Up	3	50	Search Warrant	0	4
Accident	3	39	Found Property	1	8	Sexual Assault	0	0
Alarm	4	59	Fraud	1	9	Special Assignment	3	21
Animal Complaint	0	10	Harassment	1	8	Stolen Vehicle	0	3
Assault	1	14	Illegal Dumping	0	0	Summons Service	0	12
Assist Motorist	0	16	Industrial Accident	0	0	Suspicious Person	2	46
Assist Other Dept	3	8	Indecent Exposure	0	1	Suspicious Vehicle	2	29
Assist Sick/Injured	3	31	Intoxicated Person	0	9	Tampering with MV	0	1
Attempt to Locate	5	48	Loitering	0	1	Telephone Misuse	0	0
BioChem/ Susp Package	0	0	Lost Property	0	3	Theft	1	24
Burglary	1	11	Loud Party/ Music	0	28	Traffic Complaint	3	27
CDS Violation	0	17	Mental Subject	0	0	Traffic Control	0	2
Check Welfare	4	58	Missing Person	0	5	Traffic Enforcement	1	12
Conservor of Peace	0	9	Neighborhood Dispute	0	0	Trespassing	0	10
Destruction of Property	0	28	Notification	0	0	Unauthorized Use MV	0	1
Death Investigation	0	1	Parking Complaint	2	24	Unknown Problem	0	4
Disorderly	1	49	Patrol Check	46	658	Violation Protective Order	0	4
Domestic	4	37	Person with Weapon	0	0	Warrant Service	1	20
Escort	0	2	Police Information	6	33	Tobacco Violation	0	1
Eviction	0	5	Protective/Peace Order	0	7	Alcohol Violation	0	1
Fight	0	2	Prowler	0	0			
Firearms Complaint	0	4	Relay	0	1	Total Calls	105	1570

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
DUI Arrest	1	13	CDS Arrest	1	13	Other Arrest	1	19
Civil Marijuana Citations	1	5	Non Fatal Overdose	0	9	Fatal Overdose	0	0

Notes

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Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: December 21, 2017

Water leak- There has been 3 water main breaks since our last Council meeting. Two in the Court Yards complex and one on Harbor road. At the time of this report the leak on Harbor Road is still in need of repair as well as one leak in the Court Yards.

Wet wells- We received pump 3 for Mears Ave wet well from Hills Electric on December 1st. Before installing the rebuilt pump, we noticed a seal fail alarm active in the panel. We had Hills Electric come and pick the pump back up to check the wiring.

Water meter/MXU- We will be doing the last meter reading for this calendar year next week. With that report in, we can go back to changing out failing MXU's.

Flushing- Our next flush is scheduled for March of 2018.

Ball fields – We are in the process of winterizing the entire complex at the time of this report.

Rail Way Trail – The 5th grade field trips have come and gone for this year. I want to say THANK YOU to all the volunteers that helped make this a great success for these children.

Water Park - The Park is now winterized and we will be working with the contractor on replacing the steel in several areas. We have removed propulsion pump #2 and sent it out to have the lower end rebuilt.

SHA bridge- The project is moving forward on schedule at this point, according to SHA. The Towns utilities are in place on the South side of the new bridge. When the North side retaining walls are complete we will be installing the rest of the Towns water and sewer lines.

Snow – We prepared for a 3” to 6” snow fall and had a minor snow fall. I’m not complaining! I want to remind everyone to please try your best to have all the cars off the street when snow is predicted. I know this is not always possible, one less car makes a big difference in our job, Thank you.

Emergency calls – We received 6 emergency calls since our last Council meeting. Three (3) for sewer backups, that were all on the home owners side. One (1) for a leak on Harbor road that is the Towns responsibility. One (1) for a leak on 10th Street that was on the home owner's side and one call for a water leak in the Highlands that was on the County's water system.

8200 BAYSIDE ROAD, P.O. BOX 400, CHESAPEAKE BEACH, MARYLAND 20732

(410) 257-2230



Report by Connie O'Dell to Mayor and Council
 Code Enforcement
 December 21, 2017

December 12, 2017 – Attended CEZOA – the Maryland Code Enforcement and Zoning Officers Association quarterly meeting in Fairmont Heights, MD. CEZOA is active in the Maryland Municipal League. The meeting subject was “demolition of properties.” Each quarterly meeting subject counts as CEU’s towards certification as a Property Maintenance and Housing Inspector. Most CEZOA members are certified in that manner. The CEZOA president suggested that I should join the International Code Council which recognizes CEZOA CEU’s.

I also was able to network with other Code Enforcement Officials from municipalities across Maryland. I have already received three documents relating to “Property Rental Agreements” that are great reference materials.

The next meeting is scheduled for late February in Bowie and I look forward to attending.

