



**MINUTES OF THE
TOWN COUNCIL MEETING
August 16, 2018**

I. Dr. Valerie Beaudin, Council Vice-President, called the meeting to order at 7:00 p.m. In attendance were: Stewart B. Cumbo, Lawrence P. Jaworski, Gregory J. Morris, and Keith L. Pardieck, Council Members, Holly K. Wahl, Town Administrator, Sharon L. Humm, Town Clerk, Laurie Smith, Town Treasurer, Elissa Levan, Town Attorney, Connie O'Dell, Code Enforcement Officer, Paul Woodburn, Town Engineer, Marilyn VanWagner, Water Park General Manager, and Lieutenant Naughton. Absent were Patrick J. Mahoney, Mayor, Derek J. Favret, Council Member, James Berry, Public Works Administrator and Jon Castro, WRTP Superintendent.

II. Pledge of Allegiance. Council Vice-President Beaudin led the Pledge of Allegiance.

III. Approve the Agenda.

MOTION: Councilman Cumbo moved to approve the agenda. Seconded by Councilman Jaworski, all in favor.

IV. Public comment on any item on the agenda. None.

V. Approval of the minutes of the July 19, 2018 Public Hearings.

MOTION: Councilman Pardieck moved to approve the minutes of the July 19, 2018 Public Hearings. Seconded by Councilman Jaworski, all in favor.

Approval of the minutes of the July 19, 2018 Town Council meeting.

MOTION: Councilman Jaworski moved to approve the minutes of the July 19, 2018 Town Council meeting. Seconded by Councilman Morris. Ayes, Councilmen Jaworski, Morris and Pardieck. Abstained, Councilman Cumbo. **Motion Passes.**

VI. Petitions and Communications

A. Twin Beach Players Youth Troupe Director – Sherry Lehnen - Ms. Lehnen, Twin Beach Players Youth Troupe Director, was present to speak on the Twin Beach Players Kid's Playwriting Festival. Every year the TBP hosts a playwriting competition, where children submit their plays for judging, then six plays are selected, which are produced, directed, and performed all by the youth membership. Ms. Lehnen stated that the last show of the festival is this weekend and encouraged everyone to come out and support this wonderful program and these talented kids.

- B. North Beach Volunteer Fire Department** – The attached written report was submitted.
- C. Deputy's Report** –Sergeant Phelps submitted the attached written report. Lieutenant Naughton was present to address the Council.
- D. Public Works Report** – Mr. Berry submitted the attached written report but was not present to address the Council. Mrs. Wahl addressed questions from the Council in regards to the bridge completion date and the B Street slope global stability analysis.
- E. Code Enforcement Report** – Mrs. O'Dell submitted the attached written report and was present to address the Council. Mrs. O'Dell briefed the Council on the status of 3725 Harbor Road.
- F. Town Engineer's Report** – Mr. Woodburn submitted the attached written report and was present to address the Council. Mr. Woodburn addressed questions from the Council in regards to the dredge, the purple pipe, 261 sidewalk, and the Heritage project. Councilman Jaworski added that the water/sewer manual is under review by the Town attorney.
- G. Water Park Report** – Ms. VanWagner submitted the attached written report and was present to address the Council. Ms. VanWagner praised her Aquatics Team commenting that over the summer the park received the score of "EXCEEDS" on all three of the unannounced operational audits and will receive their third International Platinum Safety Award!
- H. Water Reclamation Treatment Plant Report** – Mr. Castro submitted the attached written report but was not present to address the Council.
- I. Treasurer's Report** – Mrs. Smith stated the audit process has begun.
- J. Town Administrator's Report**- Mrs. Wahl submitted the attached written report and was present to address the Council. Mrs. Wahl reported the Town has submitted the Maryland's Community Parks & Playgrounds Program grant application to DNR and is applying for the DNR Waterway Improvement Fund grant as well.
- K. Mayor's Report** – No report.

VII. Resolutions & Ordinances: None.

VIII. Report of Officers, Boards and Committees:

- A. Planning & Zoning Commission** – There was a meeting held August 8, 2018. Commission member Fink reported the Commission will hold a public meeting on September 12th, 7 pm at the Northeast Community Center for public input in regards to the Comprehensive Plan. A follow up meeting will be held on September 18th at Town Hall beginning at 7 pm.
- B. Board of Appeals** – There was a hearing held August 9, 2018. The next hearing is scheduled for September 25, 2018.

- C. Ethics Commission**– No report.
- D. Chesapeake Beach Oyster Cultivation Society** – John Bacon submitted the attached written report and was present to give the report.
- E. Economic Development Committee** – Councilman Morris stated the Quantico Marine Corp Band will be playing at the Veterans Park on Saturday, August 18th with a half time performance by the nationally acclaimed Baton Twirlers. Councilman Jaworski invited everyone to come out for the Taste the Beaches on September 8th from 1-5 pm at the Kellams Complex. Great fun for all!
- F. MML Report** – Councilman Cumbo announced that the next SMMA Chapter meeting will be held on September 12th, 6 pm at the North Beach Town Hall. Also, the Fall MML conference is scheduled for October 10-12th.
- G. Twin Beaches Opioid Abuse Awareness Coalition** – Councilman Pardieck reported the committee continues its community outreach involvement, stated some statistics, and announced that the two remaining end addiction forums for 2018 are scheduled for September 19th and December 12th.
- H. Walkable Community Advisory Group** – Councilman Jaworski reported that a meeting was held July 31st with Scott Mosley of Kret Investment Company, property management for the Chesapeake Station Shopping Center, in regards to a missing portion of sidewalk near the CVS. Councilman Favret will follow up on this after the Labor Day holiday and update at the next council meeting. Committee member Charlie Fink reported the group is working with a few contractors to obtain improvement ideas for certain areas in Town that need attention.

