



**MINUTES OF THE
TOWN COUNCIL MEETING
June 21, 2018**

I. Patrick J. Mahoney, Mayor, called the meeting to order at 7:00 p.m. In attendance were: Dr. Valerie Beaudin, Stewart B. Cumbo, Derek J. Favret, Lawrence P. Jaworski, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, Elissa Levan, Town Attorney, James Berry, Public Works Administrator, Connie O'Dell, Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, and Jon Castro, WRTP Superintendent. Absent were Gregory J. Morris, Council Member and Lieutenant Naughton.

II. Pledge of Allegiance. The parents and girl scouts of Troop 1132 led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Councilman Jaworski moved to approve the agenda. Seconded by Councilman Favret, all in favor.

IV. Public comment on any item on the agenda. None.

V. Approval of the minutes of the May 17, 2018 Public Hearings.

MOTION: Councilwoman Beaudin moved to approve the minutes of the May 17, 2018 Public Hearings. Seconded by Councilman Cumbo, all in favor.

Approval of the minutes of the May 17, 2018 Town Council meeting.

MOTION: Councilman Pardieck moved to approve the minutes of the May 17, 2018 Town Council meeting. Seconded by Councilman Favret, all in favor.

Approval of the minutes of the June 7, 2018 Informational work session.

MOTION: Councilwoman Beaudin moved to approve the minutes of the June 7, 2018 Informational work session. Seconded by Councilman Favret, all in favor.

The Mayor asked for a moment of silence in memory of First Responder Pat Osburn of the North Beach Volunteer Fire Department.

The Mayor took the opportunity to recognize the girl scouts of Troop 1132 for their volunteer service at the Bayfront Park cleanup. The Mayor had the girls and their parents to come forward and take a photo with himself and the Council.

VI. Petitions and Communications

- A. North Beach Volunteer Fire Department** – No report was submitted.
- B. Deputy's Report** –Sergeant Phelps submitted the attached written report. Lieutenant Naughton was not available to give the report.
- F. Public Works Report** – Mr. Berry submitted the attached written report and was present to address the Council. The Mayor praised Mr. Berry and the public works crew, along with Water Park General Manager Ms. VanWagner and her staff for the excellent job they did during the closure and repair of a major leak at the water park. The park reopened today and the Mayor applauded Mr. Berry and Ms. VanWagner for their outstanding leadership.
- G. Code Enforcement Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Mrs. O'Dell stated she was happy to say that tonight's report was done through the new software and for the most part is pleased with it, but needs to explore how to enlarge the font.
- H. Town Engineer's Report** – Mr. Woodburn submitted the attached written report and was present to address the Council. Mr. Woodburn briefed the Council on the WRTP closeout and the Heritage project.
- I. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council. Ms. VanWagner was pleased to announce that the Mayor's Cup is back in Chesapeake Beach! The race against North Beach resulted in victory for Chesapeake Beach! Ms. VanWagner presented the trophy and thanked all of the sponsors and paddlers for a job well done and kudos to Captain Valerie Beaudin!
- J. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report and was present to address the Council.
- K. Treasurer's Report** – No report.
- L. Town Administrator's Report-** Mrs. Wahl submitted the attached written report and was present to address the Council. Mrs. Wahl announced there will be a public meeting on July 11th at the Northeast Community Center from 4:00 to 7:00 pm on the Naval Research Lab-Chesapeake Bay Detachment drinking water investigation. Mrs. Wahl reported the front entry way repairs will begin next Thursday, gave a brief update on the B Street slope issue, and briefed the Council on the EOI's for the sidewalk design phase.

M. Mayor's Report –

1. The Mayor wished all the fathers a happy belated Father's Day and a happy school's out day to all the teachers!
2. The Mayor announced that the fireworks will be held Saturday, June 30th along with the concert beginning at 3:30 p.m. so come on out!
3. The Mayor commented that he and the Council had a successful MML Conference and with the help of Councilman Cumbo were all able to have their picture taken with Governor Hogan.
4. The Mayor commented that he met with several cabinet secretaries on some Town issues. He and Mrs. Wahl met with senior members of MDE on the B Street slope issue. Once the global analysis is complete and sent off to MDE for review, they will arrange for a site visit.

VII. Resolutions & Ordinances:

- A. Introduce Ordinance O-18-7, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending Chapter 110, "Building Construction", of the Town Code to add Article IV, "Construction On or Adjacent to Steep Slopes," Section 110-10, "Definitions", Section 110-11, "Global Stability Analysis, Storm Drain Discharge, and Storm Water Management Plan Required", §110-12, "Connection To Town Sewer System Required", Section 110-13, "Connection to Town Storm Drainage System required", Section 110-14, "Maintenance Agreement Required", and Section 110-15, "Violations and Penalties".

The Town Attorney addressed questions from the Council. The Mayor stated a Special Town Meeting will be held on July 5, 2018 beginning at 6 pm to conduct a public hearing and vote on this ordinance. The Council informational work session will immediately follow.

- B. Introduce Ordinance O-18-8, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the adopted General Fund budget for the Town of Chesapeake Beach for the fiscal year from July 1, 2018 to June 30, 2019, to transfer funds in the amount of Three Hundred Thousand Dollars (\$300,000.00) from unallocated reserves to the General Fund line item "Grant for Utility Fund" for the purpose of relocating a certain sewer main. **A public hearing will be held prior to the next regularly scheduled meeting beginning at 6:55 p.m.**
- C. Introduce Ordinance O-18-9, an ordinance of the Town Council of Chesapeake Beach, Maryland, amending the annual budget for the Utility Fund of the Town of Chesapeake Beach for the fiscal year July 1, 2018 to June 30, 2019 to provide funds for the relocation of a certain sewer main. **A public hearing will be held prior to the next regularly scheduled meeting beginning at 6:58 p.m.**

VIII. Report of Officers, Boards and Committees:

- A. Planning & Zoning Commission** – There was a meeting held June 20, 2018. Chairman Foltz was present to report on items discussed. Mr. Foltz stated, with the resignation of Nancy Feuerle, the Planning Commission now has an opening that needs to be filled.
- B. Board of Appeals** – There was no hearing held in June. The next hearing is scheduled for August 9, 2018.
- C. Ethics Commission**– No report.
- D. Chesapeake Beach Oyster Cultivation Society** – John Bacon submitted the attached written report and was present to give the report.
- E. Economic Development Committee** – Councilman Jaworski gave a brief update on the Taste the Beaches event and the two summer concerts planned which will be held at Veterans Park. Concerts will be June 30th and August 18th both beginning at 3:30 pm.
- F. MML Report** – Councilman Cumbo presented a plaque from the Institute for Public Health Innovation and the Maryland Municipal league commending the Town of Chesapeake Beach for its commitment to healthy eating and active living and recognizes it as a member of the HEAL Cities and Towns campaign. Also, Chesapeake Beach has been recognized again this year by MML as a Banner City.
- G. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported that the Twin Beaches Opioid Abuse Awareness Coalition was honored to be invited to participate in a session at the MML Conference on the opioid crisis. Mr. Pardieck touched on a news article he read in The Hill, on children in foster care because of parental addiction. The next committee meeting is scheduled for July 9th at 7:30 pm at Town Hall.
- H. Walkable Community Advisory Group**– Councilman Favret reported the group met this past Monday and discussed outcomes from the June 7 public meeting sponsored by MDOT on the Maryland Bicycle Pedestrian Master Plan, which was attended by several members of the group. The members came back with a lot of useful information that the group will take advantage of moving forward. On another note, Mr. Favret stated he and Mr. Jaworski have been in conversation with the investment company for the Chesapeake Station shopping center in regards to a section of missing sidewalk from the CVS to Mears Avenue. The point of contact has agreed to come down and meet after the July 4th holiday. The next meeting is scheduled for July 16th at Town Hall.