Building Maintenance	
Location	Status
8216 F Street – Dangerous House, Vines	7/4/2017 - Little work has occurred. 7/31/217 - received 2 photos from owner after demolition of the bad parts of the house. Not much left. 8/2/2017 Inspected to confirm conditions. 10/13/2017 – To re-inspect on 10/16/2017 11/3/2017 – No Change 11/07/2017 – Called the owner; the dangerous portion of the building has been removed. The remaining walls will be used to construct the new building. He will be seeking a permit for moving a small amount of dirt and removal of a tree. Vines are being removed as the weather freezes the foliage out. 11/09/2017 – Will check into the permit and perhaps amend it. 11/20/2017 – Emailed a grading exemption application to owner. 12/11/2017 – Emailed a reminder to complete the application.
7410 D Street – Fence in disrepair – Door Hanger*	11/03/2017 – Left a door hanger asking the owners to make repairs. Will re-inspect next time. 12/05/2107 – No change. 12/11/2017 – Inspected; no change. 12/14/2017 – Warning Letter
6807 Meridian Court – Foreclosure	11/28/2017 – Received a call from the owner that the property is now in foreclosure. 12/04/2017 – Observed the property exterior and there are no maintenance issues at this time.
7636 Bayside Road – Dangerous Rear Stairs (No Handrail), Vines – Scheduled for Trustee Sale on January 3, 2017	9/21/2017 – Receive foreclosure letter from attorney. Replied with letter listing the citations attached to the property and adding a third that the rear shed must be repaired or demolished. 10/2/2017 – Received answer stating that the repairs could not be made until the property is vacant. Violations attached to the property. 10/13/2017 – Closed temporarily until foreclosure proceedings are complete.
8346 Bay Crest Court – Siding was removed and has	11/07/2017 – Called the owner who will tell the contractor that

Building Maintenance	
Location	Status
not been replaced.	they must be complete within two weeks of contact date. 12/05/2017 – Some of the siding has been replaced. Called owner who said the remainder is ordered and will be complete by 12/31/2017
3924 17 th Street	12/05/2017 – Fence along eastern perimeter of property is in disrepair; left door hanger. 12/11/2017 – No change; will issue a warning letter.

Property Maintenance	
Location	Status
2537 Crest View Lane – Open Space Area – Tall Grass	7/21/2017 - Developer called. Contractors missed meeting. Developer's assistant will pursue on Monday and get remedied ASAP. 7/25/2017 - Re-inspected - no changes. 7/28/2017 - received e-mail from interested neighbor of no changes. called & left terse voice message on developer's cell to get the contractor to get it done 8/9/2017 - Developer called. Contractor price exorbitant. Calling local contractors. 10/05/2017- Received email from home owner in the area advising that the grass had been mowed in late August, but that it needed to be done again. Reached out to the developer and advised them to please mow again. 11/03/2017 – No Change 12/11/2017 – Frost has eliminated the problem for this season. Case closed.
3810 Woodshire – Building Materials, etc., - Door Hanger	12/05/2017 – observed during ride around that the exterior of the home has a large amount of stuff laying all over the yard. Left door hanger and owner called that day to say that he would have it cleaned up immediately. 12/11/2017 – Cleaned up as per conversation; closed
7429 B Street - - Lot infested with Kudzu	6/19/2017 - Inspected. Observed from Pavement of B Street. Observed that the lot is badly overgrown with Kudzu. 6/23/2017 - Sent warning letter. 7/3/2017 - Letter received. 7/6/2017 - Co-Owner e-mailed Town Hall requesting a meeting. Meeting scheduled for 7/14/2017 – conflict, not yet rescheduled. 9/11/2017- Owner seeking variance for permit to rebuild. If not remedied within the next 4 weeks seek citation for clean up immediately. 10/13/2017 – To discuss with Planning & Zoning Admin.