IX. Unfinished Business: None.

X. New Business: None.

XI. Public comment was received by: None.

XII. Council Lightning Round:

1. Mr. Cumbo requested additional information in regards to B Street homeowners meetings and inquired about the Town creating a calendar for Council members to better organize dates of events they might like to attend.
2. Mr. Jaworski reminded everyone of the Taste the Beaches event on Saturday, September 8th and also commented that the improvements to the Floodgate look great!
3. Mr. Morris invited everyone to come out to the concert on Saturday and to enjoy the remainder of their summer.
4. Mr. Pardieck thanked everyone for coming out and commented on the unfortunate death of University of Maryland athletic Jordan McNair.

5. Dr. Beaudin stated school will soon be back in session and to be watchful of the children and school buses. Also, encouraged everyone to go support the Kids Playwright Festival by the Twin Beach Players. You will not be disappointed!

XIII. Adjournment

There being no further business, the meeting adjourned at 8:25 p.m. on a motion by Councilman Jaworski. Seconded by Councilman Cumbo, all in favor.

Submitted by,



Sharon L. Humm
Town Clerk

North Beach Volunteer Fire Department

July Town Stats:

Fire Calls: 102

Fire calls dispatched to the Town of CB- 40

Fire calls dispatched to the Town of NB- 41

AFA- 10

Brush- 6

EMS- 50

Fire's- 16

Hazmat- 0

Investigation- 2

MVA- 4

Landing Zone- 2

Service Calls- 9

Water Rescue- 3

Fundraising: 7/10, 7/17, 7/31

EMS-130

Chest Pains- 10

Diabetic Emergency- 2

Fire standby- 0

MVC- 11

Overdose- 4

Psychiatric Emergency- 1

Respiratory Distress- 14

Seizures- 4

Stroke (CVA) - 4

Unconscious Subject- 10

Choking- 0

Syncope- 2

Suicide- 0

Gun Shot- 0

Head Injury- 2

Hypertension- 0

Assault- 2

Hemorrhage- 3

Cardiac Arrest- 5

Altered Mental Status- 5

Allergic Reaction- 1

Traumatic Injury- 17

Other Non-emergency Calls- 33

EMS calls dispatched to the town of CB- 59

EMS calls dispatched to the town of NB- 48

EMS Drill- Documentation

Memo



CALVERT COUNTY SHERIFF'S OFFICE TWIN BEACHES PATROL

Date: August 7, 2018
To: Sharon Humm
From: Sergeant Thomas S. Phelps
Re: Sheriff's Office Report-Chesapeake Beach

In July of 2018, the Sheriff's Office handled 327 calls for service in Chesapeake Beach. This is up from 308 calls in June 2018.

Call Breakdown for July 2018:

112 calls were self-initiated (patrol checks, follow-up investigations, etc)

215 calls were received by other means (citizens, alarm companies, etc)

Of the 327 calls, we handled:

- 5 CDS Violations (2 PCP, 2 Cocaine, 1 Marijuana +10gram) (Closed by Arrest)
- 8 Thefts
 - Bikes from Garage – Bayside Rd (Closed by Arrest)
 - Burglary – Jewelry from Residence – Harbor Rd (Under Investigation)
 - Bike from Carport – DeForest Dr. (Under Investigation)
 - Crabs from Walk-In – Harbor Rd (Under Investigation)
 - Tools from Residence – B St. (Under Investigation)
 - Shoplifting – Roland's (Under Investigation)
 - Shoplifting – Roland's (Closed by Arrest)
 - Coins and Watch from Residence – Forest Ridge Ter (Closed by 4 Arrests)
- 5 Civil Marijuana Citations
- 2 Disorderly Arrests
- 3 DUI Arrests
- 1 Assault Arrest
- 2 Trespassing Arrests
- 1 Fatal Heroin OD

July 2018 Calls for Service Chesapeake Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	17	62	Fireworks Complaint	4	5	Relay	0	3
Abandoned Vehicle	5	7	Follow Up	8	38	Robbery	0	1
Accident	7	91	Found Property	1	13	Search Warrant	1	7
Alarm	17	83	Fraud	0	9	Sexual Assault	0	2
Animal Complaint	1	15	Harassment	0	2	Sex Offender Registry	0	0
Assault	3	14	Illegal Dumping	0	2	Special Assignment	2	29
Assist Motorist	13	53	Industrial Accident	0	1	Stalking	0	0
Assist Other Dept	4	17	Indecent Exposure	0	2	Stolen Vehicle	0	2
Assist Sick/Injured	5	34	Intoxicated Person	0	11	Summons Service	1	7
Attempt to Locate	9	47	Kidnapping/Abduction	0	0	Suspicious Person	8	43
BioChem/ Susp Package	0	0	Loitering	0	1	Suspicious Vehicle	10	50
Burglary	2	15	Lost Property	0	0	Tampering with MV	1	3
CDS Violation	2	12	Loud Party/ Music	1	19	Telephone Misuse	1	3
Check Welfare	11	79	Mental Subject	0	5	Theft	11	48
Conservor of Peace	2	11	Missing Person	1	9	Traffic Complaint	10	59
Destruction of Property	1	16	Neighborhood Dispute	0	2	Traffic Control	1	3
Death Investigation	0	2	Notification	1	3	Traffic Enforcement	0	10
Disorderly	20	75	Parking Complaint	11	39	Trespassing	7	31
Domestic	7	49	Patrol Check	104	788	Unauthorized Use MV	0	1
Escort	1	1	Person with Weapon	0	1	Unknown Problem	0	17
Eviction	2	10	Police Information	7	31	Violation Protective Order	0	2
Fight	2	10	Protective/Peace Order	1	6	Warrant Service	4	20
Firearms Complaint	0	3	Prowler	0	1			
Total Calls							327	2035

Call Type	Month	Year	Call Type	Month	Year
DUI Arrest	3	17	CDS Arrest	5	17
Civil Marijuana Citations	5	22	Non Fatal Overdose	0	5
			Other Arrest	11	68
			Fatal Overdose	1	5

**** Notes ****

Deputies assigned to the Twin Beach Patrol handled 194 calls outside of the Twin Beach Patrol Area in July 2018.
 (These calls include off duty responses, calls handled to and from work, special events, overtime assignments, special unit assignments, calls while working a shift, etc. The Computer Data System has no way of classifying the on shift or off shift status of an officer when handling a call for service.)