IX. Unfinished Business: None

X. New Business:

- 1. Council to consider an agreement with Hillis-Carnes to provide Geotechnical Engineering services for the “B” Street slope in the amount of \$22,297.50

MOTION: Councilwoman Beaudin moved to approve an agreement with Hillis-Carnes. Seconded by Councilman Favret, all in favor.

2. Council to consider the purchase of composite hand rail from Sneade's Home Center in the amount of \$20,052.66 for the Railway Trail.

MOTION: Councilwoman Beaudin moved to approve the purchase of composite hand rail from Sneade's Home Center. Seconded by Councilman Favret, all in favor.

3. Council to consider the purchase of 12 hacks (768 2"x6"x12') and 2 hacks (128 2"x8"x12') of treated lumber from BuilderUp in the amount of \$18,176.00 for the Route 261 composite decking.

MOTION: Councilman Jaworski moved to approve the purchase of treated lumber from BuilderUp. Seconded by Councilwoman Beaudin, all in favor.

4. Council to consider awarding a contract to Andrews Construction in the amount of \$14,750 for the Floodgate structure rehab project.

MOTION: Councilman Jaworski moved to approve awarding a contract to Andrews Construction for the Floodgate rehab project. Seconded by Councilman Favret, all in favor.

5. Council to consider awarding a contract to Lockett Construction, Inc. in the amount of \$11,880.00 for the install of a trash overhang within the Kellam's complex.

MOTION: Councilwoman Beaudin moved to approve a contract to Lockett Construction for the installation of a trash overhang. Seconded by Councilman Pardieck, all in favor.

6. Council to consider the purchase of recycle bins from TMF Corporation in an amount not to exceed \$10,000.

MOTION: Councilman Jaworski moved to approve the purchase of recycle bins from TMF Corporation. Seconded by Councilman Favret, all in favor.

7. Council to consider awarding a contract to Pavement Corp in the amount of \$239,577.66 for general paving.

MOTION: Councilwoman Beaudin moved to approve awarding a contract to Pavement Corp for general paving. Seconded by Councilman Jaworski, all in favor.

8. Council to consider awarding a contract to Bourn Environmental for the dredge facility rehabilitation in the amount of \$184,000.00

MOTION: Councilman Favret moved to approve awarding a contract to Bourn Environmental for the dredge facility rehabilitation. Seconded by Councilwoman Beaudin, all in favor.

XI. Public comment was received by: None

XII. Council Lightning Round:

1. Dr. Beaudin expressed thanks for the Town's support on the Dragon Boat and thanked Ms. VanWagner and Mr. Berry for their efforts in the water park situation.
2. Mr. Cumbo stated in 2014 a resolution was passed relating to notification in the event of an emergency which subsequently prompted the formation of a Town emergency notification protocol. The Town partnered with Calvert County's Alert system Everbridge to enhance this notification. Mr. Cumbo commented that it seems this notification process has dropped off somewhat and is asking the Town to pick this back up and continue the practice.
3. Mr. Jaworski, following that thought, stated he had attended a session at the MML conference on disaster response and suggested maybe the Town provide training for the Council on how to handle disaster situations.
4. Mr. Pardieck thanked everyone for coming out and hats off to the public works and water park staff for the great work in getting the water park up and running again. On a side note, for you bird watchers, a Roseate Spoonbill has been spotted in North Beach. So go check him out!
5. Mr. Favret commented that it is most rewarding to see everyone coming together to meet and address challenges that arise especially the events over the last several weeks. He wanted to say thanks to all!

XIV. Adjournment

There being no further business, the meeting adjourned at 8:40 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Cumbo, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: June 12, 2018

To: Sharon Humm

From: Sergeant Thomas S. Phelps

Re: Sheriff's Office Report-Chesapeake Beach

In May of 2018, the Sheriff's Office handled 273 calls for service in Chesapeake Beach. This is up from 262 calls in April 2018.

Call Breakdown for May 2018:

99 calls were self-initiated (patrol checks, follow-up investigations, etc)

163 calls were received by other means (citizens, alarm companies, etc)

Of the 262 calls, we handled:

- 4 CDS Violations (1 PWID Heroin, 1 PWID Cocaine, 1 Heroin, 1 Marijuana +10gram) (Closed by Arrest)
- 5 Thefts
 - Cash from Residence – Mears Bend (Closed by Arrest)
 - Debit Card from Residence – Silverton La. (Closed by Arrest)
 - Cash from Fastop (Closed by Arrest)
 - Trailer Tags from Marina West (Under Investigation)
 - Shoplifting Fastop (Closed by Arrest)
- 3 Destruction of Property
 - “Keyed” Vehicle – 12th St (Under Investigation)
 - TV Damaged at Residence – Mears Bend (Closed by Arrest)
 - Tire on Vehicle – Peking Inn (Closed by Arrest)
- 1 Civil Marijuana Citations
- 1 Disorderly Arrests
- 1 DUI Arrest
- 4 Assault Arrests

May 2017 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	3	36	Fireworks Complaint	0	0	Relay	0	3
Abandoned Vehicle	0	0	Follow Up	5	25	Robbery	0	1
Accident	14	62	Found Property	2	9	Search Warrant	3	5
Alarm	15	46	Fraud	1	7	Sexual Assault	0	2
Animal Complaint	2	13	Harassment	1	1	Sex Offender Registry	0	0
Assault	3	10	Illegal Dumping	0	2	Special Assignment	6	21
Assist Motorist	9	33	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	2	10	Indecent Exposure	1	1	Stolen Vehicle	0	2
Assist Sick/Injured	5	23	Intoxicated Person	4	11	Summons Service	1	3
Attempt to Locate	6	33	Kidnapping/Abduction	0	0	Suspicious Person	4	27
BioChem/ Susp Package	0	0	Loitering	0	1	Suspicious Vehicle	7	27
Burglary	4	10	Lost Property	0	0	Tampering with MV	0	2
CDS Violation	0	8	Loud Party/Music	2	16	Telephone Misuse	0	2
Check Welfare	15	60	Mental Subject	2	5	Theft	6	31
Conservor of Peace	2	6	Missing Person	2	4	Traffic Complaint	5	34
Destruction of Property	4	10	Neighborhood Dispute	1	2	Traffic Control	0	2
Death Investigation	1	2	Notification	0	1	Traffic Enforcement	2	10
Disorderly	6	36	Parking Complaint	6	24	Trespassing	5	20
Domestic	8	31	Patrol Check	94	600	Unauthorized Use MV	0	1
Escort	0	0	Person with Weapon	0	1	Unknown Problem	4	12
Eviction	2	7	Police Information	1	18	Violation Protective Order	1	2
Fight	2	7	Protective/Peace Order	2	5	Warrant Service	1	13
Firearms Complaint	1	3	Prowler	0	1			
Total Calls							273	1400

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
DUI Arrest	1	10	CDS Arrest	3	8	Other Arrest	11	44
Civil Marijuana Citations	1	10	Non Fatal Overdose	0	4	Fatal Overdose	0	3

**** Notes ****

Deputies assigned to the Twin Beach Patrol handled 195 calls outside of the Twin Beach Patrol Area in May 2018. (These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)