Location	Property Maintenance	Status
		<p>11/08/2017 – No activity with P & Z; I will call the owner to clean up or a citation will be issued.</p> <p>11/20/2017 – Emailed the property manager.</p> <p>12/14/2017 – Mailing a letter asking owner to clean up and put fencing around the perimeter for safety reasons.</p>
3702 Chesapeake Beach Road – Vines		<p>6/19/217 - Inspected. Observed from the pavement of F Street. Observed heavy vines in fence and adjacent trees</p> <p>6/27/2017 - Sent warning letter</p> <p>7/25/2017 - Re-inspected. No change</p> <p>7/28/2017 - Letter returned, unaccepted</p> <p>9/11/2017- Code enforcement seeking additional methods of reaching the owner</p> <p>10/13/2017 – Will re-inspect on 10/16/2017</p> <p>11/8/2017 – Owner called me and we will meet at the premises November 9.</p> <p>11/09/2017 – Met with the owner and walked the property fence line and talked about the trees and vines that need to be cut. She agreed with me and said that they will complete the work by the Holidays.</p> <p>12/11/2017 – No change.</p>
3919 Chesapeake Beach Road – Vines		<p>6/24/2017 - Inspected. Observed 1 pic from alley to rear, 1 pic from Chesapeake Beach Road. Observed vines growing on fence along west lot line & Chimney.</p> <p>6/28/2017 - Sent Warning Letter</p> <p>7/17/2017 - Received.</p> <p>7/25/2017 - Re-inspected. No change</p> <p>9/15/2017- Connie to contact the owner regarding fence line.</p> <p>11/08/2017 – Owner exploring tearing the fence down.</p>
7469 Cavalcade Drive		<p>11/20/2017 - Inspected; observed tall grass and weeds in the back yard behind the house.</p> <p>11/27/2017 – Mailed warning letter to occupant of the property via certified mail, return receipt requested.</p>
3713 12 th Street – Door Hanger*		<p>11/03/2017 – Large tree limbs and branches in yard. Left a door hanger explaining the work that needs to be done. Will re-inspect next time I am out.</p> <p>11/17/2017 – The tree has been sawn up and work is in progress.</p> <p>12/05/2017 – Observed that only smaller limbs remain. Spoke with owner who said that the person doing the work was returning to complete. Will check one more time.</p>
7626 C Street – Disorderly rear yard		<p>8/8/217 - Received e-mail complaint from Town Hall. Complaint is that rear yard looks like a dump. Inspect.</p> <p>9/15/2017- Rear yard in bad repair still. Connie following up with Owner.</p> <p>9/28/2017 – attempted to call owner. Left message; no response. Followed with an email; no response.</p> <p>10/13/2017 – I will knock on their door on 10/16/2017</p>

Location	Property Maintenance	Status
	<p>10/27/2017 – Issued Warning Letter</p> <p>11/01/2017 – Owner called and acknowledged receipt of letter. Said that they are making progress each day.</p> <p>11/03/2017 – Over one half of the debris has been removed and owner continues to work.</p> <p>11/17/2017 – Owner called to say that they have done all but the concrete; it will be removed when they find a truck.</p>	
7628 C Street – Disorderly Back Yard	<p>11/08/2017 – Talked with the owner and asked that they replace The lattice work that they have removed from their foundation area and clean up the back yard. I also asked them to help the neighbor clean up the fence row.</p> <p>11/17/2017 – Work Complete</p>	
7523 B Street	<p>9/28/2017 – Called the owner and asked that they please cut the grass and remove the weeds from their fence row. Followed up with an email and photos.</p> <p>10/10/2017 – Inspected and observed that the grass and weeds were still there. Called the owner again and left a message.</p> <p>10/13/2017 – Will re-inspect on 10/16 and issue a letter if cleanup has not taken place.</p> <p>10/23/2017 – Owner to contact landscaping company for pricing.</p> <p>11/02/2017 – Receptionist took a complaint about grass and weeds growing up at the property.</p> <p>11/06/2017 – Owner texted to say that the property would be cleaned up by November 8, 2017.</p> <p>11/17/2017 – Lot is completely cleaned. Case Closed.</p>	
4002 13 th Street – Tree Branches – Door Hanger	<p>11/03/2017 – Observed a side yard full of tree branches. Left a door hanger to please clean up. Also noticed that the branches were being put into a burn barrel. Instructed that the branches could not be burned in town limits.</p> <p>11/17/2017 – Looks like a little bit of work in progress; will recheck after the holiday.</p> <p>12/05/2017 – All large branches removed and a small amount of twigs left; work is still in progress.</p>	

Location	Vehicles	Status
7625 B Street – Trailer	<p>11/03/2017 – Observed a trailer at the corner of the lot. There is a flat tire and the license is about ready to expire. Called the property owner and furnished a photo of the trailer. She said that she will find the owner and have the trailer moved.</p> <p>11/17/2017 – Owner of the trailer called to say that he would renew the trailer license and fix the flat tire.</p>	

12/05/2017 – Tire fixed and license renewed. Case closed.