July 2018 Calls for Service North Beach

Call Type	Month	Year	Call Type	Month	Year	Call Type	Month	Year
911 Hang Up	5	36	Fireworks Complaint	1	1	Relay	0	0
Abandoned Vehicle	2	11	Follow Up	4	30	Robbery	0	0
Accident	4	18	Found Property	2	6	Search Warrant	0	1
Alarm	2	26	Fraud	0	2	Sexual Assault	0	0
Animal Complaint	0	4	Harassment	1	2	Sex Offender Registry	0	1
Assault	1	5	Illegal Dumping	0	0	Special Assignment	4	16
Assist Motorist	2	14	Industrial Accident	0	0	Stalking	0	0
Assist Other Dept	1	8	Indecent Exposure	0	2	Stolen Vehicle	1	2
Assist Sick/Injured	3	22	Intoxicated Person	2	3	Summons Service	0	3
Attempt to Locate	2	35	Kidnapping/Abduction	0	0	Suspicious Person	2	20
BioChem/ Susp Package	0	0	Loitering	0	1	Suspicious Vehicle	5	23
Burglary	0	3	Lost Property	0	0	Tampering with MV	0	1
CDS Violation	1	8	Loud Party/ Music	4	10	Telephone Misuse	0	0
Check Welfare	6	24	Mental Subject	0	1	Theft	2	18
Conservor of Peace	0	2	Missing Person	0	5	Traffic Complaint	5	12
Destruction of Property	0	4	Neighborhood Dispute	0	1	Traffic Control	0	0
Death Investigation	0	2	Notification	0	0	Traffic Enforcement	3	8
Disorderly	5	33	Parking Complaint	2	18	Trespassing	2	10
Domestic	7	20	Patrol Check	62	376	Unauthorized Use MV	0	1
Escort	0	2	Person with Weapon	0	1	Unknown Problem	0	2
Eviction	0	1	Police Information	1	22	Violation Protective Order	0	0
Fight	2	5	Protective/Peace Order	0	4	Warrant Service	1	5
Firearms Complaint	1	1	Prowler	0	0			
Total Calls							148	892

Call Type	Month	Year	Call Type	Month	Year
DUI Arrest	0	5	CDS Arrest	2	3
Civil Marijuana Citations	1	6	Non Fatal Overdose	1	6
			Other Arrest	3	15
			Fatal Overdose	0	0

**** Notes ****

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Public Works Administrator's Report

To: Mayor & Town Council

From: James Berry

Subject: Public Works Report

Date: August 16, 2018

Water leak-We have repaired 2 water main breaks since my last report. One on the North side of 260 at the eastern most traffic island. We also repaired a fire hydrant struck by a car on Cox Road.

Wet wells- We are performing a PM at Mears Ave pump station, we have noticed on our SCADA system that the pump starts have increased on pump 3 and we will need to assess why. We are also working to try and keep all of the vegetation growth from taking over all of our wet well fences.

Water meter/MXU- We are getting to the point where the Town will start moving forward with the planned tower radio read system. We continue to change out MXU's.

Flushing- We have completed our 2nd flushing for this calendar year. The next one will be in November. Look for signs and sign up for Town Eblast to stay informed.

Ball fields – We are moving forward with the gate and hinge repairs to the perimeter fence. We are currently dealing with the football field maintenance. The roof is now over our dumpster site and this project should be complete at the time of this meeting.

Rail Way Trail – All of the oysters have been relocated to the reef on the bay. I want to personally thank everyone who came out to help with this effort. Thank You!! We are cutting grass and pulling down vines and such all along the trail.

Water park – The Water Park Manager, Town Administrator and I are working on getting a schedule together to start planned maintenance as soon as possible when the park closes for the season.

SHA bridge- The new street lights are up on the bridge and should be working at this time. They are still owned and maintained by SHA until this project is complete. This project at this point is still on schedule.



Emergency calls –We had 9 calls since our last Council Meeting. 5 required a response. 2 were for water main breaks, 1 for a car that hit our fire hydrant and 2 for sewer back ups that were on the home owners' side.



Code Enforcement Summary Report

Report Criteria:

Status	Assigned To	Census Tract	Violation	Initiation	Open Date Range	Follow up Date Range	Close Date Range
All	O'Dell, Connie	All	All	All	From 01/01/2018 To 08/10/2018	From To	From To

CE Totals

Total	Closed Cases	Open Cases
Totals	57	21

CE Cases by Employee

Employee	Total	Closed Cases	Open Cases
O'Dell, Connie	57	36	21
Totals	57	36	21

CE Cases by Violation

Violation	Total Violations	Closed Violations	Open Violations
Dangerous Buildings	2	1	1
Existing structures; maintenance and repairs	6	2	4
Exterior Structure - Minimum Maintenance Requirement	8	3	5
Overflow of ground water, public water or sewer	0	0	0
Prohibited Parking	3	3	0
Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	14	10	4
Property Maintenance - Sanitary Maintenance - Grass	23	14	9
Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	5	3	2
Property Maintenance - Sanitary Maintenance - Rodents	3	2	1

	8	5	3
Property Maintenance - Sanitary Maintenance - Vehicles			
Sign Ordinance	1	1	0
Zoning Permit Required	7	4	3
Totals	80	48	32



Code Enforcement Open Cases By Location Report

Report Criteria:

Location Type Open Date Range
01/01/2018 - 08/10/2018

Open Case Details:

Code	Gis Code	Case #	Violation	Open Date	Days Outstanding	Owner	Location
None	None	CE18-10	Dangerous Buildings	05/18/2018	84	DEUTSCHE BANK TRUST COMPANY AMERICAS TRUSTEE,	7636 BAYSIDE Rd, CHESAPEAKE BEACH 20732
None	None	CE18-10	Existing structures; maintenance and repairs	05/18/2018	84	DEUTSCHE BANK TRUST COMPANY AMERICAS TRUSTEE,	7636 BAYSIDE Rd, CHESAPEAKE BEACH 20732
None	None	CE18-10	Exterior Structure - Minimum Maintenance Requirement	05/18/2018	84	DEUTSCHE BANK TRUST COMPANY AMERICAS TRUSTEE,	7636 BAYSIDE Rd, CHESAPEAKE BEACH 20732
None	None	CE18-10	Property Maintenance - Sanitary Maintenance - Grass	05/18/2018	84	DEUTSCHE BANK TRUST COMPANY AMERICAS TRUSTEE,	7636 BAYSIDE Rd, CHESAPEAKE BEACH 20732
None	None	CE18-10	Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	05/18/2018	84	DEUTSCHE BANK TRUST COMPANY AMERICAS TRUSTEE,	7636 BAYSIDE Rd, CHESAPEAKE BEACH 20732
None	None	CE18-14	Property Maintenance - Sanitary Maintenance - Nuisance, Health or Fire Hazard	05/22/2018	80	Moseley, Scott	7955 Bayside Rd, Chesapeake Beach 20732
None	None	CE18-21	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	06/11/2018	60	GRIM JOHN F GRIM CAROL A,	7626 C St, CHESAPEAKE BEACH 20732
None	None	CE18-21	Property Maintenance - Sanitary Maintenance - Rodents	06/11/2018	60	GRIM JOHN F GRIM CAROL A,	7626 C St, CHESAPEAKE BEACH 20732
None	None	CE18-23	Existing structures; maintenance and repairs	06/11/2018	60	KARKOSKA JOHN H,	7505 H ST , CHESAPEAKE BEACH 20732
None	None	CE18-23	Property Maintenance - Sanitary Maintenance - Grass	06/11/2018	60	KARKOSKA JOHN H,	7505 H ST , CHESAPEAKE BEACH 20732

None	None	CE18-24	Exterior Structure - Minimum Maintenance Requirement	06/11/2018	60	MARTIN WILLIAM H MARTIN KAREN B,	7624 C St, CHESAPEAKE BEACH 20732
None	None	CE18-24	Property Maintenance - Sanitary Maintenance - Grass	06/11/2018	60	MARTIN WILLIAM H MARTIN KAREN B,	7624 C St, CHESAPEAKE BEACH 20732
None	None	CE18-30	Existing structures; maintenance and repairs	06/13/2018	58	Wilson, Lawrence	3725 HARBOR Rd, CHESAPEAKE BEACH 20732
None	None	CE18-30	Exterior Structure - Minimum Maintenance Requirement	06/13/2018	58	Wilson, Lawrence	3725 HARBOR Rd, CHESAPEAKE BEACH 20732
None	None	CE18-32	Property Maintenance - Sanitary Maintenance - Grass	06/14/2018	57	HARRINGTON ROBERT K HARRINGTON DJANE C,	3620 28TH St, CHESAPEAKE BEACH 20732
None	None	CE18-34	Property Maintenance - Sanitary Maintenance - Vehicles	06/14/2018	57	WASSON KIMBERLY ANN WASSON BOBBIE R,	8722 BAYSIDE Rd, CHESAPEAKE BEACH 20732
None	None	CE18-39	Property Maintenance - Sanitary Maintenance - Vehicles	06/25/2018	46	MC COLLUM JOEL MC COLLUM REBECCA,	3812 19TH St, CHESAPEAKE BEACH 20732
None	None	CE18-42	Zoning Permit Required	06/25/2018	46	NUCCI MARCELLO,	3325 E CHESAPEAKE BEACH Rd, CHESAPEAKE BEACH 20732
None	None	CE18-43	Existing structures; maintenance and repairs	06/26/2018	45	ST LAURENT MICHAEL T,	2977 TARTAN , CHESAPEAKE BEACH 20732
None	None	CE18-46	Property Maintenance - Sanitary Maintenance - Grass	07/19/2018	22	BATT TODD D,	7300 F St, CHESAPEAKE BEACH 20732
None	None	CE18-47	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	07/20/2018	21	FARR LISA M,	7400 WOODSHIRE Ave, CHESAPEAKE BEACH 20732
None	None	CE18-49	Exterior Structure - Minimum Maintenance Requirement	07/24/2018	17	FISHING CREEK MARINA INC,	3748 HARBOR Rd, CHESAPEAKE BEACH 20732
None	None	CE18-49	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	07/24/2018	17	FISHING CREEK MARINA INC,	3748 HARBOR Rd, CHESAPEAKE BEACH 20732
None	None	CE18-50	Zoning Permit Required	07/24/2018	17	SENS CHARLES F,	3746 HARBOR Rd, CHESAPEAKE BEACH 20732
None	None	CE18-51	Property Maintenance - Sanitary Maintenance - Grass	07/25/2018	16	LIPSCOMB JACQUELINE L,	3812 27TH St, CHESAPEAKE BEACH 20732
None	None	CE18-54	Exterior Structure - Minimum Maintenance Requirement	08/03/2018	7	WOOLFENDEN STEPHANIE ANN,	3615 29TH St, CHESAPEAKE BEACH 20732
None	None	CE18-55	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris	08/07/2018	3	FEDERAL NATIONAL MORTGAGE ASSOCIATION,	3908 18TH St, CHESAPEAKE BEACH 20732
None	None	CE18-55	Property Maintenance - Sanitary Maintenance - Grass	08/07/2018	3	FEDERAL NATIONAL MORTGAGE ASSOCIATION,	3908 18TH St, CHESAPEAKE BEACH 20732
None	None	CE18-56	Property Maintenance - Sanitary Maintenance - Vehicles	08/08/2018	2	LOOMIS JACOB M,	7786 C St, CHESAPEAKE BEACH 20732
None	None	CE18-56	Property Maintenance - Sanitary Maintenance - Grass	08/08/2018	2	LOOMIS JACOB M,	7786 C St, CHESAPEAKE BEACH 20732