May 2017 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	8	24	Fireworks Complaint	0	0	Relay	0	0
Abandoned Vehicle	1	6	Follow Up	5	26	Robbery	0	0
Accident	7	13	Found Property	1	2	Search Warrant	0	1
Alarm	7	15	Fraud	0	1	Sexual Assault	0	0
Animal Complaint	0	2	Harassment	0	1	Sex Offender Registry	0	0
Assault	0	3	Illegal Dumping	0	0	Special Assignment	2	7
Assist Motorist	3	11	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	2	6	Indecent Exposure	0	2	Stolen Vehicle	0	1
Assist Sick/Injured	4	13	Intoxicated Person	1	1	Summons Service	1	3
Attempt to Locate	7	28	Kidnapping/Abduction	0	0	Suspicious Person	5	12
BioChem/ Susp Package	0	0	Loitering	0	0	Suspicious Vehicle	2	14
Burglary	0	2	Lost Property	0	0	Tampering with MV	0	0
CDS Violation	1	4	Loud Party/ Music	0	3	Telephone Misuse	0	0
Check Welfare	6	14	Mental Subject	0	1	Theft	1	10
Conservor of Peace	0	1	Missing Person	2	3	Traffic Complaint	1	6
Destruction of Property	1	2	Neighborhood Dispute	1	1	Traffic Control	0	0
Death Investigation	0	2	Notification	0	0	Traffic Enforcement	1	3
Disorderly	4	17	Parking Complaint	5	11	Trespassing	0	5
Domestic	3	12	Patrol Check	43	277	Unauthorized Use MV	1	1
Escort	0	2	Person with Weapon	0	1	Unknown Problem	0	0
Eviction	0	0	Police Information	4	17	Violation Protective Order	0	0
Fight	1	1	Protective/Peace Order	1	4	Warrant Service	0	4
Firearms Complaint	0	0	Prowler	0	0			
Total Calls							132	596

Call Type	Month	Year	Call Type	Month	Year
DUI Arrest	1	5	CDS Arrest	0	1
Civil Marijuana Citations	0	0	Non Fatal Overdose	2	4
			Fatal Overdose	0	0

**** Notes ****

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Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: June 21, 2018

Water leak-There were 2 water main breaks this month. One on Greenleaf Terrace and one on Cox road.

Wet wells- We preformed a PM at B street wet well and have installed phase monitors on each leg. Pump 2 at Valley View wet well was pulled, and we are looking into refurbishing the impeller at this time.

Water meter/MXU- The water meter reading for this quarter is complete. PW has made some shut offs and ons for some accounts. We continue to change out MXU's

Flushing- Our second flushing will start next week.

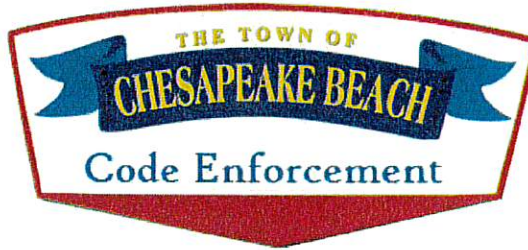
Ball fields - We are moving forward with the gate and hinge repairs to the perimeter fence. We are working with the baseball coaches to drag the fields as needed. The other repairs from our punch list are underway also. All the recent rains have delayed some of the planned work on the field.

Rail Way Trail - The 3 osprey chicks are doing well at the time of this report. We are doing our best to keep up with all the weeds and grass growing on and around the trail.

Water park - We had to drain the Water Park today. I should have more information at the time of this Council meeting.

SHA bridge- The last of the Town water and sewer relocates for this SHA bridge project are now complete.

Emergency calls -We had 9 calls since our last council Meeting. We responded to 4 calls. 1 for a water main break and 2 for sewer back ups



My Favorite Reports

Code Enforcement

Summary Report

- Case Detail Report
- Costs By Case Report
- Last Activity
- Daily Activity
- Time by Census Tract
- Time by Violations
- Time by User
- Open Cases by Location
- Report by Location
- Address/APN Not Validated
- Exception Report
- Monthly Activity Report
- Time to Close
- Time to Close by Location
- Forms Issued
- Case Aging
- Case Aging by Location
- Case by Status
- Case Response Time
- Cases with Notes
- Proactive vs. Reactive
- Violation Levels Report
- CDBG Summary Report
- CDBG Case Detail Report
- Fee Summary Report
- Fee Payment Summary Report
- Fee Payment Report

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Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All	O'Dell, Connie		All	All	From 05/14/2018 To 06/14/2018	From To	From To

CE Totals

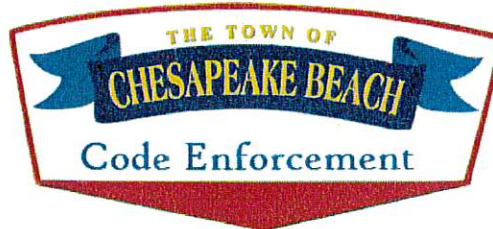
	Total	Closed Cases	Open Cases
Totals	34	17	17

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	34	17	17
Totals	34	17	17

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
Existing structures; maintenance and repairs	2	1	1
Exterior Structure - Minimum Maintenance Requirement	5	1	4
Overflow of ground water, public water or sewer	0	0	0
Prohibited Parking	2	1	1
Property Maintenance - Sanitary Maintenance - Grass	15	8	7
	3	1	2
	3	1	2
	6	3	3
	5	2	3
Sign Ordinance	1	1	0
Zoning Permit Required	3	3	0
Totals	45	22	23



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Code Enforcement

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Time by Census Tract

Time by Violations

Time by User

Open Cases by Location

Report by Location

Address/APN Not Validated

Exception Report

Monthly Activity Report

Time to Close

Time to Close by Location

Forms Issued

Case Aging

Case Aging by Location

Case by Status

Case Response Time

Cases with Notes

Proactive vs. Reactive

Violation Levels Report

CDBG Summary Report

CDBG Case Detail Report

Fee Summary Report

Fee Payment Summary Report

Fee Payment Report

[« Return to Report Criteria](#)

Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Ra
All Open	All	Open	O'Dell, Connie	All	All	All	From 05/14/2018 To 06/14/2018	From To	From To

Summary by Violation

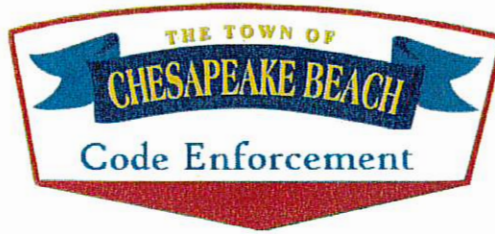
Violation	Open	Closed	Total
Existing structures; maintenance and repairs	1	0	1
Exterior Structure - Minimum Maintenance Requirement	4	0	4
Prohibited Parking	1	0	1
Property Maintenance - Sanitary Maintenance - Grass	7	0	7
	2	0	2
	2	0	2
	3	0	3
	3	0	3
Total	23	0	23

Report Details

Case#	APN Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initation	Open Date	Follow
CE18-36		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	7523		B	St		20732	0503069702	Complaint	06/14/2018	06/1!
CE18-34		Verbal Warning Given		Medium	8722		BAYSIDE	Rd		20732	0503069397	Complaint	06/14/2018	06/1!
CE18-32		Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	3620		28TH	St		20732	0503044483	Self-Initiated	06/14/2018	06/1!
CE18-30		Administrative Citation Issued	Exterior Structure - Minimum Maintenance Requirement - Open Existing structures; maintenance and repairs - Open	High	3725		HARBOR	Rd		20732	0503068943	Self-Initiated	06/13/2018	
CE18-26		Verbal Warning Given		Medium	7533		BAYSIDE	Rd		20732	0503075028	Self-Initiated	06/11/2018	
CE18-25		Complaint Filed	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	7343		F	St		20732	0503094707	Self-Initiated	06/11/2018	06/1!
CE18-24		Verbal Warning Given	Exterior Structure - Minimum Maintenance Requirement - Open Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	7624		C	St		20732	0503067645	Self-Initiated	06/11/2018	06/1!