Location	Zoning	Status
2615 Sansbury Drive	<p>10/30/2017 -- Received an email from HOA that the owner wanted to add move footage to their driveway and had begun the process without approval from the HOA or Town permit.</p> <p>10/31/2017 -- Inspected and found that the asphalt had been installed the evening before or early morning. Gave the owner instructions to get the HOA permission and then come to the Town for permitting.</p> <p>11/7/2017 -- Emailed to HOA to see if the owner has complied by submitting the application. HOA replied saying that the owner submitted the Architectural Modifications without a plat; the request was denied and she was told to follow up with the County for a plat.</p> <p>12/06/2017 -- HOA still waiting on plat from owner.</p>	
3917 16 th Street	<p>11/06/2017 -- On drive around observed a large quantity of dirt piled up in the back yard. Talked to the owner who said that he is digging the dirt out to use to level up his backyard, with a retaining wall.</p> <p>11/07/2017 -- P & Z said that he needs, at least a misc. permit. Emailed owner with instructions to obtain permit and also to install a silt fence around the dirt.</p> <p>11/17/2017 -- Silt fence has been installed and the owner has submitted a permit application; (wrong application.)</p> <p>12/13/2017 - New application has not been received.</p>	
8291 Greenspring Drive – Construction of additional parking w/o permit, Illegal Accessory Dwelling	<p>7/17/2017 - received e-mail from HOA President. Complains of placing driveway pavers, possibly without permit, multiple vehicles in rear yard, possible multiple rental units in house. Checked ShoreScan - no records, of any type found.</p> <p>7/24/2017 - Drafted warning letter, sent to Chris & Holly for review/comment.</p> <p>7/25/2017 - Inspected. Observed from Greenspring Drive. Observed about 6 vehicles in driveway & on street, all appeared legal. Observed 2 turf-block pavers - one on each side of driveway. Went to Forest Ridge Place to attempt to see into rear yard. Vegetation and board-on-board fence block view into rear yard.</p> <p>7/24/2017 – Warning Letter sent</p> <p>7/26/2017 - Received.</p> <p>7/27/2017 - Received e-mail to call owner. Called to discuss violations and possible remedies. He stated that he, his girlfriend and son along with 2 roommates live in the upstairs bedrooms (6 bedrooms). He collects cars and 2 are in the garage, others in the rear yard. The "active" vehicles are 1 for , girlfriend</p>	

Location	Zoning	Status
		<p>and each of the 2 roommates for a total of 4 vehicles, which the driveway & paver areas can accommodate, off street. Requested he make 2 Miscellaneous Permit Applications - 1 for Pavers and 1 for Accessory dwelling. He is leaving town for a week. I agreed that I would hold on action until he returns and once applications were made, would rely on Chris for further actions until either approved or denied.</p> <p>7/28/217 - Received e-mail with Application for Conditional Use for accessory dwelling.</p> <p>8/29/2017: Owner was notified that the parking pad that was added to the house side of the driveway must be removed and returned to a front lawn condition by October 1, 2017. Failure to remedy the violation will place the owner in violation and penalty provisions in the Zoning Ordinance to include legal action including a municipal citation. Owner received a conditional approval for the parking on the left-hand side of the driveway (as seen from the street).</p> <p>8/29/2017: Owner was notified that the use of 8291 Greenspring Drive violates the Zoning Ordinance. To remedy the violation at least one of the two roommates must vacate the premises within 60 days of the date of notice. Failure to remedy the complaint by October 29, 2017 will subject the owner to the violation and penalty provisions in the zoning ordinance to include legal action.</p> <p>9/18/2017: Spoke with the owner the cars have been removed from the problem areas and the roommate has moved out. The only outstanding item is for the pavers to be picked up off the ground. Owner states he has a back issue currently, but has hired a contractor to remove the pavers and will have it completed by the deadline.</p> <p>1010-17 – Visited the property and observed that the pavers have not been removed. Letter/visit to follow.</p> <p>11/03/2017 – Talked with owner’s partner who said that they are in the process of hiring someone to remove the pavers on the right side of the driveway. I left my card and told them that if they weren’t quickly removed I would be writing a citation since they had been given sufficient time to remove them.</p> <p>12/11/2017 – The pavers have been removed; will continue to watch for additional roommates. Case closed.</p>
<p>7116 Chesapeake Village Blvd.</p>		<p>11/17/2017 – Received a complaint of pool water being dumped into the yards of the surrounding neighbors when winterizing.</p> <p>11/27/2017 – Sent a letter to the owner advising of the code violation.</p> <p>11/30/2017 – Received a call and an email from the owner. We discussed alternative ways to route the water as well as syphoning out the water in small quantities. Owner said that he would certainly comply next season. Case closed.</p>

7505 "I" Street

11/30/2017 – Received an email with photos of paving that had just been completed at this address. Asphalt driveway and turn around was installed onto neighbor's property, 7509 "I" St.
12/05/2017 – Talked with the 7509 owner who is cooperatively working with the neighbor who has agreed to remove the asphalt.
12/05/2017 – Email P & Z about permit and removal responsibility.
12/05/2017 – Emailed application to affected owner.