None None CE18- Property Maintenance - Sanitary Maintenance - 06/10/2018 0 RINE SCOTT GREGORY & RINE TAMI ALICE, 3910 18TH St, CHESAPEAKE BEACH 20732

57 Grass

08/10/2018

None None CE18- Zoning Permit Required 58

0 WALKER KURT R, 7955 DELORES Ct, CHESAPEAKE BEACH 20732

08/10/2018

08/10/2018

08/10/2018



Code Enforcement Case Detail Report

Report Criteria:

Status	Priority	Violation Status	Assigned To	Violation	Property Type	CDBG Eligibility	Open Date Range	Follow up Date Range	Close Date Range	Initiation Type
All Closed	All	Closed	O'Dell, Connie	All	All	All	From 07/13/2018 To 08/10/2018	From To	From To	

Report Details

Case#	eFM Case#	Status	Violation(s)	Priority	Street Number	Street Direction	Street Name	Street Type	Unit	Zip	APN	Initiation	Open Date	Follow Up Date	Assigned To
CE18-53		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Vehicles - Closed	Medium	3800		27TH St	St		20732	0503047709	Self-Initiated	07/30/2018		O'Dell, Connie
CE18-52		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	3915		27TH St	St		20732	0503047873	Self-Initiated	07/27/2018	08/10/2018	O'Dell, Connie
CE18-48		Closed: Voluntary Compliance	Existing structures; maintenance and repairs - Closed Dangerous Buildings - Closed Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	High	7629		B St	St		20732	0503070263	Complaint	07/20/2018	08/08/2018	O'Dell, Connie
CE18-45		Closed: Voluntary Compliance	Property Maintenance - Sanitary Maintenance - Garbage, Trash & Debris - Closed	Medium	3713		29TH St	St		20732	0503087344	Complaint	07/17/2018	07/20/2018	O'Dell, Connie

Number of Cases: 4



Code Enforcement Cases with Notes Report

Report Criteria:

Status	Case Opened From	To
All	06/30/2018	08/10/2018

Report Details:

Case#	Location	Notes
CE18-58	7955 DELORES Ct 20732 CHESAPEAKE BEACH MD	Mr. Walker came to Town Hall and picked up an application for an after the fact permit for a fence. Neighbor wants to build but they are saying that the fence at 7955 is on their property. Referred to P & Z for further info.
CE18-57	3910 18TH St 20732 CHESAPEAKE BEACH MD	Spoke with owner who said that he would cut grass by the weekend.
CE18-56	7786 C St 20732 CHESAPEAKE BEACH MD	Observed vehicle parked along C St with VA tags and 2 flat tires. Registration is current. Also observed very high grass in the front yard. Owner called me and said that he is military and gone a lot. Will mow the grass this weekend. The car belongs to someone else living there and said they need to get the money to move or fix the tires. I gave them a few days to figure out what they can do. I will call back to owner of the house on August 16.
CE18-55	3908 18TH St 20732 CHESAPEAKE BEACH MD	Left message with Tom Burke Realty to see if they are still over the property; got a call that Fannie Mae has taken the property over. Spoke with Mr. Burke, property manager. He assures me that the yard will be cleaned up within the next week, now that Fannie Mae has the property.
CE18-54	3615 29TH St 20732 CHESAPEAKE BEACH MD	Putting door hanger today. Still no response from owner
CE18-53	3800 27TH St 20732 CHESAPEAKE BEACH MD	Left Door Hanger on Vehicle Received email from owners mother; owner died and they have turned in tags/title. Waiting for the bank to pick it up. Asked them

to cover if possible; no further action considering the circumstance.

Left note on door hanger to have removed by August 10, 2018
Construction debris has been removed; case closed.

Received notice of this home being in a foreclosure (reverse mortgage) after the owner died. No known bank as of this date.

Grass is not bad as of this date, but keep watch.

No change

Talked to the owner and asked him to please come to Town Hall and fill out permit applications for the shedding box he built and also for a permit to have a watchman stay onsite at the operation.

Permit applications have been received by P & Z admin and are under review.

Spoke with agent who said they would get to work to make corrections just as soon as they receive the instructions. Also asked for extra time to make the repairs.

Garbage has been removed; no structural work completed at this time.

Was invited by the neighbor to her back yard to see the code violations from there.

Owner called and acknowledged receiving the letter and asked for time to locate a contractor to do the work requested. I asked her to give me a call when she gets the contractor in place.

All work has been completed; case closed

Delivered a door tag to the address - Clean Up by 7/31

Will check one more time for compliance

Will email this info to the owner who lives in VA. Utility bill has not been paid either.

Received the violation notice back showing a different address which I will forward letter to.

Received a call from Michelle Batt; she is selling the property "as is" and that closing is to happen on week of 8/13/18. They will be cleaning up the premises.

Forwarded the code enforcement violations to the title company for the buyers.

Called the property manager and let them know of the pile of trash and they said they would pick it up.

Checked and the debris is gone; case closed.

CE18-
52 3915 27TH St 20732
CHESAPEAKE BEACH
MD

CE18-
51 3812 27TH St 20732
CHESAPEAKE BEACH
MD

CE18-
50 3746 HARBOR Rd
20732 CHESAPEAKE
BEACH MD

CE18-
49 3748 HARBOR Rd
20732 CHESAPEAKE
BEACH MD

CE18-
48 7629 B St 20732
CHESAPEAKE BEACH
MD

CE18-
47 7400 WOODSHIRE Ave
20732 CHESAPEAKE
BEACH MD

CE18-
46 7300 F St 20732
CHESAPEAKE BEACH
MD

CE18-
45 3713 29TH St 20732
CHESAPEAKE BEACH
MD



August 16, 2018
J-B03021-4775

TOWN OF CHESAPEAKE BEACH Engineering Report

NEW BUSINESS

Fishing Creek Bridge (MD Route 261) –

August, 2018 Update: The valve vault for the Mears Avenue pump station is completed. The next phase of major utility work will commence with construction of the southbound lane. We have designed a relocation of the 4” Force main from the waterpark to go thru the existing gravity sewer line to avoid existing utility conflicts. The SHA and the utility contractor have installed the new sewer line and it is operating.