<u>CE18-23</u>	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	7505	H ST	20732 0503102831	Complaint	06/11/2018	06/11/2018
<u>CE18-22</u>	Verbal Warning Given	Exterior Structure - Minimum Maintenance Requirement - Open	Medium	8401	F St	20732 0503044092	Self-Initiated	06/11/2018	06/11/2018
<u>CE18-21</u>	Notice of Violation Given		High	7626	C St	20732 0503067939	Complaint	06/11/2018	06/21/2018
<u>CE18-18</u>	Notice of Violation Given		Medium	3538	COX Rd	20732 0503109658	Complaint	06/08/2018	
<u>CE18-16</u>	Verbal Warning Given		Medium	7955	DELORES Ct	20732 0503164659	Complaint	06/08/2018	
<u>CE18-14</u>	Verbal Warning Given		Medium	7955	Bayside Rd	20732	Self-Initiated	05/22/2018	
<u>CE18-11</u>	Notice of Violation Given		Medium	7429	B St	20732 0503068307	Self-Initiated	05/18/2018	05/21/2018
<u>CE18-10</u>	Notice of Violation Given		Medium	7636	BAYSIDE Rd	20732 0503068315	Self-Initiated	05/18/2018	06/01/2018
<u>CE18-8</u>	Verbal Warning Given	Property Maintenance - Sanitary Maintenance - Grass - Open	Medium	8507	TARTAN Ct	20732 0503129837	Self-Initiated	05/17/2018	05/21/2018
<u>CE18-4</u>	Verbal Warning Given	Exterior Structure - Minimum Maintenance Requirement - Open	Medium	4017	15TH St	20732 0503067882	Self-Initiated	05/15/2018	05/21/2018

Number of Cases: 17



My Favorite Reports

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[Return to Report Criteria](#)

Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range
All	All	Closed	O'Dell, Connie	All	All	All	From 05/14/2018 To 06/14/2018	From To	From To

Summary by Violation

Violation	Open	Closed	Total
Existing structures; maintenance and repairs	0	1	1
Prohibited Parking	0	1	1
Property Maintenance - Sanitary Maintenance - Grass	0	8	8
	0	1	1
	0	1	1
	0	3	3
	0	2	2
Sign Ordinance	0	1	1
Zoning Permit Required	0	3	3
Total	0	21	21

Report Details

Case#	CFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow
	CE18-35	Closed: Voluntary Compliance		Medium	8206	E		St		20732	0503046702	Self-Initiated	06/14/2018	06/14/2018
	CE18-33	Closed: Voluntary Compliance		Medium	7968		DELORES	Ct		20732	0503164292	Complaint	06/14/2018	
	CE18-31	Closed: Unfounded	Zoning Permit Required - Closed	Medium	8734		DAVID			20732	0503068862	Complaint	06/14/2018	
	CE18-29	Closed: Voluntary Compliance		Medium	3610		29TH	St		20732	0503044424	Self-Initiated	06/11/2018	
	CE18-28	Closed: Voluntary Compliance	Zoning Permit Required - Closed	Medium	3915		16TH	St		20732	0503084795	Self-Initiated	06/11/2018	
	CE18-27	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	8728	D		St		20732	0503068498	Self-Initiated	06/11/2018	
	CE18-20	Closed: Voluntary Compliance		Medium	3712		12TH	St		20732	0503079058	Self-Initiated	06/11/2018	
	CE18-19	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium	3912	E	Chesapeake Beach	Rd		20732		Complaint	06/11/2018	
	CE18-17	Closed: Voluntary Compliance		Medium	8146		WOODLAND			20732	0503161145	Complaint	06/08/2018	05/01/2018
	CE18-15	Closed: Unfounded	Zoning Permit Required - Closed	High	3912		OLD BAYSIDE	Rd		20732	0503069362	Complaint	06/06/2018	06/14/2018
	CE18-13	Closed: Voluntary Compliance	Property Maintenance	Medium	8507		TARTAN	Ct		20732	0503129837	Self-Initiated	05/22/2018	05/31/2018

<u>CE18-12</u>	Closed: Voluntary Compliance	Compliance - Sanitary Maintenance - Grass - Closed	Medium 7842	C	St	20732 0503102424	Complaint	05/21/2018	
<u>CE18-2</u>	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium 3039	LAWRIN	Ct	20732 0503252565	Self-Initiated	05/18/2018	05/18
<u>CE18-7</u>	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed Prohibited Parking - Closed	Medium 3039	LAWRIN	Ct	20732 0503252565	Self-Initiated	05/16/2018	05/31
<u>CE18-8</u>	Closed: Voluntary Compliance	Sign Ordinance - Closed	Medium 3903	17TH	St	20732 0503067912	Self-Initiated	05/15/2018	05/15
<u>CE18-5</u>	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium 4019	15TH	St	20732 0503049159	Complaint	05/15/2018	05/21
<u>CE18-3</u>	Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Grass - Closed	Medium 4012	28TH	St	20732 0503042685	Self-Initiated	05/15/2018	05/21

Number of Cases: 17



My Favorite Reports

Code Enforcement

- Summary Report
- Case Detail Report
- Costs By Case Report
- Last Activity
- Daily Activity
- Time by Census Tract
- Time by Violations
- Time by User
- Open Cases by Location
- Report by Location
- Address/APN Not Validated
- Exception Report
- Monthly Activity Report
- Time to Close
- Time to Close by Location
- Forms Issued
- Case Aging
- Case Aging by Location
- Case by Status
- Case Response Time
- Cases with Notes**
- Proactive vs. Reactive
- Violation Levels Report
- CDBG Summary Report
- CDBG Case Detail Report
- Fee Summary Report
- Fee Payment Summary Report
- Fee Payment Report

[«Return to report criteria](#)

Code Enforcement Cases with Notes Report

Report Criteria:

Status	Case Opened From	To
All	05/14/2018	06/14/2018

Report Details:

Case #	Location	Notes
		The property was foreclosed and has been returned to the Dept of Veterans' Affairs
	3039 LAWRIN Ct 20732 CHESAPEAKE BEACH MD	Observed a broken window in the front of the home; yard in good shape Owner is still occupying the home
<u>CE18-9</u>		Found out that the owner moved out and immediately called the sheriff and had the vehicle on the street towed after getting permission from the owner of the vehicle; also called the property maintenance company who had the yard mowed Property now in the hands of realtor management company; case closed
	8507 TARTAN Ct 20732 CHESAPEAKE BEACH MD	Talked with the realtor who said it would be cut as soon as the rain ends.
<u>CE18-8</u>		
	3039 LAWRIN Ct 20732 CHESAPEAKE BEACH MD	Have been tracking this property since 1/26/2018 Property was vacated in mid May and the realty team is taking over along with maintenance by VRM Company. The grass is to be mowed ASAP.
<u>CE18-7</u>		Grass was cut on 5/16//2018 - Continue to monitor until sold.
	3903 17TH St 20732 CHESAPEAKE BEACH MD	Talked with owner on 5/14 and asked that he remove the sign that is too large Owner said that the sign will be replaced on 5/17/18 with legal sized ones. Illegal sign has been removed and replaced by smaller, compliant ones.
<u>CE18-6</u>		
	4019 15TH St 20732 CHESAPEAKE BEACH MD	Received an anonymous call about the grass in the back yard voluntary compliance; case closed
<u>CE18-5</u>		
	4017 15TH St 20732 CHESAPEAKE BEACH MD	Visited the property and took photos of a poorly constructed deck. Talked to the property manager who is in the process of finding out who is responsible for the deck. Spoke with the renter who is happy with the progress in strengthening the deck. The work is not completed and the renter will give me a call when they are done.
<u>CE18-4</u>		
	7523 B St 20732 CHESAPEAKE BEACH MD	Neighbor called about the grass being tall Called the owner and asked that they have it cleaned up ASAP. She said that it would be done by June 15. Owner called to say the work is complete. Will check on June 15. Left door hanger at the residence. Found tall grass, boxes, etc. that need to be disposed and a decking rail that needs repair.
<u>CE18-36</u>		
	8206 E St 20732 CHESAPEAKE BEACH MD	Left phone message with property owner; same day the tenant called to talk about the issues for correction. Tenant asked for a week to correct. I agreed. Tenant called back and said that he had completed several items but needed more time due to the rain. I agreed that he could take another week. Tenant called and asked me to inspect. Inspected the property and found all issues have been completed and in good order. Case closed.
<u>CE18-35</u>		
	8722 BAYSIDE Rd 20732 CHESAPEAKE BEACH MD	Received an anonymous call from a neighbor who said that the address cited had a Winnebago sitting in the yard that had not been moved for quite some time and he also thought that someone lives in it. I checked and found that the RV did have dead tags and registration. Called the owner and asked that they could move the RV, cover the RV with a proper cover or buy new tags and registration and remove all of the stuff surrounding it so that it can be stored and moved at all times. Owner sent paperwork showing that the RV is now legally registered. I will check on the status of the
<u>CE18-34</u>		