8322 Bayside Road

11/30/2017 – Complaint received that the owner of this property was digging an area in the back yard and piling dirt up against the his fence. He was concerned that the dirt would eventually rot his fence. Asked if we would take a look.
12/05/2017 – Observed that all of the dirt had been removed from the area of the fence and that string (grade) lines were installed. Found that the owner had obtained a variance to install a shed and to eliminate other structures to allow for more green space.
12/06/2017 – Talked with the owner who said that they intend to install pavers where they have dug up the soil to make a small patio.
12/07/2017 – Emailed Chris Jakubiak and asked for his opinion since the work being done seemed to not be consistent with the variance permit. Owner was instructed to submit another permit.
12/12/2017 – Permit has submitted the permit and waiting for P & Z administrator.

Cases Resolved as of December 15, 2017	
<i>Location</i>	
2537 Crest View Lane 3810 Woodshire Avenue 7628 C Street 7523 B Street 8291 Greenspring Drive 7116 Chesapeake Village Blvd.	

Year-To-Date Summary		
<i>Violation Type</i>	<i>Cases</i>	
	Closed	Active
Building Maintenance	7	6
Property Maintenance	86	7
Miscellaneous		
Vehicle Related	42	0
Zoning	6	5
TOTALS	141	16



December, 2017
J-B03021-4775

TOWN OF CHESAPEAKE BEACH
Engineering Report

NEW BUSINESS

Fishing Creek Bridge (MD Route 261) –

December, 2017 Update: The new Town water and sewer mains are being constructed below the newly constructed east bridge span. We are working with the contractor to install new fire hydrants and to prepare for system turnover for the west span construction.

Fishing Creek Dredging –

December, 2017 Update: The dredging contractor has completed the dredge and has completed stabilization of the north embankment and swale area adjacent to the spoil site. We continue to work with MDE to resolve the maintenance issues associated with the north swale area. A meeting with MDE was held to discuss immediate and future swale maintenance needs and to discuss closure of the current project. We are also researching off-site spoil disposal location options in anticipation of a future dredge. We believe a portion of the existing spoil material can be reorganized on-site and the remainder will need to go off-site to an approved disposal site. The Corps of Engineers has acknowledged the need for a future dredge and will be seeking to get it in the FX19 budget cycle. Once funding is appropriated (Approx. \$250,000 for Engineering and 2 million for Construction Dredging) the project should go thru 1 year of design to permit for an anticipated construction start of (Fall 2020).

Kellans Marina –

December, 2017 Update: WE will be assisting with a new application to the State MDNR to obtain grant funding to improve the existing single boat ramp.

Richfield Station –

December, 2017 Update: The traffic warrant study is complete and has been delivered to the State for review. The study indicates that a light for eastbound and westbound Route 260 and Harris Boulevard is warranted. We received a response via email on September 13, 2017 from the SHA saying that they are “not opposed to signalization of the intersection” but they wanted a few pieces of additional information to finalize the warrant request. Comments responses to the September letter were sent to SHA for a new traffic light and to ask them to also look at other possible alternatives to a light if they are available. No response back from SHA (Greg Phillips) yet.

WRTP –

December, 2017 Update: We are in the ENR testing period and are in the final project close out phase. We continue to coordinate with the contractor (Bearing) and consultant (WRA) for the project this month to review closure documents and testing procedures. We have been working thru issuance of the final use and occupancy permit and warranty items and hope to obtain closeout by the end of the year.

8200 BAYSIDE ROAD, P.O. BOX 400, CHESAPEAKE BEACH, MARYLAND 20732

261 Sidewalk -

December, 2017 Update: We are working on the sidewalk Design RFP with Holly and hope to have approval from the State to go put out the Engineering Design Services RFP this month.

Heritage –

December, 2017 Update: Site work (grading) is continuing. Ongoing meetings are being held with the Contractor and Owner to ensure the Town Staff is engaged thru the grading and construction process.

OLD BUSINESS

Kellams Field – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades after final completion and acceptance of the facility. (No new update).

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Water Park Report
Marilyn VanWagner, General Manager Water Park
December 21, 2017

Staffing –

We are now accepting “sign ups” for orientations for all new employees that would like to work at the Water Park for the 2018 Season. All interested candidates should be directed to our website, <http://chesapeakebeachwaterpark.com>

Season Passes –

Go on line today to order Season Passes for the 2018 Season. They have been discounted for the holidays for town residents until January 31. The prices will increase to the regular price on Feb 1. These Season Passes make wonderful gifts for the holiday. Your family members and special friends can enjoy your gift of “fun in the sun” all summer long. Also, again this season, Season Pass users will experience a 20% discount on all of our food and store items. When purchasing Season Passes on line, one can also choose to purchase from two different options for Souvenir Cups.

The Water Park Store-

One of our larger projects during the off season has been the Water Park Store. By analyzing the data from the 2017 Store revenue, we can make decisions on what items to delete and what to add. By altering some of our displays again this season, we can offer a more efficient store design.