Fishing Creek Dredging –

August, 2018 Update: We have prepared a new permit application to maintain the remaining drainage swale up to the Kellams Field Pond. We have also prepared plans to move a portion of the existing spoil material on-site with a new grading permit. This plan has now been approved by Calvert County. We are now removing approximately 14,000 CY of material within the spoil facility. This could get up to approximately ½ of the facility ready for federal dredge. The contractor is Bourne Environmental. Much of the facility grading is complete and the perimeter roads and being graded next. All work should be complete by the end of September.

The Corps of Engineers has acknowledged the need for a future dredge and will be seeking to get it in the FY19 budget cycle. They have put in motion a proposal to budget a “work plan” or preliminary engineering design phase of the project and will provide the Town with anticipated receiving volumes needed for the Town spoil facility. I also visited two local spoil receiving facilities to engage them in our need to remove and deliver material to them. Once federal funding is appropriated (Approx. \$250,000 for Engineering and \$2 million for Construction Dredging) the project should go thru 1 year of final engineering design to permit for an anticipated construction start of (Fall 2020). I have requested a new channel survey from DNR. They will be performing the survey this month.

Kellams Marina –

August, 2018 Update: We have received the permit approval from MDE to improve the two existing boat ramps (west side of marina west). We will proceed to get the pier reconstruction building permit from Calvert County and apply for DNR funding in the next fiscal year process. We met with DNR this month at the site to review the project for future funding. We are in the process of applying for DNR Grant funding.

Richfield Station –

August, 2018 Update: The State Highway Administration provided their findings at a meeting held at Town Hall on May 3, 2018, the findings outline the need for a light on both the east

bound and west bound intersections of Harrison Boulevard and Limerick Lanes. At Maryland Route 260, the light will be installed sometime in the next two years. (No new update)

WRTP –

August, 2018 Update: We are still in the ENR testing period. The final use and occupancy approval and permit closeout from Calvert County has been obtained. We continue to coordinate with the contractor (Bearing) and consultant (WRA) for the project closure and testing procedures. We continue to work thru as is on warranty items with the Contractor and with MDE on final project cost and accounting items. Bid proposals on the lab have been obtained and work is underway. (No new update).

261 Sidewalk -

August, 2018 Update: We are working on the sidewalk design RFP with Holly and hope to have approval from the State to go put out the Engineering Design Services RFP soon. Letters of interest package from 4 engineering design firms were received. We have obtained formal bids from four firms. A recommendation for bid award will be provided to the state for approval.

Heritage –

August, 2018 Update: Site work (grading) is continuing. Ongoing meetings are being held with the contractor and owner to ensure the town staff is engaged thru the grading and construction process. Mass grading continues as weather has improved. We expect utility installations to begin as soon as shop drawings & material review request have been forwarded to the town.

B Street Slope Failures & Boardwalk Closure –

August, 2018 Update: Over the past several weeks we have been working with town staff and Geotech Consultant (Hillis-Carnes) to set fourth recommendations on how to move forward to help protect the slope from further degradation and failures, to assist with utility (sewer) relocation measures, to set property line boundaries, and prepare an ordinance for future development within this area. We have set the property lines along the slope, and have obtained updated topography and aerial topography. We are designing the relocated sewer line in 'B' Street and will be meeting with individual lot owners in the coming weeks to discuss structure and stormwater impacts and the existing slope.

Water and Sewer Manual –

August, 2018 Update: We are working with town staff and Councilman Jaworski on the update of the 1985 water and sewer manual. (On going)

OLD BUSINESS

Kellams Field – We have received design parameters from American Irrigation to determine the connection needs (pressure & volumes) for the purple pipe. This work can be performed in conjunction with the WWTP upgrades after final completion and acceptance of the facility. (No new update).



Water Park Report

Marilyn VanWagner, General Manager Water Park

August 16, 2018

Water Park Closures Cause a Challenging Season – In the beginning of the season the park was closed for six days due to a broken pipe. In addition to these emergency repairs, the park has had the rainiest season in ten years causing the park to be closed an additional eleven days. Many Private Parties, Birthday Parties and Special Events had to be canceled and were unable to be rescheduled.

Our Park is Safe – Safety is always our #1 priority and we are proud of our Aquatics Team! This summer we received the score of EXCEEDS on all three of our Unannounced Operational Audits, qualifying us again to receive the Platinum Award! Presented in three levels – Silver, Gold and Platinum – only the top 10% of Jeff Ellis & Associates clients in the world receive a Platinum International Aquatic Safety Award each year. The Chesapeake Beach Water Park is one of 600 Clients and 400,000 lifeguards that are consulted and audited on a regular basis by Ellis and Associates, a leading company in International Aquatics Safety and Risk Management. This year we will receive our third International Platinum Safety Award. International Aquatics Safety Awards are based on the results of multiple random Unannounced Aquatics Facility Operational Audits throughout the Season. These audits include undercover video surveillance of individual lifeguards while they protect their Zone of Protection areas. In addition individual and team basic life support and rescue skills are evaluated, along with simulated emergencies that measure the effectiveness of established Emergency Action Plans.

Interviews – We are now conducting interviews for Supervisors in all departments for the 2019 Season. To interview for a supervisory position an employee must be recommended by two of their immediate supervisors. Final interviews will take place during the Thanksgiving break. This will allow time for all new supervisors to be properly trained and certified over the winter.

Season Ends Soon – The 2018 Season is coming to a close. Our last day of operation, weather permitting, is Monday, September 3.