surroundings next time out,

Received a complaint that there was a deck being refurbished behind the property. Complainant said that there was construction debris in the common area. Also, does the owner require a permit for the work.

7968
CE18- DELORES Ct
33 20732
 CHESAPEAKE
 BEACH MD

Went to the property and observed the construction debris and a ladder attached to the side of the deck. There was no construction barrier around the site. Also, determined that no permit was necessary since the owner was just replacing a few decking boards and some broken railing. Called the owner and asked that the site be cleaned up and the secured for safety.

Received a call from the complainant who said that the project was completed and the area cleaned up. Case closed.

Received call from a neighbor about the fence line at this property.

3620 28TH
CE18- St 20732
32 CHESAPEAKE
 BEACH MD

Visited the property and observed that the yard had been recently mowed but the fence line, both front and back were in really bad shape. Called and left a message for the owner.

Owner called to say that she has hired someone to clean out the fence lines, and they have started but please give her a little bit of time. Will recheck next week.

8734 DAVID
CE18- 20732
31 CHESAPEAKE
 BEACH MD

Received complaint that someone might be living in a shed and that the occupant of the house was building a porch or porch roof without a permit.

Visited the property and the owner constructed a canopy lean-to that can be removed to protect from the sun. Also, no one is living in the shed. Tenant opened for me to look in. It is strictly a work shed for carpentry.

Town Admin and Code Enforcement met with owner of property at Town Hall

Mr. Wilson brought photos of repairs that he made between May 18 and May 23

Town Engineer Inspected - Issued Letter

Posted Property with notice of dangerous stairs, landings, etc.

Owner came to Town Hall and picked up the package containing engineer letter, photos and letter from the mayor

3725
CE18- HARBOR Rd
30 20732
 CHESAPEAKE
 BEACH MD

Second letter was issued

Re-posted property after discovering that the signs were removed.

Had to re-post the signs for the third time.

Began preparing two citations as per discussions with the town attorney

Called owner to arrange to meet to serve the citations. He said he would call when he was back in town and could meet to sign for the citations. He did not call back that day.

Called owner again and he said that he did not want to meet; please send the citations via certified mail and he would sign for them.

Sent first citation out with a Package ID of 9171999991703604696005

Sent second citation out with a package ID of 9171999991703604695985

4012 28TH
CE18- St 20732
3 CHESAPEAKE
 BEACH MD

RV sitting in driveway uncovered, with dead tags. Will knock on door next week when out.

3610 29TH
CE18- St 20732
29 CHESAPEAKE
 BEACH MD

Spoke with the owner of the RV; he said that he will actively pursue the sale of the vehicle for a few weeks and if it does not sell then he will move it out of town.

Called the owner and told him that the RV must be removed, covered or tagged to avoid a fine

Owner called to say that he has tagged the RV. Case closed

On drive around observed a large quantity of dirt piled up in the back yard. Talked to the owner who said that he is digging the dirt out to use to level up his backyard, with a retaining wall.

P & Z said that he needs, at least, a misc. permit. Emailed the owner with instructions to obtain permit and also to install a silt fence around the loose dirt.

Silt fence has been installed and the owner has submitted a permit application; (wrong application.)

3915 16TH
CE18- St 20732
28 CHESAPEAKE
 BEACH MD

New application has not been received

P & Z still has not received the application.

Still no application; also no further work

Emailed the owner and asked where his grading exemption application is; still not received.

Emailed the owner and told him that he must submit the application or he will be fined.

Permit application received and approved. Case closed

8728 D St
CE18- 20732
27 CHESAPEAKE
 BEACH MD

Observed tall grass and left door hanger

Grass mowed; case closed

7533
CE18- BAYSIDE Rd
26 20732
 CHESAPEAKE
 BEACH MD

Spoke with an occupant about a trallered boat, untagged and uncovered vehicles and other items scattered about the property. Occupant told me that they are now renting the home and the items mentioned do not belong to them.

Called the property owner and left a message to contact me about cleaning up the lots including overgrown weeds, vehicles and trallered boat that appears to be partially on the Town right of way.

Left second message for the owner. Will begin violation correspondence if no call back is received.

Driveway and street are now free of untagged vehicles. Boat has been moved back and the right of way

can be mowed and maintained.

Talked with owner who said that she is going to sell the boat and lawn mower. That will complete the clean up of the property.

7343 F St
CE18- 20732
25 CHESAPEAKE
 BEACH MD
 Observed tall grass; will check again after weekend.
 Cleaned up; will check again next month

7624 C St
CE18- 20732
24 CHESAPEAKE
 BEACH MD
 Observed tall grass and the outside of the house needs to be scraped and painted. Called owner who said that the work has already been assigned to a worker and will begin on 5/12/2018.
 Talked to owner who said that because of the rain everything had been postponed.

7505 H ST
CE18- 20732
23 CHESAPEAKE
 BEACH MD
 neighbor called to complain about property; grass needs to be mowed and the building is in bad shape. Complainant says the building would not pass inspection.
 Grass still not mowed
 called the owner and left a message about the grass and the exterior condition of the house
 Owner called to say she would have the property looked at and the grass and yard cleaned up.
 Carport roof appears to be sinking and the gutter is coming off of the western side

8401 F St
CE18- 20732
22 CHESAPEAKE
 BEACH MD
 Checked records; no phone or email. Will stop back and talk to owner.
 Owner said that she would get a quote for fixing or demolishing
 No change
 Gutter has been replaced and roof temporarily fixed
 Received e-mail complaint from Town Hall anonymous email. Complaint is that rear yard looks like a dump. Inspect.
 Rear yard in bad repair still. Connie following up with Owner.
 attempted to call owner. Left message; no response. Followed with an email; no response.
 I will knock on their door on 10/16/2017. Did; no answer.