FY 2019, Budget

The process has begun for analyzing all budget line items from FY2018. We will be discussing these items with Laurie Smith, our treasurer, in the next few weeks.

Maintenance/Upgrades

Our highest priorities for this off season’s maintenance list were/are as follows:

- Rubaroc for the octagon decking, completed in October of 2017
- Steel structure repair in Cave and Tunnel. This is pending Council Approval and we hope to have this completed by mid-February.
- A few pumps needed rebuilding
- A few of the floatables in the main pool need maintenance. Filo, Maintenance Tech to repair.
- A few of the Baby Slides need maintenance. Filo, Maintenance Tech to make repairs.



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Treatment Plant Report

Date: December 21, 2017

The ENR Upgrade inspections by Calvert County are nearly completed. On 11-12-17, the Calvert County Electrical final inspection was done and passed. The remaining issue is for Calvert County Building Inspector to sign off on the Building Permit and close out all inspections.

The Upgrade to the Lab at the plant will refine the scope of the work and rebid this project in January of 2018. Mid Atlantic Contracting is working on putting together the detailed scope and prints for the RFP on the CBWRP Lab Upgrade. This work will detail the Lab Upgrade and assist the Bidders on acquiring a more accurate bid for this project.

The new Effluent Flow Meter arrived at the plant on 12-8-17. The new Basin valves should arrive next week. Plant staff will check out the new equipment and make sure all needed parts are in place for installation and will have them installed in January-18.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Old Line Hauling and Chesapeake Labs. The new hauling contract will take effect on June 30, 2017 with Old Line Inc.

Plant operations for this monthly report did use the Shell Fish Tank to divert plant flow on 2 different occasions due to heavy flows into the plant caused by rain.

The plant had 3 emergency alarms for this report period. One call in were due to heavy flows from rain and 2 call in were Filter operation high levels. Staff responded to all call in and were able to correct the alarm conditions.

The Wastewater Treatment Plant had no spills to report for this December report.

Future Projects:

To complete the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade.



Town Administrators Report – December 2017

I. Upcoming Requests for Proposals:

Formal RFP'S

New:

Dredge Spoil Placement: The Town has an existing grant in the amount of \$125,000 for the reclamation of the Town's dredged material placement (DMP) site. Placement locations are limited, but working towards an RFP for the placement of the spoil to utilize funds available from DNR during this fiscal year.

Updates for ongoing RFPs:

WRTP Lab Renovation: MIDATLANTIC has created a drawing of the design for the lab renovation. The treatment plant staff is working to refine the plans further. The lab renovation RFP is set to go out by the end of the calendar year to be in front of Council in February.

Side Walk Design Phase, per the fully executed MOU: SHA Office of Procurement and Contract Management (OPCM) has the RFP package and is reviewing it for final approval prior to release. I have spoken with office several times and more than one person must review prior to final SHA approval, I expect to have approval within the next week.

Informal RFP's

Updates for ongoing RFPs:

Code Enforcement and ArcGIS software: Staff has identified a software, Comcate, that provides code enforcement, GIS and permit tracking abilities for the Town. The Town is currently working with the County on the GIS integration and plan to have a plan in front of Council within the January/February time frame.

Upgrades to Phone, addition of back up line: Continuing to quote upgrades to our phone lines to allow more dedicated lines for incoming calls, DID numbers and roll over capabilities. In addition, a back up line is needed for redundancy of operation and connection. The Town has received multiple quotes from carriers to bring in service for roll over. Plans to move forward will be outlined as quotes and options are reviewed.

II. Town Assets:

Town Hall:

- a. Front entry way repairs are planned to start in December. The brick and railing specifications have been selected with the contractors and are moving forward.
- b. Town Hall interior renovations and upgrades are scheduled to begin January 2nd. January 2-4th is set for flooring upgrades in the Administrative areas and January 3rd is set for furniture upgrades to the open space.

Public Boat Ramps:

- a. The Town is in the process of executed a termination agreement with DNR that will allow the Town to retain 20% of the ramp fees and will give the Town full approval authorization for fees imposed at



Town Administrators Report – December 2017

ramps. Once fully executed, the Town will begin to review other items involved in operating the ramps. Spoke with Asst. Secretary of DNR, Bill Anderson, on 12/6 and the termination agreement is currently at the Department of General services and then will be placed on the Board of Public Works agenda.

- b. The Town is working towards a grant from the Maryland Department of Natural Resources Waterway Improvement Fund for needed repairs at the ramps. The Grant performance period is July 1, 2018 – June 30, 2021.

Kellam's Field: Currently working with the County in preparation for the release of the Spring schedule for the fields as well as Spring maintenance.