Maintenance– This summer we invited Mark Wilkinson, the President of Paddock Pools located in Rockville, MD, to visit our park. Mark was also President when Paddock built the Water Park back in 1995. Mark brought a team of men down to explore under the park and check out the condition of our piping, brackets, etc. In an effort to be proactive, he is currently working on a report and will give us recommendations on any corrective action we might want to take to extend the life of the infrastructure underneath the Main Pool before we resurface the pool plaster. We expect to have this report back by mid-August.

Closing out the 2018 Water Park Season – As the Season closes we are:

- finalizing estimates for pool concrete repair, concrete decking repair and electrical repair to be presented to council.
- deep cleaning the park.
- prioritizing the maintenance items in preparation for Mayor and Council.
- Working with Marti Gilpin, Town Special Event Coordinator, to plan the 2018 Halloween Family Fun Day
- Planning the 2019 Season to make it the best Season Ever!



To: Mayor & Town Council

From: Jon Castro

Subject: Water Reclamation Treatment Plant Report

Date: August 16, 2018

On July 13, an MDE inspector arrived at the plant for a complete inspection of the Plant Operation, including all records of lab tests and Storm Water Programs. The inspection passed with just a few minor changes to make on testing procedures.

The Krone flow representative was here on July 20, 2018. He met with plant staff, the contractor, and electrician who are replacing the effluent flow meter. The rep went over all install procedures along with all electrical work needed to certify the operation and calibration of the flow meter.

The plant received 12" of rain from July 21 to July 25. This was one of the highest amounts of rain in that amount of time the upgraded plant has handled. Plant staff was able to control the flow and avoid any spills.

WM Davis will begin the lab remodel on July 31, 2018. Plant staff performed the lab demolition work and hope the project will be finished by Dec 2018.

After the heavy rains on the week of July 21st, it was discovered that the electric manhole vaults at the plant were full of rain water. Plant staff pumped out the manhole vaults and will install manhole inserts to stop all water getting into vaults.

Plant staff are continuing to work on spare parts inventory along with finding vendors for pricing on spare parts. Staff is also working on SOP's for all new ENR equipment.

There were no incidents to report in the plant's Solids and Handling Operation or the Lab Sampling Operation with Old Line Hauling and Chesapeake Labs. The new hauling contract will take effect on June 30, 2018 with Old Line Inc.

Plant operations used the Shell Fish Tank to divert flow twice due to rain and heavy flows. The two incidents were on July 21st and July 24th.

The plant had five alarm calls for this report period. July 20th DS was in at 9:20 PM due to a power outage. The generator was on when he arrived. All alarms and equipment were reset and the generator cut off; the plant went back to normal. July 21st BW and JC came in at 5:30 PM for influent pump #1 alarm due to high flow. The pump was reset and split flow to the SPT was started. July 22: DS came in at 6 PM to check on plant due to high rainfall (2.52"). He turned the air and mixers off to the plant and discovered that the bar screen was not working because it had rainwater in the control panel. Everything else was normal. July 24 DS came into the plant at 8 PM for an alarm for low head pressure on the blower. He reset the blower and the mixers and the plant was back to normal. July 28 JD in for high level filters #1 and #3 due to high flows. He manually backwashed both to return plant to normal.



The Wastewater Treatment Plant had no spills to report for this August report.

Future Projects:

To complete the ENR Upgrade Construction. The projects noted in the Capital Projects request are also in progress to be completed within the completion date or within two years after the ENR Upgrade.



Town Administrators Report – August 2018

I. Town Permits:

Permits Granted:

<i>Permit #</i>	<i>Address</i>	<i>Improvement</i>
2018-47	8254 D Street	Partial demo, deck and parking pad
2018-48	815 28 th Street	12x16 shed
2018-049	6807 Meridan Ct	Basement accessory apartment
2018-052	4020 15 th St	Paving existing driveway, Approved with conditions
2018-053	8615 Addison Bridge Place	Rip rap
2018-54	8007 Valley View Dr.	Fence
2018-056	3231 Rector Lookout	Fence
2018-051	3084 16 th Street	Replacement Fence
2018-057	3814 28 th Street	Deck
2018-058	3420 Silverton Lane	Fence
2018-059	3232 Cannoncade Ct.	Fence
2018-060	8741 C Street	Pier
2018-062	4020 15 th Street	Replace existing retaining wall
2018-063	7339 Woodshire Ave.	Replace damaged deck



Town Administrators Report – August 2018

II. Town Complaints*:

<i>Complaint</i>	<i>Resolution</i>
Resident complaint regarding lack of sight at 260 and “G” street, requesting that this area be turned into a merge lane so that cars will have time to merge into traffic.	Reviewing further locally and with SHA to determine if the request is feasible.

**complaints are those that were not remedied by Utility Billing, Code Enforcement action or with a public works “work ticket” process.*

I. B Street Slope:

Status:

- **The south end of the boardwalk remains closed** from 14th and B street to 11th and B street, or the B street entrance to Bayfront Park;
- **The Town has conducted a lot line survey, updated topo and Aerial imagery;**
- **The Town expects the Geotechnical review** of the slope to be completed by August 24th.
- **Each homeowner should take initiative in correcting issues with stormwater runoff from their property onto the slope;**
- All homeowners within the impacted area have received door hangers requesting that they schedule to meet with Public Works and our Town Engineer to review each private property current handling of stormwater runoff. The goal of the meetings is to determine if there is anything the private property owner of the Town can do to reduce negative impacts to the slope.
- **The Town continues to hold stop work orders with the following conditions;**

Conditions on reinstatement of the zoning permit include;

(1) The permit holder is required to submit a geotechnical report from a professional geotechnical engineer consisting of at least (2) two borings and a global stability analysis with satisfactory results. The report and its findings will be reviewed by an independent 3rd party engineer retained by the Town and must be found by our engineer to be acceptable. Review of private property owners geotechnical review documentation is expected to take place around September 7th, once the Towns geotechnical engineer has completed the global study and has had time to review each individual property where work is being held.