7626 C St
CE18- 20732
21 CHESAPEAKE
 BEACH MD
 Issued Warning Letter
 Owner called and acknowledged receipt of letter. Said they are making progress each day.
 Inspected; over one half of the debris has been removed and they are continuing to work.
 Owner called to say that everything is gone except the concrete and old oil tank; need to find truck.
 Still no further progress
 Still work to be done but was able to find out that the owner has been hospitalized
 Talked with owner and told her that the work must be completed or they will be fined.
 Large tree limbs and branches in yard. Left a door hanger explaining the work that needs to be done. Will re-inspect next time I am out.
 The tree has been sawn up and work is in progress.
 Observed that only smaller limbs remain. Spoke with owner who said that the person doing the work was returning to complete. Will check one more time.
 Small limbs still there. Will contact the owner again.

3712 12TH
CE18- St 20732
20 CHESAPEAKE
 BEACH MD
 The limbs that remain have been gathered up and it looks like they are going to be removed. Will check one more time.
 Case Closed
 Re-opened the case after driving by and noticing that many more limbs have fallen after the wind storm. Talked to owner and she assured me that they would again begin working on it this weekend since they cannot afford the quote they were given.
 Mrs. Snyder called to say that they have cleaned up all of the big stuff and are looking for someone to pick up the small stuff and haul it away.
 Yard completely clean; case closed

3912 E
CE18- Chesapeake
19 Beach Rd
 20732
 Chesapeake
 Beach MD
 complaint that the owner has a section of yard that he does not mow and is also covered in branches, etc.
 Went to property and left doorhanger
 stopped by the property when owner was home and he promised to clean up the yard that week.
 Property cleaned up; case closed

3538 COX Rd
CE18- 20732
18 CHESAPEAKE
 BEACH MD
 Observed a tree blown over along the property line. Will reach out to see if the two owners are working together to remove the tree.
 Mailed the owner and asked that the tree be removed by May 18, 2018
 When checking on the tree noticed that the yard had two vehicles that are non-compliant; one was stacked with trash all around and could not be moved. Also had a broken piece on the bumper hanging down that would rub the ground if moved. Also while there a neighbor complained of old air conditioners piled up, uncovered along the fence line. The owner of the property came outside and we talked about the violations and he finally agreed to deal with the vehicles and cover up the air conditioners on the fence line until they can be moved. He also said that he would talk to the neighbor about the two of them moving the tree since it was between the two properties.
 Tree has not been removed; will reach back out.

8146
CE18-
17 WOODLAND
 Neighbor complained about 4 dogs (large dogs) defecating the back fenced in yard. No one is cleaning up after them. I went and knocked on the door and talked with the owner who promised that he will

20732 clean up immediately and that it won't happen again, I will talk with the complainant again and check
 CHESAPEAKE in a few days.
 BEACH MD Complainant is satisfied and says that everything has been cleaned up.

7955 Home Owner called about a rodent issue at the property next door. PW and I went to the scene and
 CE18- DELORES Ct Inspected the outside and found nothing to indicate rodents in the area. I spoke with the HOA
 16 20732 Management Company who were also aware of the complaint and they had found no issues. Spoke with
 CHESAPEAKE the complainant and she then called the Health Department who will be inspecting the inside. I will
 BEACH MD continue to monitor the outside for a few months.

3912 OLD Certified Mail and Regular Mail the attached letter to the owner with reply date of June 12, 2018
 BAYSIDE Rd Received a call from the owner who told me that the shed was there when they bought the home. I
 CE18- 20732 owner. The retaining wall butts up to the property but does not belong to the owner of this property.
 15 CHESAPEAKE The retaining wall was the subject of another search a few years ago by Mr. Watson when the current
 BEACH MD owners had already purchased the home. It appears there was an old retaining wall that was replaced
 with new boards, etc. when the current owner took possession. If this was simply a rebuild, no permit
 would have been required, and Mr. Watson apparently closed the case.

Received an anonymous call from someone claiming that all of this had been done recently without
 permitting.

Spoke with owner rep and sent him an email with pics.
 upon site visit noted that the retaining wall should be inspected for safety also.

7955 owner rep said that he will have the wall examined.
 Bayside Rd received an email from Donna Ben-Moshe: I manage the above referenced shopping center and was
 CE18- 20732 given your information by Scott Mosely regarding the retaining wall and fence behind the building. In
 14 Chesapeake the immediate I have requested our vendor to repair that section of fence, and as a more in depth and
 Beach MD long term solution, I am meeting with an engineer next week. They will perform a condition assessment
 to determine if based on deterioration there appears to be concerns as to the stability of the wall. They
 would look for indications of movement, failure, settlement, and wood rot. They will provide a
 statement as to the overall condition and if repairs are recommended.

8507 Mowed on May 21, 2018
 CE18- TARTAN Ct
 13 20732 CHESAPEAKE
 BEACH MD

Discussed meeting with the owner to take a look; must view the area from the deck of the
 complainant.

Went to the home of complainant and from their deck observed a large amount of decaying debris and
 trash on the back deck. This rotting food and debris is causing a stench in the entire neighborhood.
 Came back to the office and called the owner agent of the property. The property is occupied by
 someone who can no longer take care of herself and a hoarder situation is occurring. She has been
 taken to a rehab center after she was found with very infected legs. Her brother is the owner agent of
 CE18- 7842 C St the property and told me that he would hire someone to clean up the mess on the outside.
 12 20732 CHESAPEAKE
 BEACH MD

Talked to the owner agent (brother) who said that the outside has been completely cleaned and
 disinfected. His sister is still in rehab and he is making arrangements to have her taken somewhere
 where she will be cared for. Once that is complete, he will have the interior of the home gutted and sell
 it.

talked to the complainant and she verified that the subject property exterior has been completely
 cleaned, mowed and disinfected. Case closed.

Inspected. Observed from Pavement of B Street. Observed that the lot is badly overgrown with Kudzu.
 Sent warning letter.
 Letter received.

Owner seeking variance for permit to rebuild. If not remedied within the next 4 weeks seek citation for
 clean up immediately.
 To discuss with Planning & Zoning Admin.

7429 B St No activity with P & Z; I will call the owner to clean up or a citation will be issued.
 CE18- 20732 Emailed the property manager
 11 CHESAPEAKE
 BEACH MD

Contacted the real estate agency who has the property listed.
 Have not heard from real estate agency or property manager. Will send a certified letter to the owner.
 Talked with Zoning Administrator to see if we can have the front of the property secured before the
 summer season starts
 Issues a violation letter asking owner to remove all weeds and construct a fence/barrier across the
 front for safety

Met with owner and developer. Owner agreed to clean up the front of the lot and install a temporary
 fence to protect from the danger of the hillside and the lot slope. Owner will call me with date of the
 fence installation and clean up.

CE18- 7636 Received foreclosure letter from attorney. Replied with letter listing the citations attached to the
 10 BAYSIDE Rd property and added a third that the rear shed must be repaired or demolished.
 20732 CHESAPEAKE Received answer stating that the repairs could not be made until the property is vacant. Violations
 BEACH MD attached to the property.
 Closed temporarily until foreclosure proceedings are complete
 Emailed the owner to talk about responsibility of the property because we have received no further
 trustee sale proceedings.

Owner replied that he no longer owns the property. I reached back out to the law firm handling the foreclosure proceedings for transfer information.

Bank has claimed the property but I am still working with AltSource on Code Violations and new ownership of the water/sewer bill

Someone still living at the property - AltSource trying to evict

Still no change



June 21, 2018
J-B03021-4775

TOWN OF CHESAPEAKE BEACH Engineering Report

NEW BUSINESS

Fishing Creek Bridge (MD Route 261) –

June, 2018 update: The valve vault for the Mears Avenue pump station is completed. The next phase of major utility work will commence with construction of the southbound lane. We have designed a relocation of the 4” Force main from the waterpark to go thru the existing gravity sewer line to avoid existing utility conflicts. The SHA accepted the re-design and the contractor is implementing the work.