Railway Trail/Bay Front park: Cameras along the railway trail and our new cameras at Bayfront park now have a SD card installed and programmed for additional backup of footage obtained on the device.

Water Park: Efforts have been made to upgrade security cameras at the park in a cost-effective way to increase coverage. The water park is considering new POS (Point of Sale) systems that meet the growing needs of the park.

Floodgate: The Town has corresponded with MDE regarding not having objections to changes to the floodgate. The Town is waiting on an official letter documenting their response.

III. Town Permits:

Permit Requested, not granted:

PERMIT #	Address	Improvement	Reason
N/A	8227 Bayside Rd.	Remove tree	verbal approval, permit not required
DENIED	3810 12th St.	New garage	denied permit, site plan required to be submitted
N/A	7785 C St	Remove dead tree	verbal approval, permit not required
DENIED	7403 B St.	Demo of Foundation for future Construction	Board of Appeals permit expired 1 yr. Will have to go to Board of Appeals

Permit Requested, granted:

PERMIT #	Address	Improvement	Comments
2017-100	7891 Eagle View Dr.	42 Solar Panels	
17-546822	7633 C St	Demo to chimney & Restoration in front yard	
2017-101	4006 14th St.	Deck	
2017-103	Windard Key	Remove & Replace the board walk / fishing Crk	
2017-104	8298 Greenspring Dr.	Deck	
2017-105	3713 27th St.	Fence	
2017-106	Elite Care PT 8501 Bayside	Use and Occupancy	
2017-108	4165 Mears Ave	Redevelopment of 4165 Mears Ave.	Conditional on PWA execution
n/a	7515 B St.	Retaining wall/revision to #2016-7737	
2017-207	7337 F St.	Solar Panels	



Town Administrators Report – December 2017

IV. Town Complaints*:

Address	Presented Issue	Town Action
4010 11th Street	Requested the "C" street sign be removed	No action. The sign is required for deliveries as "C" street is the address of neighboring properties at the location.

**complaints are those that were not remedied by Utility Billing, Code Enforcement action or with a public works "work ticket" process.*

V. Local, State, Federal Coordination:

US Census Bureau: The Town is a registered participant in the Local Update of Census Addresses (LUCA). The Town's participation in LUCA is a voluntary once a decade review to update the Census Bureau's Master Address File. The Town will work with the Census Bureau as a partner to ensure that the most up to date geographic and address data is provided prior to the 2020 census. The County is also participating in the update and we will coordinate our efforts.

Flood Mitigation Plan: The Town has worked with the County to update the Town's flood mitigation plan. The County provided a plan for review and adoption. Administration is currently reviewing the plan with our Planning and Zoning Administrator and Town Engineer. Once reviewed and comments are made, it will be in front of Council for review.

VI. Community:

- Town Calendar: The awaited Town Calendars are available for all. Thank you to the calendar selection committee for the time spent reviewing over 120 photo submissions; the selection committee included Marti Gilpin and Nancy Feuerle.



Chesapeake Beach Ethics Commission Report

To: Mayor & Town Council

From: Philip Kete, Chairman

Subject: Ethics Commission Report

Date: December 21, 2017

The Ethics Commission last met on December 14, 2017.

The commission considered, reviewed, and corrected a draft training outline, and authorized the chair to put it into two power-point presentations—one for elected officials and the other for managers and staff. The commission hopes that the training can be presented early next year.

The commission noted that it had a draft proposed replacement of the existing ordinance, and the major points of difference were identified. The commission will attempt to meet with the State Ethics Commission staff to discuss how other jurisdictions deal with certain issues as well as the possible need to obtain the state's approval to deviate from otherwise mandatory requirements.

The commission's next meeting is scheduled for January 25, 2018.



**Chesapeake Beach Oyster Cultivation Society Report
December 21, 2017
Chesapeake Beach Town Council Meeting**

CBOCS finished hosting Calvert County 5th grader students for the 6th year. 823 students, teachers and chaperones participated in their annual oyster field trip on the Chesapeake Beach Railway Trail. Ron Draper, and Amenda and Denis Brown have been there 14 days making sure that the trips went smoothly. A total of over 5,000 people have participated in this program over the last 6 years.

The Oyster Christmas Tree will be taken down tomorrow so the oyster shells can be returned to the students before the Christmas break. Make sure you go see it on your way out.

SAVE THE DATES JANUARY 27-28. Students from Beach Elementary will be painting the first **Chesapeake Bay Sea Life Banner** at the Northeast Community Center. CBOCS is working with Tracy Bensing (Beach Elementary Art Teacher) to make this the event of the winter in Chesapeake Beach. In addition to the painting by many students the Beach Elementary music department and environmental club will be participating. CBOCS besides providing support in setting up, taking down and greeting people will have a live oyster demonstration. This project needs a lot of help. A signup sheet is posted on the Chesapeake Beach web site with assignments and times. Please be a part of this great community event.