(2) The site plan will be technically reviewed with special focus on the distribution and flow of stormwater through the lot and the grading. The Town will conduct this review with the Calvert County Departments of Public Works, Soil Conservation Service, and Inspections and Permits, as the regulatory agencies that address stormwater management and grading approvals. The Town will expedite this review so that your geotechnical engineer is certain to have the benefit of having a site plan certified through this process.



Town Administrators Report – August 2018

- The Town is seeking the move of the sewer line along the coastline within the impacted area of B Street.
- The Town is currently seeking a grant from CBDG (Community Development Block Grant) emergency funds, requesting funds from MDE and coordinating with DNR. Residents that will be served by the new sewer line will be required to complete a survey for grant eligibility. Residents have been provided this survey and are asked to please complete it to assist the Town in leveraging funds to make further improvements.

IV. Coordination with local, State and Federal government:

- **FEMA emergency response training:** This month the Town Administrator attended an emergency management training at the Prince Georges County Office of Emergency Management. The training focused on how local governments can utilize FEMA's technical tools to make assessments in times of substantial damage. The National Flood Insurance Program was also discussed in detail.

V. Grants:

- **Maryland's Community Parks & Playgrounds Program FY2020:** The Town is in the process of applying for a grant to fund renovations at the Kellam's field playground to include new surfacing, replacement of features and an addition of a senior playground concept, which was included in the Counties Program Open Space plan. **AUGUST 2018 SUBMISSION**
- **DNR Waterway Improvement Fund Grant FY2020:** The Town is applying for DNR funds to complete repairs to the 6 public boat ramps and dredge funding. **AUGUST 2018 SUBMISSION**



Green Team Report to Town Council

Barbara Kete, Green Team Chair

August 16, 2018

Recognition:

The Green Team was happy to host Mayor Mahoney as he presented team member Tiffany Geare with a letter of commendation from the Community Action Council of Howard County for her extraordinary efforts in coordinating, collecting, and delivering 200 lbs. of food and supplies to the Howard County food bank after the Ellicott City flood disaster.

Garden Business:

The Pollinator and Mosquito Repellant Gardens are being hand watered until the sprinkler system is repaired. The gardens have been weeded and pruned and are looking much better; however, the general area is getting increasingly shaded by the trees. We will plant some shade loving plants in the fall, and request that the town assume responsibility for pruning and maintaining trees.

Education and Outreach:

Library Exhibit – Sandy Hunting reported that the library currently has approximately half of the titles the team requested for our exhibit at the Twin Beaches Branch.

Other – It was suggested that the person who conducted our Rain Barrel workshop give a presentation to Town Council on the use of rain barrels and other water management techniques. We will follow-up with her on her availability and request a spot on a future Council Meeting agenda.

We discussed the idea of a demonstration Green Roof project with the possibility of suggesting that the Rod N Reel install a green roof on their new parking garage.

We will submit a blurb to the Happenings with instructions for getting homes Bay-Wise certified.

New Ideas:

We are gathering ideas for the proposed Library space:

- Walking trail to connect E Street to the railroad trail
- Exercise area and equipment for children and adults
- Additional gardens that provide educational information about native plants, pollinators, mosquito-repellant plants, etc.

Coming Events:

We are looking forward to participating in Taste of the Beaches. Once again we plan to hold a free raffle. This year we will raffle off native perennial plants.



CHESAPEAKE BEACH ETHICS COMMISSION

REPORT OF CHESAPEAKE BEACH ETHICS COMMISSION

DATE: August 16, 2018
TO: Mayor and Council
FROM: /s/ Phillip R. Kete, Chair, Ethics Commission

The commission has not met nor taken any formal actions since the Town Council meeting of July 19, 2018. Our next meeting will be held on August 27, 2018.

Chesapeake Beach Oyster Cultivation Society Report

August 16, 2018

Chesapeake Beach Town Council Meeting

July 28 - 10 AM Oyster transfer from Fishing Creek to Old Rock Reef was a great success, 61 CBOCS volunteers, Huntington boy scouts and others from surrounding towns joined the Chesapeake Beach public works department to move 100,000 oyster shells. Many thanks to Bobby Abner for the use of his boat yard and loading ramp. Due to a change in the housing of the oysters in the creek we found an increase in survivability to over 90 percent. We will test this method in future years to determine if other factors were involved.

August 11 – 9 AM CBOCS volunteers made reef balls at the Chesapeake Village Water Tower. These reef balls will be used to identify the expanded Oyster bed on the Old Rock Reef in the Bay. Additional manufacturing will occur on August 18 and 25. At 9 AM. This is a rain or shine event as we work in the storage shed. If not raining we will also be power washing the oyster cages from Fishing Creek.

August 8 Ron Draper and I gave an oyster presentation to 12 children, and some parents at the Twin Beaches Library. We were able to show the oyster cycle from larvae to 15 year old oysters at one station. At the other station we demonstrated the value of oysters cleaning up the water, we also showed a number of critters that lived in the oyster reef. Chesapeake Beach Railway Trail Nature Bingo games were distribute to all children and they were encourage to bring their completed observations to the library for display.

September 22 – 10 AM will be the start of the 8th cycle of oyster growing in Fishing Creek. At this time we will be depositing 100,000 oyster shells into the large rotating cages and moving them to the 3rd rest stop for a 10 month stay. Volunteers are necessary to do this and should to wear water shoes. You will get wet. Loading of cages and counting of spat will take place at Marina West behind the Waterpark.

October and November will bring the annual field trips of the 5th grade students from 8 Calvert County elementary schools.

The Route 261 Bridge Railings will be installed on the walkway before the Trail.

A presentation was made at the Chesapeake Beach Planning and Zoning meeting on August 8. Their reaction was positive. The next step is to obtain a construction permit from Calvert County.

ANY DAY – PLAY NATURE BINGO WHILE ENJOYING THE SIGHTS AND SOUNDS OF THE CHESAPEAKE BEACH RAILWAY TRAIL