Fishing Creek Dredging –

June, 2018 update: We have prepared a new permit application to maintain the remaining drainage swale up to the Kellams Field Pond. We have also prepared plans to move a portion of the existing spoil material on-site with a new grading permit. This plan has now been approved by Calvert County. We are now preparing to bid package to remove and replace the approximately 14,000 CY of material within the soil facility. This could get up to approximately ½ of the facility ready for federal dredge. Bids have been received to perform the work and will be provided under new business.

The Corps of Engineers has acknowledged the need for a future dredge and will be seeking to get it in the FY19 budget cycle. They have put in motion a proposal to budget a “work plan” or preliminary engineering design phase of the project and will provide the Town with anticipated receiving volumes needed for the Town spoil facility. I also visited two local spoil receiving facilities to engage them in our need to remove and deliver material to them. Once federal funding is appropriated (Approx. \$250,000 for Engineering and 2 million for Construction Dredging) the project should go thru 1 year of final engineering design to permit for an anticipated construction start of (Fall 2020). (No new update)

Kellans Marina –

June, 2018 update: We have received the permit approval from MDE to improve the two existing boat ramps (west side of marina west). We will proceed to get the pier reconstruction building permit from Calvert County and apply for DNR funding in the next fiscal year process. We met with DNR this month at the site to review the project for future funding. We expect this for next years funding cycle.

Richfield Station –

June, 2018 update: The State Highway Administration Provided their findings at a meeting held at Town Hall on May 3, 2018, the findings outline the need for a light on both the east bound and west bound intersections of Harrison Boulevard and Limerick Lanes. At Maryland Route 260. The light will be installed sometime in the next two years. (No new update)

8200 BAYSIDE ROAD, P.O. BOX 400, CHESAPEAKE BEACH, MARYLAND 20732

WRTP –

June, 2018 update: We are still in the ENR testing period. The final use and occupancy approval and permit closeout from Calvert County has been obtained. We continue to coordinate with the contractor (Bearing) and consultant (WRA) for the project closure and testing procedures. We continue to work thru as is on warranty items with the Contractor and with MDE on final project cost and accounting items. Bid proposals on the lab have been obtained and the contract has been let. (No new update)

261 Sidewalk -

June, 2018 update: We are working on the sidewalk Design RFP with Holly and hope to have approval from the State to go put out the Engineering Design Services RFP soon. Letters of interest package from 4 engineering design firms were received. We have obtained and rated each firm to move forward with formal bid proposals.

Heritage –

June, 2018 update: Site work (grading) is continuing. Ongoing meetings are being held with the Contractor and Owner to ensure the Town Staff is engaged thru the grading and construction process. Grading continues as weather has improved. We expect utility installations to begin soon.

B Street Slope Failures & Boardwalk Closure –

June, 2018 update: Over the past several weeks we have been working with town staff and Geotech Consultant (Hillis-Carnes) to set fourth recommendations on how to move forward to help protect the slope from further degradation and failures, to assist with utility (sewer) relocation measures, to set property line boundaries, and prepare an ordinance for future development within this area.

Water and Sewer Manual –

June, 2018 update: We are working with Town Staff and Councilman Jaworski on the update of the 1985 water and sewer manual. On going

OLD BUSINESS

Kellams Field – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades after final completion and acceptance of the facility. (No new update).



Water Park Report

Marilyn VanWagner, General Manager Water Park
June 14, 2018

The Mayors Cup is back in Chesapeake Beach –

This past Saturday, employees from the Water Park joined Public Works employees, Council Members, and even, Holly Wahl, our Town Administrator, as we raced to End Hunger in Calvert County. Our favorite race of the day is always as we race against North Beach for the Mayors Cup. This year we won! Since the inception of the End Hunger Festival in 2013 we have only won one other year and that was in 2015, so we are thrilled to house this trophy back in Chesapeake Beach. Thank you again to all of our sponsors and paddlers.

Staffing/Training –

All new hires including supervisors have been trained for the 2018 Season. A second lifeguard training just took place so we are now fully staffed in all departments. All leads were trained two weeks ago for Active Shooter Training by Sergeant David Canning, Calvert County Sheriff's office. All new employees in the Food & Beverage Department, will take the County Food Handlers course next week and will have their certifications from the Calvert County Health Department by the middle of June.

Marketing –

Discounted Season Passes are currently being offered on line for \$59 for Chesapeake Beach Residents. Go on our website, www.chesapeakebeachwaterpark.com to get your Season Pass. Also, all 2018 marketing brochures and annual inserts are now available at Town Hall and the Water Park. These updated inserts provide information on all of our pricing, Birthday Parties, Swim Lessons, Character Days and all other Special Events.

Special Events –

The World's Largest Swim Lesson is being held on Thursday, June 21 at 10 am. Once again we will participate in this great event. We will join an estimated 50,000+ swimmers on five continents around the World, in an effort to break another world record and promote awareness that swimming lessons save lives.

For all Character Days, Night Slides, and Chesapeake Resident Appreciation Days, visit our website at <http://www.chesapeakebeachwaterpark.com/calendar.html>

Maintenance/Upgrades-

Our Water Park looks fantastic this summer! Please stop by and check it out. While visiting, please say hello to Filo Blake our Maintenance Technician. He has saved us thousands of dollars on many projects that in prior years we had to outsource to third party contractors.

We continue to struggle with the local bridge construction. We are in contact daily with Maryland State Highway informing them of any damage that is being caused to our park by the bridge work. We also notify them of any damage that may likely be caused by the bridge work. These "likely" situations are under further investigation.



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Treatment Plant Report

Date: June 21, 2018

The Lab Renovation was awarded to W.M. Davis at the May Town Meeting and will begin in June 2018.

May 18th Fidelity worked on the generator transfer switch and found more damage to transfer switch. On May 24th Fidelity returned and found a bad contactor switch and will order the necessary part. The repair was completed on June 8, 2018. The transfer switch is now working and on line.

DSI was here on May 29th to repair the damaged pipe to influent pump #2. Due to high flows this was moved to June 6, 2018. It was decided to do repair to the pipe during low flows at night, and will schedule later next week.

May 9th MDE state storm water inspector stopped by for an inspection and will return on June 12. On June 12, 2018 the MDE inspector arrived at the Plant and began the inspection. The Plant's Stormwater Pollution Prevention Plan (SWPPP) was reviewed. There was just a couple of items we have to add to the updated and revised SWPPP due to the ENR Upgrade. These items were addressed and the SWPPP is completed. The NOI General Permit for the Plant will expire on December of 2018. We will submit a renewal application in July of 2018.

On May 17, 2018 the blower program was lost. Staff put blower operation in manual mode until the program can be repaired.

Calvert Controls was here on June 6, 2018 to investigate blower programs & influent VFD programs. Calvert Controls will need more time to learn the programs and make changes where needed.

The plant's Influent Flow meter was calibrated on 4-19-18 and the operation was checked out. The new Effluent meter will be installed in June-18.

Plant staff are continuing to work on spare parts inventory along with finding vendors for pricing on spare parts. Staff is also working on SOP's for all new ENR equipment.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Old Line Hauling and Chesapeake Labs. The new hauling contract will take effect on June 30, 2017 with Old Line Inc.

Plant operations used the Shell Fish Tank to divert flow three times due to rain and heavy flows for all three incidents. May 18th, May 27th, and June 3rd.