Oyster Christmas Story

It was the week before Christmas
And on Fishing Creek
100,000 oysters
Were ready for a long winter sleep
When up on the trail
There arose such a clatter
The Saturday morning team
With their good nature chatter
But what to their wandering ears did they hear
The water monitors in their cold weather gear
That's Ron and John, Kathy and Terry
Amenda and Denis, Melanie and Larry
They dip in their bucket
And lower the Secchi
Making their measurements
To record for posterity
That's DO, pH and Salinity
And of course
Solids, Temperature, Time and Turbidity
When they were finished
They packed up their gear
The oysters could hear them saying
See you next year



TOWN OF CHESAPEAKE BEACH
ECONOMIC DEVELOPMENT COMMITTEE
REPORT FOR DECEMBER 2017 TOWN COUNCIL MEETING

The Chesapeake Beach EDC met On November 15th in the Town Hall. Committee members present were:

Tiffany Geare
Anthony Greene
Jen Sanders
Greg Morris
Larry Jaworski

Others in attendance included:

Bob Munro
Norma Robertson
Anne Nicholas

The committee discussed future EDC activities. Items discussed included:

- Planning for the Second Annual Taste the Beaches will start in January
- It was agreed that the EDC should schedule a meeting with Chris Jakubiak, Planning and Zoning Administrator, to discuss how we can encourage appropriate economic development in our town
- It was agreed that our Town needs to increase the “marketing” of events and activities offered in Town. We need to increase public awareness of the reasons to visit our Town and increase interest of appropriate businesses in possibly locating here.
- Discussed working with the North Beach EDC to enhance the appeal of both towns. Discussions have already been held with a tentative agreement to have a joint meeting of both EDCs in next several months. In addition, we should work with the Calvert County EDC.
- Discussed possible summer concerts in Veteran’s Park. Possibly military organizations such as appear during the Stars and Stripes Festival.
- Discussed working with other Town committees to strengthen the bike trail system to make our Town a “destination” center. Also discussed a possible 5K race through both towns with proceeds going to a local non-profit.
- Discussed need to coordinate with Town staff to clarify activities of Town staff and volunteers such as the EDC.
- Discussed idea of possibly reinstituting a limited trolley service between the towns.

Follow-up

- Greg Morris and Larry Jaworski met with Chris Jakubiak on December 7th to discuss EDC issues. It was agreed that Mr. Jakubiak will attend the next EDC meeting

NEXT MEETING

- The next meeting of the EDC will be held on Monday January 22nd at 6:30pm in Town Hall. Mr. Jakubiak will attend this meeting. Members of the North Beach EDC have also been invited. This is an open meeting and members of the public are encouraged to attend and share their ideas on appropriate economic development for our town

Submitted by,
Larry Jaworski, EDC Chair



Green Team Report to Town Council

Barbara Kete, Green Team Chair

December 21, 2017

Sustainable Maryland Initiative:

The team will receive training from the Univ. of Maryland Sustainable Maryland staff on February 5, 2018. In addition to benefitting from the information, we will also receive 5 more points toward our Sustainable Maryland rating.

Social Media:

We are revising access to our Green Team information on the town website through a direct link on the town home page from our logo to our page to make our site easier to find. In addition to special postings, we will post our monthly report to town council.

Our Facebook page (@cbgreenteam) is continuing to attract new visitors.

Health and Wellness:

The Director of Health and Wellness at Calvert Health Center (formerly Calvert Memorial Hospital) has expressed an interest in meeting with the team to discuss CHC's increased focus on prevention and opioid addiction initiatives. We will schedule this session sometime in March.

We are also considering meeting with a local contractor who would like to speak to us about mold prevention and remediation. Given rising water levels, this might provide information valuable to the public.

Alternative Energy:

Mike Linsenbiger has taken the lead on researching renewable energy sources, and has drafted a white paper showing relative costs along with pros and cons. He will refine this analysis for further discussion and presentation to town council. We are considering having experts and service providers present a public forum on renewable energy options from a residential perspective.



Natural Resources – Gardening:

The fall clean-up of the pollinator and mosquito-repellant gardens along the trail has been completed. Although most of the plantings will winter-over, we will need to purchase some new stock in the spring.

Due to the interest in rain barrels that we observed at Taste of the Beaches, we will be conducting a workshop on making your own rain barrel this spring.

Community Based Food Systems:

Brandy Summerlin has contacted several CSAs (Community Supported Agriculture) to solicit interest/feasibility of establishing a CSA drop in Chesapeake Beach. A local farm, Floating Lotus Farm in Lothian, is very interested in working with us. Once they finalize their 2018 plan they will be back in touch with Brandy with specifics.