The plant had 10 alarm calls for this report period. May 15th there was a high filter level alarm; bypassed filters & put back online May 17. May 17th there was a HIHI blower pressure alarm. May 18th alarm for high wet well. May 19th alarm for high wet well. May 21st alarm for LOLO blower pressure alarm. May 22nd high filter level

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alarm; bypassed filters and put back online May 23rd. May 24th alarm for high filter levels; did not bypass. May 27th high filter level alarm; bypassed & put on back online May 28. May 31st high filter alarm; bypassed & put back on June 5th. June 3rd high wet well alarm.

The Wastewater Treatment Plant had no spills to report for this June report.

Future Projects:

To complete the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade.



Town Administrators Report – June 2018

I. Requests for Proposals/ Expressions of Interest:

OPEN RFP's:

Side Walk Design Phase, per the fully executed MOU: Per SHA procurement requirements, the Town released the EOI for the sidewalks to 740 firms.

The EOIs were reviewed by a selection committee consisting of the Town Engineer-Paul Woodburn, Sidewalk Advisory Committee Chair-Councilman Favret and Town Administrator-Holly Wahl. The results of the review provided that the top 4 consultants would be invited to bid on the project. RFPs will be reviewed at the July work session.

Contractor	Score
Wallace Montgomery	100%
Pennoni	99%
KCI	97.5%
BAI, Inc.	95.5%

II. Town Assets:

Water Park: The Town is working with SHA to mitigate disruptions to business and possible damages to infrastructure due to construction work.

III. Town Permits:

Permits Granted:

Permit #	Address	Improvement
2018-30	7543 I Street	Deck on the front of the house
2018-033	2731 Oak Ridge Dr.	Deck
2018-034	7905 Deforest Drive	Home Day Care
2018-035	3810 12 th Street	Construct front porch on house
2018-036	8721 D Street	Deck



Town Administrators Report – June 2018

IV. Town Complaints*:

<i>Complaint</i>	<i>Resolution</i>
Complaints regarding the safety of a large dip in the road at the 261 Mears Ave intersection. Concerns were relayed that cars were driving into oncoming traffic to avoid the large dip in the road.	Contacted SHA, the issue was resolved by SHA filling the area of concern with pavement.

*complaints are those that were not remedied by Utility Billing, Code Enforcement action or with a public works "work ticket" process.

V. B Street Slope:

Due to the rain events over the last several weeks geological changes have taken place along the slope of the land that borders properties along B Street, between 14th and 11th street, and the Chesapeake Bay. Conditions on the slope provided that the upper portions of the high bank failed and slid in two areas, whereby the sandy earth materials located above a hard clay layer became saturated, water-heavy and slumped, resulting steep, unvegetated, exposed bank-face.

Issues creating/contributing to the erosion and loosening of soil:

- Prolonged tow of the slope
- Saturation at the top of the slope creates a situation where water spines away to relieve itself through the slope and then sloths out
- Natural geography
- Lack of run-off control from private property

Status:

- **The Town has closed the south end of the boardwalk** from 14th and B street to 11th and B street, or the B street entrance to Bayfront Park. The area is secure and ample signs have been posted notifying the public as to how to obtain more information regarding the closure.
- **The Town initiated an External review** of the slope via onsite inspections with local, State and private experts.
 - a) Calvert Soil Conservation District Erosion & Sediment Control Specialist- Ron Babcock
 - b) Chesapeake & Coastal Service Department of Natural Resources – Tom Bower, Project Manager
 - c) Hillis Carnes Geotechnical Engineers- Chris Hillis, Partner/Owner
- **Private property owners**, all private property owners within the impacted areas, should take all measures necessary to ensure the soundness of their home and their property.



Town Administrators Report – June 2018

- **The Town continues to hold the STOP WORK orders** on (3) permits due to the unknown conditions of the slope (Exhibit “A” shows the properties). The County has been in full support of the Town while issuing the STOP WORK orders.

Conditions on reinstatement of the zoning permit include;

(1) The permit holder is required to submit a geotechnical report from a professional geotechnical engineer consisting of at least (2) two borings and a global stability analysis with satisfactory results. The report and its findings will be reviewed by an independent 3rd party engineer retained by the Town and must be found by our engineer to be acceptable.

(2) The site plan will be technically reviewed with special focus on the distribution and flow of stormwater through the lot and the grading. The Town will conduct this review with the Calvert County Departments of Public Works, Soil Conservation Service, and Inspections and Permits, as the regulatory agencies that address stormwater management and grading approvals. The Town will expedite this review so that your geotechnical engineer is certain to have the benefit of having a site plan certified through this process.

- **The Town requested a quote from Hillis and Carnes to provide a global study** of the slope for the Town to base decisions and regulations on moving forward.
- **The Town is seeking the move of the sewer line along the coastline within the impacted area of B Street.**
- **The Town is currently seeking a grant from CBDG (Community Development Block Grant) emergency funds, requesting funds from MDE and coordinating with DNR.**



Green Team Report to Town Council

Barbara Kete, Green Team Chair

June 21, 2018

Current Initiatives:

Grow Table: The Grow Table is up and operating in the Northeast Community Center. We anticipate that it will become more popular once more people are aware of it and start contributing a wider variety of items.

Pollinator and Mosquito repellent Gardens - Spring clean-up took place on Thursday, May 3. The gardens did a great job wintering over, and just a few new replacement plants were required. Melanie Crowder and her fellow gardeners did a wonderful job.

Education and Outreach:

Twin Beaches Library Exhibit: The Master Gardeners provided the library with a list of suggested gardening-related books for the Green Team exhibit at the Twin Beaches Branch. Dr. Ken Rasmussen will provide a similar list of Bay-related materials.

New Business

Slump: We are preparing a list of suggested plantings for the remediation of the recent cliff and boardwalk collapse to present to town council. This is a perfect example of the need for buffer gardens as deterrents to soil erosion.

Bayfront Park Excess Signage: There is a surfeit of signage at Bayfront Park. The host of duplicative signs obstructs the Bay view and is unnecessary and ugly! We request that the Town consolidate the messages on fewer signs, remove excess signs, and re-position the remaining ones.

Plogging: We continued to discuss the Scandinavian practice of plogging – picking up litter while walking, jogging, etc.. We don't want to increase the plastic bag explosion, so we would need to find an inexpensive biodegradable alternative.

Our next Meeting will be held **WEDNESDAY, June 27**. Please note change from usual schedule.

Chesapeake Beach Oyster Cultivation Society Report

June 21, 2018

Chesapeake Beach Town Council Meeting

The CBOCS bridge brigade is now waiting for the demolition of the existing route 261 bridge in late May and June. At that point the brigade will determine the design and location for the relocated bridge portions.

I attended the “State of the Coast” conference with Pat Mahoney and Barbara Kete last month. Interesting observations were:

- 1. The Chesapeake Bay is recovering slowly. There is positive information about the future of the bay.**
- 2. Fishing Creek is unique with its long marsh.**
- 3. Potential marsh restoration project for Fishing Creek if we use the Blackwater thin layer restoration model.**
- 4. There is a need to prepare for the future, because we can't change the course of history. Areas to investigate are climate change, automation, social media and personal health.**

2018 CBOCS summer Events – Participate and Enjoy

July 14 - 10 AM Oyster transfer from Fishing Creek to Old Rock Reef Abners Boat Yard, 25 volunteers needed. GREAT HIGH SCHOOL COMMUNITY SERVICE PROJECT.

**July 10,13,17,20,23,27,30 August 3,7,10,14,17,21,24 – Reef Ball Manufacture Chesapeake Beach Water Tower 9-10 AM
15 + volunteers needed. GREAT HIGH SCHOOL COMMUNITY SERVICE PROJECT.**

ANY DAY – PLAY NATURE BINGO WHILE ENJOYING THE SIGHTS AND SOUNDS OF THE CHESAPEAKE BEACH RAILWAY TRAIL